



STATE OF IOWA

GOVERNOR TERRY E. BRANSTAD
LIEUTENANT GOVERNOR KIM REYNOLDS

IOWA DEPARTMENT OF VETERANS AFFAIRS
JODI TYMESON, EXECUTIVE DIRECTOR

September 8, 2011

**REPORT TO THE GOVERNOR AND GENERAL ASSEMBLY
AS REQUIRED BY IOWA CODE CHAPTER 35A.14 and
IOWA ADMINISTRATIVE CODE CHAPTER [801]-7**

COUNTY COMMISSIONS OF VETERANS AFFAIRS ALLOCATION PROGRAM

1. The attached information is provided as required in Iowa Code Chapter 35A.14 to report on the implementation of the county commissions of veterans affairs training program and fund.
2. Iowa Code Chapter 35B.6 defines the training and certification requirements for county executive directors or administrators, the duties of the employees of the county office of veterans affairs, and the office location and minimum hours requirements.
3. The General Assembly appropriated \$990,000 to this program in FY-11. Each county received an allocation of \$10,000 to assist with the requirements of Iowa Code Chapter 35B.6.
4. Attached at Enclosure One: Blank Report of Activities (filed by each county)
5. Attached at Enclosure Two: Chart showing all information required to be presented in this report, to include noncompliance with Code requirements.
6. Attached at Enclosure Three: FY10 Geographic Distribution of VA Expenditures (GDX). This report is compiled by the U.S. Department of Veterans Affairs and shows veteran population and total amount of VA expenditures by category. See the notes section at the bottom of the chart for explanations of categories.
7. Analysis of the results:
 - a. All counties are reporting accredited status. (NACVSO training)
 - b. One county is not providing a public office location. (Adair)
 - c. Two counties are not providing the required office hours. (Hancock, Johnson)
 - d. Seven counties returned, or are planning to return, at least one half of their allocation funds. (Guthrie, Jasper, Johnson, Keokuk, Mitchell, Osceola, Shelby)
8. Please contact me if you have questions about this report.

Sincerely,

Jodi Tymeson, Executive Director

County	County Population	Required weekly hours	Reported weekly hours	Accredited	County provided office location	Report received by	Meets all Code requirements	Spent by 6-30-11	Unspent from FY11	Uses of funds
Adair	7,682	20	20	Yes	NO	7/19/2011	NO	\$10,000.00	\$0.00	Director salary, dues, rent, office supplies; postage, cell phones and printer cartridges. Outreach to veterans and education to director.
Adams	4,025	20	23	Yes	Yes	9/8/2011	NO	\$6,713.16	3286.84 - NOT Returned	Office supplies; fire proof cabinets, literature rack, and laser printer cartridges. Education for Director and outreach to veterans.
Allamakee	14,330	20	35	Yes	Yes	7/29/2011	Yes	\$10,000.00	\$0.00	Additional Quick Series booklets, outreach to veterans, miscellaneous office supplies; postage, printer supplies, high speed internet and paper. Director training expenses: mileage and lodging.
Appanoose	12,887	20	20	Yes	Yes	6/24/2011	Yes	\$10,000.00	\$0.00	Cell phone, computer, computer supplies, education, training, director salary, postage, mileage and advertising.
Audubon	6,119	20	20	Yes	Yes	6/17/2011	Yes	\$10,000.00	\$0.00	Director salary.
Benton	26,076	20	30	Yes	Yes	8/8/2011	Yes	\$10,000.00	\$0.00	Increased office hours, office improvements, outreach to veterans and office software.
Black Hawk	131,090	40	40	Yes	Yes	7/29/2011	Yes	\$10,000.00	\$0.00	Director and staff training. Office supplies; pens, paper, printer materials, computer software and outreach items to veterans.
Boone	26,306	20	30	Yes	Yes	6/30/2011	Yes	\$5,721.56	\$4,278.44 - Returned	Outreach signs and Director salary.
Bremer	23,325	20	40	Yes	Yes	8/2/2011	Yes	\$10,000.00	\$0.00	Administrator salary, part time additional help, outreach to veterans, Vetra Spec renewal, Lexis Nexis and office supplies.
Buchanan	20,958	20	37.5	Yes	Yes	7/29/2011	Yes	\$10,000.00	\$0.00	Advertising, fair booth rental, and continuing education. Office supplies; VIMS software, Lexus-Nexus, postage, filing cabinet and additional office hours.
Buena Vista	20,260	20	23 +	Yes	Yes	7/18/2011	Yes	\$10,000.00	\$0.00	Education and training for staff, advertising and dues. Office supplies; postage, wats line, Computer software and maintenance.
Butler	14,867	20	24	Yes	Yes	7/28/2011	Yes	\$10,000.00	\$3,787.84 - Returned	Additional hours, outreach, advertising, postage, cell phone use and office supplies.
Calhoun	9,670	20	37.5	Yes	Yes	8/1/2011	Yes	\$6,212.16	\$0.00	Office supplies, telephone. Director training expenses, National and Ste dues and outreach to veterans.
Carroll	20,816	20	20	Yes	Yes	7/28/2011	Yes	\$8,506.17	\$2,460.39 - Returned	Additional hours, office utilities, Computer and printer, Data Spec software, outreach to veterans, office supplies; paper, toner, folder, and other miscellaneous office supplies.
Cass	13,956	20	40	Yes	Yes	8/22/2011	Yes	\$10,000.00	\$0.00	NAVCSO training for director; mileage, meals and lodging. Part-time administrative assistant to help with administrative tasks.
Cedar	18,499	20	35	Yes	Yes	7/8/2011	Yes	\$10,000.00	\$0.00	Outreach to veterans, additional hours, mileage, Vetraspec software, newsletters, printer, copier and fax machine.
Cerro Gordo	44,151	30	40	Yes	Yes	7/28/2011	Yes	\$10,000.00	\$0.00	Out reach to veterans; quick series books, calendars and pens and Veterans day events. Office supplies; shredder, flip charts, folders, etc.
Cherokee	12,072	20	20	Yes	Yes	8/1/2011	Yes	\$10,000.00	\$0.00	Office supplies, telephone, rent, Director education/training and outreach to veterans.
Chickasaw	13,095	20	28	Yes	Yes	6/30/2011	Yes	\$10,000.00	\$0.00	Director salary.
Clarke	9,286	20	35	Yes	Yes		Yes	\$10,000.00	\$0.00	NAVCSO training, additional office hours, advertising items, office equipment and news letter.
Clay	16,667	20	37.5	Yes	Yes	7/29/2011	Yes	\$9,791.65	\$208.35 - Returned	Additional staff, NAVCSO training, outreach to veterans, office supplies; laminator, printer and supplies, office file cabinets and chairs for reception area.
Clayton	18,129	20	30	Yes	Yes	7/28/2011	Yes	\$10,000.00	\$0.00	Additional office hours, Spring and Fall school, office equipment; VIMS update, postage scale and lateral file cabinet.
Clinton	49,166	30	40	Yes	Yes	7/20/2011	Yes	\$10,000.00	\$0.00	Office equipment, training and education for the director and outreach to veterans.
Crawford	17,096	20	20	Yes	Yes	7/28/2011	Yes	\$10,000.00	\$0.00	Computer equipment, outreach to veterans, part time help, Vetra Spec and Director training.

County	County Population	Required weekly hours	Reported weekly hours	Accredited	County provided office location	Report received by	Meets all Code requirements	Spent by 6-30-11	Unspent from FY11	Uses of funds
Dallas	66,135	40	40	Yes	Yes	7/25/2011	Yes	\$9,958.29	\$41.71 - Returned	Increased office hours, state training and dues. Office supplies; VetraSpec software, portable printer and scanner, postage, telephone and file cabinets.
Davis	8,753	20	20	Yes	Yes	8/9/2011	Yes	\$10,000.00	\$0.00	Director training and dues. Advertising and office supplies. Office equipment and supplies, training for Director, postage and outreach to veterans.
Decatur	8,457	20	24	Yes	Yes	7/21/2011	Yes	\$10,000.00	\$0.00	Additional hours, computer equipment, outreach to veterans, stationary supplies and education for director.
Delaware	17,764	20	40	Yes	Yes	7/28/2011	Yes	\$10,000.00	\$0.00	Director salary and training. Outreach to veterans, office supplies; photo copier, office supplies and postage.
Des Moines	40,325	30	30	Yes	Yes	7/20/2011	Yes	\$10,000.00	\$0.00	Advertising, brochures, printer, computer hardware and software. Training and salary for director.
Dickinson	16,667	20	37.5	Yes	Yes	7/29/2011	Yes	\$10,000.00	\$0.00	Outreach to veterans; advertising, county fair, PTSD books, yellow ribbon events and "All the Way Home Veterans Conference".
Dubuque	93,653	40	40	Yes	Yes	7/15/2011	Yes	\$10,000.00	\$0.00	Outreach to veterans, training for director, New computer and software, advertising, ink printer, business cards, and other misc. office supplies.
Emmet	10,302	20	37.5	Yes	Yes	7/20/2011	Yes	\$10,000.00	\$0.00	Director salary, office equipment; files, extension cords and computer. Outreach and Director training.
Fayette	20,880	20	20	Yes	Yes	7/13/2011	Yes	\$6,848.00	\$3,152.00 - Returned	Outreach, advertising, handicap entrance to office, cell phone and lap top.
Floyd	16,303	20	37.5	Yes	Yes	7/26/2011	Yes	\$10,000.00	\$0.00	Director salary.
Franklin	10,680	20	20	Yes	Yes	6/30/2011	Yes	\$10,000.00	\$0.00	Increased office hours, mileage and outreach to veterans.
Fremont	7,441	20	20	Yes	Yes	8/8/2011	Yes	\$10,000.00	\$0.00	Increased office hours; Vet claim software, outreach, cell phone and National training.
Greene	9,336	20	25	Yes	Yes	8/4/2011	Yes	\$10,000.00	\$0.00	Director salary, VIMS software, cell phone, office phone/fax/internet, voice recorder and outreach to veterans.
Grundy	12,453	20	20	Yes	Yes	7/6/2011	Yes	\$10,000.00	\$0.00	Extended office hours, Director education and postage.
Guthrie	10,954	20	20	Yes	Yes	7/29/2011	Yes	\$2,449.52	\$7,550.48 - Returned	Additional staff.
Hamilton	15,673	20	20	Yes	Yes	6/30/2011	Yes	\$10,000.00	\$0.00	Director salary.
Hancock	11,341	20	18	Yes	Yes	7/15/2011	NO	\$10,000.00	\$0.00	Additional office hours, Spring and Fall school, office equipment; VetraSpec software, internet access and office rent.
Hardin	17,534	20	20.5	Yes	Yes	7/28/2011	Yes	\$10,000.00	\$0.00	Clerk salary, printer and training for Director.
Harrison	14,928	20	24	Yes	Yes	7/18/2011	Yes	\$7,145.41	\$2,954.59 - Returned	Advertising; newspaper, postcards and radio ads. Office supplies; office chair and fire proof file cabinet.
Henry	20,145	20	20	Yes	Yes	7/25/2011	Yes	\$9,775.68	\$224.32 - Returned	Additional staff, mileage, lodging, school fees for director. Outreach to veterans; van expenses, benefit briefings, fair and advertising.
Howard	9,566	20	28	Yes	Yes	8/9/2011	Yes	\$9,179.48	\$820.52 - NOT Returned	Office supplies, rent telephone/internet, maintenance of computer an advertising. Increased office hours to serve veterans in the office and nursing home visits.
Humboldt	9,815	20	20	Yes	Yes	7/29/2011	Yes	\$10,000.00	\$0.00	Increased office hours, Vetraspec software, office supplies, Director accreditation training and outreach to veterans.
Ida	7,089	20	22	Yes	Yes	8/1/2011	Yes	\$10,000.00	\$0.00	State director training, outreach to veterans and administrative office supplies.
Iowa	16,355	20	20	Yes	Yes	7/11/2011	Yes	\$10,000.00	\$0.00	Increased office hours, computer and equipment, advertising and outreach to veterans.
Jackson	19,848	20	20	Yes	Yes	8/1/2011	Yes	\$10,000.00	\$0.00	Office supplies, maintenance agreements on office equipment and NACVSO dues.
Jasper	36,842	30	40	Yes	Yes	8/25/2011	Yes	\$1,892.82	\$8,107.18 - Returned	Director salary and training. Outreach to veterans, additional staff and outreach to veterans. Office supplies; color copier, printer and bookcases.
Jefferson	16,843	20	26	Yes	Yes	7/31/2011	Yes	\$10,000.00	\$0.00	Outreach brochures and Director training.
Johnson	130,882	40	30	Yes	Yes	8/1/2011	NO	\$475.40	\$9,524.30 - Returned	

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Jones	20,638	20	35	Yes	Yes	7/21/2011	Yes	\$10,000.00	\$0.00	Outreach, office supplies and Director salary.
Keokuk	10,511	20	20	Yes	Yes	7/19/2011	Yes	\$4,872.94	\$5,327.06 - Returned	Advertising, cell phone service, part time help, office equipment and Director training.
Kossuth	15,543	20	20	Yes	Yes	7/21/2011	Yes	\$10,000.00	\$0.00	Additional staff and additional hours to office.
Lee	35,862	30					NO			
Linn	211,226	40	40	Yes	Yes	7/27/2011	Yes	\$9,438.07	\$561.93 - Returned	Office supplies; ink cartridges, pens and paper. Outreach to veterans; scanning system for veterans, Spring and Fall school and advertising.
Louisa	11,387	20	20+	Yes	Yes	7/28/2011	Yes	\$10,000.00	\$0.00	Director training, telephone/internet, additional office hours and mileage for national training.
Lucas	8,898	20	20	Yes	Yes	7/26/2011	Yes	\$6,422.12	\$3,577.88 - Returned	Fall and Spring school, outreach to veterans; business cards, outreach events and advertising. Office supplies; copier, stamps, postage, VIMS maintenance contract and additional office hours.
Lyon	11,581	20	20	Yes	Yes	7/11/2011	Yes	\$10,000.00	\$711.35 - Returned	State director training, advertising, office equipment and supplies and training dues.
Madison	15,679	20	20	Yes	Yes	7/29/2011	Yes	\$9,288.65		Director training, additional staff, office supplies, office furniture, postage and outreach to veterans.
Malaska	22,381	20	20	Yes	Yes	7/14/2011	Yes	\$10,000.00	\$0.00	Desk/workstation, newsletters; postage, telephone, file cabinet, ink and office supplies. Membership dues, Spring school and advertising.
Marion	33,309	30	40	Yes	Yes	7/1/2011	Yes	\$10,000.00	\$0.00	Office supplies and equipment. Outreach and advertising. National and State training.
Marshall	40,648	30	30	Yes	Yes	7/13/2011	Yes	\$10,000.00	\$0.00	Office supplies; computer, desk chair, desk cabinet, VETRA software, shredder, NEXIS system and software upgrades. Outreach to veterans; brochures and advertising.
Mills	15,059	20	40	Yes	Yes	7/18/2011	Yes	\$10,000.00	\$0.00	Education and training for staff, membership dues, mileage and office rent. Office supplies; postage, telephone, fax, internet, VIMS software and advertising.
Mitchell	10,776	20	20	Yes	Yes	7/29/2011	Yes	\$4,990.68	\$5,009.32 - NOT Returned	Printer accessories, office supplies, Computer repair, outreach to veterans and office expenses.
Monona	9,243	20	20	Yes	Yes	7/15/2011	Yes	\$10,000.00	\$0.00	Director's salary; training and additional staff. Utilities, business cards, publications and outreach to veterans.
Monroe	7,970	20	35	Yes	Yes	6/30/2011	Yes	\$10,000.00	\$0.00	Outreach to veterans; office supplies; postage, file cabinet, postcards, State and National training.
Montgomery	10,740	20	28	Yes	Yes	7/15/2011	Yes	\$10,000.00	\$0.00	Increased office hours, NACVSO training, state training and outreach to veterans.
Muscatine	42,745	30	40	Yes	Yes	7/25/2011	Yes	\$10,000.00	\$0.00	Director salary.
O'Brien	14,398	20	32	Yes	Yes	8/1/2011	Yes	\$10,000.00	\$0.00	Office supplies; equipment; postage, maintenance of copier/printer/fax. Outreach and advertising, mileage expenses and education for Director.
Osceola	6,462	20	20	Yes	Yes	6/30/2011	Yes	\$3,397.77	\$6,602.23 - Returned	Part time staff, new computer, outreach, office supplies, advertising.
Page	15,932	20	35	Yes	Yes	7/18/2011	Yes	\$10,000.00	\$0.00	Part time staff, National and State training, outreach items for veterans. Office expenses; Printer, copier and fax machine. Mileage and travel expense for National and State training.
Palo Alto	9,421	20	20	Yes	Yes	7/6/2011	Yes	\$5,148.63	\$4,851.37 - Returned	Advertising and outreach to veterans. Office supplies and Director salary.
Plymouth	24,986	20	20	Yes	Yes	7/6/2011	Yes	\$9,992.63	\$7.37 - Returned	General office supplies, telephone, public relations, outreach to veterans, mileage and director training and dues.
Pocahontas	7,310	20	40	Yes	Yes	8/5/2011	Yes	\$10,000.00	\$0.00	Director training and dues. Outreach to veterans and additional staffing. Office supplies; VIMS maintenance, office headsets and postage.
Polk	430,640	40	40	Yes	Yes	7/13/2011	Yes	\$10,000.00	\$0.00	Education and publications. Outreach activities and supplies. Office supplies; printing materials, printer cartridges and equipment. Outreach to veterans and office software.
Pottawattamie	93,158	40	40	Yes	Yes	7/18/2011	Yes	\$10,000.00	\$0.00	
Poweshiek	18,914	20	20	Yes	Yes	8/23/2011	Yes	\$10,000.00	\$0.00	

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