

## Department Impact of 2.5% FY 2004 Across-the-Board Reduction

The Legislative Services Agency (LSA) requested information from Departments regarding the impact of the 2.5% across-the-board reduction. In response, the Department of Management coordinated the submissions by asking the seven questions summarized for this document. The entire set of responses is available upon request from the LSA. Departments not affected by the 2.5% reduction due to Charter Agency status are: Department of Corrections, Department of Human Services, Iowa Veterans Home, Department of Commerce, Alcoholic Beverages Division, Department of Revenue, and the Department of Natural Resources.

Department/Division	Reinvention	Leveraging	Nonpersonnel	Personnel	Furlough/Layoff	Citizen Impact	Constituent Group Impact	2.5% amount
Administrative Services								
General Department	Indirectly	\$12,000 by more income offsets related to larger volume of anticipated tax refunds.	\$175,325 reducing travel, printing, etc.	\$252,092 vacant positions and reclassifications.	None	Snow removal and maintenance limitations.	No impact.	\$439,417
Various budget units in unassigned standing line-items	Information was not provided.							96,818
Agriculture			Used unobligated funds from soil commissioners expense and Pseudorabies	Eliminated secretary to Deputy Secretary of Agriculture and 0.5 FTE in Soil Conservation.	None			442,283
Attorney General	None	None	None	Hold open approximately 15 attorney positions, freeze current pay plan, seek other funding sources.	None	None	None	189,807
Attorney General Continued - Consumer Advocate	None	None	None	The Office charges utility companies for its services. Utility companies' payments are deposited into the General Fund. Any reduction in General Fund expenses reduces General Fund receipts from utility companies by the same amount.	None	None	None	70,820
Auditor of State								
	None	None	Postpone replacement of laptop computers used by audit staff.	None	None	None	None	29,213

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Blind				Savings through existing vacancies.				38,891
Civil Rights Commission	None	None	None	Hold positions vacant.	None	May increase backlog of complaints.		20,830
College Student Aid Commission				Reassign staff duties to federal Student Loan Program portion of Commission.		Continue Tuition Grant at \$3,600 per year in lieu of planned \$100 increase for second semester.	All student recipients and institutions have been advised of plan.	1,299,521
Commerce								
Banking Division	None	None		Postponing hiring new bank examiners for vacant positions; one advanced bank examiner position left vacant. Total savings \$158,320.		Delay in hiring causes less staff development.	Spending cuts reduce assessments to State chartered banks and reduces the amount going to the General Fund.	158,320
Credit Union	None	None		Delay in filling credit union examiner vacancy.		Delay in hiring causes less staff development.	Spending cuts reduce assessments and reduces the amount going to the General Fund.	34,226
Insurance	None	None		Allocate several positions within Administrative Services to the Bureau of Financial Regulation. This Bureau is funded by appropriable receipts in lieu of General Fund.				96,864
Professional Licensure	None	None	Reduction in office supplies, printing, and professional services.			Case backlog possible for investigative services for complaints.	More application forms and information on web page.	21,530

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Commerce Continued - Utilities Board	None	None		Deferred hiring of 2.0 Engineer 2s for 12 months and 1.0 Utility Analyst for six months.		Impact in safety standards with generation plant and gas pipeline siting; transmission and distribution issues; review of tariffs and certification applications.	Spending cuts reduce assessments and reduces the amount going to the General Fund.	173,778
Insurance Study	Information was not provided.							375
Cultural Affairs								
Arts Council	None	None	\$26,607 reduction in arts education grants.	\$2,900 savings from unplanned vacancies.		Arts education grant reductions.		29,507
Cultural Grants	None	None	\$760 reduction in grants			Grants reduction.		760
Historical Society	None	\$12,123 shifted to Facility Rental Income	\$2,991 from data processing purchases	\$53,800 from unplanned vacancy and a January retirement.		Service may be degraded or denied due to vacant positions.		72,323
Administration	None	None	\$4,179 from data processing purchases.	\$1,300 from unplanned vacancies.		Possible computer hardware failure may delay services.		5,479
Cultural Affairs Continued - Historical Sites	None	None	\$13,407 from repairs and maintenance	None		Diminished protection of historic treasurers.		13,407
Economic Development								
Administration			Support costs uniformly reduced.	Maintain four vacancies.	None	Slower processing and follow up times.	Slower processing and follow-up times.	39,009

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Economic Development Continued - Business Development			Replace cash match of \$56,000 w/ in kind contribution for federal grant.	Two vacant FTEs w/ savings of \$104,332.		Increase sponsor-ships of IDED events.	Rebuild client tracking database utilizing in-house staff.	160,480
Community Development		Applied for Mainstreet federal grant.	Reduction in tourism advertising line-item; general support budgets.			Seeking customer input for program improvements.	Inhibit promotion of Iowa as travel destination.	166,822
Regents University Economic Development Programs	Information was not provided.							76,201
Education								
General Office		Shift 1.0 Bureau of Food and Nutrition FTE from State to federal funds.	Monitor printing and out-of-state travel.	Reorganize Information Technology Bureau, leaving new technical position vacant; One Educational Program Consultant vacancy not filled.		Fewer school district accreditation visits, compromise of service quality.		130,208
Vocational Education		Shift 1.0 Bureau of Comm. Colleges and Career Education FTE from State to federal Carl Perkins	Monitor printing and out-of-state travel.			Less flexibility of shifted staff.		12,803
School Aid			Professional development, supplies, textbook expenditure delays.	Support and service staff reductions.				49,628,406
Community Colleges				Increase adjunct faculty use.		Inevitable tuition increases.	No expansion in technology/economic development areas.	3,481,519
State Aid to Nonpublic Schools						Reduction in proportion of claim amount reimbursed for textbooks.		14,472

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Education Continued - State Library			Reduction in Open Access and Access Plus; Direct State Aid is required to be equal to amount in FY 2003. Library Service Areas will most likely reduce programming and travel expenditures.	Two FTE positions in Information and Technical Services departments will remain vacant.		Possible libraries not participating in Open Access and Access Plus programs.	Customers may experience delays in answers to inquiries.	110,698
School Food Service			Reduction in reimbursements to local school districts.			Possible increase in cost of school meals.		64,351
Vocational Education Secondary			Reduction in reimbursements to local school districts.			Possible impact to local programming.		75,305
Board of Educational Examiners	None	None	\$1,720 of reduction by trimming two-day summer board retreat to one day and reducing printing.	\$200 of reduction by limiting temporary help.				1,920
Vocational Rehabilitation		Possible use of third party contracts for additional federal funds.	\$109,751 of reduction by extending time persons are on the waiting list.			Employment Program clients and Independent Living clients delayed two additional months before accessing services.		109,751
Empowerment-Early Childhood	Information not provided.							343,118
Elder Affairs	Not applicable	None	Nonrenewal of DHS administrative contract (\$23,742); Internal operations (\$7,895); Area Agencies on Aging (\$32,622); Retired Senior Volunteer Programs (\$2,843).	None	None	Possible impact for those served by the area agencies on aging and the Retired Senior Volunteer Program.	Seniors may be impacted due to reductions in services and operations for the local Area Agencies on Aging and local Retired Senior Volunteer Programs.	67,102

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Ethics and Campaign Disclosure Board		None	Reduction in in-person Board meetings, decreased travel, discontinuance of newspaper clipping services, savings in office supplies. Possible savings in electronic filing project costs.	Projected pay raise will be delayed, and savings from projected health and dental insurance premiums and decreased workers compensation costs.	None	Meetings will increase in length of time, and policy decisions longer in resolution time.	Meetings will increase in length of time, and policy decisions longer in resolution time.	10,365
Executive Council	Information not provided.							41,250
Governor's Office	None	No information received.	Reducing the number of mailings, increasing communication via email, and reducing staff travel.	Delay filling vacant positions, Governor and Lt. Governor reduced their salaries by 2.5%.			Will strive to maintain the same level of customer service with a reduced budget.	47,576
Extradition Expenses	Information not provided.							95
Human Rights								
Administration	None	Offset with increased indirect cost revenues from previous contracted employees to State FTE positions.	None	Transferred two contract positions to FTE positions within existing FTE cap.	None	None	None	6,607
Deaf Services	None	None	Reduction in various office supplies and greater used of electronic format.	None	None	Possible impact of absence of printed material.	None anticipated	8,810
Persons with Disabilities	Collaboration with several State agencies to continue existing programs.	Reassign staff from State funded projects to projects supported with federal funds.	None	Reassign staff to federally funded projects.	None	None	None	4,582
Latino Affairs	None	Increased revenues via speaking fees and grant awards.	None	Use of temporary employee as administrative assistant.	None	None	None	4,129

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Human Rights Continued - Status of Women	None	None	None	Use of unpaid Family and Medical Leave time.	None	None	None	8,388
Status of African-Americans	Savings via collaboration with other divisions.	None	Reduced expenditures for Martin Luther King Ceremony.	None	None anticipated	None	None	3,033
Criminal and Juvenile Justice Planning	None	Reassign staff to projects supported with federal and other funds.	None	None	None	State supported projects will be reduced in scope.	Non-State supported projects will be implemented.	10,003
<b>Inspections and Appeals</b>								
All but specified units		Increase in federal funds.		Maintain vacant positions.				190,246
Racing and Gaming			Deferral of equipment purchases.	Reduction in race date staff at Bluffs Run.				100,464
Public Defender	None	Reallocated \$1,057,182 from Indigent Defense Fund to State Public Defender.				None		420,761
Indigent Defense	None	None	None	None	None	None	None	496,290
Iowa Law Enforcement Academy (ILEA)	None	ILEA plans to offer additional training.	The Academy has been reducing utility costs.	The number of students in each Academy class impacts the amount of revenue brought into the Academy which will impact the number of staff needed.	Possible but not at this time.	Public safety impacted when local staff not trained.	None	26,957
<b>Iowa Public Employees' Retirement System does not receive General Fund appropriation.</b>								
Iowa Public Television		Effort to secure nongovernmental funds for services and digital transition.	Shorten broadcast time, reduce K-12 programming acquisitions, reduce digital television demonstrations, reduce allocations to Regional Telecommunications Councils.					202,891

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Iowa Telecommunications and Technology Commission	None	None	Reduction in travel, training, and supplies.	None	None	None	None	12,500
Legislative Branch	Budget changes under consideration.							624,715
Department of Management	None	None	Terminate Technology Enterprise contract for local government software development, reduce discretionary spending.			None		58,332
Reinvention of Government Payments	Decreases the funds available to pay the Public Strategies Group (PSG).							158,750
Local Government Innovation Fund	Decreases funds available to local government for innovative improvements.							25,000
Charter Agency Grant Fund	Decreases funds available to assist agencies in reaching their cost reductions and revenue increases.							36,250
Appeal Board								112,500
Office of Drug Control Policy	None	Offset with federal grant funds.					Reduced grants awarded.	6,473
Board of Parole	None	None	None	Not filling 1.0 Administrative Law Judge FTE and 0.5 FTE Clerk Specialist.	None	None	Delay in revocation hearings, resulting in increased county jail population, and likely increase General Fund costs of reimbursing counties for holding alleged parole violators.	25,858



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Public Defense	None	In the past, the Military Division has used State appropriation dollars to leverage federal funds coming into Iowa.	The Military Division will delay maintenance of projects that require State matching funds.	The Emergency Management Division will delay filling of open positions within the Division.	None	Due to delay in maintenance and repair, some Guard facilities may be inadequate for training of National Guard soldiers and air personnel. For the Emergency Management Division, the reduction in funding will extend timeframes for Homeland Security initiatives.	None	157,243
Public Employee Relations Board		Reduce support purchases and travel.						22,544
Compensation and Expense	Information not provided.							10,811
Public Health								
Addictive Disorders	None	None	Reduce methamphetamine treatment services.	None	None	Ten methamphetamine clients will not be served.		32,305
Adult Wellness	None	No information provided.	No information provided.	None	None	No information provided.		6,515
Child and Adolescent Wellness	None	No information provided.	No information provided.	None	None	No information provided.		20,912
Chronic Conditions	None	No information provided.	No information provided.	None	None	No information provided.		26,074

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Public Health Continued - Community Capacity	None	No information provided.	No information provided.	None	None	No information provided.		33,085
Elderly Wellness	None	None	Reduction in home care aide and local public health nursing.	None	None	Home care aide reduction will impact 325 individuals; local public health nursing reduction will impact 140 individuals.		236,769
Environmental Hazards	None	None	Reduction in childhood lead poisoning efforts.	None	None	750 fewer children tested and 28 lead-poisoned children will not receive follow-up.		8,739
Infectious Diseases	None	No information provided.	No information provided.	None	None	No information provided.		27,365
Injuries	None	No information provided.	No information provided.	None	None	No information provided.		35,353
Public Protection	None	None	Reduction in professional licensure services	Elimination of a vacant position within Radiological Health	None	No information provided.		165,503
Resource Management	None	No information provided.	No information provided.	None	None	No information provided.		17,498
Public Safety	No information provided.							1,566,634

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<b>Board of Regents</b>								
Board Office	None	None	Various	None	None	Minimal	None	372,075
University of Iowa	None	None	Various	None	None	Minimal	None	6,967,761
Iowa State University	None	None	Various	None	None	Minimal	None	5,759,814
University of Northern Iowa	None	None	Various	None	None	Minimal	None	2,000,419
Special Schools	None	None	Various	None	None	Minimal	None	321,603

NOTE: Text of budget reduction docket item available at: <http://www2.state.ia.us/regents/Meetings/DocketMemos/03Memos/nov03/novgd03.pdf>

## Revenue

Collection costs and Fees	While the Department of Revenue is a Charter Agency, the funds used to collect taxes has been reduced.		Less funds will be available for the collection to taxes that are owed.					704
Various Credits and Tax Replacements	No information provided.							4,494,857

## Secretary of State

Business Services	None		Reduce most line items except personnel by 16.0%.			Minimal to none.		39,427
Elections, Voter Registrations and Administration	None	None	Reduce professional and scientific services.			Minimal to none.		25,631
Servicemen's Ballots	No information provided.							88

## Transportation

Aviation Assistance Program	None	None	Total costs incurred may be reduced for state-funded aviation projects currently underway.	None	None	Minimal to none.		64,792
Rail Assistance Program	None	None	The DOT may cover the decrease with a projected repayment from a default on a Rail Economic Development project.	None	None	Minimal to none.		35,959

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Public Transit Assistance	None	None	Transit agencies may reduce services or increase fares at the local level.	None	None	See Non-Personnel		211,978
Treasurer of State	None	None	None	Maintain funded vacant positions.	None	None	None	20,198
Veterans Affairs Commission			Reducing travel					7,424
Workforce Development								
Labor Services				Attrition of staff and administrative support vacant positions.	None		Contractor Registration and Wage Payment Collection delays.	75,912
Workers' Compensation				Attrition of staff and Deputy Commissioner vacant positions.	None		Delay in processing times for contested cases.	50,608
Welfare-to-Work Match Carry Forward								2,145
Total Reduction								<u>\$83,177,904</u>