DRAFT

Attachment A

FISCAL UPDATE

August 24, 2001

Legislative Fiscal Bureau (515)-281-5279 FAX 281-8451

* * * Special Edition * * *

Revised Spending Plans and Layoff Plans For FY 2002

General Fund Impact

FY 2002 BUDGET NEWS

Most of the departments and agencies of the Executive Branch have submitted revised Spending Plans and Layoff Plans for FY 2002. The following articles focus on the impact the plans will have on the General Fund. When it is appropriate, the impact on revenue and other funds is also addressed.

Change in Appropriations

The following table presents the change in the General Fund appropriations that support State FTE positions. The page number where information about the spending reduction plan can be found is adjacent to the department name

Department	Page #	Estimated Net FY 2001	Net FY 2002 Final Action	FY 2002 v. FY 2001	Percent Change
Agriculture & Land Stewardship	4	$ 24,943,271	$ 19,734,936	$ -5,208,335	-20.9%
Justice, Department of	7	14,532,962	14,054,661	-478,301	-3.3%
Auditor of State	9	1,399,414	1,265,158	-134,256	-9.6%
Blind, Iowa Commission for the	9	1,856,993	1,830,807	-26,186	-1.4%
Civil Rights Commission	10	1,226,743	1,133,846	-92,897	-7.6%
College Student Aid Commission	11	58,817,659	55,685,006	-3,132,653	-5.3%
Commerce, Department of	13	20,699,072	21,618,846	919,774	4.4%
Corrections, Department of	15	250,985,343	253,260,171	2,274,828	0.9%
Cultural Affairs, Dept. of	33	6,340,423	6,182,042	-158,381	-2.5%
Economic Development, Dept. of	35	21,864,503	22,042,951	178,448	0.8%
Education, Department of	38	199,519,429	189,181,524	-10,337,905	-5.2%
Elder Affairs, Department of	44	5,071,211	4,531,965	-539,246	-10.6%
Ethics and Campaign Disclosure	46	515,505	451,659	-63,846	-12.4%
Iowa Workforce Development	48	6,794,363	6,170,929	-623,434	-9.2%
General Services, Dept. of	50	10,419,662	9,614,022	-805,640	-7.7%
Iowa Communications Network		3,181,920	2,234,330	-947,590	-29.8%
Information Technology Services	56	4,656,371	3,491,056	-1,165,315	-25.0%
Governor	58	2,160,844	2,116,846	-43,998	-2.00%
Governor's Office of Drug Control	58	598,892	504,363	-94,529	-15.8%
Health, Department of Public	59	31,039,736	28,459,471	-2,580,265	-8.3%

Department	Page #	Estimated Net FY 2001	Net FY 2002 Final Action	FY 2002 v. FY 2001	Perc Change
Human Rights, Department of	63	3,653,165	2,731,979	-921,186	-25.2%
Human Services, Department of	63	62,908,669	63,656,011	747,342	1.2%
Inspections & Appeals, Dept of	68	10,583,584	10,971,111	387,527	3.7%
Judicial Branch	69	116,623,446	121,892,511	5,269,065	4.5%
Law Enforcement Academy	69	1,401,142	1,383,283	-17,859	-1.3%
Management, Department of	71	2,451,336	2,450,390	-946	0.0%
Natural Resources, Dept. of	73	18,982,444	17,460,057	-1,522,387	-8.0%
Parole, Board of	76	1,079,717	1,060,143	-19,574	-1.8%
Personnel, Department of	77	4,924,280	4,813,476	-110,804	-2.3%
Public Defense, Department of	82	6,292,831	6,603,864	311,033	4.9%
Pub. Employ. Relations Board	83	912,222	888,389	-23,833	-2.6%
Public Safety, Department of	84	64,311,119	62,217,836	-2,093,283	-3.3%
Regents, Board of	89	722,953,183	709,566,670	-13,386,513	-1.9%
Revenue and Finance, Dept. of	92	29,837,282	28,713,888	-1,123,394	-3.8%
Secretary of State	96	2,686,099	2,435,814	-250,285	-9.3%
State Public Defender	97	35,600,475	35,260,748	-339,727	-1.0%
Transportation, Department of	98	N/A	N/A	N/A	N/
Treasurer of State	100	1,232,627	922,058	-310,569	-25.
Veterans Affairs, Comm. of	100	47,771,486	49,581,484	1,809,998	3.8%
Total		**$1,800,829,423**	**$1,766,174,301**	**$ -34,655,122**	-1.9%

Impact on FTE Positions

The departments and agencies of State government, including some of the elected officials, have reported layoffs and elimination of vacant positions totaling 705.1 FTE positions. Of that amount, 134.0 FTE positions represent layoffs. It is estimated that the reduction in force will provide a net salary savings, including benefits, of $9,927,674. The net savings after buy-out costs of $194,710 is $9,732,964. A total of 41,785.9 FTE positions were appropriated for FY 2001.

The following table presents the total FTE reductions by agencies, and the estimated net General Fund salary savings.

Department	FTE Lay-Offs	Other Positions not filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Agriculture & Land Stewardship	0.0	2.0	2.0	$ 42,000	$ 0	$ 42,000
Attorney General	0.0	0.0	0.0	0	0	0
Auditor of State	N/A	N/A	N/A	N/A	N/A	N/A
Blind, Iowa Commission for the	0.0	2.0	2.0	26,178	5,850	20,328
Civil Rights Commission	0.0	0.0	0.0	0	0	0
College Student Aid Commission	0.0	0.0	0.0	0	0	0
Commerce, Department of	0.0	5.0	5.0	312,775	8,493	304,282
Corrections, Department of	11.0	1.0	12.0	28,704	2,174	26,530
Cultural Affairs, Dept. of	4.0	0.0	4.0	124,900	10,200	114,700
Economic Development, Dept. of	2.2	8.7	10.9	434,006	210	433,796
Education, Department of	1.3	8.5	9.8	645,909	3,000	642,909
Elder Affairs, Department of	0.0	1.5	1.5	80,665	0	80,665
Ethics and Campaign Disclosure	0.0	1.0	1.0	75,834	0	75,834
Iowa Workforce Development	0.0	10.0	10.0	528,727	0	528,727
General Services, Dept. of	20.0	7.0	27.0	1,098,650	N/A	1,098,650
Iowa Communications Network	0.0	3.0	3.0	N/A	N/A	N/A
Information Technology Services	0.0	2.8	2.8	209,200	0	209,200
Governor	N/A	N/A	N/A	N/A	N/A	N/A
Governor's Office of Drug Control	0.0	0.0	0.0	0	0	0
Health, Department of Public	0.0	0.0	0.0	0	0	0
Human Rights, Department of	0.0	0.0	0.0	0	0	0
Human Services, Department of	14.0	73.0	87.0	2,296,955	Unknown	2,296,955
Inspections & Appeals, Dept of	0.0	0.0	0.0	0	0	0
Judicial Branch	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown
Law Enforcement Academy	0.0	1.0	1.0	0	0	0
Management, Department of	0.0	1.0	1.0	32,426	0	32,426
Natural Resources, Dept. of	0.0	19.0	19.0	357,000	0	357,000
Parole, Board of	0.0	0.0	0.0	0	0	0
Personnel, Department of	5.0	5.0	10.0	501,495	32,170	469,325
Public Defense, Department of	0.0	0.0	0.0	0	0	0
Pub. Employ. Relations Board	N/A	N/A	N/A	N/A	N/A	N/A
Public Safety, Department of	0.0	46.0	46.0	Unknown	Unknown	Unknown
Regents, Board of	36.0	354.5	390.5	N/A	N/A	N/A
Revenue and Finance, Dept. of	31.7	11.5	43.2	1,902,382	80,667	1,821,715
Secretary of State	0.0	0.0	0.0	0	0	0
State Public Defender	0.0	5.0	0.0	325,000	9,000	316,000
Transportation, Department of	N/A	96.0	N/A	N/A	N/A	N/A
Treasurer of State	0.0	0.0	0.0	0	0	0
Veterans Affairs, Comm. of	8.3	11.6	19.9	904,868	42,946	861,922
Total	**133.5**	**676.1**	**708.6**	**$9,927,674**	**$ 194,710**	**$9,732,964**

Subject to Change

The numbers reported above are subject to change for a variety of reasons:

- The reporting entities used different ways to determine the amount of FTE positions involved.
  - Some entities reported a full FTE position even if the position was not vacated July 1, 2001.
  - The Legislative Fiscal Bureau attempted to have the portion of the FTE position paid during FY 2002 reflected as additional buy-out costs.
- All departments and agencies of State government may need to lay off more people as the fiscal year continues.
- Bumping within the agencies may change the actual salary savings:
  - The person that is bumped from a position could have been paid less than the person who will be filling the position.
  - The person who does the bumping could be paid less than they were paid for doing their prior work.
- The reduction in force may be greater than reported. A few of the agencies did not report a reduction in force since they deemed the positions eliminated to be unfunded due to receiving a smaller appropriation than was requested. The agencies that this applies to are reallocating salary dollars to other priorities.

Fund Established

House File 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act) established a fund to hold salary savings generated through Executive Branch retirements. The money in the fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the department not filling positions upon the retirement of employees will not be available to the department to cover any shortfall in the department's budget. The agencies have reported a total of 26.9 FTE position retirements resulting in a total net savings of $730,065. The reported retirements include retirements that are effective on and after July 5, 2001, the effective date of the Act, and anticipated retirements during the fiscal year. The agencies may request a waiver from the Department of Management, exempting the agency from HF 698. If the waiver is approved by the Department of Management, the agency is allowed to maintain the position and funding.

STAFF CONTACT: Ron Robinson (Ext. 16256) Douglas Wulf (Ext. 13250)

DEPARTMENT OF AGRICULTURE AND LAND STEWARDSHIP REVISED SPENDING PLANS FOR FY 2002

Agric./Land Stewardship

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Agriculture and Land Stewardship, the impact the funding will have on the staff of the Department and services. The estimated saving includes benefits. The net salary savings may not

equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Administrative Division	$ 2,511,256	$2,512,366	$ 1,110	0.0%
Regulatory Division	5,208,121	5,375,370	167,249	3.2%
Laboratory Division	3,769,638	3,362,600	-407,038	-10.8%
Soil Conservation Division	6,627,875	7,254,472	626,597	9.5%
Soil Conservation Cost Share	5,500,850	0	-5,500,850	-100.0%
International Relations	20,151	20,151	0	0.0%
Farmer's Market Coupon	304,680	309,277	4,597	1.5%
Psuedorabies Eradication	900,700	900,700	0	0.0%
Johne's Disease – Iowa State University	100,000	0	-100,000	-100.0%
Total	**$24,943,271**	**$ 19,734,936**	**$- 5,208,335**	**-26.4%**

Division	FTE Lay-Offs	Other Positions not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Administrative Division	0.0	0.0	0.0	$ 0	$ 0	$ 0
Regulatory Division	0.0	2.0	2.0	42,000	0	42,000
Laboratory Division	0.0	0.0	0.0	0	0	0
Soil Conservation Division	0.0	0.0	0.0	0	0	0
Farmer's Market Coupon	0.0	0.0	0.0	0	0	0
Total	**0.0**	**2.0**	**0.0**	**$ 42,000**	**$ 0**	**$42,000**

Retirement Savings

If the Department has any net savings as the result of retirements during the fiscal year, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

Admin. Division

Administrative Division

- Due to the reduction in the Apiary Bureau, inspections of bee-keeping facilities will be eliminated.

Regulatory Division

Regulatory Division

Of the positions not filled, 2.0 FTE positions and $42,000 in net savings were from the Regulatory Division.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Secretary 1	0.0	1.0	1.0	0.0	1.0
Administrative Assistant 1	0.0	1.0	1.0	0.0	1.0
Total	**0.0**	**2.0**	**2.0**	**0.0**	**2.0**

- Reduction of 2.0 FTE positions with estimated cost savings of $42,000.
- Decrease of the number of Milk Fund inspections completed by the Regulatory Division.

Lab Division

Laboratory Division

- Reduction of $70,000 in General Fund appropriation for the Gypsy Moth Program with a decrease in the number of gypsy moth traps placed by the Laboratory Division.
- Eliminates the allocation to Iowa State University for training commercial pesticide applicators.
- Reduces the number of fertilizer inspections completed by the Laboratory Division.

Soil Conserv. Division

Soil Conservation Division

- Decrease the amount allocated to soil survey testing by $165,000.
- Decrease the amount reimbursed to District Soil Conservation Commissioners by $150,000.

Cost Share

Soil Conservation Cost Share - Reduction of $5.5 million from the General Fund appropriation for FY 2002 will be replaced with $7.5 million from the Environment First Fund. The appropriation for FY 2001 included $5.5 million from the General Fund and $2.0 million from the Environment First Fund.

International Relations Fund

International Relations Fund - Maintains current level of funding.

Farmer's Market Coupon

Farmer's Market Coupon - Maintains current level of funding.

Psuedorabies

Psuedorabies Eradication - Maintains current level of funding.

Johne's Disease

Johne's Disease - A reduction of $100,000 in funding from the General Fund to Iowa State University for Johne's Disease Research.

STAFF CONTACT: Deb Kozel (Ext. 16767)

DEPARTMENT OF JUSTICE'S REVISED SPENDING PLAN FOR FY 2002

Dept. of Justice

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Justice, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The net salary savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Office of the Attorney General	$ 8,746,966	$ 8,262,318	$ -484,648	-5.5%
Prosecuting Attorney Training	327,021	313,524	-13,497	-4.1%
Victim Assistance Grants	1,935,806	1,918,384	-17,422	-0.8%
Area GASA Prosecuting Attorneys	133,102	135,947	2,845	2.1%
Legal Services Poverty Grant	700,000	670,000	-30,000	-4.3%
Consumer Advocate	2,690,067	2,754,488	64,421	2.4%
Total	**$ 14,532,962**	**$ 14,054,661**	**$ -478,301**	**-3.3%**

Retirement Savings

The Department is anticipating one retirement at this time. The Department plans to request a waiver from the Department of Management, as provided by HF 698, to maintain the position. This position is in the Area Prosecutions Division of the Office, which provides assistance to county attorneys in the prosecution of felony criminal cases and civil commitment proceedings. House File 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act) established a fund to hold salary savings generated through retirements. The money in the fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

Attorney General

Office of the Attorney General - The FY 2002 operating budget was reduced by $846,000 compared to FY 2001. The estimated salary

adjustment shortfall for the Office is $73,918 during FY 2002. The Office implemented the following changes:

- Did not implement pay plan changes for non-bargaining personnel. Most State agencies did move to a revised pay plan that provides additional compensation for long-term employees who are at the top of their pay range. Not implementing this change may have a negative impact on employee morale within the Office.
- Cost savings within the line item budget, such as travel and technology savings.
- Delay filling vacant positions as long as possible without harming legal services.
- Leverage other funding sources, such as Forfeited Property, Anti-Trust, and Consumer Litigation and Fraud Fund. The spending limitation on Consumer Litigation and Fraud Fund was increased by $250,000.
- Seek grants from the federal government and other funding sources to maintain the current level of service.
- Any further funding reductions will limit the ability of the Office to provide legal services.

Prosecuting Atty. Training

Prosecuting Attorney Training - The FY 2002 operating budget was reduced by $22,000 compared to FY 2001. The Department plans to implement cost savings within the various line items, such as travel and technology savings.

Victim Asst. Grants

Victim Assistance Grants - State funding reduction was offset by federal funds. However, domestic violence shelters and sexual abuse programs have not received an increase in total federal and state funding for at least three years. Freezing funding decreases services since costs within the operating budgets of local providers have increased. Staff for these local providers will not receive salary increases that will have a negative impact on employee morale.

GASA Prosecuting Atty.

Area GASA Prosecuting Attorney - The FY 2002 operating budget was reduced by $1,065 compared to FY 2001 and various cost reductions will be implemented within the line items, such as travel and technology savings.

Legal Services Poverty

Legal Services Poverty Grant - Reduction in the amount of funding awarded to Legal Services Corporation of Iowa.

Consumer Advocate

Consumer Advocate

- Maintains current level of funding.
- Any change in General Fund expenses changes General Fund receipts from utility companies by the same amount.

STAFF CONTACT: Beth Lenstra (Ext. 16301)

AUDITOR'S OFFICE REVISED SPENDING PLAN FOR FY 2002

Auditor's Office

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Auditor's Office, the impact the funding will have on the staff of the Department, and services. The estimated savings includes benefits. The net salary savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Total Auditor	$1,399,414	$1,265,158	$-134,256	-9.6%

No Revised Plan

Elected Offices were not required to submit a spending plan or a layoff plan.

STAFF CONTACT: Christina Schaefer (Ext. 16765) Ron Robinson (Ext. 16256)

DEPARTMENT FOR THE BLIND REVISED SPENDING PLAN FOR FY 2002

Dept. for the Blind

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the Department for the Blind and the impact funding will have on the services and staff of the Department. The estimated savings includes benefits. The net salary savings may not equal the difference between FY 2001 and FY 2002 due to adjustments made to the Department's other line items and revenues.

Appropriation	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Department for the Blind	$ 1,826,993	$1,830,807	$ 3,814	2.1%
Newsline for the Blind	15,000	0	-15,000	-100.0%
Iowa Radio Reading Information Service	15,000	0	-15,000	-100.0%
Total	**$ 1,856,993**	**$1,830,807**	**$ -26,186**	**-1.4%**

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Department for the Blind	0.0	2.0	2.0	$ 26,178	$ 5,850	$20,328
Total	0.0	2.0	2.0	$ 26,178	$ 5,850	$20,328

Retirement Savings

Of the Other Positions Not Filled, 1.0 FTE position and $7,164 in net savings is the result of a retirement and will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Act). The money in the fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Vacancy

The other 1.0 FTE position and $19,014 in net savings is the result of a vacancy that will be held open for FY 2002.

Impact on Services, Funding, and Revenue

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Power Plant I Engineer	0.0	1.0	1.0	0.0	1.0
Services Specialist 2	0.0	1.0	1.0	0.0	1.0
Total	**0.0**	**2.0**	**2.0**	**0.0**	**2.0**

Information on Impact

In addition to the impact on FTE positions, the Department provided the following information regarding the potential impact the funding will have on program services for FY 2002:

- Possible $257,000 loss in federal funds.
- Elimination of $30,000 in one-time funding for the Newsline for the Blind and the Iowa Radio Reading Service.
- Reduction of $12,000 for direct services. The Department estimates that 57 clients will be affected in vocational rehabilitation; however, the specific services that will be impacted are not yet determined.
- Reduction of $2,000 for out-of-state travel and $1,000 for in-state travel.

STAFF CONTACT: Lisa Burk (Ext. 16765)

CIVIL RIGHTS COMMISSION SPENDING PLANS FOR FY 2002

Civil Rights Commission

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Civil Rights Commission, the impact the funding will have on the staff of the Commission, and services. The estimated savings

includes benefits. The net salary savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Commission's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Civil Rights Commission	$ 1,226,743	$ 1,133,846	$ -92,847	7.6%

There was no change in FTE position as a result of the reduction in funding compared to estimated FY 2001. If the Department has any net savings as the result of retirements later in the year, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

Due to a $98,000 increase in federal funding received from the Equal Employment Opportunity Commission (EEOC), the Commission does not anticipate any significant impact on services to the public for FY 2002.

STAFF CONTACT: Russ Trimble (Ext. 14613) Lisa Burk (Ext. 16765)

COLLEGE STUDENT AID COMMISSION REVISED SPENDING PLANS FOR FY 2002

College Student Aid

The following provides a comparison of the FY 2002 General Fund appropriations to the estimated FY 2001 appropriations for the College Student Aid Commission and the impact the funding will have on the staff and services of the Commission.

Budget Unit	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Reduction Percentage
Scholarship and Grant Administration	$ 337,534	$ 329,032	$ -8,502	-2.5%
Student Aid Programs (Iowa Grants)	1,144,850	1,076,159	-68,691	-6.0%
Osteopathic Forgivable Loans	254,260	100,000	-154,260	-60.7%
Osteopathic Primary Care Program	395,000	371,300	-23,700	-6.0%
ACE Opportunity Grants	250,000	235,000	-15,000	-6.0%
Chiropractic Forgivable Loans	100,000	94,000	-6,000	-6.0%
National Guard Program	1,250,000	1,175,000	-75,000	-6.0%
Teacher Shortage Forgivable Loan Prg.	525,000	493,500	-31,500	-6.0%
College Work-Study Program	2,750,000	0	-2,750,000	-100.0%
Tuition Grant Program	48,830,075	48,830,075	0	0.0%
State of Iowa Scholar Program	498,540	498,540	0	0.0%
Voc-Tech Grant Program	2,482,400	2,482,400	0	0.0%
Total	**$ 58,817,659**	**$ 55,685,006**	**$ -3,132,653**	**5.3%**

Retirement Savings

There was no change in FTE positions as a result of the reduction in funding compared to estimated FY 2001. If the Department has any net savings as the result of retirements later in the year, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

Limiting Awards

Senate File 535 (FY 2002 Education Appropriations Act) directs the Commission to administer reductions in grant and loan programs by reducing the amount of the average awards rather than reducing the number of participants. The Commission is planning to limit awards as follows:

- Iowa Grants - $940. Statutory maximum is $1,000.
- Osteopathic Forgivable Loans - $3,200. The maximum loan amount for FY 2001 was $4,000.
- Chiropractic Forgivable Loans - $4,500. The average loan amount for FY 2001 was $4,700.

Other Reductions

Other reductions include:

- National Guard Program – The grants will be reduced by limiting the award to 55.0% of the average Regent institution charges, compared to 60.0% provided during FY 2001.

- ACE Grants – The Commission plans 118 grants for FY 2002 compared to 125 grants made in FY 2001.
- Osteopathic Primary Care Program – The Commission anticipates one less retention scholarship.
- Scholarship and Grant Administration – The Commission plans to limit postage and information technology expenditures.
- Work Study – Since no State funding was provided for FY 2002, all allocations have been cancelled. Colleges in Iowa still receive approximately $9.0 million in federal work-study funds.

STAFF CONTACT: Mary Shipman (Ext. 14617) Robin Madison (Ext. 15270)

DEPARTMENT OF COMMERCE REVISED SPENDING PLAN FOR FY 2002

Dept. of Commerce

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Commerce, the impact funding will have on the staff of the Department, and services. The estimated saving includes benefits. The net salary savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Administration	$ 1,137,329	$ 1,187,688	$ 50,359	4.4%
Alcoholic Beverages	1,610,057	1,582,113	-27,944	-1.7%
Banking Division	5,918,784	6,350,701	431,917	7.3%
Credit Union Division	1,228,248	1,348,308	120,060	9.8%
Insurance Division	3,874,539	4,040,368	165,829	4.3%
Professional Licensing	870,544	836,243	-34,301	-3.9%
Utilities Division	6,034,571	6,273,425	238,854	4.0%
Total	**$ 20,699,072**	**$ 21,618,846**	**$ 919,774**	**4.4%**

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Administration	0.0	0.0	0.0	$ 0	$ 0	$ 0
Alcoholic Beverages	0.0	1.0	1.0	84,153	8,493	75,660
Banking Division	0.0	0.0	0.0	0	0	0
Credit Union Division	0.0	0.0	0.0	0	0	0
Insurance Division	0.0	0.0	0.0	5,679	0	5,679
Professional Licensing	0.0	0.0	0.0	0	0	0
Utilities Division	0.0	4.0	4.0	222,943	0	222,943
Total	**0.0**	**5.0**	**5.0**	**$ 312,775**	**$8,493**	**$304,282**

Retirement Savings

Of the Other Positions Not Filled, 1.0 FTE position and $75,660 in net savings is the result of retirements and will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

Alcoholic Bev. Division

Alcoholic Beverages Division

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Customer Services Chief	0.0	1.0	1.0	0.0	1.0
Total	**0.0**	**1.0**	**1.0**	**0.0**	**1.0**

- The funds used for maintenance at the warehouse will be reduced, causing further deterioration. The Division will attempt to secure funding from the Vertical Infrastructure Committee.
- Some reoccurring costs will be shifted to the warehouse contractor as a result of the new contractor.
- The Licensee Education Program will be discontinued due to the elimination of funding. The Program was a tool for business owners to train employees regarding alcoholic beverages laws.

Insurance Division

Insurance Division

- Savings of $5,679 will be realized due to delayed hiring of an examiner position.

- The public may see less consumer outreach through travel and brochures.
- The delays in hiring will result in a longer turnaround time in some services to industry and the consumer.

Professional Licensing Div.

Professional Licensing Division

- Reductions in Out-of-State Travel will result in Board and Commission members not attending national conferences that make decisions on exams, education requirements, and regulation issues.
- Reductions in Office Supplies may result in shifting of notices and an application posted on the Division's web site and not mailed to licensees.

Utilities Division

Utilities Division

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Clerk	0.0	1.0	1.0	0.0	1.0
Utility Analyst I	0.0	1.0	1.0	0.0	1.0
Utility Analyst I	0.0	1.0	1.0	0.0	1.0
Utility Administrator	1.0	0.0	1.0	0.0	1.0
Total	**1.0**	**3.0**	**4.0**	**0.0**	**4.0**

- Four unfilled positions will be eliminated for a savings of $216,443.
- A Utility Engineer 2 will be reclassified to an Attorney 1 for an additional $6,500 savings.

STAFF CONTACT: Christina Schaefer (Ext. 16765) Ron Robinson (Ext. 16256)

DEPARTMENT OF CORRECTIONS REVISED SPENDING PLAN FOR FY 2002

Dept. of Corrections

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Corrections (DOC), the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The net salary savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Central Office:				
County Confinement	$ 524,038	$ 700,438	$ 176,400	33.6%
Federal Prisoners/Contractual	341,334	318,568	-22,766	-6.6%
Central Office Administration	2,480,545	2,457,897	-22,648	-0.9%
Training Center	504,934	490,773	-14,161	-2.8%
Corrections Education	3,294,775	3,075,014	-219,761	-6.6%
Iowa Corrections Offender Network	600,000	559,980	-40,020	-6.6%
Corrections Expansion Phase II	796,940	0	-796,940	-100.0%
Subtotal Corrections Central Office	8,542,566	7,602,670	-939,896	11.0%
Institutions:				
Fort Madison	$ 30,825,512	$ 29,031,708	-1,793,804	-5.8%
Anamosa	23,999,952	24,479,604	479,652	1.9%
Oakdale	21,961,745	22,436,193	474,448	2.1%
Newton	23,453,146	23,960,419	507,273	2.1%
Mount Pleasant	22,172,976	22,515,475	342,499	1.5%
Rockwell City	7,362,468	7,474,112	111,644	1.5%
Clarinda	18,263,634	18,720,688	457,054	2.5%
Mitchellville	12,406,015	12,788,192	382,177	3.1%
Fort Dodge	25,852,710	26,550,123	697,413	2.7%
Subtotal Corrections Institutions	186,298,158	187,956,514	1,658,356	0.8%
CBC District Departments:				
First CBC	$9,132,984	$9,450,377	$ 317,393	3.5%
Second CBC	7,169,721	7,206,684	36,963	0.5%
Third CBC	4,404,618	4,276,911	-127,707	-2.9%
Fourth CBC	3,178,085	4,100,056	921,971	29.0%
Fifth CBC	12,280,098	12,342,788	62,690	0.5%
Sixth CBC	9,339,025	9,488,673	149,648	1.6%
Seventh CBC	5,343,165	5,458,947	115,782	2.2%
Eighth CBC	5,213,347	5,298,432	85,085	1.6%
CBC Statewide	83,576	78,119	-5,457	-6.5%
Subtotal CBC District Departments	56,144,619	57,700,987	1,556,368	2.7%
Total Corrections:	**$250,985,343**	**$253,260,171**	**$2,274,828**	**0.9%**

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Central Office:						
County Confinement	0	0	0	$ 0	$ 0	$ 0
Federal Prisoners/Contractual	0	0	0	0	0	0
Central Office Administration	0	0	0	0	0	0
Training Center	0	0	0	0	0	0
Corrections Education	0	0	0	0	0	0
Iowa Corrections Offender Network	0	0	0	0	0	0
Corrections Expansion Phase II	0	0	0	0	0	0
Subtotal Corrections Central Office	0	0	0	0	0	0

Division	FTE Lay-Offs	Other Positions not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Institutions:						
Fort Madison	0	0	0	0	0	0
Anamosa	0	0	0	0	0	0
Oakdale	0	0	0	0	0	0
Newton	0	1.0	1.0	28,704	2,174	26,530
Mount Pleasant	0	0	0	0	0	0
Rockwell City	2.0	0	2.0	0	0	0
Clarinda	0	0	0	0	0	0
Mitchellville	2.0	0	2.0	0	0	0
Fort Dodge	0	0	0	0	0	0
Subtotal Corrections Institutions	4.0	1.0	5.0	28,704	2,174	26,530
CBC District Departments:						
First CBC	0	0	0	0	0	0
Second CBC	0	0	0	0	0	0
Third CBC	1.0	0	1.0	0	0	
Fourth CBC	0.5	0	0.5	0	0	0
Fifth CBC	0	0	0	0	0	0
Sixth CBC	0	0	0	0	0	0
Seventh CBC	0	0	0	0	0	0
Eighth CBC	5.5	0	5.5	0	0	0
CBC Statewide	0	0	0	0	0	0
Subtotal CBC District Departments	7.0	0	7.0	0	0	0
Total Corrections:	**11.0**	**1.0**	**12.0**	**28,704**	**2,174**	**26,530**

Retirement Savings

Of the Other Positions Not Filled, 1.0 FTE position and $26,530 in net savings is the result of a retirement and will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). This position is a correctional officer at Newton. The money in the fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Modifications Expected

This report is based on preliminary budget plans submitted by the DOC in July 2001. It is expected that the plans for Institutions and CBC District

Departments will be modified during the fiscal year to accommodate predicted increases in the offender population and known increases in support budgets.

Waiver Sought

Generally, the Department is seeking a waiver from the Department of Management to maintain the dollar savings generated by any retirements. The DOC is requesting to keep FTE positions that become vacant due to retirements as well. The Institutions have eliminated 36.04 FTE positions which were authorized but unfunded. In addition, 4.0 FTE positions have been laid off; however, the DOC is requesting that two of these positions be kept on the table of organization at Mitchellville.

Vacant Positions

Most, if not all, of the CBC District Departments will delay filling vacant FTE positions. At this time, only the Sixth CBC District Department (0.06 FTE position) and the Eighth CBC District Department (5.5 FTE positions) have deleted positions from their tables of organization.

Impact on Services, Funding, and Revenue

County Confinement

County Confinement - This Account reimburses the counties for holding inmates who have violated the terms of their conditional release, pending a Parole Board revocation proceeding. While the appropriation to the Account has been increased by $176,400 to $700,438, actual FY 2001 expenditures are anticipated to be approximately $1.0 million. The DOC is in the process of negotiating per diem rates with the counties. However, cost containment efforts are complicated by:

- The elimination of an Administrative Law Judge at the Board of Parole. This reduction increases the likelihood that violators will be held in local jails longer than they currently are.
- Conditional releases (work release and parole) may increase in order to alleviate prison overcrowding. The more conditional releases there are, the more likely it is that more violations will occur, and more violators will be held.

Federal Prisoners

Federal Prisoners - This Account reimburses the federal Bureau of Prisons for confining Iowa inmates and pays for miscellaneous contracts. The $22,766 reduction will be met by a careful review of Iowa inmates who are sent to the federal system.

Central Office

Central Office - Central Office has not laid off staff at this time. The Office intends to eliminate 2.0 FTE positions that are authorized but not funded: Executive Officer 2 and Accounting Clerk 2. The Office has a $53,567 increase in its support budget that is compounded by the $22,648 General Fund reduction:

- $29,604 for a 5.0% merit increase for non-contract personnel.
- $864 for an increase in the reimbursement to the Iowa Department of Personnel (IDOP) for processing certain health insurance benefits.

- $5,000 for an increase for the mainframe connection reimbursement to the Information Technology Department.
- $18,099 for an increase in reimbursements to the Iowa Communications Network (ICN).
- Central Office's compliance with the State Auditor's requirements for delineation and segregation of duties will be negatively impacted by the FY 2002 funding level.

Training Center

Training Center -The Training Center has not laid off staff at this time. The Training Center has a $1,610 increase in its support budget that is compounded by the $14,161 General Fund reduction:

- $1,418 for a 5.0% merit increase for non-contract personnel.
- $192 increase for the reimbursement to the Iowa Department of Personnel (IDOP) for processing certain health insurance benefits.

Corrections Education

Corrections Education - This appropriation pays for the DOC contracts with community colleges to provide education programs to inmates. House File 2552 (Justice System Appropriations Act for FY 2001) permits the unspent balance of this appropriation to carry forward to the next fiscal year. The DOC brought forward approximately $200,000 from FY 2001 to meet the $219,761 General Fund reduction in FY 2002. A total of four full-time staff and nine part-time community college positions were eliminated.

Offender Network

Iowa Corrections Offender Network - This appropriation pays for software development contracts for the new Corrections database. The reduction will delay the implementation of the new system in the Institutions.

Corrections Expansion

Corrections Expansion Phase II - This appropriation paid for lease-purchase payments related to construction authorized in 1990. The final year of the lease-purchase payment was FY 2001.

Institutions

Institutions - The FY 2002 budgets for the Institutions were decreased by $6.1 million and 7.1 FTE positions compared to FY 2001. Changes include:

- A decrease of $1.4 million and 9.0 FTE positions to eliminate a Counselor at each of the nine prisons and reduce the overtime budgets.
- A decrease of $438,000 to reduce vehicle depreciation at all of the prisons and the Training Center. Senate File 530 contains the statutory changes required to implement this reduction.
- A decrease of $517,000 to reduce the support budgets at all of the prisons.
- An increase of $500,000 for the increased cost of natural gas at eight of the nine prisons.
- A decrease of $1.6 million for a 0.9% across-the-board reduction.

- A decrease of $2.0 million at Fort Madison. This decrease is offset by a FY 2001 supplemental appropriation of $2.0 million. Senate File 530 permits the supplemental appropriation to carry forward to FY 2002.
- A decrease of $731,000 and 0.6 FTE position for the Special Needs Unit at Fort Madison.
- An increase of $135,000 and 3.0 FTE positions for registered nurses at Newton and Clarinda.

Support Budgets

Additionally, Institutions have a $3,388,847 increase in support budgets:

- $269,804 for a 5.0% merit increase for non-contract personnel.
- $207,897 for changing pay plans.
- $277,201 for costs related to employees, such as vacation and sick leave accrual, shift difference and holiday pay, worker's compensation, employer's matching contribution for deferred compensation, and unemployment.
- $63,926 for an increase in the reimbursement to the Iowa Department of Personnel (IDOP) for processing certain health insurance benefits.
- $223,003 for sewer and utility rate increases.
- $40,000 for an increase for the mainframe connection reimbursement to the Information Technology Department.
- $28,300 for an increase in reimbursements to the ICN.
- ($16,984) for a net savings in pharmacy costs. This figure includes a savings of $91,984 at Anamosa for implementing a pharmaceutical contract, and an increase in costs of $75,000 for drugs at Clarinda.
- $51,000 to fund the Librarian from the General Fund rather than the Telephone Rebate Fund at Anamosa.
- $23,500 for an increase in personal services contracts at Clarinda.
- $75,000 for an increase in radiology and medical services at Fort Dodge.
- $2,146,200 for an increase in support budget costs at Fort Dodge, Newton, and Rockwell City. Fort Dodge and Newton are increasing emergency capacity by triple-bunking cells. Three hundred beds will be added at Fort Dodge and 150 beds will be added at Newton. In addition, Rockwell City's inmate population has been averaging 40 inmates over budget. The marginal cost per inmate is $12.00 per day. This figure includes clothes, shoes, food, and utilities.

Fort Madison

Iowa State Penitentiary at Fort Madison - Fort Madison has not laid off any staff. It has eliminated 19.0 FTE positions that were vacant and not funded.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Correctional Officer		9.0	9.0		9.0
Word Processor 2		1.0	1.0		1.0
Nursing Unit Coordinator		1.0	1.0		1.0
Pharmacist	1.0	0	1.0		1.0
Activities Specialist 1		2.0	2.0		2.0
Correctional Supervisor 1	3.0	0	3.0		3.0
Correctional Security Manager	1.0	0	1.0		1.0
Correctional Food Services Coordinator		1.0	1.0		1.0
Total	**5.0**	**14.0**	**19.0**	**0.0**	**19.0**

Anamosa

Anamosa State Penitentiary - Anamosa has not laid off any staff. It has eliminated 9.75 FTE positions that were vacant and not funded.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Typist Advanced		0.75	0.75		0.75
Correctional Food Service Coordinator		1.0	1.0		1.0
Counselors		2.0	2.0		2.0
Building Services Coordinator		1.0	1.0		1.0
Correctional Officer		5.0	5.0		5.0
Total	**0.0**	**9.75**	**9.75**	**0.0**	**9.75**

Oakdale

Iowa Medical Classification Center at Oakdale - Oakdale has not laid off any staff nor eliminated any FTE positions. Oakdale has reduced contractual services; for example, substance abuse treatment and religion.

Newton

Newton Correctional Facility - Newton has deleted 2.0 FTE positions: an Accounting Clerk and a Clerk Typist. Newton also had one correctional officer retire. The FTE position was deducted from the table of organization and $26,530 in net salary savings was transferred to the fund established by HF 698. Newton is filling the additional registered nurse position that is authorized by SF 530.

Mt. Pleasant

Mount Pleasant Correctional Facility - Mount Pleasant has not laid off any staff. It has deleted 4.0 FTE positions for vacant, unfunded correctional officers.

Rockwell City

North Central Correctional Facility at Rockwell City - Rockwell City has laid off two employees: Safety and Sanitation Officer and a Typist

Advanced. It has also eliminated 3.0 FTE positions that were vacant and not funded.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Correctional Officer		2.0	2.0		2.0
Security Director	1.0		1.0		1.0
Safety and Sanitation Officer		1.0	1.0	1.0	
Typist Advanced		1.0	1.0	1.0	
Total	**1.0**	**4.0**	**5.0**	**2.0**	**3.0**

Clarinda

Clarinda Correctional Facility - Clarinda has not laid off any staff. It has eliminated 1.29 FTE positions that were vacant and not funded. Also, Clarinda is filling the two additional registered nurse positions that are authorized by SF 530. Lastly, one correctional officer has transferred from Rockwell City to Clarinda as authorized by SF 530.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Correctional Food Service Coordinator		1.0	1.0		1.0
Utility Worker		0.29	.29		.29
Total	**0.0**	**1.29**	**1.29**	**0.0**	**1.29**

Mitchellville

Iowa Correction's Institution for Women at Mitchellville - Mitchellville has laid off two employees and maintained the vacant positions on its table of organization. It has deleted 6.0 FTE positions that were vacant and unfunded.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Librarian		1.0	1.0	1.0	
Dental Assistant		1.0	1.0	1.0	
Correctional Counselor		1.0	1.0		1.0
Receptionist		1.0	1.0		1.0
Correctional Trades Leader		1.0	1.0		1.0
Secretary 1		1.0	1.0		1.0
Typist Advanced		2.0	2.0		2.0
Total	**0.0**	**8.0**	**8.0**	**2.0**	**6.0**

Fort Dodge

Fort Dodge Correctional Facility - Fort Dodge has not laid off any staff, nor has it eliminated vacant, unfunded positions from its table of organization.

Listed below are impacts of the budget reductions:

- Limits inmate access to rehabilitative treatment programs, which may increase the recidivism rate. If the recidivism rate increases, the prison population will continue to grow in the future.
- Increases inmate idle time.
- Reduces community service and outreach programs, such as repairing cassette tape players from the Iowa Commission for the Blind.
- Increases average caseload size for correctional counselors, which may decrease effectiveness.
- Increases workloads throughout the Institutions, which may decrease employee morale.
- May result in denied vacations in order to meet minimum staffing requirements.
- Eliminates staffing at certain towers during certain shifts.
- Delays in processing inmates for release and in forwarding medical information when the inmates move within the correctional system.
- May increase medical costs because the ability of medical staff to perform routine assessments will be limited.
- May close certain housing units, such as the farms at Fort Madison or the Luster Heights Prison Camp.
- May result in high-mileage vehicles that are used to transport inmates.

CBC Districts

Community-Based Corrections - The FY 2002 budgets for the CBC District Departments were decreased by $1.6 million and 6.6 FTE positions compared to FY 2001. Changes include:

- A decrease of $500,000 for sex offender hormonal therapy for all eight CBC District Departments.
- A decrease of $658,000 and 16.0 FTE positions for Field Services staff in five of the eight CBC District Departments.
- A decrease of $370,000 and 5.5 FTE positions for Drug Courts in the Second and Third CBC District Departments.
- A decrease of $412,000 for a 0.9% across-the-board reduction for seven of the eight CBC District Departments.
- An increase of $756,000 and 15.0 FTE positions to staff and operate the Dubuque and Council Bluffs new residential beds.

- A decrease of $345,000 in the Sixth CBC District Department, including $297,000 for treatment contracts.
- A decrease of $102,000 for the Seventh CBC District Department to offset the lease-purchase of a currently rented facility. House File 742 permits the District Department to use a Rebuild Iowa Infrastructure Fund appropriation to pay the rental costs in FY 2002.

Support Budget Increases

Additionally, CBC District Departments have known increases in support budgets:

- Increased salary costs for a 5.0% merit increase for non-contract personnel and for changing pay plans.
- Increased costs for reimbursing the Information Technology Department for mainframe connections.
- Increased costs for reimbursing the ICN.

Alternative Budget Plans

The Sixth CBC District Department has implemented the budget plan as outlined above. The remaining CBC District Departments have implemented alternative budget plans. The District Departments have kept the Parole/Probation Officers eliminated in SF 530. The District Departments believe high caseloads, and projected increases in the number of offenders supervised, require these 16.0 FTE positions to be filled to protect local communities. Details of each CBC District Department's budget plan follows.

First District

First CBC District Department - The First CBC District Department has not laid off any staff. It will hold 5.25 FTE positions vacant.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Executive Secretary		1.0	1.0		1.0
Residential Officers		2.0	2.0		2.0
Parole/Probation Officer II		1.0	1.0		1.0
Education Aide		0.75	0.75		0.75
Maintenance Technician		0.5	0.5		0.50
Total	**0**	**5.25**	**5.25**	**0**	**5.25**

First District Spending Plan

The District Department will implement the following FY 2002 spending plan.

- Discontinue the Dubuque County Youthful Offender Program. The federal grant expired at the end of FY 2001. The State match of $14,425 will be reallocated within the District Department. The Parole/Probation Officer III that has been dedicated to the Youthful Offender Program will demote to a Parole/Probation Officer II position. Eliminating the Youthful Offender Program in Dubuque County will result in offenders receiving less intensive supervision and reduced treatment services. These high-risk offenders are now more likely to fail supervision and be sent to prison.

- Terminate a building lease in Waterloo to save $38,064. Terminating the building lease will result in inadequate office and conference room space. Groups and treatment classes offered to offenders may be reduced. Staff efficiency may be reduced as the result of insufficient office space.

- Do not fill the 4.0 FTE positions to generate $168,432 to apply toward the District Department's vacancy factor. Reduced offender programming will occur in the residential facility in Dubuque due to not filling the residential officer positions. More overtime costs may be incurred. Fewer accountability checks will be conducted, increasing the likelihood of violations not being sanctioned. By not filling the Parole/Probation Officer II position, caseloads will increase from one staff to 17 offenders to one staff to 21 offenders. Staff will spend less time with each offender, and less in-house programming will be provided.

- Eliminate the Community Service Sentencing contract with Project Concern in Dubuque to save $12,500. This will result in these formerly contracted duties being performed by District Department staff. These staff will have less time to spend on programming for high-risk offenders.

- Eliminate the substance abuse education and treatment contract for Black Hawk County's Youthful Offender Program to save $7,000. Since substance abuse education class duties will be transferred to the District Department's Treatment Alternatives to Street Crimes (TASC) officer, he will have less time to perform substance abuse assessments and referrals for other offenders. Youthful offenders will receive substance abuse treatment at local substance abuse agencies, increasing the likelihood of treatment failures due to fragmented programming.

- Eliminate cognitive skills curriculum and training contract to save $12,000. During FY 2001, approximately 230 offenders attended cognitive skills groups.

- Reduce the Sex Offender Treatment Program consultations by $8,000. This is a 53.0% reduction in funding compared to FY 2001. The contractor will continue to provide limited oversight of the Sex Offender Treatment Programs in Waterloo and northeast Iowa; involvement in coalitions and other meetings will be eliminated and Program effectiveness may be negatively impacted.

- Reduce the Sex Offender Treatment Program contract for medical assessments and administration of Hormonal Intervention Therapy by $20,000. The District Department will no longer pay for services of sex offenders who want to voluntarily participate in hormonal therapy. Only court-ordered or services required by the Board of Parole will be paid by the District Department. Currently, there are three sex offenders voluntarily participating in the program. Since most of these offenders will not be able to pay for treatment, their risk to re-offend will increase.

- Reduce the OWI Treatment Program contract by $29,978. This is a 43.0% reduction in funding compared to FY 2001. During FY 2001, the number of offenders sentenced to the OWI Treatment Program has declined. Consequently, the number of offenders served by treatment agencies has decreased from 30 to 20 in Waterloo and from 21 to 12 in Dubuque. If the number of offenders sentenced to the OWI Treatment program increases, waiting lists will continue to grow.

- Reduce the technical support contract with McGladrey & Pullen by $10,000. District Department staff will provide computer services with less support.
- Administer the Batterer's Education Program directly, rather than contracting with a provider. This change is expected to generate $36,885 in new revenues.

Changes

The District Department has made the following changes to meet unfunded costs:

- Increased the daily rent charged to offenders housed in residential facilities to generate $197,500. This will reduce the offenders' ability to pay victim restitution, court fees and fines, and support their families.
- Maintain additional positions as vacancies to generate $50,492. This includes 0.75 FTE position for an Education Aide and 0.50 FTE position for a Maintenance Technician. This will reduce educational services provided at the Individualized Learning Center in Dubuque by 60.0%. The Education Aide provides individualized assistance to offenders for General Equivalency Degrees (GED), resume writing, job skills, and life skills. These services will be reduced or eliminated. Building maintenance and cleanliness will suffer if the Maintenance Technician is not upgraded from part-time to full-time at the Dubuque Residential Facility. This facility recently added 36 beds and requires full-time maintenance.
- Maintain current vacancy factor of $223,150.
- Reduce the following line items by 20.0%: travel and training ($12,000), office supplies ($20,000), housing and subsistence ($15,000), and reduce urinalysis testing by $20,000. Reducing training may have a negative impact on staff morale and development. Reducing office supplies may create office inefficiencies. Performing fewer urinalysis tests will reduce offender accountability.
- Increase the daily rate charged to the federal Bureau of Prisons from $61.87 to $71.15 to generate additional revenue of $80,000.

Second CBC District

Second CBC District Department - The Second CBC District Department has not laid off any staff. It will hold 1.0 FTE position vacant.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Secretary		1.0	1.0		1.0
Total	**0.0**	**1.0**	**1.0**	**0.0**	**1.0**

Second Distr. Spending Plan

The District Department will implement the following FY 2002 spending plan.

- Use Office of Drug Control Policy funding to continue the Drug Court Program in Marshalltown and Mason City. The General Fund appropriation of $264,591 was eliminated in the FY 2002 budget. The total for the Drug Court Program during FY 2002 is $140,212 (combined federal grant and state match requirement). This will result in a secretarial position remaining vacant and reduced operating expenses for the program.

- Increase the daily rent charged to offenders housed in residential facilities to generate $119,976. This will reduce the offenders' ability to pay victim restitution, court fees and fines, and support their families.
- Reduce sex offender hormonal therapy by $30,146. Polygraph testing will continue at a reduced level and plythesmography testing will be reduced or eliminated. This will reduce offender accountability.
- Various line items will be reduced by $61,114.

Changes

The District Department has made the following changes to meet unfunded costs:

- Carry over $65,000 from FY 2001 to FY 2002 for operating expenses.
- Increase fees charged to clients for various programs to generate an additional $83,424. This will reduce the offenders' ability to pay victim restitution, court fees and fines, and support their families.
- Increase interest income by $9,000.
- Increase revenues from federal contracts by $40,000.
- Maintain a vacancy factor of $97,020.

Third CBC District

Third CBC District Department - The Third CBC District Department has laid off 1.0 FTE position. It will hold positions vacant if any staff leave the District Department.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Substance Abuse Liaison		1.0	1.0	1.0	0
Parole/Probation Officer II		2.0	2.0	-	2.0
Secretary I		1.0	1.0		1.0
Total	**0.0**	**4.0**	**4.0**	**1.0**	**3.0**

Third District Spending Plan

The District Department will implement the following FY 2002 spending plan.

- Hold 2.0 FTE positions vacant (Parole/Probation Officer II) to generate savings of $91,434. This will increase caseloads for remaining staff. Staff is less able to monitor risk.
- Hold vacant 0.50 FTE position (Secretary I) to generate savings of $18,584.
- Use Office of Drug Control Policy funding to continue the Drug Court Program in Sioux City. The General Fund appropriation of $105,356 was eliminated in the FY 2002 budget. The total for the Drug Court Program during FY 2002 is $69,588 (combined federal grant and state match requirement). This will result in reduced operating expenses for the program. Drug Court treatment contracts will be reduced by $11,000. This will result in the District Department triaging treatment services for offenders.

- Increase the daily rent charged to offenders housed in residential facilities to generate $55,000. This will reduce the offenders' ability to pay victim restitution, court fees and fines, and support their families.
- Increase service fees to OWI clients by $45,000. The number of clients provided OWI treatment will be greatly reduced. This will reduce the offenders' ability to pay victim restitution, court fees and fines, and support their families.
- Reduce purchases of data processing equipment and software to generate $40,000 in savings.
- Reduce sex offender treatment contracts by $10,000. This will result in the District Department triaging treatment services for offenders.
- Eliminate Batterer's Education Program contracts to save $26,310. Domestic violence offenders will need to pay for provider services. This will reduce the offenders' ability to pay victim restitution, court fees and fines, and support their families.
- Reduce urinalysis testing and supplies plus staff training and certification to save $21,363. Reducing urinalysis testing and supplies limits the amount of monitoring that may be conducted on substance abusing clients. Reducing training and certification may negatively impact staff morale and reduce staff credibility with the court system.

Changes

The District Department has made the following changes to meet unfunded costs:

- Lay off a Substance Abuse Liaison position to generate $56,819 in savings. There will be less monitoring and detection of substance abusing clients.
- Carry over $60,252 from FY 2001 to FY 2002 for operating expenses.
- May lay off a Secretary I position to generate savings of $33,806.
- Increase interest income by $5,000.
- Reduce travel and training costs by $9,375.

Fourth CBC District

Fourth CBC District Department - The Fourth CBC District Department has laid off 0.50 FTE position, a part-time Building Maintenance Coordinator.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Building Maintenance Coordinator		0.5	0.5	0.5	0
Total	**0.0**	**0.5**	**0.5**	**0.5**	**0.0**

Fourth Distr. Spending Plan

The District Department will implement the following FY 2002 spending plan.

- Lay off a part-time Building Maintenance Coordinator to generate $26,336 in savings.

- Cancel a maintenance contract to generate $4,200 in savings.
- Increase the daily rent charged to offenders housed in residential facilities to generate $91,300. This will reduce the offenders' ability to pay victim restitution, court fees and fines, and support their families.
- Reduce the Batterer's Education Program by $30,000.
- Purchase $98,836 in one-time costs for the new Women's Facility (26 beds). This expenditure is authorized by SF 530 (FY 2002 Justice System Appropriations Act).
- Incur $608,079 to staff and operate the new Women's Facility. This figure includes 12.3 FTE positions and is based on a September 2001 opening date. This expenditure is authorized by SF 530 (FY 2002 Justice System Appropriations Act).

Fifth CBC District

Fifth CBC District Department - The Fifth CBC District Department has not laid off any staff. The District Department will delay filling vacancies.

Fifth District Spending Plan

The District Department will implement the following FY 2002 spending plan.

- Reduce Sex Offender Treatment Program expenditures by $144,186. This includes eliminating District Department costs for hormonal treatment. Only those offenders who are able to pay for the treatment will receive it. This may increase recidivism of high-risk offenders. The District Department also will reduce contractual services for sex offender victims and sex offender family members.
- Reduce the Community Service Work Crew Program by $106,500. One FTE position is currently vacant and will not be filled. This will result in reduced training opportunities for inmates.
- Increase the daily rent charged to offenders housed in residential facilities to generate $70,000. This will reduce the offenders' ability to pay victim restitution, court fees and fines, and support their families.
- Reduce treatment contracts by 6.0% to save $136,220. This may require reorganization of current programs and result in less treatment opportunities for offenders.

Sixth CBC District

Sixth CBC District Department - The Sixth CBC District Department has eliminated 0.6 FTE position (vacant Residential Officer) from its table of organization.

Sixth District Spending Plan

The District Department will implement the following FY 2002 spending plan.

- Reduce Sex Offender Treatment Program expenditures by $52,326 for hormonal treatment therapy.
- Reduce urinalysis testing by $24,500. This may result in less monitoring of substance abusing offenders.
- Eliminate a part-time Residential Officer to generate $24,287 in savings.

- Reduce treatment contracts by $296,698. The majority of this reduction is for the residential facility-based OWI Treatment Program. The District Department will reallocate existing staff from its Treatment Alternatives to Street Crimes Program to meet the mandatory licensure requirements for the OWI Treatment Program. This may result in less monitoring of substance abusing offenders supervised in Field Services.

Seventh CBC District

Seventh CBC District Department - The Seventh CBC District Department has not laid off staff. It intends to hold vacant 2.0 FTE positions.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Residential Officer		1.0	1.0	0	1.0
Clerical		1.0	1.0		1.0
Total	**0.0**	**2.0**	**2.0**	**0.0**	**2.0**

Spending Plan

The District Department will implement the following FY 2002 spending plan.

- Hold two positions vacant.
- Reduce Sex Offender Treatment Program expenditures by $36,638 for hormonal treatment therapy and plythesmography testing.
- Reduce operational expenses.
- Offset the General Fund reduction of $102,198 for lease-purchase costs of a currently rented facility by using Rebuild Iowa Infrastructure Fund appropriation. House File 742 authorizes this expenditure.

Eighth CBC District

Eighth CBC District Department - The Eighth CBC District Department has laid off 5.5 FTE positions. It intends to hold vacant positions as they occur.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Residential Officer		1.0	1.0	1.0	
Substance Abuse Liaison		3.0	3.0	3.0	
Community Work Crew Leader		1.0	1.0	1.0	
Education Instructor		0.5	0.5	0.5	
Total	**0**	**5.5**	**5.5**	**5.5**	**0**

Spending Plan

The District Department will implement the following FY 2002 spending plan.

- Lay off one Substance Abuse Liaison to generate $46,349 in savings.
- Fill three currently vacant Parole/Probation Officer positions.

- Eliminate contractual services with Manpower for clerical support in the Ottumwa and Burlington offices to generate $35,943 in savings.
- Eliminate Community Service Sentencing contract in the Ottumwa office to generate $5,000 in savings.
- Reduce office supplies by $4,899 and travel and training expenses by $10,000. This will have a negative impact on employee morale.
- Reduce the OWI Treatment Program contract by $20,934. This will result in less treatment for offenders and may increase waiting lists.
- Reduce Sex Offender Treatment Program costs by $8,000. This eliminates hormonal treatment and may increase recidivism of sex offenders.
- Eliminate the GED program at the Burlington Residential Facility to generate $2,000 in savings. This will make it more difficult for certain offenders to become employed.
- Eliminate substance abuse treatment contracts for the Youthful Offender Program to generate $47,044 in savings. These high-risk offenders will be referred to existing treatment providers, which may result in fragmented programming.

Changes

The District Department has made the following changes to meet unfunded costs:

- Reduce a Community Treatment Monitor in Centerville to half-time to generate $28,105 in savings.
- Lay off 1.0 FTE position, a Community Work Crew Leader, to generate $36,650 in savings. This will reduce the District Department's ability to perform community service projects and result in fewer training opportunities for offenders.
- Lay off 2.0 FTE positions, Substance Abuse Liaisons, to generate $97,270 in savings. The workload will be distributed to existing staff, and substance abuse assessments will be conducted by local treatment agencies.
- Lay off 1.0 FTE position, a Residential Officer in the Burlington Residential Facility.

CBC Statewide Acct.

CBC Statewide Account

- A decrease of $3,628 to reduce out-of-state travel.
- A decrease of $1,829 from various line items.

Impact of Reductions

Listed below are impacts of the CBC budget reductions.

- Limits offender access to rehabilitative treatment programs, which may increase the recidivism rate. If the recidivism rate increases, the prison population will continue to grow in the future.
- Reduces community service and outreach programs, such as work crews. This reduces opportunities for offenders to learn marketable skills.

- If the offender population continues to increase, the average caseload size for Parole/Probation Officers will increase, which may decrease effectiveness.
- Reduces training, which may decrease employee morale.
- Reduces treatment opportunities for sex, domestic violence, and OWI offenders, which may increase the recidivism rate for these offenders. If this occurs, the offender population within the correctional system (CBC District Departments and prisons) will continue to grow.
- Increases fees charged to offenders, which reduces the offenders' ability to pay victim restitution, court fees and fines, and support their families.

Prison Industries

Iowa Prison Industries - Iowa Prison Industries does not receive appropriations from the General Fund. Its operating profits are deposited in the Prison Industries Revolving Fund. It is dependent on sales to State and local governments. Its financial situation may deteriorate, as sales to State agencies are expected to decline. State agencies have less discretionary income during FY 2002 than was available in prior fiscal years.

STAFF CONTACT: Beth Lenstra (Ext. 16301)

DEPARTMENT OF CULTURAL AFFAIRS REVISED SPENDING PLANS FOR FY 2002

Cultural Affairs

The following provides a comparison of the FY 2002 General Fund appropriations to the estimated FY 2001 appropriations for the Department of Cultural Affairs and the impact the funding will have on the staff and services of the Department. The estimated saving includes benefits. Net salary savings may not equal the difference between FY 2001 and FY 2002 due to adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Reduction Percentage
Administration	$ 254,188	$ 253,906	$ -282	-0.1%
Cultural Grants	691,149	651,217	-39,932	-5.8%
State Historical Society	3,361,387	3,319,593	-41,794	-1.2%
Historical Sites	602,293	586,712	-15,581	-2.6%
Iowa Arts Council	1,431,406	1,370,614	-60,792	-4.2%
Total	$ 6,340,423	$ 6,182,042	$ -158,381	-2.5%

Grants Reduced

In addition to the General Fund reduction, infrastructure funding for Historic Site Preservation Grants was reduced from $2.5 million to $1.0 million for FY 2002.

Division	FTE Lay-Offs	Other Positions not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Historical Society	3.0	0.0	3.0	$ 93,100	$10,100	$ 83,000
Iowa Arts Council	1.0	0.0	1.0	31,800	100	31,700
Total	4.0	0.0	4.0	$ 124,900	$10,200	$114,700

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Confidential Secretary 3	0.0	1.0	1.0	1.0	0.0
Accounting Clerk 2	0.0	1.0	1.0	1.0	0.0
Museum Guide	0.0	1.0	1.0	1.0	0.0
Arts Programmer 2	0.0	1.0	1.0	1.0	0.0
Total	**0.0**	**4.0**	**4.0**	**4.0**	**0.0**

Retirement Savings

None of the positions eliminated are the result of retirements. If the Department has any net savings as the result of retirements later in the year, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

Spending Plan Principles

The Department used the following principles for preparing the spending plan:

- Minimize the direct impact on constituents as much as possible.
- Address priorities of Imagine Iowa 2010.
- Look for opportunities to change or improve services.
- Be entrepreneurial in generating revenue and forming partnerships.
- Utilize appropriate technologies to reengineer processes.

Impact

As a result, grant programs, with the exception of Historic Preservation Grants, will not be reduced. Hours of service will not be reduced, nor will any facilities be closed.

STAFF CONTACT: Robin Madison (Ext. 15270) Mary Shipman (Ext. 14617)

DEPARTMENT OF ECONOMIC DEVELOPMENT REVISED SPENDING PLAN FOR FY 2002

Dept. of Econ. Development

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Economic Development, the impact the funding will have on the staff of the Department, and services. The estimated savings include benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Administrative Services	$ 2,096,307	$ 2,149,263	$ 52,956	2.5%
Business Development	8,902,472	11,203,935	2,301,463	25.9%
Community & Rural Development	3,088,771	2,515,039	-573,732	-18.6%
International Division	2,858,737	2,666,971	-191,766	-6.7
Tourism	4,918,216	3,507,743	-1,410,473	-28.7
Total	**$ 21,864,503**	**$ 2,042,951**	**$ 178,448**	**0.8%**

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Administrative Services	0.0	1.8	1.8	$ 67,034	$ 0	$ 67,034
Business Development	0.0	3.9	3.9	182,972	210	182,762
Community & Rural Development	0.0	3.0	3.0	140,000	0	140,000
International Division	0.0	0.0	0.0	0	0	0
Tourism	2.2	0.0	2.2	44,000	0	44,000
Total	**2.2**	**8.7**	**10.9**	**$ 434,006**	**$ 210**	**$ 433,796**

Retirement Savings

If the Department has any Net Savings as the result of retirements later in the year, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

dmin. Services

Administrative Services

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Accounting Tech 3	0.0	1.0	1.0	0.0	1.0
Administrative Assistant 1	0.0	0.8	0.8	0.0	0.8
Total	**0.0**	**1.8**	**1.8**	**0.0**	**1.8**

- Two vacant positions will not be filled which will affect customer response times.
- The Administrative Services Division will charge other divisions for graphic artist services.
- Purchase of six to eight personal computers will be delayed.
- A contract services position in the Film Office will be eliminated.
- Spending on out-of-state film trade show will be reduced, resulting in less film production in Iowa.

Business Development

Business Development

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Administrative Assistant 4	0.0	0.9	0.9	0.0	0.9
Administrative Assistant 3	0.0	2.0	2.0	0.0	2.0
Secretary 3	0.0	1.0	1.0	0.0	1.0
Total	**0.0**	**3.9**	**3.9**	**0.0**	**3.9**

- Decrease marketing to implement cluster development strategies (advanced manufacturing, life science, and information solutions) and decrease business outreach services.
- Four vacant business development positions will not be filled, reducing response time to businesses.
- Reductions in the Strategic Investment Fund will result in two fewer Community Economic Betterment Account (CEBA) projects being funded; the loss of 60 to 70 jobs is anticipated. (Note: The Value Added Agricultural Products Program was funded through the Strategic Investment Fund in FY 2001 but received a separate appropriation in FY 2002. The net effect was an increase of $2.8 million for the Strategic Investment Fund's remaining programs in FY 2002.)
- Contracts for services for the Comprehensive Management Assistance (CMA) Program and Business Assistance for Self-Employed (BASE) Program will be reduced by 25.0%.
- The Workforce Recruitment Project plans at this time to eliminate advertising in 27 college and university newspapers.

Community/Rural Devel.

Community and Rural Development

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Administrative Assist. 3	0.0	3.0	3.0	0.0	3.0

- Three positions will remain vacant. One provides technical assistance on community and economic development issues to communities and regional areas; two provide one-on-one education for local leaders on housing issues.
- Reduction of four to six projects in leadership development, diversity training, or telecommunications and other growth planning.
- The Main Street Program will not add communities in FY 2002 and two fewer communities will receive storefront rehabilitation and marketing assistance. The Main Street Program will reduce the number of marketing pieces and delay computer upgrades.
- The Community Development Block Grant (CDBG) Program will need to obtain its federal match from other sources. Other options appear to be available.
- The Iowa Commission on Volunteer Service (ICVS) will need to obtain its federal match from another source.

International Division

International Division

- Eliminate contractual relationships with the A Taste of Iowa Program and the Iowa Grocery Association, possibly limiting exposure of the program and reducing demand for Iowa products.
- Eliminate contracts to market Iowa products in Vietnam and India and reduce contracts in South America and the Pacific Rim, resulting in less service for Iowa companies, decreased market-entry opportunities, and reduced exports.
- Serve 25 to 40 fewer companies through the Export Trade Assistance Program (ETAP), reducing marketing participation in foreign markets.
- Seek private funding to defray expenses of the Japanese Governor's visit under the Partner State Program.

Tourism Division

Tourism Division

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Tourism Guides (Seasonal)	0.0	2.2	2.2	2.2	0.0

- Reduce advertising and public relations contracts by more than $1.0 million, resulting in fewer travelers coming to Iowa and reduced expenditures for tourist activities, such as food, lodging, and entertainment.
- Reduce the number and print quality of Iowa Tourism Guides to save $100,000.

- Close Waukee and Victor Welcome Centers and eliminate four seasonal employee positions.

STAFF CONTACT: Dwayne Ferguson (Ext. 16561)

REGENTS ECONOMIC DEVELOPMENT REVISED SPENDING PLAN FOR FY 2002

Regents Programs

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the economic development programs at the Regents Universities. The Universities have not filed spending or staffing reduction plans.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Reduction Percentage
Iowa State University	$ 6,079,796	$ 5,853,343	$ -226,453	-3.7%
University of Iowa	616,832	596,215	-20,617	-3.3%
University of Northern Iowa	933,959	889,208	-44,751	-4.8%
Total	**$ 7,630,587**	**$ 7,338,766**	**$ -291,821**	**-3.8%**

STAFF CONTACT: Dwayne Ferguson (Ext. 16561)

DEPARTMENT OF EDUCATION REVISED SPENDING PLANS FOR FY 2002

Dept. of Education

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the Department of Education and the impact the funding will have on the staff and services of the Department.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Reduction Percentage
Administration	$ 6,056,580	$ 5,957,760	$ -98,820	-1.6%
Vocational Ed. Admin.	577,628	590,622	12,994	2.2%
Board of Ed. Examiners	204,106	50,907	-153,249	-75.1%
Vocational Rehabilitation	4,982,384	4,869,052	-113,332	-2.3%
Independent Living	76,579	62,860	-13,719	-17.9%
State Library	3,172,038	1,743,527	-1,428,511	-45.0%
Iowa Public Television	8,181,552	7,823,846	-357,706	-4.4%
School Food Service	2,716,859	2,716,859	0	0.0%
School to Work	210,000	204,966	-5,034	-2.4%
Jobs for America's Grads (JAG)	333,000	150,000	-183,000	-55.0%
Teacher of the Year*	75,000	0	-75,000	-100.0%
Americorps	121,000	150,000	29,000	24.0%
Enrich Iowa Libraries	1,000,000	1,880,000	880,000	88.0%
Regional Libraries	1,687,000	1,585,780	-101,220	-6.0%
Vocational Ed. Secondary	3,308,850	3,308,850	0	0.0%
Empowerment	15,600,000	14,664,000	-936,000	-6.0%
Textbooks for Nonpublic Schools	650,000	611,000	-39,000	-6.0%
Voc. Ed. Youth Organization	94,400	88,736	-5,664	-6.0%
Beginning Teacher Mentoring*	775,000	0	-775,000	-100.0%
Education Innovation Fund	425,000	0	-425,000	-100.0%
Employability Skills	200,000	0	-200,000	-100.0%
Family Resource Centers	90,000	0	-90,000	-100.0%
LACES	25,000	0	-25,000	-100.0%
National Certification Stipends*	1,380,000	0	-1,380,000	-100.0%
Community College General Aid	147,577,403	142,722,759	-4,854,644	-3.3%
Total	**$ 199,519,429**	**$ 189,181,524**	**$ 10,337,905**	**-5.2%**

Funding

*Funding for these items has not been eliminated but was incorporated in SF 413 (Teacher Achievement and Teacher Quality Appropriations Act).

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Administrative Division	0.0	4.5	4.5	$246,909	$0	$246,909
Iowa Public Television*	1.3	4.0	5.3	399,000	3,000	396,000
Total	**1.3**	**8.5**	**9.8**	**$645,909**	**$3,000**	**$642,909**

* See detailed explanation on page 4.

Standing Approps. Reduced

In addition to the appropriations listed above, the following standing appropriations to the Department were reduced for FY 2002:

Appropriation	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Reduction Percentage
Early Childhood Development	$ 12,560,000	$11,560,000	$ -1,000,000	-8.0%
Technology/School Improvement	30,000,000	10,000,000	-20,000,000	-66.7%
Total	**$ 42,560,000**	**$21,560,000**	**$ -21,000,000**	**-49.3%**

Vacant Positions

The Department at this time, with the exception of regional libraries and Iowa Public Television, anticipates no employee lay-offs. However, some vacant positions will remain unfilled. See specific detail by budget unit below. The Department also plans to monitor the budget throughout the year and may utilize furloughs and/or layoffs in the second half of the year. If the Department has any net savings as the result of retirements later in the year, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

Administration

Administration

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Administrative Consultant 1	0.0	2.0	2.0	0.0	2.0
Consultant	0.0	1.5	1.5	0.0	1.5
Secretary II	0.0	1.0	1.0	0.0	1.0
Total	**0.0**	**4.5**	**4.5**	**0.0**	**4.5**

- Vacant positions. Two of the vacant positions being left unfilled are in the Office of the Director and will impact communications, public relations, and State Board support. Most duties have been reassigned across the Department, but the monthly "Mailbag" to school districts will be discontinued. Two positions, one support and one certified, in the Planning, Research, and Evaluation Bureau, will be left vacant. The certified staff person provided much of the coordination and support relating to redistricting of school districts, area education agencies, and community colleges. Census data and files will also be affected. Duties of the support position will be reassigned to the only remaining secretarial position in the Bureau.

- Subsidize State funds with federal funds. The Department intends to leverage federal funds by transferring the salary cost of a position in the Food and Nutrition Bureau, reassigning a secretary currently paid with State

funds to Special Education funding, and support a portion of seven school improvement consultant positions with federal special education funds.

- The Department will discontinue membership in the National Association of College and University Business Officials.
- The Department plans a 10.0% reduction in out-of-state travel.
- The Department plans a review of statutory duties and will recommend changes for FY 2003 due to reduced funding and staffing.

Education Examiners

Board of Education Examiners - No significant impact will occur as a result of the State funding reduction because licensure fee revenue will be utilized. However, the Board plans to monitor and adjust expenditures as follows:

- Reduce printing costs and distribute material electronically when possible.
- Reduce out-of-state travel.
- Utilize ICN more frequently for in-state meetings.
- Reduce or eliminate overtime for clerical staff.
- Reduce or eliminate PDS classes.

Vocational Rehabilitation

Vocational Rehabilitation - State funding serves as a match for federal funds. To fully match federal funds in FY 2002, the Division will need to generate $6,065,472 through State appropriations and local contracts. The Division will attempt to generate additional revenue through current and new local (third party) contracts and anticipates fully matching federal funds for FY 2002.

Independent Living

Independent Living - Funding will be reduced for assistive technology items such as ramps and wheelchairs. Funding transferred to the Department of the Blind to match federal funds will be reduced.

State Library

State Library - The actual reduction in funding for the State Library is $109,177. The balance of the reduction was a transfer of local library funding to the Enrich Iowa Libraries appropriation. The State Library plans to limit purchases of books, electronic and print subscriptions.

IPTV

Iowa Public Television (IPTV)

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Receptionists (evening/weekend)	0.0	0.3	0.3	0.3	0.0
Executive Officer 2	1.0	0.0	1.0	1.0	0.0
Engineer 2	0.0	3.0	3.0	0.0	3.0
Information Tech Specialist 4	0.0	1.0	1.0	0.0	1.0
Total	1.0	4.3	5.3	1.3	4.0

Impact of Reductions

In addition to the appropriation reduction of $358,000 (4.4%) to IPTV operations, the appropriation for support of the regional telecommunications councils was reduced by $153,000. The impact of these reductions will include:

- Staffing – A total reduction of $399,000 as follows:
  - Layoffs – A total of 1.25 FTE positions will be laid off, resulting in savings of $95,000.
  - Vacant Positions – A total of 4.00 FTE positions that are currently vacant will be left unfilled, resulting in savings of $172,000.
  - Other Staffing Changes – The funding source for 3.00 FTE positions will be shifted as follows:
    - Operations Assistant – Funding for this 1.00 FTE position will be shifted from the General Fund to Friends of IPTV donated funds for a savings of $41,000.
    - Secretary I and Executive Officer 2 – Funding for these 2.00 FTE positions will be shifted from the General Fund to federal funds from the Corporation for Public Broadcasting for a total savings of $91,000.
- Reduction in broadcast hours by 1,248 hours per year to reduce costs of utilities and program acquisition. Estimated savings is $87,000.
- Elimination of overnight block feed of educational television programs.
- Reduction of K-12 television series and college telecourses due to cost to acquire broadcast rights. Estimated savings is $60,000.
- Reduction of television shows of special interest to Iowans, such as Student Voices and Iowa This Weekend.
- Elimination of digital television operations for an estimated savings of $107,000.
- Reduction of administrative expenses for an estimated savings of $50,000.

School to Work - The State School to Work Office provides services to 310 local and regional partnerships. Reductions will occur in printing, supplies, travel, and part-time clerical support.

JAG Program

Jobs for America's Graduates (JAG) - The FY 2001 funding of $333,000 allowed for provision of services to 550 students in 15 sites. The JAG Program relies on additional revenues from federal and private funds. The majority of the funds are used to pay salaries for job specialists. The reduction of funding in FY 2002 will result in cutting one school district from the Program and reduction of in-state travel and other expenditures.

Regional Libraries

Regional Libraries - Layoffs and furloughs will be necessary but will be determined by local regional library boards. Reduced services will include

fewer consulting visits to libraries and decreased continuing education for local librarians and trustees.

Textbooks/Nonpublic Schools Textbooks for Nonpublic Schools - Textbook claims were less than the amount appropriated in FY 1998, FY 1999, and FY 2000. Total claims for FY 2001 are unknown at this time. If claims for FY 2002 exceed the funding of $611,000, they will be prorated.

Voc. Educ. Youth Organiz. Vocational Education Youth Organizations - This appropriation provides funds to three youth organizations. Each group received a 6.0% reduction. The distribution of funds by group and expected impact as a result of the reduction are as follows:

- Future Farmers of America (FFA)-$47,141. The FFA Foundation will reduce expenses, including the salary of the executive director and awards sponsored at the State FFA conference.
- Family, Career, and Community Leaders of America Association (FCCLA) - $28,200. This group was formerly known as Future Homemakers of America. The FCCLA plans to reduce support of the State officer leadership training retreat.
- Iowa High School Rodeo Association - $13,395. The Association will either reduce the number Iowa participants at the national rodeo event or require private fundraising to replace the reduction in funds.

Community Colleges Community College General Aid - The local board determines impact to individual community colleges. Some local strategies include:

- Increases in tuition ranging from 10.0-15.0%.
- Faculty and staff reductions. One mid-size college has plans to eliminate 30 positions. One of the smallest colleges has eliminated 10 positions.
- Elimination of student workers.
- Reduction or elimination of programs and services. Examples of some individual college decisions include:
  - Suspended commercial carpentry and industrial maintenance programs, and curtailed evening student support services.
  - Closed three technical programs and terminated seven faculty.
  - Reduced capacity in nursing and electronics programs.
- Reduction of support and student services including assessment, counseling, advising, student placement, student activities, and daycare.
- Increased class sizes.
- Delay implementation of new technical programs.
- Possible elimination of off-campus sites.

Standing Approps. Standing Appropriations - Impacts resulting from the reduction in standing appropriations to the Department include:

- Early Childhood Development - Three programs receiving funding under this appropriation will be reduced by approximately 8.2% each. These include:
  - Shared Vision Grants Program. The Program was reduced from $8.5 million to $7.8 million, a reduction of $700,000. These Grants are used by school districts for preschool programs. There are currently 124 Grants statewide serving approximately 2,500 children ages three to five and 1,000 children ages birth to three. Each Grant will be reduced proportionately.
  - Innovative Early Elementary Grants Program. The Program was reduced from $3.5 million to $3.2 million, a reduction of $300,000. The Grants serve approximately 4,100 at-risk students in kindergarten through third grade. The reduction may result in staff reductions and larger class sizes as determined by individual local school districts.
  - Area Education Agency (AEA) Early Childhood Network. The funding for the Network was reduced from $275,000 to $253,000, a reduction of $22,000. This funding helps provide part-time early childhood general education specialists.
- Technology/School Improvement – The funding for this Program was reduced from $30.0 million to $10.0 million, for a reduction of $20.0 million (66.7%). Funding for FY 2001 was distributed as follows:
  - Local School Districts - $58 per student.
  - Area Education Agencies - $150,000.
  - Regents Schools - $62,000. Schools include the School for the Deaf, Iowa Braille and Sight Saving School, and the Price Lab School at the University of Northern Iowa.
  - Department of Human Services Schools - $75,000. Schools include Eldora, Toledo, Glenwood, Cherokee, Independence, and Woodward.

  Funding for FY 2002 will be distributed as follows:
  - Local School Districts - $19 per student.
  - Area Education Agencies - $50,000.
  - Regents Schools - $21,000.
  - Department of Human Services Schools - $25,000.

  The local districts will determine impact.

STAFF CONTACT: Robin Madison (Ext. 15270) Mary Shipman (Ext. 14617)

DEPARTMENT OF ELDER AFFAIRS REVISED SPENDING PLAN FOR FY 2002

Dept. of Elder Affairs

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the Department of Elder Affairs and the impact the funding will have on the staff and services of the Department. The estimated saving includes benefits.

The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to adjustments made to the Department's other line items and revenues.

Appropriation	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Aging Programs	$ 5,071,211	$ 4,531,965	$ 539,246	-10.6%
Total	**$ 5,071,211**	**$ 4,531,965**	**$ 539,246**	**-10.6%**

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
State Administration	0.0	1.5	1.5	$ 80,665	$ 0	$80,665
Total	0.0	1.5	1.5	$ 80,665	$ 0	$80,665

Vacancies

The 1.5 FTE positions in the category of Other Positions Not Filled and the $80,665 in net savings are the result of existing vacancies. They include a 1.0 FTE position for a Public Information Officer and a 0.5 FTE position for an Executive Officer II that performed legal services development and related duties, which was redesigned to be a half-time position. Both positions are non-supervisory.

Retirement Savings

The duties of these vacant positions will be eliminated or consolidated with other duties of current staff. If the Department has any net savings as the result of retirements later in the year, the Net Savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

<u>Impact on Services, Funding, and Revenue</u>

Impact on Services

The Department of Elder Affairs passes a significant portion of its appropriation for Aging Programs through to the 13 Area Agencies on Aging (AAAs), 25 Retired Senior Volunteer Programs (RSVPs), and three Alzheimer's Chapters for service delivery at the local level. As a result, the actual services provided and/or reduced will vary among these entities based on the priorities determined by local needs in their respective areas.

Exceptions

The Department estimates an 11.5% reduction for most programs funded by the General Fund. The exceptions include the Resident Advocate Committee (RAC) Program, which will not receive any General Fund reduction, and the Elderly Mental Health Outreach Program that will have General Fund money eliminated.

Senior Living Prog. Approps. An increase in Senior Living Program (SLP) appropriations will be used to prevent major service reductions for existing clients and offset General Fund reductions to Elderly Services and the Case Management Program for the Frail Elderly (CMPFE).

Impact of Reductions In addition to the impact on FTE positions, the Department provided the following information regarding the potential impact the funding will have on program services for FY 2002:

Area Agencies Area Agency on Aging Administration - The Department anticipates a decrease of approximately $1,063 per planning and service area due to the reduction of $17,000 in funding for administrative expenses for the 16 planning and service areas of the 13 Area Agencies on Aging.

Elderly Services Elderly Services - The Department anticipates using increased Senior Living Program (SLP) appropriations due to the reduction of $118,000 in funding for elderly services, including Meals-on-Wheels, Transportation, and Respite Care.

RICEP Retired Iowans Community Employment Program (RICEP) - Reduction of $14,000 in funding for the Retired Iowans Community Employment Program (RICEP). The Department anticipates a decrease of approximately $1,077 for each of the 13 Area Agencies on Aging.

Alzheimer's Support Alzheimer's Support - The Department anticipates a decrease of approximately $7,333 for each of the three Alzheimer's Chapters due to the reduction of $22,000 in funding for Alzheimer's Support.

RSVP Program Retired Senior Volunteer Program (RSVP) - The Department anticipates an average reduction of $225 to $798 per existing project due to the reduction of $25,000 in funding for the Retired Senior Volunteer Program (RSVP).

Case Mgmt/Frail Elderly Case Management for the Frail Elderly (CMPFE)

Senior Living Program The Department anticipates using increased Senior Living Program (SLP) appropriations and maintain existing clients; however, the Department projects there will be 320 additional elderly persons who will need but not receive services, due to the reduction of $295,000 in funding for Case Management Services for the Frail Elderly.

STAFF CONTACT: Lisa Burk (Ext. 16765)

ETHICS AND CAMPAIGN DISCLOSURE BOARD REVISED SPENDING PLAN FOR FY 2002

Ethics/Campaign Discl. The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Ethics and Campaign Disclosure Board, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the

difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Ethics and Campaign Total	$ 515,505	$ 451,659	$ -63,846	-12.4%

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Total Ethics and Campaign	**1.0**	**1.0**	**1.0**	**$ 75,834**	**0**	**$75,834**

Retirement Savings

Of the Other Positions Not Filled, 1.0 FTE position and $75,834 in net savings is the result of retirements and will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the department's budget.

Impact on Services, Funding, and Revenue

Spending Plan

Ethics and Campaign Disclosure

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Legal Counsel	0.0	1.0	1.0	0.0	1.0
Total	**0.0**	**1.0**	**1.0**	**0.0**	**1.0**

- The Executive Director retired July 2001 and was replaced by the then Legal Counsel for the Board. The Legal Counsel position will not be filled and the Board will contract with the Executive Director for legal services. Buy-out costs were taken from the FY 2001 budget.
- Reductions in travel will mean that just the Executive Director will attend the Council on Governmental Ethics Laws National Conference and the Heatland Regulators Conference.
- The Board will reduce the number of meetings to create savings in postage, per diem and mileage. Fewer meetings means that the service will be slowed.
- Savings from removing telephone lines, an e-mail address, listed telephone numbers, and router hook-up will be realized.

STAFF CONTACT: Christina Schaefer (Ext. 16765) Ron Robinson (Ext. 16256)

IOWA WORK FORCE DEVELOPMENT REVISED SPENDING PLAN FOR FY 2002

Workforce Development

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within Iowa Workforce Development, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Reduction Percentage
Labor Division	$ 3,500,474	$ 3,444,761	$ -55,713	-1.6%
Workers' Compensation Division	2,377,858	2,351,755	-26,103	-1.1%
Workforce Development Board	126,277	122,290	-3,987	-3.2%
New Employment Opportunities	500,000	252,123	-247,877	-49.6%
Employment Statistics	67,078	0	-67,078	-100.0%
260E Labor Management Projects	69,652	0	-69,652	-100.0%
Welfare To Work Match	153,024	0	-153,024	-100.0%
Total	**$ 6,794,363**	**$ 6,170,929**	**$ -623,434**	**-9.2%**

Division	FTE Lay-Offs	Other Positions not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Labor Division	0.0	7.0	7.0	$ 328,184	$ 0	$328,184
Workers' Compensation Division	0.0	3.0	3.0	200,543	0	200,543
Workforce Development Board	0.0	0.0	0.0	0	0	0
New Employment Opportunities	0.0	0.0	0.0	0	0	0
Employment Statistics	0.0	0.0	0.0	0	0	0
260E Labor Management Projects	0.0	0.0	0.0	0	0	0
Welfare To Work Match	0.0	0.0	0.0	0	0	0
Total	**0.0**	**10.0**	**10.0**	**$ 528,727**	**$ 0**	**$528**

IWD has indicated they have adjusted their plans for keeping positions vacant since having filed their report with the Departments of Personnel and Management.

Retirement Savings

If the Department has any net savings as the result of retirements later in the year, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

Labor Division

Labor Division

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Elevator Inspector	0.0	2.0	2.0	0.0	2.0
Safety/Health Consultant	0.0	3.0	3.0	0.0	3.0
Attorney 2	0.0	1.0	1.0	0.0	1.0
Attorney 1	0.0	1.0	1.0	0.0	1.0
Total	**0.0**	**7.0**	**7.0**	**0.0**	**7.0**

- Leave two elevator inspector positions vacant, which could result in elevators, escalators, moving sidewalks, and amusement rides not being inspected. The projected decrease in fee revenues is $140,000.
- Leave two attorney positions vacant, which could lead to increased backlogs and decreased fine revenues from settling cases to speed up processing.
- Leave three Safety/Health Consultant positions vacant.

Worker's Comp. Division

Workers' Compensation Division

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Word Processor 3	0.0	1.0	1.0	0.0	1.0
Deputy Workers' Compensation Commissioner	0.0	2.0	2.0	0.0	2.0
Total	**0.0**	**3.0**	**3.0**	**0.0**	**3.0**

- Two Deputy Workers' Compensation Commissioner positions and one clerical position will remain unfilled.
- Mediation program will be reduced in Des Moines.

- Rate books will not be printed but will be available over the Department's web site.
- Resolution to workers' compensation claim mediation will be delayed.

Workforce Dev. Board

Workforce Development Board - The Board will have fewer meetings and reduce on-site reviews of agency projects.

New Employment

New Employment Opportunities - The IWD will enter into fewer contracts with local entities to provide support services to underutilized workforce populations, such as immigrants, refugees, minority youth, offenders, and persons with disabilities.

STAFF CONTACT: Dwayne Ferguson (Ext. 16561)

DEPARTMENT OF GENERAL SERVICES REVISED SPENDING PLAN FOR FY 2002

Dept. of General Services

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of General Services, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Administration	$ 2,051,607	$ 1,845,064	$ -206,543	-10.1%
Terrace Hill Operations	259,191	273,273	14,082	5.4%
Property Management	4,831,359	4,258,861	-572,498	-11.8%
Rental Space	1,028,898	1,028,898	0	0.0%
Utilities	2,247,323	2,207,926	-39,937	-1.8%
Capitol Planning Commission	1,284	0	-1,284	-100.0%
Total	**$ 10,419,662**	**$ 9,614,022**	**$ -805,640**	**-7.7%**

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Director's Office	2.0	1.0	3.0	$ 137,385	N/A	$ 137,385
Building Services	1.0	0.0	1.0	42,669	N/A	42,669
Capitol Complex Maintenance	8.0	2.0	10.0	365,208	N/A	365,208
Design and Construction	2.0	0.0	2.0	128,114	N/A	128,114
Printing	3.0	3.0	6.0	300,825	N/A	300,825
Purchasing	1.0	0.0	1.0	33,919	N/A	33,919
State Fleet	2.0	1.0	3.0	90,530	N/A	90,530
Total	13.0	3.0	16.0	$1,098,650	N/A	$1,098,650

Retirement Savings

The Department does not anticipate any retirements in positions that are funded from the General Fund. If the Department has any net savings as the result of retirements, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the department's budget.

Impact on Services, Funding, and Revenue

Administration

Administration

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Account Tech 1	0.0	1.0	1.0	0.0	1.0
Account Tech 3	0.0	1.0	1.0	1.0	0.0
Management Analyst 3	0.0	1.0	1.0	1.0	0.0
Total	**0.0**	**3.0**	**3.0**	**2.0**	**1.0**

- Reductions will result in a reallocation in the Director's Office for administration, accounting, custodial, and construction management. Strategic and Public Information Officer functions will be absorbed with existing staff, and delays in accounting and construction documentation are expected.

Property Management

Property Management: Building Services, Capitol Complex Maintenance, and Design and Construction - Services funded by the General Fund appropriation for Property Management may also be blended with other

funding sources, such as the Revolving Funds and/or the Rebuild Iowa Infrastructure Fund (RIIF) to fund Building Services, Capitol Complex Maintenance, and Design and Construction. Said services may include custodial, space planning, lease management, building engineering, utilities, and outdoor maintenance.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Public Service Supervisor 2	1.0	0.0	1.0	1.0	0.0
Secretary 2	0.0	1.0	1.0	0.0	1.0
Auto Mechanic	0.0	1.0	1.0	0.0	1.0
Maintenance Worker 1	0.0	1.0	1.0	1.0	0.0
Painter	0.0	1.0	1.0	1.0	0.0
Carpenter 2	0.0	1.0	1.0	1.0	0.0
Maintenance Worker 2	0.0	1.0	1.0	1.0	0.0
Nursery Worker 1	0.0	1.0	1.0	1.0	0.0
Maintenance Worker 1	0.0	1.0	1.0	1.0	0.0
Painter 1	0.0	1.0	1.0	1.0	0.0
Control Operator	0.0	1.0	1.0	1.0	0.0
Restoration Painter	0.0	1.0	1.0	1.0	0.0
PSE 3	1.0		1.0	1.0	0.0
Total	**2.0**	**11.0**	**13.0**	**11.0**	**2.0**

- Changes were made to the spending plans depending on whether they were necessary for health, life, and safety purposes.
- The reductions will cause other agencies to perform or obtain some services for themselves.
- Building Services and Capitol Complex Maintenance will be co-located in order to share secretarial staff.
- Less frequent grass mowing will occur and landscaping support will be reduced.
- Snow removal will occur after 3-4 inches of snowfall as opposed to 1-2 inches of snowfall.
- Restoration painting services will be reduced in the Capitol, Ola Babcock Miller Building, and Terrace Hill. Painting in the legislative chambers has already been contracted to an outside source.

Rental Space

Rental Space -

- Current contractual obligations are not funded.

- Medical Examiner and Division of Criminal Investigation rent will continue to be paid by the Rebuild Iowa Infrastructure Fund (RIIF).

Utilities

Utilities -

- All cost of utilities management will be borne by the Utilities Fund.
- An aggressive energy management program has already been implemented for the Capitol Complex and leased facilities.

Printing Division

Printing Division

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Micro Worker 2	0.0	1.0	1.0	0.0	1.0
Micro Worker 2	0.0	2.0	2.0	0.0	2.0
Micro Worker 3	0.0	1.0	1.0	0.0	1.0
Driver	0.0	1.0	1.0	1.0	0.0
Clerk Advanced	0.0	1.0	1.0	1.0	0.0
Storekeeper 2	0.0	1.0	1.0	1.0	0.0
Total	**0.0**	**7.0**	**7.0**	**3.0**	**4.0**

- The Division will move from partially appropriated services to a full fee for service to other State agencies.
- The reductions may cause other agencies to perform or obtain some services for themselves.
- The Department anticipates a reduction of $100,128 in Printing and Purchasing revenues for FY 2002.
- Four employees were laid off and three vacant positions were left unfilled, saving approximately $300,555.
- Micro graphics operations will be discontinued. The function is not required by statute and customers will be directed elsewhere.

Purchasing Division

Purchasing Division

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Clerk Advanced	0.0	1.0	1.0	1.0	0.0
Total	**0.0**	**1.0**	**1.0**	**1.0**	**0.0**

- The Division will move from partially appropriated services to a full fee for service to other State agencies.

- The reductions may cause other agencies to perform or obtain some services for themselves.
- The Department anticipates a reduction of $100,128 in Printing and Purchasing revenues for FY 2002.
- The Division laid off one Clerk Advanced position for savings of approximately $33,919.
- An e-procurement project manager was relocated from the Director's Office.

State Fleet Administrator

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Mail Clerk 1	0.0	1.0	1.0	0.0	1.0
Driver	0.0	1.0	1.0	1.0	0.0
Mail Clerk 1	0.0	1.0	1.0	1.0	0.0
Total	**0.0**	**3.0**	**3.0**	**2.0**	**1.0**

- Some mailrooms in the Capitol, Lucas Building, and Wallace Building will be closed.
- Off-complex mail delivery and pick-up will be discontinued. Off complex agencies will need to process their own mail.

STAFF CONTACT: Christina Schaefer (Ext. 16765) Ron Robinson (Ext. 16256)

INFORMATION TECHNOLOGY DEPARTMENT REVISED SPENDING PLANS FOR FY 2002

Info. Technology Dept.

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the Iowa Telecommunications and Technology Commission, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Reduction Percentage
Information Technology Dept.	$ 4,656,371	$ 3,491,056	$ -1,165,315	-25.0%

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Information Tech. Dept.	0.0	2.8	2.8	$209,200	$0	$209,200

Retirement Savings

None of the positions eliminated are the result of retirements; therefore, no funds will be available for deposit into the fund established in HF 698

(Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the department's budget.

Impact on Services, Funding, and Revenue

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Information Tech. Specialist 3	0.0	1.0	1.0	0.0	1.0
Executive Officer 3	0.0	0.8	0.8	0.0	0.8
Secretary 1	0.0	1.0	1.0	0.0	1.0
Total	**0.0**	**2.8**	**2.8**	**0.0**	**2.8**

Revenue Increases Planned

The ITD plans to increase certain revenues to offset some of the loss of General Fund revenues through the following methods:

- Identify services which are not being billed or which are being billed inaccurately. ($250,000)
- Increase billing to the Department of Human Services for data warehouse storage, primarily paid for with federal funds. ($151,400)
- Charge for services to other levels of government for expanded security assessments and other services. ($75,000 and could increase if additional services were purchased.)
- Collect royalties from other entities for the use of ITD developed software and systems. (No estimate available.)
- Institute transaction fees for IowAccess activities. (No estimate available.)

Spending Reductions

The ITD plans to reduce spending in the following area with the noted impacts to services:

- Eliminate 10 or 11 intern positions. These positions are not classified as FTE positions, so are not reflected in the table above. Will result in some project delays. ($71,700)
- Reduce hiring outside consultants and other professionals in the Policy and Planning area. Will result in projects taking longer to complete and result in fewer projects being completed. ($150,000)
- Reduce training costs for operations. ($50,000)
- Reduce Digital Government usage of contractors. Projects will take longer and fewer will be completed. ($85,000)
- Reduce travel expense for Customer Liaison Division and Project office. Employees may not be able to attend training and projects will take longer to complete. ($55,000)
- Terminate Data Vision Contract. Work will be transferred to existing staff. ($27,900)

- Reduce maintenance costs by consolidating maintenance contracts under one company. ($25,000)

STAFF CONTACT: Douglas Wulf (Ext. 13250) Glen Dickinson (Ext. 14616)

IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION REVISED SPENDING PLANS FOR FY 2002

ITTC

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the Iowa Telecommunications and Technology Commission (ITTC), the impact the funding will have on the staff of the Department, and services. The appropriation from the General Fund does not pay for any staff. The FTE positions are funded from the receipts the Commission charges to users of Iowa Communications Network services. Due to the reduction in the video services subsidization, receipts for other services need to be shifted to cover the costs of those services for K-12 and Library users, resulting in the staff reductions. The total savings in receipts from holding 3.0 FTE positions open for FY 2002 will be $172,935. This will be used to partially cover the reduction in video subsidization.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Reduction Percentage
Iowa Telecom. & Tech. Commission	$ 3,181,920	$ 2,234,330	$ -947,590	-29.8%

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Ia. Tele. & Tech. Comm.	0.0	3.0	3.0	N/A	$ 0	N/A

No Retirement Savings

None of the positions eliminated are the result of retirements; therefore, no funds will be available for deposit into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the department's budget.

<u>Impact on Services, Funding, and Revenue</u>

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Senior Telecom. Engineer	0.0	1.0	1.0	0.0	1.0
Telecom. Engineer	0.0	1.0	1.0	0.0	1.0
Communications Technical	0.0	1.0	1.0	0.0	1.0
Total	**0.0**	**3.0**	**3.0**	**0.0**	**3.0**

Further Action

In addition to not filling the three vacant positions above, the Commission noted that if the level of Iowa Communications Network (ICN) usage declines or projected turnover does not occur, it will have to implement the following:

- Eliminate existing contract positions.
- Limit overtime and not provide retention bonuses and incentive pay for staff.

Impact on Service

The elimination of the contract positions and vacancies will decrease the ICN's level of service as follows:

- Response time to billing issues will lengthen.
- Ability to reengineer existing services or engineer new services for customers will decrease.
- Processing customer orders will take longer.
- Ability to process changes for voice services will decrease, thus lengthening the time customers would wait for such services.

Subsidization Reduction

The reduction in subsidization will also result in planned equipment replacement and repair of the ICN by $1.5 million, including:

- Delaying purchase of the new Rolm 80 phones to replace the existing Rolm 70 phones. This will result in a reduction in the quality of voice services.
- Delaying the upgrade of the DMS 500 phone switch. This will result in reduced efficiency and quality of services and inhibit the ICN's ability to expand services and move to voice over Internet protocol (IP).
- Reducing purchases of spare parts for the Network. This will result in delays of replacing equipment that has failed for ICN's customers.

Potential Increase in Receipts

Some of the funding reduction may be replaced with payments from the Universal Services Fund to the ICN for its status as a common carrier and may reduce the impacts noted above. Depending on the level of ICN usage and whether application for Universal Services Fund payments was made by K-12 schools and libraries, this could result in an estimated increase in receipts of $400,000 - $700,000.

STAFF CONTACT: Douglas Wulf (Ext. 13250) Glen Dickinson (Ext. 14616)

OFFICE OF THE GOVERNOR REVISED SPENDING PLAN FOR FY 2002

Governor's Office

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Office of the Governor, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
General Office	$ 1,509,293	$ 1,484,026	$ 25,267	-1.7%
Terrace Hill Quarters	133,078	117,738	-15,340	-11.5%
Admin. Rules Coordinator	152,252	154,656	2,404	1.6%
National Governor's Association	68,800	70,030	1,230	1.8%
State-Federal Relations	297,421	290,396	-7,025	-2.4%
Total	**$ 2,160,844**	**$ 2,116,846**	**$ -43,998**	**-2.0%**

Elected Offices were not required to submit a spending plan or lay-off plan.

STAFF CONTACT: Christina Schaefer (Ext. 16765) Ron Robinson (Ext. 16256)

GOVERNOR'S OFFICE OF DRUG CONTROL POLICY REVISED SPENDING PLAN FOR FY 2002

Office of Drug Control Policy

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the Governor's Office of Drug Control Policy and the impact the funding will have on the staff and services of the Department.

Appropriation	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Drug Policy Coordinator	$ 518,892	$504,363	$ -14,529	-2.8%
DARE Program	80,000	0	-80,000	-100.0%
Total	**$ 598,892**	**$504,363**	**$ -94,529**	**-15.8%**

Retirement Savings

The Governor's Office of Drug Control Policy has 13.0 FTE positions and no workforce reduction is anticipated for FY 2002. If the Department has any net savings as the result of retirements later in the year, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end

of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

Potential Impact

The Department provided the following information regarding the potential impact the funding will have on program services for FY 2002:

- Elimination of $80,000 in General Funds for the D.A.R.E. Program. The Department anticipates a reduction in D.A.R.E. classroom materials, officer training, and/or requiring a student participation fee for FY 2002. The increase of the D.A.R.E. surcharge from $5 to $10 may offset the elimination of General Funds; however, the Department indicates it may take two to three years to double collections and offset the elimination of the General Fund appropriation for the D.A.R.E. Program.
- Elimination of $20,000 in funding for the Governor's Youth Leadership/Mentoring Conference. The Department indicates this will eliminate a one-day leadership and mentor training conference for approximately 350 Iowa high school students.
- Reduction of $6,000 for support of the Iowa Substance Abuse Information Clearinghouse. The Department indicates this will reduce the amount of substance abuse information made available to Iowans through educational materials that are free of charge.
- Reduction of $5,000 for the Substance Abuse Prevention/Education Media Campaign. The Department indicates this will reduce the amount of substance abuse information made available to Iowans through anti-drug public service messages.

STAFF CONTACT: Lisa Burk (Ext. 16765)

DEPARTMENT OF PUBLIC HEALTH REVISED SPENDING PLAN FOR FY 2002

Public Health

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the Divisions within the Department of Public Health, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Addictive Disorders	$ 2,383,320	$ 1,496,843	$ -886,477	-37.2%
Adult Wellness	643,855	567,197	-76,658	-11.9%
Child & Adolescent Wellness	1,424,456	1,260,144	-164,312	-11.5%
Chronic Conditions	1,846,534	1,337,669	-508,865	-27.6%
Community Capacity	1,647,230	1,478,319	-168,911	-10.3%
Elderly Wellness	10,932,737	10,602,737	-330,000	-3.0%
Environmental Health	167,069	173,614	6,545	3.9%
Infectious Diseases	1,370,436	1,248,932	-121,504	-8.9%
Injuries	1,872,355	1,653,331	-219,024	-11.7%
Public Protection	7,323,647	7,307,237	-16,410	-0.2%
Resource Management	1,428,097	1,333,448	-94,649	-6.6%
Total	$ 31,039,736	$28,459,471	$-2,580,265	-8.3%

Retirement Savings

No Department of Public Health staff will be laid off and no positions will remain unfilled. Instead, the Department was able to reassign some full-time equivalent positions to other work duties using alternative funding sources. This helped the Department to lessen the impact the budget reductions would have on staff as well as services. If the Department has any net savings as the result of retirements later in the year, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

Addictive Disorders

Addictive Disorders

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Social Worker 5	0.0	0.4	0.4	0.0	0.0

- Actual reduction after Gambling Treatment backfill totals $486,477.
- Reassign 0.4 FTE position to other work duties that uses an alternate source of funding.
- 770 methamphetamine clients will not receive extended treatment.
- 177 clients will not receive outpatient treatment.
- 16,662 Iowans will not receive prevention services.

- Eliminates Council on Chemically Exposed Infants. Another council and/or commission will be asked to consider issues of public policy related to treatment of women and children.
- Hospital survey data on current health care system practice funded through the aforementioned council will no longer be available as a resource for policy makers.

Adult Wellness

Adult Wellness

- Reduces local contracts to Family Services Bureau grantees for maternal health clinics. However, current plans for reallocation of the federal Maternal and Child Health Block Grant carryover may neutralize the impact of the reduction.
- If reallocation of federal carryover does not materialize, then 368 pregnant women may not receive service in FY 2002.

Child/Adolescent Wellness

Child and Adolescent Wellness - Physicians Care for Children Program is eliminated one year earlier than it was due to sunset. Uninsured and underinsured children (estimated 1,700 children) will experience a delay in receiving medical care for acute, episodic illness treated in the ambulatory setting.

Chronic Conditions

Chronic Conditions

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Program & Planning Admin. 1	0.5	0.0	0.5	0.0	0.0

- Reassign 0.5 FTE position to other work duties that use an alternate source of funding.
- Child Health Specialty Clinics – reduces the contract to the University of Iowa Department of Pediatrics. The University will be able to use existing Title V funds provided by the Department of Public Health to avoid any immediate impact on client services.
- Chronic Renal Program – Reduces the funding for the Chronic Renal Program. Reimbursement for travel will be eliminated and a cap for premium reimbursement for private health insurance will be implemented.

Community Capacity

Community Capacity

- PRIMECARRE Community grants – eliminates the community grant program. There will be fewer opportunities to recruit and retain a health care provider in communities of 10,000 people or less and an increase in the technical assistance provided to those communities to find alternative solutions.
- Essential Services – reduces local contracts to boards of health for essential services and core public health functions. This may reduce the capacity of the local boards of health to assess, plan, and assure the core public health

functions, as well as provide essential public health services that address health problem priorities within the counties.

Elderly Wellness

Elderly Wellness

- Reduces the senior health allocation within the single-county contracts to local boards of health by over 50%. This may result in cessation or substantial reduction of senior health programming in many counties providing traditional services or continuation of the services through alternative funding.
- An estimated 3,600 older Iowans could be impacted if alternative funds such as Senior Living Trust funds or other funding are not identified or utilized.

Environmental Hazards

Environmental Hazards - Reduces purchase of office supplies.

Infectious Diseases

Infectious Diseases

- Childhood Immunizations – reduces funds available for local Iowa infant immunizations. Approximately 2,900 children under 2 would likely not receive immunization services at public health clinics.
- Prescription drugs – reduces funding for pharmaceuticals given to local boards of health for childhood vaccinations. Federal funds will continue to be available.

Injuries

Injuries - Home Care Aide Court Ordered Services – Counties utilizing large amounts of court ordered funding will need to assess and plan as to how the families in need of protective services receive those services. In FY 2000, 3 counties, (Linn, Woodbury, Polk) utilized $333,000 of the $500,000 appropriated for these services.

Public Protection

Public Protection

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Community Health Consultant	0.0	1.0	1.0	0.0	0.0
Statistical Research Analyst 3	0.0	0.8	0.8	0.0	0.0
Typist	0.0	1.0	1.0	0.0	0.0
Total	**0.0**	**2.8**	**2.8**	**0.0**	**0.0**

- Reassign 2.8 FTE positions to other work duties that use an alternate source of funding.
- Emergency Medical Services – Delays may occur in responding to requests from the EMS community and in providing technical assistance to counties/communities requesting system development expertise.
- Professional Licensure Bureau – The licensing process will be delayed by one month, as will disciplinary action.

- Board of Dental Examiners – reduces the monitoring of licensees under probation, delays or decreases investigations, and reduces disciplinary hearings
- Board of Medical Examiners – Investigations, disciplinary action, and licensing all impacted.
- Board of Nursing Examiners – a health professions investigator will be shared with the Board of Medical Examiners; communications, services provided by an administrative law judge, and licensure verification for individual nurses, employers, and other states will all be reduced.
- Board of Pharmacy Examiners – delay in processing license applications and renewals, delay in responding to questions, reduced ability to investigate consumer complaints, fewer disciplinary cases reviewed, fewer onsite visits or routine inspections.

Resource Management

Resource Management – Reduces contract services and reassigns staff (2.4 FTE positions) to other duties with alternative funding sources.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Public Service Executive 5	1.0	0.0	1.0	0.0	0.0
Mail Clerk 1	0.0	1.0	1.0	0.0	0.0
Info. Technology Specialist 4	0.0	0.4	0.4	0.0	0.0
Total	**1.0**	**1.4**	**2.4**	**0.0**	**0.0**

STAFF CONTACT: Russ Trimble (Ext. 14613) Lisa Burk (Ext. 16765)

DEPARTMENT OF HUMAN RIGHTS REVISED SPENDING PLAN FOR FY 2002

Dept. of Human Rights

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Human Rights and the impact the funding will have on the services and staff of the Department. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Administration	$ 335,048	$ 294,328	$ -40,720	-12.2%
Deaf Services	350,211	359,812	9,601	2.7%
Persons with Disabilities	204,880	198,773	-6,107	-3.0%
Latino Affairs	183,062	178,254	-4,808	-2.6%
Status of Women	426,464	406,173	-20,291	-4.8%
Status of African Americans	140,525	142,850	2,325	1.7%
Criminal and Juvenile Justice	412,481	423,243	10,762	2.6%
Community Grant Fund	1,600,494	728,546	-871,948	-54.5%
Total	**$ 3,653,165**	**$2,731,979**	**$ -921,186**	**-25.2%**

Retirement Savings

The Department of Human Rights has a total of 36.1 FTE positions and no workforce reduction is anticipated for FY 2002. If the Department has any net savings as the result of retirements later in the year, the Net Savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

The Department provided the following information regarding the potential impact the funding will have on the program services of the eight divisions for FY 2002:

Administration

Administration - Reduction or elimination of the hours worked by a temporary employee who served as agency receptionist and provided clerical support for program staff.

Deaf Services

Deaf Services - Maintained same level of funding as FY 2001.

Persons with Disabilities

Persons with Disabilities - Reduction in various operating expenses. This may potentially impact the Division's ability to draw down federal vocational rehabilitation grant money utilized for the Youth Leadership Forum held annually for teenagers with disabilities. The U.S. Department of Education matches each State dollar spent for this Forum.

Latino Affairs

Latino Affairs - Reduction in outreach services that address the need for qualified, non-English speaking interpreters in the courts, hospitals, and schools.

Status of Women

Status of Women - Elimination of two programs that serve Iowans in Transition. As a result, the Department estimates that approximately

400 individuals will not receive services that prepare them for education and training for employment.

Status of African Amer. Status of African Americans - Reduction in operating expenses, including a decrease in the number of public hearings held annually across the State and/or a reduction in the costs associated with the Dr. Martin Luther King Jr. Commemorative Ceremonies.

Criminal & Juvenile Justice Criminal and Juvenile Justice - Maintained same level of funding as FY 2001.

Community Grant Fund Community Grant Fund - Reduction in the amount available to distribute to local communities for juvenile justice and delinquency prevention programs. These funds are distributed to the 39 decategorization boards across the State based on a child population formula and all recipients will share the reduction proportionally.

STAFF CONTACT: Lisa Burk (Ext. 16765)

HUMAN SERVICES REVISED SPENDING PLAN FOR FY 2002

Human Services The following provides a comparison of the FY 2002 appropriation to the estimated FY 2001 appropriation for the Department of Human Services, and the impact the funding will have on the staff and services of the DHS. The estimated salary savings does not include benefits and buy out expenditures and does not include retirements. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Appropriation	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Field Operations	$ 47,499,574	$ 51,975,235	$4,475,661	9.4%
General Admin.	15,409,095	11,680,776	-3,728,319	-24.2%
Total	$ 62,908,669	$ 63,656,011	$ 747,342	1.2%

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Field Operations	14.0	42.0	56.0	$ 1,481,190	Unknown	$1,481,190
General Admin.	0.0	31.0	31.0	815,765	Unknown	815,765
Total	**14.0**	**73.0**	**87.0**	**$2,296,955**	Unknown	**$2,296,955**

Vacant Positions/Gen. Adm. Of the Other Positions Not Filled, for General Administration, 19.0 FTE positions are being kept vacant for FY 2001 and 12.0 FTE positions are being maintained as a vacancy factor for FY 2001 that will be from a

pool of positions within the appropriation. Not included in the chart for General Administration are reductions of 13 professional employer organization (PEO) staff positions for a savings of $200,000 State General Funds, and overtime reductions for a savings of $75,000 State General Funds. Also not included in the table is a reduction of 9.0 information technology contract positions used for the welfare reform and child welfare information management systems for a savings of $203,000 State General Funds.

Vacant Positions/Field Ops.

Of the Other Positions Not Filled for Field Operations, 32.0 FTE positions are part of the vacancy factor from a pool of various positions throughout FY 2002 and 10.0 were terminated probationary employees. All are non-supervisory. Not included in the chart for Field Operations is not hiring intermittent workers equal to 2.5 FTE positions at a net savings of $106,917.

Federal Match

A federal match of 50.0% has been assumed for all estimates.

<u>Impact on Services</u>

In addition to the impact upon FTE positions, the following information provided by the Department of Human Services is available regarding possible impact upon services or other adjustments being made to the FY 2002 budget:

Field Operations

Field Operations changes include:

- Decreased technology equipment purchases: $595,000.
- Decreased training resources: $116,000.
- Using program dollars for child protective training funding: $100,000.
- Increased cost allocation revenues: $384,000.
- Increased revenues from child welfare targeted case management: $1,500,000.

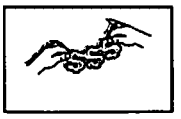
General Administration

General Administration changes include:

- Decreased training resources: $632,000.
- Reduction of 42.0% of professional employer organization staff: $200,000.
- Reduction of 16.0% of Attorney General legal services: $109,000.
- Reduction of State Auditor services: $10,000.
- Elimination of Y2K storage capacity: $50,000.
- Discontinuation of hub charges for DHS addresses: $48,000.
- Reduction of technology administrative subsidy to other DHS operational units: $449,000.

Information System

Information System - Information Management System changes include:



- Using program dollars for critical functions: $607,000.
- Realignment of workforce resulting in reduction of staff positions: Amount not specified.
- Prioritize system changes and elimination of planned enhancements: Amount not specified.
- Changing 5.0 contract staff to State FTE positions: $142,000.
- Moving technology staff from leased space to the Hoover Building: $83,000.

Impact to Other Services

Other Possible Changes

Other possible services changes may include:

- Increase in processing time for:
  - Interstate foster care and adoption placements.
  - Payments for the State Cases Program.
  - Applications for Medicaid, Food Stamps, Family Investment Program (FIP), and child care subsidy.
  - Provision of consultation for child permanency planning and adoptive placements.
- Changes in licensure and accreditation, such as:
  - Fewer childcare licensure and spot checks.
  - Increased processing time for child and abuse record checks for nursing home and health care providers.
  - Increased processing time for child abuse expungement requests.
- Technical assistance and training relating to:
  - Reduced assistance and training to income maintenance staff regarding management information systems.
  - Reduced assistance to childcare providers regarding expectation of licensure and subsidy payments.
  - Reduced assistance to child welfare providers regarding contracting and payment information.
  - Reduced assistance to counties regarding mental health and developmental disabilities issues.
  - Reduced volunteer coordination for the Des Moines Region.

Policy/Manual Devel.

Policy and Manual Development - Proposed Policy and Manual development changes include:

- Increased time for policy and employee manuals in all program areas.
- Increased time to comply with Executive Order 8.
- Increased time to develop Medicaid waivers and amendments to the State Plan.
- Contract monitoring and payments to providers, including:
  - Reduction in development and monitoring of child welfare provider contracts.
  - Reduction in contract compliance reviews.
  - Increased time to approve provider and vendor payment claims.
- Less collaboration with and technical assistance to constituency groups, such as various child welfare advisory boards and panels (early child care and education, juvenile justice, child protection, welfare consumers, and mental health initiatives).

Employee Input

Employee Input - Ideas are to be solicited from employee input that may include:

- A process to receive employee cost saving ideas.
- Identifying critical functions by a Workforce Alignment Team.
- Meeting with employee organizations.
- Internal leadership briefings.

STAFF CONTACTS: Sue Lerdal (Ext. 17794) Sam Leto (Ext. 16764)

DEPARTMENT OF INSPECTIONS AND APPEALS REVISED SPENDING PLAN FOR FY 2002

Inspections & Appeals

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Inspections and Appeals, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Administration	$ 573,427	$ 603,356	$ 29,929	5.2%
Audits	480,567	503,741	23,174	4.8
Administrative Hearings	514,668	555,475	40,807	7.9
Investigations	1,054,636	1,095,987	41,351	3.9
Health Facilities	2,473,611	2,487,808	14,197	0.6
Inspections	877,970	937,439	59,469	6.8
Employment Appeal Board	35,091	37,131	2,040	5.8
Foster Care Review	799,362	837,512	38,150	4.8
Pari-mutuel Regulation	2,282,778	2,209,283	-73,495	-3.2
Excursion Boat Gambling Regulation	1,491,474	1,703,379	211,905	14.2
Total	**$10,583,584**	**$10,971,111**	**$ 387,527**	**3.7%**

Retirement Savings

The Department anticipates filling all positions. If the Department has any net savings as the result of retirements, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

The Department anticipates that it will be able to maintain the same level of programming and services while maintaining the same staffing levels.

STAFF CONTACT: Ron Robinson (Ext. 16256)

JUDICIAL BRANCH'S REVISED SPENDING PLAN FOR FY 2002

Judicial Branch

The State Court Administrator's Office is working on a revised spending plan for FY 2002. The Supreme Court will review, revise, and approve the plan later this month.

STAFF CONTACT: Jennifer Dean (Ext. 17846)

IOWA LAW ENFORCEMENT ACADEMY REVISED SPENDING PLAN FOR FY 2002

Law Enforcement Academy

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions

within the Iowa Law Enforcement Academy, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Operations	$ 1,401,142	$ 1,383,283	$ -17,859	-1.3%
Total	$ 1,401,142	$ 1,383,283	$ -17,859	-1.3%

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Accounting Clerk 2	0.0	1.0	1.0	0.0	1.0
Total	0.0	1.0	1.0	0.0	1.0

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Operations	0.0	1.0	1.0	0.0	0.0	0.
Total	**0.0**	**1.0**	**1.0**	**0.0**	**0.0**	**0.0**

Retirement Savings

Of the Other Positions Not Filled, there were no retirements. The net savings from the retirement will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the department's budget.

Impact on Services, Funding, and Revenue

Law Enforcement Academy

Iowa Law Enforcement Academy -

The Academy is deleting the Accounting Clerk 2 position from its table of organization. This position is vacant due to a retirement during FY 2001. The Law Enforcement Academy is planning to increase receipts by:

- Admitting two more people to each of six basic training classes that are held annually. This change is estimated to generate an additional $20,000 in receipts.

- Adding physical fitness and fingerprinting techniques to its field-testing training program. This change is estimated to generate an additional $20,000 in receipts.

Impact of Reductions

These are preliminary budget plans and may change later in the fiscal year. Listed below are the impacts of the budget reductions:

- Impact the number of in-service training sessions in the field across the State.
- Reduction in training will affect Instructors' credentials for continuing education and courtroom testimonies.
- Difficulty in implementing the 1999 law change authorizing the Academy council to revoke or suspend officers' certification.
- Delay in requests for permits for reserve officers to carry weapons.

Additional Costs

Additional Costs to the Iowa Law Enforcement Academy:

- $21,643 in salary adjustment shortfall.
- $35,000 forecast for utility bills and recurring maintenance costs relative to FY 2000.
- $63,721 for an employee who was reinstated by the PER board.

STAFF CONTACT: Jennifer Dean (Ext. 17846)

DEPARTMENT OF MANAGEMENT REVISED SPENDING PLAN FOR FY 2002

Dept. of Management

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Management, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
General Office	$ 2,361,258	$ 2,354,056	$ -7,202	4.4%
Statewide Property Tax Administration	90,078	96,334	6,256	6.9%
Total	**$ 2,451,336**	**$ 2,450,390**	**$ -946**	**-0.0%**

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
General Office	0.0	1.0	1.0	$ 32,426	0	$32,426
Statewide Property Tax Administration	0.0	0.0	0.0	0	0	0
Total	**0.0**	**1.0**	**1.0**	**$ 32,426**	**0**	**$32,426**

Retirement Savings

The Department does not anticipate any retirements in positions that are paid for from the General Fund. If the Department has any net savings as the result of retirements, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the department's budget.

Impact on Services, Funding, and Revenue

General Office

General Office

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Information Tech 2	0.0	1.0	1.0	0.0	1.0
Total	**0.0**	**1.0**	**1.0**	**0.0**	**1.0**

- The printing of "Reconnecting Times" will be discontinued, saving approximately $10,000.
- Shifting an employee from Merit Resources to State Payroll will save $4,394.
- Payments for expenses for speakers and honorariums at Quality Forums will be discontinued, saving approximately $8,000.
- Reductions in office supplies, office equipment, and outside room rentals are expected to save approximately $19,200.
- Elimination of an annual public opinion poll will save $15,000.
- Local Budget programming costs will be reduced by $18,600.
- Reduce instate travel by $2,000.

STAFF CONTACT: Christina Schaefer (Ext. 16765) Ron Robinson (Ext. 16256)

DEPARTMENT OF NATURAL RESOURCES REVISED SPENDING PLAN FOR FY 2002

Dept. of Natural Resources

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Natural Resources, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage
Administrative Services Division	$2,252,531	$2,203,344	$ -49,187	-2.2%
Parks and Preserves Division	6,483,100	6,398,891	-84,209	-1.3%
Forest and Prairies Division	1,815,460	1,870,927	55,467	3.0%
Energy and Geology Division	2,004,683	1,764,722	-239,961	-13.6%
Environnemental Protection Division	5,212,753	4,810,862	-401,891	-8.4%
Workers Compensation Fund	73,606	0	-73,606	-100.0%
Water Quality Protection Fund	729,000	0	-729,000	-100.0%
Marine Fuel Tax	411,311	411,311	0	0.0%
Total	**$18,982,444**	**$17,460,057**	**$ -522,387**	**-8.7%**

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Admin. Services Division	0.0	0.0	0.0	$ 0	$ 0	$ 0
Parks and Preserves Division	0.0	19.0	19.0	357,000	0	357,000
Forest and Prairies Division	0.0	0.0	0.0	0	0	0
Energy and Geology Division	0.0	0.0	0.0	0	0	0
Env. Protection Division	0.0	0.0	0.0	0	0	0
Total	**0.0**	**19.0**	**19.0**	**$ 357,000**	**$ 0**	**$357,000**

Salary Savings

Of the Other Positions Not Filled, 19.0 FTE positions and $357,000 in net savings were from the Parks and Preserves Division. The salary savings will be used by the Department to cover shortfall in the Department's budget. If the Department has any net savings as the result of retirements later in the year, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Impact on Services, Funding, and Revenue

Admin. Services

Administrative Services Division

- Reduced General Fund appropriation by $200,000 for FY 2002.
- Reduction in expenditures for fuel, supplies, travel, and other items.

Parks & Preserves Div.

Parks and Preserves Division

Of the Other Positions Not Filled, 19.0 FTE positions and $357,000 in Net Savings were from the Parks and Preserves Division.

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Extra Help	0.0	19.0	19.0	0.0	19.0
Total	**0.0**	**19.0**	**19.0**	**0.0**	**19.0**

- Reduced General Fund appropriation by $500,000 for FY 2002.

- Reduction of summer work force by approximately 70 seasonal workers. This calculates to approximately 19.0 FTE positions.
- Reduction in maintenance activities, such as lawn mowing, cleaning, and making repairs.
- Portions of State Parks have been closed.
- Reductions in expenditures for fuel, supplies, travel, and other items.
- Calculations of savings per Park District are as follows:
  - District I in Northwest Iowa has total savings of $138,000, with $74,000 from reduction of outside help.
  - District II in Northeast Iowa has total savings of $103,000, with $82,000 from reduction of outside help.
  - District III in Southwest Iowa has total savings of $187,000, with $137,000 from reduction of outside help.
  - District IV in Southeast Iowa has total savings of $90,000, with $64,000 from reduction of outside help.

Forest & Prairies Div.

Forest and Prairies Division

- Reduced General Fund appropriation by $50,000 for FY 2002.
- Reduction in expenditures for fuel, supplies, travel, and other items.

Energy & Geology Div.

Energy and Geology Division

- Reduced General Fund appropriation by $300,000 for FY 2002 and replaced with $250,000 in funding from Stormwater Permit Fees.
- Reductions in expenditures for fuel, supplies, travel, and other items.

Environmental Protection

Environmental Protection Division

- Reduced General Fund appropriation by $600,000 for FY 2002 and replaced with $250,000 in funding from the Groundwater Protection Fund allocation to the Leopold Center and $200,000 from Stormwater Permit Fees.
- Reduction in Livestock Inspection staff by 1.5 FTE positions that are funded from the General Fund. This reduces the number of earthen basis storage inspections and the number of on-site manure management plan facility inspections. The 1.5 FTE positions will conduct other types of inspections and receive funding from a number of programs that include air quality, solid waste, and underground storage tank.
- Another 1.5 FTE positions will be funded with federal grant funds under the Clean Water Act rather than General Fund money.

Workers' Compensation

Workers' Compensation Fund - Reduced General Fund appropriation by $74,000 and replaced with funding from the Hazardous Substance Remedial Fund.

Water Quality

Water Quality Protection Fund - Eliminated General Fund appropriation of $729,000 for FY 2002, as the balance carried forward for FY 2001 was approximately $1.7 million.

Marine Fuel Tax

Marine Fuel Tax - Maintains current level of funding.

STAFF CONTACT: Deb Kozel (Ext. 16767)

BOARD OF PAROLE'S REVISED SPENDING PLAN FOR FY 2002

Parole Board

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the Board of Parole, the impact the funding will have on the staff of the Board, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Board's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Board of Parole	$ 1,079,717	$ 1,060,143	$ -19,574	-1.8%
Total	**$ 1,079,717**	**$ 1,060,143**	**$ - 19,574**	**-1.8%**

No Retirement Savings

The Board is not anticipating retirements at this time, therefore, no amount for projected savings is available for deposit into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Board not filling positions upon the retirement of employees will not be available to the Board to cover any shortfall in the Board's budget.

Impact on Services, Funding, and Revenue

Changes

The FY 2002 Parole Board budget contains the following changes compared to FY 2001:

- An increase of $14,000 to increase the Board's per diem from 133 to 151 days.
- A decrease of $62,000 and 1.5 FTE positions to eliminate vacant positions (Administrative Law Judge and a part-time clerk). The FY 2001 budget funded 18.0 FTE positions. The FY 2002 budget funds 16.5 FTE positions.
- A decrease of $4,000 from office supplies.
- A decrease of $8,000 for a 0.8% across-the-board reduction.

Reduction Plan

The Board currently has all positions filled. No vacancies are anticipated. The Board plans to meet the reduction by monitoring agency

expenditures and exploring cost and resource sharing with the Department of Corrections.

- Victim notification, parole reviews, revocation hearings, and risk assessments may be delayed.
- County confinement costs for the Department of Corrections may increase due to the elimination of the Administrative Law Judge. It may take longer to schedule revocation hearings, and parole, work release, and Operating While Intoxicated (OWI) violators may spend more time in local jails than they currently do. If this occurs, county confinement costs will increase due to an increase in violators' length of stay in local jails.
- The Board plans to meet more often to review the prison population in an attempt to alleviate prison over-crowding. If more conditional releases (work release, parole, and OWI) are granted, more violations may occur, and county confinement costs will increase due to an increase in the number of violators being held in local jails.

STAFF CONTACT: Beth Lenstra (Ext. 16301)

DEPARTMENT OF PERSONNEL REVISED SPENDING PLAN FOR FY 2002

Dept. of Personnel

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Personnel, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Administration and Program Operations	$1,916,895	$ 1,656,767	$ -260,128	-13.6%
Customer Service and Benefits	2,967,385	2,656,709	-310,676	-10.5%
Institute for Public Leadership (Pass-Through)	40,000	0	-40,000	-100.0%
Workers' Compensation (Pass-Through)	0	500,000	500,000	
Total	**$4,924,280**	**$4,813,476**	**$ -110,804**	**-2.3%**

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Administration and Program Operations	3.0	4.0	7.0	$ 396,804	$26,007	$370,797
Customer Service and Benefits	2.0	1.0	3.0	104,691	6,163	98,528
Institute for Public Leadership	0.0	0.0	0.0	0.0	0.0	0.0
Workers' Compensation	0.0	0.0	0.0	0.0	0.0	0.0
Total	**5.0**	**5.0**	**10.0**	**$ 501,495**	**$32,170**	**$469,325**

Retirement Savings

The Department does not anticipate any retirements in positions that are paid for from the General Fund. If the Department has any net savings as the result of retirements, the net savings will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the department's budget.

<u>Impact on Services, Funding, and Revenue</u>

Admin./Program Oper.

Administration and Program Operations & Customer Services and Benefits

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Personnel Management Specialist	0.0	2.0	2.0	1.0	1.0
Advanced Personnel Management Specialist	0.0	2.0	2.0	1.0	1.0
Information Specialist 2	0.0	1.0	1.0	1.0	0.0
Human Resource Tech. Spec.	0.0	1.0	1.0	0.0	1.0
Administrative Assistant 1	0.0	1.0	1.0	0.0	1.0
Secretary 1	0.0	1.0	1.0	1.0	0.0
Typist Advanced	0.0	1.0	1.0	1.0	0.0
Executive Officer 3	1.0	0.0	1.0	0.0	1.0
Total	**1.0**	**9.0**	**10.0**	**5.0**	**5.0**

- The Department's lay-offs were effective August 1; therefore, each laid off position would be equivalent to 0.92 FTE positions in FY 2002.
- Create a full-time chief budget officer position for the Personnel Divisions.
- Adjust current operations to assure that current classifications reflect current responsibilities. Earlier in FY 2001, the Department initiated a review of all positions classified at paygrade 32 and above. Once the review of these classifications is complete, the Department will be implementing all downgrades recommended and adjust duties as necessary.
- Seek alternative revenue sources by obtaining grants to improve the accessibility of information by Iowans representing diverse interests, improve hiring of people with disabilities, enhance labor management relations capabilities, and improve the Department's understanding of Americans' with Disabilities Act provisions.
- Seek alternative revenue sources by refining efforts to develop a services billing structure to provide stable, customer-driven revenue sources for the Department.
- Re-engineer the Wellness Initiatives.
    - A minimal program, educational in nature, that identifies current issues with solutions that individuals can pursue.
    - A repeat of past initiatives with cost paid voluntarily by individuals or agencies.
    - Access to new initiatives addressing obesity, smoking cessation, or pharmaceutical usage, with the cost paid by individuals or agencies. These new programs would be designed by contractors and offered through the Department's training team.
    - The Department will also consider running existing programs through the Department's training team. By doing this, the cost would be paid by departments, per participant, as is the case with other training offerings.
- Coordinate with other departments:
    - In the provision of certain services, including partnering with other agencies more extensively in implementing the Governor's Golden Dome Awards program.
    - Producing a joint newsletter for employees in coordination with the Department of Management.
    - Eliminate the State unemployment insurance claims contract that has been provided to State agencies without charge. Currently, the Department pays $24,000 for a contract with a private company to manage the unemployment processes. That cost is approximately one dollar per employee, per year. The Department is proposing to provide agencies the option to either purchase these services at $1 per employee or to take on management of these processes within each agency.

- Complete changes in the employment system that will allow the Department to accept applications and send applications to departments electronically. This will streamline the Department's workload.

- Increased emphasis on on-line training to reduce costs to departments.

- Reallocate resources in order to assure the most effective utilization of staff and manage greatest risks. These initiatives include:

  - Changing payroll audit function from pre-audit to post-audit, in consultation with the Department of Revenue and Finance. This will limit audits to review of a selection of personnel actions rather than a review of every action. It will also decrease the Department's ability to answer payroll questions from Personnel Assistants. There is a likelihood of more errors in the payroll system as a result of this change.

  - Implementing a targeted recruitment effort in coordination with Iowa Workforce Development, which will focus on diversity and hard-to-fill positions.

  - Moving more staffing costs onto special billing revenue sources and increasing the Department's investment of staff resources in these program areas. The primary example relates to the implementation of the health insurance surcharge in FY 2002. With the surcharge, the Department has a stable source of revenue onto which many of our benefits staff and their functions will be transitioned. Two other examples of this type of transition are with workforce planning and labor relations. Additional staff time will be dedicated to these functional areas during FY 2002.

- Eliminate the provision of certain services, including:

  - Newsletters and other department-specific publications.

  - General recruitment program in favor of the targeted effort mentioned above. The result of this will be the Department's inability to attend most job fairs.

  - The Research and Support Division and its administrator, combining some functions with the existing Administration Division. The new division will focus its efforts on internal administration and planning support for the Department. As part of this arrangement, the Department is making additional improvements to the Department's budgetary oversight by creating a full-time chief budget officer position for the Personnel Divisions. With other process improvements, this will greatly enhance the Department's ability to effectively manage and oversee what is a quite complex budget, given the Department's increasing reliance on special billings.

- Reduce staff

  - Eliminate two part-time positions that were shared with the Iowa Public Employees' Retirement System (IPERS), recognizing the need to transition the Iowa Public Employees' Retirement System (IPERS) into a more independent position.

- Eliminate 11 positions in the Department, of which five are currently filled. These cuts come in the following program areas with the service implications mentioned:
  - Due to elimination of two support positions, customers of the State's training system will notice slower response times in registration and billings. Reduction of a position in pre/post-audit of payroll will decrease the Department's ability to answer payroll questions from Personnel Assistants. There is an additional likelihood of more errors in the payroll as a result of this reduction.
  - The enterprise Human Resource Information System (HRIS), used to manage timesheets, payroll, and other human resource functions, will lose a position, which assists the Department's customers in managing access to the Human Resource Information System (HRIS), as well as developing particular reports for agencies describing the use of human resources. These functions will be divided among remaining staff, with response times increased for personnel information and analysis.
  - The Department will be doing less communication overall and communication the Department does generate will utilize alternatives to paper, such as e-mail. The Department will also be outsourcing some graphic artwork currently being conducted internally, which will result in the elimination of one position.
  - Management of the Governor's Golden Dome Awards program will change. While this program will continue, streamlining will occur in order to make it less labor-intensive than it has been in the startup year. The Department plans to eliminate one position, which has been providing support to the program, and to utilize the group of State employees who act as agency coordinators to continue this program in FY 2002. This will require the staff-level committee and its chairpersons to take on more responsibility. The Department does not anticipate a change in the overall level of activity for this program in FY 2002.

- Additional Impacts on Services due to Reallocation of Positions
  - Labor Relations work will be spread among fewer staff, increasing the workload and creating delays for completing reviews of grievances and providing advice to agencies.
  - The Department will be unable to meet the demands placed on it by departments for selection assistance. This could lead to the State's liability for a wrongful hire.
  - The Iowa Almanac of State employment will be scaled back and published less frequently with a staff committee taking on this responsibility. Requests for data analysis will go unfilled.
  - The Department has made a decision to strengthen the support and staffing for the health insurance programs and to reduce management. Existing management will absorb strategic program design and enhancement. Staff will focus on strengthening processing, customer service, and business process review and related systems changes.

- The Department will reduce the education and communication program for State departments in the first year of transition to a third-party administrator. The Department judges this risk of less State savings through loss prevention and control as manageable in the first year.

- Currently the Department has four training officers for management, supervisory, and administrative training of a workforce of over 20,000. Reducing trainers means the Department will have a greater reliance on contractors. Also, special developmental activities will be curtailed.

STAFF CONTACT: Ron Robinson (Ext. 16256)

DEPARTMENT OF PUBLIC DEFENSE REVISED SPENDING PLAN FOR FY 2002

Public Defense

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Public Defense, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues. The Department of Public Defense will be able to perform essential functions of its mission at the reduced funding level. Neither Division plans a reduction in its work force as a result of its lower funding level.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Military Division	$ 5,232,749	$ 5,525,188	$ -292,439	-5.6%
Emergency Management Division	$ 1,060,082	$ 1,078,676	$ -18,594	-1.8%
Total	**$ 6,292,831**	**$ 6,603,864**	**$ -311,033**	**-4.9%**

Retirement Savings

The Military Division had two retirements that are exempt and no layoffs. The Emergency Management Division had no retirements and no layoffs. There are currently no projected savings available to be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget.

Department of Public Defense Federal Funding Reductions:

Military Div.

The Military Division received a $46,405 reduction in appropriated funds that will be an additional loss of $166,697 in federal matching funds. Maintenance to State-owned facilities and communication/information technology projects will be deferred to future years to accommodate this reduction.

Emerg. Mgmt. Division

The Emergency Management Division received a $8,474 reduction in appropriated funds that will be an additional loss of $16,948 in federal matching funds. The Emergency Grant Program will be affected. The Emergency Management Division will not be able to fill the Emergency Management Specialist position for 8 months of FY 2002. The position provides technical assistance to local governments on disaster assistance programs.

Other Budgetary Effects:

Utility Budget

The Military Division is anticipating a continued shortfall in its utility budget due to increased prices in FY 2002. The shortfall is currently projected at $360,000. Shifting funds to meet the shortfall will result in the Division losing approximately $1,080,000 in federal matching funds. The facility maintenance program through deferral of maintenance will absorb the loss.

Education Asst. Program

The Educational Assistance Program was reduced $75,000. The result will be at least 60 soldiers/airmen will not receive educational assistance during the next academic year. The potential impact may be as many as 220 guard members not receiving funding, which the Guard feels will impact recruiting and retention.

STAFF CONTACT: Jennifer Dean (Ext. 17846)

PUBLIC EMPLOYMENT RELATIONS BOARD REVISED SPENDING PLAN FOR FY 2002

Public Empl. Relations

The following provides a comparison of the FY 2002 appropriation to the estimated FY 2001 appropriation for the Public Employment Relations Board. The Board has not filed a spending or staffing reduction plan.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Reduction Percentage
General Office	$ 912,222	$888,389	$ -23,833	-2.6%

STAFF CONTACT: Dwayne Ferguson (Ext. 16561)

DEPARTMENT OF PUBLIC SAFETY'S REVISED SPENDING PLAN FOR FY 2002

Public Safety

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Public Safety, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Spending Plan

The Department of Public Safety Spending Plan calls for the elimination of nearly all equipment purchases, the elimination or reduction of overtime funding from General Fund Appropriations, and the reduction and elimination of a number of programs currently being carried out.

Vacant Positions

A total of 47.0 FTE positions and nearly all temporary positions funded from the General Fund will be eliminated from the table of organization of the Department of Public Safety. One position that was funded from the General Fund is now funded by a federal grant. There are sufficient vacant positions available or soon to be available to accomplish this reduction without actually laying off any employees. The positions became vacant due to promotions, transfers, and FY 2001 retirements. There will, however, be some employees who will be reassigned through the layoff and bumping process. The temporary positions that will be eliminated include yard maintenance personnel, janitors, and part-time secretaries at all 14 District offices of the Iowa State Patrol.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Administration	$ 2,629,511	$ 2,549,216	$ -80,295	-3.1%
DCI Investigation	12,890,193	12,596,394	-293,799	-2.3%
Narcotics Enforcement	4,206,474	3,616,853	-589,621	-14.0%
Fire Marshal	2,003,539	1,892,910	-110,629	-5.5%
Undercover Funds	139,202	129,804	-9,398	-6.8%
Capitol Security	1,391,412	1,321,754	-69,658	-5.0%
Fire Service	606,460	608,938	2,478	0.4%
Iowa State Patrol	39,457,393	38,397,458	-1,059,935	-2.7%
Fire Fighter Training	714,690	576,627	-138,063	-19.3%
AFIS System Maintenance	269,425	239,743	-29,682	-11.0%
DPS/SPOC Sick Leave Payout	0	288,139	288,139	100.0%
Medical Injuries – DPS Custody	2,820	0	-2,820	-100.0%
Total	**$ 64,311,119**	**$ 62,217,836**	**$ -2,093,283**	**-3.3%**

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Administration	0.0	1.0	1.0	Unknown	Unknown	Unknown
DCI Investigation	0.0	7.0	7.0	Unknown	Unknown	Unknown
Narcotics Enforcement	0.0	9.0	9.0	Unknown	Unknown	Unknown
Fire Marshal	0.0	2.0	2.0	Unknown	Unknown	Unknown
Capitol Security	0.0	1.0	1.0	Unknown	Unknown	Unknown
Iowa State Patrol	0.0	27.0	27.0	Unknown	Unknown	Unknown
Total	**0.0**	**47.0**	**47.0**	**Unknown**	**Unknown**	**Unknown**

Retirement Savings

At this time, no estimate is available from the Department for savings related to retirements during FY 2002. House File 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act) established a fund to hold salary savings generated through retirements. The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the department's budget.

Impact on Services, Funding, and Revenue

Admin. Services Division

Administrative Services Division

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Information Technology Specialist 4	0.0	1.0	1.0	0.0	1.0
Total	**0.0**	**1.0**	**1.0**	**0.0**	**1.0**

Changes

The FY 2002 operating budget was reduced by $224,978 compared to FY 2001. The Department implemented the following changes:

- Transferred an Information Technology Specialist to a federal grant and eliminated the General Fund position.
- Eliminated equipment purchases.
- Eliminated the overtime budget.

Div. of Criminal Investigation

Division of Criminal Investigation

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Crime Scene Technician	0.0	4.0	4.0	0.0	4.0
Crime Lab Supervisor	1.0	0.0	1.0	0.0	1.0
Word Processor 2	0.0	2.0	2.0	0.0	2.0
Total	**1.0**	**6.0**	**7.0**	**0.0**	**7.0**

Changes

The FY 2002 operating budget was reduced by $958,927 compared to FY 2001. The Department implemented the following changes:

- Eliminated the Crime Scene technicians in the Crime Laboratory.
- Stopped the response to Methamphetamine Labs by Criminalists from the Crime Lab.
- Eliminated equipment purchases and froze the amount budgeted for vehicle depreciation.
- Reduced the amount budgeted for overtime. Agents now stop working on a criminal case once the 40-hour workweek is accomplished.
- Eliminated 7.0 FTE positions that were authorized and vacant.

Narcotics Enforcement

Division of Narcotics Enforcement

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Special Agents	0.0	6.0	6.0	0.0	6.0
Special Agent in Charge	1.0	0.0	1.0	0.0	1.0
Criminal Analyst	0.0	1.0	1.0	0.0	1.0
Secretary 2	0.0	1.0	1.0	0.0	1.0
Total	**1.0**	**8.0**	**9.0**	**0.0**	**9.0**

Changes

The FY 2002 operating budget was reduced by $704,784 compared to FY 2001. The Department implemented the following changes:

- Eliminated equipment purchases and froze the amount budgeted for vehicle depreciation.
- Reduced the amount budgeted for overtime.
- Eliminated 9.0 FTE positions that were authorized and vacant.
- Reduced the number of methamphetamine laboratories that are investigated. Local law enforcement will need to manage these crime scenes.
- Reduced the presence of undercover officers for drug crimes other than methamphetamine.

Fire Marshal

Fire Marshal

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Secretary 1	0.0	1.0	1.0	0.0	1.0
Fire Inspector 2	0.0	1.0	1.0	0.0	1.0
Total	**0.0**	**2.0**	**2.0**	**0.0**	**2.0**

Changes

The FY 2002 operating budget was reduced by $172,537 compared to FY 2001. The Department implemented the following changes:

- Eliminated equipment purchases and froze the amount budgeted for vehicle depreciation.
- Reduced the amount budgeted for overtime.
- Eliminated 2.0 FTE positions that were authorized and vacant.
- Created and filled 1.0 FTE position funded through fees.

Capitol Police

Capitol Police (Post 16)

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Capitol Police Sergeant	1.0	0.0	1.0	0.0	1.0
Total	**1.0**	**0.0**	**1.0**	**0.0**	**1.0**

Changes

The FY 2002 operating budget was reduced by $150,830 compared to FY 2001. The Department implemented the following changes:

- Eliminated equipment purchases and froze the amount budgeted for vehicle depreciation.
- Reduced the amount budgeted for overtime.
- Eliminated 1.0 FTE position that was authorized and vacant.

State Patrol

Iowa State Patrol

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Trooper	0.0	17.0	17.0	0.0	17.0
Trooper Pilot	0.0	2.0	2.0	0.0	2.0
Sergeant	2.0	0.0	2.0	0.0	2.0
Lieutenant	1.0	0.0	1.0	0.0	1.0
Majors	2.0	0.0	2.0	0.0	2.0
Secretary 2	0.0	1.0	1.0	0.0	1.0
Electronics Technician	0.0	1.0	1.0	0.0	1.0
Tower Worker	0.0	1.0	1.0	0.0	1.0
Total	**5.0**	**22.0**	**27.0**	**0.0**	**27.0**

Changes

The FY 2002 operating budget was reduced by $2,780,760 compared to FY 2001. The Department implemented the following changes:

- Eliminated equipment purchases and froze the amount budgeted for vehicle depreciation.
- Reduced the amount budgeted for overtime.
- Eliminated 27.0 FTE positions that were authorized and vacant.
- Eliminated the DARE program in the Iowa State Patrol.
- Eliminated the Iowa State Patrol motorist assist vans.
- Reduced the use of three planes and eliminated two pilots in aircraft operations.
- Reduced the salary budget by $309,000 to establish a separate appropriation for DPS/SPOC Sick Leave Payout Fund. This Fund is created in SF 530.
- Implemented fuel rationing; Troopers will travel fewer miles and provide less coverage than in prior fiscal years.
- Eliminated the majority of the contracts for janitorial service, lawn mowing, and snow removal at patrol posts. Certain patrol posts are shared with staff from the Division of Narcotics Enforcement, the Division of Criminal Investigation, the Fire Marshal's Office, and the Iowa State Patrol. Sworn personnel from all Divisions at co-located offices will now be required to perform these duties.
- Fewer Troopers available for routine patrol and response to highway accidents. The Iowa State Patrol will rely on assistance from local law enforcement agencies.

STAFF CONTACT: Jennifer Dean (Ext. 17846)

BOARD OF REGENTS REVISED SPENDING PLAN FOR FY 2002

Regents

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the Board of Regents and the impact the funding will have on the staff and services of the Board.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Reduction Percentage
Board Office	$ 29,875,357	$ 28,343,675	$ -2,132,012	-7.1%
University of Iowa	317,970,929	312,655,563	-5,315,366	-1.7%
Iowa State University	263,817,797	259,252,714	-4,565,083	-1.7%
University of Northern Iowa	90,895,185	89,558,907	-1,336,278	-1.5%
Iowa School for the Deaf	8,178,008	7,946,772	-231,236	-2.8%
Iowa Braille & Sight Saving School	4,568,379	4,454,332	-114,047	-2.5%
Tuition and Transportation	16,941	15,941	-1,000	-5.9%
Total	**$715,322,596**	**$702,227,904**	**$ -13,695,022**	**-1.9%**

Division	AFSCME FTE Lay-Offs	Other Positions Eliminated	Total FTE Reduction	Estimated Salary Savings
Board Office	0.0	0.0	0.0	$ 0
University of Iowa	0.0	107.0	107.0	N/A
Iowa State University	32.0	182.0	214.0	N/A
University of Northern Iowa	0.0	56.5	56.5	N/A
Iowa School for the Deaf	2.0	8.0	10.0	N/A
Iowa Braille & Sight Saving School	2.0	1.0	3.0	N/A
Total	**36.0**	**354.5**	**390.5**	**N/A**

N/A = Information not readily available.

Impact on Services, Funding, and Revenue

SUI

University of Iowa (SUI) – General University - The SUI projects a budget shortfall of $14.7 million for FY 2002 which will be addressed by reducing expenditures by $11.1 million and utilizing new tuition revenues of $3.6 million previously planned for quality improvements. Reductions in expenditures will include $5.7 million in academic budgets, $4.8 million in administrative and support budgets, and $600,000 in building renewal and equipment budgets. These reductions will result in the following consequences according to SUI:

- Elimination of 107 FTE positions. No layoffs are planned. The positions are either currently vacant or will become vacant through attrition.

- Impair improvement of the four-year graduation rate that is currently over 35.0% with a target of 40.0%.
- Reduce or eliminate freshman seminars and other special courses due to 70 fewer faculty positions.
- Impair recruitment of high quality undergraduate students due to increased class sizes and reduced class offerings.
- Delay improvements to general assignment classrooms and laboratories.
- Delay implementation of new certificate and joint degree programs.
- Increase waiting time for counseling services.
- Reduce graduate assistantships and fellowships by 7.25.
- Reduce support for faculty start-up, including equipment and laboratory renovation.
- Reduce travel and research support for graduate and professional students.
- Reduce graduate student seminars and courses.
- Reduce student opportunities to experience an advanced laboratory facility.
- Reduce postdoctoral support, seed grants, or faculty recruitment packages.
- Reduce service to the State relative to archaeological matters.
- Reduce work-study opportunities for students.
- Reduce support for interdisciplinary research activities.
- Reduce services to Iowans in areas of agricultural safety and health.
- Require implementation of energy conservation measures.

Internal Reallocations

The various departments within the SUI have also identified $8.9 million of internal reallocations. The largest share of the reallocations, $4.3 million, is due to resignations and retirements. The internal reallocations will be utilized for priorities within the respective departments.

ISU

Iowa State University – General University - Iowa State University (ISU) projects a total budget shortfall of $21.8 million compared to FY 2001 as follows:

- $15.8 million reduction in base operating appropriations.
- $450,000 from elimination of State funding for Pesticide Application Training, Johne's Disease research, and the Educational Assistance Hotline.
- $2.4 million in mandatory cost increases.
- $2.6 million of health care cost increases.
- $600,000 salary funding shortfall.

Impact of Reductions

The University has proposed expenditure reductions of $10.3 million, utility savings of $1.5 million, and utilizing $4.0 million of new tuition revenue previously planned for quality improvements to offset the operating appropriations reduction of $15.8 million. These reductions will result in the following consequences according to ISU:

- Elimination of 214.0 FTE positions, including 32 employee layoffs and reduction of appointments for 12 positions.
- Diminished competitiveness of faculty and professional and scientific salaries.
- Increased number of faculty resignations.
- Decreased budgets for support of new faculty, instructional technology, and professional development.
- Increased difficulty in recruiting top faculty and staff.
- Increased class sizes.
- Reduced course offerings that may increase time to graduate.
- Reduced budget for building repairs.
- Reduced outreach to citizens of Iowa, businesses, and industry.
- Compromised advances made at ISU over the last several years, placing national standing of many programs at risk.

Reallocations

The University has identified $2.6 million in program reallocations.

UNI

University of Northern Iowa – General University - The University of Northern Iowa (UNI) indicates that base operating appropriations were reduced by $5.3 million for FY 2002 compared to FY 2001. The UNI plans to reduce expenditures through internal reallocations and utilize new tuition revenues to offset the reductions. These reductions will result in the following consequences according to the UNI:

- Elimination of 56.5 FTE positions. These include:
  - 34 faculty positions.
  - 12.5 professional and scientific positions.
  - 9 merit positions.
  - 1 graduate assistant position.
- Reduce publication of *Northern Iowa Today* by one issue – a 25.0% reduction.
- Reduce ability to achieve the goal of 75-to-25 ratio of classes taught by tenure track faculty due to enrollment growth and reduced faculty.
- Reduce academic supplies and services by $1.5 million.
- Reduce academic educational equipment budgets by $180,000.
- Reduce building repair budget by $50,000.
- Reduce student wages and work-study opportunities.
- Reduce set-aside from tuition for student aid from 19.5% to 18.0%.

Internal Reallocations

The University has identified $6.7 million of internal reallocations.

School for the Deaf

Iowa School for the Deaf - The Iowa School for the Deaf has plans to offset a net budget reduction of $231,000 for FY 2002 by eliminating 10.0 FTE positions. Two positions will result from layoffs. The positions include four faculty positions, five staff positions, and

elimination of one vacant position. These staffing reductions will impact student/teacher ratios in the classroom and dormitories.

Braille & Sight Saving

Iowa Braille and Sight Saving School - The Iowa Braille and Sight Saving School has plans to offset a net budget reduction of $114,000 as follows:

- Eliminate 3.0 FTE positions. Two positions will result in layoffs and one vacant position will be eliminated.
- Reduce spending on summer school programming, bus and equipment replacement, building repairs, supplies, contracted services, travel, staff in-service, and library acquisitions.

STAFF CONTACT: Mary Shipman (Ext. 14617) Robin Madison (Ext. 15270)

DEPARTMENT OF REVENUE AND FINANCE REVISED SPENDING PLAN FOR FY 2002

Dept. of Revenue & Finance

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Department of Revenue and Finance, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Reduction Percentage
Compliance	$ 11,101,136	$11,085,465	$ -15,671	-0.1%
State Financial Management	11,806,260	11,389,633	-416,627	-3.5%
Internal Resource Management	6,787,886	6,120,450	-667,436	-9.8%
Collection Cost and Fees	67,000	55,610	-11,390	-17.0
Statewide Property Tax Admin.	75,000	62,730	-12,270	-16.4
Total	**$ 29,837,282**	**$ 28,713,888**	**$-1,123,394**	**-3.8%**

Division	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Compliance	9.5	5.5	15.0	$ 838,177	$60,297	$ 777,880
State Financial Management	8.7	4.0	12.7	519,679	9,630	510,049
Internal Resource Management	4.4	2.0	6.4	339,171	10,740	328,431
Collection Cost and Fees	0.0	0.0	0.0	0	0	0
Statewide Property Tax Admin.	0.0	0.0	0.0	0	0	0
Temporary Help Reduction (All Divisions)	9.1	0.0	9.1	205,355	0	205,355
Total	**31.7**	**11.5**	**43.2**	**$1,902,382**	**$80,667**	**$1,821,715**

Retirement Savings

Of the Other Positions Not Filled, 1.5 FTE positions and $62,212 in net savings is the result of retirements and will be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the department's budget.

Impact on Services, Funding, and Revenue

Compliance Division

Compliance Division

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Account/Auditor 1	0.0	1.0	1.0	1.0	0.0
Attorney 2	0.0	1.0	1.0	1.0	0.0
Out of State Revenue Auditor	0.0	6.0	6.0	5.2	0.0
Revenue Auditor 2	0.0	2.0	2.0	1.8	0.0
Typist Advanced	0.0	1.0	1.0	0.9	0.0
Revenue Examiner 1	0.0	3.0	3.0	0.0	3.0
Revenue Examiner 3	0.0	1.0	1.0	0.0	1.0
Temporary Help Reduction	0.0	3.1	3.1	0.0	3.1
Total	**0.0**	**18.1**	**18.1**	**9.9**	**7.1**

- Possible $1.7 million loss of revenue.
- Elimination of taxpayer walk-in assistance in Des Moines and State field offices.
- Reduction of educational programs to targeted professional and civic customers.
- Elimination of voice messaging services in Taxpayer Services.

Financial Management State Financial Management

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Accounting Clerk 2	0.0	2.0	2.0	1.8	0.0
Accounting Technician 2	0.0	1.0	1.0	0.9	0.0
Administrative Assistant 1	0.0	2.0	2.0	1.8	0.0
Clerk-Advanced	0.0	2.0	2.0	1.7	0.0
Clerk Specialist	0.0	2.0	2.0	1.6	0.0
Info Tech Support Worker 2	0.0	1.0	1.0	0.9	0.0
Public Service Supervisor 3	1.0	0.0	1.0	0.0	1.0
Executive Officer 2	1.0	0.0	1.0	0.0	1.0
Clerk-Specialist	0.0	1.0	1.0	0.0	1.0
Typist Advanced	0.0	1.0	1.0	0.0	1.0
Temporary Help Reduction	0.0	6.1	6.1	3.3	2.8
Total	**2.0**	**18.1**	**20.1**	**12.0**	**6.8**

- Delayed screening and follow-up on bankruptcy filings and possible court fines.
- Loss of internal controls on money and adjustments entering the Accounts Receivable System.
- Reduced revenue recovery due to slowing of processing in Accounts Receivable.
- The time it takes for taxpayers who file paper forms to receive a refund will go from the current 30 days to approximately 60 days.
- The possibility of paying approximately $600,000 in interest because refunds are not issued by the June 1 deadline.
- The posting of audits for agencies will be reduced from three a year to two.
- Decrease in timeliness of vendor and employee claim payments.
- Help desk will be reduced by 50.0%.

Internal Resource Mgmt Internal Resource Management

Title	Supervisors	Non-Supervisors	Total	FTE Lay-Offs	Positions Not Filled
Clerk-Advanced	0.0	1.0	1.0	0.9	0.0
Info Tech Support Worker 3	0.0	1.0	1.0	0.9	0.0
Management Analyst 2	0.0	2.0	2.0	1.8	0.0
Receptionist	0.0	1.0	1.0	0.9	0.0
Executive Officer 4	1.0	0.0	1.0	0.0	1.0
Property Appraiser 3	0.0	1.0	1.0	0.0	1.0
Total	**1.0**	**6.0**	**7.0**	**4.5**	**2.0**

- Appraisal techniques will be revised, which may have an impact on statewide equalization adjustments.
- Publication and distribution of information will be reduced.
- Employee educational programs will be reduced.
- Development of new electronic filing applications will be reduced.
- A reduction of $450,000 to the Professional and Scientific Services line item will impact the development of on-line services.

STAFF CONTACT: Ron Robinson (Ext. 16256)

OFFICE OF SECRETARY OF STATE REVISED SPENDING PLAN FOR FY 2002

Secretary of State

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Office of Secretary of State, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Administration and Elections	$ 809,439	$ 787,359	$ - 22,080	2.7%
Business Services	1,877,789	1,623,455	-223,205	-12.1%
Official Register	5,000	0	-5,000	-100%
Redistricting	25,000	25,000	0	0.0%
Total	**$ 2,686,099**	**$2,435,814**	**$ -250,285**	**-9.3%**

Impact on Services, Funding, and Revenue

Business Services

Business Services

- The planned implementation of on-line filing for the For Profit Biennial Corporate Reports is expected to save approximately $50,000 in the first year.
- The Office has not finalized the plan for any FTE lay-offs. The Office has eliminated three part–time positions, saving approximately $59,303 in salary and benefits.
- The Office has stated that they intend to implement all spending and lay-off plans as necessary to have the least impact of services.

STAFF CONTACT: Christina Schaefer (Ext. 16765) Ron Robinson (Ext. 16256)

STATE PUBLIC DEFENDER'S OFFICE REVISED SPENDING PLAN FOR FY 2002

Public Defender

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the Office of State Public Defender and Indigent Defense, the impact the funding will have on the staff of the Office, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
State Public Defender's Office	$ 14,396,099	$ 15,446,649	$1,050,550	7.3%
Indigent Defense Appropriation	21,204,376	19,814,099	-1,390,277	-6.5%
Total	**$ 35,600,475**	**$ 35,260,748**	**$ -339,727**	**-0.9%**

Division	FTE Lay-Offs	Other Positions not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
State Public Defender's Office	0.0	3.0 – 5.0	0.0	$ 325,000	$9,000	$316,000
Total	0.0	3.0 – 5.0	0.0	$ 325,000	$9,000	$316,000

No Retirement Savings

The Office is not anticipating retirements at this time, therefore, no projected savings is available for the amount to be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund will be transferred to the General Fund at the end of FY 2002. The salary savings from the Office not filling positions upon the retirement of employees will not be available to the Office to cover any shortfall in the Office's budget. The Buy Out Costs are the costs of paying employees' accrued vacation upon resigning from the Office. The Net Savings will be used for Office expenditures.

Impact on Services, Funding, and Revenue

Transfers In FY 2001

While the Office received an increase of $1.0 million in FY 2002, it was necessary to transfer $620,000 in FY 2001 and $495,000 in FY 2000 from the Indigent Defense Fund to the Office of State Public Defender to operate the Office. The Office continues to experience increasing costs for expert witnesses, interpreters, and depositions. The Office estimates a budget shortfall of $366,000 for these costs during FY 2002.

Impact of Vacancies

Any vacancies in the State Public Defender's Office will have a negative impact on the Indigent Defense Fund since it is more cost-effective for a State Public Defender to staff an indigent criminal case rather than a private attorney. The State Public Defender's Office is projecting a need for FY 2002 appropriation transfers or supplemental appropriations for the Indigent Defense Fund. The Office has not calculated a specific funding shortage at this time. The Office had requested an increase of $940,000 for FY 2002 for Indigent Defense to pay for an estimated 5.0% increase in the number of claims and to annualize the FY 2000 $5.00 hourly rate increase for contract attorneys.

STAFF CONTACT: Beth Lenstra (Ext. 16301)

DEPARTMENT OF TRANSPORTATION BUDGET AND RESTRUCTURING INFORMATION FOR FY 2002

Dept. of Transportation

The following provides a comparison of the FY 2002 appropriation with the estimated FY 2001 appropriation for the divisions within the Department of Transportation. The Department's FY 2003 budget request will reflect a reduction of 405 positions. It is not possible to identify specific savings in salary and benefits or the reduction in services until the reduction-in-force and bumping rights are completed. The salary and benefit savings will remain in the Road Use Tax Fund and

the Primary Road Fund. There are no FTEs associated with the General Fund.

Road Funds

Road Use Tax Fund / Primary Road Fund

Budget Unit	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Maintenance	$ 107,811,711	$ 0	$-107,811,711	-100.0%
Project Development	60,429,817	0	-60,429,817	-100.0%
Operations & Finance	38,336,352	36,566,032	-1,770,320	-4.6%
Motor Vehicle	28,342,230	26,935,230	-1,407,000	-5.0%
Planning	10,533,696	9,240,239	-1,293,457	-12.3%
Administrative Services	6,855,572	3,681,653	-3,173,919	-46.3%
Highway	0	166,180,223	166,180,223	100.0%
Total	**$ 252,309,378**	**$ 242,603,377**	**$ -9,706,001**	**-3.8%**

Restructuring

Restructuring and Reduction-in-Force - There have been no employee layoffs at the Department of Transportation during FY 2002. On July 2, 2001, the Department began a significant restructuring and reduction-in-force that will eventually lead to the elimination of 405 positions. The Reduction-in-Force plan is now being developed and should be approved and released by mid-to-late October 2001. At that time, employees in positions to be eliminated will be notified and will begin to exercise bumping rights. The final layoff notices will be issued during the spring of 2002. The restructuring and reduction-in-force will be completed by the end of FY 2002.

Vacant Positions

As of August 2, 2001, the 96 positions identified to be eliminated were vacant and the Department does not plan to fill these positions. It is likely that other positions that are vacant, but not slated for elimination, will be filled.

The following table lists the Department's total vacant positions by budget unit and division. A breakdown of each division is available upon request.

Budget Unit	Division	Vacant Positions Identified to be Eliminated	Non-Supervisors	Supervisors
Administrative Services	General Counsel	1.0	1.0	0.0
Highway	Highway	68.0	56.0	12.0
Planning	Modal Planning & Programming	2.0 5.0	2.0 5.0	0.0 0.0
Motor Vehicle	Motor Vehicle	6.0	3.0	3.0
Operations	Information Technology Operations & Finance	6.0 8.0	6.0 8.0	0.0 0.0
Total		**96.0**	**81.0**	**15.0**

STAFF CONTACT: Mary Beth Mellick (Ext. 18223)

TREASURER'S OFFICE REVISED SPENDING PLAN FOR FY 2002

Treasurer's office

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the divisions within the Treasurer's Office, the impact the funding will have on the staff of the Department, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between FY 2001 and FY 2002 due to other adjustments made to the Department's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Total Treasurer	$ 1,232,627	$ 922,058	$ -310,569	-25.2%

- The Treasurer's Office stated that they do not plan to lay off any staff or leave any positions unfilled for FY 2002.
- A savings of $250,000 in administrative costs is expected due to the implementation of a new administrative fee charged to the participants of the College Saving Iowa program.

STAFF CONTACT: Christina Schaefer (Ext. 16765) Ron Robinson (Ext. 16256)

COMMISSION OF VETERANS AFFAIRS REVISED SPENDING PLAN FOR FY 2002

Veterans Affairs

The following provides a comparison of the FY 2002 General Fund appropriation to the estimated FY 2001 appropriation for the Iowa Commission of Veterans Affairs, the impact the funding will have on the staff of the Commission, and services. The estimated saving includes benefits. The Net Salary Savings may not equal the difference between

FY 2001 and FY 2002 due to other adjustments made to the Commission's other line items and revenues.

Division	Estimated Net FY 2001	Net FY 2002 Final Action	Difference	Percentage Change
Iowa Veterans Home	$ 47,300,942	$ 49,285,190	$1,984,248	4.2%
Commission of Veterans Affairs & War Orphans	320,544	296,294	-24,250	-7.6%
Merchant Marine Bonus	150,000	0	150,000	-100%
Total	**$ 47,771,486**	**$ 49,581,484**	**$1,809,998**	**3.8%**

Position	FTE Lay-Offs	Other Positions Not Filled	Total FTE Reduction	Estimated Salary Savings	Buy-Out Costs	Net Savings
Social Worker 3	4.0	2.0	6.0	$ 308,277	$17,289	$290,938
Activity Specialist 1	3.3	1.8	5.1	263,206	23,262	239,944
Administrative Assistant 1	1.0	0.0	1.0	46,433	2,395	44,038
Maintenance Repairs Sup	0.0	1.0	1.0	41,461	0	41,461
Executive Officer 1	0.0	1.0	1.0	48,399	0	48,399
IT Support Worker 2	0.0	1.0	1.0	30,612	0	30,612
Food Service Worker	0.0	1.0	1.0	25,408	0	25,408
Word Processor 2	0.0	2.0	2.0	69,815	0	69,815
Maintenance Worker	0.0	0.8	0.8	28,322	0	28,322
Nursing Unit Coordinator	0.0	1.0	1.0	42,985	0	42,985
Total	**8.3**	**11.6**	**19.9**	**$ 904,868**	**$42,946**	**$861,922**

Retirement Savings

Of the other positions not filled, 0.9 FTE position and approximately $45,000 would be the net savings as a result of retirements and would be deposited into the fund established in HF 698 (Utility Plant Siting Appropriations and Workforce Attrition Program Fund Act). The money in the Fund would be transferred to the General Fund at the end of FY 2002. The salary savings from the Department not filling positions upon the retirement of employees will not be available to the Department to cover any shortfall in the Department's budget. However, for this position, the Home has applied to DOM for a waiver and if granted, the funds will be available for expenditure.

Impact on Services, Funding, and Revenue

Veterans Home

Iowa Veterans Home

- The reduction in workforce will increase workloads for remaining staff and affect the Veterans Home's ability to timely respond to resident/patient needs.
- Staff in some of the affected areas will spend less time in direct contact with residents.
- A full-time therapist will no longer be available for special meetings and to meet resident needs.
- Delays may be experienced in completing documents and in doing assessments of residents/patients.

Second Plan Submitted

A second spending plan was submitted by the Home to address the under-funding of the salary adjustment. The Home was going to take 14 beds off-line and make a further reduction in workforce. This would have reduced expenditures by approximately $569,000. However, approximately $492,000 in revenues would have been lost, making the net savings to the State approximately $77,000. Due to this, the Department of Management allowed the Home to eliminate the second spending plan. This means, however, that revenues to the General Fund will be short $77,000. In order to make up for this loss, the Veterans Home is going to reduce operations by the like amount.

Veterans Affairs

Commission of Veterans Affairs - The Commission is currently without an Executive Director and has not submitted a revised spending plan.

STAFF CONTACT: Russ Trimble (Ext. 14613) Lisa Burk (Ext. 16765)