

Iowa Department of General Services

**FY 2002 Budget Request and Governor's
Recommendations**

*Administration and Regulation
Appropriation Subcommittee
Presentation*

January 23, 2001

Richard J. Haines, Director

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Iowa Department of General Services

MISSION:

**As the State's *business agent*,
the Department of General
Services and our business partners
work to meet our customer's needs
for quality, timely, reliable, and cost
effective support services and a work
environment that is healthy, safe and
well-maintained.**

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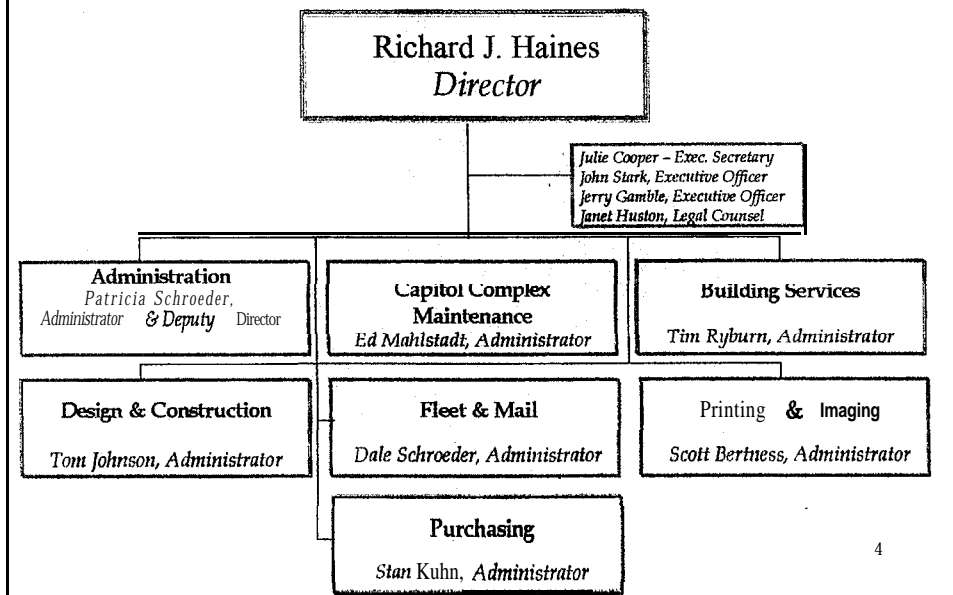
Iowa Department of General Services

VISION:

To be the *preferred*
service provider through
Exemplary Performance
in assisting our customers
to accomplish their
missions.

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Department of General Services January, 2001



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Iowa Department of General Services

Who we Are

. Divisions	<u>FTEs</u>
. Administration/Director's Office	22.60
. Building Services/Recycling	58.00
. Capitol Complex Maintenance	43.00
. Design and Construction	14.00
. Fleet and Mail/Risk	35.75
. Printing and Imaging	32.55
. Purchasing/Federal Surplus	23.25
. Terrace Hill	5.00

TOTAL FULL TIME EQUIVALENTS: 234.15*

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* Includes 7.30 FTEs for Federal Surplus Property, Risk and Recycling

Iowa Department of General Services

Funding Sources

Fiscal Year 2001

. General Fund	Appropriation	Receipts
Divisions	\$6,884,966	\$1,514,276
Terrace Hill	259,191	52,985
Rents	1,028,898	648,373
Utilities	<u>2,247,323</u>	<u>139,211</u>
	\$10,420,378	\$2,354,845

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Funding Sources Fiscal Year 2001

. Revolving Funds

Purchasing	\$1,086,522
Printing	1,098,927
Fleet	<u>847,776</u>
TOTAL REVOLVING FUNDS:	\$3,033,225

Iowa Department of General Services

FY 2002 Budget Requests

Rent Overview-General Fund

*Relocation Costs	\$165,000
*Lease/Operating Increases	<u>29,007</u>
<i>Subtotal</i>	<i>\$194,007</i>
•DCI Lease	\$160,000
*Medical Examiner Lease	<u>70,894</u>
*Archival Space for DCA	<u>30,000</u>
<i>Subtotal</i>	<i>\$260,894</i>

Governor's recommendation: \$454,901 8

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FY 2002 Budget Requests

RENTAL SPACE

- **Relocation Costs:** **\$165,000**

One-time costs for a co-location project to relocate several agencies to more cost-efficient space.

(Cost savings of \$300,000 over 5 years)

Governor's recommendation: \$165,000

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Iowa Department of General Services

FY 2002 Budget Requests

TEMPORARY RENTAL SPACE

- **Department of Public Safety- DCI (Dry-Lab Space)**
Annual Lease Cost: **\$160,000**
- **Department of Public Health (Medical Examiner)**
Annual Lease Cost: **\$70,894**

Long term solutions are addressed in the Governor's infrastructure recommendations.

Governor's recommendation: \$230,894

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FY 2002 Budget Requests

RENTAL SPACE

- **Department of Cultural Affairs (Archival Space)**
Annual Lease Cost: *\$30,000*

Lease for archival storage space necessary to
continue storage of permanent historical records.

Governor's recommendation:
\$30,000

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FY 2002 Budget Requests

RENTAL SPACE

- **Increases to Lease Renewals and Operating Expenses:**
\$29,007

Governor's recommendation:
\$29,007

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FY 2002 Budget Requests

*Admin/Reg Appropriation Bill
Language Issues
Roll Forward Language*

• Rental Space

Begin roll forward language to assist with the variability in operating costs within current leases from year-to-year.

• Utilities

Continue roll forward language.

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Iowa Department of General Services

FY 2002 Budget Requests

*Admin/Reg Appropriation Bill
Language Issues*

• Building Services (Custodial) & Purchasing
Revolving Funds

Permission to add FTEs beyond legislative limit if paid from additional receipts. Greater flexibility to offer services based on a sound return on investment analysis.

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Iowa Department of General Services

FY 2002 Budget Requests

Centralized Purchasing Revolving Fund (non-General Fund)

- Annual Software Maintenance Agreements: \$22,500

**Associated with the Extended Purchasing
and Fixed Asset modules of IFAS.**

**Governor's recommendation:
\$22,500**

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