

**Secretary of State's Office – Organizational Chart w/o  
Professional Licensing**

**Secretary of State  
(42 FTE's)**

**Business Services**

**(32 FTE's)**

- Maintain, index, and retrieve corporate and UCC filings, provide information to the public concerning recorded documents
- Manage the State Land Office
- Certify Notaries Public
- Preserve the Official Acts of the General Assembly and the Iowa Constitution
- File oaths of office for appointed and elected officials
- Publish the Iowa Official Register.

**Administration and Elections**

**(10 FTE's)**

- Coordinate and supervise all elections in the State
- Promote voter education, and provides training to local election officials.
- Direct overall operation of and policies for the Office of the Secretary of State.
- Responsible for voter registration throughout the State and assist the counties with the maintenance of voter registration records.

**Secretary of State's Office – Organizational Chart w/  
Professional Licensing**

**Secretary of State  
(52 FTE's)**

**Business Services  
(32 FTE's)**

- UCC
- Corp
- Customer Service
- Notaries
- Official Register

**Administration and  
Elections  
(10 FTE's)**

- Voter Registration
- Elections

**Professional Licensing  
(10 FTE's)**

Protects the public through examination, licensing, and regulation of professions within the Division, including:

- accountancy,
- architecture,
- engineering/land surveying,
- landscape architecture,
- real estate, and
- real estate appraisal.

Also, Superintendent of Savings and Loan Association