

LEGISLATIVE SERVICE BUREAU  
 Eligibility Report for Merit Increases  
 FY 1993  
 Effective June 19, 1992

	<u>Present Grade &amp; Step</u>	<u>Employment Date</u>	<u>Review Date</u>
<u>Director</u> Bolender	00-0	09/11/67	00/00/00
<u>Deputy Director</u> Johnson, R.	39-5	07/10/78	06/19/92
LEGAL AND COMMITTEE SERVICES DIVISION			
<u>Legal Services Admin.</u> Vacant	37		
<u>Committee Services Admin.</u> Pollak	36-2	11/16/87	05/08/92
<u>Senior Legal Counsel</u> Goedert	36-6	07/14/76	00/00/00
Kaufman	36-5	12/27/78	06/19/92
<u>Legal Counsel II</u> Johnson, M.	33-3	01/24/87	07/19/91
Adkisson	33-5	12/22/86	06/19/92
Workman	33-4	02/01/88	07/19/91
Funaro	33-3	12/17/86	12/20/91
<u>Legal Counsel I</u> Audeh	30-3	07/17/89	01/17/92
Carr	30-3	10/09/89	04/10/92
Smith	30-3	12/07/89	06/05/92
Crowley	30-2	10/08/90	04/10/92
Kuehn	30-2	10/22/90	04/24/92
<u>Senior Research Analyst</u> Johnson, T.	35-6	08/01/69	00/00/00
<u>Research Analyst I</u> Rudicil	27-3	07/05/89	01/03/92
Hanlon	27-1	01/21/91	08/02/91

IOWA CODE DIVISION

<u>Code Editor</u>			
Vacant	38		
<u>Deputy IA Code Editor</u>			
Wilson	33-6	12/01/83	00/00/00
<u>Acting Deputy IA Code Editor</u>			
Dodge	33-2	01/14/80	00/00/00
<u>Assistant Editor I</u>			
Dubec	24-5	10/09/87	03/27/92
Vacant	24		
<u>Iowa Code Indexer</u>			
Schulze	24-6	06/27/86	00/00/00
<u>Indexer</u>			
Pedersen	21-5	06/20/86	06/19/92
Stoner	21-5	11/29/85	05/22/92
<u>Publications Assistant</u>			
King	21-6	05/18/84	00/00/00
<u>Code Proofreader/Asst. Indexer</u>			
Young, C.	17-3	01/03/89	07/05/91
<u>Code Proofreader</u>			
Munzenmaier	15-3	08/04/89	11/22/91

ADMINISTRATIVE CODE DIVISION

<u>Administrative Code Editor</u>			
Barry	38-4	10/01/64	06/19/92
<u>Assistant Editor I</u>			
Bates	24-5	06/13/86	06/19/92
Drake	24-2	10/14/88	02/14/92
Mauck	24-1	11/18/91	05/22/92
<u>Publications Assistant</u>			
Rydell	21-2	12/20/91	09/25/92
<u>Administrative Code Indexer</u>			
Worden	24-6	04/27/72	00/00/00
<u>Administrative Assistant</u>			
Gossett	20-3	08/18/89	02/14/92
<u>Legis. Text Processor I</u>			
Vacant	19		
<u>Assistant Indexer</u>			
Scott	18-3	11/23/90	08/02/91
Vacant	18		

Code Proofreader/Asst. Indexer

Vacant 17

Code Proofreader

Snuggs 15-6

03/25/85

00/00/00

Vacant 15

INFORMATION SERVICES DIVISION

Public Information Director

Livers 30-2

04/09/90

10/11/91

Public Information Officer

Parker 22-3

09/05/89

03/13/92

Thompson 22-2

01/08/90

07/19/91

Legis. Research Librarian

Douglas 24-3

10/23/89

04/24/92

Assistant Librarian

Vacant 22

Capitol Guide Coordinator

Macauley 14-X

05/09/69

00/00/00

Capitol Tour Guide

Arnett 12-6

10/15/76

00/00/00

Nichols 12-6

10/15/76

00/00/00

Farrell 12-6

01/31/86

00/00/00

SUPPORT SERVICES DIVISION

Confidential Secretary

Greenwood 26-6

12/16/72

00/00/00

Senior Finance Officer

Knudsen 31-5

11/29/66

06/19/92

Executive Administrator

McNerney 23-1

12/08/89

01/17/92

Assistant Finance Officer

Brandt 21-2

06/01/90

12/06/91

Senior Bill Clerk

Vacant 18

Legis. Text Processor Super.

Wyer 28-6

01/01/67

00/00/00

Senior Legis. Text Processor

Craig 25-6

11/06/78

00/00/00

Fisher 25-6

11/16/74

00/00/00

Legis. Text Processor II

Weddell	22-3	11/06/87	04/24/92
Jennings	22-2	11/11/88	05/08/92
Cross	22-3	09/06/88	02/28/92

Legis. Proofreader Super.

Meier	18-5	12/30/87	06/19/92
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Legis. Proofreader

Fetters, S.	16-2	09/27/91	04/24/92
Vacant	16		
Vacant	16		

06/16/92

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## STATE OF IOWA

CITIZENS' AIDE/OMBUDSMAN  
CAPITOL COMPLEX  
215 EAST 7TH STREET  
DES MOINES, IOWA 50319-0231  
(515) 281-3592



WILLIAM P. ANGRICK II  
CITIZENS' AIDE / OMBUDSMAN

In reply, please refer to:

September 17, 1992

Senator Mike Gronstal, Chair  
Service Committee, Legislative Council  
Iowa Senate  
LOCAL

Dear Senator Gronstal:

I wish to advise the Service Committee of the following personnel actions that have been taken in the office of Citizens' Aide/Ombudsman since my last report:

- Judith Milosevich, Assistant I, participated in her annual review and was awarded a merit step increase from 29-2 to 29-3 effective August 28, 1992.
- Maureen (Kennedy) Lee, CA/O Secretary, requested reduction of her employment to half-time in order to better attend to personal/family responsibilities. We have accommodated that request and will continue to review its impact upon the operation of the office. It remains possible the position would be reinstated as full-time if Ms. Lee returns to that level, leaves employment, or we may seek to fill the position on a full-time basis through job sharing. Ms. Lee's reduction in work load became effective September 11, 1992. Her new work schedule is Monday through Friday, 9:00 a.m. through 1:00 p.m.
- Veda Gosch joined the staff as an unpaid volunteer assigned to data entry of case statistics. Ms. Gosch came to us upon referral from the Volunteer Center of the United Way of Central Iowa. She is scheduled to perform her duties Monday, Wednesday and Friday from 9:30 a.m. until 1:00 p.m.

Sincerely,



William P. Angrick II

WPA:jg

sc9-92/angrick



**SANFORD B. SCHARF**  
DIRECTOR  
515-281-7840

**LUCAS STATE OFFICE BUILDING**  
DES MOINES, IOWA  
50319

STATE OF IOWA

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**LEGISLATIVE COMPUTER SUPPORT BUREAU**

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**TO:** Service Committee of the Legislative Council

**FROM:** Sanford B. Scharf, Director *SBS*

**RE:** Personnel Report - Merit Increases

**DATE:** September 21, 1992

The following employees have received a one step merit increase:

Sherry Frederick, Administrative Secretary  
Steve Nelson, Computer Operator



DENNIS C. PROUTY  
DIRECTOR  
515/281-5279

STATE CAPITOL  
DES MOINES, IOWA  
50319

STATE OF IOWA  
LEGISLATIVE FISCAL BUREAU

MEMO

TO: Service Committee of the Legislative Council  
FROM: Dennis C. Prouty, Director, Legislative Fiscal Bureau  
RE: LFB Personnel Report  
DATE: September 22, 1992 (486b)

Attached is the Legislative Fiscal Bureau's Personnel Report covering the period July 21, 1992 through September 22, 1992. The report covers all personnel action since the last report, which was submitted July 21, 1992.

LFB PERSONNEL REPORT

September 22, 1992

Personnel actions since last report: July 21, 1992

Service Committee review -

Merit Increases

None

Vacant Positions

None

Filled Positions

Tamara A. Fujinaka, Legislative Analyst  
Jonathon A. Muller, Legislative Analyst  
Sharon K. Peterson, Legislative Analyst

Parental/Sick Leave

None

Service Committee approval -

Promotions

FROM

TO



# GENERAL ASSEMBLY OF IOWA

## LEGAL AND COMMITTEE SERVICES DIVISION

JOHN C. POLLAK, ADMINISTRATOR

### LEGAL COUNSELS

DOUGLAS L. ADKISSON  
AIDA AUDEH  
MARY M. CARR  
SUSAN E. CROWLEY  
MICHAEL J. GOEDERT  
MARK W. JOHNSON  
GARY L. KAUFMAN  
MICHAEL A. KUEHN  
JULIE A. SMITH  
LESLIE E. WORKMAN

### RESEARCH ANALYSTS

PATRICIA A. FUNARO  
KATHLEEN B. HANLON  
THANE R. JOHNSON  
GARY D. RUDICIL



## LEGISLATIVE SERVICE BUREAU

STATE CAPITOL BUILDING  
DES MOINES, IOWA 50319  
(515) 281-3566  
FAX (515) 281-8027  
DIANE E. BOLENDER, DIRECTOR  
RICHARD L. JOHNSON, DEPUTY DIRECTOR

## ADMINISTRATIVE CODE DIVISION

LUCAS BUILDING (515) 281-5285  
PHYLLIS V. BARRY  
ADMINISTRATIVE CODE EDITOR

## LEGISLATIVE INFORMATION OFFICE

CAPITOL BUILDING (515) 281-5129  
JULIE E. LIVERS  
DIRECTOR

## IOWA CODE DIVISION

LUCAS BUILDING (515) 281-5285  
JOANN G. BROWN  
IOWA CODE EDITOR  
JANET L. WILSON  
DEPUTY IOWA CODE EDITOR

September 22, 1992

## MEMORANDUM

**TO:** CHAIRPERSON GRONSTAL AND MEMBERS OF THE SERVICE COMMITTEE

**FROM:** DIANE BOLENDER, DIRECTOR

**RE:** SEPTEMBER PERSONNEL REPORT

Notification is made of the following personnel actions:

1. The following employees have received merit step increases: Mary Ann Scott, Assistant Indexer; and Kathy Hanlon, Research Analyst.
2. Janet Hawkins, who was a temporary proofreader with the Legislative Service Bureau during the 1992 legislative session, was hired to fill an Assistant Indexer vacancy, effective July 31, 1992, at Grade 19, step 1.
3. Maryjo Grimes was hired to fill a vacancy as a full-time Proofreader effective July 31, 1992, at Grade 16, step 1.
4. Joanne Walroth was hired to fill a vacancy as an Assistant Editor I in the Iowa Code Division effective August 24, 1992, at Grade 24, step 1.
5. Gary Kaufman, Senior Legal Counsel, was discharged from employment with the Legislative Service Bureau, effective at 5:30 p.m. on September 15, 1992.
6. The resignation of Aida Audeh, Legal Counsel, was accepted, effective September 1, 1992.

The Legislative Service Bureau is in the process of filling vacancies for 2 Legal Counsel positions, 1 Legislative Text Processor position, and 1 permanent full-time Document Processor. Other positions to be filled prior to the 1993 legislative session include 1 temporary Document Processor and 2 pages.

**SERVICE COMMITTEE  
OF THE LEGISLATIVE COUNCIL**

***MEMBERS***

<i>Senator Mike Gronstal, Chairperson</i>	<i>Representative John Connors, Vice Chairperson</i>
<i>Senator Wally Horn</i>	<i>Representative Kay Chapman</i>
<i>Senator Jack Rife</i>	<i>Representative Harold Van Maanen</i>

**TENTATIVE AGENDA**

Tuesday, September 22, 1992  
Committee Room 22

11:00 a.m.

Call to Order

Roll Call

Consider Minutes of July 21  
(Previously Distributed)

- Legislative Fiscal Bureau
- Legislative Service Bureau
- Citizens' Aide/Ombudsman
- Computer Support Bureau

Report of Computer User Policy Direction Committee

Additional Business, if any

Adjournment