

## **REPORT OF THE COMPUTER USER POLICY DIRECTION COMMITTEE**

The Computer User Policy Direction Committee met on August 1 and 26, September 23, and October 1 and 14, 1991, and makes the following report:

A. The Committee recommends adoption of a policy for Executive Branch public access to the Legislative Information System during the 1992 Legislative Session (for information electronically stored in the mainframe computer). The recommended policy is attached and by this reference made a part of this report.

B. The Committee reports that the following policies have been developed concerning services provided to legislative users by the Computer Support Bureau and are on file with the Legislative Service Bureau:

1. A Legislative Staff Training Policy (for training provided by the Computer Support Bureau).
2. A Computer Support Policy (for hardware and software support provided by the Computer Support Bureau to users of legislative computers).

B. The Committee, as the designated steering committee under the Unisys systems services contract, reports that 71.5 hours of services of the item 1 service hours have been utilized to date.

C. The Committee is studying and monitoring the following issues:

1. Implementation of new Mapper levels on the mainframe computer.
2. Surveys of computer needs
3. Implementation of the network links between the legislative and executive branch computer systems.
4. Executive branch proposals involving computers.
5. Development of additional computer applications involving in-house support as well as assistance from outside vendors such as Unisys.

Respectfully submitted,

Dennis Prouty  
Chairperson

Rptcomp

**DRAFT OF EXECUTIVE BRANCH PUBLIC ACCESS THRU SNA/NET (3270)**

1. For the 1992 Session only, up to 25 Executive Branch Users would be granted access to the Legislative Information System.

2. The cost for the 1992 Session Access would be as follows:

*Basic Subscription Service	\$300.00
Code Search & Retrieval	\$200.00

3. The Legislative Information System by Executive Branch Agencies shall be granted in such a manner that the quality of service available to legislative users is not reduced. The Director of the Computer Support Bureau may limit or interrupt access to the Legislative Information System by Executive Branch Agencies if the quality of service available to legislative users is reduced or impaired..

**\*Note: Full text of bills, amendments, and House Journal might not be available due to software incompatibilities.**

STATE OF IOWA

CITIZENS' AIDE/OMBUDSMAN  
CAPITOL COMPLEX  
215 EAST 7TH STREET  
DES MOINES, IOWA 50319-0231  
(515) 281-3589



WILLIAM P. ANGRICK II  
CITIZENS' AIDE / OMBUDSMAN

In reply, please refer to:

**MEMORANDUM**

**To: Senator Joe Welsh, Chair  
and Members, Service Committee**

**From: William P. Angrick II**  
**Citizens' Aide/Ombudsman** *WPA*

**Date: October 15, 1991**

**Subject: Personnel Report**

In September the Service Committee and Legislative Council deferred the request to fill the vacant statutorily required position of Assistant for Corrections in the office of Citizens' Aide/Ombudsman.

That request was that Judith A. Milosevich fill the position at Grade 30, Step 1, retroactive to August 30, 1991 when she assumed the responsibilities of the position.

Iowa Code Chapter 601G mandates that the Citizens' Aide/Ombudsman appoint an Assistant for Corrections. The job description and personnel guidelines establish that the position of Assistant for Corrections minimally be at Grade 30.

WPA:jg

welsh1

# GENERAL ASSEMBLY OF IOWA

## LEGAL AND COMMITTEE SERVICES DIVISION

JOHN C. POLLAK, ADMINISTRATOR

### LEGAL COUNSELS

DOUGLAS L. ADKISSON

AIDA AUDEH

MARY M. CARR

JULIE A. SMITH CRAGGS

SUSAN E. CROWLEY

MICHAEL J. GOEDERT

MARK W. JOHNSON

GARY L. KAUFMAN

MICHAEL A. KUEHN

LESLIE E. WORKMAN

### RESEARCH ANALYSTS

PATRICIA A. FUNARO

KATHLEEN B. HANLON

THANE R. JOHNSON

GARY D. RUDICIL



## LEGISLATIVE SERVICE BUREAU

STATE CAPITOL BUILDING

DES MOINES, IOWA 50319

(515) 281-3566

FAX (515) 281-8027

DIANE E. BOLENDER, *DIRECTOR*

RICHARD L. JOHNSON, *DEPUTY DIRECTOR*

## ADMINISTRATIVE CODE DIVISION

LUCAS BUILDING (515) 281-5285

PHYLLIS V. BARRY

*ADMINISTRATIVE CODE EDITOR*

## LEGISLATIVE INFORMATION OFFICE

CAPITOL BUILDING (515)-281-5129

JULIE E. E. LIVERS

*DIRECTOR*

## IOWA CODE DIVISION

LUCAS BUILDING (515) 281-5285

JoANN G. BROWN

*IOWA CODE EDITOR*

JANET L. WILSON

*DEPUTY IOWA CODE EDITOR*

October 16, 1991

## MEMORANDUM

**TO:** Chairperson Welsh and Members of the Service Committee

**FROM:** Richard Johnson, Deputy Director

**RE:** October Personnel Report

The Legislative Service Bureau reports the hiring of the following new employees:

- Carolyn Powell, Temporary Bill Clerk (Grade 13, Step 1), who began employment October 11, 1991, in the Legislative Service Bureau Bill Room.
- Sheila Mauck, Assistant Editor I (Grade 24, Step 1), who will begin employment November 18, 1991, in the Administrative Code Division.

In September the Service Committee and Legislative Council deferred the hiring of Rosemary Drake as an Assistant Editor I at Grade 24. Ms. Drake would be filling a position vacated by a retirement. Ms. Drake is currently employed in the Administrative Code Division as a Publications Assistant (Grade 21, Step 3), and would be hired as an Assistant Editor I at Grade 24, Step 2 under the Personnel Guidedlines for the Central Legislative Staff Agencies.

**SERVICE COMMITTEE  
OF THE LEGISLATIVE COUNCIL**

**MEMBERS**

*Senator Joe Welsh, Chairperson*  
*Senator Bill Hutchins*  
*Senator Jack Rife*

*Representative John Connors, Vice Chairperson*  
*Representative Kay Chapman*  
*Representative Harold Van Maanen*

**TENTATIVE AGENDA**

Wednesday, October 16, 1991  
Committee Room 22

9:30 a.m.

Call to Order

Roll Call

Approval of Minutes of September 25 Meeting  
(Previously Distributed)

Computer User Policy Direction Committee Report

Information Regarding Executive Branch Reclassifications

Personnel Reports

- Legislative Service Bureau
- Citizens' Aide/Ombudsman

Additional Business, if any

Adjournment

agenserv