

STATE OF IOWA

MAY 03 1990

CITIZENS' AIDE/OMBUDSMAN  
CAPITOL COMPLEX  
215 EAST 7TH STREET  
DES MOINES, IOWA 50319-0231  
(515) 281-3592



WILLIAM P. ANGRICK II  
CITIZENS AIDE OMBUDSMAN

In reply, please refer to:

May 2, 1990

John Connors, Chair  
Service Committee, Legislative Council  
State Capitol  
LOCAL

Re: Administrative/Personnel Report

Dear Representative Connors:

In order to fulfill managerial responsibilities in the office subsequent to the resignation of Legal Counsel/ Investigative Team Leader Mike Elliott, I have reassigned Ruth Mosher, Deputy Citizens' Aide/Ombudsman and Intake/ Rapid Resolution Team Leader as Investigative Team Leader effective May 4, 1990. I will assume the responsibilities of Intake/Rapid Resolution Team Leader and become an active intake deputy along with Assistants Clarence Key, Jr. and Randy Meline.

Among Ruth Mosher's responsibilities will be to assess the viability of the two team administrative divisions of the office and to provide me with a recommendation whether to continue with the reorganization or to return to the procedure structuring the office until May, 1989.

This administrative adjustment does not, at this time, involve any changes in pay grades or steps.

Sincerely,

William P. Angrick II

WPA:jg

cc: Service Committee

# GENERAL ASSEMBLY OF IOWA



## LEGAL DIVISION

RICHARD L. JOHNSON  
DIVISION CHIEF  
DOUGLAS L. ADKISSON  
AIDA AUDEH  
MARY M. CARR  
JULIE A. SMITH CRAGGS  
MICHAEL J. GOEDERT  
MARK W. JOHNSON  
GARY L. KAUFMAN  
DANIEL PITTS WINEGARDEN  
LESLIE E. WORKMAN

## RESEARCH DIVISION

PATRICIA A. FUNARO  
THANE R. JOHNSON  
JOHN C. POLLAK

## LEGISLATIVE SERVICE BUREAU

STATE CAPITOL BUILDING  
DES MOINES, IOWA 50319  
515 281-3566  
DIANE E. BOLENDER, *DIRECTOR*

## ADMINISTRATIVE CODE DIVISION

LUCAS BUILDING 515 281-5285  
PHYLLIS V. BARRY  
*ADMINISTRATIVE CODE EDITOR*

## PUBLIC INFORMATION OFFICE

CAPITOL BUILDING 515-281-5129  
VACANT  
*DIRECTOR*

## IOWA CODE DIVISION

LUCAS BUILDING 515 281-5285  
JoANN G. BROWN  
*IOWA CODE EDITOR*  
JANET L. WILSON  
*DEPUTY IOWA CODE EDITOR*

May 9, 1990

## MEMORANDUM

TO: CHAIRMAN CONNORS AND MEMBERS OF THE SERVICE COMMITTEE  
FROM: Diane Bolender  
RE: Personnel Report

The following personnel actions, not requiring Legislative Council approval, have been taken:

1. Ms. Jonetta Douglas, Legislative Librarian, has successfully completed her probationary period of employment.
2. Merit salary increases were granted to Susan Weddell, Legislative Text Processor, and Jonetta Douglas, Legislative Librarian.

Personnel510  
db/dg/10



DENNIS C. PROUTY  
DIRECTOR  
515/281-5279

STATE CAPITOL  
DES MOINES, IOWA  
50319

STATE OF IOWA  
LEGISLATIVE FISCAL BUREAU

MEMO

TO: Service Committee of the Legislative Council  
FROM: Dennis C. Prouty, Director, Legislative Fiscal Bureau  
RE: LFB Personnel Report  
DATE: May 10, 1990 (486b)

Attached is the Legislative Fiscal Bureau's Personnel Report for May 1990. The report covers all personnel action since the last report, which was submitted April 24, 1990.

LFB PERSONNEL REPORT

May 10, 1990

Personnel actions since last report:

Service Committee review -

Merit Increases

Jonathan M. Neiderbach, Senior Analyst - 4/28/90

Vacant Positions

No Action

Filled Positions

No Action

Service Committee approval -

Promotions

No Action

798b:tcf:5-10-90

M I N U T E S

COMPUTER OVERSIGHT SUBCOMMITTEE

May 10, 1990

PRELIMINARY BUSINESS

Chairperson Hutchins called the meeting of the Computer Oversight Subcommittee to order at 10:07 a.m. on May 10, 1990, with the following members present in addition to Chairperson Hutchins:

Senator Joe Welsh  
Representative Harold Van Maanen

Other persons present included:

Representative Kay Chapman  
Diane Bolender, Director, Legislative Service Bureau  
Dennis Prouty, Director, Legislative Fiscal Bureau  
Sanford Scharf, Director, Computer Support Bureau  
Joe O'Hern, Chief Clerk of the House of Representatives  
William Angrick, Citizens' Aide/Ombudsman  
Ed Damman, Computer Support Bureau  
Theresa Kehoe, Senate Democratic Caucus Staff  
Greg Nichols, Administrative Assistant, Senate Majority Leader

UNINTERRUPTED POWER SOURCE

Mr. Sanford Scharf, Director, Computer Support Bureau, presented a proposal from Unisys to install an uninterruptible power source which would provide up to 15 minutes for an orderly shutdown of the mainframe computer in the event of power loss, and which would maintain mainframe services in the event of power surges or short duration power losses. The system proposed by Unisys, as described by Mr. Scharf, would have prevented computer problems the day of the ice storm, since power was never lost for more than a few minutes. It would permit an orderly shutdown and faster restart of service in the event of a longer power interruption, such as experienced the last night of the legislative session. The price proposed by Unisys for the power supply is \$89,256. A copy of the Unisys proposal is attached to and by this reference made a part of these minutes.

Senator Welsh inquired if any other companies sell or make similar uninterruptible power source supplies which would be compatible with the Legislature's mainframe. Mr. Scharf responded that several other companies sell and make such equipment. In fact, he noted that the actual manufacturer of the system proposed by Unisys is Liebert. Mr. Scharf explained that Unisys was approached first out of a desire to assure that all of the mainframe related hardware was serviced and warranted by the same company. The Subcommittee asked what sort of warranty was offered by Unisys. Mr. Scharf explained that the Unisys proposal provides for a one-year warranty, with service contracts available in subsequent years, both of which provide for any on-site maintenance required. Mr. Scharf explained that there is money available in the Computer Support Bureau budget for an uninterruptible power supply, but that it was not specifically included as an item to be purchased, and so he is requesting the Service Committee's approval. Mr. Scharf offered to solicit bids from other suppliers at the Subcommittee's suggestion.

The Subcommittee inquired what alternatives are available, including whether the Executive Branch had an uninterruptible power supply. Mr. Scharf explained that the Executive Branch's IBM system is much larger and requires much more power to operate. He stated that a similar proposal had been considered by the Executive Branch and rejected when the cost exceeded \$1 million, partly due to structural changes necessary to the computer's physical location to accommodate an uninterruptible power supply. The Executive Branch's IBM system also takes more time to recover from an unexpected crash. Mr. Scharf explained that the Executive Branch does have a generator to deal with unexpected outages. For legislative purposes, however, Mr. Scharf explained that a generator to support the Unisys mainframe was of little practical good unless the computer terminals in the Capitol were also provided backup power.

The Subcommittee accepted the report and requested Mr. Scharf to solicit bids from other suppliers of uninterruptible power supplies. A report on the bids was requested for the next meeting. No formal recommendations were made by the Subcommittee to the Service Committee on the issue of the uninterruptible power supply.

#### PERSONAL COMPUTER PURCHASES

Mr. Scharf, reported on current plans to purchase and upgrade existing personal computers (PCs). Moneys for PCs are specifically included in the Bureau's budget, so no additional action was required by the Subcommittee or the Service Committee. A copy of a letter from Mr. Scharf to the Computer Oversight Subcommittee of the Service Committee detailing the plans for various agencies of the General Assembly is attached for reference. The report was received by the Subcommittee.

Senator Welsh inquired into the cost of envelope trays for the PC laser printers used by the various caucus staffs. Mr. Scharf responded that an envelope tray is approximately a \$75 item, readily available from the Computer Supply Store and usable with existing software. Mr. Scharf offered to assist the caucus staffs in obtaining, installing, and using an envelope tray if they so desired.

The Subcommittee adjourned at 10:33 a.m.

Respectfully submitted,

DANIEL PITTS WINEGARDEN  
Legal Counsel



May 1, 1990

Mr. Sandy Scharf  
Iowa State Legislature  
Lucas State Office Building  
Des Moines, IA 50319

Dear Sandy:

We are pleased to quote on the following equipment:

#### UNINTERRUPTIBLE POWER SUPPLY (UPS)

One (1) Liebert Model No. UDC63100C25RT 208 volt-three phase input/output power 100 KVA UPS. The standard Uninterruptible Power Supply (UPS) is provided with connection terminals for utility input (Three-Phase, 4-wire plus ground), UPS DC input (positive and negative DC) and critical bus AC output (Three-Phase, 4-wire plus ground). Unit is on-line reverse transfer configuration, supplied with input transient suppression, phase controlled rectifier/charger, transistorized pulse width modulated (PWM) inverter, static transfer switch, internal maintenance bypass switch, microprocessor based monitoring and control panel with mimic bus, four line (64 character) alpha-numeric LCD display with audible alarm and single rotary control switch for unit operation. Unit also includes casters and leveling feet, redundant cooling fans and local E.P.O. with provision for remote E.P.O. Front access only is required for service and installation.

A Liebert Battery Power Pack is provided for rated for fifteen (15) minutes of battery back-up time. The battery pack bolts right to the unit and is complete with its own disconnect switch.

The system includes an input isolation transformer which provides constant common mode noise protection even when system is in maintenance bypass. The isolation transformer also provides additional electrical protection of the internal UPS component.

Also included is a 10% input distortion filter to reduce reflected input current distortion to 10% at full load conditions.

# UNISYS

Sandy Scharf  
May 1, 1990  
Page 2

Installation consisting of the following is also included:

- Unloading, moving and putting in place (1) 100 KVA Liebert UPS System
- (1) 400 amp fused disconnect at main switchboard in the basement
- Conduit and wire from the basement switchboard to the UPS
- Conduit and wire from the UPS gear to the two (2) existing 200 amp panels in the computer room.
- Complete hook-up and checkout of all equipment

Factory start-up and one (1) year parts and labor warranty is also provided. This service is performed by a Liebert Customer Service Engineer located here in Des Moines. If a question or problem occurs, the customer need only call 1-800-LIEBERT and the Customer Engineer is dispatched to the facility.

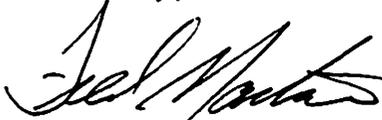
Total Price F.O.B. Factory

Total Price = \$89,266.00

The above price does not include sales tax.

Upon purchase of the above equipment, please make out your purchase order to: Unisys Corporation.

Sincerely,



Fred Martinson  
Unisys



SANFORD B. SCHARF  
DIRECTOR  
515-281-7840

LUCAS STATE OFFICE BUILDING  
DES MOINES, IOWA  
50319

STATE OF IOWA

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LEGISLATIVE COMPUTER SUPPORT BUREAU

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MEMORANDUM

To: Computer Oversight Committee of the Service Committee  
From: Sanford B. Scharf, <sup>ASST</sup> Director - Legislative Computer Support Bureau  
Subject: PC Acquisition  
Date: May 10, 1990

The Legislative Computer Support Bureau would like to update the Computer Oversight Committee and the Legislative Council on the plans for the continuing acquisition of PC's. The funds for the following equipment are currently available in the budget of the Legislative Computer Support Bureau.

1. Upgrade and trade 22 AST 286 chip computers for 22 AST 386SX chip computers for the Legislative Fiscal Bureau. The past year has shown a need for faster computing power by the legislative staff. The approximate cost is \$40,000.
2. Purchase and install 26 386SX PC's for the Legislative Service Bureau. The approximate cost is \$85,000.
3. Purchase and install 8 386SX PC's for the Senate and 8 386SX PC's for the House of Representatives. The approximate cost is \$50,000.

This report is for informational purposes and does not require committee action.

TENTATIVE AGENDA  
SERVICE COMMITTEE  
Room 22, State House  
May 10, 1990

10:30 a.m. Call to Order  
Roll call  
Consideration of Minutes of April 24  
(Previously Distributed)  
  
Administrative/Personnel Report  
- Citizens' Aide/Ombudsman  
  
Personnel Report  
- Legislative Fiscal Bureau  
  
Personnel Report  
- Legislative Service Bureau  
  
Report of the Computer Oversight Subcommittee  
  
Additional Business, if any  
  
Adjournment