

Code of Iowa

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June 2, 1980

TO: MEMBERS OF THE SERVICE COMMITTEE of the Legislative Council

FROM: Code Editor

RE: Financial Report

EXPENDITURES	1979-80 FY	Estimate 1980-81 FY
Printing & Binding, includes Code of Iowa & Index Iowa Administrative Code Iowa " Bulletin Iowa Court Rules Acts of the General Assembly	\$ 400,000*	\$ 550,000*
Binders, Envelopes, Paper	\$ 25,000	\$ 27,000
Xerox Rental	\$ 6,300	\$ 6,500
Supplies and Miscellaneous	\$ 1,200	\$ 1,500
Office Equipment & Carpet	\$ 4,000	\$ 2,000 ¹³⁵⁰
Moving Expense (PEP)	\$ 1,520	
Postage & Courier	\$ 200	\$ 500
Salaries (inc. temporary)	\$ 178,000	\$ 230,000
Travel	None	None anticipated

*Contracts let by Superintendent of Printing as provided by law

NOTE: Much of the Departmental expense is recovered by the sale of the publications. These receipts are credited directly to the general fund.

cc - Legislative Council

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212,000 final yr 1978-79
Code 1979 year
8.5% increase 1980-81 FY

June 6, 1980

IOWA CITIZENS' AIDE/OMBUDSMAN

PROPOSED BUDGET - ESTIMATED EXPENDITURES FISCAL 1980-81

Salaries & Personnel Costs.....\$159,585
(Full-time personnel - \$155,085)
(Part-time personnel - \$ 4,500)

Travel.....16,000
(Budgeted for out-of-state travel - \$4,500)

General Office Supplies.....4,500

Equipment.....6,200

Printing and Binding.....2,000

Telephone and Telegraph.....10,580

Professional and Scientific Services.....1,135

APPROPRIATION \$200,000

Salary adjustment per SF 499 13,000 (approximately)

Total Operating Budget - all sources \$213,000

These accounts will be allotted quarterly in a manner consistent with Citizens' Aide/Ombudsman operations.

Legislative Fiscal Bureau
Proposed Allocations
1980-81 Fiscal Year

Fiscal Bureau Staffing and Program Evaluation

Salaries	\$ 386,567
Travel	6,500
General Office Supplies, Expenses and Equipment Rental	32,700
Telephone	7,400
Equipment	<u>2,000</u>
	<u>\$ 435,167</u>

Actuarial Studies

The Legislature appropriated \$10,000 during the 1979 Session for actuarial studies. The Service Committee and Legislative Council subsequently approved a contract agreement with Farr Analysts, Consultants & Technical Services, Inc. for detail actuarial studies on a need basis. This arrangement has worked out very well during the past year to make available analysis and cost estimates as they were needed. There is a balance of \$3,377 remaining from the original appropriation which will probably be sufficient to fund the activity during 1980-81.

Data Base Management System

The Fiscal Bureau has been working in conjunction with the Comptroller to implement the section of the Code providing for a data base management system. An advisory committee representing the Fiscal Bureau, Comptroller, and other major State agencies was established and has nearly completed evaluation of computer software that will facilitate legislative access to information concerning governmental operations. The software under consideration, known as a data base management system (DBMS), centers around a data dictionary which provides an inventory and description of computerized data. As computer applications are developed for one agency, information about the data is stored in the dictionary allowing other agencies to access and use the same data. The DBMS includes other tools that aid program design, provide fast reports, and allow queries against the data base. The acquisition and use of a DBMS will enhance development of a legislative data base.

Data Base Management System (Cont'd)

The advisory committee used the following process to select the appropriate software: 1) reviewed the data processing and data management needs of the State, 2) ascertained the specific software attributes desired, 3) issued a request for sealed bids from software vendors, 4) evaluated the bids against identified State needs, and 5) are recommending the particular software package to be purchased.

The anticipated costs associated with the DBMS are:

- | | |
|---|------------|
| 1) Perpetual lease of DBMS software (one-time cost) | \$ 320,000 |
| 2) Annual maintenance of software | 30,000 |
| 3) Staff: | |
| a. DBMS Administrator-Technical Analyst (1) | 30,000 |
| b. DBMS Technical Assistants (2) @ \$20,000 | 40,000 |
| c. Clerk-Typist (1) | 10,000 |

The Fiscal Bureau plans to use the appropriation under Chapter 3, Section 11 to fund the lease, the first year of maintenance and the first year salary for the DBMS administrator. The other three staff positions are not expected to be needed until FY 1982. The Comptroller will be seeking necessary support and funding for the future years' salaries and maintenance through normal appropriation channels. Agency use of the DBMS software is not expected to directly increase agency staff needs.

LEGISLATIVE SERVICE BUREAU

PROPOSED ALLOCATIONS

1980-1981 FISCAL YEAR

	BUREAU	REAPPORTIONMENT	TOTAL
Salaries	\$644,712	\$16,000	\$660,712
Travel	10,000	2,000	12,000
General Office Supplies & Expense.	43,728	10,000	53,728
Printing & Binding		800	800
Telephone & Telegraph.	10,893		10,893
Data Processing.		15,000	15,000
	<u>\$709,333</u>	<u>\$43,800</u>	<u>\$753,133</u>

Drafting, Research, and Code data
processing programs and services \$ 15,000