

# **“C” SERIES**

## **REVISED REQUEST FOR INFORMATION**

**PRODUCING AND DELIVERING THE  
2016 IOWA ACTS**

### **C-1A RFI FORM**

Issued By:

Legislative Services Agency  
State Capitol  
Room G-01  
Des Moines, Iowa 50319

Mr. Glen Dickinson, Director  
Mr. Richard Johnson,  
Legal Services Division Director  
Ms. Leslie Hickey, Iowa Code Editor



# REVISED REQUEST FOR INFORMATION (RFI) FORM (C-1A)

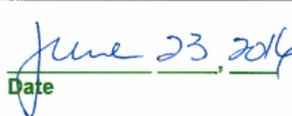
PUBLICATION: 2016 IOWA ACTS

## I. INTRODUCTION

**A. General.** The Agency accepts the Agency's document Request for Information (RFI) for the production and delivery of the publication (2016 Iowa Acts) as completed by the Contractor and signed on June 23, 2016. The Agency expects to enter into a contract for the production and delivery of the publication as described in the RFI but subject to the following caveat: the Agency has reduced the order from 800 to 550 publications and therefore requests the Contractor revise its relevant numbers in this document to account for the reduction of 250 publications.

### FYI: Copy of Contractor's Original RFI

#### Response Box 14 Signature of Authorized Representative

 Name	 Title	 Date	

**B. Recycled Paper Stock.** The Agency will accept the recycled version of the Thor Offset™ 40# paper stock available for use to produce page paper, assuming the manufacturer's delivery of the paper stock will not take more time than the delivery of the non-recycled version of the paper stock.

### FYI: Copy of Contractor's Original Amount

#### Response Box 7 Availability of Recycled Paper Stock

<b>Acts</b>	Is a recycled version of Thor Offset™ 40# paper stock available for use to produce page paper?	Yes*	<u>_X_</u>	Amount of any Difference = <u>\$ 0.00</u>
		No	<u>—</u>	

**C. Contact Information.** The Agency requests that the Contractor submit a sample page of the recycled version of the paper stock to Doug Adkisson if that is possible. If not possible, please contact Mr. Adkisson. The Contractor may e-mail this completed document to Mr. Adkisson.

### Doug Adkisson's Contact Information

<b>Acts</b>	Name	Mr. Doug Adkisson Legal Counsel
	Address	Ground Floor (G-01) State Capitol Building Des Moines, Iowa 50319
	Telephone	(515) 281-3884
	Fax	(515) 281-8027
	E-Mail	<a href="mailto:doug.adkisson@legis.iowa.gov">doug.adkisson@legis.iowa.gov</a>



**REVISED REQUEST FOR INFORMATION (RFI) FORM (C-1A)**

PUBLICATION: 2016 IOWA ACTS

**II. COMPLETION OF THIS DOCUMENT**

**FYI: Revision in Number of Publications Ordered**

	BOOK SIZE	ORDER	ESTIMATED PAGE AND 32-PAGE SIGNATURE COUNT FOR THE PUBLICATIONS			
			AGGREGATE TOTAL		PER PUBLICATION	
<b>Acts</b>	7 1/2" x 10 3/4"	<del>800</del> <b>550</b>	Pages	<del>486,400</del> <b>334,400</b>	All Pages Per Publication (Book)	608
			Signatures	<del>45,200</del> <b>10,450</b>	All Signatures Per Publication (Book)	19

**REVISION IN BASE AMOUNT**

**FYI: Copy of Contractor's Original Amount**

**Response Box 1  
Base Amount**

Publication	Amount				
<b>Acts</b>	\$ <u>8,080.00</u>				
Code	<div style="display: flex; align-items: center;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg); font-size: small; margin-right: 5px;">Divided</div> <table border="1" style="border-collapse: collapse;"> <tr> <td style="padding: 2px;">Statutory Volumes Sets</td> <td style="padding: 2px;">\$ _____</td> </tr> <tr> <td style="padding: 2px;">Tables and General Index Volumes</td> <td style="padding: 2px;">\$ _____</td> </tr> </table> </div>	Statutory Volumes Sets	\$ _____	Tables and General Index Volumes	\$ _____
		Statutory Volumes Sets	\$ _____		
Tables and General Index Volumes	\$ _____				

**To Contractor: Please Complete Revised Amount**

**Response Box 1  
Revised Base Amount**

Publication	Revised Amount
<b>Acts</b>	\$ <u>8,080.000</u> \$ <span style="background-color: yellow; display: inline-block; width: 80px; height: 15px;"></span>



**REVISED REQUEST FOR INFORMATION (RFI) FORM (C-1A)**

PUBLICATION: 2016 IOWA ACTS

**REVISION IN NUMBER OF PUBLICATIONS DELIVERED**

5. **Delivery of Publications.** This year the Agency is ordering ~~800~~ 550 editions of Acts and ~~\_\_\_\_\_~~ editions of the Codes. The following requirements apply to the normal and special delivery of the publications.
- a. **Normal Delivery.** For Normal Delivery, the ~~448~~ 448 publications will continue to be shipped to the Grimes Office Building warehouse. As in past years, the exact number of publications ordered as part of Normal Delivery will depend upon the number of publications ordered as part of Special Delivery. Approximately ~~55~~ 55 editions of the Acts and ~~\_\_\_\_\_~~ editions of the Code will be delivered to the State Capitol as part of Normal Delivery. Approximately ~~70~~ 32 editions of the Acts and ~~\_\_\_\_\_~~ editions of the Code will be delivered to the Judicial Branch Building as part of Normal Delivery.
- b. **Special Delivery.** The Agency expects that the Acts and Codes will be shipped as part of Special Delivery to Iowa's eight judicial districts in the same manner as the 2015 edition of the Acts and the 2015 edition of the Code. Approximately ~~484~~ 15 editions of the Acts and ~~\_\_\_\_\_~~ editions of the Code will be shipped as part of Special Delivery. However, the final numbers may not be known until after the contract is entered into.

**FYI: Copy of Contractor's Original Amounts**

**Response Box 2**  
**Breakdown of Base Amount -- Attributable to Production and Delivery of Publications**

Order	Aggregate Page/Signature Count		Base Amount (Production Plus Delivery Amounts)	Base Amount Broken Down		
				Item	Amounts	
<b>ACTS</b>	<b>Pages</b>	486,400	<b>\$ 8,080.00</b>	<b>Production</b>	Production Amount	\$ <u>7,181.00</u>
					Attributable to Paper Stock for Pages	\$ <u>2,429.00</u>
				<b>Signatures</b>	15,200	<b>Delivery</b>
	Attributable to Normal Delivery	\$ <u>268.00</u>				
	Attributable to Special Delivery	\$ <u>631.00</u>				

← **FILL IN**



**REVISED REQUEST FOR INFORMATION (RFI) FORM (C-1A)**

PUBLICATION: 2016 IOWA ACTS

To Contractor: Please Complete Revised Amounts

**Response Box 2**

**Revised Breakdown of Base Amount -- Attributable to Production and Delivery of Publications**

Order	Aggregate Page/ Signature Count		Base Amount (Production Plus Delivery Amounts)	Base Amount Broken Down		
				Item	Amounts	
<b>ACTS</b>	<b>Pages</b>	<b>486,400</b>	\$ <b>8,080.00</b>	<b>Production</b>	<b>Production Amount</b>	\$ <b>7,181.00</b> \$ <input type="text"/>
		<b>334,400</b>			<b>Attributable to Paper Stock for Pages</b>	\$ <b>2,429.00</b> \$ <input type="text"/>
		<b>Signatures</b>			<b>10,450</b>	<b>Delivery</b>
	<b>Attributable to Normal Delivery</b>		<b>100% Drop-shipped to the Grimes Office Building/State Capitol/Judicial Building</b>	\$ <b>268.00</b> \$ <input type="text"/>		
	<b>Attributable to Special Delivery</b>		<b>Assume 100% Dropped Shipped to 8 Judicial Districts</b>	\$ <b>631.00</b> \$ <input type="text"/>		
	<b>800</b> <b>550</b>					



**REVISED REQUEST FOR INFORMATION (RFI) FORM (C-1A)**

PUBLICATION: 2016 IOWA ACTS

**FYI: Copy of Contractor's Original Amounts**

**Response Box 3  
Base Amount Adjusted Due to an  
Increase/Decrease in the Signature Count**

Signature Calculation	Estimated Number of Signatures	Amount			
		Per Publication		All Publications Per Order	
Unadjusted	19 Per Publication/ 15,200 Per Order	\$ <u>10.10</u>		\$ <u>8,080.00</u>	
		Base Amount + by No. of Ordered Books		Base Amount	
ACTS Adjusted	Each Additional Full	Increased Base Amount Per Publication:	\$ <u>-.020</u>	Increased Base Amount Per Order*:	\$ <u>160.00</u>
	Each Additional Half	↑	\$ <u>0.10</u>	↑	\$ <u>80.00</u>
	Each Fewer Full	Decreased Base Amount Per Publication:	\$ <u>-.020</u>	Decreased Base Amount Per Order*:	\$ <u>160.00</u>
	Each Fewer Half	↑	\$ <u>0.10</u>	↑	\$ <u>80.00</u>

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\*Increase or Decrease in Amount Per Publication x Number of Publications Ordered (not counting any overrun)



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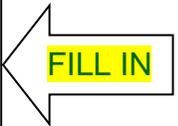
To Contractor: Please Complete Revised Amounts

**Response Box 3**

Revised Base Amount Adjusted Due to an Increase/Decrease in the Signature Count

Signature Calculation	Estimated Number of Signatures	Amount			
		Per Publication		All Publications Per Order	
Unadjusted	19 Per Publication/ 15,200 <u>10,450</u> Per Order	\$ 10.10 \$ <input type="text"/>		\$ 8,080.00 \$ <input type="text"/>	
		Base Amount ÷ by No. of Ordered Books		Base Amount	
Adjusted	Each Additional Full	Increased Base Amount Per Publication:	\$ 0.20 \$ <input type="text"/>	Increased Base Amount Per Order*:	\$ 160.00 \$ <input type="text"/>
	Each Additional Half	↑	\$ 0.10 \$ <input type="text"/>	↑	\$ 80.00 \$ <input type="text"/>
	Each Fewer Full	Decreased Base Amount Per Publication:	\$ 0.20 \$ <input type="text"/>	Decreased Base Amount Per Order*:	\$ 160.00 \$ <input type="text"/>
	Each Fewer Half	↑	\$ 0.10 \$ <input type="text"/>	↑	\$ 80.00 \$ <input type="text"/>

ACTS



\*Increase or Decrease in Amount Per Publication x Number of Publications Ordered (not counting any overrun)



**REVISED REQUEST FOR INFORMATION (RFI) FORM (C-1A)**

PUBLICATION: 2016 IOWA ACTS

**FYI: Copy of Contractor's Original Amounts**

**Response Box 5  
Base Amount Adjusted Due to the Production and Delivery  
of a Supplementary Pamphlet**

	Number of Pages/Signatures		Amount		
	Per Pamphlet	Per Order	Per Pamphlet	Per Order	
<b>Publication</b>	<b>Acts</b>	32/1	800	\$ 0.96	\$ 768.00
	<b>Code</b>	32/1	—	\$ —	\$ —

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**To Contractor: Please Complete Revised Amounts**

**Response Box 5  
Revised Base Amount Adjusted Due to the Production and  
Delivery of a Supplementary Pamphlet**

	Number of Pages/Signatures		Amount	
	Per Pamphlet	Per Order	Per Pamphlet	Per Order
<b>Acts</b>	32/1	<del>800</del> <u>550</u>	\$ <del>0.96</del> \$ <span style="background-color: yellow;">  </span>	\$ <del>768.00</del> \$ <span style="background-color: yellow;">  </span>

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