

“C” SERIES

AMENDMENTS REVISED REQUEST FORM REQUEST FOR PROPOSED CONTRACT INFORMATION

PRODUCING AND DELIVERING THE
2014 IOWA ACTS AND THE 2015 IOWA CODE

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AMENDMENTS TO REQUEST FOR PROPOSED CONTRACT INFORMATION FORM 2014 IOWA ACTS & 2015 IOWA CODE

I. GENERAL

- A. Amendments.** This document (C-4) amends the Revised Request Form for the Request for Proposed Contract Information for the Production and Delivery of the 2014 Iowa Acts and the 2015 Iowa Code (C-1) issued by the Agency to West on May 23, 2014 and submitted by West to Agency on June 6, 2014, including the Contract Form (C-2), and the Appendices Form (C-3) providing for standards specifications, delivery instructions and schedules, and contact information. This document amends C-1 and C-3 by modifying the following: (1) decreasing the page and signature count for the Acts, (2) substituting Thor Offset™ for Featherweight Opaque™ paper stock to produce the Acts while retaining Featherweight Opaque™ paper stock to produce the statutory volumes sets of the Code, and (3) exercising the option to use 60# Offset Text™ paper stock to produce the Tables and General Index volume of the Code as provided in C-1, Response Box 10. Except as expressly stated in this document all provisions of C-1 through C-3 continue to apply.
- B. Communication to the Agency.** All communications to the Agency must be addressed to the appropriate contact persons as stipulated in C-3, Appendix F. A communication may be accomplished by telephone conversation, fax delivery, or e-mail to the Agency's contact person.
- C. Deadline.** The Contractor has until 4:00 p.m. on Thursday, July 3, 2014, in order to deliver this completed document to the Agency. The Contractor must deliver the completed document to Doug Adkisson by e-mail at the following address: doug.adkisson@legis.iowa.gov. The Agency and Contractor may agree to a deadline extension upon request by the Contractor.



**AMENDMENTS TO REQUEST FOR PROPOSED CONTRACT INFORMATION FORM
2014 IOWA ACTS & 2015 IOWA CODE**

II. BID AMOUNT INFORMATION

A. Base Amount. Amend the base amount bid as provided in provided in C-1, Response Box 1 as amended by this document.



**Response Box 1
Base Amount**

		Amount	
PUBLICATION	Acts	\$14,412.00 <u>\$ 13,104.00</u>	
	Code	\$338,124.00 <u>\$ 337,554.00</u>	<i>Divided</i>
			<i>Divided</i>
		Statutory Volumes Sets	\$319,238.00 ¹ <u>\$ 319,238.00</u>
		Tables and General Index Volumes	\$18,886.00 ² \$18,316.00 ³ <u>\$ 18,316.00</u>

¹ C-1, Response Box 1.

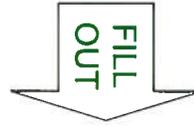
² C-1, Response Box 1.

³ C-1, Response Box 1 as adjusted in Response Box 10 to account for substituting Offset Text™ paper stock for Featherweight Opaque™ paper stock.



**AMENDMENTS TO REQUEST FOR PROPOSED CONTRACT INFORMATION FORM
2014 IOWA ACTS & 2015 IOWA CODE**

B. Base Amount Broken Down Between Production and Delivery. Amend the base amount bid broken down for the Acts and Code as provided in C-1, Response Box 2, as amended by this document.



**Response Box 2
Breakdown of Base Amount Attributable to
Production and Delivery of Publications**

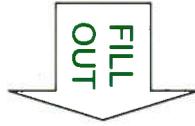
	Order	Page/Signature Count		Bid Amount (Production Amount Plus Delivery Amount)	Bid Amount Broken Down					
					Item		Amounts			
PUBLICATION	1,200	Pages	864,000	\$14,412.00 \$ 13,104.00 (Response Box 1)	Production	Production Amount		\$13,669.00 \$ 12,370.00		
			Signatures			825,600 ⁴	Delivery	Attributable to Paper Stock	(Featherweight Opaque™) Thor Offset™	\$3,403.00 \$ 2,460.00
						27,000			Delivery Amount (including packing and shipping).	
			25,800 ⁵		Attributable to Normal Delivery	100% Drop-shipped to the Grimes Office Building/State Capitol/Judicial Bldg.	\$122.00			
					Attributable to Special Delivery	Assume 100% Drop-shipped to 8 Judicial Districts	\$298.00			

⁴ Reduction in page count by 32 pages per book.

⁵ See previous footnote; reduction in signature count by one signature per book.



AMENDMENTS TO REQUEST FOR PROPOSED CONTRACT INFORMATION FORM
2014 IOWA ACTS & 2015 IOWA CODE



Response Box 2 (Continued)
Breakdown of Base Amount Attributable to
Production and Delivery of Publications

PUBLICATION Code	Order	Page/Signature Count	Bid Amount (Production Amount Plus Delivery Amount)	Bid Amount Broken Down			
				Item	Amounts		
	3,800	Pages 44,870,400	\$338,124.00 \$ 337,554.00 (Response Box 1)	Production	Production Amount	\$330,565.00	
					Attributable to Paper Stock	Statutory Volumes Sets (Featherweight Opaque™)	\$132,531.00
						Tables and General Index Volumes ⁶ (Offset Text™)	\$ 3,018.00
		Signatures		1,402,200	Delivery Amount (including packing and shipping).	\$7,559.00	
					Attributable to Normal Delivery	100% Drop-shipped to the Grimes Office Building/State Capitol/Judicial Bldg.	\$2,382.00
					Attributable to Special Delivery	Assume 100% Drop- shipped to 8 Judicial Districts	\$1,741.00

⁶ See C-1, Response Box 10.



**AMENDMENTS TO REQUEST FOR PROPOSED CONTRACT INFORMATION FORM
2014 IOWA ACTS & 2015 IOWA CODE**

C. Adjustments to the Base Amount -- Actual Signature Count. Amend the base amount bid to account for any future adjustment to the actual signature count for the Acts and Code as provided in provided in C-1, Response Box 3, as amended by this document.



**Response Box 3
Base Amount Adjusted Due to an
Increase/Decrease in the Signature Count**

	Signature Calculation	Estimated Number of Signatures	Amount	
			Per Publication	All Publications Per Order
PUBLICATION Acts	Unadjusted	22.5 <u>21.5</u> Per Publication/ 27,000 <u>25,800</u> Per Order	\$12.04 <u>\$ 10.92</u> Base Amount + by No. of Ordered Books	\$14,412.00 <u>\$ 13,104.00</u> Base Amount (Response Box 1)
	Adjusted	Each Additional Full	Increased Base Amount Per Publication: \$0.20 <u>\$.30</u>	Increased Base Amount Per Order*: \$240.00 <u>\$ 360.00</u>
		Each Additional Half	↑ \$0.10 <u>\$.15</u>	↑ \$120.00 <u>\$ 180.00</u>
		Each Fewer Full	Decreased Base Amount Per Publication: \$0.20 <u>\$.30</u>	Decreased Base Amount Per Order*: \$240.00 <u>\$360.00</u>
		Each Fewer Half	↑ \$0.10 <u>\$.15</u>	↑ \$120.00 <u>\$ 180.00</u>

*Increase or Decrease in Amount Per Publication x Number of Publications Ordered (not counting any overrun)



**AMENDMENTS TO REQUEST FOR PROPOSED CONTRACT INFORMATION FORM
2014 IOWA ACTS & 2015 IOWA CODE**



**Response Box 3
Base Amount Adjusted Due to an
Increase/Decrease in the Signature Count (Continued)**

	Signature Calculation	Estimated Number of Signatures	Amount	
			Per Publication	All Publications Per Order
Code	<u>Unadjusted</u>	<u>369 Per Publication/ 1,402,200 Per Order</u>	<u>\$ 88.83</u> Base Amount ÷ by No. of Ordered Books	<u>\$ 337,554.00</u> Base Amount (Response Box 1)
	<u>Unadjusted</u>	<u>369 359 Per Publication/ 1,402,200 1,364,200 Per Order</u>	<u>\$88.98.00</u> <u>\$ 84.01</u> Base Amount ÷ by No. of Ordered Books	<u>\$338,124.00</u> <u>\$ 319,238.00</u> Base Amount
Code Statutory Volumes Sets	<u>Adjusted</u>	<u>Each Additional Full</u>	Increased Base Amount Per Publication: <u>\$ 1.13</u> <u>\$ 0.96</u>	Increased Base Amount Per Order*: <u>\$4,294.00</u> <u>\$3,648.00</u>
		<u>Each Additional Half</u>	↑ <u>\$0.56</u> <u>\$.48</u>	↑ <u>\$2,128.00</u> <u>\$1,824.00</u>
		<u>Each Fewer Full</u>	Decreased Base Amount Per Publication: <u>\$ 1.13</u> <u>\$ 0.96</u>	Decreased Base Amount Per Order*: <u>\$4,294.00</u> <u>\$3,648.00</u>
		<u>Each Fewer Half</u>	↑ <u>\$0.56</u> <u>\$ 0.48</u>	↑ <u>\$2,128.00</u> <u>\$3,648.00</u>
		<u>Each Fewer Half</u>	↑ <u>\$0.56</u> <u>\$ 0.48</u>	↑ <u>\$2,128.00</u> <u>\$3,648.00</u>
Code Tables and General Index	<u>Unadjusted</u>	<u>10 Per Publication/ 38,000 Per Order</u>	<u>\$ 4.82</u> Base Amount ÷ by No. of Ordered Publications	<u>\$ 18,316.00</u> Base Amount (Response Box 1)
	<u>Adjusted</u>	<u>Each Additional Full</u>	Increased Base Amount Per Publication: <u>\$ 0.14</u>	Increased Base Amount Per Order*: <u>\$ 532.00</u>
		<u>Each Additional Half</u>	↑ <u>\$ 0.07</u>	↑ <u>\$ 266.00</u>
		<u>Each Fewer Full</u>	Decreased Base Amount Per Publication: <u>\$ 0.14</u>	Decreased Base Amount Per Order*: <u>\$532.00</u>
		<u>Each Fewer Half</u>	↑ <u>\$0.07</u>	↑ <u>\$ 266.00</u>

*Increase or Decrease in Amount Per Publication x Number of Publications Ordered (not counting any overrun)



**AMENDMENTS TO REQUEST FOR PROPOSED CONTRACT INFORMATION FORM
2014 IOWA ACTS & 2015 IOWA CODE**

D. Adjustments to the Base Amount -- Actual Signature Count. If necessary, amend the base amount bid to account for the production and delivery of a Supplementary Pamphlet as provided in Revised Request Form C-1, Response Box 5 as amended by this document.



**Response Box 5
Base Amount Adjusted Due to the Production and Delivery of a Supplementary Pamphlet**

	Number of Pages/Signatures		Amount		Contractor Comments (Optional)
	Per Pamphlet	Per Order	Per Pamphlet	Per Order	
PUBLICATION	Acts	32/1	1,200	\$0.83 <u>\$ 0.80</u>	\$996.00 <u>\$960.00</u>
	Code	32/1	3,800	\$0.47	\$1,786.00



**AMENDMENTS TO REQUEST FOR PROPOSED CONTRACT INFORMATION FORM
2014 IOWA ACTS & 2015 IOWA CODE**

III. APPENDICES

The relevant tables in C-3 are amended to reflect changes made in C-1 as amended by Part II of this document.

**APPENDIX A PRODUCTION STANDARDS
TABLE A-1 GENERAL**

	BOOK SIZE	ORDER	ESTIMATED PAGE AND 32-PAGE SIGNATURE COUNT FOR THE PUBLICATIONS			
			AGGREGATE TOTAL		PER PUBLICATION	
PUBLICATION	Acts 7 1/2" x 10 3/4" For Page Size See Table A-2.	1,200	Pages	864,000 825,600	All Pages Per Publication (Book)	720 688
			Signatures	27,000 25,800	All Signatures Per Publication (Book)	22.5 21.5
Code	7 1/2" x 10 1/2" For Page Size See Table A-2.	3,800	Pages	44,870,400	All Pages Per Publication (Code)	11,808
			Signatures	1,402,200	All Signatures Per Publication (Code)	369

For paper specifications, see Table A-2

CODE	PUBLICATION ITEM						
	STATUTORY VOLUME SET						TABLES AND GENERAL INDEX VOLUME
	I	II	III	IV	V	VI	
All Pages Per Publication	2,016	1,984	2,096	1,520	2,224	1,648	320
All Signatures Per Publication	63	62	65.5	47.5	69.5	51.5	10



**AMENDMENTS TO REQUEST FOR PROPOSED CONTRACT INFORMATION FORM
2014 IOWA ACTS & 2015 IOWA CODE**



**APPENDIX A PRODUCTION STANDARDS
TABLE A-2 PAPER STOCK**

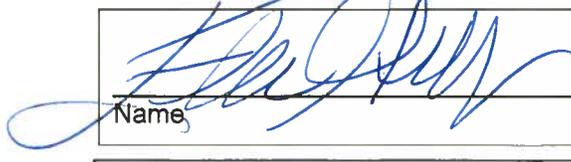
		BRAND	SIZE	COLOR / SHADE	FINISH	BRIGHT-NESS	OPACITY	BASIS WEIGHT	PPI	ARCHIVE	RE-CYCLED MATERIAL
PUBLICATION Code		<u>Thor Offset™</u>	<u>7 1/4" x 10 1/2" Finished</u>	<u>Blue White</u>	<u>Smooth Eggshell</u>	<u>92</u>	<u>88</u>	<u>40#</u>	<u>Ideal 690 Range of 650-725</u>		Preferred but not required
		<u>Feather-weight Opaque™</u>	7 1/4" x 10 1/8" Finished and trimmed to leave as much margin as possible	Cream White	English	85	90	30#	Ideal 943 Range of 900-950	↑	↑
		<u>Offset Text™</u>	↑	<u>Blue White</u>	<u>Smooth Eggshell</u>	<u>92</u>	<u>92</u>	<u>60#</u>	<u>440</u>	<u>pH neutral (content of 7-7.5)</u>	↑
	Acts										
	Statutory Volumes										
	Tables and General Index										

IV. AUTHORIZED SIGNATURE

A person authorized by the Contractor must sign and date this document. The signed document as submitted to the Agency shall bind the Contractor to the terms and conditions of this form for 30 days from the date of signing.



Signature of Authorized Representative

 Name	Sr. Director, Contract Management Title	July 1, 2014 Date
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G:\Legal Services\Contracts\ACTS AND CODE\2014\C-4 Amend Revised Request Form 2014