

COL MICHAEL BACINO, Urbandale
 COL DOUGLAS DENHAM, Glenwood
 MAJ ROSE WILLIAMS, Urbandale
 LTC JODY TYMESON, Johnston
 DEL VAN HORN, Jefferson
 MAJ SUSAN VRZAK, Urbandale

Section 29A.57, *Code of Iowa*, provides the authority, powers and responsibilities of the board. The Adjutant General serves as chairman of the board. The powers and responsibilities of the board include: (1) procurement of land or real estate for location or construction of armories, facilities, and outdoor training sites; (2) administration of federal and state funds assigned for construction and maintenance of armories and facilities, and coordination of the use of armories and facilities as required for administration, training, and support of the National Guard.

Emergency Management Division

Ellen M. Gordon, administrator; Hoover State Office Building, Des Moines 50319; 515/281-3231

Chapter 29C, *Code of Iowa* provides for the establishment of the Emergency Management Division, Department of Public Defense.

The adjutant general has general direction and control of the Emergency Management Division, and is responsible to the governor for carrying out of emergency management affairs in the state.

The division is under the management of the administrator of the emergency management division, appointed by the governor.

The administrator is vested with the authority to administer emergency management affairs within the state of Iowa, man-made or natural disasters, to include preparation and execution of the emergency management program of the state, subject to the direction of the governor and the executive director of the Department of Public Defense.

The administrator is responsible for preparing a comprehensive plan and program for the emergency resource management of the state, and for coordinating the preparation of plans and programs for emergency planning for the political subdivisions and various departments of the state. Such plans are to be integrated into and coordinated with a comprehensive state emergency management program for the state of Iowa. The administrator is also responsible for making such studies and surveys of the industries, resources, and facilities in the state of Iowa as may be necessary to determine the capabilities of the state for emergency resource management and to plan for the most efficient emergency use thereof.

The administrator serves as a member of the State Emergency Response Commission, appointed by the governor, with the responsibility to implement Public Law 99-499, Title III, Emergency Planning and Community Right-to-Know Act and Chapter 30, *Code of Iowa*.

The administrator has the responsibility for the statewide administration and implementation of enhanced 9-1-1, Chapter 34A, *Code of Iowa*.

PUBLIC EMPLOYMENT RELATIONS BOARD

514 East Locust, Suite 202, Des Moines 50309; 515/281-4414

RICHARD RAMSEY, chair; term expires 1998
 ELIZABETH L. SEISER, Des Moines; term expires 2000
 M. SUE WARNER, Johnston; term expires 2000

The Public Employment Relations Act, enacted in 1974, has as its avowed public purpose the promotion of "harmonious and cooperative relationships between government and its employees." Specifically, the statute grants employees of the state and its political subdivisions, including cities, counties, and school districts, the right to join and participate in employee organizations, and the right to bargain collectively through such employee organizations.

The act contains detailed procedures by which employees can exercise those rights, including provisions for the determination of appropriate bargaining units, representation elections in which employees may select an employee organization to bargain on their behalf, prohibited practice provisions which prescribe certain conduct and activities, and provisions requiring the periodic reporting of finances by employee organizations.

The Public Employment Relations Board is vested with the administration of this act. As a quasi-judicial administrative agency, operating under the Iowa Administrative Procedure Act, the board conducts hearings and issues legal decisions in unit determination and representation matters, prohibited practice complaints and petitions for declaratory ruling. A staff of administrative law judges also performs, by delegation, this function. The board also administers the remaining provisions of the act. In that regard, it provides mediators, fact-finders, and arbitrators in collective bargaining impasses; it collects data and conducts studies relating to wages, hours, benefits, and other terms and conditions of public employment; and it collects registration reports and annual reports, including financial statements, from employee organizations. The Public Employment Relations Board also adjudicates discipline and grievance appeals filed by state employees and not covered by a collective bargaining agreement.

There are approximately 160,000 public employees in Iowa employed by the state and some 1,500 political subdivisions. Nearly half of those employees have exercised rights granted by the statute, and belong to units which have selected an employee organization to represent them in collective negotiations with their employers. It is the responsibility of the Public Employment Relations Board to oversee those negotiations and assure that the rights of these employees are preserved and protected.

PUBLIC SAFETY, DEPARTMENT OF

Paul H. Wieck II, commissioner; Wallace State Office Building, Des Moines 50319; 515/281-5261

The Iowa Department of Public Safety was created by the 48th General Assembly in 1939, through the consolidation of several departments and divisions under one executive designated as commissioner of Public Safety. The Iowa Department of Public Safety has the duty of safeguarding the lives and property of Iowans and visitors to the state through enforcement of state laws. The department is a state-wide law enforcement and public safety agency that complements and supplements local law enforcement agencies and inspection services.

The commissioner's office includes an internal affairs and staff inspections bureau, plans, training and research bureau, and the governor's traffic safety bureau. An assistant attorney general is also assigned to the department.

Today, the Iowa Department of Public Safety includes the following divisions:

Administrative Services, Division of

Carroll L. Bidler, administrator; Wallace State Office Building, Des Moines 50319; 515/281-3211

This division provides support services to the department in the general areas of accounting, budgeting, data processing, and personnel services. This division issues private investigative and security agency licenses, and the State Weapons Permit.

The division also provides data processing support to other state and local criminal justice agencies through the provisions of on-line criminal justice databases available to all criminal justice agencies via data terminals located in major police departments and county sheriff's offices. National criminal justice information is also provided through the National Crime Information Center and the National Law Enforcement Telecommunications System.

Capitol Police, Division of

Captain Royce Anthony, director, Wallace State Office Building, Des Moines 50319-0043; 515/281-5608

The Division of Capitol Police is a division under the Department of Public Safety. The Division of Capitol Police is responsible for providing security for the executive council, legislators, employees, visitors, and property of the State Capitol Complex as well as for the governor, his family, historical artifacts, and structures at Terrace Hill. This includes 165 acres and nine major buildings on the Capitol Complex and the nine acres surrounding Terrace Hill.

Capitol Police Officers are the first to respond to bomb threats and disasters that occur on the Capitol Complex. They also control traffic, investigate auto accidents and criminal activity, assist persons with automobile problems, monitor the parking lots, provide monetary escorts, administer emergency medical treatment, and arrange transportation to medical facilities.