

**Capitol Planning Commission, State**

*Janet E. Phipps, secretary, Hoover State Office Building, Level A, Des Moines 50319; 515/281-3196*

MARIE MILLARD, chair, Woodbine; term expires 1997  
 SEN. JOHN JENSEN, Plainfield; term expires 1995  
 SEN. WILLIAM PALMER, Pleasant Hill; term expires 1995  
 REP. MICHAEL CATALDO, Des Moines, term expires 1995  
 REP. DONNA HAMMIT, Logan; term expires 1997  
 ORVILLE CROWLEY, Cumming; term expires 1999  
 TERRANCE A. HOPKINS, Des Moines; term expires 1999  
 LORAL KIRKE, Des Moines; term expires 1997  
 JACK E. LEAMAN, Mason City; term expires 1997  
 KAREN POLKING, Jefferson; term expires 1999

The Iowa State Capitol Planning Commission was established by the 58th General Assembly in 1959, and is composed of legislators, residents of the state appointed by the governor, and the Director of the Department of General Services. The commission's purpose is to advise on the location and architecture of buildings and other aspects of the development of Iowa's state capitol grounds.

**Records Commission, State.**

*Kristi Little, Department of General Services, Grimes State Office Building, Des Moines 50319; 515/281-5231*

The State Records Commission, established in 1974 under legislation enacted by the 65th General Assembly, is responsible for the management of state records. The commission consists of the following or their designees: secretary of state, director of the Department of Cultural Affairs, treasurer of state, director of the Department of Revenue and Finance, director of the Department of Management, state librarian, auditor of state, and the director of the Department of General Services who serves as secretary of the commission.

Specific duties of the State Records Commission include the determination of those records of sufficient administrative, legal, fiscal, research, or historical value to warrant continued preservation; the determination of those records of no further value be disposed of or destroyed; the establishment of a system for the protection and preservation of records essential for the continuity or re-establishment of governmental functions in the event of an emergency; the approval of the purchase of records duplicating or microfilming equipment and supplies by state agencies; the establishment of procedures for the economical and efficient use of forms; maintenance of an index of all state agency forms; and review of the forms management practices of state agencies.

**GOVERNOR'S OFFICE  
FOR VOLUNTEERS**

*Barbara Finch, director; Governor's Office, State Capitol Building, Des Moines 50319; 515/281-8304*

The Governor's office on Volunteerism was established by executive order on November 2, 1978.

The GOV's functions are: 1) to develop and expand volunteer programs in order to enhance the work of public and private agencies and institutions; 2) to provide greater recognition and visibility to volunteer efforts; 3) to serve as an information resource center on subjects related to volunteerism; 4) to provide technical assistance and consultation to the voluntary sector; and 5) to identify areas in the public and private sector in which volunteers could make a contribution and encourage the same.

**The Iowa Commission on National and Community Service**

The Commission was established by Executive Order Number 48 in February 1994. It serves the AmeriCorp Programs, the Learn and Serve Programs, and all other volunteer activities as requested.

Members are appointed by the Governor to serve no more than two three-year terms.

DAVID WEISS, chair, Ankeny; term expires 1998  
 ELIZABETH BAUER, Storm Lake; term expires 1997  
 MICHAEL BAILEY, Redfield; term expires 1996  
 IVETTE BENDER, Boone; term expires 1997

FAYE BIRKY, Cedar Rapids; term expires 1996  
 DOROTHY CARPENTER, Newton; term expires 1997  
 CYNTHIA CARTER, Forest City; term expires 1996  
 AMANDA COOPER, Ames; term expires 1996  
 CLYDETTE COX, Des Moines; term expires 1998  
 FRANCES FARUS, Davenport; term expires 1998  
 BARBARA FINCH, Des Moines; term expires 1997  
 SHIRLEY FINERAN, Sioux City; term expires 1998  
 THOMAS GLENN, Des Moines; term expires 1996  
 ISAIAH JOHNSON, Denison; term expires 1996  
 WAYNE KOBBERDAHL, Council Bluffs; term expires 1998  
 HAROLD MANDERS, Dallas Center; term expires 1998  
 DON MENKEN, Elkader; term expires 1996  
 MARY NEGAARD, Rock Valley; term expires 1997  
 THOMAS POHLMAN, Des Moines; term expires 1997  
 ROBERT PRINS, Mt. Pleasant; term expires 1997  
 AL RAMIREZ, Des Moines; term expires 1997  
 JAMES RYAN, Des Moines; term expires 1997  
 JAMES SWAIM, Iowa City; term expires 1996  
 FREDRIC WALDSTEIN, Waverly; term expires 1998

## **HEALTH, DEPARTMENT OF PUBLIC**

*Christopher Atchison, director; Lucas State Office Building, Des Moines 50319; 515/281-5605*

GARY A. PEASLEY, M.D., chair, Marshalltown; term expires 1997  
 C.F. BARRETT, D.D.S., Davenport; term expires 1995  
 VALISSA BERG, Cedar Rapids; term expires 1996  
 ELIZABETH SNYDER, Clinton; term expires 1997  
 RANAE GIPP, Decorah, term expires 1995  
 ARTHUR L. GRATIAS, Mason City; term expires 1995  
 JANE HASEK, R.N., Ed.D., Reinbeck; term expires 1996  
 MARGARET "PEG" O'CONNOR, R.Ph., Urbandale; term expires 1996  
 KENNETH P. ANDERSON, D.O., Des Moines; term expires 1997

The Iowa State Board of Health is the policy-making body for the Iowa Department of Public Health, has the powers and duties to adopt, promulgate, amend and repeal rules and regulations, and advises or makes recommendations to the governor, General Assembly, and the director of Public Health relative to public health, hygiene, and sanitation. Under the direction of the director, the Iowa Department of Public Health exercises general supervision of the state's public health; promotes public hygiene and sanitation; and, unless otherwise provided, enforces law relating to public health. The department's programs are conducted through four major divisions and the Center for Health Policy.

### **Planning and Administration, Division of**

*David Fries, director; Lucas State Office Building, Des Moines 50319; 515/281-5604*

The Division of Planning and Administration provides administrative support to the department including fiscal management, health planning, administrative rules, office services, computer management, special projects, information management, purchasing, statistical services, and personnel documents processing. It also administers the vital records section, which is responsible for the registration and issuance of birth, death, marriage, and other confidential records in accordance with Chapters 22 and 144, *Code of Iowa*. The Certificate of Need Program is in the division as well as the Chronic Renal Disease Program, Emergency Medical Services, and Organized Delivery Systems.

### **Professional Licensure**

Boards of health-related examiners, appointed by the governor, are administratively placed in the Professional Licensure division.

The following boards receive administrative support from the Professional Licensure Division.