

## MANAGEMENT, DEPARTMENT OF

*Gretchen Tegeler, director; State Capitol Building, Des Moines 50309; 515/281-3322*

The Department of Management was created in 1986 by the 71st General Assembly. The main functions include developing and coordinating long and short range planning, developing and recommending policy initiatives to meet Iowa's needs, and establishing budget oversight procedures that ensure Iowa's fiscal integrity.

There are four divisions: state budget, local budget, planning and policy development, and project management.

The department director is appointed by the governor, subject to confirmation by the Senate, and serves at the governor's pleasure. The director serves on various committees as directed by the governor and the General Assembly, including the School Budget Review Committee, the State Appeal Board, the Revenue Estimating Conference, and the Energy Fund Disbursement Council.

The department is responsible for coordinating strategic planning in the executive branch by creating a strategic planning process and guidelines for agencies in the governor's purview. The department will publish a quarterly Issue Scan detailing the implication of emerging trends on state operations. Policies are recommended to the governor and the General Assembly, along with a continuing analysis of the quality and quantity of state services through the use of monthly performance-oriented "progress review" meetings with departments and the governor.

The Department of Management is responsible for coordinating the development and implementation of the Council on Human Investment's initiatives which bring performance governance to Iowa state government. The initiatives include Budgeting for Results (BFR) which connects the performance of programs to the dollars invested.

The department is also responsible for coordinating the state's Continuous Quality Improvement Initiative to streamline and improve processes to efficiently meet customer needs.

Budgetary duties include preparing the governor's annual budget for presentation to the legislature, drafting bills supporting the budget, and monitoring the use of appropriations granted through the legislative process.

The department oversees the development and maintenance of state and local budgets, including cities, counties, and schools. It provides staff assistance to the City Finance Committee, and County Finance Committee. In addition, a liaison is provided with Iowa's Washington, D.C. State-Federal Relations Office concerning action that may be required on national issues affecting Iowa.

Other duties of the department include administering and promoting equal opportunity in all state contracts and services and prohibiting discriminatory and unfair practices within any program receiving or benefiting from state funding. It oversees and ensures compliance with affirmative action programs, state contracts and procurement goals associated with targeted small business.

### Appeal Board

*c/o Department of Management, State Capitol Building, Des Moines 50319; 515/281-5512*

MICHAEL L. FITZGERALD, treasurer of state, chair  
 RICHARD D. JOHNSON, C.P.A., auditor of state, vice chair  
 GRETCHEN TEGELER, director, Department of Management  
 Ronald J. Amosson, executive secretary

The State Appeal Board is governed by four separate chapters of the *Code of Iowa*. Chapter 73A covers public contracts and bonds and allows citizens to appeal from decisions of municipalities on public improvements. Chapter 24 covers local budget laws whereby citizens can appeal on budgets adopted by municipalities. Chapter 25 covers claims against the state of Iowa and by the state of Iowa against municipalities. Chapter 669 covers tort claims filed by people against the state of Iowa when a state agency or any of its employees may have caused negligence, a wrongful act, or omission.

The Appeal Board reviews all claims under Chapters 25 and 669 after receiving recommendations from the special assistant attorney general for claims, and may pay such claims. Claims denied under Chapter 25 are referred to the Iowa Legislature.