

responsibility of providing training to the jailers in county jails and city holding facilities. In addition, the academy was given the responsibility for the administration of a program of psychological testing of law enforcement recruitment position applicants.

The 72nd General Assembly gave the academy the responsibilities for establishing standards for the training and certification of peace officers involved in vehicle salvage theft examinations. The academy shall also conduct training and approve alternate training programs which meet the standards established by the academy.

Other responsibilities legislatively assigned to the academy include the development of training programs, the approval of regional training programs, the establishment of hiring standards for law enforcement officers, and providing media resources to law enforcement training and educational institutions.

MANAGEMENT, DEPARTMENT OF

Gretchen Tegeler, director; State Capitol Building, Des Moines 50309; 515/281-3322

The Department of Management was created in 1986 by the 71st General Assembly. The main functions include developing and coordinating long- and short-range planning, developing and recommending policy initiatives to meet Iowa's needs, and establishing budget oversight procedures that ensure Iowa's fiscal integrity.

There are four divisions: state budget, local budget, planning and policy development, and project management.

The department director is appointed by the governor, subject to confirmation by the Senate, and serves at the governor's pleasure. The director serves on various committees as directed by the governor and the General Assembly, including the School Budget Review Committee, the State Appeal Board, the Telecommunications and Information Management Council, the Revenue Estimating Conference, the Insurance Committee, the Energy Fund Disbursement Council, and the Advisory Committee on Intergovernmental Relations.

The department is responsible for coordinating state planning by developing a statewide strategic plan and a quarterly Issue Scan detailing the implication of emerging trends on state operations. Policies are recommended to the governor and the General Assembly, along with a continuing analysis of the quality and quantity of state services through the use of monthly performance-oriented "progress review" meetings with departments and the governor.

Budgetary duties include preparing the governor's annual budget for presentation to the legislature, drafting bills supporting the budget, and monitoring the use of appropriations granted through the legislative process. The department oversees the development and maintenance of state and local budgets, including cities, counties, and schools. It provides staff assistance to the City Finance Committee, the County Finance Committee, and the Advisory Committee on Intergovernmental Relations. In addition, liaison is provided with Iowa's Washington, D.C. State-Federal Relations Office concerning action that may be required on national issues affecting Iowa.

Other duties of the department include administering and promoting equal opportunity in all state contracts and services and prohibiting discriminatory and unfair practices within any program receiving or benefiting from state funding. It oversees and ensures compliance with affirmative action programs, contract compliance policies, and set-aside requirements for targeted small businesses.

Appeal Board

c/o Department of Management, State Capitol Building, Des Moines 50319; 515/281-5512

MICHAEL L. FITZGERALD, treasurer of state, chair

RICHARD D. JOHNSON, C.P.A., auditor of state, vice-chair

GRETCHEN TEGELER, director, Department of Management

Ronald J. Amosson, executive secretary

The State Appeal Board is governed by four separate chapters of the *Code of Iowa*. Chapter 23 covers public contracts and bonds and allows citizens to appeal from decisions of municipalities on public improvements. Chapter 24 covers local budget laws whereby citizens can appeal on budgets adopted by municipalities. Chapter 25 covers claims against the state of Iowa and by the state of Iowa against municipalities. Chapter 25A covers tort claims filed by people against the state of Iowa when a state agency or any of its employees may have caused negligence, a wrongful act, or omission.

The Appeal Board reviews all claims under Chapters 25 and 25A after receiving recommendations from the special assistant attorney general for claims, and may pay such claims. Claims denied under Chapter 25 are referred to the Iowa Legislature.