

pregnancy prevention grants; the child welfare decategorization projects; and licensing/ approval/certification standards for day care, family foster care, group care, shelter care, detention, child placing agencies, and certified adoption investigators. In addition, the division administers the two state juvenile institutions at Eldora and Toledo.

The division also administers the Interstate Compacts on the Placement of Children and Juveniles; the Title IV-B (child welfare) and IV-E (foster care) state plans; funding for services ordered by the Juvenile Court under section 232.141 as well as the juvenile justice programs of tracking and monitoring, school-based supervision, community-based treatment and life skills training; and DHS' role in Iowa's Early Intervention Services to Infants and Toddlers with Disabilities Program.

The Commission on Children, Youth and Families is also housed administratively within the division. Commission members represent various state agencies, the legislature, and private citizens and are appointed by the governor. The Commission is charged to promote coordination of services, to serve in an advisory capacity to help plan services for children and families, and to provide information to parents to assist them in parenting.

The division also manages the adult protective services program and administrative rules for various community-based services.

### **Economic Assistance Division**

*Doug Howard, administrator; Hoover State Office Building, Des Moines 50319; 515/281-8629*

This division is responsible for Iowa's welfare reform policy and program development and administration of public assistance services for low-income Iowans, including both financial assistance and services designed to promote self-sufficiency. Key programs and services include the Family Investment Program (formerly AFDC), Food Stamps, Emergency Assistance, PROMISE JOBS, Family Development and Self-Sufficiency (FaDSS), Independent Development Accounts, Entrepreneurial Training and the Office for Homelessness.

### **Division of Medical Services (Medicaid)**

*Donald Herman, administrator; Hoover State Office Building, Des Moines 50319; 515/281-8794*

This division is responsible for the Medicaid Program (Title XIX), which provides quality, accessible and affordable health care to needy Iowans. Persons who benefit from the program include those residing in medical institutions (hospitals, long term care facilities, residential care facilities, etc.), those persons receiving financial assistance through the Supplemental Security Income program, children under the age of twenty-one years and needy persons who have dependent children in the home. This division administers several contracts with Health Maintenance Organizations and other managed care entities who deliver care to the Medicaid population. This division also administers the State Supplementary Assistance program, which includes payment to residential care facilities, In-Home-Health-Care program, Dependent Person program, funerals, etc.

### **Mental Health and Developmental Disabilities Commission**

*Harold Templeman, administrator; Hoover State Office Building, Des Moines, 50319; 515/281-5126*

MARY ANNE ANDERSON, Red Oak; term expires 2000  
 LORI BEARS, Iowa City; term expires 1999  
 SHARON BLAIR, Des Moines; term expires 1998  
 ROBERT DESMIDT, Sioux City; term expires 2000  
 MARILEE FREDRICKS, Des Moines; term expires 1999  
 GARY GANSEMER, Dubuque; term expires 2000  
 FRANK HERMSEN, Carroll; term expires 1999  
 JESSIE "GINGER" KUHL, Des Moines; term expires 1999  
 CLARK LANE, Humboldt; term expires 2000  
 BARBARA LIPS, Maquoketa; term expires 1998  
 LANNIE MILLER, West Bend; term expires 2000  
 JEAN OXLEY, Marion; term expires 1998  
 STEVEN REUTER, Sumner; term expires 1998  
 ROBERT WALKE, Guttenberg; term expires 2000  
 BEVERLY ANDERSON ZIEMAN, Postville; term expires 1998

The 15-member commission was established by the 1981 session of the 69th General Assembly and became effective January 1, 1992. The Governor appoints the commission with Senate approval. Four shall be county supervisors at the time of their appointment and two shall be members of a MH/DD regional planning council; one shall be either a board member of a community mental health center or of a statewide association of persons with mental illness or a family member of a person with mental illness; one shall be either a board member of an agency serving persons with mental retardation or of a statewide association for persons with mental retardation; one shall be a member of a statewide organization for persons with developmental disabilities other than mental retardation, one shall be a member of a statewide organization for persons with brain injury. The remaining members are considered to be at-large.

The commission's responsibilities include advising the Division of Mental Health and Developmental Disabilities on the administration of state plans; adopting rules as necessary pursuant to chapter 17A which relate to disability programs and services; adopting standards for accreditation of Community Mental Health Centers and other mental health programs; annually submitting a report to the governor and general assembly concerning the activities and recommendations of the commission; bi-annually submitting a report on the availability and cost effectiveness of services; and advising the administrator, the Council on Human Services, the governor and the general assembly on budgets and appropriations concerning disability services.

### **Mental Health and Developmental Disabilities Division**

*Harold Templeman, administrator; Hoover State Office Building, Des Moines 50319; 515/281-5126*

This division was established on January 1, 1982, by combining the former Division of Mental Health Resources, the Mental Health Authority, the Developmental Disabilities program staff, and the State Mental Health Advisory Council. The Mental Health and Developmental Disabilities Commission advises the administrator and the Council on Human Services.

The division is responsible for administration of the mental health institutes at Cherokee, Clarinda, Independence, and Mount Pleasant, and the hospital-schools for persons with mental retardation at Glenwood and Woodward. Other responsibilities include development, funding, and monitoring of community mental health, mental retardation, and developmental disabilities services. The division is also responsible for statewide mental health and mental retardation planning.

### **Policy Coordination Division**

*Jeanne Nesbit, administrator; Hoover State Office Building, Des Moines 50319; 515/281-8580*

This division is responsible for Public Policy, Equal Opportunity/Affirmative Action, Purchased Services, Appeals Unit, and the promulgation of administrative rules, manuals, and forms. Refugee Services is also part of this division, as is the Bureau of Collections, which collects child support for persons receiving public assistance, nonpublic assistance individuals who apply for help, and for children in foster care. Also included are Case Management Services for individuals who are mentally ill, mentally retarded or developmentally disabled.

### **Fiscal Management Division**

*Jan Clausen, administrator; Hoover State Office Building, Des Moines 50319; 515/281-4987*

This division is responsible for developing budgets, monitoring expenditures, filing quarterly federal expenditures and estimates of expenditures reports, the receipt and distribution of child support and foster care moneys, processing claims, invoices, and payroll checks, coordinating federal and state audits and compliance review, conducting sub-recipient audit reviews, and operating the department's federal and state cost allocation system.

### **Data Management Division**

*Lorrie Tritch, administrator; Hoover State Office Building, Des Moines 50319; 515/281-8708*

This division is responsible for planning, developing, and operating the automated systems that collect and process information to generate client and vendor payments,