

and tracking of formal filings and cases before the board. It coordinates all personnel, purchasing and budget activities for the division and assists in the administration of the division. The bureau is responsible for receiving and processing all filings with the board. The bureau also is responsible for the review of cost of service, cost of capital, performs research and analyzes management performance, least cost alternatives and other utility matters. The executive secretary is appointed by the Utilities Board members.

General Counsel

Diane Munns, general counsel; 515/281-3448

The General Counsel's Office provides legal advice to Utilities Board and division staff. It defends boards actions which are appealed to the courts. This office also intervenes, on behalf of the board, in federal actions affecting Iowa utility ratepayers.

Public Information/Consumer Services

Curt Stamp, acting bureau chief; 515/281-4874

This bureau maintains contact with media representatives and the Iowa legislature. It assists customers who have questions or disputes with their local utility company. The staff of this bureau also works closely with the staffs of other bureaus to assure accurate, timely, and fair dissemination of information. The bureau is also responsible for the operation of the Utilities Division's library, maintains electric and telephone service area maps, and tracks federal legislation. It also assists in tariff review and advises the board on customer relation issues.

Bureau of Rate and Safety Evaluation

William H. Smith, Jr., bureau chief; 515/281-5469

This bureau is responsible for the processing and analysis of utility tariff filings. It is responsible for the review of fuel purchases, rate design and accounting interpretations and advises the board on these issues. The bureau also monitors the activities of the various federal utility regulatory agencies and prepares positions for the board to present to protect the interest of Iowa ratepayers. The bureau evaluates gas and electric utilities' safety programs of utilities and reviews petitions for construction of transmission lines and gas pipelines. This bureau is responsible for the management review of utility operations for fiscal efficiency and also performs utility audits and advises the board on matters of accounting. It is responsible for the review and monitoring of the utilities energy efficiency programs. The Bureau oversees the Dual Party Relay "Relay Iowa" and the Equipment Distribution Program which enables people with communication impairments to access the telecommunications system.

CORRECTIONS, DEPARTMENT OF

Jim McKinney, acting director; Capitol Annex, 523 E. 12th, Des Moines 50319; 515/281-4811

HAYWOOD BELLE, Iowa City; term expires 1998
 FRANCES COLSTON, West Des Moines; expires 1999
 MILDRED ELLIOTT, Mt. Ayr; term expires 2001
 KENNETH HOEFLE, Davenport; term expires 1999
 SUELLEN OVERTON, Council Bluffs; term expires 2001
 JIM SCHWISSOW, Orange City; term expires 1999
 ALLAN VANDERHART, Jesup; term expires 1999

The Iowa Board of Corrections is a seven-member board appointed by the governor, with members serving four year terms. This board is a policy setting board and is required to meet at least twelve times per year.

The Iowa Department of Corrections (DOC) activities fall into four areas, correctional institutions, community based correctional services, corrections administration and prison industries.

In July 1996, the DOC was supervising 26,004 offenders; 6,176 in prison, 814 in residential facilities, 272 in OWI programs, and 17,607 under community supervision. Prison design capacity is 4,201. An additional prison is under construction at Ft. Dodge.

The department employs 3,102 staff members including those 905 employed by the eight judicial district departments of correctional services. The corrections budget for fiscal 1997 is \$174,962,030.