

House File 2133 - Introduced

HOUSE FILE 2133

BY WILLS

A BILL FOR

1 An Act concerning executive branch employee travel claims.

2 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

1 Section 1. Section 8A.512A, Code 2016, is amended by
2 striking the section and inserting in lieu thereof the
3 following:

4 **8A.512A Executive branch employee travel.**

5 1. A claim for reimbursement for any out-of-state travel,
6 conference, or related expenditures of an executive branch
7 employee associated with the employee's official duties shall
8 be allowed upon the approval of the claim by the head of the
9 employee's department. Each department with authority to
10 approve a claim under this section shall establish a process
11 for a detailed review of claims selected by the department to
12 determine the appropriateness of the claim for reimbursement.

13 2. *a.* For purposes of this section, "*executive branch*
14 *employee*" means an employee of the executive branch as defined
15 in section 7E.2, other than a member or employee of the state
16 board of regents and institutions under the control of the
17 state board of regents.

18 *b.* For purposes of this section, "*out-of-state travel*" does
19 not include out-of-state travel incidental to travel between a
20 travel departure point in this state and a travel destination
21 point in the city of Carter Lake.

22 EXPLANATION

23 The inclusion of this explanation does not constitute agreement with
24 the explanation's substance by the members of the general assembly.

25 This bill concerns claims for reimbursement of out-of-state
26 travel by executive branch employees. Current law requires the
27 department of administrative services to develop and implement
28 an electronic travel authorization form which shall be used
29 by an executive branch employee when requesting reimbursement
30 for out-of-state travel. The bill strikes the requirement for
31 development and use of the electronic travel form and instead
32 provides that a claim for reimbursement shall be allowed
33 upon the approval of the claim by the head of the employee's
34 department. The bill requires each department with authority
35 to approve claims to establish a process for a detailed review

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1 of selected claims.