

Senate Concurrent Resolution 2 - Introduced

PAG LIN

S.C.R. _____ H.C.R. _____

1 1 SENATE CONCURRENT RESOLUTION ____
 1 2 BY COMMITTEE ON RULES AND ADMINISTRATION
 1 3 A Concurrent Resolution relating to the compensation
 1 4 of chaplains, officers, and employees of the
 1 5 ~~eighty-second~~ ~~eighty-third~~ general assembly.
 1 6 WHEREAS, section 2.11 of the Code provides that
 1 7 "The compensation of the chaplains, officers, and
 1 8 employees of the general assembly shall be fixed by
 1 9 joint action of the house and senate by resolution at
 1 10 the opening of each session, or as soon thereafter as
 1 11 conveniently can be done.", NOW THEREFORE,
 1 12 BE IT RESOLVED BY THE SENATE, THE HOUSE OF
 1 13 REPRESENTATIVES CONCURRING, That the compensation of
 1 14 the employees of the ~~eighty-second~~ ~~eighty-third~~
 1 15 general assembly is set, effective from ~~January 8,~~
~~1 16 2007 January 12, 2009~~, until ~~January 12, 2009~~ ~~January~~
 1 17 ~~10, 2011~~, in accordance with the following salary
 1 18 schedule:
 1 19 #9
~~1 20 \$16,806.40~~
~~1 21 8.08~~
 1 22
 1 23 #10 #11 #12 #13 #14
~~1 24 \$17,721.60 \$18,657.60 \$19,572.80 \$20,529.60 \$21,632.00~~
~~1 25 8.52 8.97 9.41 9.87 10.40~~
 1 26
 1 27 #15 #16 #17 #18 #19
~~1 28 \$22,776.00 \$23,940.80 \$24,980.80 \$26,228.80 \$27,393.60~~
~~1 29 10.95 11.51 12.01 12.61 13.17~~
 1 30
 2 1 #20 #21 #22 #23 #24
~~2 2 \$28,828.80 \$30,097.60 \$31,595.20 \$33,155.20 \$34,652.80~~
~~2 3 13.86 14.47 15.19 15.94 16.66~~
 2 4
 2 5 #25 #26 #27 #28 #29
~~2 6 \$36,400.00 \$38,084.80 \$39,936.00 \$41,912.00 \$43,888.00~~
~~2 7 17.50 18.31 19.20 20.15 21.10~~
 2 8
 2 9 #30 #31 #32 #33 #34
~~2 10 \$46,009.60 \$48,276.80 \$50,502.40 \$52,977.60 \$55,432.00~~
~~2 11 22.12 23.21 24.28 25.47 26.65~~
 2 12
 2 13 #35 #36 #37 #38 #39
~~2 14 \$58,115.20 \$60,881.60 \$63,856.00 \$66,892.80 \$70,158.40~~
~~2 15 27.94 29.27 30.70 32.16 33.73~~
 2 16
 2 17 #40 #41 #42 #43 #44
~~2 18 \$73,528.00 \$77,064.00 \$80,828.80 \$84,572.80 \$88,712.00~~
~~2 19 35.35 37.05 38.86 40.66 42.65~~
 2 20
 2 21 #45 #46 #47 #48 #49
~~2 22 \$92,976.00 \$97,406.40 \$102,044.80 \$106,953.60 \$112,070.40~~
~~2 23 44.70 46.83 49.06 51.42 53.88~~
 2 24
 2 25 #50 #51
~~2 26 \$117,520.00 \$120,452.80~~
~~2 27 56.50 57.91~~
 2 28 #9
~~2 29 \$17,825.60~~
~~2 30 8.57~~
 3 1
 3 2 #10 #11 #12 #13 #14
~~3 3 \$18,803.20 \$19,801.60 \$20,758.40 \$21,798.40 \$22,942.40~~
~~3 4 9.04 9.52 9.98 10.48 11.03~~
 3 5
 3 6 #15 #16 #17 #18 #19
~~3 7 \$24,169.60 \$25,417.60 \$26,499.20 \$27,830.40 \$29,078.40~~
~~3 8 11.62 12.22 12.74 13.38 13.98~~
 3 9
 3 10 #20 #21 #22 #23 #24
~~3 11 \$30,596.80 \$31,928.00 \$33,529.60 \$35,172.80 \$36,753.60~~
~~3 12 14.71 15.35 16.12 16.91 17.67~~

3	13					
3	14	#25	#26	#27	#28	#29
3	15	\$38,625.60	\$40,414.40	\$42,369.60	\$44,449.60	\$46,550.40
3	16	18.57	19.43	20.37	21.37	22.38
3	17					
3	18	#30	#31	#32	#33	#34
3	19	\$48,796.80	\$51,230.40	\$53,580.80	\$56,201.60	\$58,801.60
3	20	23.46	24.63	25.76	27.02	28.27
3	21					
3	22	#35	#36	#37	#38	#39
3	23	\$61,651.20	\$64,584.00	\$67,745.60	\$70,948.80	\$74,422.40
3	24	29.64	31.05	32.57	34.11	35.78
3	25					
3	26	#40	#41	#42	#43	#44
3	27	\$78,000.00	\$81,744.00	\$85,758.40	\$89,731.20	\$94,120.00
3	28	37.50	39.30	41.23	43.14	45.25
3	29					
3	30	#45	#46	#47	#48	#49
4	1	\$98,633.60	\$103,334.40	\$108,264.00	\$113,464.00	\$118,913.60
4	2	47.42	49.68	52.05	54.55	57.17
4	3					
4	4	#50	#51			
4	5	\$124,696.00	\$127,795.20			
4	6	59.95	61.44			

4 7 In this schedule, each numbered block shall be the
4 8 yearly and hourly compensation for the pay grade of
4 9 the number heading the block. Within each grade there
4 10 shall be seven steps numbered "1" through "7". In the
4 11 above schedule the steps for all grades are determined
4 12 in the following manner. Each numbered block is
4 13 counted as the "1" step for that grade. The next
4 14 higher block is counted as the "2" step; the next
4 15 higher block is the "3" step; the next higher block is
4 16 the "4" step; the next higher block is the "5" step;
4 17 the next higher block is the "6" step; and the next
4 18 higher block is the "7" step.

4 19 Alternatively, the senate rules and administration
4 20 committee for senate employees, and the house
4 21 administration and rules committee for house employees
4 22 may allow their employees' compensation to be flexibly
4 23 set anywhere between steps "1" through "7" for an
4 24 employee's prescribed pay grade.

4 25 All employees shall be available to work daily
4 26 until completion of the senate's and house of
4 27 representatives' business. The employee's division
4 28 supervisor shall schedule all employees' working hours
4 29 to, as far as possible, maintain regular working
4 30 hours.

5 1 All employees, other than those designated "part=
5 2 time", shall be compensated for 40 hours of work in a
5 3 one-week pay period. Secretaries to senators and
5 4 representatives are presumed to have 40 hours of work
5 5 each week the legislature is in session and shall be
5 6 paid only on that basis. Full-time employees who are
5 7 required to work in excess of 80 hours in a two-week
5 8 pay period shall be allowed compensatory time off at a
5 9 rate of one hour for each hour of overtime up to a
5 10 maximum of 120 hours of compensatory time. Joint
5 11 security employees of the senate and house of
5 12 representatives may be compensated for each hour of
5 13 overtime at a rate of pay equal to one-and-one-half
5 14 times the hourly pay provided.

5 15 BE IT FURTHER RESOLVED, That part-time employees
5 16 shall be compensated at the scheduled hourly rate for
5 17 their pay grade and step.

5 18 BE IT FURTHER RESOLVED, That in the event the
5 19 salary schedule for employees of the State of Iowa as
5 20 promulgated by the department of administrative
5 21 services pursuant to section 8A.413, subsection 2, is
5 22 revised upward at any time during the ~~eighty-second~~
5 23 ~~eighty-third~~ general assembly, such revised schedule
5 24 shall simultaneously be adopted for the compensation
5 25 of the employees of the ~~eighty-second~~ ~~eighty-third~~
5 26 general assembly assigned a grade by this resolution,
5 27 unless otherwise provided by the senate and house of
5 28 representatives.

5 29 BE IT FURTHER RESOLVED, That adjustments in the
5 30 positions and compensation listed in this resolution
6 1 may be made through an interim review of all
6 2 legislative employees for internal equity and to
6 3 assure compliance with appropriate legal standards for

6 4 granting of overtime and compensatory time off. Such
6 5 review shall be conducted by a legislative committee
6 6 made up of members of the service committee of
6 7 legislative council and the appropriate salary
6 8 subcommittees of the senate and house. Only one such
6 9 review may be done in any fiscal year and adjustments
6 10 suggested must be approved by the appropriate hiring
6 11 body.

6 12 BE IT FURTHER RESOLVED, That the employees of the
6 13 ~~eighty-second~~ eighty-third general assembly be placed
6 14 in the following pay grades:

6 15 EMPLOYEES OF THE HOUSE

6 16	Chief Clerk of the House.....	Grade 44
6 17	Sr. Assistant Chief Clerk of the House....	Grade 41
6 18	Assistant Chief Clerk of the House III....	Grade 38
6 19	Assistant Chief Clerk of the House II....	Grade 35
6 20	Assistant Chief Clerk of the House I.....	Grade 32
6 21	Legal Counsel II.....	Grade 35
6 22	Legal Counsel I.....	Grade 32
6 23	Legal Counsel.....	Grade 30
6 24	Sr. Caucus Staff Director.....	Grade 41
6 25	Caucus Staff Director.....	Grade 38
6 26	<u>Sr. Deputy Caucus Staff Director.....</u>	<u>Grade 39</u>
6 27	<u>Deputy Caucus Staff Director.....</u>	<u>Grade 36</u>
6 28	Administrative Assistant to Leader	
6 29	or Speaker.....	Grade 27
6 30	Administrative Assistant I to Leader	
7 1	or Speaker.....	Grade 29
7 2	Administrative Assistant II to Leader	
7 3	or Speaker.....	Grade 32
7 4	Administrative Assistant III to Leader	
7 5	or Speaker.....	Grade 35
7 6	Sr. Administrative Assistant to	
7 7	Leader or Speaker.....	Grade 38
7 8	Sr. Administrative Assistant to	
7 9	Leader or Speaker II.....	Grade 41
7 10	Research Assistant.....	Grade 24
7 11	Legislative Research Analyst.....	Grade 27
7 12	Legislative Research Analyst I.....	Grade 29
7 13	Legislative Research Analyst II.....	Grade 32
7 14	Legislative Research Analyst III.....	Grade 35
7 15	Sr. Legislative Research Analyst.....	Grade 38
7 16	Assistant Secretary to Leader	
7 17	or Speaker.....	Grade 18
7 18	Secretary to Leader or Speaker.....	Grade 19
7 19	Caucus Secretary.....	Grade 21
7 20	Senior Caucus Secretary.....	Grade 24
7 21	Administrative Secretary to Leader,	
7 22	Speaker, or Chief Clerk.....	Grade 21
7 23	Executive Secretary to Leader,	
7 24	Speaker or Chief Clerk.....	Grade 24
7 25	Confidential Secretary to Leader,	
7 26	Speaker, or Chief Clerk.....	Grade 27
7 27	Confidential Secretary II to Leader,	
7 28	Speaker or Chief Clerk.....	Grade 32
7 29	Clerk to Chief Clerk.....	Grade 16
7 30	Supervisor of Secretaries.....	Grade 21
8 1	Supervisor of Secretaries I.....	Grade 24
8 2	Supervisor of Secretaries II.....	Grade 27
8 3	<u>Sr. Administrative Services Officer.....</u>	<u>Grade 35</u>
8 4	<u>Administrative Services Officer III.....</u>	<u>Grade 32</u>
8 5	<u>Administrative Services Officer II.....</u>	<u>Grade 29</u>
8 6	<u>Administrative Services Officer I.....</u>	<u>Grade 26</u>
8 7	<u>Administrative Services Officer.....</u>	<u>Grade 23</u>
8 8	<u>Administrative Services Assistant.....</u>	<u>Grade 20</u>
8 9	Senior Editor.....	Grade 30
8 10	Editor II.....	Grade 25
8 11	Editor I.....	Grade 22
8 12	Assistant Editor.....	Grade 19
8 13	Compositor/Desk Top Specialist.....	Grade 17
8 14	Sr. Text Processor.....	Grade 25
8 15	Text Processor II.....	Grade 22
8 16	Text Processor I.....	Grade 19
8 17	Senior Finance Officer III.....	Grade 38
8 18	Senior Finance Officer II.....	Grade 35
8 19	Senior Finance Officer I.....	Grade 31
8 20	Finance Officer II.....	Grade 27
8 21	Finance Officer I.....	Grade 24
8 22	Assistant Finance Officer.....	Grade 21
8 23	Recording Clerk II.....	Grade 24
8 24	Recording Clerk I.....	Grade 21

8	25	Assistant Legal Counsel I.....	Grade 30
8	26	Assistant Legal Counsel.....	Grade 27
8	27	Engrossing & Enrolling Processor.....	Grade 27
8	28	Assistant to the Legal Counsel.....	Grade 19
8	29	Senior Indexer.....	Grade 28
8	30	Indexer II.....	Grade 25
9	1	Indexer I.....	Grade 22
9	2	Indexing Assistant.....	Grade 19
9	3	Supply Clerk.....	Grade 16
9	4	Switchboard Operator.....	Grade 14
9	5	Legislative Secretary.....	Grade 15
9	6	Legislative Committee Secretary.....	Grade 17
9	7	Bill Clerk.....	Grade 14
9	8	Assistant Bill Clerk.....	Grade 12
9	9	Postmaster.....	Grade 12
9	10	Sergeant-at-Arms II.....	Grade 20
9	11	Sergeant-at-Arms I.....	Grade 17
9	12	Assistant Sergeant-at-Arms.....	Grade 14
9	13	Chief Doorkeeper.....	Grade 12
9	14	Doorkeepers.....	Grade 11
9	15	Pages.....	Grade 9
9	16	EMPLOYEES OF THE SENATE	
9	17	Secretary of the Senate.....	Grade 44
9	18	Sr. Assistant Secretary of the Senate....	Grade 41
9	19	Assistant Secretary of the Senate III....	Grade 38
9	20	Assistant Secretary of the Senate II.....	Grade 35
9	21	Assistant Secretary of the Senate I.....	Grade 32
9	22	Legal Counsel II.....	Grade 35
9	23	Legal Counsel I.....	Grade 32
9	24	Legal Counsel.....	Grade 30
9	25	Sr. Caucus Staff Director.....	Grade 41
9	26	Caucus Staff Director.....	Grade 38
9	27	<u>Sr. Deputy Caucus Staff Director.....</u>	<u>Grade 39</u>
9	28	<u>Deputy Caucus Staff Director.....</u>	<u>Grade 36</u>
9	29	Administrative Assistant to Leader	
9	30	or President.....	Grade 27
10	1	Administrative Assistant I to Leader	
10	2	or President.....	Grade 29
10	3	Administrative Assistant II to Leader	
10	4	or President.....	Grade 32
10	5	Administrative Assistant III to Leader	
10	6	or President.....	Grade 35
10	7	Sr. Administrative Assistant to	
10	8	Leader or President.....	Grade 38
10	9	Sr. Administrative Assistant to	
10	10	Leader or President II.....	Grade 41
10	11	Research Assistant.....	Grade 24
10	12	Legislative Research Analyst.....	Grade 27
10	13	Legislative Research Analyst I.....	Grade 29
10	14	Legislative Research Analyst II.....	Grade 32
10	15	Legislative Research Analyst III.....	Grade 35
10	16	Sr. Legislative Research Analyst.....	Grade 38
10	17	Caucus Secretary II.....	Grade 21
10	18	Senior Caucus Secretary.....	Grade 24
10	19	Secretary to Leader, President, or Caucus.	Grade 18
10	20	Administrative Secretary to Leader, President,	
10	21	or Secretary of the Senate.....	Grade 21
10	22	Executive Secretary to Leader, President,	
10	23	or Secretary of the Senate.....	Grade 24
10	24	Confidential Secretary to Leader, President,	
10	25	or Secretary of the Senate.....	Grade 27
10	26	Confidential Secretary II to Leader, President,	
10	27	or Secretary of the Senate.....	Grade 32
10	28	Supervisor of Secretaries.....	Grade 21
10	29	Supervisor of Secretaries I.....	Grade 24
10	30	Supervisor of Secretaries II.....	Grade 27
11	1	<u>Sr. Administrative Services Officer.....</u>	<u>Grade 35</u>
11	2	<u>Administrative Services Officer III.....</u>	<u>Grade 32</u>
11	3	<u>Administrative Services Officer II.....</u>	<u>Grade 29</u>
11	4	<u>Administrative Services Officer I.....</u>	<u>Grade 26</u>
11	5	<u>Administrative Services Officer.....</u>	<u>Grade 23</u>
11	6	<u>Administrative Services Assistant.....</u>	<u>Grade 20</u>
11	7	Senior Editor.....	Grade 30
11	8	Editor II.....	Grade 25
11	9	Editor I.....	Grade 22
11	10	Assistant Editor.....	Grade 19
11	11	Compositor/Desk Top Specialist.....	Grade 17
11	12	Assistant Legal Counsel I.....	Grade 30
11	13	Assistant Legal Counsel.....	Grade 27
11	14	Assistant to the Legal Counsel.....	Grade 19
11	15	Proofreader.....	Grade 16

11	16	Senior Finance Officer III.....	Grade 38
11	17	Senior Finance Officer II.....	Grade 35
11	18	Senior Finance Officer I.....	Grade 31
11	19	Finance Officer II.....	Grade 27
11	20	Finance Officer I.....	Grade 24
11	21	Assistant Finance Officer.....	Grade 21
11	22	Recording Clerk II.....	Grade 24
11	23	Recording Clerk I.....	Grade 21
11	24	Senior Indexer.....	Grade 28
11	25	Indexer II.....	Grade 25
11	26	Indexer I.....	Grade 22
11	27	Indexing Assistant.....	Grade 19
11	28	Records and Supply Clerk.....	Grade 18
11	29	Switchboard Operator.....	Grade 14
11	30	Legislative Secretary.....	Grade 15
12	1	Legislative Committee Secretary.....	Grade 17
12	2	Bill Clerk.....	Grade 14
12	3	Assistant Bill Clerk.....	Grade 12
12	4	Postmaster.....	Grade 12
12	5	Sergeant-at-Arms II.....	Grade 20
12	6	Sergeant-at-Arms I.....	Grade 17
12	7	Assistant Sergeant-at-Arms.....	Grade 14
12	8	Chief Doorkeeper.....	Grade 12
12	9	Doorkeepers.....	Grade 11
12	10	Pages.....	Grade 9

JOINT SENATE/HOUSE EMPLOYEES

12	12	Facilities Manager I.....	Grade 35
12	13	Facilities Manager II.....	Grade 38
12	14	Sr. Facilities Manager.....	Grade 41
12	15	Legislative Security Secretary.....	Grade 19
12	16	Legislative Security Coordinator I.....	Grade 23
12	17	Legislative Security Coordinator II.....	Grade 26
12	18	Legislative Security Officer I.....	Grade 20
12	19	Legislative Security Officer II.....	Grade 23
12	20	Conservation/Restoration Specialist II....	Grade 31
12	21	<u>Sr. Legislative Lobbyist Clerk.....</u>	<u>Grade 24</u>
12	22	<u>Legislative Lobbyist Clerk.....</u>	<u>Grade 21</u>
12	23	Sr. Copy Center Operator.....	Grade 21
12	24	<u>Copy Center Operator.....</u>	<u>Grade 18</u>

BE IT FURTHER RESOLVED, That there shall be four classes of appointments as employees of the general assembly:

A "permanent full-time" or "permanent part-time" employee is one who is employed the year around and eligible to receive state benefits.

An "exempt full-time" employee is one who is employed for only a portion of the year, usually the period of the legislative sessions with extensions post-session and pre-session as scheduled. This class is eligible to receive state benefits with the cost of benefits to the state to be paid, using accrued leave if authorized, by the employee when not on the payroll.

A "session-only" employee is one who is employed for only a portion of the year, usually the legislative session. This class is not eligible for state benefits, except IPERS, and insurance as provided in section 2.40.

A "part-time" employee is one who is employed to work less than 40 hours per week. This class is not eligible for state benefits, except IPERS if eligible.

BE IT FURTHER RESOLVED, That the exact classification for individuals in a job series created by this resolution shall be set or changed for senate employees by the senate rules and administration committee and for the house employees by the house administration and rules committee. The committees shall base the classification upon the following factors:

1. The extent of formal education required of the position; and,

2. The extent of the responsibilities to be assigned to the position; and,

3. The amount of supervision placed over the position; and,

4. The number of persons the position is assigned to supervise and skills and responsibilities of those positions supervised.

The committees shall report the exact classifications assigned to each individual on the next legislative day, or, if such action is during the

14 7 interim, on the first day the senate or house shall
14 8 convene. Any action by the senate or house to
14 9 disapprove a report or a portion of a report shall be
14 10 effective the day after the action.

14 11 Recommendations for a pay grade for a new position
14 12 shall be developed in accordance with the factor
14 13 scores in the comparable worth report. Every four
14 14 years the senate rules and administration committee,
14 15 the house administration and rules committee, and the
14 16 legislative council may review all positions in the
14 17 legislative branch to assure conformity to comparable
14 18 worth.

14 19 BE IT FURTHER RESOLVED, That a senator or
14 20 representative may employ a secretary who in the
14 21 judgment of the senator or representative employing
14 22 such person, possesses the necessary skills to perform
14 23 the duties such senator or representative shall
14 24 designate, under the administrative direction, as
14 25 appropriate, of the secretary of the senate or the
14 26 chief clerk of the house.

14 27 Each standing committee chairperson, ethics
14 28 committee chairperson, and each appropriations
14 29 subcommittee chairperson shall designate a secretary
14 30 who is competent to perform the following duties:
15 1 prepare committee minutes, committee reports, type
15 2 committee correspondence, maintain committee records,
15 3 and otherwise assist the committee. Such duties shall
15 4 be performed in accordance with standards which shall
15 5 be provided by the secretary of the senate and chief
15 6 clerk of the house. In making the designation,
15 7 chairpersons shall consider persons for possible
15 8 designation as the secretary to the committee in the
15 9 following order:

15 10 First: The secretary to the chairperson.

15 11 Second: The secretary to the committee's vice=
15 12 chairperson.

15 13 Third: The secretary to any other member of the
15 14 committee.

15 15 Fourth: The secretary to any other member in the
15 16 same house as the committee.

15 17 BE IT FURTHER RESOLVED, That a Legal Counsel II
15 18 shall be a person who has graduated from an accredited
15 19 school of law and is admitted to practice in Iowa as
15 20 an Attorney and Counselor at Law and possesses either
15 21 a Masters of Law degree or has at least two years of
15 22 legal experience after admission to practice.

15 23 A Legal Counsel I shall be a person who has
15 24 graduated from an accredited school of law and is
15 25 admitted to practice in Iowa as an Attorney and
15 26 Counselor at Law.

15 27 BE IT FURTHER RESOLVED, That employees of the
15 28 general assembly may be eligible for either:

15 29 a) increases in salary grade or step based on
15 30 evaluation of their job performance and

16 1 recommendations of their administrative officers,
16 2 subject to approval of the senate committee on rules
16 3 and administration or the house committee on
16 4 administration and rules, as appropriate or

16 5 b) mobility within a pay grade at the discretion
16 6 of the chief clerk of the house upon recommendation by
16 7 the employee's division supervisor on the part of the
16 8 house, and the discretion of the employee's division
16 9 supervisor on the part of the senate, subject to the
16 10 approval of the house committee on administration and
16 11 rules or the senate committee on rules and
16 12 administration, as appropriate == either in accord
16 13 with a flexible pay plan approved by the senate rules
16 14 and administration committee or the house
16 15 administration and rules committee, or in accord with
16 16 the following schedule:

16 17 (1) Progression from step "1" to "2" for a newly
16 18 hired employee == six months of actual employment.

16 19 (2) Progression from step "1" to "2" following
16 20 promotion within a job series == twelve months of
16 21 actual employment in that position.

16 22 (3) Progression from step "2" to "3", and step "3"
16 23 to "4", and step "4" to "5", and step "5" to "6", and
16 24 step "6" to "7" == twelve months of actual employment
16 25 at the lower step.

16 26 BE IT FURTHER RESOLVED, That in addition to the
16 27 steps provided in the preceding paragraph, that

16 28 secretaries to senators and representatives who were
16 29 employees of the senate or house of representatives
16 30 during any general assembly prior to January 9, 1989,
17 1 and who have received certification for passing a
17 2 typing and shorthand performance examination shall be
17 3 eligible for two additional steps.

17 4 BE IT FURTHER RESOLVED, That in addition to the
17 5 steps provided in the preceding paragraph, that
17 6 secretaries to senators and representatives shall be
17 7 eligible for a maximum of three additional grades
17 8 beyond grade 15, in any combination, as provided in
17 9 this paragraph:

17 10 1. One additional grade for a secretary to a
17 11 standing committee chair, ethics committee chair or
17 12 appropriations subcommittee chair who is not the
17 13 designated committee secretary.

17 14 2. One additional grade for a secretary to a vice=
17 15 chairperson or ranking member of a standing committee,
17 16 ethics committee or appropriations subcommittee.

17 17 3. One additional grade for a secretary to the
17 18 chairperson of the chaplain's committee.

17 19 4. Two additional grades for a secretary to an
17 20 assistant floor leader or speaker pro tempore or
17 21 president pro tempore.

17 22 5. One additional grade for a designated committee
17 23 secretary who is also the designated committee
17 24 secretary for an additional standing committee, ethics
17 25 committee, or appropriations subcommittee.

17 26 BE IT FURTHER RESOLVED, That in the event the
17 27 secretary to the chairperson of the chaplain's
17 28 committee is the secretary to the president, president
17 29 pro tempore, speaker, speaker pro tempore, or the
17 30 majority or minority leader, such secretary shall
18 1 receive one additional step.

18 2 BE IT FURTHER RESOLVED, That the entrance salary
18 3 for employees of the general assembly shall be at step
18 4 1 in the grade of the position held. Such employee
18 5 may be hired above the entrance step if possessing
18 6 outstanding and unusual experience for the position.
18 7 Such employee who is hired above the entrance step
18 8 shall be mobile above that step in the same period of
18 9 time as other employees in that same step. An officer
18 10 or employee who is moved to another position may be
18 11 considered for partial or full credit for their
18 12 experience in the former position in determining the
18 13 step in the new grade.

18 14 The entry level for the position of research
18 15 analyst shall be Legislative Research Analyst, unless
18 16 extraordinary conditions justify increasing that entry
18 17 level.

18 18 BE IT FURTHER RESOLVED, That a pay increase for
18 19 employees of one step within the pay grade for the
18 20 position may be made for exceptionally meritorious
18 21 service in addition to step increases provided for in
18 22 this resolution, at the discretion of the chief clerk
18 23 upon recommendation by the employee's division
18 24 supervisor on the part of the house, and upon
18 25 recommendation by the employee's division supervisor
18 26 on the part of the senate, and the approval of the
18 27 senate committee on rules and administration or the
18 28 house committee on administration and rules.
18 29 Exceptionally meritorious service pay increases shall
18 30 be governed by the following:

19 1 a. The employee must have served in the position
19 2 for at least twelve months;

19 3 b. Written justification, setting forth in detail
19 4 the nature of the exceptionally meritorious service
19 5 rendered, must be submitted to the senate rules and
19 6 administration committee or house administration and
19 7 rules committee and approved in advance of granting
19 8 the pay increase;

19 9 c. No more than one exceptionally meritorious
19 10 service pay increase may be granted in any twelve=
19 11 month period.

19 12 d. Such meritorious service pay increase shall not
19 13 be granted beyond the seven=step maximum for that
19 14 position.

19 15 BE IT FURTHER RESOLVED, That the senate rules and
19 16 administration committee and the house administration
19 17 and rules committee shall both hire officers and
19 18 employees for their respective bodies and fill any

19 19 vacancies which may occur, to be effective at such
19 20 time as they shall set. The committee shall report
19 21 the names of those it has hired for the positions
19 22 specified in this resolution or the filling of any
19 23 vacancies on the next legislative day or, if such
19 24 action is during the interim, on the first day the
19 25 senate or house shall convene. Any action by the
19 26 senate or house to amend or disapprove a report or a
19 27 portion of a report shall be effective the day after
19 28 the action.

19 29 The chief clerk of the house shall submit to the
19 30 house committee on administration and rules and the
20 1 secretary of the senate shall submit to the senate
20 2 committee on rules and administration the list of
20 3 names, or amendments thereto, of employee
20 4 classifications and recommended pay step for each
20 5 officer and employee. Such list shall include
20 6 recommendations for the pay step for all employees.
20 7 Each respective committee shall approve or amend the
20 8 list of recommended classifications and pay steps and
20 9 publish said list in the journal.

20 10 BE IT FURTHER RESOLVED, That permanent employees of
20 11 the general assembly shall receive vacation
20 12 allowances, sick leave, health and accident insurance,
20 13 life insurance, and disability income insurance as are
20 14 comparably provided for full-time permanent state
20 15 employees. The computations shall be maintained by
20 16 the finance officers in each house and coordinated
20 17 with the department of administrative services.

20 18 BE IT FURTHER RESOLVED, That should any employee
20 19 have a grievance, the grievance shall be resolved as
20 20 provided by procedures determined by the senate rules
20 21 and administration committee for senate employees or
20 22 the house administration and rules committee for house
20 23 employees.

20 24 BE IT FURTHER RESOLVED, That the legislative
20 25 council take action to provide the same compensation
20 26 and benefits to all legislative central staff agency
20 27 employees for the ~~eighty-second~~ eighty-third general
20 28 assembly as is provided by this resolution. The
20 29 director of each legislative central staff agency
20 30 shall report to the chief clerk of the house and the
21 1 secretary of the senate the list of approved positions
21 2 for their agencies and the names, grades and steps of
21 3 each employee. Such lists shall be published in the
21 4 journals of the house and the senate within two weeks
21 5 after the adoption of this resolution by both houses.

21 6 BE IT FURTHER RESOLVED, That the compensation of
21 7 chaplains officiating at the opening of the daily
21 8 sessions of the house of representatives and the
21 9 senate of the ~~eighty-second~~ eighty-third general
21 10 assembly be fixed at ten dollars for each house of the
21 11 general assembly, and that mileage to and from the
21 12 State Capitol for chaplains be fixed at the rate
21 13 established for members of the general assembly.

21 14 SAL 09;01/28/09
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