## House Study Bill 719

SENATE/HOUSE FILE BY (PROPOSED AUDITOR OF STATE BILL)

	Pas	ssed Senate, Date Passed House, Date te: Ayes Nays Vote: Ayes Nays Approved
	Vot	te: Ayes Nays Vote: Ayes Nays
		Approved
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		A BILL FOR
1	An	Act concerning the duties and responsibilities of the auditor
2		of state.
		IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:
		SB 5454XD 82
		/sc/14
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1	1	Section 1. Section 11.1, Code 2007, is amended to read as
ī		follows:
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1	4	1. For purposes of this chapter, unless the context
1		otherwise requires:
1	6	
1		"Department" means any authority charged by law with official
i	8	
i		state and any agency receiving money from the general revenues
		of the state.
	11	b. "Examination" means procedures that are less in scope
		than an audit but which are directed toward reviewing
		financial activities and compliance with legal requirements.
	$\frac{13}{14}$	c. "Governmental subdivision" means cities and
		administrative agencies established by cities, hospitals or
	16	health care facilities established by a city, counties, county
	17	hospitals organized under chapters 347 and 347A, memorial
	10	hospitals organized under chapter 37, entities organized under
	10	chapter 28E, community colleges, area education agencies, and
$\frac{1}{1}$	20	school districts.
	21	d. "Regents institutions" means the institutions governed
		by the board of regents under section 262.7.
	23	
1	21	Z. As used in this chapter, unless the context otherwise
1	25	requires, "book", "list", "record", or "schedule" kept by a county auditor, assessor, treasurer, recorder, sheriff, or
1	25	the govern officer many the govern or defined in
		other county officer means the county system as defined in section 445.1.
	28	Sec. 2. Section 11.2, subsection 1, Code Supplement 2007,
		is amended to read as follows:
	30	
		deemed necessary, make a full settlement between audit the
1	34	state and all state officers and departments and all persons
		receiving or expending state funds, and shall annually make a
		complete audit of the books and accounts of every department
<del></del>	_	of the state.
2	1	
2	_	of the treasurer of state shall be audited daily.
2	3	Provided further, that a preliminary audit of the
-2		educational institutions and the state fair board shall be
-2	2	made periodically, at least quarterly, to check the monthly
<del>-2</del>	6	reports submitted to the director of the department of
	- /	administrative services as required by section 8A.502,
$\frac{-2}{}$	Ö	subsection 9, and that a final audit of such state agencies

2 12 NEW SUBSECTION. 1A. Departments shall immediately not 2 13 the auditor of state regarding any suspected embezzlement, 2 14 theft, or other significant financial irregularities. NEW SUBSECTION. 1A. Departments shall immediately notify

8 subsection 9, and that a final audit of such state agencies 9 shall be made at the close of each fiscal year.
10 Sec. 3. Section 11.2, Code Supplement 2007, is amended by

2 15 2 16 Sec. 4. Section 11.2, subsection 2, unnumbered paragraphs 3, and 4, Code Supplement 2007, are amended to read as

2 11 adding the following new subsection:

16 2 17 follows:

2 18 The state board of regents shall make available to the 2 19 auditor of state and treasurer of state the most recent annual

2 20 report of any investment entity or investment professional 2 21 employed by an a regents institution governed by the board. 2 22 All contracts or agreements with an investment entity or 2 23 investment professional employed by  $\frac{an}{a}$  a regents institution 2 24 governed by the state board of regents shall require the 25 investment entity or investment professional employed by an a regents institution governed by the state board of regents to 27 notify in writing the state board of regents within thirty 2 28 days of receipt of all communication from an independent 2 29 auditor or the auditor of state or any regulatory authority of 30 the existence of a material weakness in internal control 2 31 structure, or regulatory orders or sanctions against the 32 investment entity or investment professional, with regard to 33 the type of services being performed under the contracts or 34 agreements. This provision shall not be limited or avoided by 35 another contractual provision. The audit under this section shall not be certified until 3 2 the most recent annual reports of any investment entity or 3 investment professional employed by an a regents institution 3 4 governed by the state board of regents are reviewed by the 5 auditor of state. 6 Sec. 5. Section 11.4, Code 2007, is amended to read as 3 3 3 7 follows: REPORT OF AUDITS. 11.4 3 The auditor of state shall make or cause to be made and 3 10 filed and kept in the auditor's office written reports of all 3 11 audits and examinations, which reports shall set out in detail 3 12 include, if applicable, the following: 3 13 1. a. The actual financial condition of such the state or 3 14 department found to exist on every examination. 2. <u>b.</u> Whether, in the auditor's opinion, <u>a.</u> (1) All funds have been expended for the purpose for 3 15 3 16 3 17 which appropriated. 3 18 b. (2) The department so audited and or examined is 3 19 efficiently conducted, and if the maximum results for the 3 20 money expended are obtained. 3 21 c. (3) The work of the departments so audited or examined 22 needlessly conflicts with or duplicates the work done by any 3 23 other department. 3 24 3. c. All illegal or unbusinesslike practices. 25 4. d. Any recommendations for greater simplicity 3 26 accuracy, efficiency, or economy in the operation of the 3 27 business of the several departments and institutions. 3 28 5. Comparisons of prices paid and terms obtained by the 29 various departments for goods and services of like character 30 and reasons for differences therein, if any. 3 31 6. e. Any other information which, in the auditor's 3 32 judgment, may be of value to the auditor. 3 33 All such reports shall be filed and kept in the auditor's 34 2. The state auditor is hereby authorized to obtain, 3 35 1 maintain, and operate, under the auditor's exclusive control, 2 such machinery as may be necessary to print confidential 4 3 reports and documents originating in the auditor's office. 4 Section 11.5A, Code 2007, is amended to read as Sec. 6. 4 5 follows: 4 6 11.5A AUDIT COSTS. When requested by the auditor of state, the department of 4 8 management shall transfer from any unappropriated funds in the 9 state treasury an amount not exceeding the expenses and 4 10 prorated salary costs already paid to perform examinations 4 11 <u>audits</u> of state <u>executive</u> <u>departments and</u> agencies, <del>and</del> the 4 12 offices of the judicial branch, and federal financial 4 13 assistance, as defined in Pub. L. No. 98=502 the federal
4 14 Single Audit Act, 31 U.S.C. } 7501, et seq., received by all
4 15 other departments, as listed in second 11.5B, for which 4 16 payments by agencies have not been made. Upon payment by the 4 17 departments, the auditor of state shall credit the payments to 4 18 the state treasury. Section 11.5B, unnumbered paragraph 1, Code 2007, Sec. 7. 4 20 is amended to read as follows: The auditor of state shall be reimbursed by a department or 4 22 agency for performing <u>audits or</u> examinations of the following 4 23 state departments or agencies, or funds received by a 24 department or agency: Section 11.5B, subsection 13, Code 2007, is 4 25 Sec. 8. 4 26 amended to read as follows: 4 27 13. Federal financial assistance, as defined in Pub. L. 28 No. 98=502 the federal Single Audit Act, 31 U.S.C. } 7501, et 29 seq., received by all other departments.

Sec. 9. Section 11.5B, Code 2007, is amended by adding the

NEW SUBSECTION. 15. Office of energy independence. 4 32 Sec. 10. Section 11.6, subsection 1, paragraph a, Code 4 33 2007, is amended to read as follows:

a. The Except for entities organized under chapter 28E 4 34 4 35 having gross receipts of one hundred thousand dollars or less in a fiscal year, the financial condition and transactions of 3 all cities and city offices, counties, county hospitals 4 organized under chapters 347 and 347A, memorial hospitals 5 organized under chapter 37, entities organized under chapter 6 28E having gross receipts in excess of one hundred thousand 7 dollars in a fiscal year, merged areas, area education 8 agencies, and all school offices in school districts, 5 9 governmental subdivisions shall be examined audited at least 5 10 once each year, except that. However, cities having a 5 11 population of seven hundred or more but less than two thousand 12 shall be examined at least once every four years, and cities 13 having a population of less than seven one thousand five 5 14 hundred may be examined as otherwise provided in this section. 5 15 The examination shall cover the fiscal year next preceding the 16 year in which the audit is conducted. The examination audit 5 17 of school offices districts shall include an audit of all 5 18 school funds, the certified annual financial report, the 5 19 certified enrollment as provided in section 257.6, and the 5 20 revenues and expenditures of any nonprofit school organization 5 21 established pursuant to section 279.62. Differences in 5 22 certified enrollment shall be reported to the department of 5 23 management. The examination <u>audit</u> of a city that owns or 5 24 operates a municipal utility providing local exchange services 5 25 pursuant to chapter 476 shall include an audit performing 5 26 tests of the city's compliance with section 388.10. The 5 27 examination audit of a city that owns or operates a municipal 5 28 utility providing telecommunications services pursuant to 5 29 section 388.10 shall include an audit performing tests of the 5 30 city's compliance with section 388.10. Subject to the exceptions and requirements of subsection 2 32 and subsection 4, paragraph "e" "a", subparagraph (3),
33 examinations audits shall be made as determined by the
34 governmental subdivision either by the auditor of state or by 5 35 certified public accountants, certified in the state of Iowa, 1 and they shall be paid from the proper public funds of the 6 6 governmental subdivision. Sec. 11. Section 11.6, subsection 1, Code 2007, is amended 6 4 by adding the following new paragraph after paragraph a: 6 5 <u>NEW PARAGRAPH</u>. aa. The financial condition and 6 transactions of community mental health centers organized 6 6 7 under chapter 230A, substance abuse programs organized under chapter 125, and community action agencies organized under chapter 216A, shall be audited at least once each year. 6 8 6 6 10 Sec. 12. Section 11.6, subsection 1, paragraph b, Code 6 11 2007, is amended to read as follows: 6 12 (1) In conjunction with the audit of the governmental 6 13 subdivision required under this section, the person performing 14 the audit auditor shall also perform tests for compliance with 6 15 the investment policy of a reasonable number of investment 6 16 transactions in relation to the total investments and quantity 6 17 of transactions in the period audited the governmental 6 18 subdivision. The results of the compliance testing shall be 6 19 reported in accordance with generally accepted auditing 6 20 standards. The person performing the audit auditor may also 6 21 make recommendations for changes to investment policy or 6 22 practices. The governmental subdivision is responsible for 6 23 the remedy of reported noncompliance with its policy or 6 24 practices. 6 25 (2) As part of its audit, the governmental subdivision is 6 26 responsible for obtaining and providing to the person 27 performing the audit auditor the audited financial statements 6 28 and related report on internal control structure of outside 6 29 persons, performing any of the following during the period 6 30 under audit for the governmental subdivision: 6 31 Investing public funds. (a) 6 32 (b) Advising on the investment of public funds 6 33 Directing the deposit or investment of public funds. (C) 6 34 (d) Acting in a fiduciary capacity for the governmental 35 subdivision. The audit under this section shall not be certified until all material information required by this subparagraph is reviewed by the person performing the audit auditor (3) The review by the person performing the audit auditor 5 of the most recent annual report to shareholders of an 6 open=end management investment company or an unincorporated

4 31 following new subsection:

7 investment company or investment trust registered with the 8 federal securities and exchange commission under the federal 9 Investment Company Act of 1940, 15 U.S.C. } 80(a), pursuant to 7 10 17 C.F.R. } 270.30d=1 or the review, by the person performing 7 11 the audit auditor, of the most recent annual report to 7 12 shareholders, call reports, or the findings pursuant to a 7 13 regular examination under state or federal law, to the extent 7 14 the findings are not confidential, of a bank, savings and loan 7 15 association, or credit union shall satisfy the review 7 16 requirements of this paragraph.

All contracts or agreements with outside persons 7 18 performing any of the functions listed in subparagraph (2) 7 19 shall require the outside person to notify in writing the 20 governmental subdivision within thirty days of receipt of all 7 21 communication from the person performing the audit auditor or 7 22 any regulatory authority of the existence of a material 23 weakness in internal control structure, or regulatory orders 24 or sanctions against the outside person, with regard to the 25 type of services being performed under the contracts or 7 26 agreements. This provision. 7 27 another contractual provision. 26 agreements. This provision shall not be limited or avoided by

(5) As used in this subsection, "outside person" excludes 29 a bank, savings and loan association, or credit union when

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30 acting as an approved depository pursuant to chapter 12C.
31 (6) A joint investment trust organized pursuant to chapter
32 28E shall file the audit reports required by this chapter with 33 the administrator of the securities and regulated industries 34 bureau of the insurance division of the department of commerce 35 within ten days of receipt from the auditor. The auditor of a 1 joint investment trust shall provide written notice to the 2 administrator of the time of delivery of the reports to the 3 joint investment trust.

(7) If during the course of an audit of a joint investment 5 trust organized pursuant to chapter 28E, the auditor 6 determines the existence of a material weakness in the internal control structure or a material violation of the 8 8 internal control structure, the auditor shall report the 8 9 determination to the joint investment trust which shall notify 8 10 the administrator in writing within twenty=four hours, and 8 11 provide a copy of the notification to the auditor. 8 12 auditor shall provide, within twenty=four hours of the receipt 8 13 of the copy of the notice, written acknowledgment of the 8 14 receipt to the administrator. If the joint investment trust 8 15 does not make the notification within twenty=four hours, or 8 16 the auditor does not receive a copy of the notification within 8 17 twenty=four hours, the auditor shall immediately notify the 8 18 administrator in writing of the material weakness in the internal control structure or the material violation of the 8 20 internal control structure.

Sec. 13. Section 11.6, subsection 2, Code 2007, is amended 8 22 to read as follows:

2. a. A city, community college, school district, area 8 24 education agency, entity organized under chapter 28E, county, 8 25 county hospital or memorial hospital governmental subdivision, 26 community mental health center, substance abuse program, or 8 27 community action agency, desiring to contract with or employ 8 28 certified public accountants shall utilize procedures which 8 29 include a <u>written</u> request for proposals.

8 30 b. The governing body of a city, community college, school 8 31 district, area education agency, entity organized under 32 chapter 28E, county, county hospital, or memorial hospital <del>33 utilizing the auditor of state instead of a certified public</del> 8 34 accountant to perform an audit shall notify the auditor of 8 35 state by June 1 of the year to be audited. If the governing 1 body fails to notify the auditor of state of the decision to 2 use the auditor of state, the auditor of state may perform the 3 audit required in subsection 1 only if provisions are not made 4 by the governing body to contract for the audit.

Sec. 14. Section 11.6, subsection 3, Code 2007, is amended 6 to read as follows:

3. a. A township or city for which examinations audits 8 are not required under subsection 1 may contract with or 9 employ the auditor of state or certified public accountants 9 10 for an <u>audit or</u> examination of its financial transactions and 9 11 condition of its funds. A financial examination is mandatory 9 12 Payment for the audit or examination shall be made from the

13 proper public funds of the township or city.
14 b. The auditor of state shall conduct an audit or
15 examination on application by one hundred or more taxpayers 9 16 eligible electors residing in the township or city, as 9 17 applicable, or if there are the population of the township or

9 18 city is fewer than five hundred taxpayers in the township 19 city, then by fifteen percent of the taxpayers registered 20 voters in the township or city, as applicable. The auditor of 21 state may conduct an audit or examination of a township or 9 22 city on application by an employee or elected official of such 9 23 township or city. A copy of the application shall be filed 9 24 with the auditor of state. Payment for the <u>audit or</u>
9 25 examination shall be made from the proper public funds of the 9 26 township or city. 9 27 Sec. 15. Section 11.6, subsection 4, Code 2007, is amended 9 28 to read as follows: 9 29 4. a. In addition to the powers and duties under other 9 30 provisions of the Code, the auditor of state may at any time 9 31 cause to be made a complete or partial reaudit of the 9 32 financial condition and transactions of any city, county, 33 county hospital, memorial hospital, entity organized under 34 chapter 28E, merged area, area education agency, school 9 35 corporation, township, or other governmental subdivision, or 10 1 an office of any of these governmental subdivision, if one any 10 2 of the following conditions exists: a. (1) The auditor of state has probable cause to believe 10 4 such action is necessary in the public interest because of a 10 10 5 material deficiency in an audit of the governmental 6 subdivision filed with the auditor of state or because of a 7 substantial failure of the audit to comply with the standards 10 10 10 8 and procedures established and published by the auditor of 10 9 state. 10 10 The auditor of state receives from an elected 10 11 official or employee of the governmental subdivision a written 10 12 request for a complete or partial reaudit of the governmental 10 13 subdivision. c. (3) The auditor of state receives a petition signed by 10 14 10 15 at least fifty one hundred eligible electors of the 10 16 governmental subdivision requesting a complete or partial 10 17 reaudit of the governmental subdivision. If the governmental 10 18 subdivision has not contracted with or employed a certified 10 19 public accountant to perform an audit of the fiscal year in 10 20 which the petition is received by the auditor of state, the 10 21 auditor of state may perform an audit required by subsection 1 10 22 or 3. 10 23 <u>b.</u> The <u>state audit</u> <u>reaudit</u> shall be paid from the proper 10 24 public funds available in the office of the auditor of state. 10 25 In the event the audited governmental subdivision recovers 10 26 damages from a person performing a previous audit due to 10 27 negligent performance of that audit or breach of the audit 10 28 contract, the auditor of state shall be entitled to 10 29 reimbursement on an equitable basis for funds expended from 10 30 any recovery made by the governmental subdivision. 10 31 An examination under this subsection shall include a 10 32 determination of whether investments by the governmental 10 33 subdivision are authorized by state law. Sec. 16. Section 11.6, subsection 7, Code 2007, is amended 10 34 10 35 to read as follows: 7. The auditor of state shall make guidelines available to 2 the public setting forth accounting and auditing standards and 11 11 3 procedures and audit and legal compliance programs to be 11 4 applied in the <u>audit or</u> examination of the governmental 5 subdivisions of the state, which shall require a review of the internal control structure and specify testing of transactions 11 11 11 11 7 for compliance. The guidelines shall include a requirement 11 8 that the certified public accountant and governmental subdivision immediately notify the auditor of state regarding 11 10 any suspected embezzlement or, theft, or other significant financial irregularities. The auditor of state shall also 11 12 provide standard reporting formats for use in reporting the 11 13 results of an examination audit of a governmental subdivision. 11 14 Sec. 17. Section 11.6, subsection 9, Code 2007, is amended 11 15 to read as follows: 11 16 9. The Accounts of the Iowa state association of counties 11 17 shall keep accounts as required by the auditor of state. -11 18 These accounts, the Iowa league of cities, and the Iowa 11 19 association of school boards shall be audited annually by 11 20 either the auditor of state or a certified public accountant 11 21 certified in the state of Iowa. The audit shall state all 11 22 moneys expended for expenses incurred by and salaries paid to 11 23 legislative representatives and lobbyists of the association 11 24 <u>audited</u>. 11 25 Sec. 18. Section 11.6, subsection 10, Code 2007, is

11 26 amended to read as follows: 11 27 10. <u>a.</u> The auditor of state shall adopt rules in 11 28 accordance with chapter 17A to establish and collect a filing

11 29 fee for the filing of each report of examination audit 11 30 conducted pursuant to subsections 1 through 3. The funds 11 31 collected shall be maintained in a segregated account for use 11 32 by the office of the auditor of state in performing <del>audits</del> 11 33 conducted its duties pursuant to <del>subsection 4 and for work</del> 11 34 paper reviews conducted pursuant to subsection 5 this section. 11 35 Any funds collected by the auditor pursuant to subsection 4 1 shall be deposited in this account. Notwithstanding section 12 2 8.33, the funds in this account shall not revert at the end of 12 3 any fiscal year.

12 4 b. The auditor of state shall adopt rules in accordance
12 5 with chapter 17A to establish and collect a report fee with
12 6 the submission of each annual financial report filed by a city
12 7 with the office of auditor of state pursuant to section 384.22
12 8 when such city is not required to submit a filing fee pursuant
12 9 to paragraph "a" of this subsection. The funds collected
12 10 shall be maintained in a segregated account for use by the
12 11 office of the auditor of state for administrative and related
12 12 costs associated with the analysis of annual financial reports
12 13 and for examinations performed when a governmental subdivision
12 14 demonstrates to the auditor of state that the subdivision
12 15 lacks the funds to pay for such examinations performed by the
12 16 auditor of state. Notwithstanding section 8.33, the funds in
12 17 this account shall not revert at the end of any fiscal year.
12 18 Sec. 19. Section 11.6, Code 2007, is amended by adding the
12 19 following new subsection: 12 3 any fiscal year. 12 19 following new subsection: NEW SUBSECTION. 11. Each governmental subdivision shall 12 20 12 21 keep its records and accounts in such form and by such methods 12 22 as to be able to exhibit in its reports the matters required 12 23 by the auditor of state, unless a form or method is otherwise 12 24 specifically prescribed by law. Each governmental subdivision 12 25 shall keep its records and accounts in current condition. Sec. 20. Section 11.11, Code 2007, is amended by striking 12 26 12 27 the section and inserting in lieu thereof the following: 12 28 11.11 SCOPE OF AUDITS. 12 29 The written report of the audit of a governmental 12 30 subdivision shall include the auditor's opinion about whether 12 31 a governmental subdivision's financial statements are 12 32 presented fairly in all material respects in conformity with 12 33 generally accepted accounting principles or with an other 12 34 comprehensive basis of accounting. As a part of conducting an 12 35 audit of a governmental subdivision, an evaluation of internal 13 1 control and tests for compliance with laws and regulations 2 shall be performed. 13 13 Sec. 21. Section 11.14, Code 2007, is amended to read as 13 4 follows: 13 11.14 REPORTS == PUBLIC INSPECTION. 1. A written report of such examination an audit or examination shall be made in triplicate signed and verified by 13 -13 8 the officers making the examination; one copy to be provided 9 to the governmental subdivision and filed with the auditor of 13 10 state, one copy with the officer under investigation, and one -13 11 copy to the county auditor who shall transmit same to the 13 12 board of supervisors if a county office is under 13 13 investigation, or with the president of the school board if a 13 14 school is under investigation, or with the mayor and the -13 15 council if a city office is under examination. All reports 13 16 shall be open to public inspection, including copies on file 13 17 in the office of the state auditor, and refusal on the part of 13 18 any public official to permit such inspection when such 13 19 reports have been filed with the state auditor shall 13 20 constitute a simple misdemeanor. 2. In addition to the foregoing subsection 1, notice that 13 21 13 22 the report has been filed shall be forwarded immediately to 13 23 each newspaper, radio station, or television station located 13 24 in the county, municipality or school district governmental 13 25 subdivision which is under investigation or audit; except 13 26 that. However, if there is no newspaper, radio station, or 13 27 television station located therein in the governmental 28 subdivision, such notice shall be sent to the official 13 29 newspapers of the county Section 11.19, Code 2007, is amended to read as 13 30 Sec. 22. 13 31 follows: AUDITOR'S POWERS AND DUTIES. 13 32 11.19 13 33 Where an <u>audit or</u> examination is made under contract with, 13 34 or employment of, certified <del>or registered</del> public accountants, 13 35 the auditor shall, in all matters pertaining to an authorized 1 <u>audit or</u> examination, have all of the powers and be vested 2 with all the authority of state auditors employed by the 14 14 3 auditor of state, and the cost and expense of the audit or 4 examination shall be paid by the city, school district, or

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5 township governmental subdivision procuring the audit
 14 6 examination. An itemized sworn A detailed statement of the
    7 per diem and expense cost of the auditor audit or examination
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    8 shall be filed with the clerk of the city, township, or school
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     9 district, before payment thereof governmental subdivision.
 14 10 Upon completion of such audit or examination, a signed copy
 14 11 thereof of the report and a detailed, itemized statement of
    12 cost, including hours spent performing the audit or
14 13 examination, shall be filed by the accountant employed with
 14 14 the auditor of state in a manner specified by the auditor of
<u> 14 15 state</u>.
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           All reports shall be open to public inspection, including
14 17 copies on file in the office of the state auditor, and refusal
14 18 on the part of any public official to permit such inspection
-14 19 when such reports have been filed with the state auditor,
14 20 shall constitute a simple misdemeanor.
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          In addition to the foregoing, notice that the report has
-14 22 been filed shall be forwarded immediately to each newspaper,
-14 23 radio station or television station located in the city,
14 24 school district or township which is under investigation or
14 25 audit; except that if there is no newspaper, radio station or 14 26 television station located therein, the notice shall be sent
14 27 to the official newspapers of the county.
          Failure to file the report and the statement of cost with
 14 28
 14 29 the auditor of state within thirty days after receiving
 14 30 notification of not receiving the audit report and the
    31 statement of cost shall bar the accountant from making any
 14 32 governmental subdivision audits or examinations under section
 14 33 11.6 for the following fiscal year.
           Sec. 23. Section 11.20, Code 2007, is amended to read as
 14 34
 14 35 follows:
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           11.20 BILLS == AUDIT AND PAYMENT.
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           If the <u>audit or</u> examination is made by the auditor of state
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     3 under this chapter, each auditor shall file with the auditor
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     4 of state an itemized, certified and sworn voucher of time and
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     5 expense for the time that the auditor is actually engaged in
     6 the <u>audit or</u> examination. The salaries shall be included 7 two-week payroll period. Upon approval of the auditor of
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                                     The salaries shall be included in a
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     8 state, the director of the department of administrative
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     9 services may issue warrants for the payment of the vouchers
 15 10 and salary payments, including a prorated amount for vacation
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       and sick leave, from any unappropriated funds in the state
 15 12 treasury. Repayment to the state shall be made as provided by
15 13 section 11.21.
15 14 Sec. 24.
           Sec. 24. Section 11.21, Code 2007, is amended to read as
 15 15 follows:
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           11.21 REPAYMENT == OBJECTIONS.
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           Upon payment by the state of the salary and expenses,
 15 18 auditor of state shall file with the warrant=issuing officer
 15 19 of the county, municipality or school, governmental
 15 20 subdivision whose offices were <u>audited or examined</u>, a sworn 15 21 statement consisting of the itemized expenses paid and
 15 22 prorated salary costs paid under section 11.20. Upon audit
15 23 and approval by the board of supervisors, council or school
15 24 board, the warrant=issuing officer shall draw a warrant for
15 25 the amount on the county, or on the general fund of the
-15 26 municipality or school in favor of the auditor of state, which
-15 27 warrant shall be placed to the credit of the general fund of
-15 28 the state governing body of the governmental subdivision,
15 29 payment shall be made from the proper public funds of the
    30 governmental subdivision. In the event of the disapproval by 31 the governing body of the governmental subdivision of any
 15 32 items of said included on the statement by the county,
-15 33 municipality, or school authorities, written objections shall
 15 34 be filed with the auditor of state within thirty days from the
15 35 filing thereof of the sworn statement with the warrant=issuing
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       officer of the governmental subdivision. Disapproved items of
     2 the statement shall be paid the auditor of state upon
     3 receiving final decisions emanating from public hearing
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     4 established by the auditor of state.
    5 Whenever the <del>county board of supervisors, the school board, 6 or the council shall file</del> governing body of the governmental 7 subdivision files written objections on the question of
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<del>-16</del>
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    8 compensation and expenses with the auditor of state, the
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     9 auditor or the auditor's representative shall hold a public
 16 10 hearing in the municipality governmental subdivision where the
 16 11 audit or examination was made and shall give the complaining
 16 12 board notice of the time and place of hearing. After such 16 13 hearing the auditor shall have the power to reduce the
 16 14 compensation and expenses of the auditor whose bills have been
 16 15 questioned. Any auditor who shall be found guilty of
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16 16 falsifying an expense voucher or engagement report shall be 16 17 immediately discharged by the auditor of state and shall not -16 18 be eligible for re-employment. Such auditor must thereupon -16 19 reimburse the auditor of state for all such compensation and -16 20 expenses so found to have been overpaid and in the event of 16 21 failure to do so, the auditor of state may collect the same 16 22 amount from the auditor's surety by suit, if necessary. Sec. 25. Section 11.28, Code 2007, is amended to read as 16 23 16 24 follows: 11.28 INDIVIDUAL AUDIT OR EXAMINATION REPORTS == COPIES. 16 25 16 26 1. The individual audit Audit or examination reports shall 16 27 include applicable exhibits and, schedules to report data 16 28 similar to that required by section 11.4, findings, and 29 recommendations. The format of the reports shall as nearly as 16 30 possible correspond and be prepared similar in form to the 16 31 audit reports rendered by certified public accountants comply 32 with applicable professional standards. The reports shall 33 include information as to the assets and liabilities of the <del>-16-</del> -16 34 various departments and institutions audited as of the 16 35 beginning and close of the fiscal year audited, the receipts -17 1 and expenditures of cash, the disposition of materials and -17 2 other properties, and the net income and net operating cost. 3 The Where applicable, the reports shall also set forth the 4 average cost per year for the inmates, members, clients, 5 patients, and students served in the various classifications 17 17 6 of expenses. The reports shall make comparisons of the <del>-17</del> 7 average costs and classifications, and shall give such other -17 8 information, suggestions, and recommendations as may be deemed 9 of advantage and to the best interests of the taxpayers of the 17 17 10 state. 11 2. The daily audit report of the state treasury shall be 12 submitted to the director of the department of administrative 17 11 -17-17 13 services and the director of the department of management. 17 14 Copies of all individual audit reports of all state 15 departments and establishments shall be transmitted to the -17 16 directors' offices after the completion of each audit, and -17 17 copies of all local government audits shall, until otherwise 17 18 provided, be also supplied to the directors' offices. Copies 17 19 of the local government audit reports shall also be supplied 17 20 to the officers of the counties, schools, and cities, as -17 21 provided by law. Summaries of the findings, recommendations, 17 22 and comparisons, together with any other information deemed 17 23 essential, shall be printed and distributed to members of the 17 24 general assembly. 17 25 Sec. 26. Section 11.32, Code 2007, is amended to read as 17 26 follows: 11.32 CERTIFIED ACCOUNTANTS EMPLOYED. 17 27 17 28 Nothing in this chapter will shall prohibit the auditor of 17 29 state, with the prior written permission of the state 17 30 executive council, from employing certified public accountants 17 31 or registered public accountants for specific assignments. 17 32 <del>Under the provision of this section, the <u>The</u> auditor of state</del> 17 33 may employ such accountants for any assignment now expressly 17 34 reserved to the auditor of state. Payments, after approval by 17 35 the executive council, will be made to the accountants so 1 employed from funds from which the auditor of state would have 18 18 2 been paid had the auditor of state performed the assignment, 3 or if no such specific funds are indicated, then payment will 4 be made from the funds of the executive council. 18 18 18 Sec. 27. Section 11.36, subsection 1, Code Supplement 18 6 2007, is amended to read as follows: 7 1. The auditor of state may, at the request of a 8 department, review, during normal business hours upon 18 18 18 9 reasonable notice of at least twenty=four hours, the audit
18 10 working papers prepared by a certified public accountant
18 11 covering the receipt and expenditure of state or federal funds 18 12 provided by the department to any other entity to determine if 18 13 the receipt and expenditure of those funds by the entity is 18 14 consistent with the laws, rules, regulations, and contractual 18 15 agreements governing those funds. Upon completion of the 18 16 review, the auditor of state shall report whether, in the 18 17 auditor of state's judgment, the auditor of state believes the 18 18 certified public accountant's working papers adequately 18 19 demonstrate that the laws, rules, regulations, and contractual 18 20 agreements governing the funds have been substantially 18 21 complied with. If the auditor of state does not believe the 18 22 certified public accountant's working papers adequately 18 23 demonstrate that the laws, rules, regulations, and contractual 18 24 agreements have been substantially complied with or believes a

18 25 complete or partial reaudit is necessary based on the 18 26 provisions of section 11.6, subsection 4, paragraph "a",

subparagraph (1) or "b" subparagraph (2), the auditor of state 18 28 shall notify the certified public accountant and the 18 29 department of the actions the auditor of state believes are 18 30 necessary to determine whether the entity is in substantial 18 31 compliance with those laws, rules, regulations, and 18 32 contractual agreements. The auditor of state may assist 18 33 departments with actions to determine whether the entity is in 18 34 substantial compliance. Departments requesting the review 18 35 shall reimburse the auditor of state for the cost of the 19 1 review and any subsequent assistance provided by the auditor 19 of state. 19 Sec. 28. Section 11.36, Code Supplement 2007, is amended 19

4 by adding the following new subsection:

<u>NEW SUBSECTION</u>. 4. When, in the auditor of state's judgment, the auditor of state finds sufficient information is available to demonstrate a governmental subdivision may not 8 have substantially complied with the laws, rules, regulations, 9 and contractual agreements governing public funds, the auditor 19 10 of state shall establish actions to be taken to determine 19 11 whether substantial compliance with those laws, rules, 19 12 regulations, and contractual agreements has been achieved by 19 13 the governmental subdivision receiving public funds. Payment 19 14 for the examination shall be made from the proper public funds 19 15 of the governmental subdivision.

Sec. 29. Section 11.41, Code 2007, is amended by adding

the following new subsection:

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NEW SUBSECTION. 1A. Auditors shall have the right while 19 19 conducting audits or examinations to have full access to all 19 20 papers, books, records, and documents of any officers or 19 21 employees and shall have the right, in the presence of the 19 22 custodian or the custodian's designee, to have full access to 19 23 the cash drawers and cash in the official custody of the 19 24 officer or employee and, during business hours, to examine the 19 25 public accounts of the department or governmental subdivision 19 26 in any depository which has public funds in its custody 19 27 pursuant to the law.

Sec. 30. Section 11.41, subsection 2, Code 2007, is 19 29 amended to read as follows:

- 19 30 2. If the information, records, instrumentalities, and 19 31 properties sought by the auditor of state are required by law 32 to be kept confidential, the auditor of state shall have 19 33 access to the information, records, instrumentalities, and 19 34 properties, but shall maintain the confidentiality of all such 19 35 information and is subject to the same penalties as the lawful custodian of the information for dissemination of the 2 information. However, the The auditor of state shall not also 3 have access to the income tax returns of individuals for the sole purpose of completing the annual audit of the state of <u>Iowa</u>.
  - Sec. 31. NEW SECTION. 11.42 DISCLOSURES PROHIBITED. 1. Notwithstanding chapter 22, information received during
- 8 the course of any audit or examination, including allegations 9 of misconduct or noncompliance, and the identity of the 20 10 individual or petitioners requesting an audit, reaudit, or 20 11 examination under section 11.6 or the identity of any other individual or group of individuals providing information which 20 13 leads to an audit or examination, and all audit or examination 20 14 work papers shall be maintained as confidential.
- 2. Information maintained as confidential as provided by 20 16 this section may be disclosed for any of the following 20 17 20 18 reasons:
- a. As necessary to complete the audit or examination.b. As necessary to explain a decision by the auditor not 20 20 to conduct an audit or reaudit.
- c. To the extent the auditor is required by law to report 20 22 the same or to testify in court.
- 3. Upon completion of an audit or examination, a report 20 24 shall be prepared as required by section 11.28 and all 20 25 information included in the report shall be public information.
  - 4. Any violation of this section shall be grounds for termination of employment with the auditor of state.

Sec. 32. <u>NEW SECTION</u>. 11.51 SUBPOENAS. The auditor of state shall, in all matters pertaining to an 31 authorized audit or examination, have power to issue subpoenas 20 32 of all kinds, administer oaths and examine witnesses, either 20 33 orally or in writing, and the expense attending the same, 20 34 including the expense of taking oral examinations, shall be 20 35 paid as other expenses of the auditor.

Sec. 33. <u>NEW SECTION</u>. 11.52 REFUSAL TO TESTIFY.

In case any witness duly subpoenaed refuses to attend, or

2.1 3 refuses to produce documents, books, and papers, or attends 4 and refuses to make oath or affirmation, or, being sworn or 21 5 affirmed, refuses to testify, the auditor of state or the 6 auditor's designee may apply to the district court, or any 7 judge of said district having jurisdiction thereof, for the 21 2.1 21 8 enforcement of attendance and answers to questions as provided 21 9 by law in the matter of taking depositions.

Sec. 34. <u>NEW SECTION</u>. 11.53 REPORT FILED WITH COUNTY ATTORNEY.

If an audit or examination discloses any irregularity in 21 13 the collection or disbursement of public funds, in the 21 14 abatement of taxes, or other findings the auditor believes 21 15 represent significant noncompliance, a copy of the report 21 16 shall be filed with the county attorney, and it shall be the 21 17 county attorney's duty to cooperate with the state auditor, 21 18 and, in proper cases, with the attorney general, to secure the 21 19 correction of the irregularity 21 20 Sec. 35. NEW SECTION. 11.

Sec. 35. <u>NEW SECTION</u>. DUTY OF ATTORNEY GENERAL. 11.54 In the event an audit or examination discloses any grounds 21 22 which would be grounds for removal from office, a copy of the 21 23 report shall be provided and filed by the auditor of state in 21 24 the office of the attorney general of the state, who shall 21 25 thereupon take such action as, in the attorney general's

- 21 26 judgment, the facts and circumstances warrant.
  21 27 Sec. 36. <u>NEW SECTION</u>. 11.55 STATE AUDITORS.
  21 28 1. The auditor of state shall appoint such number of state 21 29 auditors as may be necessary to make audits and examinations 30 as required in this chapter. The auditors shall be of 21 31 recognized skill and integrity and familiar with the system of 21 32 accounting used in departments or governmental subdivisions 33 and with the laws relating to the affairs of departments or 21 34 governmental subdivisions. Such auditors shall be subject at 21 35 all times to the direction of the auditor of state.
  - 2. The auditor of state shall appoint such additional assistants to the auditors as may be necessary, who shall be subject to discharge at any time by the auditor of state.
- Any auditor or assistant who is found guilty of falsifying a time and expense voucher or engagement report 6 shall be immediately discharged by the auditor of state and shall not be eligible for reemployment. Such auditor or 8 assistant must thereupon reimburse the auditor of state for 9 all such compensation and expenses so found to have been 22 10 overpaid and in the event of failure to do so, the auditor of 22 11 state may collect the same amount from the auditor's surety by 22 12 suit, if necessary.
- Sec. 37. Section 123.58, Code 2007, is amended to read as 22 14 follows:

123.58 AUDITING.

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All provisions of sections 11.6, 11.7, 11.10, 11.11, 11.14, 22 17 11.21, 11.41, and 11.23 11.55, relating to auditing of 22 18 financial records of governmental subdivisions which are not 22 19 inconsistent with this chapter are applicable to the division 22 20 and its offices, warehouses, and depots.

22 21 Sec. 38. Section 279.38, unnumbered paragraph 1, Code 22 22 2007, is amended to read as follows:

Boards of directors of school corporations may pay, out of 22 24 funds available to them, reasonable annual dues to the Iowa 22 25 association of school boards. The financial condition and 22 26 transactions of the Iowa association of school boards shall be 22 27 audited in the same manner as school corporations as provided 22 28 in section 11.6. In addition, annually the Iowa association 22 29 of school boards shall publish a listing of the school 22 30 districts and the annual dues paid by each and shall publish 22 31 an accounting of all moneys expended for expenses incurred by 22 32 and salaries paid to legislative representatives and lobbyists 22 33 of the association.

Sec. 39. Section 331.756, subsection 11, Code Supplement 2007, is amended to read as follows:

22 35 11. Cooperate with the auditor of state to secure correction of a financial irregularity as provided in section  $\frac{11.15}{11.53}$ . 3

Sec. 40. Section 364.5, unnumbered paragraph 2, Code 2007, is amended to read as follows:

The financial condition and the transactions of the Iowa league of cities shall be audited in the same manner as cities as provided in section 11.6.

Sec. 41. Section 422.20, subsection 3, unnumbered 23 10 paragraph 1, Code 2007, is amended to read as follows:

23 11 Unless otherwise expressly permitted by section 8A.504, 23 12 section 11.41, subsection 2, section 421.17, subsections 22, 23 13 23, and 26, sections 252B.9, 421.19, 421.28, 422.72, and

23 14 452A.63, and this section, a tax return, return information, 23 15 or investigative or audit information shall not be divulged to 23 16 any person or entity, other than the taxpayer, the department, 23 17 or internal revenue service for use in a matter unrelated to 23 18 tax administration.

Sec. 42. Section 422.72, subsection 3, unnumbered 23 20 paragraph 1, Code 2007, is amended to read as follows: Unless otherwise expressly permitted by section 8A.504 23 22 section 11.41, subsection 2, section 421.17, subsections 22, 23 23 23, and 26, sections 252B.9, 421.19, 421.28, 422.20, and 23 24 452A.63, and this section, a tax return, return information, 23 25 or investigative or audit information shall not be divulged to 23 26 any person or entity, other than the taxpayer, the department, 23 27 or internal revenue service for use in a matter unrelated to 23 28 tax administration.

Sec. 43. Sections 11.7 through 11.10, 11.12, 11.13, 11.15, 23 30 11.16, 11.17, 11.23, 11.25, and 11.27, Code 2007, are 23 31 repealed.

## EXPLANATION

This bill makes changes relating to the duties and 23 34 responsibilities of the auditor of state.

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Code section 11.1 is amended to define examination as a 1 procedure less in scope than an audit but which is directed at reviewing financial activities and compliance with legal requirements. Governmental subdivision is also defined to 4 mean cities, administrative agencies of cities, city 5 hospitals, counties, county hospitals, memorial hospitals, chapter 28E entities, community colleges, area education agencies, and school districts.

Code section 11.2, concerning annual settlements and audits, is amended to eliminate language referring to 24 10 settlement between state officers and persons receiving or 24 11 expending state funds, but the requirement to make an annual 24 12 audit remains. The Code section is also amended to eliminate 24 13 the requirement to make a quarterly preliminary audit of the 24 14 educational institutions of the state and the state fair 24 15 board. The section is also amended to provide that 24 16 departments notify the auditor regarding any suspected 24 17 embezzlement, theft, or other financial irregularities.

24 18 Code section 11.4, concerning reports of audits, is amended 24 19 to eliminate the requirement that the written reports contain 24 20 comparisons of prices paid and terms obtained by the various 24 21 departments for goods and services and the reasons, if any, if 24 22 they differ.

Code section 11.5B, concerning repayment of audit expenses 24 24 by state departments and agencies, is amended to add the 24 25 office of energy independence to the list of billable 24 26 departments and agencies.

Code section 11.6, concerning the auditing and examination 24 28 of governmental subdivisions, is amended.

24 29 Code section 11.6(1), concerning what governmental 24 30 subdivisions are subject to audit and how frequently, is 24 31 amended. The bill adds community mental health centers, 24 32 community action agencies, and community colleges to the list 24 33 of entities requiring an annual audit. The bill also amends 24 34 language concerning the auditing of cities by eliminating the 24 35 requirement that cities with a population between 700 and 2,000 shall have an audit at least once in four years. The 2 bill provides that cities with a population of less than 1,500 3 shall be audited upon application of taxpayers, employees, or 4 elected officials of the city and provides that cities with a 5 population of between 1,500 and 2,000 are now subject to the 6 annual audit requirement applicable to other governmental 7 subdivisions.

Code section 11.6(2), concerning the employment of 9 certified public accountants by a governmental subdivision, is 25 10 amended to provide that a written request for proposals 25 11 process be used to employ such accountants.

25 12 Code section 11.6(3), concerning requests for an audit of a 25 13 township or city, is amended. The bill modifies how the 25 14 public can request an audit. The bill provides that an audit 25 15 can be requested by application of 100 or more eligible 25 16 electors, rather than taxpayers, of the township or city if 25 17 the population of the township or city is 500 or more people. 25 18 If less than 500 people, then the bill provides that 15 25 19 percent of registered voters can make application for an 25 20 audit.

25 21 Code section 11.6(7), concerning notification of suspected 25 22 theft or embezzlement, is amended to provide that governmental 25 23 subdivisions are also required to provide this notice and to 25 24 provide that the certified public accountant performing the

25 25 audit and the governmental subdivision also notify the auditor 25 26 of state if other significant financial irregularities are 25 27 suspected. 25 28 Code se

Code section 11.6(9) is amended to include the Iowa league 25 29 of cities and the Iowa association of school boards as 25 30 entities to be audited on an annual basis. Current law 25 31 provides for an audit of these entities under Code sections 25 32 364.5 and 279.38 and those sections are amended to reflect 25 33 placement of this requirement to audit in Code section 11.6.

25 34 Code section 11.6(10), which currently provides for 25 35 collection of a filing fee for audit reports, is amended by 1 establishing a report fee for the filing and review of cities' 2 annual financial reports for cities not required to pay the 3 filing fee for an annual audit. The level of the fee 4 collected would be established by rule and would be deposited 5 in a fund for use by the auditor for administrative and 6 related costs associated with analysis of annual financial reports.

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Code section 11.6 is also amended by adding a new 9 subsection that provides that governmental subdivisions keep 26 10 records current and in a format to exhibit in the reports the 26 11 matters required by the auditor of state. 26 12

Code section 11.7, concerning appointment of state 26 13 auditors, is repealed, but the substance of the Code section is transferred to new Code section 11.55.

Code section 11.8, concerning assistants to state auditors, 26 16 is repealed, but the substance of the Code section is transferred to new Code section 11.55.

Code section 11.9, concerning certain local government 26 19 auditors' salaries and expenses, is repealed.

26 20 Code section 11.10, concerning examinations, is repealed, 26 21 but the substance of the Code section is transferred to Code 26 22 section 11.41, subsection 1A.

26 23 Code section 11.11, concerning scope of audits, is amended 26 24 to provide that the audit include an opinion about whether a 26 25 governmental subdivision's financial statements are in 26 26 conformity with generally accepted accounting principles or 26 27 with an other comprehensive basis of accounting. 26 28

Code section 11.12, concerning subpoenas, is repealed, but 26 29 the substance of the Code section is transferred to new Code 26 30 section 11.51.

Code section 11.13, concerning refusal to testify, is 26 32 repealed, but the substance of the Code section is transferred 26 33 to new Code section 11.52.

26 34 Code section 11.14, concerning reports and public 26 35 inspection, is amended to provide that written audit or examination reports shall be provided to the governmental subdivision and filed with the auditor of state. Current requirements to produce reports in triplicate and to deliver copies to certain designated individuals is eliminated.

Code section 11.15, concerning reports filed with the county attorney, is repealed, but the substance of the Code section is transferred to new Code section 11.53.

Code section 11.16, concerning the duty of the attorney general, is repealed, but the substance of the Code section is 8 27 10 transferred to new Code section 11.54.

Code section 11.17, concerning prohibited disclosures, is 27 12 repealed, but the substance of the Code section is transferred 27 13 to new Code section 11.42.

Code section 11.19, concerning the auditor's powers and 27 15 duties, is amended to eliminate the requirement that reports 27 16 be open to public inspection and eliminates the criminal 27 17 penalty for failing to permit inspection of reports that have 27 18 been filed with the auditor of state. Provisions concerning the forwarding of notice that a report has been filed to the 27 20 local media are also stricken from this Code section. Code 27 21 section 11.14 still provides that the report is available for 27 22 public inspection.

Code section 11.20, concerning salary payments to auditors, 27 24 is amended by striking the provision allowing for a prorated 27 25 amount for vacation and sick leave.

Code section 11.21, concerning repayment of auditors, 27 27 amended to provide that the provisions of this Code section The provision of this 27 28 apply to governmental subdivisions. 29 Code section providing for the discharge of auditors who shall 27 30 be found guilty of falsifying an expense voucher is stricken 27 31 from this Code section, but the substance of this provision is 27 32 transferred to new Code section 11.55.

27 33 Code section 11.23, providing that each school officer 27 34 install and use a system of uniform blanks and forms, is 27 35 repealed.

28 Code sections 11.25 and 11.27, concerning the requirement 2 of the auditor to submit a biennial report to the governor and 28 28 28

3 to make individual audit reports, are repealed.
4 Code section 11.28, concerning individual audit reports, is
5 amended by striking requirements relative to the submission of 6 the daily audit report and required copies of certain audit reports.

Code section 11.36, concerning the review by the auditor of entities receiving public moneys, is amended. The Code 8 28 10 section is amended to provide that the auditor has the 28 11 authority to investigate a governmental subdivision if the 28 12 auditor of state gains information of noncompliance that is 28 13 sufficient to warrant an investigation. If an examination is 28 14 warranted, the governmental subdivision is required to pay for 28 15 it.

28 16 Code section 11.41, concerning access to information, is 28 17 amended to give the auditor of state access to individual tax 28 18 returns solely for the purpose of completing the annual audit 28 19 of the state of Iowa. Corresponding amendments are made to 28 20 Code sections 422.20 and 422. $\overline{7}$ 2. 28 21 LSB 5454XD 82

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