

House Study Bill 3

PAG LIN

1 1 HOUSE RESOLUTION NO. _____
1 2 BY (PROPOSED COMMITTEE ON ADMINISTRATION AND RULES
1 3 RESOLUTION BY CHAIRPERSON ROBERTS)
1 4 A Resolution relating to permanent rules of the House
1 5 for the ~~eightieth~~ eighty-first general assembly.
1 6 BE IT RESOLVED BY THE HOUSE OF REPRESENTATIVES,
1 7 That the permanent rules of the House for the
1 8 ~~eightieth~~ eighty-first general assembly be as follows:
1 9 DIVISION I = GENERAL RULES

1 10 Rule 1
1 11 Call to Order and Order of Business
1 12 The speaker shall take the chair at the hour to
1 13 which the house has adjourned, and shall immediately
1 14 call the members to order, correct the journal of the
1 15 previous day's proceedings, and proceed to other
1 16 business, including, but not limited to, introduction
1 17 of bills, reports, messages, communications, business
1 18 pending at adjournment, resolutions and bills on their
1 19 passage.

1 20 Rule 2
1 21 Quorum Call and Time of Convening
1 22 The house shall convene each Monday at 1:00 p.m.
1 23 and at 8:45 a.m. on all other legislative days, unless
1 24 otherwise ordered. The time of convening shall be
1 25 recorded in the journal. The house shall not convene
1 26 on Sunday during a regular or special session.
1 27 The speaker or a member may request a roll call to
1 28 determine if a quorum is present.

1 29 Rule 3
1 30 Absences from the House
2 1 No member shall be absent without leave while the
2 2 house is in session unless the member is sick or
2 3 unable to attend.

2 4 Rule 4
2 5 Preservation of Order
2 6 The speaker shall preserve order and decorum and
2 7 speak to points of order in preference to other
2 8 members. Subject to an appeal to the house by any
2 9 member, the speaker shall decide questions of order
2 10 which shall not be debated.
2 11 The speaker may have the chamber of the house
2 12 cleared in case of any disturbance or disorderly
2 13 conduct.
2 14 Only past legislators, state officials, persons
2 15 whose presence is deemed by the speaker to be of
2 16 special significance to the house, and school classes
2 17 accompanied by teachers and seated in the galleries
2 18 shall be introduced in the house.
2 19 The public may take photographs from the galleries
2 20 at any time. However, the use of flash bulbs or any
2 21 other artificial lighting is prohibited. The press
2 22 may photograph from the press section, but may not use
2 23 artificial lighting except for live television crews
2 24 who receive permission in advance from the chief clerk
2 25 of the house or the sergeant-at-arms. Photographic
2 26 instruments shall not be used on the house floor at
2 27 any time when the members are voting on a question put
2 28 before the house. Photographic instruments may be
2 29 used on the house floor at other times with the
2 30 consent of the subject or subjects of the photography.

3 1 Rule 4A
3 2 Use of Telephonic or Electronic Devices
3 3 in Chamber Restricted
3 4 1. In order to prevent the disruption of house
3 5 deliberations, a person shall not do any of the
3 6 following in the chamber while the house is in
3 7 session:
3 8 a. Allow any audible signal to be continued to be
3 9 transmitted to or from a telephonic or electronic
3 10 device under the person's control.

3 11 b. Disrupt house deliberations by using a
3 12 telephonic or electronic device to audibly transmit or
3 13 receive communications.
3 14 2. A member shall not use a telephonic or
3 15 electronic device to audibly transmit or receive
3 16 communications while recognized by the presiding
3 17 officer to speak in debate.
3 18 3. The speaker or other presiding officer may have
3 19 the chamber cleared of any person acting in violation
3 20 of this rule.

3 21 Rule 5

3 22 Rules of Parliamentary Practice

3 23 The rules of parliamentary practice in Mason's
3 24 Manual of Legislative Procedure shall govern the house
3 25 in all cases where they are not inconsistent with the
3 26 standing rules of the house or the joint rules of the
3 27 senate and house.

3 28 Rule 5A

3 29 House Budget

3 30 The speaker of the house shall annually prepare a
4 1 proposed budget for the house of representatives for
4 2 the payment of expenses, salaries, per diems, and
4 3 other items. The proposed budget shall be submitted
4 4 on the fourteenth day of each legislative session to
4 5 the house committee in charge of administration, which
4 6 shall approve a proposed budget in house resolution
4 7 form within thirty days of receiving the proposed
4 8 budget from the speaker. The house shall adopt a
4 9 budget within thirty days of the introduction of the
4 10 house resolution.

4 11 Rule 6

4 12 The Speaker Pro Tempore

4 13 The house shall, at its pleasure, elect a speaker
4 14 pro tempore. When the speaker shall for any cause be
4 15 absent, the speaker pro tempore shall preside, except
4 16 when the chair is filled by appointment by either the
4 17 speaker or the speaker pro tempore. If a vacancy
4 18 occurs in the office of speaker, the speaker pro
4 19 tempore shall assume the duties and responsibilities
4 20 of the speaker until such time as the house shall
4 21 elect a new speaker. The speaker or the speaker pro
4 22 tempore shall have the right to name any member to
4 23 perform the duties of speaker, but such substitution
4 24 shall not extend beyond the adjournment. The acts of
4 25 the speaker pro tempore shall have the same validity
4 26 as those of the speaker. In the absence of both the
4 27 speaker and the speaker pro tempore, the house shall
4 28 name a speaker who shall preside over it and perform
4 29 all the duties of the speaker with the exception of
4 30 signing bills, until such time as the speaker or
5 1 speaker pro tempore shall be present, and the person's
5 2 acts shall have the same force and validity as those
5 3 of the regularly elected speaker.

5 4 Rule 7

5 5 Amendment and Suspension of Rules

5 6 A motion to change or rescind a standing rule or
5 7 order of the house requires one day's notice. A
5 8 motion to suspend a rule, or to table or take from the
5 9 table a matter, requires an affirmative vote of a
5 10 constitutional majority. Postponing or changing the
5 11 order of business requires an affirmative vote of a
5 12 constitutional majority.

5 13 Rule 8

5 14 Violation of House Rules

5 15 The speaker shall, or any member may, call to order
5 16 a member who transgresses the rules of the house.
5 17 With leave of the house, the member called to order
5 18 may be permitted to explain. If the case requires it,
5 19 the member shall be subject to censure of the house.

5 20 Rule 9

5 21 Referral of Rule Violations

5 22 The speaker shall, upon complaint of a member, or
5 23 upon the speaker's own motion, refer any alleged
5 24 violation of house or joint rules by house members,
5 25 employees or staff to the house ethics committee upon
5 26 an initial finding that an investigation is warranted.
5 27 The ethics committee shall investigate such
5 28 allegations and report them back to the house with a
5 29 recommendation.

5 30 Rule 10

6 1 Recognition and Decorum in Debate

6 2 A member who wishes to speak in debate or deliver
6 3 any matter to the house shall be appropriately
6 4 attired, with male members wearing coat or tie, and,
6 5 after recognition by the chair, shall respectfully
6 6 address the presiding officer by saying "Mr. or Madam
6 7 Speaker", shall confine all remarks to the question
6 8 under debate, and shall avoid personalities.

6 9 Rule 11

6 10 Limit on Debate

6 11 No member shall speak more than once on the same
6 12 question, without leave of the speaker, nor more than
6 13 twice until every member choosing to speak has spoken,
6 14 except as provided in Rule 81. A member shall be
6 15 limited to ten minutes debate on a bill being
6 16 considered prior to its last reading, but may be
6 17 granted an extension of time by consent of the house.

6 18 Rule 12

6 19 Decorum During Debate

6 20 No member shall leave the house while the speaker
6 21 is putting a question. No one shall pass between the
6 22 speaker and a member who is speaking or two members
6 23 who have been recognized by the speaker.

6 24 Rule 13

6 25 Stating the Question

6 26 When a motion is made, it shall be stated by the
6 27 speaker. A motion made in writing shall be passed to
6 28 the desk before it is debated.

6 29 Rule 14

6 30 Putting the Question

7 1 Questions shall be distinctly put in this form:
7 2 "All those in favor of (the question) shall say
7 3 'aye';" and after the affirmative voice is expressed,
7 4 "All those opposed to (the question) shall say 'no'."
7 5 If the speaker is in doubt or a member of the house
7 6 requests, a nonrecord roll call vote shall be taken.

7 7 DIVISION II = EMPLOYEES OF THE HOUSE

7 8 Rule 15

7 9 Chief Clerk of the House

7 10 The chief clerk of the house shall serve as
7 11 parliamentary and chief administrative officer of
7 12 the house under the direction of the speaker of the
7 13 house. The chief clerk shall supervise the chief
7 14 clerk's office; be responsible for the custody and
7 15 safekeeping of all bills, resolutions, and amendments
7 16 filed, except when they are in the custody of a
7 17 committee; have charge of the daily journal; have
7 18 control of all rooms assigned for the use of the
7 19 house; attest to the accuracy and correctness of text
7 20 and action on bills and resolutions; process the
7 21 handling of amendments when filed and during the floor
7 22 consideration of bills; insert adopted amendments into
7 23 bills before transmittal to the senate and prior to
7 24 final enrollment; supervise legislative printing and
7 25 the distribution of printed material; and perform all
7 26 other duties pertaining to the office of the chief
7 27 clerk.

7 28 Rule 16

7 29 Reserved

7 30 Rule 17

8 1 Sergeant-at-Arms

8 2 The sergeant-at-arms shall execute all orders of
8 3 the house and the presiding officer; perform all
8 4 assigned duties related to the policing and good order
8 5 of the house; supervise the entrance and exit of all
8 6 persons to and from the chamber; promptly execute all
8 7 messages, etc.; provide that the chamber is properly
8 8 ventilated and open for the use of the members; and
8 9 perform all other services pertaining to the office of
8 10 sergeant-at-arms.

8 11 Rule 18

8 12 Secretaries

8 13 All secretaries of the house shall be under the
8 14 general direction of the speaker and the chief clerk.
8 15 Secretaries shall be on duty at the house from 8:30
8 16 a.m. to 4:30 p.m. except when excused by the member
8 17 to whom the secretary is assigned. Secretaries shall
8 18 perform such additional duties as may be assigned to
8 19 them by the chief clerk.

8 20 Rule 19

8 21 Extra Compensation of Employees

8 22 No employee shall receive any extra compensation,

8 23 except as provided by the house, or tips for services
8 24 performed while on duty. Any violation of this rule
8 25 shall be grounds for removal.

8 26 DIVISION III = VISITORS AND LOBBYISTS

8 27 Rule 20

8 28 Admission to the House; Lobbying

8 29 The chamber of the house shall include the
8 30 vestibule, restrooms, cloak room, lounge, visitors'
9 1 galleries, and floor of the house.

9 2 The floor of the house shall consist of that area
9 3 between the press box, speaker's station, and the
9 4 south wall behind the last row of desks occupied by
9 5 representatives, excluding the visitors' galleries.

9 6 During a legislative day while the house is in
9 7 session, and one-half hour before the house convenes
9 8 and one-half hour after the house recesses or
9 9 adjourns, no person shall be admitted to the floor of
9 10 the house except:

9 11 1. Members of the general assembly and authorized
9 12 house employees in the performance of their duties.

9 13 2. Former members of the general assembly who are
9 14 not registered lobbyists.

9 15 3. A general assembly member's family.

9 16 4. Representatives of the press, radio, and
9 17 television who shall go directly to and from the press
9 18 box.

9 19 5. Legislative interns approved by the chief clerk
9 20 who shall go directly to and from the seat of their
9 21 assigned representative or to be seated in the
9 22 perimeter seating area.

9 23 6. Chair, co-chair, and the executive secretary of
9 24 a political party having members serving in the
9 25 general assembly.

9 26 7. Personnel of the ~~Code editor's office,~~
9 27 ~~legislative service bureau, legislative fiscal bureau,~~
9 28 ~~services agency and citizens' aide/ombudsman's office,~~
9 29 ~~computer support bureau and administrative rules~~
9 30 ~~review committee staff.~~

10 1 8. The governor's executive assistants and
10 2 administrative assistants, members of the state
10 3 executive council, the lieutenant governor, the
10 4 attorney general, and the administrative rules
10 5 coordinator, all of whom shall be confined to the
10 6 perimeter area.

10 7 The current status of former members of the general
10 8 assembly shall govern their access to the floor under
10 9 these rules.

10 10 No other persons shall be allowed on the house
10 11 floor without permission of the presiding officer of
10 12 the house.

10 13 No person admitted to the floor of the house,
10 14 except members of the general assembly, shall, while
10 15 the house is in session, lobby or attempt to exercise
10 16 any influence with any member for or against any
10 17 matter then pending or that may thereafter be
10 18 considered by the house.

10 19 Notwithstanding the provisions of this rule
10 20 regarding admission to the floor of the house, a
10 21 registered lobbyist shall not be admitted to the floor
10 22 of the house on any day when the house is in session
10 23 or committees are scheduled to meet from one-half hour
10 24 before the house convenes or 8:45 a.m., whichever is
10 25 earlier, until one-half hour after the house adjourns
10 26 or until 4:30 p.m., whichever is later. A registered
10 27 lobbyist or other person may be admitted to the house
10 28 when the house is not in session to gain access to a
10 29 committee room.

10 30 Each lobbyist shall be given a copy of this rule
11 1 when the lobbyist registers.

11 2 Each member, employee of the house, and registered
11 3 lobbyist shall report violations of this rule
11 4 immediately to the sergeant-at-arms.

11 5 Any person for cause may be summarily dismissed
11 6 from the chamber of the house, by action of the house,
11 7 and shall forfeit that person's right to admission
11 8 thereafter.

11 9 Rule 20A

11 10 Legislative Interns

11 11 Only one legislative intern per member of the house
11 12 is allowed on the floor of the house at any one time.

11 13 Rule 21

11 14 Distribution of Literature
11 15 No person except a member or employee of the house
11 16 of representatives shall generally distribute or cause
11 17 to be distributed any pamphlets, material, or other
11 18 printed literature to the members' desks in the house.
11 19 An employee of the house shall generally distribute or
11 20 cause to be distributed such literature only on behalf
11 21 of the employee's office or staff.
11 22 All copies of pamphlets, material, or printed
11 23 literature distributed by a member or employee of the
11 24 house of representatives shall bear the name of the
11 25 member or employee's office or staff.
11 26 Other distributions of pamphlets, material, or
11 27 other printed literature shall bear their source of
11 28 origin and be distributed through the legislative post
11 29 office by completing a form containing a member's or
11 30 the chief clerk's authorization, with the
12 1 authorization form attached to one copy of the
12 2 distribution. The copy with the attached
12 3 authorization form shall be retained for a reasonable
12 4 time period by the legislative post office.
12 5 Rule 22
12 6 Distribution of Materials
12 7 Printed by the State
12 8 A member of the house shall not distribute maps,
12 9 books, and pamphlets such as, but not limited to, How
12 10 a Bill Becomes Law, which have been printed by the
12 11 state of Iowa and upon which the name of the member of
12 12 the house has been affixed unless the member has
12 13 purchased the materials or unless the member has
12 14 affixed the words "Paid for by the citizens of Iowa
12 15 and distributed by representative (member's name)."
12 16 DIVISION IV = FORMS AND PROCEDURES
12 17 FOR BILLS AND OTHER DOCUMENTS
12 18 Rule 23
12 19 Documents Signed by the Speaker
12 20 All acts and joint resolutions shall be signed by
12 21 the speaker, and all writs, warrants, and subpoenas
12 22 issued by order of the house, shall be signed by the
12 23 speaker and attested by the chief clerk. The speaker
12 24 shall cause certificates of recognition or condolence
12 25 to be issued by the house which shall be signed by the
12 26 speaker and the chief clerk.
12 27 Rule 24
12 28 Presentation of Petitions
12 29 All petitions, memorials and other papers addressed
12 30 to the house shall be signed by the member and filed
13 1 with the chief clerk or the chief clerk's staff.
13 2 Rule 25
13 3 Consideration of Resolutions
13 4 Action on a resolution, except a memorial
13 5 resolution, or a proposition requesting information
13 6 from a state official shall not be taken until one day
13 7 after the resolution has been placed on the members'
13 8 desks. After the resolution is adopted, the chief
13 9 clerk shall transmit certified copies and have the
13 10 resolution printed in the bound journal. A resolution
13 11 may be printed in the daily journal upon the approval
13 12 of the speaker after consultation with the minority
13 13 leader.
13 14 Rule 26
13 15 Unanimous Consent Calendar
13 16 The speaker may, upon the request of three members,
13 17 place on a unanimous consent calendar any house
13 18 resolution or concurrent resolution which does not
13 19 contain an appropriation and which has been laid over
13 20 under Rule 25.
13 21 If such resolution is placed on the unanimous
13 22 consent calendar, it may be removed only upon a
13 23 written request submitted to the speaker by a member
13 24 of the house.
13 25 If not removed after five legislative days, the
13 26 chief clerk shall call up the resolution and without
13 27 debate the speaker shall pronounce that it has passed
13 28 by unanimous consent.
13 29 If the resolution is removed from the unanimous
13 30 consent calendar, the speaker may again lay the
14 1 resolution over under Rule 25, place it on a different
14 2 calendar, or refer the resolution to any of the
14 3 standing committees of the house.
14 4 Rule 27

14 5 Forms of Bills and Joint Resolutions
14 6 Every house bill shall be introduced by one or more
14 7 members or by any standing or specially authorized
14 8 committee of the house, the administrative rules
14 9 review committee or interim study committee. All
14 10 bills and joint resolutions introduced shall be
14 11 prepared by the legislative ~~service bureau services~~
14 12 agency with title, enacting clause, text and
14 13 explanation as directed by the chief clerk of the
14 14 house. One copy of each bill shall be presented in a
14 15 bill cover with the number of copies of the bill and
14 16 the title as directed by the chief clerk.

14 17 Rule 28

14 18 Joint and Nullification Resolutions

14 19 Joint resolutions shall be framed and treated as
14 20 bills.

14 21 A "nullification resolution" is a joint resolution
14 22 which nullifies all of an administrative rule, or a
14 23 severable item of an administrative rule adopted
14 24 pursuant to chapter 17A of the Code. A nullification
14 25 resolution shall not amend an administrative rule by
14 26 adding language or by inserting new language in lieu
14 27 of existing language.

14 28 A nullification resolution may be introduced by an
14 29 individual, a standing committee or the administrative
14 30 rules review committee, and may be referred to a
15 1 standing committee. A nullification resolution is
15 2 debatable, but cannot be amended on the floor of the
15 3 house.

15 4 Rule 29

15 5 Time of Introduction of Bills

15 6 No bill or joint resolution under individual
15 7 sponsorship, other than a nullification resolution,
15 8 shall be read for the first time after 4:30 p.m. on
15 9 Friday of the 6th week of the first regular session of
15 10 the general assembly unless a written request for
15 11 drafting the bill has been filed with the legislative
15 12 ~~service bureau services agency~~ before that time.

15 13 After adjournment of the first regular session,
15 14 bills may be prefiled at any time before the convening
15 15 of the second regular session. No bill or joint
15 16 resolution under individual sponsorship, other than a
15 17 nullification resolution, shall be read for the first
15 18 time after 4:30 p.m. on Friday of the second week of
15 19 the second regular session of the general assembly
15 20 unless a written request for drafting the bill has
15 21 been filed with the legislative ~~service bureau~~
15 22 services agency before that time.

15 23 However, bills or joint resolutions sponsored by
15 24 standing committees or the administrative rules review
15 25 committee, co-sponsored by the majority and minority
15 26 floor leaders, or companion bills sponsored by the
15 27 house majority leader and the senate majority leader
15 28 may be drafted and introduced at any time permissible
15 29 under Joint Rule 20. House, concurrent, and
15 30 nullification resolutions may be introduced at any
16 1 time.

16 2 Rule 30

16 3 Introduction and Reading of Bills

16 4 All bills and resolutions to be introduced in the
16 5 house shall be typed in proper form and filed with the
16 6 chief clerk no later than 4:30 p.m. on the legislative
16 7 day preceding its introduction.

16 8 Every bill shall receive two readings but no bill
16 9 shall receive its first and last readings on the same
16 10 day.

16 11 A "reading of a bill" as required by these rules
16 12 shall consist of a reading of the title and enacting
16 13 clause unless otherwise demanded by a house member.

16 14 Rule 31

16 15 First Reading, Commitment, and Amendment

16 16 31.1. A bill is introduced into the house by an
16 17 initial or "first reading of the bill".

16 18 31.2. When the house is in session the first
16 19 reading shall consist of a "reading" as provided in
16 20 Rule 30.

16 21 31.3. Upon a first reading of the bill, the
16 22 speaker shall state that it is ready for commitment or
16 23 amendment; and the speaker shall commit it to the
16 24 standing or select committee, or to a committee of the
16 25 whole house. If to a committee of the whole house,

16 26 the house shall determine on what day.
16 27 31.4. On a day when the house is not in session,
16 28 the speaker shall cause a statement, which shall
16 29 consist of the title, enacting clause, bill number and
16 30 committee to which the bill is referred to be
17 1 published in the house journal. This publication
17 2 shall constitute a first reading and commitment and
17 3 shall contain the notation "read and committed under
17 4 Rule 31.4".

17 5 31.5. All amendments offered to bills on file or
17 6 on the regular calendar shall be accompanied by such
17 7 copies as the chief clerk shall direct.

17 8 31.6. Such amendments shall give the number of the
17 9 bill sought to amend and the chief clerk shall
17 10 designate each such amendment thus: Amendment to
17 11 House File _____, or Senate File _____, by
17 12 _____.

17 13 31.7. A bill reported out by committee shall go to
17 14 the speaker who shall direct that the bill be placed
17 15 on the regular calendar unless it covers subject
17 16 matter more properly within the jurisdiction of some
17 17 other standing committee, in which case the speaker
17 18 shall refer the bill to the proper standing committee.
17 19 In order to expedite important business and set a
17 20 definite time for the bill's consideration, the
17 21 speaker may direct the bill to be placed on the
17 22 special order calendar.

17 23 31.8. No amendment to the rules of the house, to
17 24 any resolution or bill, except technical amendments
17 25 and amendments to bills substituted for by senate
17 26 files containing substantially identical title,
17 27 language, subject matter, purpose and intrasectional
17 28 arrangement, shall be considered by the membership of
17 29 the house without a copy of the amendment having been
17 30 filed with the chief clerk by 4:00 p.m. or within one-
18 1 half hour of adjournment, whichever is later, on the
18 2 day preceding floor debate on the amendment. If the
18 3 house adjourns prior to 2:00 p.m. on Friday, the final
18 4 deadline is two hours after adjournment. However,
18 5 committee amendments filed pursuant to the submission
18 6 of the committee report may be accepted after this
18 7 deadline. This provision shall not apply to any
18 8 proposal debated on the floor of the house after the
18 9 fourteenth week of the first session and the twelfth
18 10 week of the second session. No amendment or amendment
18 11 to an amendment to a bill, rule of the house, or
18 12 resolution shall be considered by the membership of
18 13 the house without a copy of the amendment being on the
18 14 desks of the entire membership of the house prior to
18 15 consideration. However, after the fourteenth week of
18 16 the first session and the twelfth week of the second
18 17 session, the membership of the house may consider an
18 18 amendment or an amendment to an amendment to a bill,
18 19 rule of the house, or resolution without a copy of the
18 20 amendment being on the desks of the entire membership
18 21 of the house prior to consideration if a copy of the
18 22 amendment is made available to the entire membership
18 23 of the house electronically.

18 24 Rule 32

18 25 Commitment of Appropriation and Revenue Bills

18 26 All bills to appropriate money shall be referred to
18 27 the appropriations committee, and all bills pertaining
18 28 to the levy, assessment, or collection of taxes shall
18 29 be referred to the committee on ways and means.

18 30 Rule 33

19 1 Regular Calendar

19 2 Bills, nullification resolutions, and joint
19 3 resolutions reported out for passage, or amendment and
19 4 passage, or without recommendation, by a committee,
19 5 shall be arranged on a regular calendar by the chief
19 6 clerk each day at 4:30 p.m. in the order of the file
19 7 number of the bills and following the preceding
19 8 legislative day's regular calendar. Priority shall be
19 9 given to house over senate file numbers and to joint
19 10 resolutions over bills in the arrangement of the
19 11 regular calendar.

19 12 Rule 34

19 13 Debate and Special Order Calendars

19 14 The majority floor leadership shall cause to be
19 15 prepared and distributed to the members at the opening
19 16 of each session day when floor action is scheduled, a

19 17 daily debate calendar consisting of bills,
19 18 nullification resolutions, and joint resolutions from
19 19 the regular calendar setting forth the number and
19 20 title of bills, nullification resolutions, and joint
19 21 resolutions for the next session day that floor action
19 22 is scheduled.

19 23 The majority floor leadership shall cause to be
19 24 prepared and distributed to the members at the opening
19 25 of each session day when floor action is scheduled, a
19 26 special order calendar setting forth the number and
19 27 title of bills, nullification resolutions, and joint
19 28 resolutions and the date upon which debate is
19 29 scheduled to begin on each of them, which can be no
19 30 sooner than five session days from the first date of
20 1 publication on the regular calendar.

20 2 This rule does not apply to bills which have passed
20 3 both houses in different forms, reconsiderations, or
20 4 veto reconsiderations.

20 5 Rule 35

20 6 Noncontroversial Calendar

20 7 The majority floor leadership may cause to be
20 8 prepared a noncontroversial calendar consisting of
20 9 bills and joint resolutions from the regular calendar.
20 10 The noncontroversial calendar shall appear under
20 11 separate heading on the regular calendar.

20 12 Notwithstanding Rule 34, a bill or joint resolution
20 13 on the noncontroversial calendar may be called up for
20 14 debate at any time by the majority leader beginning
20 15 the third legislative day after it appears on the
20 16 noncontroversial calendar. A bill or joint resolution
20 17 shall be stricken from the noncontroversial calendar
20 18 if a written objection to the bill or joint resolution
20 19 is filed with the chief clerk prior to the time the
20 20 bill or joint resolution is called up by the majority
20 21 leader.

20 22 Debate on a bill or joint resolution from the
20 23 noncontroversial calendar shall be limited to ten
20 24 minutes. If debate exceeds ten minutes, the bill or
20 25 joint resolution shall be stricken from the
20 26 noncontroversial calendar.

20 27 Rule 36

20 28 Consideration of Committee Amendments

20 29 After a bill has been referred and reported back,
20 30 it shall be considered on its first reading after the
21 1 amendments of the committee have been read.

21 2 Rule 37

21 3 Amendments to Special Order Bills

21 4 All amendments to bills on the special order
21 5 calendar shall be filed at least three session days
21 6 prior to the date set for debate. Amendments to an
21 7 amendment shall be filed at least two session days
21 8 prior to the date set for debate. However, corrective
21 9 amendments and amendments sponsored by either the
21 10 majority floor leader or the minority floor leader may
21 11 be filed at any time. Rule 31.8 shall not apply to
21 12 these amendments.

21 13 A corrective amendment is an amendment which does
21 14 not substantively change the amendment or the bill.

21 15 Rule 38

21 16 Irrelevant Amendments

21 17 No motion or proposition on a subject different
21 18 from that under consideration shall be admitted under
21 19 color of an amendment.

21 20 Rule 39

21 21 Consideration of Bills

21 22 Bills, including committee bills, and nullification
21 23 resolutions, reported out for passage, for indefinite
21 24 postponement, for amendment and passage, or without
21 25 recommendation by the committee, shall not be acted
21 26 upon until after the second legislative day following
21 27 the day the report was printed in the journal.

~~21 28 Prior to noon or adjournment, whichever is later,
21 29 on the last legislative day of the week, the majority
21 30 leader shall prepare a list of bills reported out of
22 1 committee that week which have not yet appeared on the
22 2 regular calendar.~~

22 3 The reports of the committees shall not be read
22 4 while the house is in session except as herein
22 5 provided. The reports shall be printed in the journal
22 6 immediately after they are filed with the chief clerk.
22 7 Reports recommending bills for passage, for amendment

22 8 and passage, or without recommendation shall stand
22 9 approved unless written objections are filed during
22 10 the first legislative day following their printing in
22 11 the journal. If objections are filed, they shall be
22 12 disposed of as soon as possible. Reports recommending
22 13 indefinite postponement shall be governed by Rule 44.

22 14 Upon an affirmative vote of at least a
22 15 constitutional majority of the members, a report may
22 16 be read before it is printed in the journal and while
22 17 the house is in session, and acted upon at once.

22 18 Rule 40

22 19 Consideration of Bills Upon Last Reading

22 20 No amendment, unless by way of correcting an error
22 21 or omission, shall be received to any bill on its last
22 22 reading, and no debate shall be allowed on it.

22 23 Rule 41

22 24 Printing of Bills and Joint Resolutions

22 25 Bills and joint resolutions shall be printed in
22 26 form as provided by law and by rule. Each house may
22 27 direct the printing of an additional number of its own
22 28 bills.

22 29 Legalizing bills of a local or private nature shall
22 30 be printed in bill form and placed in the files of the
23 1 members, the same as other bills, in the order of
23 2 their introduction. The cost of printing shall be
23 3 deposited with the treasurer of state in advance at a
23 4 rate to be fixed, and the newspaper publication of the
23 5 bill shall be without cost to the state. No
23 6 legalizing act may be introduced until all provisions
23 7 of law have been complied with.

23 8 Rule 42

23 9 Certification and Engrossment of Bills

23 10 The chief clerk shall certify the passage of each
23 11 bill and note the date of its passage.

23 12 In engrossing a bill, the chief clerk shall correct
23 13 all obvious typographical, spelling, or other clerical
23 14 errors and change section subunit numbers and letters
23 15 and internal references as required to conform the
23 16 original bill to any amendments which have been
23 17 adopted. The chief clerk shall report all such
23 18 corrections or changes in the journal. The engrossed
23 19 bill shall be placed in the bill file with the
23 20 original bill and amendments.

23 21 Rule 43

23 22 Rereferral

23 23 A bill may be rereferred at any time before its
23 24 passage and after the report of its referral to
23 25 committee.

23 26 Rule 44

23 27 Effect of Indefinite Postponement

23 28 When a question is indefinitely postponed, it shall
23 29 not be acted upon again during that session. Any bill
23 30 which receives a committee recommendation of
24 1 indefinite postponement shall be disposed of within
24 2 three legislative days after the printed journal
24 3 containing the report has been placed upon the desks
24 4 of the members of the house, or the committee
24 5 recommendation will be considered adopted.

24 6 Rule 45

24 7 Status of Bills Following

24 8 First Regular Session

24 9 Except for those bills which have been adopted by
24 10 both houses in different forms, all bills which have
24 11 not been withdrawn, defeated or indefinitely
24 12 postponed, shall be rereferred to committee upon
24 13 adjournment of the first regular session. Within
24 14 seven days after the first committee meeting following
24 15 convening of the second regular session, the committee
24 16 chair shall submit the bill to the full committee for
24 17 action or the chair shall reassign the bill to a
24 18 subcommittee.

24 19 DIVISION V = COMMITTEE PROCEDURES

24 20 Rule 46

24 21 Appointment of Committees

24 22 All committees shall be appointed by the speaker,
24 23 unless otherwise especially directed by the house.

24 24 Rule 47

24 25 Order on Question of Commitment

24 26 When a resolution is offered or a motion made to
24 27 refer any subject, and different committees are
24 28 proposed, the question shall be taken in the following

24 29 order: The committee of the whole house; a standing
24 30 committee; a select committee.

25 1 Rule 48
25 2 Study Bills

25 3 A study bill is any matter which a member of the
25 4 house wishes to have considered by a standing
25 5 committee, other than appropriations, and which has
25 6 not been included in a previously introduced bill.
25 7 Upon taking possession of a study bill, the committee
25 8 chair shall notify the speaker and then submit fifteen
25 9 copies of the bill to the legal counsel's office for
25 10 numbering.

25 11 A study bill shall bear the name of the member who
25 12 wishes to have the bill considered. A study bill
25 13 submitted by a state agency or board for consideration
25 14 shall bear the name of the state agency or board. A
25 15 committee chair may submit a study bill in the name of
25 16 that committee.

25 17 Final committee action on a study bill shall not be
25 18 taken until one day following the notation of the
25 19 study bill assignment in the house journal.

25 20 A study bill not prepared by the legislative
25 21 ~~service bureau services agency~~ may be submitted to a
25 22 standing committee, but shall not be considered by the
25 23 full committee unless reviewed and typed in proper
25 24 form by the legislative ~~service bureau services~~
25 25 ~~agency~~.

25 26 Rule 49
25 27 Committee Meetings

25 28 No committee, except a conference committee or the
25 29 administrative rules review committee, shall meet
25 30 while the house is in session without special leave.

26 1 Rule 50
26 2 Smoking Prohibited

26 3 Smoking shall not be permitted in the house or in
26 4 any area of the capitol building controlled by the
26 5 house or controlled jointly by the house and senate.

26 6 Rule 50A
26 7 Nondegradable Polystyrene Cups
26 8 The use of nondegradable polystyrene cups shall not
26 9 be permitted on the floor of the house, at the
26 10 speaker's station, or in the press boxes.

26 11 Rule 51
26 12 Assignments to Subcommittee

26 13 The chair of the committee shall report to the
26 14 house the bill number of each bill assigned to
26 15 subcommittee and the names of the subcommittee
26 16 members. The report shall be printed in the journal.

26 17 All bills, prior to consideration by the committee,
26 18 shall be referred by the chair to a subcommittee,
26 19 unless acted upon by a committee of the whole.

26 20 The chair may assign bills to subcommittees without
26 21 a meeting of the committee, but the membership of the
26 22 subcommittee so appointed shall be reported at the
26 23 next meeting of the committee.

26 24 Rule 52
26 25 Open Meetings

26 26 Standing committee meetings shall be open, and
26 27 voting by secret ballot is prohibited. The committee
26 28 on administration and rules may close its meetings to
26 29 evaluate the professional competency of an individual
26 30 whose appointment, hiring, performance, or discharge
27 1 is being considered when necessary to prevent needless
27 2 and irreparable injury to that individual's reputation
27 3 on the request of the affected individual.

27 4 Rule 53
27 5 Quorum and Vote Requirements

27 6 The committee roll shall be taken at the convening
27 7 of each meeting to determine the presence of a quorum.
27 8 A majority of the committee membership shall
27 9 constitute a quorum.

27 10 An affirmative vote of a majority of the committee
27 11 membership is required to report a bill out of
27 12 committee or to suspend a committee rule.

27 13 A motion to reconsider may be made only by a
27 14 committee member who voted on the prevailing side of
27 15 the question sought to be reconsidered. A motion to
27 16 reconsider may only be made provided the bill is still
27 17 in possession of the committee.

27 18 If a member, who is in the committee room when a
27 19 question to report a bill out of committee is put, has

27 20 not asked to be excused prior to commencing to take
27 21 the vote on the question, the member shall vote aye or
27 22 nay unless the committee has excused the member for
27 23 special reasons. However, a member may pass on the
27 24 first taking of the roll call on the question but
27 25 shall vote aye or nay when the member's name is called
27 26 for a second time.

27 27 Rule 54

27 28 Committee Attendance Record and Report 27 29 of Committee Form

27 30 1. A committee attendance record shall be filed
28 1 with the chief clerk no later than 10:00 a.m. or two
28 2 hours after the house convenes, whichever is later, of
28 3 the legislative day immediately following the day of
28 4 the committee meeting. The committee attendance
28 5 record is a public record and may be published in the
28 6 journal. The committee attendance record shall
28 7 include the following information:

- 28 8 a. The time the meeting convened.
- 28 9 b. The members present at the meeting.
- 28 10 c. The time the meeting adjourned.
- 28 11 d. A list of bills receiving final committee
28 12 disposition.

28 13 2. A report of committee form shall be filed with
28 14 the chief clerk no later than 10:00 a.m. or two hours
28 15 after the house convenes, whichever is later, of the
28 16 legislative day immediately following the day of the
28 17 committee meeting for each study bill, numbered bill
28 18 or resolution receiving final committee disposition.
28 19 The report of committee form is a public record and a
28 20 report of committee action shall be printed in the
28 21 journal. The report of committee form shall include
28 22 the following information:

- 28 23 a. The committee action taken.
- 28 24 b. The committee amendment number, if any.
- 28 25 c. The roll call vote of the committee on final
28 26 disposition.
- 28 27 d. The minority recommendation, if any.

28 28 3. Upon final adjournment of the first session and
28 29 final adjournment of the second session of the general
28 30 assembly, the chair of each committee shall have
29 1 placed the committee's book of record containing
29 2 minutes, roll calls, rules, etc., with the chief clerk
29 3 for access of any interested person.

29 4 Rule 55

29 5 Minority Recommendation

29 6 The minority of the members of a committee may
29 7 present its recommendations on the final disposition
29 8 of a bill to the house by attaching its recommendation
29 9 to the committee report and the same shall be printed
29 10 in the journal with the committee report.

29 11 Rule 56

29 12 Committee Amendment

29 13 Whenever a committee amendment is proposed which
29 14 would amend another committee amendment, the amendment
29 15 shall be drafted in the form of a substitute amendment
29 16 and shall be considered as such.

29 17 Rule 57

29 18 Committee Notice and Agenda

29 19 Each committee shall prepare and publish a notice
29 20 and agenda of each committee meeting at least one
29 21 legislative day prior to the meeting. The notice and
29 22 agenda may be placed on the desks of or transmitted
29 23 electronically to committee members.

29 24 The notice shall contain the committee name, the
29 25 date, time, and location of the meeting.

29 26 The agenda shall contain the matters to be
29 27 discussed, including a list of bills, joint
29 28 resolutions, nullification resolutions, and study
29 29 bills by number. The agenda should contain the names
29 30 of individuals who are scheduled to appear before the
30 1 committee and the organization which they represent.

30 2 A bill, joint resolution, nullification resolution,
30 3 or study bill shall not be reported out of committee
30 4 if the bill was not included in the published notice
30 5 and agenda unless this rule is suspended by a majority
30 6 of the total membership of the committee.

30 7 A committee chair may call a meeting without
30 8 providing the required notice and agenda upon leave of
30 9 the house if a notice is either electronically
30 10 transmitted to committee members and placed on the

30 11 bulletin board or placed on the desks of committee
30 12 members.

30 13 Rule 58

30 14 Clearing of Committee Room

30 15 The chair of a committee may clear the committee
30 16 room in case of any disturbance or disorderly conduct.

30 17 Rule 58A

30 18 Use of Telephonic or Electronic Devices

30 19 in Committee Rooms Restricted

30 20 1. In order to prevent the disruption of committee
30 21 deliberations, a person shall not do any of the
30 22 following in any committee room while a standing
30 23 committee is in session:

30 24 a. Allow any audible signal to be continued to be
30 25 transmitted to or from a telephonic or electronic
30 26 device under the person's control.

30 27 b. Use a telephonic or electronic device to
30 28 audibly transmit or receive communications.

30 29 2. The chair or acting chair of a standing
30 30 committee may clear the committee room of any person
31 1 acting in violation of this rule.

31 2 Rule 59

31 3 Committee Amendments

31 4 All amendments to a bill or resolution adopted in
31 5 committee shall be incorporated in a single committee
31 6 amendment or incorporated in a new committee bill.

31 7 Rule 60

31 8 Withdrawal of Bills

31 9 or Nullification Resolutions

31 10 From Committee

31 11 A bill or nullification resolution which has been
31 12 in committee for eighteen legislative days following
31 13 notation of such referral in the journal may be
31 14 withdrawn from the committee and placed on the
31 15 calendar by an affirmative vote of not less than
31 16 fifty-one members of the house.

31 17 Rule 61

31 18 Committee Public Hearings

31 19 The chair of a committee may call a public hearing
31 20 for the purpose of receiving public comment on any
31 21 matter within the purview of the committee.

31 22 The chair shall call a public hearing upon the
31 23 written request of committee members according to
31 24 committee rules, but no more than one-third of the
31 25 committee members shall be required.

31 26 A public hearing shall not be called or requested
31 27 after final action on the bill has been taken by the
31 28 committee. However, a public hearing called or
31 29 requested before final action has been taken by the
31 30 committee may be held after final action on the bill
32 1 has been taken by the committee.

32 2 The chair shall designate a time and place for a
32 3 public hearing and provide public notice at least five
32 4 days prior to a public hearing.

32 5 A bill for which a public hearing has been called
32 6 can be voted to the calendar but cannot be debated
32 7 until after the public hearing has been held.

32 8 However, public hearings which have been requested
32 9 during or after the 9th week of the first session and
32 10 during or after the 7th week of the second session
32 11 must be held within four legislative days of the date
32 12 of the request.

32 13 Rule 62

32 14 Limitation on Filing of Claims

32 15 A claim or claim bill, the subject matter of which
32 16 has been considered or filed for consideration in the
32 17 house or any of its committees, in two or more prior
32 18 sessions of the general assembly, shall not be
32 19 considered by any committee or by the house unless it
32 20 has been specifically referred to this session by a
32 21 prior general assembly. The committee on
32 22 appropriations is authorized to set a definite date
32 23 after which it will not receive claims or claim bills
32 24 for consideration.

32 25 DIVISION VI = COMMITTEE OF THE WHOLE

32 26 Rule 63

32 27 Organization of Committee of the Whole

32 28 In forming the committee of the whole house, the
32 29 speaker shall appoint a member to preside in committee
32 30 and then leave the chair.

33 1 Rule 64

33 2 Rules in Committee of the Whole
33 3 The rules of the house shall be observed in
33 4 committee of the whole house, so far as they are
33 5 applicable.

33 6 Rule 65

33 7 Bills in Committee of the Whole
33 8 Bills committed to the committee of the whole house
33 9 shall first be read in their entirety by the chief
33 10 clerk or chair and then read again or debated by
33 11 section, leaving the preamble to be considered last.
33 12 After report, the bill shall again be subject to
33 13 debate and amendment before a vote is had on its last
33 14 reading and passage.

33 15 Rule 66

33 16 Amendments by Committee of the Whole
33 17 All amendments made to a report committed to a
33 18 committee of the whole house shall be noted and
33 19 reported as in the case of bills.

33 20 DIVISION VII = MOTIONS

33 21 Rule 67

33 22 Order and Precedence of Motions
33 23 The following order and precedence of motions shall
33 24 govern when a question is under debate:

- 33 25 11. Adjourn.
- 33 26 10. Recess.
- 33 27 9. Questions of privilege.
- 33 28 8. Lay on the table.
- 33 29 7. Previous question.
- 33 30 6. Postpone definitely or to a certain time.
- 34 1 5. Refer or commit.
- 34 2 4. Defer.
- 34 3 3. Amend an amendment.
- 34 4 2. Amend.
- 34 5 1. Postpone indefinitely.

34 6 These motions are listed in descending order of
34 7 precedence.

34 8 A motion to postpone definitely or to a certain time, to
34 9 refer or commit, or to postpone indefinitely a particular
34 10 question shall not be considered more than once on the same day.

34 11 Adoption of a motion to strike the enacting words is equivalent
34 12 to rejection of the question.

34 13 Rule 68

34 14 Order of Consideration of Amendments
34 15 Amendments shall be considered by earliest position
34 16 in the bill. Amendments to the same place in the bill
34 17 shall be considered by the lowest amendment number.
34 18 An amendment which inserts language after a line and
34 19 an amendment which inserts language before the
34 20 succeeding line shall be considered amendments to the
34 21 same place in the bill.

34 22 However, an amendment to strike the enacting clause
34 23 shall always be considered first. An amendment filed
34 24 by a committee shall have the next highest order of
34 25 priority, followed by an amendment to strike
34 26 everything after the enacting clause and insert new
34 27 language. An amendment to strike language or to
34 28 strike and insert new language, except an amendment to
34 29 strike everything after the enacting clause and insert
34 30 new language, shall not be considered before
35 1 amendments to perfect all or part of the same portion
35 2 of the bill.

35 3 Rule 69

35 4 Motions Not Debatable
35 5 The motions to lay on the table, to adjourn, to
35 6 adjourn to a time certain, for the previous question,
35 7 to defer, to rerefer, and appeals of a ruling of the
35 8 presiding officer shall be decided without debate.

35 9 Rule 70

35 10 Motion to Adjourn
35 11 A motion to adjourn shall always be in order,
35 12 except when a member is speaking or the house is
35 13 voting.

35 14 Rule 71

35 15 Withdrawal of Motions
35 16 After a motion is stated by the speaker, or read by
35 17 the chief clerk, it shall be deemed to be in
35 18 possession of the house, but may be withdrawn by leave
35 19 of the house.

35 20 Rule 72

35 21 Referral and Rereferral
35 22 Motions and reports may be referred and rereferred

35 23 at the pleasure of the house.

35 24 Rule 73

35 25 Reconsideration

35 26 1. A motion to reconsider may be made only by a
35 27 member who voted on the prevailing side of the
35 28 question sought to be reconsidered.

35 29 2. A motion to reconsider may be made not later
35 30 than adjournment on the day following the day of the
36 1 action sought to be reconsidered. Where the floor
36 2 manager voted on the prevailing side, the floor
36 3 manager has the prior right to make the motion, until
36 4 adjournment on the day of the action sought to be
36 5 reconsidered. A motion to reconsider a nullification
36 6 resolution shall be acted upon not later than
36 7 adjournment on the legislative day following the day
36 8 of the action sought to be reconsidered.

36 9 3. A motion to reconsider made following the
36 10 ninety-seventh calendar day of the first regular
36 11 session, or the eighty-seventh calendar day of the
36 12 second regular session, may be taken up when made. A
36 13 motion made at any other time may be taken up prior to
36 14 the third day succeeding the day of the action sought
36 15 to be reconsidered only if called up by the mover, and
36 16 after the second day succeeding the day of the action
36 17 sought to be reconsidered if called up by any member.

36 18 4. The making of a motion to reconsider takes
36 19 precedence over all other questions.

36 20 5. No motion to reconsider passage, adoption or
36 21 failure of any bill, nullification resolution or joint
36 22 resolution shall prevail unless it obtains a
36 23 constitutional majority. When passage, adoption or
36 24 failure is reconsidered, questions on amendments may
36 25 also be reconsidered and shall be disposed of
36 26 immediately.

36 27 6. A motion that the motion to reconsider be laid
36 28 on the table is in order. The effect of laying the
36 29 motion to reconsider on the table is to cause the bill
36 30 or joint resolution to proceed on its regular course
37 1 immediately.

37 2 7. In the event that a motion to reconsider is
37 3 pending at the end of the first session or any
37 4 extraordinary session of any general assembly, or the
37 5 general assembly adjourns sine die, and the motion to
37 6 reconsider has not been voted upon by the house, the
37 7 motion shall be determined to have failed.

37 8 DIVISION VIII = VOTING

37 9 Rule 74

37 10 Manner of Voting

37 11 Members present may cast their votes, either by
37 12 operating the voting mechanism located at their
37 13 assigned desk or by signaling the speaker from the
37 14 floor of the house or from the south visitors' gallery
37 15 if they are unable to vote at their assigned desk.
37 16 The speaker shall enter the votes of members signaling
37 17 their votes. Upon direction of the speaker or upon
37 18 request of two members during the taking of the vote
37 19 of the house on any question, only those members at
37 20 their desks and voting shall be counted. Members who
37 21 are not present shall not cast their votes except:

37 22 1. Members who have not voted may record their
37 23 votes on any record roll call vote except quorum calls
37 24 within ten minutes after the vote has been announced,
37 25 providing the vote does not change the outcome of the
37 26 vote on that question. A member may request
37 27 announcement of the names of members so recorded after
37 28 the ten-minute period.

37 29 2. Members meeting in a conference committee or in
37 30 administrative rules review committee at the time a
38 1 vote is taken on a question may have their vote
38 2 recorded within thirty minutes or adjournment,
38 3 whichever is first of that same legislative day,
38 4 providing the vote does not change the outcome of the
38 5 vote on that question.

38 6 Rule 75

38 7 Duty of Voting

38 8 Except as limited in Rule 74, every member who is
38 9 in the house when a question is put shall vote unless
38 10 the house has excused that member for special reasons;
38 11 however, such member must have asked to be excused
38 12 prior to commencing to take the vote on the main
38 13 question.

38 14 Rule 76

38 15 Limitation on Right to Vote

38 16 No member shall vote on any question in which that
38 17 person is financially interested.

38 18 Rule 77

38 19 Call of the House

38 20 Upon written request of five members, the presiding
38 21 officer shall compel attendance of absent and
38 22 unexcused members for the consideration of specified
38 23 bills or resolutions.

38 24 A call of the house shall specify the propositions
38 25 to which it is to apply, and must be put into effect
38 26 before roll call is taken on the proposition. The
38 27 request may be filed at any time before final action
38 28 upon the propositions with the chief clerk, who shall
38 29 notify the house immediately.

38 30 Rule 78

39 1 Method of Calling the House

39 2 Upon a call of the house, the names of the members
39 3 shall be called by the chief clerk and the absentees
39 4 noted, after which the names of the absentees shall
39 5 again be called. The sergeant-at-arms shall be
39 6 directed by the speaker to compel the attendance of
39 7 absent members, unless they are previously excused.
39 8 Any member occupying the member's seat during a call
39 9 of the house shall be counted by the speaker and that
39 10 person's name entered in the journal as being present
39 11 for the purpose of making a quorum.

39 12 Rule 79

39 13 Method of Calling the Roll

39 14 The electrical voting machine shall be used for a
39 15 call of the house, a quorum call or a roll call vote
39 16 on any question. If the electrical voting machine is
39 17 not in operating order when it is necessary to take a
39 18 record roll call vote, the presiding officer shall
39 19 order the vote to be taken by calling the roll in
39 20 alphabetical order, except the name of the presiding
39 21 officer shall be called last.

39 22 During the casting of the vote with the voting
39 23 machine, the individual votes and the vote totals
39 24 shall be shown on the display boards. Before the
39 25 voting machine is closed, the presiding officer shall
39 26 inquire of the house, "Have you all voted?"

39 27 Rule 80

39 28 Quorum and Record Roll Call Votes

39 29 A majority of the members shall constitute a
39 30 quorum.

40 1 A record roll call vote shall be ordered upon
40 2 request of any two members. The names of the members
40 3 requesting the record roll call shall be entered in
40 4 the journal.

40 5 Rule 81

40 6 Previous Question

40 7 When a member moves for a previous question, that
40 8 member shall state whether the motion will apply to
40 9 the main question, to all the amendments, or to
40 10 particular amendments. The motion requires an
40 11 affirmative vote of at least a constitutional majority
40 12 of the members. If the motion for a previous question
40 13 is not adopted, the house shall proceed in the same
40 14 manner as before the motion was made.

40 15 If the motion is adopted, all debate must end and
40 16 the house will vote upon the question except:

40 17 1. If the motion applies to the main question, the
40 18 member in charge of the measure will have ten minutes
40 19 to speak for the purpose of closing discussion before
40 20 the vote on the measure is taken.

40 21 2. If the motion applies to an amendment, the
40 22 member proposing the amendment will have five minutes
40 23 to speak for the purpose of closing discussion before
40 24 the vote on the amendment is taken.

40 25 3. If a member has filed a written request with
40 26 the chief clerk of the house indicating the member's
40 27 desire to speak on a particular question. The request
40 28 must be filed before the motion is made by the movant.
40 29 The request allows a member to speak on a particular
40 30 question before the closing discussion by the member
41 1 who is in charge of the measure or who is proposing
41 2 the amendment.

41 3 Rule 82

41 4 Division of the Question

41 5 Any member may call for a division of the question,
41 6 which shall be divided if it comprehends questions so
41 7 distinct that one being taken away, the remainder may
41 8 stand separately for discussion by the house. A
41 9 motion to strike out being lost shall not preclude
41 10 either an amendment or a motion to strike out and
41 11 insert. A motion to strike out and insert shall be
41 12 deemed indivisible.
41 13 LSB 1237YC 81
41 14 rj/cf/24.1