

Adopted - H 3/24/03

Adopted - S
Concurrent or Adopted
4/24/03

FILED JAN 29 '03

2

1 SENATE CONCURRENT RESOLUTION
2 BY COMMITTEE ON RULES AND ADMINISTRATION
3 A Concurrent Resolution relating to the compensation
4 of chaplains, officers and employees of the
5 eightieth general assembly.

6 WHEREAS, section 2.11 of the Code provides that
7 "The compensation of the chaplains, officers, and
8 employees of the general assembly shall be fixed by
9 joint action of the house and senate by resolution at
10 the opening of each session, or as soon thereafter as
11 conveniently can be done.", NOW THEREFORE,

12 BE IT RESOLVED BY THE SENATE, THE HOUSE CONCURRING,
13 That the compensation for the following officers for
14 the period commencing ~~January-07-2001~~ January 13, 2003
15 and ending ~~January-13-2003~~ January 10, 2005, shall be
16 within the following ranges:

17 Secretary of the Senate and Chief
18 Clerk of the House..... \$~~59,404~~-to-\$~~94,994~~
19 \$63,024 to \$100,581

20 Within the indicated ranges the exact compensation
21 shall be set or adjusted for the senate officers by
22 the senate rules and administration committee and for
23 the house officers by the house administration and
24 rules committee. The committees shall report the
25 exact compensation assigned to each position on the
26 next legislative day, or, if such action is during the
27 interim, on the first day the senate or house shall
28 convene. Any action by the senate or house to
29 disapprove or amend the report shall be effective the
30 day after the action.

SCR 2

1 BE IT FURTHER RESOLVED, That the compensation of
2 the employees of the ~~seventy-ninth~~ eightieth general
3 assembly is set, effective from ~~January-87-2001~~
4 January 13, 2003, until ~~January-137-2003~~ January 10,
5 2005, in accordance with the following salary
6 schedule:

7 #9

8 \$14,913.60

9 -----7.17

10

11 #10-----#11-----#12-----#13-----#14

12 \$15,745.60--\$16,556.80--\$17,388.80--\$18,241.60--\$19,198.40

13 -----7.57-----7.96-----8.36-----8.77-----9.23

14

15 #15-----#16-----#17-----#18-----#19

16 \$20,238.40--\$21,236.80--\$22,172.80--\$23,275.20--\$24,336.00

17 -----9.73-----10.21-----10.66-----11.19-----11.70

18

19 #20-----#21-----#22-----#23-----#24

20 \$25,604.80--\$26,728.00--\$28,059.20--\$29,452.80--\$30,784.00

21 -----12.31-----12.85-----13.49-----14.16-----14.80

22

23 #25-----#26-----#27-----#28-----#29

24 \$32,323.20--\$33,820.80--\$35,464.00--\$37,211.20--\$38,979.20

25 -----15.54-----16.26-----17.05-----17.89-----18.74

26

27 #30-----#31-----#32-----#33-----#34

28 \$40,851.20--\$42,848.00--\$44,824.00--\$47,049.60--\$49,254.40

29 -----19.64-----20.60-----21.55-----22.62-----23.68

30

JCR 2

1	#35	#36	#37	#38	#39
2	\$51,604.80	\$54,100.80	\$56,721.60	\$59,404.80	\$62,296.00
3	24.81	26.01	27.27	28.56	29.95
4					
5	#40	#41	#42	#43	#44
6	\$65,312.00	\$68,432.00	\$71,780.80	\$75,108.80	\$78,790.40
7	31.40	32.90	34.51	36.11	37.88
8					
9	#45	#46	#47	#48	#49
10	\$82,576.00	\$86,507.20	\$90,646.40	\$94,993.60	\$99,507.20
11	39.70	41.59	43.58	45.67	47.84
12	#9				
13	\$15,828.80				
14	7.61				
15					
16	#10	#11	#12	#13	#14
17	\$16,702.40	\$17,576.00	\$18,449.60	\$19,344.00	\$20,384.00
18	8.03	8.45	8.87	9.30	9.80
19					
20	#15	#16	#17	#18	#19
21	\$21,465.60	\$22,547.20	\$23,524.80	\$24,710.40	\$25,812.80
22	10.32	10.84	11.31	11.88	12.41
23					
24	#20	#21	#22	#23	#24
25	\$27,164.80	\$28,371.20	\$29,764.80	\$31,241.60	\$32,656.00
26	13.06	13.64	14.31	15.02	15.70
27					
28	#25	#26	#27	#28	#29
29	\$34,299.20	\$35,880.00	\$37,627.20	\$39,478.40	\$41,350.40
30	16.49	17.25	18.09	18.98	19.88

1					
2	#30	#31	#32	#33	#34
3	\$43,347.20	\$45,468.80	\$47,569.60	\$49,920.00	\$52,249.60
4	20.84	21.86	22.87	24.00	25.12
5					
6	#35	#36	#37	#38	#39
7	\$54,745.60	\$57,387.20	\$60,174.40	\$63,024.00	\$66,102.40
8	26.32	27.59	28.93	30.30	31.78
9					
10	#40	#41	#42	#43	#44
11	\$69,284.80	\$72,612.80	\$76,169.60	\$79,684.80	\$83,595.200
12	33.31	34.91	36.62	38.31	40.19
13					
14	#45	#46	#47	#48	#49
15	\$87,609.60	\$91,790.40	\$96,179.20	\$100,580.80	\$110,739.20
16	42.12	44.13	46.24	50.76	53.24

17 In this schedule, each numbered block shall be the
 18 yearly and hourly compensation for the pay grade of
 19 the number heading the block. Within each grade there
 20 shall be six steps numbered "1" through "6". In the
 21 above schedule the steps for all grades are determined
 22 in the following manner. Each numbered block is
 23 counted as the "1" step for that grade. The next
 24 higher block is counted as the "2" step; the next
 25 higher block is the "3" step; the next higher block is
 26 the "4" step; the next higher block is the "5" step;
 27 the next higher block is the "6" step.

28 Alternatively, the senate rules and administration
 29 committee for senate employees, and the house
 30 administration and rules committee for house employees

1 may allow their employees' compensation to be flexibly
2 set anywhere between steps "1" through "6" for an
3 employee's prescribed pay grade.

4 All employees shall be available to work daily
5 until completion of the senate's and house of
6 representatives' business. The employee's division
7 supervisor shall schedule all employees' working hours
8 to, as far as possible, maintain regular working
9 hours.

10 All employees, other than those designated "part-
11 time", shall be compensated for 40 hours of work in a
12 one-week pay period. Secretaries to senators and
13 representatives are presumed to have ~~40~~ 36 hours of
14 work each week the legislature is in session and shall
15 be paid only on that basis. ~~Except-for-the-personnel~~
16 ~~designated-to-the-contrary-in-this-resolution,~~ Full-
17 time employees who are required to work in excess of
18 40 hours in a one-week pay period shall either be
19 ~~compensated-at-a-rate-of-pay-equal-to-one-and-one-half~~
20 ~~times-the-hourly-pay-provided-in-this-resolution-or~~
21 allowed compensatory time off at a rate of one and
22 ~~one-half-hours~~ hour for each hour of overtime up to a
23 maximum of 120 hours of compensatory time.

24 ~~The-following-personnel-shall-not-be-paid-an~~
25 ~~overtime-premium:~~

- 26 Secretary-of-the-Senate
- 27 Chief-Clerk-of-the-House
- 28 Assistant-Secretary-of-the-Senate
- 29 Assistant-Chief-Clerk-of-the-House
- 30 Senate-Legal-Counsel

1 House-Legal-Counsel
2 Senior-Finance-Officer-I
3 Senior-Finance-Officer-II
4 Senior-Journal-Editor
5 Senior-Indexer
6 All-Administrative-Assistants
7 All-Research-Analysts
8 All-Research-Assistants
9 All-Secretaries-to-Senators-and-Representatives
10 All-Caucus-Staff-Directors
11 All-Caucus-Secretaries
12 Administrative, Executive, and Confidential
13 Secretaries-to-President, Speaker, Leader or
14 Secretary of Senate or Chief Clerk of House
15 This list may be modified pursuant to the annual
16 review authorized in this resolution.

17 BE IT FURTHER RESOLVED, That part-time employees
18 shall be compensated at the scheduled hourly rate for
19 their pay grade and step.

20 ~~BE IT FURTHER RESOLVED, That compensatory time off~~
21 ~~shall be granted to employees not eligible for the~~
22 ~~overtime premium in a uniform manner for all~~
23 ~~legislative employees as determined by the legislative~~
24 ~~council.~~

25 BE IT FURTHER RESOLVED, That in the event the
26 salary schedule for employees of the State of Iowa as
27 promulgated by the personnel commission pursuant to
28 section 19A.9, subsection 2 is revised upward at any
29 time during the ~~seventy-ninth~~ eightieth general
30 assembly, such revised schedule shall simultaneously

SCR 2

1 be adopted for the compensation of the employees of
2 the ~~seventy-ninth~~ eightieth general assembly assigned
3 a grade by this resolution. The pay ranges of those
4 positions specifically listed on page one of this
5 resolution shall be automatically adjusted to reflect
6 any cost of living increases granted to those
7 employees not included in the collective bargaining
8 agreements made final under chapter 20 of the Code and
9 increases provided by the legislative council for
10 agency directors.

11 BE IT FURTHER RESOLVED, That adjustments in the
12 positions and compensation listed in this resolution
13 may be made through an annual interim review of all
14 legislative employees for internal equity and to
15 assure compliance with appropriate legal standards for
16 granting of overtime and compensatory time off. Such
17 review shall be conducted by a legislative committee
18 made up of members of the service committee of
19 legislative council and the appropriate salary
20 subcommittees of the senate and house. Only one such
21 review may be done in any fiscal year and adjustments
22 suggested must be approved by the appropriate hiring
23 body.

24 BE IT FURTHER RESOLVED, That the employees of the
25 ~~seventy-ninth~~ eightieth general assembly be placed in
26 the following pay grades:

27 EMPLOYEES OF THE HOUSE
28 Sr. Assistant Chief Clerk of the House.... Grade 41
29 Assistant Chief Clerk of the House III.... Grade 38
30 Assistant Chief Clerk of the House II..... Grade 35

1 Assistant Chief Clerk of the House I..... Grade 32
 2 Legal Counsel II..... Grade 35
 3 Legal Counsel I..... Grade 32
 4 Legal Counsel..... Grade 30
 5 Sr. Caucus Staff Director..... Grade 41
 6 Caucus Staff Director..... Grade 38
 7 Administrative Assistant to Leader
 8 or Speaker..... Grade 27
 9 Administrative Assistant I to Leader
 10 or Speaker Grade 29
 11 Administrative Assistant II to Leader
 12 or Speaker Grade 32
 13 Administrative Assistant III to Leader
 14 or Speaker..... Grade 35
 15 Sr. Administrative Assistant to
 16 Leader or Speaker..... Grade 38
 17 Research Assistant..... Grade 24
 18 Legislative Research Analyst..... Grade 27
 19 Legislative Research Analyst I..... Grade 29
 20 Legislative Research Analyst II..... Grade 32
 21 Legislative Research Analyst III..... Grade 35
 22 Sr. Legislative Research Analyst..... Grade 38
 23 Secretary to Leader or Speaker..... Grade 19
 24 Caucus Secretary..... Grade 21
 25 Senior Caucus Secretary..... Grade 24
 26 Administrative Secretary to Leader,
 27 Speaker, or Chief Clerk..... Grade 21
 28 Executive Secretary to Leader,
 29 Speaker or Chief Clerk..... Grade 24
 30 Confidential Secretary to Leader,

SCR 2

1	Speaker, or Chief Clerk.....	Grade 27
2	Confidential Secretary II to Leader, Speaker	
3	or Chief Clerk.....	Grade 32
4	Clerk to Chief Clerk	Grade 16
5	Supervisor of Secretaries.....	Grade 21
6	Supervisor of Secretaries I	Grade 24
7	Supervisor of Secretaries II	Grade 27
8	Senior Editor.....	Grade 30
9	Editor II.....	Grade 25
10	Editor I.....	Grade 22
11	Assistant Editor.....	Grade 19
12	Compositor/Desk Top Specialist.....	Grade 17
13	Sr. Text Processor.....	Grade 25
14	Text Processor II.....	Grade 22
15	Text Processor I.....	Grade 19
16	Senior Finance Officer II.....	Grade 35
17	Senior Finance Officer I.....	Grade 31
18	Finance Officer II.....	Grade 27
19	Finance Officer I.....	Grade 24
20	Assistant Finance Officer.....	Grade 21
21	Recording Clerk II.....	Grade 24
22	Recording Clerk I.....	Grade 21
23	Assistant Legal Counsel.....	Grade 27
24	Engrossing & Enrolling Processor.....	Grade 27
25	Assistant to the Legal Counsel.....	Grade 19
26	Senior Indexer.....	Grade 28
27	Indexer II.....	Grade 25
28	Indexer I.....	Grade 22
29	Indexing Assistant.....	Grade 19
30	Supply Clerk.....	Grade 16

1	Switchboard Operator.....	Grade 14
2	Legislative Secretary	Grade 15
3	Legislative Committee Secretary	Grade 17
4	Bill Clerk.....	Grade 14
5	Assistant Bill Clerk.....	Grade 12
6	Postmaster.....	Grade 12
7	Sergeant-at-Arms II.....	Grade 20
8	Sergeant-at-Arms I.....	Grade 17
9	Assistant Sergeant-at-Arms.....	Grade 14
10	Chief Doorkeeper.....	Grade 12
11	Doorkeepers.....	Grade 11
12	Pages.....	Grade 9
13	EMPLOYEES OF THE SENATE	
14	Sr. Assistant Secretary of the Senate.....	Grade 41
15	Assistant Secretary of the Senate III.....	Grade 38
16	Assistant Secretary of the Senate II.....	Grade 35
17	Assistant Secretary of the Senate I.....	Grade 32
18	Legal Counsel II.....	Grade 35
19	Legal Counsel I.....	Grade 32
20	Legal Counsel.....	Grade 30
21	Sr. Caucus Staff Director.....	Grade 41
22	Caucus Staff Director.....	Grade 38
23	Administrative Assistant to Leader	
24	or President.....	Grade 27
25	Administrative Assistant I to Leader	
26	or President	Grade 29
27	Administrative Assistant II to Leader	
28	or President	Grade 32
29	Administrative Assistant III to Leader	
30	or President	Grade 35

JCR 2

1	Sr. Administrative Assistant to	
2	Leader or President.....	Grade 38
3	Research Assistant.....	Grade 24
4	Legislative Research Analyst.....	Grade 27
5	Legislative Research Analyst I.....	Grade 29
6	Legislative Research Analyst II.....	Grade 32
7	Legislative Research Analyst III.....	Grade 35
8	Sr. Legislative Research Analyst.....	Grade 38
9	Caucus Secretary.....	Grade 21
10	Senior Caucus Secretary.....	Grade 24
11	Secretary to Leader or President.....	Grade 19
12	Administrative Secretary to Leader, President,	
13	or Secretary of the Senate.....	Grade 21
14	Executive Secretary to Leader, President,	
15	or Secretary of the Senate.....	Grade 24
16	Confidential Secretary to Leader, President,	
17	or Secretary of the Senate.....	Grade 27
18	Confidential Secretary II to Leader, President,	
19	or Secretary of the Senate.....	Grade 32
20	Supervisor of Secretaries.....	Grade 21
21	Supervisor of Secretaries I	Grade 24
22	Supervisor of Secretaries II	Grade 27
23	Senior Editor.....	Grade 30
24	Editor II.....	Grade 25
25	Editor I.....	Grade 22
26	Assistant Editor.....	Grade 19
27	Compositor/Desk Top Specialist.....	Grade 17
28	Assistant Legal Counsel.....	Grade 27
29	Assistant to the Legal Counsel.....	Grade 19
30	Proofreader.....	Grade 16

1	Senior Finance Officer II.....	Grade 35
2	Senior Finance Officer I.....	Grade 31
3	Finance Officer II.....	Grade 27
4	Finance Officer I.....	Grade 24
5	Assistant Finance Officer.....	Grade 21
6	Recording Clerk II.....	Grade 24
7	Recording Clerk I.....	Grade 21
8	Senior Indexer.....	Grade 28
9	Indexer II.....	Grade 25
10	Indexer I.....	Grade 22
11	Indexing Assistant.....	Grade 19
12	Records and Supply Clerk.....	Grade 18
13	Switchboard Operator.....	Grade 14
14	Legislative Secretary	Grade 15
15	Legislative Committee Secretary	Grade 17
16	Bill Clerk.....	Grade 14
17	Assistant Bill Clerk.....	Grade 12
18	Postmaster.....	Grade 12
19	Sergeant-at-Arms II.....	Grade 20
20	Sergeant-at-Arms I.....	Grade 17
21	Assistant Sergeant-at-Arms.....	Grade 14
22	Chief Doorkeeper.....	Grade 12
23	Doorkeepers.....	Grade 11
24	Pages.....	Grade 9
25	JOINT SENATE/HOUSE EMPLOYEES	
26	Facilities Manager I.....	Grade 35
27	Facilities Manager II.....	Grade 38
28	Sr. Facilities Manager.....	Grade 41
29	Legislative Security Secretary.....	Grade 19
30	Legislative Security Officer I.....	Grade 20

SCR 2

1 Legislative Security Officer II..... Grade 23
2 Conservation/Restoration Specialist II.... Grade 31

3 BE IT FURTHER RESOLVED, That there shall be four
4 classes of appointments as employees of the general
5 assembly:

6 A "permanent full-time" or "permanent part-time"
7 employee is one who is employed the year around and
8 eligible to receive state benefits.

9 An "exempt full-time" employee is one who is
10 employed for the period of the sessions with
11 extensions post-session and pre-session as scheduled.
12 This class is eligible to receive state benefits with
13 the cost of benefits to the state to be paid by the
14 employee when not on the payroll.

15 A "session-only" employee is one who is employed
16 for only a portion of the year, usually the
17 legislative session. This class is not eligible for
18 state benefits, except IPERS, and insurance as
19 provided in section 2.40.

20 A "part-time" employee is one who is employed to
21 work less than 40 hours per week. This class is not
22 eligible for state benefits, except IPERS if eligible.

23 BE IT FURTHER RESOLVED, That the exact
24 classification for individuals in a job series created
25 by this resolution shall be set or changed for senate
26 employees by the senate rules and administration
27 committee and for the house employees by the house
28 administration and rules committee. The committees
29 shall base the classification upon the following
30 factors:

1 1. The extent of formal education required of the
2 position; and,

3 2. The extent of the responsibilities to be
4 assigned to the position; and,

5 3. The amount of supervision placed over the
6 position; and,

7 4. The number of persons the position is assigned
8 to supervise and ~~skill~~ skills and responsibilities of
9 those positions supervised.

10 The committees shall report the exact
11 classifications assigned to each individual on the
12 next legislative day, or, if such action is during the
13 interim, on the first day the senate or house shall
14 convene. Any action by the senate or house to
15 disapprove a report or a portion of a report shall be
16 effective the day after the action.

17 Recommendations for a pay grade for a new position
18 shall be developed in accordance with the factor
19 scores in the comparable worth report. Beginning in
20 1999, every four years the senate rules and
21 administration committee, the house administration and
22 rules committee, and the legislative council ~~shall~~ may
23 review all positions in the legislative branch to
24 assure conformity to comparable worth.

25 BE IT FURTHER RESOLVED, That a senator or
26 representative may employ a secretary who in the
27 judgment of the senator or representative employing
28 such person, possesses the necessary skills to perform
29 the duties such senator or representative shall
30 designate, under the administrative direction, as

SCR 2

1 appropriate, of the secretary of the senate or the
2 chief clerk of the house.

3 Each standing committee chairperson, ethics
4 committee chairperson, and each appropriations
5 subcommittee chairperson shall designate a secretary
6 who is competent to perform the following duties:
7 prepare committee minutes, committee reports, type
8 committee correspondence, maintain committee records,
9 and otherwise assist the committee. Such duties shall
10 be performed in accordance with standards which shall
11 be provided by the secretary of the senate and chief
12 clerk of the house. In making the designation,
13 chairpersons shall consider persons for possible
14 designation as the secretary to the committee in the
15 following order:

16 First: The secretary to the chairperson.

17 Second: The secretary to the committee's vice-
18 chairperson.

19 Third: The secretary to any other member of the
20 committee.

21 Fourth: The secretary to any other member in the
22 same house as the committee.

23 BE IT FURTHER RESOLVED, That a Legal Counsel II
24 shall be a person who has graduated from an accredited
25 school of law and is admitted to practice in Iowa as
26 an Attorney and Counselor at Law and possesses either
27 a Masters of Law degree or has at least two years of
28 legal experience after admission to practice.

29 A Legal Counsel I shall be a person who has
30 graduated from an accredited school of law and is

1 admitted to practice in Iowa as an Attorney and
2 Counselor at Law.

3 BE IT FURTHER RESOLVED, That employees of the
4 general assembly may be eligible for either:

5 a) increases in salary grade or step based on
6 evaluation of their job performance and
7 recommendations of their administrative officers,
8 subject to approval of the senate committee on rules
9 and administration or the house committee on
10 administration and rules, as appropriate, provided,
11 however, that for promotions between classes with a
12 three or more pay grade difference, the employee shall
13 be given a two-step increase in pay or the employee's
14 salary shall be adjusted to the entry level in the
15 grade of the new position, whichever is greater; or

16 b) mobility within a pay grade at the discretion
17 of the chief clerk of the house upon recommendation by
18 the employee's division supervisor on the part of the
19 house, and the discretion of the employee's division
20 supervisor on the part of the senate, subject to the
21 approval of the house committee on administration and
22 rules or the senate committee on rules and
23 administration, as appropriate -- either in accord
24 with a flexible pay plan approved by the senate rules
25 and administration committee or the house
26 administration and rules committee, or in accord with
27 the following schedule:

28 (1) Progression from step "1" to "2" for a newly
29 hired employee -- six months of actual employment.

30 (2) Progression from step "1" to "2" following

SCR 2

1 promotion within a job series -- twelve months of
2 actual employment in that position.

3 (3) Progression from step "2" to "3", and step "3"
4 to "4", and step "4" to "5", and step "5" to "6" --
5 twelve months of actual employment at the lower step.

6 BE IT FURTHER RESOLVED, that in addition to the
7 steps provided in the preceding paragraph, that
8 secretaries to senators and representatives who were
9 employees of the senate or house of representatives
10 during any general assembly prior to January 9, 1989,
11 and who have received certification for passing a
12 typing and shorthand performance examination shall be
13 eligible for two additional steps.

14 BE IT FURTHER RESOLVED, That in addition to the
15 steps provided in the preceding paragraph, that
16 secretaries to senators and representatives shall be
17 eligible for a maximum of three additional grades
18 beyond grade 15, in any combination, as provided in
19 this paragraph:

20 1. One additional grade for a secretary to a
21 standing committee chair, ethics committee chair or
22 appropriations subcommittee chair who is not the
23 designated committee secretary.

24 2. One additional grade for a secretary to a vice-
25 chairperson or ranking member of a standing committee,
26 ethics committee or appropriations subcommittee.

27 3. One additional grade for a secretary to the
28 chairperson of the chaplain's committee.

29 4. Two additional grades for a secretary to an
30 assistant floor leader or speaker pro tempore or

1 president pro tempore.

2 5. One additional grade for a designated committee
3 secretary who is also the designated committee
4 secretary for an additional standing committee, ethics
5 committee, or appropriations subcommittee.

6 BE IT FURTHER RESOLVED, That in the event the
7 secretary to the chairperson of the chaplain's
8 committee is the secretary to the president, president
9 pro tempore, speaker, speaker pro tempore, or the
10 majority or minority leader, such secretary shall
11 receive one additional step.

12 BE IT FURTHER RESOLVED, That the entrance salary
13 for employees of the general assembly shall be at step
14 1 in the grade of the position held. Such employee
15 may be hired above the entrance step if possessing
16 outstanding and unusual experience for the position,
17 provided that the entrance is not beyond step 3. Such
18 employee who is hired above the entrance step shall be
19 mobile above that step in the same period of time as
20 other employees in that same step. An officer or
21 employee who is moved to another position may be
22 considered for partial or full credit for their
23 experience in the former position in determining the
24 step in the new grade.

25 The entry level for the position of research
26 analyst shall be Legislative Research Analyst, unless
27 extraordinary conditions justify increasing that entry
28 level; however, that entry level may not be increased
29 beyond Legislative Research Analyst I. A research
30 analyst must have shown knowledge of legislative rules

JCR 2

1 and procedures as well as the Code of Iowa to be
2 considered at any level above a Legislative Research
3 Analyst.

4 BE IT FURTHER RESOLVED, That a pay increase for
5 employees of one step within the pay grade for the
6 position may be made for exceptionally meritorious
7 service in addition to step increases provided for in
8 this resolution, at the discretion of the chief clerk
9 upon recommendation by the employee's division
10 supervisor on the part of the house, and upon
11 recommendation by the employee's division supervisor
12 on the part of the senate, and the approval of the
13 senate committee on rules and administration or the
14 house committee on administration and rules.

15 Exceptionally meritorious service pay increases shall
16 be governed by the following:

17 a. The employee must have served in the position
18 for at least twelve months;

19 b. Written justification, setting forth in detail
20 the nature of the exceptionally meritorious service
21 rendered, must be submitted to the senate rules and
22 administration committee or house administration and
23 rules committee and approved in advance of granting
24 the pay increase;

25 c. No more than one exceptionally meritorious
26 service pay increase may be granted in any twelve-
27 month period.

28 d. Such meritorious service pay increase shall not
29 be granted beyond the six-step maximum for that
30 position.

1 BE IT FURTHER RESOLVED, That the senate rules and
 2 administration committee and the house administration
 3 and rules committee shall both hire officers and
 4 employees for their respective bodies and fill any
 5 vacancies which may occur, to be effective at such
 6 time as they shall set. The committee shall report
 7 the names of those it has hired for the positions
 8 specified in this resolution or the filling of any
 9 vacancies on the next legislative day or, if such
 10 action is during the interim, on the first day the
 11 senate or house shall convene. Any action by the
 12 senate or house to amend or disapprove a report or a
 13 portion of a report shall be effective the day after
 14 the action.

15 The chief clerk of the house shall submit to the
 16 house committee on administration and rules and the
 17 secretary of the senate shall submit to the senate
 18 committee on rules and administration the list of
 19 names, or amendments thereto, of employee
 20 classifications and recommended pay step for each
 21 officer and employee. Such list shall include
 22 recommendations for the pay step for all employees.
 23 Each respective committee shall approve or amend the
 24 list of recommended classifications and pay steps and
 25 publish said list in the journal.

26 BE IT FURTHER RESOLVED, That permanent employees of
 27 the general assembly shall receive vacation
 28 allowances, sick leave, health and accident insurance,
 29 life insurance, and disability income insurance as are
 30 provided for full-time permanent state employees. The

SCR 2

1 computations shall be maintained by the finance
2 officers in each house and coordinated with the
3 department of revenue and finance.

4 BE IT FURTHER RESOLVED, That should any employee
5 have a grievance, the grievance shall be resolved as
6 provided by procedures determined by the senate rules
7 and administration committee for senate employees or
8 the house administration and rules committee for house
9 employees.

10 BE IT FURTHER RESOLVED, That the legislative
11 council adopt a resolution similar to this resolution
12 which provides for the compensation and benefits of
13 all legislative central staff agency employees for the
14 ~~seventy-ninth~~ eightieth general assembly. The
15 resolution shall be adopted as soon as practicable
16 after the convening of the ~~seventy-ninth~~ eightieth
17 general assembly, and published in the journals of the
18 senate and house.

19 BE IT FURTHER RESOLVED, That the compensation of
20 chaplains officiating at the opening of the daily
21 sessions of the house of representatives and the
22 senate of the ~~seventy-ninth~~ eightieth general assembly
23 be fixed at ten dollars for each house of the general
24 assembly, and that mileage for chaplains be fixed at
25 the rate of twenty-nine cents per mile to and from the
26 State Capitol.

27
28
29
30

SENATE CONCURRENT RESOLUTION 2

H-1051

1 Amend Senate Concurrent Resolution 2, as passed by
2 the Senate, as follows:
3 1. Page 5, line 18, by striking the figure and
4 words "40 hours in a one-week" and inserting the
5 following: "40 80 hours in a one-week two-week".
6 2. Page 5, line 23, by inserting after the word
7 "time." the following: "Joint security employees of
8 the senate and house of representatives may be
9 compensated for each hour of overtime at a rate of pay
10 equal to one-and-one-half times the hourly pay
11 provided."

By COMMITTEE ON ADMINISTRATION AND RULES
ROBERTS of Carroll, CHAIRPERSON

H-1051 FILED MARCH 13, 2003

adopted 3/24/03

HOUSE AMENDMENT TO
SENATE CONCURRENT RESOLUTION 2

S-3080

1 Amend Senate Concurrent Resolution 2, as passed by
2 the Senate, as follows:
3 1. Page 5, line 18, by striking the figure and
4 words "40 hours in a one-week" and inserting the
5 following: "40 80 hours in a one-week two-week".
6 2. Page 5, line 23, by inserting after the word
7 "time." the following: "Joint security employees of
8 the senate and house of representatives may be
9 compensated for each hour of overtime at a rate of pay
10 equal to one-and-one-half times the hourly pay
11 provided."

RECEIVED FROM THE HOUSE

S-3080 FILED MARCH 24, 2003

Senate concurred 4/24/03