Reported

FILED FITT FOOT

SENATE FILE DUS

BY COMMITTEE ON STATE

GOVERNMENT

Covernment

Copposite (p. 454)

(SUCCESSOR TO SSB 2074)

A BILL FOR

1 An Act changing the time deadlines for submission of state agency 2 affirmative action plans and annual reports and providing an effective date. 4 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA: Λ SENATE FILE 2268 39 56 S-5070 Amend Senate File 2268 as follows: 1 1. Page 1, line 7, by inserting after the word 3 "personnel" the following: "by July 31 each year". 2. Page 1, by striking lines 9 and 10 and 5 inserting the following: "board -- The-plans-shall-be 6 submitted between December 15 and December 31 each 7 year. Each plan shall contain a". By JEAN LLOYD-JONES S-5070 FILED FEBRUARY 8, 1990 (depted = 122 (4.677) 15 16 17 18

TLSB 7359SV 73 mc/mc/6

- 1 Section 1. Section 19B.4, subsection 1, Code 1989, is 2 amended to read as follows:
- 69.293 l. Each state agency, including the state board of regents
 - 4 and its institutions, shall annually prepare an affirmative
 - 5 action plan. State agencies other than the state board of
 - 6 regents and its institutions shall submit their plans to the
 - 7 department of personnel. Institutions under the jurisdiction
 - 8 of the state board of regents shall submit their plans to that
 - 9 board. The plans shall be submitted between-Becember-15-and
 - 10 Becember-31 by July 31 each year. Each plan shall contain a
 - 11 clear and unambiguous written program containing goals and
 - 12 time specifications related to personnel administration.
 - 13 Sec. 2. Section 19B.5, subsections 1 and 2, Code 1989, are
 - 14 amended to read as follows:
 - 15 1. The head of each state agency other than the state
 - 16 board of regents and its institutions is personally
 - 17 responsible for submitting by July 31 an annual report of the
 - 18 affirmative action accomplishments of that agency to the
 - 19 department of personnel between-December-15-and-December-31
 - 20 each-year.
 - 21 2. The department of personnel shall submit a report on
 - 22 the condition of affirmative action programs in state agencies
 - 23 covered by subsection 1 by January-31 August 31 of each year
 - 24 to the department of management.
 - 25 Sec. 3. IMPLEMENTATION.
 - In order to implement the provisions of this Act,
 - 27 notwithstanding sections 1 and 2 of this Act, for the period
 - 28 covering January 1, 1991, through June 30, 1992, each state
 - 29 agency required to submit an affirmative action plan pursuant
 - 30 to section 19B.4, subsection 1, shall submit such plan by
 - 31 December 31, 1990. Each state agency required to submit an
 - 32 annual report pursuant to section 19B.5, subsection 1, shall
 - 33 submit such report by July 31, 1992, for the period covering
 - 34 January 1, 1991, through June 30, 1992. In addition, for the
 - 35 period covering January 1, 1991, through June 30, 1992, the

```
1 department of personnel shall submit the report required by
 2 section 19B.5, subsection 2, by August 31, 1992.
      Sec. 4. EFFECTIVE DATE.
 4
      This Act takes effect February 1, 1991.
 5
                             EXPLANATION
 6
      The bill changes the deadlines for submitting state agency
 7 affirmative action plans and annual reports to the department
 8 of personnel from December 31 to July 31 of each year.
 9 addition, the bill changes the deadline for the department of
10 personnel's report on the condition of affirmative action
Il programs from January 31 to August 31 of each year. The bill
12 does not go into effect until February 1, 1991, and contains
13 an implementation section, thus requiring state agencies to
14 file their plans and reports by December 31, 1990, and then
15 not again until July 31, 1992. In addition, the department of
16 personnel would be required to submit a report on the
17 condition of affirmative action programs to the department of
18 management by January 31, 1991, and then not again until
19 August 31, 1992.
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
```

SENATE FILE **2268**BY COMMITTEE ON STATE
GOVERNMENT

(SUCCESSOR TO SSB 2074)

(AS AMENDED AND PASSED BY THE SENATE FEBRUARY 22, 1990)

- New Language by the Senate

Passed Senate, Date 2/20/90 (9618) Passed House, Date 3/14/90(\$.1085)

Vote: Ayes 47 Nays 0 Vote: Ayes 94 Nays 0

Approved 70000 27, 1990

A BILL FOR

1 An Act changing the time deadlines for submission of state agency affirmative action plans and annual reports and providing an 3 effective date. 4 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA: 5 6 7 8 9 10 11 12 13 14 15 16

- 1 Section 1. Section 19B.4, subsection 1, Code 1989, is 2 amended to read as follows:
- 3 1. Each state agency, including the state board of regents
- 4 and its institutions, shall annually prepare an affirmative
- 5 action plan. State agencies other than the state board of
- 6 regents and its institutions shall submit their plans to the
- 7 department of personnel by July 31 each year. Institutions
- 8 under the jurisdiction of the state board of regents shall
- 9 submit their plans to that board---The-plans-shall-be
- 10 submitted between December 15 and December 31 each year. Each
- 11 plan shall contain a clear and unambiguous written program
- 12 containing goals and time specifications related to personnel
- 13 administration.
- 14 Sec. 2. Section 19B.5, subsections 1 and 2, Code 1989, are
- 15 amended to read as follows:
- 16 l. The head of each state agency other than the state
- 17 board of regents and its institutions is personally
- 18 responsible for submitting by July 31 an annual report of the
- 19 affirmative action accomplishments of that agency to the
- 20 department of personnel between-Becember-15-and-Becember-31
- 21 each-year.
- 22 2. The department of personnel shall submit a report on
- 23 the condition of affirmative action programs in state agencies
- 24 covered by subsection 1 by January-31 August 31 of each year
- 25 to the department of management.
- 26 Sec. 3. IMPLEMENTATION.
- 27 In order to implement the provisions of this Act,
- 28 notwithstanding sections 1 and 2 of this Act, for the period
- 29 covering January 1, 1991, through June 30, 1992, each state
- 30 agency required to submit an affirmative action plan pursuant
- 31 to section 19B.4, subsection 1, shall submit such plan by
- 32 December 31, 1990. Each state agency required to submit an
- 33 annual report pursuant to section 198.5, subsection 1, shall
- 34 submit such report by July 31, 1992, for the period covering
- 35 January 1, 1991, through June 30, 1992. In addition, for the

```
1 period covering January 1, 1991, through June 30, 1992, the
 2 department of personnel shall submit the report required by
 3 section 19B.5, subsection 2, by August 31, 1992.
      Sec. 4. EFFECTIVE DATE.
 4
      This Act takes effect February 1, 1991.
 5
 6
 7
 8
 9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
```

LLOYD-JONES, CH. DIELEMAN VANDEHOEF SSB 2074 STATE COVERNMENT

SENATE FILE 2268

BY (PROPOSED DEPARTMENT OF PERSONNEL BILL)

Passed	Senate,	Date	Passed	House,	Date
Vote:	Ayes	Nays	Vote:	Ayes	Nays
	Ag	pproved			_

A BILL FOR

1 An Act changing the time deadlines for submission of state agency
2 affirmative action plans and annual reports and providing an

3 effective date.

4 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

- 1 Section 1. Section 19B.4, subsection 1, Code 1989, is 2 amended to read as follows:
- Each state agency, including the state board of regents
- 4 and its institutions, shall annually prepare an affirmative
- 5 action plan. State agencies other than the state board of
- 6 regents and its institutions shall submit their plans to the
- 7 department of personnel. Institutions under the jurisdiction
- 8 of the state board of regents shall submit their plans to that
- 9 board. The plans shall be submitted between-Becember-15-and
- 10 Becember-31 by July 31 each year. Each plan shall contain a
- 11 clear and unambiguous written program containing goals and
- 12 time specifications related to personnel administration.
- 13 Sec. 2. Section 19B.5, subsections 1 and 2, Code 1989, are
- 14 amended to read as follows:
- 15 1. The head of each state agency other than the state
- 16 board of regents and its institutions is personally
- 17 responsible for submitting by July 31 an annual report of the
- 18 affirmative action accomplishments of that agency to the
- 19 department of personnel between-Becember-15-and-Becember-31
- 20 each-year.
- 21 2. The department of personnel shall submit a report on
- 22 the condition of affirmative action programs in state agencies
- 23 covered by subsection 1 by January-32 August 31 of each year
- 24 to the department of management.
- 25 Sec. 3. IMPLEMENTATION.
- 26 In order to implement the provisions of this Act,
- 27 notwithstanding sections 1 and 2 of this Act, for the period
- 28 covering January 1, 1991, through June 30, 1992, each state
- 29 agency required to submit an affirmative action plan pursuant
- 30 to section 19B.4, subsection 1, shall submit such plan by
- 31 December 31, 1990. Each state agency required to submit an
- 32 annual report pursuant to section 19B.5, subsection 1, shall
- 33 submit such report by July 31, 1992, for the period covering
- 34 January 1, 1991, through June 30, 1992. In addition, for the
- 35 period covering January 1, 1991, through June 30, 1992, the



- 1 department of personnel shall submit the report required by 2 section 198.5, subsection 2, by August 31, 1992.
- 3 Sec. 4. EFFECTIVE DATE.
- 4 This Act takes effect February 1, 1991.
- 5 EXPLANATION
- 6 The bill changes the deadlines for submitting state agency
- 7 affirmative action plans and annual reports to the department
- 8 of personnel from December 31 to July 31 of each year. In
- 9 addition, the bill changes the deadline for the department of
- 10 personnel's report on the condition of affirmative action
- 11 programs from January 31 to August 31 of each year. The bill
- 12 does not go into effect until February 1, 1991, and contains
- 13 an implementation section, thus requiring state agencies to
- 14 file their plans and reports by December 31, 1990, and then
- 15 not again until July 31, 1992. In addition, the department of
- 16 personnel would be required to submit a report on the
- 17 condition of affirmative action programs to the department of
- 18 management by January 31, 1991, and then not again until
- 19 August 31, 1992.
- 20 BACKGROUND STATEMENT
- 21 SUBMITTED BY THE AGENCY
- The current language establishing affirmative action
- 23 reporting is based on the calendar year. The language is a
- 24 carryover from four years ago when the responsibility for
- 25 affirmative action administration rested with the civil rights
- 26 commission. When this responsibility was shifted to the
- 27 department of personnel during state government reorganization
- 28 in 1986, the language was left basically intact.
- 29 This department proposal does the following:
- 30 1. It changes the reporting period from a calendar year to
- 31 a fiscal year basis. The driving factor in affirmative action
- 32 planning is projected hiring. Hiring is directly related to
- 33 appropriations and the fiscal year.
- 34 2. The proposed dates would correspond with a similar
- 35 report prepared annually for the federal equal employment

```
S.F. _ H.F. ____
```

1 opportunity commission. 3. The proposed dates would correspond with departmental 3 performance measures reviewed by the governor. One of the 4 performance measures reviewed is affirmative action 5 accomplishments. The intent of this proposal is to make affirmative action 7 planning more effective by relating the planning and reporting 8 periods to the fiscal year.

SENATE FILE 2268

AN ACT

CHANGING THE TIME DEADLINES FOR SUBMISSION OF STATE AGENCY AFFIRMATIVE ACTION PLANS AND ANNUAL REFORTS AND PROVIDING AN EFFECTIVE DATE.

SE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

Section 1. Section 198.4, subsection 1, Code 1989, is arended to read as follows:

- 1. Each state agency, including the state board of regents and its institutions, shall annually prepare an affirmative action plan. State agencies other than the state board of regents and its institutions shall submit their plans to the department of personnel by July 31 each year. Institutions under the jurisdiction of the state board of regents shall submit their plans to that board. The plans shall be submitted between December 15 and December 31 each year. Each plan shall contain a clear and unambiguous written program containing goals and time specifications related to personnel administration.
- Sec. 2. Section 198.5, subsections 1 and 2, Code 1989, are amended to read as follows:
- 1. The head of each state agency other than the state board of regents and its institutions is personally responsible for submitting by July 31 an annual report of the affirmative action accomplishments of that agency to the department of personnel between-Becember-15 and Becember-31 each-year.
- 2. The department of personnel shall submit a report on the condition of affirmative action programs in state agencies covered by subsection 1 by January-31 August 31 of each year to the department of management.

Sec. 3. IMPLEMENTATION.

In order to implement the provisions of this Act, notwithstanding sections 1 and 2 of this Act, for the period covering January 1, 1991, through June 30, 1992, each state agency required to submit an affirmative action plan pursuant to section 198.4, subsection 1, shall submit such plan by December 31, 1990. Each state agency required to submit an annual report pursuant to section 198.5, subsection 1, shall submit such report by July 31, 1992, for the period covering January 1, 1991, through June 30, 1992. In addition, for the period covering January 1, 1991, through June 30, 1992, the department of personnel shall submit the report required by section 198.5, subsection 2, by Appust 31, 1992.

Sec. 4. EFFECTIVE DATE.

This Act takes effect February 1, 1991.

JO ANN ZIMMERMAN

President of the Senate

DONALD D. AVENSON

Speaker of the House

I hereby certify that this bill originated in the Senate and is known as Senate File 2268, Seventy-third General Assembly.

JOHN F. DWYER

Secretary of the Senate

Approved March 27, 1990

TERRY E. BRANSTAD

Governor