

*Bill of 1988 27 Feb 1988*

*Bill 2228*

FEB 11 1988

LOCAL GOVERNMENT

HOUSE FILE 2228  
BY CONNORS

Passed House, Date 2/02/88 (p 419) Passed Senate, Date \_\_\_\_\_  
Vote: Ayes 95 Nays 0 Vote: Ayes \_\_\_\_\_ Nays \_\_\_\_\_  
Approved \_\_\_\_\_

**A BILL FOR**

1 An Act relating to vacancies in civil service promotional grades.  
2 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

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HF 2228

1 Section 1. Section 400.9, subsection 3, Code 1987, is  
2 amended to read as follows:

3 3. Vacancies in civil service promotional grades shall be  
4 filled by lateral transfer, voluntary demotion, or promotion  
5 of employees of the city to the extent that the city employees  
6 qualify for the positions. When laterally transferred,  
7 voluntarily demoted, or promoted, an employee shall hold full  
8 civil service rights in the position. If an employee of the  
9 city does not pass one of two successive promotional  
10 examinations and otherwise qualify for a vacated position, or  
11 if an employee of the city does not apply for a vacated  
12 position, an entrance examination may be used to fill the  
13 vacancy.

14 EXPLANATION

15 This bill provides that, in addition to promotion of  
16 employees, vacancies in civil service promotional grades may  
17 be filled by lateral transfer or voluntary demotion.

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## HOUSE FILE 2228

H-5123

1 Amend House File 2228 as follows:

2 1. Page 1, by inserting after line 13 the  
3 following:

4 "Sec. 2. Section 400.9, Code 1987, is amended by  
5 adding the following new subsections:

6 NEW SUBSECTION. 4. If there is a certified list  
7 of qualified candidates for a promotional appointment,  
8 the following procedures shall be followed.

9 a. A publication stating that interviews are being  
10 scheduled to make a new certified list to fill a  
11 vacancy in a civil service promotional grade  
12 classification shall be posted for at least five  
13 working days before the closing date for the  
14 interviews in the same locations where examination  
15 notices are posted.

16 b. An employee who wishes to voluntarily demote or  
17 to laterally transfer into a vacancy and has  
18 previously been or is currently in the classification  
19 where the vacancy exists, shall notify the civil  
20 service commission of the employee's interest in the  
21 vacant position. The employee shall be added to the  
22 list of candidates to be interviewed and considered  
23 for the vacancy.

24 NEW SUBSECTION. 5. If there is no certified list  
25 of qualified candidates for a promotional appointment,  
26 the following procedures shall be followed.

27 a. When an examination announcement is posted to  
28 make a certified list of qualified candidates, the  
29 announcement shall also state that an employee who has  
30 been or is currently employed in the classification  
31 where the vacancy exists, may notify the civil service  
32 commission of the employee's interest in the vacant  
33 position. Upon notification, the employee shall be  
34 added to the list of candidates for an interview and  
35 consideration for the vacant position.

36 b. All civil service employees of a city who meet  
37 the minimum qualifications for a classification, shall  
38 have the right to compete in the civil service  
39 examination process to establish a certified list of  
40 qualified candidates.

41 Sec. 3. This Act, being deemed of immediate  
42 importance takes effect upon enactment."

43 2. Title page, line 1, by inserting after the  
44 word "grades" the following: "and providing an  
45 effective date".

H-5123 FILED FEBRUARY 18, 1988 BY COMMITTEE ON LOCAL GOVERNMENT

*Adopted 2/22 (7414)*

Journal 2/27/88 D. P. 3/3 (p. 210)

HOUSE FILE 2228  
BY CONNORS

(As Amended and Passed by the House February 22, 1988)

Passed House, Date 2/22/88 (p. 419) Passed Senate, Date 3/29/88 (p. 1105)  
Vote: Ayes 95 Nays 0 Vote: Ayes 50 Nays 0  
Approved April 14, 1988 (p. 2107)

**A BILL FOR**

1 An Act relating to vacancies in civil service promotional grades  
2 and providing an effective date.

3 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

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House Amendments \_\_\_\_\_

1 Section 1. Section 400.9, subsection 3, Code 1987, is  
2 amended to read as follows:

3 3. Vacancies in civil service promotional grades shall be  
4 filled by lateral transfer, voluntary demotion, or promotion  
5 of employees of the city to the extent that the city employees  
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7 voluntarily demoted, or promoted, an employee shall hold full  
8 civil service rights in the position. If an employee of the  
9 city does not pass one of two successive promotional  
10 examinations and otherwise qualify for a vacated position, or  
11 if an employee of the city does not apply for a vacated  
12 position, an entrance examination may be used to fill the  
13 vacancy.

14 Sec. 2. Section 400.9, Code 1987, is amended by adding the  
15 following new subsections:

16 NEW SUBSECTION. 4. If there is a certified list of  
17 qualified candidates for a promotional appointment, the  
18 following procedures shall be followed.

19 a. A publication stating that interviews are being  
20 scheduled to make a new certified list to fill a vacancy in a  
21 civil service promotional grade classification shall be posted  
22 for at least five working days before the closing date for the  
23 interviews in the same locations where examination notices are  
24 posted.

25 b. An employee who wishes to voluntarily demote or to  
26 laterally transfer into a vacancy and has previously been or  
27 is currently in the classification where the vacancy exists,  
28 shall notify the civil service commission of the employee's  
29 interest in the vacant position. The employee shall be added  
30 to the list of candidates to be interviewed and considered for  
31 the vacancy.

32 NEW SUBSECTION. 5. If there is no certified list of  
33 qualified candidates for a promotional appointment, the  
34 following procedures shall be followed.

35 a. When an examination announcement is posted to make a

1 certified list of qualified candidates, the announcement shall  
2 also state that an employee who has been or is currently  
3 employed in the classification where the vacancy exists, may  
4 notify the civil service commission of the employee's interest  
5 in the vacant position. Upon notification, the employee shall  
6 be added to the list of candidates for an interview and  
7 consideration for the vacant position.

8 b. All civil service employees of a city who meet the  
9 minimum qualifications for a classification, shall have the  
10 right to compete in the civil service examination process to  
11 establish a certified list of qualified candidates.

12 Sec. 3. This Act, being deemed of immediate importance  
13 takes effect upon enactment.

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civil service rights in the position. If an employee of the city does not pass one of two successive promotional examinations and otherwise qualify for a vacated position, or if an employee of the city does not apply for a vacated position, an entrance examination may be used to fill the vacancy.

Sec. 2. Section 400.9, Code 1987, is amended by adding the following new subsections:

NEW SUBSECTION. 4. If there is a certified list of qualified candidates for a promotional appointment, the following procedures shall be followed:

a. A publication stating that interviews are being scheduled to make a new certified list to fill a vacancy in a civil service promotional grade classification shall be posted for at least five working days before the closing date for the interviews in the same locations where examination notices are posted.

b. An employee who wishes to voluntarily demote or to laterally transfer into a vacancy and has previously been or is currently in the classification where the vacancy exists, shall notify the civil service commission of the employee's interest in the vacant position. The employee shall be added to the list of candidates to be interviewed and considered for the vacancy.

NEW SUBSECTION. 5. If there is no certified list of qualified candidates for a promotional appointment, the following procedures shall be followed:

a. When an examination announcement is posted to make a certified list of qualified candidates, the announcement shall also state that an employee who has been or is currently employed in the classification where the vacancy exists, may notify the civil service commission of the employee's interest in the vacant position. Upon notification, the employee shall be added to the list of candidates for an interview and consideration for the vacant position.

b. All civil service employees of a city who meet the minimum qualifications for a classification, shall have the

HOUSE FILE 2228

AN ACT

RELATING TO VACANCIES IN CIVIL SERVICE PROMOTIONAL GRADES AND PROVIDING AN EFFECTIVE DATE.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

Section 1. Section 400.9, subsection 3, Code 1987, is amended to read as follows:

3. Vacancies in civil service promotional grades shall be filled by lateral transfer, voluntary demotion, or promotion of employees of the city to the extent that the city employees qualify for the positions. When laterally transferred, voluntarily demoted, or promoted, an employee shall hold full

right to compete in the civil service examination process to establish a certified list of qualified candidates.

Sec. 3. This Act, being deemed of immediate importance takes effect upon enactment.

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DONALD D. AVENSON  
Speaker of the House

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JO ANN ZIMMERMAN  
President of the Senate

I hereby certify that this bill originated in the House and is known as House File 2228, Seventy-second General Assembly.

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JOSEPH O'HERN  
Chief Clerk of the House

Approved April 14, 1988

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TERRY E. BRANSTAD  
Governor