

Reprinted 2/19

HOUSE FILE 2341

BY COMMITTEE ON STATE GOVERNMENT

(Formerly Study Bill 560)

FEB 11 1982

Place On Calendar

Passed House, Date 2-17-82 (p. 438) Passed Senate, Date 3/2/82 ^{p. 551}
Vote: Ayes 84 Nays 14 Vote: Ayes 34 Nays 12
Approved March 11, 1982

A BILL FOR

1 An Act relating to establishing a state employee suggestion
2 system.

3 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

2341

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1 Section 1. Section 19.33, Code 1981, is amended by strik-
2 ing the section and inserting in lieu thereof the following:

3 19.33 STATE EMPLOYEE SUGGESTION SYSTEM.

4 1. There is created a state employee suggestion system
5 for the purpose of encouraging state employees to develop
6 and submit ideas which will reduce costs and increase
7 efficiency in state government and which will make monetary
8 and other awards to state employees whose cost reduction ideas
9 are adopted under the system.

10 2. The state comptroller shall provide necessary personnel
11 for the efficient operation of the system. The state
12 comptroller with approval of the executive council shall adopt
13 rules as necessary for the administration of the system and
14 to establish the award policy under which the system will
15 operate. The rules shall include:

16 a. Eligibility standards and restrictions for both the
17 state employee submitting the suggestion and the suggestion
18 being submitted.

19 b. Procedures for submitting and evaluating suggestions,
20 including the responsibilities of each person involved in
21 the system.

22 c. The method of payment or presentation of awards to
23 employees.

24 d. Any other policies necessary to properly administer
25 the system.

26 3. The executive council shall appoint an awards commit-
27 tee to review all suggestions being implemented by the depart-
28 ments. The awards committee shall determine each cash amount
29 to be awarded to each suggester for an eligible cost reduction
30 suggestion. The committee shall hear appeals regarding
31 eligibility or award amounts. The appeal decisions made by
32 the awards committee are final.

33 4. a. When a suggestion results in a direct cost reduc-
34 tion within state government, the suggester shall be awarded
35 ten percent of the first year's net savings, not exceeding

1 two thousand five hundred dollars. A cash award shall not
2 be paid for a suggestion which saves less than one hundred
3 dollars during the first year of implementation.

4 b. Appropriate noncash awards may be offered as an op-
5 tion to cash awards. The awards committee shall determine
6 the optional noncash awards and the circumstances under which
7 an option may be offered to a suggester.

8 5. An award made pursuant to this section shall be paid
9 out of the appropriated funds of the department realizing
10 the cost savings, but the payment of awards shall not violate
11 any state or federal contract, law or regulation.

12 6. There is created in the state treasury a valuable ideas
13 for productivity fund. Each department shall transfer an
14 amount equal to one-fifth of the first-year net savings of
15 each implemented suggestion into the fund. The fund shall
16 be used to pay the costs of administering the state employee
17 suggestion system and providing a funding source for
18 implementation of suggestions by state departments.

19 Expenditures from the fund shall be made on warrants drawn
20 by the state comptroller. Any excess funds shall revert from
21 the valuable ideas for productivity fund to the fund from
22 which the money was originally appropriated on a prorated
23 basis.

24 7. a. A department shall keep records of each suggestion
25 implemented and the cost savings resulting from the suggestion
26 for a period of one year from the date of implementation
27 of the suggestion.

28 b. The state comptroller shall file a report with the
29 governor and the general assembly for each fiscal year,
30 relating to the administration and implementation of the
31 suggestion system and the benefits for the state, the state
32 departments, and state employees.

33 8. The awards committee may also authorize payment of
34 awards as established in subsection 4 to designated groups
35 of state employees who develop ideas to reduce costs. Rules

1 for the administration of group awards shall be promulgated
2 by the state comptroller and approved by the executive council.

3 9. As used in this section, "department" means any de-
4 partment, agency, board, bureau, commission or other
5 administrative office or unit of this state.

6 EXPLANATION

7 This bill provides for the establishment of a state employee
8 suggestion system to encourage state employees to develop
9 and submit ideas which will reduce costs and increase
10 efficiency in state government. The state comptroller has
11 principal responsibility for administration of the suggestion
12 system. The executive council appoints an awards committee
13 to evaluate the cost-saving suggestions being implemented
14 and to determine the appropriate awards within the established
15 guidelines. The system is to be funded by moneys transferred
16 from the appropriations of those departments who are realizing
17 savings from the cost-saving suggestions.

18 This Act takes effect July 1 following its enactment.

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H-5165

1 Amend amendment H-5156 to House File 2341 as
2 follows:

3 1. Page 1, by striking lines 2 through 20 and
4 inserting in lieu thereof the following:
5 " . Page 1, by striking lines 3 through 23 and
6 inserting in lieu thereof the following:

7 "19.33 IOWA STATE SUGGESTION SYSTEM.

8 1. There is created a state suggestion system
9 for the purpose of encouraging Iowa residents to
10 develop and submit ideas which will reduce costs and
11 increase efficiency in state government and which
12 will make monetary and other awards to a state resident
13 whose cost reduction ideas are adopted under the
14 system.

15 2. The state comptroller shall provide necessary
16 personnel for the efficient operation of the system.
17 The state comptroller with approval of the executive
18 council shall adopt rules as necessary for the
19 administration of the system and to establish the
20 award policy under which the system will operate.
21 The rules shall include:

22 a. Eligibility standards for the submitting of
23 a suggestion.

24 b. Procedures for submitting and evaluating
25 suggestions, including the responsibilities of each
26 person involved in the system.

27 c. The method of payment or presentation of awards
28 to the Iowa resident."

29 . Page 2, line 16, by striking the word
30 "employee".

31 . Page 2, by striking line 32, and inserting
32 in lieu thereof the words "departments, state
33 employees, and Iowa residents."

34 . Page 2, line 35, by striking the words "state
35 employees" and inserting in lieu thereof the words
36 "Iowa residents".

H-5165 FILED FEBRUARY 17, 1982

BY SCHROEDER of Pottawattamie

WITHDRAW (p. 437)

HOUSE FILE 2341

H-5156

1 Amend House File 2341 as follows:

2 1. Page 1, line 18, by inserting after the word
3 "submitted." the following: "The rules shall provide
4 that suggestions relating to academic affairs,
5 including teaching, research, and patient care programs
6 at a university teaching hospital are ineligible."

7 2. Page 1, line 21, by inserting after the word
8 "system" the words "and providing that the final
9 decision to implement shall be made by the director
10 of the agency".

11 3. Page 2, line 11, by inserting after the word
12 "regulation" the words ", or impair any agency
13 contractual obligation".

14 4. Page 3, by inserting after line 2 the following:

15 "9. The ability of employees to patent ideas
16 submitted under this section is subject to all other
17 agency rules and Code requirements pertaining to
18 patents."

19 5. By renumbering subsections to conform to this
20 amendment.

H-5156 FILED

FEBRUARY 16, 1982

Adopted 2/17 (p. 438)

BY DODERER of Johnson
HARBOR of Mills

HOUSE FILE 2341

BY COMMITTEE ON STATE GOVERNMENT

(As Amended and Passed by the House)

Passed House, Date 2-17-82 (p. 438) Passed Senate, Date 3-2-82 (p. 551)

Vote: Ayes 84 Nays 14 Vote: Ayes 34 Nays 12

Approved March 11, 1982

A BILL FOR

1 An Act relating to establishing a state employee suggestion
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3 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

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House Amendments _____

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1 Section 1. Section 19.33, Code 1981, is amended by strik-
2 ing the section and inserting in lieu thereof the following:

3 19.33 STATE EMPLOYEE SUGGESTION SYSTEM.

4 1. There is created a state employee suggestion system
5 for the purpose of encouraging state employees to develop
6 and submit ideas which will reduce costs and increase
7 efficiency in state government and which will make monetary
8 and other awards to state employees whose cost reduction ideas
9 are adopted under the system.

10 2. The state comptroller shall provide necessary personnel
11 for the efficient operation of the system. The state
12 comptroller with approval of the executive council shall adopt
13 rules as necessary for the administration of the system and
14 to establish the award policy under which the system will
15 operate. The rules shall include:

16 a. Eligibility standards and restrictions for both the
17 state employee submitting the suggestion and the suggestion
18 being submitted. The rules shall provide that suggestions
19 relating to academic affairs, including teaching, research,
20 and patient care programs at a university teaching hospital
21 are ineligible.

22 b. Procedures for submitting and evaluating suggestions,
23 including the responsibilities of each person involved in
24 the system and providing that the final decision to implement
25 shall be made by the director of the agency.

26 c. The method of payment or presentation of awards to
27 employees.

28 d. Any other policies necessary to properly administer
29 the system.

30 3. The executive council shall appoint an awards commit-
31 tee to review all suggestions being implemented by the depart-
32 ments. The awards committee shall determine each cash amount
33 to be awarded to each suggester for an eligible cost reduction
34 suggestion. The committee shall hear appeals regarding
35 eligibility or award amounts. The appeal decisions made by

1 the awards committee are final.

2 4. a. When a suggestion results in a direct cost reduc-
3 tion within state government, the suggester shall be awarded
4 ten percent of the first year's net savings, not exceeding
5 two thousand five hundred dollars. A cash award shall not
6 be paid for a suggestion which saves less than one hundred
7 dollars during the first year of implementation.

8 b. Appropriate noncash awards may be offered as an op-
9 tion to cash awards. The awards committee shall determine
10 the optional noncash awards and the circumstances under which
11 an option may be offered to a suggester.

12 5. An award made pursuant to this section shall be paid
13 out of the appropriated funds of the department realizing
14 the cost savings, but the payment of awards shall not violate
15 any state or federal contract, law or regulation, or impair
16 any agency contractual obligation.

17 6. There is created in the state treasury a valuable ideas
18 for productivity fund. Each department shall transfer an
19 amount equal to one-fifth of the first-year net savings of
20 each implemented suggestion into the fund. The fund shall
21 be used to pay the costs of administering the state employee
22 suggestion system and providing a funding source for
23 implementation of suggestions by state departments.
24 Expenditures from the fund shall be made on warrants drawn
25 by the state comptroller. Any excess funds shall revert from
26 the valuable ideas for productivity fund to the fund from
27 which the money was originally appropriated on a prorated
28 basis.

29 7. a. A department shall keep records of each suggestion
30 implemented and the cost savings resulting from the suggestion
31 for a period of one year from the date of implementation of
32 the suggestion.

33 b. The state comptroller shall file a report with the
34 governor and the general assembly for each fiscal year,
35 relating to the administration and implementation of the

1 suggestion system and the benefits for the state, the state
2 departments, and state employees.

3 8. The awards committee may also authorize payment of
4 awards as established in subsection 4 to designated groups
5 of state employees who develop ideas to reduce costs. Rules
6 for the administration of group awards shall be promulgated
7 by the state comptroller and approved by the executive council.

8 9. The ability of employees to patent ideas submitted
9 under this section is subject to all other agency rules and
10 Code requirements pertaining to patents.

11 10. As used in this section, "department" means any de-
12 partment, agency, board, bureau, commission or other
13 administrative office or unit of this state.

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HOUSE FILE 2341

AN ACT
RELATING TO ESTABLISHING A STATE EMPLOYEE SUGGESTION SYSTEM.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

Section 1. Section 19.33, Code 1981, is amended by striking the section and inserting in lieu thereof the following:

19.33 STATE EMPLOYEE SUGGESTION SYSTEM.

1. There is created a state employee suggestion system for the purpose of encouraging state employees to develop and submit ideas which will reduce costs and increase efficiency in state government and which will make monetary and other awards to state employees whose cost reduction ideas are adopted under the system.

2. The state comptroller shall provide necessary personnel for the efficient operation of the system. The state comptroller with approval of the executive council shall adopt rules as necessary for the administration of the system and to establish the award policy under which the system will operate. The rules shall include:

a. Eligibility standards and restrictions for both the state employee submitting the suggestion and the suggestion being submitted. The rules shall provide that suggestions relating to academic affairs, including teaching, research, and patient care programs at a university teaching hospital are ineligible.

b. Procedures for submitting and evaluating suggestions, including the responsibilities of each person involved in the system and providing that the final decision to implement shall be made by the director of the agency.

c. The method of payment or presentation of awards to employees.

d. Any other policies necessary to properly administer the system.

3. The executive council shall appoint an awards committee to review all suggestions being implemented by the depart-

ments. The awards committee shall determine each cash amount to be awarded to each suggester for an eligible cost reduction suggestion. The committee shall hear appeals regarding eligibility or award amounts. The appeal decisions made by the awards committee are final.

4. a. When a suggestion results in a direct cost reduction within state government, the suggester shall be awarded ten percent of the first year's net savings, not exceeding two thousand five hundred dollars. A cash award shall not be paid for a suggestion which saves less than one hundred dollars during the first year of implementation.

b. Appropriate noncash awards may be offered as an option to cash awards. The awards committee shall determine the optional noncash awards and the circumstances under which an option may be offered to a suggester.

5. An award made pursuant to this section shall be paid out of the appropriated funds of the department realizing the cost savings, but the payment of awards shall not violate any state or federal contract, law or regulation, or impair any agency contractual obligation.

6. There is created in the state treasury a valuable ideas for productivity fund. Each department shall transfer an amount equal to one-fifth of the first-year net savings of each implemented suggestion into the fund. The fund shall be used to pay the costs of administering the state employee suggestion system and providing a funding source for implementation of suggestions by state departments. Expenditures from the fund shall be made on warrants drawn by the state comptroller. Any excess funds shall revert from the valuable ideas for productivity fund to the fund from which the money was originally appropriated on a prorated basis.

7. a. A department shall keep records of each suggestion implemented and the cost savings resulting from the suggestion for a period of one year from the date of implementation of the suggestion.

b. The state comptroller shall file a report with the governor and the general assembly for each fiscal year.

relating to the administration and implementation of the suggestion system and the benefits for the state, the state departments, and state employees.

8. The awards committee may also authorize payment of awards as established in subsection 4 to designated groups of state employees who develop ideas to reduce costs. Rules for the administration of group awards shall be promulgated by the state comptroller and approved by the executive council.

9. The ability of employees to patent ideas submitted under this section is subject to all other agency rules and Code requirements pertaining to patents.

10. As used in this section, "department" means any department, agency, board, bureau, commission or other administrative office or unit of this state.

DELWYN STROMER
Speaker of the House

TERRY E. BRANSTAD
President of the Senate

I hereby certify that this bill originated in the House and is known as House File 2341, Sixty-ninth General Assembly.

ELIZABETH A. ISAACSON
Chief Clerk of the House

Approved March 11, 1982

ROBERT D. RAY
Governor