

March 22, 1961.

Passed on File.

House File 644

By BOARD OF CONTROL COMMITTEE.

Passed House, Date.....4-17-61/...

Passed Senate, Date.....4-27-61/...

Vote: Ayes.....95/ Nays.....0/

Vote: Ayes.....45/ Nays.....2/

Approved.....5-2-61/

*House concurred
4-28-61*

copy 96

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A BILL FOR

An Act to amend chapter two hundred eighteen (218), Code 1958, relating to the management, control and government of institutions under the board of control.

Be It Enacted by the General Assembly of the State of Iowa:

1 Section 1. Section two hundred eighteen point seven
2 (218.7), Code 1958, is hereby amended by striking from line
3 six (6) thereof the words "secretary of the".

1 Sec. 2. Section two hundred eighteen point eight
2 (218.8), Code 1958, is hereby amended as follows:

3 1. Strike from line four (4) thereof the words "the
4 secretary of".

5 2. Strike from line two (2) of subsection three (3) the
6 words "the secretary of".

7 3. Strike from lines five (5) and six (6) of subsection
8 three (3) the words "secretary of the".

9 4. Strike from lines seven (7) and eight (8) of sub-
10 section three (3) the words "shall be approved by the
11 auditor of state." and insert in lieu thereof the following:
12 "of accounting records shall be prescribed by the state
13 comptroller."

1 Sec. 3. Section two hundred eighteen point twelve
2 (218.12), Code 1958, is hereby amended as follows:

3 1. Strike from line one (1) thereof the word "its" and
4 strike from line two (2) thereof the words "secretary and".

5 2. Insert in line two (2) thereof immediately preceding
6 the word "employed" the word "any".

7 3. Strike from lines ten (10) to twelve (12) inclusive
8 the following: "It may require bonds of other officers and
9 employees not enumerated above."

1 Sec. 4. Section two hundred eighteen point thirteen
2 (218.13), Code 1958, is hereby amended by striking from lines
3 one (1) to four (4) inclusive thereof the following:

4 ", annually, fix the annual or monthly salaries of all
5 officers and employees for the year beginning July 1 of said
6 year," and inserting in lieu thereof the following:

7 "periodically review and fix the annual, monthly or semi-
8 monthly salaries of all officers and employees,".

1 Sec. 5. Section two hundred eighteen point fourteen
2 (218.14), Code 1958, is hereby amended by striking the
3 period in line eight (8) thereof and inserting in lieu
4 thereof the following words: "or the board may compensate
5 the executive head of each of said institutions in lieu of
6 furnishing all of the above items."

1 Sec. 6. Section two hundred eighteen point fifteen
2 (218.15), Code 1958, is hereby amended by striking from
3 line two (2) thereof the word "monthly" and inserting in
4 lieu thereof the word "semimonthly".

1 Sec. 7. Section two hundred eighteen point seventeen
2 (218.17), Code 1958, is hereby amended by striking from lines
3 nine (9) to thirteen (13) inclusive thereof the following:
4 "payroll of the institution for the month during which the
5 vacation was taken, and the payroll shall show the number
6 of days the person was absent under the permit." and

7 inserting in lieu thereof the following: "institution's
8 copy of the payroll of the institution, for audit purposes,
9 for the period during which the vacation was taken, and the
10 semimonthly payroll shall show the number of days the person
11 was absent under the permit."

1 Sec. 8. Section two hundred eighteen point eighteen
2 (218.18), Code 1958, is hereby amended as follows:

3 1. Strike from line two (2) thereof the words "in a book"
4 and insert in lieu thereof the words "a record".

5 2. Strike from line three (3) thereof the following: "a
6 record," and inserting in lieu thereof the words "with entries".

7 3. Strike from line six (6) thereof the words "time book"
8 and inserting in lieu thereof the word "record".

1 Sec. 9. Section two hundred eighteen point twenty-two
2 (218.22), Code 1958, is hereby amended by striking from line
3 five (5) thereof the word "secretary," and inserting in lieu
4 thereof the following: "board assistants, directors of
5 respective divisions".

1 Sec. 10. Section two hundred eighteen point thirty-nine
2 (218.39), Code 1958, is hereby amended as follows:

3 1. Strike from line one (1) of subsection five (5) the
4 following: "Take an invoice, quarterly," and inserting in
5 lieu thereof the words, "Maintain a perpetual inventory".

6 2. Strike from line three (3) of subsection five (5) the
7 following: "a copy thereof," and insert in lieu thereof the
8 following: ", monthly, a report showing the condition of such
9 inventory,".

10 3. Strike from line one (1) and two (2) of subsection six
11 (6) the words "the biennial" and insert in lieu thereof the words

12 "each fiscal year".

13 4. Strike from line two (2) of subsection six (6) the word
14 "consolidated".

1 Sec. 11. Section two hundred eighteen point forty-four
2 (218.44), Code 1958, is hereby amended by striking from lines
3 six (6) and seven (7) thereof the following:

4 ". All deposits shall be on the best attainable terms." and
5 inserting in lieu thereof the following: ", or may pay to
6 the county of commitment all or any part of his care,
7 treatment or subsistence while at said institution from any
8 credit balance accruing to the account of said inmate."

1 Sec. 12. Section two hundred eighteen point fifty-one
2 (218.51), Code 1958, is hereby amended by striking from lines
3 one (1) to three (3) inclusive the following: "A full,
4 minute, and itemized statement of every expenditure made during
5 the month from" and inserting in lieu thereof the following:
6 "A monthly report of the status of".

1 Sec. 13. Section two hundred eighteen point fifty-four
2 (218.54), Code 1958, is hereby amended by striking from lines
3 three (3) and four (4) thereof the following: "for six
4 months after the delivery of such purchase." and inserting
5 in lieu thereof the following: "until after an award or
6 delivery of such items is made."

1 Sec. 14. Section two hundred eighteen point fifty-six
2 (218.56), Code 1958, is hereby amended by striking from lines
3 five (5) and six (6) thereof the following: ", verification,
4 and audit" and inserting in lieu thereof the following:
5 "and verification".

1 Sec. 15. Section two hundred eighteen point sixty-two

2 (218.62), Code 1958, is hereby amended as follows:

3 1. Strike from lines one (1) and two (2) the word
4 "Authorized" and insert in lieu thereof the following:

5 "Upon prior authorization by the board,".

6 2. Strike from lines three (3) and four (4) the
7 following: ", under authorization of the board,".

1 Sec. 16. Section two hundred eighteen point seventy-four
2 (218.74), Code 1958, is amended by striking the period in
3 line seven (7) thereof and inserting in lieu thereof the
4 following words: "and to whom may be delegated all or such
5 part of the authority and duties vested by statute in the
6 board of control as may be desired or determined by the board
7 of control as recorded in their minutes."

1 Sec. 17. Section two hundred eighteen point seventy-eight
2 (218.78), Code 1958, is amended by striking all of subsection
3 one (1) and inserting in lieu thereof the following:
4 "To establish under the board of control the division of
5 corrections and serve as its chief executive officer. To
6 administer, under policies established by the board of control,
7 the powers and duties given under law to the board of control
8 relating to the training school for boys, the training school
9 for girls, the men's reformatory, the women's reformatory, the
10 state penitentiary, and any other institution or institutions
11 placed by the board of control under the division of
12 corrections for administration or relating to care and
13 treatment of person committed thereto."

1 Sec. 18. Section two hundred eighteen point eighty-two
2 (218.82), Code 1958, is hereby amended as follows:

3 1. Strike from line two (2) thereof the words "board of

4 control" and insert in lieu thereof the words "director of
5 corrective institutions".

6 2. Insert immediately after the word "control" in line
7 one (1) of subsection one (1) the words "and director of
8 corrective institutions".

9 3. Strike from line two (2) subsection one (1) the word,
10 "its" and insert in lieu thereof the word "their".

11 4. Strike from line four (4) of subsection one (1) the
12 word "its" and insert in lieu thereof the word "their".

1 Sec. 19. Section two hundred eighteen point eighty-five
2 (218.85), Code 1958, is hereby amended as follows:

3 1. Strike from line two (2) thereof the words "prescribe
4 and".

5 2. Strike from line six (6) thereof the comma immediately
6 following the word "system" and insert in lieu thereof the
7 following: "shall be prescribed by the state comptroller as
8 authorized in subsection four (4) of section eight point six
9 (8.6) of the Code and,".

1 Sec. 20. Section two hundred eighteen point eighty-six
2 (218.86), Code 1958, is hereby repealed and the following
3 enacted in lieu thereof:

4 "When vouchers for expenditures other than salaries have
5 been duly audited as provided for in section 8.6 of the Code,
6 said audited vouchers shall be submitted to the state
7 comptroller who shall therefrom prepare in triplicate, an
8 abstract of claims submitted showing the name of the claimant,
9 the institutions and fund thereof on account of which the
10 payment is made. Said claims and abstracts of claims shall
11 then be returned to the board of control where the correct-

12 ness of said abstracts shall, under the seal of the board,
13 then be certified by one member of the board of control.
14 The original abstract shall then be delivered to the state
15 comptroller, the duplicate to be retained in the office of
16 the board of control and the triplicate forwarded to the
17 proper institution to be retained there as a record of
18 claims paid.”

1 Sec. 21. Section two hundred eighteen point eighty-nine
2 (218.89), Code 1958, is hereby repealed and the following
3 enacted in lieu thereof:

4 “After said payroll has been audited as provided for in
5 section eight point six (8.6) of the Code, audited payroll
6 vouchers shall be submitted to the state comptroller who
7 shall therefrom prepare in triplicate an abstract, and shall
8 draw one warrant for the sum total of said payroll in favor
9 of the institution having submitted said payroll voucher.”

1 Sec. 22. Chapter two hundred eighteen (218), Code 1958,
2 is hereby amended by adding thereto the following section:

3 “The board of control is authorized to provide facilities
4 and personnel for a diagnostic clinic. The work of the clinic
5 shall include a scientific study of each prisoner, his career
6 and life history, the causes of his criminal acts and rec-
7 ommendations for his custody, care, training, employment and
8 counseling with a view to his rehabilitation and to the
9 protection of society.”

1 Sec. 23. Chapter two hundred eighteen (218), Code 1958,
2 is further amended by adding thereto the following section:

3 “The board of control may maintain a canteen at any
4 institution under its jurisdiction and control for the sale

5 to persons confined therein of toilet articles, candy, tobacco
 6 products, notions, and other sundries, and may provide the
 7 necessary facilities, equipment, personnel, and merchandise
 8 therefor. The board shall specify what commodities will be
 9 sold therein. The sale prices of the articles offered for
 10 sale shall be fixed by the board of control at such amounts
 11 as will, as far as possible, render each such canteen self-
 12 supporting."

EXPLANATION OF HOUSE FILE 644

The changes in chapter 218, Code 1958, provided by this act will result in better business practice procedures and will incorporate by statute many administrative practices adopted by the board of control of state institutions.

HOUSE FILE 644

- See
concerned
4-28-61*
- 1 Amend House File 644 by striking lines 7 and 8 in
 - 2 section 4 and inserting in lieu thereof the following:
 - 3 "annually, on each employee's employment anniversary
 - 4 date, review and fix the annual, monthly, or semi-monthly
 - 5 salaries of all officers and employees."

Filed
April 24, 1961.

By **Hoxie**

HOUSE FILE 644

- adopted as
amended
4-27-61*
- 1 Amend the Hoxie amendment to House File 644, filed
 - 2 April 24, 1961, line 5, by striking the words "all officers
 - 3 and" and inserting in lieu thereof the word "said".

Filed and adopted
April 27, 1961.

By **Wolf**