

# REPORT OF THE ADMINISTRATION COMMITTEE

to the

## LEGISLATIVE COUNCIL

March 19, 1980

The Legislative Council's Administration Committee met March 13th with various officers and staff of the Legislative, Executive and Judicial branches, including the Secretary of the Senate, Chief Clerk of the House, Code Editor, Director of General Services, Superintendent of Buildings and Grounds, and Supreme Court Administrator, among others. Pursuant to the meeting, the following recommendations are submitted for the Council's consideration:

1. It is recommended that an August 1, 1980 completion date be established for renovation work in the first floor areas of the Capitol Building which are to become legislative space. Superintendent of Buildings and Grounds John Drummond has indicated that this completion date is necessary to allow sufficient time for repainting the ornate ceilings in these areas prior to the 1981 Session.
2. It is recommended that April 18, 1980 be the final date for receiving bids on the first floor renovation project, and that the Secretary of the Senate and Chief Clerk of the House prepare a notice to prospective bidders and handle the formal receiving of bids accordingly, all bids to be referred to the Legislative Council for consideration.
3. It is recommended that use of high quality commercial carpet in the first floor areas being renovated for legislative use be specified in the notice to prospective bidders, using technical specifications to be provided by the Department of General Services, but that recommendations relating to color and to pattern, if any, be deferred.
4. It is recommended that the Council consider including in a capital appropriations measure to be considered by the current Session funds needed to permit air conditioning equipment for the northeast quadrant of the Capitol building, including the Court of Appeals area, to be tied into the Capitol complex chilled water loop, in accordance with a report which Director of General Services Stanely McCausland has agreed to prepare and submit to the Council at the Administration Committee's request.
5. It is recommended that the Council authorize the installation of carpet in the office area in the Lucas State Office Building which is to be occupied by the Code Editor's office, at a cost not to exceed \$2,000.

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6. It is recommended that the Council allow the Code Editor's office not more than \$700 for employing necessary assistance to complete the move from that office's present quarters in the Capitol building to the Lucas Building, which move it is hoped can be completed expeditiously as soon as the recommended carpet has been installed.
7. It is recommended that the Council authorize the Secretary of the Senate and the Chief Clerk of the House to make necessary arrangements for the installation of a telecommunications device which the Iowa Association of the Deaf and the Deaf Services of Iowa have offered to the General Assembly in order to permit deaf citizens to contact their legislators by telephone.

In addition to the foregoing recommendations, the Administration Committee reports the following for the information of the Council:

- It apparently will be necessary to purchase drapes for the committee room which will be located in the space now occupied by the Treasurer of State, since the drapes presently in that area are the property of the Treasurer's office and will be removed when the Treasurer vacates that space. It is suggested that when this purchase is made, drapes also be obtained for the office space occupied by the Administrative Rules Review Committee's Coordinator.
- It is believed that chandeliers rather than conventional fluorescent lighting fixtures should be used in the new first floor committee rooms, in accordance with the effort to restore and preserve the original decor of the Capitol building as much as possible. However, as of March 13 only one potential supplier of such equipment had been identified, and the Department of General Services has been asked to see whether there are additional firms that might be interested in providing chandeliers for these rooms.