

REPORT OF THE SERVICE COMMITTEE TO THE LEGISLATIVE COUNCIL

June 20, 2001

The Service Committee of the Legislative Council met on June 20, 2001, and makes the following report and recommendations to the Legislative Council:

1. The Service Committee received and filed the June 2001 and the annual personnel report from the Legislative Fiscal Bureau.
2. The Service Committee received and filed the June 2001 and the annual personnel report from the Legislative Service Bureau and recommends that the following employees be promoted:
 - Ms. Rhonda Fowler, from Legislative Document Technician 1, grade 19, step 2, to Legislative Document Technician 2, grade 22, step 1, effective June 2001.
 - Ms. Julie Goldman, from Legislative Document Technician 1, grade 19, step 2, to Publications Assistant, grade 21, step 2, effective June 2001.
 - Ms. Cindy Summers, from Legislative Document Technician 1, grade 19, step 3, to Legislative Document Technician 2, grade 22, step 2, effective June 2001.
 - Ms. Stephanie Runde, from Legislative Document Technician 1, grade 19, step 3, to Legislative Document Technician 2, grade 22, step 1, effective June 2001.
 - Mr. Craig Cronbaugh, from LIO Officer 1, grade 24, step 4, to LIO Officer 2, grade 27, step 3, effective June 2001.
 - Mr. Myles Kappelman, from LIO Officer 1, grade 24, step 4, to LIO Officer 2, grade 27, step 2, effective July 2001.
 - Mr. Bruce Carr, from Assistant Editor 1, grade 24, step 4, to Assistant Editor 2, grade 27, step 3, effective June 2001.
 - Ms. Teri Souer, from Supervising Legislative Document Technician, grade 25, step 4, to Legislative Document Technician Supervisor, grade 28, step 2, effective June 2001.
 - Ms. Stephanie Hoff, from Assistant Editor 2, grade 27, step 3, to Assistant Editor 3, grade 30, step 1, effective June 2001.
3. The Service Committee received and filed the June 2001 and the annual personnel report from the Legislative Computer Support Bureau and recommends that the following employees be promoted:
 - Ms. Valerie Hansen, from Computer Systems Analyst I, grade 27, step 4, to Computer Systems Analyst II, grade 29, step 3, effective June 2001.
 - Ms. Mary Reed, from Executive Secretary, grade 24, step 3, to Confidential Secretary, grade 27, step 2, effective July 2001.
4. The Service Committee received and filed the June 2001 and the annual personnel report from the Office of Citizens' Aide/Ombudsman and recommends that the following employees be promoted:
 - Mr. Kyle White, from Assistant, grade 27, step 4, to Assistant I, grade 29, step 3, effective June 2001.
 - Mr. Rory Calloway, from Assistant, grade 27, step 4, to Assistant I, grade 29, step 3, effective June 2001.
 - Mr. Don Grove, from Assistant, grade 27, step 3, to Assistant I, grade 29, step 3, effective November 2001.

5. Pursuant to SCR 5, the Service Committee recommends the adoption of a pay resolution relating to the compensation of employees of the central legislative staff agencies beginning during the Seventy-ninth General Assembly effective from July 1, 2001, through June 30, 2003. The pay resolution is similar to the pay resolution adopted for employees of the Senate and House during the Seventy-ninth General Assembly.
6. The Service Committee recommends that the legislative pay matrix be adjusted upward by three percent for the fiscal year commencing with the pay period beginning June 22, 2001.
7. The Service Committee approves the Legislative Fiscal Bureau's implementation of a flexible pay plan, effective July 1, 2001, based upon the guidelines outlined in a June 14, 2001 memorandum submitted to the Service Committee. The guidelines require retention of the current legislative pay classification system for hiring and promotion of employees within a specific pay grade, allow employees to be paid at any amount between the minimum and maximum of a pay grade, continue changes in pay linked to employees' merit review date and the evaluation process, continue salary budgeting as in the past for provision of cost-of-living and discretionary increases, and provide for discretionary salary increases that would not in the aggregate exceed the cost of average merit increases for all eligible employees. The guidelines do not apply to employees eligible for overtime pay and do not provide for any pay increases for employees paid at the maximum of a pay grade.
8. The Service Committee recommends that the Legislative Council authorize the Service Committee to consider and approve, disapprove, or modify a proposal to provide an additional forty hours of compensatory time for eligible legislative branch employees who have accumulated over 300 hours of overtime during a legislative session.
9. The Service Committee recommends that the expenditure of the amount from the appropriation in Code section 2.12 for the Commission on Uniform State Laws, as authorized by the Legislative Council at the December 2000 meeting, be amended to \$28,600.

Respectfully submitted,

Representative Christopher Rants
Chairperson