

R E P O R T  
of the  
SERVICE COMMITTEE

June 12, 1984

The Service Committee met on Tuesday, June 12, 1984, and makes the following recommendations to the Legislative Council:

1. That the Legislative Service Bureau, the Legislative Fiscal Bureau, the Office of Citizens' Aide, and the Code Consultant's Office will work toward using the same pay matrix as is used by the House and Senate with the employees placed on specific steps in their pay grades and will work toward equity in salaries among the legislative employees with similar job responsibilities.
2. That the proposed budget allocations for the 1984-1985 fiscal year for the Legislative Service Bureau, the Legislative Fiscal Bureau, the Office of Citizens' Aide and the Code Consultant's Office be approved as submitted to the Service Committee and the Legislative Council.
3. That the proposed salaries for employees of the Legislative Fiscal Bureau and the Office of Citizens' Aide for the 1984-1985 fiscal year be approved as submitted to the Service Committee and the Legislative Council.
4. That the proposed salaries for employees of the Legislative Service Bureau for the 1984-1985 fiscal year be approved as submitted to the Service Committee and the Legislative Council except that Gary Kaufman's salary should be \$29,390.80.
5. That Ms. Phyllis Barry will submit to the Legislative Council proposed salaries for her employees for the 1984-1985 fiscal year.
6. That the Legislative Service Bureau, the <sup>Office of Citizens' Aide</sup> ~~Legislative Fiscal Bureau~~, and the Code Consultant's Office will submit charts to the Service Committee listing each employee, the employee's grade, the employee's salary for the 1984-1985 fiscal year and where the employee's salary lies in relationship to the closest step in that grade.
7. That the Office of Citizens' Aide be authorized to hire on an as-needed basis at an hourly wage of \$5.75 a part-time clerical assistant to help with the typing backlog.
8. That the outside employment policy proposed by the Office of Citizens' Aide be adopted as submitted to the Service Committee

and the Legislative Council.

9. That Ms. Ruth Bender be employed by the Legislative Fiscal Bureau as a Legislative Analyst I at Pay Grade 24, Step 2.

Respectfully submitted,

SENATOR C. W. (Bill) HUTCHINS  
Chairman

service612  
db/dg/56H