

**REPORT OF THE SERVICE COMMITTEE  
TO THE LEGISLATIVE COUNCIL  
(REVISED)**

November 29, 1994

The Service Committee of the Legislative Council met on November 29, 1994. The meeting was called to order by Representative Teresa Garman, Chairperson, at 9:13 a.m. in Room 22 of the State House, Des Moines, Iowa.

The Service Committee respectfully submits to the Legislative Council the following report and recommendations:

1. The Service Committee received and filed a personnel report from the Legislative Fiscal Bureau.
2. The Service Committee recommends that the Legislative Council approve the promotion of Mr. David Reynolds from the position of Legislative Analyst II, at grade 32, step 2, to Legislative Analyst III, at grade 35, step 1. The promotion is to be effective in December of 1994.
3. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Mary Shipman from the position of Legislative Analyst II, at grade 32, step 2, to Legislative Analyst III, at grade 35, step 1. The promotion is to be effective in December of 1994.
4. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Jon Studer from the position of Legislative Analyst II, at grade 32, step 2, to Legislative Analyst III, at grade 35, step 1. The promotion is to be effective in December of 1994.
5. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Jon Muller from the position of Legislative Analyst, at grade 27, step 3, to Legislative Analyst I, at grade 29, step 2. The promotion is to be effective in December of 1994.
6. The Service Committee recommends that the Legislative Council approve the promotion of Mr. David Hinman from the position of Computer Systems Analyst I, at grade 27, step 3, to Computer Systems Analyst II, at grade 29, step 2. The promotion is to be effective in December of 1994.
7. The Service Committee received and filed a personnel report from the Legislative Service Bureau.
8. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Mary Carr from the position of Legal Counsel 1, at grade

- 32, step 5, to Legal Counsel 2, at grade 35, step 4. The promotion is to be effective on December 30, 1994.
9. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Julie Smith from the position of Legal Counsel 1, at grade 32, step 5, to Legal Counsel 2, at grade 35, step 4. The promotion is to be effective on December 30, 1994.
  10. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Gary Rudicil from the position of Computer Systems Analyst 2, at grade 29, step 5, to Computer Systems Analyst 3, at grade 32 step 4. The promotion is to be effective on December 30, 1994.
  11. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Helen Debartolo from the position of Text Processor 1, at grade 19, step 3, to Text Processor 2, at grade 22, step 2. The promotion is to be effective on December 30, 1994.
  12. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Kimberly McKnight from the position of Text Processor 1, at grade 19, step 3, to Text Processor 2, at grade 22, step 2. The promotion is to be effective on February 10, 1995.
  13. The Service Committee received and filed a personnel report from the Legislative Computer Support Bureau.
  14. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Steve Nelson from the position of Computer Operator I, at grade 21, step 5, to Computer Operator II, at grade 24, step 4. The promotion is to be effective in December of 1994.
  15. The Service Committee received and filed a personnel report from the Office of Citizens' Aide/Ombudsman.
  16. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Wendy Sheetz from the position of Assistant I, at grade 29, step 3, to Assistant II, at grade 32, step 2. The promotion is to be effective on December 16, 1994.
  17. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Jeff Burnham from the position of Assistant, at grade 27, step 3, to Assistant I, at grade 29, step 2. The promotion is to be effective on December 2, 1994.
  18. The Service Committee recommends that the Legislative Council approve the proposed budget and budget allocation of the Legislative Fiscal Bureau for the fiscal year beginning July 1, 1995, pursuant to section 2.12 of the Code.
  19. The Service Committee recommends that the Legislative Council approve the proposed budget and budget allocation of the Legislative Service Bureau for the fiscal year beginning July 1, 1995, pursuant to section 2.12 of the Code.

20. The Service Committee recommends that the Legislative Council approve the proposed budget and budget allocation of the Legislative Computer Support Bureau for the fiscal year beginning July 1, 1995, pursuant to section 2.12 of the Code.
21. The Service Committee recommends that the Legislative Council approve the proposed budget and budget allocation of the Office of Citizens' Aide/Ombudsman for the fiscal year beginning July 1, 1995 pursuant to section 2.12 of the Code.
22. The Service Committee received and filed a report from the Citizens' Aide/Ombudsman regarding completion of negotiations with the Department of Natural Resources for the creation of an Environmental Ombudsman within the Office of Citizens' Aide/Ombudsman. The Service Committee recommends that the Legislative Council approve the execution of the chapter 28E agreement for the creation of the position. The agreement calls for the creation of the position for a one-year period, which will be paid for from the permitting fees charged to persons regulated under the Federal Clean Air Act.
23. The Service Committee received and filed a report from the Citizens' Aide/Ombudsman regarding a conflict of interest of an employee.
24. The Service Committee received and filed the report of the Computer User Committee, a copy of which is attached to this report. The Service Committee recommends that the Legislative Council approve the policy recommendations contained in the report.
25. The Service Committee received and filed the report of the Salary Subcommittee, a copy of which is attached to this report..

Respectfully submitted,

REPRESENTATIVE TERESA GARMAN  
Chairperson