

**REPORT OF THE SERVICE COMMITTEE
TO THE LEGISLATIVE COUNCIL**

October 27, 1993

The Service Committee of the Legislative Council met on October 27, 1993. The meeting was called to order by Representative Teresa Garman, Acting Chairperson, at 11:06 a.m. in Room 22 of the Statehouse.

The Service Committee respectfully submits to the Legislative Council the following report and recommendations:

1. The Service Committee received and filed the proposed budgets of the Legislative Service Bureau, the Legislative Fiscal Bureau, the Legislative Computer Support Bureau, and the Office of Citizens' Aide/Ombudsman for the fiscal year beginning July 1, 1994, pursuant to Code section 2.12. The proposed budgets will be considered by the Service Committee and the Legislative Council in November.
2. The Service Committee received and filed a personnel report from the Legislative Service Bureau.
3. The Service Committee received and filed a personnel report from the Legislative Fiscal Bureau.
4. The Service Committee received and filed a personnel report from the Office of Citizens' Aide/Ombudsman.
5. The Service Committee received and filed a report from the Computer User Policy Direction Committee.
6. The Service Committee received, filed, and recommends that the Legislative Council approve the attached proposed changes to the Personnel Guidelines of the Central Legislative Staff Agencies. The new and amended provisions include provisions regarding substance abuse and receipt of gifts by employees of the central legislative staff agencies.

The following new employees of the Legislative Fiscal Bureau were introduced to the members of the Service Committee:

1. Leah Churchman, Legislative Analyst.
2. Valerie Marsh, Legislative Analyst.
3. Darlene Kruse, Legislative Analyst.
4. Sandra Laust, Administrative Secretary.

Respectfully submitted,

REPRESENTATIVE TERESA GARMAN
Acting Chairperson