

REPORT OF THE SERVICE COMMITTEE TO THE LEGISLATIVE COUNCIL

July 14, 2021

The Service Committee of the Legislative Council met on July 14, 2021, and makes the following report and recommendations to the Legislative Council for approval:

I. PERSONNEL REPORTS

A. The Service Committee received and filed the annual personnel report from the Legislative Services Agency and recommends that the following employees be promoted, subject to performance review, with approval of and on the effective date set by the director of the agency:

- Ms. Serena Adams, from Capitol Tour Guide Supervisor 1, grade 22, to Capitol Tour Guide Supervisor 2, grade 25.
- Ms. Sharon Walsh, from Administrative Services Officer 1, grade 26, to Administrative Services Officer 2, grade 29.
- Ms. Eileen Gerken, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.
- Ms. Samantha Steffensmeier, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.
- Ms. Elma Mahmutovic, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.
- Ms. Emily Kramer, from Computer Systems Analyst 1, grade 29, to Computer Systems Analyst 2, grade 32.
- Mr. Adam Broich, from Fiscal Legislative Analyst 3, grade 35, to Sr. Fiscal Legislative Analyst, grade 38.
- Ms. Laura Book, from Fiscal Legislative Analyst 2, grade 32, to Fiscal Legislative Analyst 3, grade 35.
- Mr. Michael Guanci, from Fiscal Legislative Analyst 1, grade 29, to Fiscal Legislative Analyst 2, grade 32.
- Mr. Chris Ubben, from Fiscal Legislative Analyst, grade 27, to Fiscal Legislative Analyst 1, grade 29.
- Ms. Lora Vargason, from Fiscal Legislative Analyst, grade 27, to Fiscal Legislative Analyst 1, grade 29.
- Mr. Joseph Simpson, from Legal Counsel 1, grade 32, to Legal Counsel 2, grade 35.
- Ms. Kate O'Connor, from Legal Counsel 1, grade 32, to Legal Counsel 2, grade 35.
- Mr. Stuart Stromberg, from Legal Counsel 1, grade 32, to Legal Counsel 2, grade 35.
- Ms. Adrienne Seusy, from Legal Counsel, grade 30, to Legal Counsel 1, grade 32.
- Mr. J.D. Arnett, from Legal Counsel, grade 30, to Legal Counsel 1, grade 32.
- Ms. Amy Lynch, from Administrative Services Officer, grade 23, to Administrative Services Officer 1, grade 26.
- Ms. Brittany Thorpe, from Administrative Services Officer, grade 23, to Administrative Services Officer 1, grade 26.
- Ms. Jayde Logemann, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.

- Ms. Megan McNeill, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.

B. The Service Committee received and filed the annual personnel report from the Office of Ombudsmen.

II. CENTRAL STAFF AGENCY FY 2022 BUDGETS

The Service Committee recommends that the Legislative Council approve the proposed budgets for the fiscal year beginning July 1, 2021, pursuant to Iowa Code section 2.12, as submitted by the following agencies:

- Legislative Services Agency
- Office of Ombudsmen

III. POLICIES AND PROCEDURES

The Service Committee received and filed changes to the Legislative Services Agency Policies and Procedures concerning the job qualifications and duties for the Administrative Services Officer 2/Editor job description.

IV. LSA DIRECTOR AND OMBUDSMEN OPENINGS

The Service Committee discussed the timelines for hiring both a new Legislative Services Agency Director and a new Ombudsmen.

V. ADDITIONAL BUSINESS

The Service Committee recommends that the Legislative Council approve a 1.1% cost of living adjustment to the legislative pay matrix, effective with the pay period beginning July 23, 2021.

Respectfully submitted,

Speaker Pat Grassley, Chairperson