

REPORT OF THE SERVICE COMMITTEE TO THE LEGISLATIVE COUNCIL

November 12, 2024

The Service Committee of the Legislative Council met on November 12, 2024, and makes the following report and recommendations to the Legislative Council for approval:

I. PERSONNEL REPORTS

A. The Service Committee approves the annual personnel report from the Legislative Services Agency and recommends that the following employees be promoted, subject to performance review with approval of and effective date set by the director of the agency:

- Megan Keitel, from Computer Systems Assistant, grade 27, to Computer Systems Analyst, grade 29.
- Eric Richardson, Fiscal Legislative Analyst 3, grade 35, to Senior Fiscal Legislative Analyst, grade 38.
- Austin Brinks, Fiscal Legislative Analyst 1, grade 29, to Fiscal Legislative Analyst 2, grade 32.
- Michael Peters, Fiscal Legislative Analyst 1, grade 29, to Fiscal Legislative Analyst 2, grade 32.
- Justus Thompson, Fiscal Legislative Analyst 1, grade 29, to Fiscal Legislative Analyst 2, grade 32.
- Lindsey Ingraham, Fiscal Legislative Analyst, grade 27, to Fiscal Legislative Analyst 1, grade 29.
- Evan Johnson, Fiscal Legislative Analyst 1, grade 29, to Fiscal Legislative Analyst 2, grade 32.
- Maria Wagenhofer, Division Administrator 1, grade 38, to Division Administrator 2, grade 41.
- Garry Martin, Fiscal Legislative Analyst, grade 27, to Fiscal Legislative Analyst 1, grade 29.
- Joey Lovan, Fiscal Legislative Analyst 1, grade 29, to Fiscal Legislative Analyst 2, grade 32.
- Xavier Leonard, Fiscal Legislative Analyst 1, grade 29, to Fiscal Legislative Analyst 2, grade 32.
- Louie Hoehle, Fiscal Legislative Analyst, grade 27, to Fiscal Legislative Analyst 1, grade 29.
- Charlotte Miller, Legal Counsel 1, grade 32, to Legal Counsel 2, grade 35.
- Dan Gough, Legal Counsel 1, grade 32, to Legal Counsel 2, grade 35.
- Tyler Heeren, Legal Counsel 1, grade 32, to Legal Counsel 2, grade 35.
- Natalie Sherman, Legal Counsel, grade 30, to Legal Counsel 1, grade 32.
- JD Arnett, Legal Counsel 2, grade 35, to Senior Legal Counsel, grade 38.
- Sarah Carpenter, Legal Counsel, grade 30, to Legal Counsel 1, grade 32.

- Adrienne Seusy, Legal Counsel 2, grade 35, to Senior Legal Counsel, grade 38.
- Liz Hadwiger, Legal Counsel, grade 30, to Legal Counsel 1, grade 32.
- Steven Long, Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.
- Megan McNeil, Administrative Services Officer, grade 23, to Administrative Services Officer 1, grade 26.
- Stephanie Femrite, Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.
- Tanner Wieser, Administrative Services Officer, grade 23, to Administrative Services Officer 1, grade 26.
- Kelsie Willert, Capitol Tour Guide Supervisor 1, grade 22, to LIO Officer 1, grade 24.

B. The Service Committee approves the annual personnel report from the Office of Ombudsman and recommends that the following employee be promoted, subject to performance review with approval of and effective date set by the director of the agency:

- Rebecca Stout, from Assistant Ombudsman 1, grade 29, to Assistant Ombudsman 2, grade 32.

II. CENTRAL STAFF AGENCY FY 2025 BUDGETS

The Service Committee recommends that the Legislative Council approve the proposed budgets for the fiscal year beginning July 1, 2024, pursuant to Code section 2.12, as submitted by the following agencies:

- Legislative Services Agency
- Office of Ombudsman

III. LEGISLATIVE SERVICES AGENCY POLICIES AND PROCEDURES

The Service Committee received and filed changes to the Legislative Services Agency Policies and Procedures concerning timing requirements for employee completion and approval of time sheets, resigning or retiring employee attendance on the employee's last day of employment, and business travel reimbursement.

IV. LEGISLATIVE COUNCIL POLICIES AND PROCEDURES

The Service Committee recommends that the Legislative Council approve the proposed changes to the Legislative Council Policies and Procedures concerning the list of authorized prefiling agencies, a publishing policy for the Iowa Court Rules, and updates to the policy for accessibility for persons with disabilities.

Respectfully submitted,

Senator Jack Whitver, Chairperson