

*State of Iowa*

1963

# IOWA DEPARTMENTAL RULES

JULY  
1963  
SUPPLEMENT

Containing

The permanent rules and regulations of general application promulgated  
by the state departments from January 1, 1963 to July 1, 1963



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**TABLE OF CONTENTS**

	Page
Conservation Commission .....	4
Department of Health .....	6
Pharmacy Examiners .....	12
Public Safety Department .....	12
Social Welfare Department .....	12

## PREFACE

This volume is published in compliance with section 14.3(7) of the Code. The rules of the various boards and departments are arranged in alphabetical order, using the names of the departments in general use.

Not all of the rules and regulations promulgated by the state departments have been included. The Act specifies "permanent" rules of "general application." Where rules have been omitted by the editor there is a notation indicating where such rules may be obtained.

July 1963

THE EDITOR

## PUBLICATION OF DEPARTMENTAL RULES

Section 14.3 of the Code, subsection 7, requires the Code Editor to:

"Prepare the manuscript copy, and cause to be printed by the state superintendent of printing in each year in which a Code is published, a volume which shall contain the permanent rules and regulations of general application, promulgated by each state board, commission, bureau, division or department, other than a court, having statewide jurisdiction and authority to make such rules. The code editor may omit from said volume all rules and regulations applying to professional and regulatory examining and licensing provisions and any rules and regulations of limited application. The code editor may make reference in the volume as to where said omitted rules and regulations may be procured.

"This volume shall be known as the Iowa departmental rules and any rule printed therein may be cited as-----I.D.R.-----giving the year of publication and the page where the particular rule, by number, may be found.

"The code editor may provide cumulative, semiannual supplements for insertion in the latest published volume and a place shall be provided in the binding of such volume for insertion of such supplements."

# IOWA

## DEPARTMENTAL RULES

### JULY 1963

#### CONSERVATION COMMISSION

##### ADMINISTRATIVE ORDER NO. 329

(Filed and indexed 1963 Feb. 15 PM 1:05)

The State Conservation Commission, on its own motion, does hereby order and declare under and pursuant to the power and authority of Section 109.39, aforesaid, that for the period of March 1, 1963 and March 1, 1964, the open seasons, daily catch limit and possession limit for paddlefish lawfully taken from the Missouri River for commercial purposes shall be:

MISSOURI RIVER				
Kind of Fish	Open Season	Daily Catch Limit	Possession Limit	Minimum Length or Weight
Paddlefish	Continuous	2	4	5 lbs.

##### ADMINISTRATIVE ORDER NO. 330

(Filed and indexed 1963 Feb. 15 PM 1.06)

The State Conservation Commission on its own motion does hereby order and declare under and pursuant to the power and authority of Section 109.39, aforesaid, that for the period of March 1, 1963 and March 1, 1964, the open seasons, daily catch limits and possession limits for fishes be as follows:

INLAND WATERS OF THE STATE	BOUNDARY WATERS				
Kind of Fish	Open Season	Daily Catch Limit	Minimum Possession Limit	Length or Weight	Mississippi and Missouri Rivers and Inland Waters of Lee County
Carp, Buffalo, Quillback, Gar, Dogfish, Gizzard Shad, Sheepshead, Sucker, Redhorse, Chub, Sunfish, Bluegill, Yellow Bass, Bullheads, Rock Bass, Warmouth Bass, Minnows and Sand Sturgeon.	Continuous	None	None	None	Same as inland waters
Rock Sturgeon	Closed				Closed
Paddlefish	Continuous	2	4	5 lb.	Same as inland waters except no catch or possession limit on Mississippi River.
Perch, Crappie and Silver Bass.	Continuous	15	30	0	Same as inland waters except no catch or possession limits.
Trout	Continuous	6	12	0	Same as inland waters
Catfish	Continuous	8	16	0	Continuous open season, no catch or possession limit.
Largemouth Bass	Continuous	5	10	0	Same as inland waters
Smallmouth Bass	May 25-Feb. 15	5	10	0	Same as inland waters except continuous open season.
Walleye and Sauger	May 11-Feb. 15 N of Hwy. 30. Continuous S of Hwy. 30.	Combined Walleye & Sauger—5	Combined Walleye & Sauger—10	None	Continuous open season daily catch 10, possession 20 in aggregate.
Muskellunge	Closed				Closed
Northern Pike (Pickerel)	May 11-Feb. 15	3	6		Continuous open season daily catch 5, possession 10.
Frogs (except bullfrogs)	May 11-Nov. 30	4 Doz.	8 Doz.	None	Same as inland waters
Bullfrogs (Rana Catesbeiana)	May 11-Nov. 30	1 Doz.	1 Doz.	None	Same as inland waters

Where waters are located within the confines of state, county conservation board, city, municipal parks, fishing will be permitted only when such areas are open to the public.

EXCEPTIONS: On all state-owned natural lakes, all angling through ice is prohibited between the hours of 6:00 P.M. and 6:00 A.M.

In Little Spirit, Dickinson County; Iowa and Tuttle (Okamanpedan) Lakes, Emmet County; Burt (Swag) Lake, Kossuth County; and Iowa Lake, Osceola County the following exceptions apply: WALLEYE, daily catch limit 6, possession limit 6; NORTHERN PIKE, daily catch limit 3, possession limit 3; SUNFISH, daily catch limit 15,

possession limit 30; CATFISH, open season, Saturday preceding May 15th to February 15th, daily catch limit 16, possession limit 16. SMALLMOUTH AND LARGEMOUTH BLACK BASS, open season Saturday preceding May 30th to November 30th, catch limit 5, possession limit 5. BULLHEADS, CARP, SUCKERS, REDHORSE, BUFFALO, BURBOT, DOGFISH, GARFISH, QUILLBACK, SHEEPSHEAD, no closed season, no daily catch, possession or size limits. The possession limit shall not exceed thirty (30) fish of all kinds in the aggregate except that the aggregate possession limit shall not apply to fish named on which there is no daily catch limit.

This order shall not apply to commercial fishing.

### AMENDED ADMINISTRATIVE ORDER NO. 330

(Filed and indexed 1963 Mar. 18 P.M. 2:34)

The State Conservation Commission on its own motion does hereby order and declare under and pursuant to the power and authority of Section

109.39, aforesaid, that for the period of March 1, 1963 and March 1, 1964, the open seasons, daily catch limits and possession limits for fishes be as follows:

#### INLAND WATERS OF THE STATE

#### BOUNDARY WATERS

Kind of Fish	Open Season	Daily Catch Limit	Possession Limit	Minimum Length or Weight	Mississippi and Missouri Rivers and Inland Waters of Lee County
Carp, Buffalo, Quillback, Gar, Dogfish, Gizzard Shad, Sheepshead, Sucker, Redhorse, Chub, Sunfish, Bluegill, Yellow Bass, Bullheads, Rock Bass, Warmouth Bass, Minnows and Sand Sturgeon.	Continuous	None	None	None	Same as inland waters
Rock Sturgeon	Closed				Closed
Paddlefish	Continuous	2	4	5 lb.	Same as inland waters except no catch or possession limit on Mississippi River.
Perch, Crappie and Silver Bass.	Continuous	15	30	None	Same as inland waters except no catch or possession limits.
Trout	Continuous	6	12	None	Same as inland waters
Catfish	Continuous	8	16	None	Continuous open season, no catch or possession limit.
Largemouth Bass	Continuous	5	10	None	Same as inland waters except continuous open season, combined Large-
Smallmouth Bass	May 25-Feb. 15	6	10	None	mouth and Smallmouth Bass. Daily catch 10, possession 20 in aggregate
Walleye and Sauger	May 11-Feb. 15 N of Hwy. 30. Continuous S of Hwy. 30.	Combined Walleye & Sauger—5	Combined Walleye & Sauger—10	None	Continuous open season, daily catch 10, possession 20 in aggregate.
Muskellunge	Closed				Closed
Northern Pike (Pickerel)	May 11-Feb. 15	3	6	None	Continuous open season, daily catch 5, possession 10.
Frogs (except bullfrogs)	May 11-Nov. 30	4 Doz.	8 Doz.	None	Same as inland waters
Bullfrogs (Rana Catesbeiana)	May 11-Nov. 30	1 Doz.	1 Doz.	None	Same as inland waters

Where waters are located within the confines of state, city, municipal parks, county conservation board, fishing will be permitted only when such areas are open to the public.

EXCEPTIONS: On all state-owned natural lakes, all angling through ice is prohibited between the hours of 6:00 P.M. and 6:00 A.M.

In Little Spirit, Dickinson County; Iowa and Tuttle (Okamanpedan) Lakes, Emmet County; Burt (Swag) Lake, Kossuth County; and Iowa Lake, Osceola County, the following exceptions

apply: WALLEYE, daily catch limit 6, possession limit 6; NORTHERN PIKE, daily catch limit 3, possession limit 3; SUNFISH, daily catch limit 15, possession limit 30; CATFISH, open season, Saturday preceding May 15th to February 15th, daily catch limit 16, possession limit 16. LARGEMOUTH AND SMALLMOUTH BLACK BASS, open season Saturday preceding May 30th to November 30th, catch limit 5, possession limit 5. BULLHEADS, CARP, SUCKERS, REDHORSE, BUFFALO, BURBOT, DOGFISH, GARFISH, QUILLBACK, SHEEPSHEAD, no closed season, no daily

catch, possession or size limits. The possession limit shall not exceed thirty (30) fish of all kinds in the aggregate except that the aggregate possession limit shall not apply to fish named on which there is no daily catch limit.

This order shall not apply to commercial fishing.

**ADMINISTRATIVE ORDER NO. 332**

(Filed and indexed 1963 Apr. 8 PM 3:45)

The State Conservation Commission on its own motion does hereby order and declare under and pursuant to the power and authority of Section 107.25, Chapter 107, Code of Iowa 1962, that the registration emblem will be placed 4 inches toward the stern of the registration number on each side of the bow of the vessel. On the port side the emblem will be 4 inches behind the registration number, and on the starboard side 4 inches in front of the registration number.

All newly registered or renewal registration of boats will receive emblems with registration certificate.

**ADMINISTRATIVE ORDER NO. 333**

(Filed and indexed 1963 May 16 PM 1:02)

Under authority granted by Chapter 106, 1962 Code of Iowa, the State Conservation Commission does hereby establish the following regulation for boating:

No boat shall exceed a speed of ten (10) miles per hour on the Lake Odessa Area in Louisa

County, Iowa, under the jurisdiction of the State Conservation Commission between April 1 to October 1 yearly, except that portion of Odessa Lake proper lying south of the east west center lines of Section 17 and 18 and north of the south line of Section 28, all in Township 74 North, Range 2 West of the 5th P.M.

This Order adopted by the Commission at its regular meeting held on May 1st, 1963.

**DEPARTMENTAL RULE**

(Filed and indexed 1963 Apr. 9 PM 1:36)

The State Conservation Commission, under authority granted by Section 107.24, of the 1962 Code of Iowa, does hereby declare that dogs shall be prohibited on all state-owned Game Management Areas, as established under authority of Section 109.6 of the 1962 Code of Iowa, between the dates of March 15th and July 15th each year; except that, training of dogs will be confined to designated training areas and field and retriever meets may be conducted at designated sites. A permit as provided in Section 109.22 of the 1962 Code of Iowa must be secured for field and retriever meets.

Such permit shall show the exact designated site of said meet and all dogs shall be confined to that site.

This Departmental Rule was adopted by the State Conservation Commission at a regular meeting held on the 3rd day of April 1963.

**DEPARTMENT OF HEALTH**

**DENTAL EXAMINERS**

(Filed and indexed 1963 Feb. 22 AM 11:11)

All rules and regulations are supplementary to and in conformity with the requirements of the Code of Iowa in reference to these matters.

DEFINITIONS. For the purpose of the interpretation of the following Rules and Regulations:

- 1. Board: Shall mean the board of dental examiners, State of Iowa.
- 2. Department: Shall mean the department of health, State of Iowa.
- 3. Rule: Shall mean a requirement set up by the board of dental examiners.
- 4. Regulation: Shall mean a requirement set up by the department of health.
- 5. Annual Meeting: Shall mean that meeting of the Board held at the time and place of the annual meeting of the Iowa State Dental Society.
- 6. Examination Meetings: Shall mean those meetings of the Board held in Iowa City for the purpose of examination of candidates. The time and place of these meetings shall be published in the Journal of the American Dental Association

at least 60 days prior to the examination, with the approval of the Department.

RULE 1. The license issued by the state department of health to successful applicants giving permission to practice dentistry shall be 8½ x 11 inches in size and known as Board Form No. 1. In addition to the provisions of the Code, it shall be signed by the chairman and secretary of the board.

RULE 2. The license issued by the state department of health to the successful applicants, giving permission to practice as a registered hygienist, shall be 8½ x 11 inches in size and known as Board Form No. 2. In addition to the provisions of the Code, it shall be signed by the chairman and secretary of the board.

RULE 3. In cases where there have been no objection made or complaints filed against the renewal of the license the board recommends that the department reinstate up and until September 1 all licensees who have failed to renew their licenses for the current year in conformity with section 153.11.

The department is hereby requested to inform all who are delinquent on August 1 that after

September 1 all reinstatement applications must be presented to the board for their recommendation.

RULE 4. (a) The regular sessions as provided in 147.34 for conducting examinations shall be held at the dental school at Iowa City and the other session shall be the annual meeting of the board which shall be in the spring of each year at the time and place to be designated by the commissioner of the department and notice thereof shall be sent to each member of the board at least ten days prior to such meeting. The board at the annual meeting shall organize for the ensuing year, selecting from its own membership a chairman, vice chairman and secretary as provided in 147.22, select a delegate to the annual meeting of the American Dental Association or the annual meeting of the American Association of Dental Examiners, and authorize the secretary to request the Commissioner to get the Ex. Council's authorization for our delegate's attendance to such meetings. The board requests the department to pay the required fee and maintain a membership in the American Association of Dental Examiners which in the national organization of the state examining board as provided in 147.28. The board shall transact such other business as may legally come before it. The new officers shall assume their duties on July 1.

(b) The chairman of the board shall preside at all meetings and have general charge of all examinations, and, in the event of his absence or inability to act, the vice chairman shall so act.

(c) The secretary of the board shall perform the usual duties of secretary and in addition thereto shall have charge of all correspondence from or to the board; shall conduct all voting that is necessary to be conducted, by mail, keeping a record of the same as part of the board's minutes; shall see that a copy of all minutes and transactions are forwarded to the department; and perform all other matters as set out herein. (147.23)

RULE 5. When it is necessary to use the mail in conducting the business of the board regarding the outcome of examinations conducted by the board, each member shall be informed of the result of the examination and the grade received by each applicant in each subject by letter and substantially in the form shown in the Department Form No. 3, which notice shall be given to each member of the board at least five (5) days before the result of the examination is forwarded to the department. (147.23)

If any other matter is taken up by mail for the decision of the board, or if a decision is wished on any question when the board is not in session, the secretary shall mail to each member a ballot which fully sets forth the question and provides a place for a vote in the affirmative and negative and a place for the signature of the board member. Unless such ballot is returned to the secretary within ten days from the mailing of the same by the secretary, it shall be the duty of the secretary

to record a negative vote for such member failing to return his ballot, or in lieu of the above procedure, the secretary may attach all the information regarding a vote by mail to a ballot which shall be sent to the chairman, then in turn to the board members and returned to the secretary. Each member of the board shall be notified by the secretary of the outcome to each and every vote taken, and a record of each and every vote shall be made and kept in the minutes of the secretary of the board. (147.23)

RULE 6. The secretary shall procure from the department the necessary supplies for the use of the board and the board members; shall notify the authorities of the University of Iowa regarding supplies, space, requirements and equipment necessary to be used at the time of giving examinations. (147.26)

RULE 7. The department shall receive all applications for examinations which shall be stamped with the day and the hour when received, which must be at least fifteen (15) days prior to the first day of the examination. (147.29)

(A) Dentist's application for examination shall contain:

1. Sworn statement as to name, birthplace, age, residence, high school training and college degrees.
2. Declaration as to previous registration or examinations.
3. Recommendation by three registered dentists authorized to practice in Iowa, or, if that is impossible, by members of the American Dental Association in good standing.
4. Identified recent picture and citizenship papers of applicant attached to, and forming a part of, the application.
5. Photostatic copy of Dental College diploma. (Notarized)
6. Identified set of applicant's fingerprints.
7. National Board certificate.

(B) Dental hygienist's application for examination shall contain:

1. Sworn statement setting out name, birthplace, citizenship papers, high school and secondary school education, time and place of studying dental hygiene, date of dental hygiene diploma, name and location of the school issuing the same.
2. Recommendation, signed by three persons, who vouch for applicant as a person of high moral character and worthy of professional recognition; one of the signers must be a dentist licensed to practice in Iowa, if possible, but in any event, must be a member of the American Dental Association.
3. Declaration as to previous registration or examinations.
4. Recent photo attached, and made part of, the application.
5. Identified set of applicant's fingerprints.

6. In lieu of the hygienist theoretical examination the board will accept a certificate of satisfactory examination issued by the National Board of Dental Examiners.

In all cases, requirements set out in application blanks must be strictly complied with, and the documents asked for, must be furnished. Application forms will be furnished on request, by the commissioner of the state department of health, Des Moines, Iowa. (147.29)

(C) A graduating student who has passed all requirements but to whom a diploma has not, as yet, been issued, may take an examination provided he files in lieu of the diploma, a statement from the dean of his college, to the effect that he is entitled to, and will receive within a one-month period a diploma. But his license and all information regarding the examination shall be withheld from him until the photostatic copy of the diploma has been sent to the secretary of the Board.

**RULE 8.** The Iowa State Board of Dental Examiners recognizes only those Dental Schools that have been approved by the Council of Dental Education of the American Dental Association.

**RULE 9.** The department shall, as soon as possible after the closing of the filing of the applications, certify to each member of the board a list of the applicants for examination, which shall set forth the name, residence, college and recommenders of the respective applicants.

**RULE 10.** The department shall also furnish to the director of clinics of the Dental College of the State University of Iowa, the list of names and addresses of applicants for examination (other than applicants from the University of Iowa) so that said director may be able to get in touch with, and cooperate with said applicants as to their clinical needs.

**RULE 11.** Conducting examinations for license to practice dentistry and dental hygiene.  
**Dentistry**

#### NATIONAL BOARD

After January 2, 1960, the Iowa State Board of Dental Examiners will discontinue use of a written examination and will require in lieu thereof completion of Parts I and II of the National Board examination.

Candidates who otherwise qualify but who have failed in one or more subjects of the National Board examination may be admitted to the clinical examination of the Iowa Board, but the license will be withheld until certification of Part II is received from the Secretary of the National Board of Dental Examiners.

(a) Unless otherwise notified in writing, applicants must appear on the first day of the examination at the College of Dentistry, Iowa City. At this opening exercise a chair and number will be

issued to each applicant which will be his identification throughout the examination.

(b) Any applicant detected in attempting to give or obtain aid or information, regarding the examination, shall be dismissed from, and shall fail the examination.

(c) Applicants must be present punctually at the time designated for commencing each session of the examination.

(d) Under no circumstances will special examinations be given.

(e) All candidates will be allowed two examinations for the same examination fee, but the second examination shall be within the period of fourteen (14) months.

In reporting a candidate to the board, the department shall designate his standing as:

First examination full fee.

Second examination no fee or full fee.

Third examination full fee.

Fourth examination full fee. (Etc. as the case may be.)

If the candidate should fail the first examination, and desires to take the second examination, he must notify the department at least fifteen (15) days prior to the first day of such examination.

For the third and all subsequent examinations, the applicant shall be required to make application for such examination in the same manner and pay the same fee as for the original examination.

The grade of the examination will be ascertained by averaging the grade of the practical portion with the grade of the theory portion, and the candidate to be successful in the examination must receive a grade of at least 75 per cent in the practical portion of the examination and an average grade of 75 per cent for the entire examination.

The grade of the theory portion of the examination will be ascertained by averaging the grades of Part I and Part II of the National Board examination.

The Secretary of the Board of Examiners will assign the Board Members to the specific operations in the practical examinations that they are to grade. Information will be provided for the candidates as to these assignments before each examination.

(f) The applicant must furnish his own patient, all needed materials, supplies and instruments. The Superintendent of the Dental Infirmary will aid in the procurement of patients to the extent that the required clinical material is available.

(g) The general clinical requirements for the examinations are herein set out, but the Board reserves the right to add to, or change, these requirements in any way they see fit before, or during, the examination without notice.

(h) All operations must be made in the presence of the Board. The applicants shall be informed as

to which Board member has been designated to grade the required types of operations.

(i) Regardless of what the teaching may have been, the Board will deduct points from the grade of the applicant in gold foil, gold inlay, gold crown and amalgam restorations, in all cases where the normal contact and tooth form has not been restored and where all margins have not been carried to self-cleansing areas.

(j) The Board will deduct points from the grade of the applicant if the cases selected do not have approximately contacting teeth, and the adjacent teeth must be normal or built out to true tooth form.

(k) Each applicant for license to practice dentistry shall be required to perform practical operations as follows:

I. Diagnosis, Charting and Treatment Planning of.

II. Gold Foil Restoration.

(Class 2, 3, or 4.) To be examined as follows:

1. Before operation is started and before rubber dam is placed.
2. When cavity preparation is completed.
3. When the foil is condensed.
4. When the restoration is completely finished.

In grading, the following points will be taken into consideration.

1. Rubber dam adjustment.
2. Outline form; extension for prevention; resistance, retention and convenience forms.
3. Walls and angles, enamel margins, adjacent tooth injury.
4. Condensing of gold; size of condensers; lines of force.
5. Foil margins; restoration of tooth anatomy; contacts and gum laceration.

III. Amalgam Restoration

(Class 2) (Rubber dam for cavity prep.) Examined as follows:

1. Before operation is started.
2. When cavity preparation is finished.
3. When matrix is adjusted.
4. When filling is polished.
5. At the discretion of the Board, an amalgam restoration in a deciduous tooth may be required.

In grading, the following points will be taken into consideration:

1. Cavity outline; walls and angles, enamel margins.
2. Gum laceration and tooth injury.
3. Tooth form; contact and final finish.

IV. Crown and Bridge

Either a cast gold crown or a three quarter crown may be used for the Crown and Bridge portion of the examination.

The requirements for each are as follows:

(1) *Cast gold crown*

Any tooth posterior to cuspid. All cases must have adjacent contacting teeth. Examined as follows:

1. Before operation is started.
2. When the tooth preparation is completed.
3. The crown when cast.
4. The crown when cemented to place.

In grading the following points will be taken into consideration:

1. Tooth preparation.
2. Gum laceration and adjacent tooth injury.
3. Band adjustment.
4. Tooth form; harmony; contact and interproximal space.
5. Occlusion.

(2) *Three quarter crown*

All cases must have adjacent contacting teeth.

To be examined as follows:

1. Before operation is started.
2. When the tooth preparation is completed.
3. When the wax pattern is made.
4. The casting before any grinding and polishing has been made.
5. When the three quarter crown is cemented to place and completely finished.

In grading, the following points will be taken into consideration:

1. Cavity outline: extension for prevention; resistance and retention form and cusp protection.
2. Walls and angles; cavity depth; gingival seat; and proper enamel support.
3. Gum laceration and adjacent tooth injury.
4. Smoothness and margins of casting; tooth form; contact; seating and occlusion.

V. Prosthetics

Each candidate will be required to take an impression of a model, pour a cast, and design a partial. Several models will be available, also "blue print for design" sheets will be furnished. The candidates will be expected to furnish their own tray and impression material.

In grading the following points will be taken into consideration:

1. The impression as to its reproduction of detail.
2. The cast as to its density and how well a master metal partial denture framework fits.
3. As to whether the suggested design on the "blue print for design" is in keeping with good partial denture planning.

At the discretion of the Board this requirement may be changed, details to be announced at the time of the examination.

Dental Hygiene

(1) Each applicant for registered hygienist license shall be required as a practical demonstration to remove deposits, accretions and stains from exposed portion of the teeth and directly beneath the free margins of the gums, from as many cases as may be designated by the Board during the meeting. Additional requirements may be requested by the board.

In grading such practical demonstrations, the following will be observed and taken into consideration.

- 1. Position of chair.
2. Adjustment to towel or linen.
3. Neatness of operator and operation.
4. Instrumentation.
5. Operation of engine.
6. Use of accelerants and medicants.
7. Gum laceration or injury.
8. Final results.

In order that each examiner may gain a general knowledge of the applicant's fitness to practice, the hygienist theoretical examination shall be of the comprehensive type and each examiner shall ask at least 20 questions regarding the dental hygienist's profession, but of such a group nature that the answers should indicate whether or not the candidate can apply her knowledge of such theory in her practice.

To lessen the possibility of question duplication the dental hygienist's field shall be divided as follows (the questions will be asked to stress the general nature of the group):

Group I

- Chemistry
Pathology
Bacteriology
Physiology

Group II

- Anatomy (general and oral)
Histology
Radiology
Anesthesia

Group III

- Hygiene
Therapeutics
Preventive dentistry
Prophylaxis

Group IV

- Office management
Economics
Laboratory procedures
Ethics

Group V

- Asepsis
Food and Nutrition
Sanitation
Principles of dentistry

The grading of the theory portion of the examination shall be on a basis of one to one hundred. The applicant's theory grade shall be the average of her grades in the five groups. Regardless of how each group shall (so far as grade is concerned) be of equal importance.

Each board member shall grade and record the grade of the practical demonstration of the hygienist. The theoretical subjects for the hygienists shall be divided among the Board members at the time and in the manner prescribed in paragraph (b), Rule 12.

RULE 12. (a) At the conclusion of the spring examination, the work of the Board in conducting the practical demonstrations for the following year shall be divided as follows: The two members of the Board, other than the secretary, whose terms first expire, provided they have not graded diagnosis, gold foil, and inlay for two preceding consecutive years, shall have charge of and grade the diagnosis, gold foil, and inlay; the two members of the Board, other than the secretary, whose terms expire last, unless a member has graded diagnosis, gold foil, and inlay for the two previous consecutive years, shall have charge of and grade the crowns and setups. The secretary of the Board shall be present at all examinations and shall grade such demonstrations as specified by the Board. (Section 147.35)

(b) At the conclusion of the spring examination the theoretical portion of the dental hygiene examination shall be divided or assigned among the Board members. Each member shall select a theory group. The member of the Board whose term first expires to have first choice, etc.

RULE 13. Upon request of the board, the department shall furnish a competent clerk to be present at the giving of the examination and to assist the board in handling of the affairs of said examination. (Section 147.39)

REGULATION 14. The Board shall certify the names of the successful candidates to the Department on the following form, which shall be known as Form 8, and will be furnished by the Department. Grades will be certified on Form 3.

DIVISION OF EXAMINATIONS AND LICENSES

(Filed and indexed 1963 Feb. 22 AM 11:11)

I, Secretary of the Iowa State Board of Dental Examiners, acting by vote of a majority of the members of said Board, hereby certify to the State Department of Health in accordance with Sec. 147.40 Code of Iowa, that the persons whose names correspond to the following confidential numbers have attained the required ratings and general average in the examination held by the Iowa State Board of Dental Examiners on

are accordingly entitled to a license to practice Dentistry in Iowa:

.....  
.....  
.....

I further certify that the persons whose names correspond to the following confidential numbers have failed to attain the required ratings and general average, and are therefore not entitled to license upon examination .....

Signed .....  
Secretary of Iowa State Board of Dental Examiners (Section 147.40)

RULE 15. The Board may enter into reciprocity agreements with other states.

A list of these states and agreements will be furnished by the Secretary of the Board upon request. (147.53)

RULE 16. No information regarding the grades of the respective applicants shall be divulged by the Department or the Board until the applicants themselves have been notified by the Department and no list of the successful or unsuccessful applicants shall be made public until thirty days after all business regarding the examination is concluded.

RULE 17. The Department shall furnish to the Board, at its annual meeting:

- 1. A financial statement showing the receipts and disbursements credited and charged to the Dental Divisions of the State Department of Health.
- 2. A list of applicants who have failed the Board's examination but who are still eligible for re-examination.
- 3. An alphabetical list of all licensees to practice dentistry in Iowa who are in good standing with the Department.

RULE 18. All applicants for reinstatement must apply directly to the State Department of Health. Where reinstatement is requested for other than a portion of the current year, as outlined in Rule 3, each applicant shall be passed upon by the examining Board.

With each application for reinstatement, the Department shall present to the Board for their information:

- 1. Name and residence of dentist asking reinstatement.
- 2. Date of certificate for which applicant is asking renewal.
- 3. Statement of the various dates and places he has practiced and, if out of practice, state dates and places.
- 4. List of all the dental organizations in which applicant has held membership, with dates.
- 5. List of all study clubs attended, with dates and places.

6. List of all post-graduate courses taken, with dates and places.

7. Signature of two practicing dentists as recommenders, who are or have been for the previous year, members of the A.D.A. with a statement of how long each has known the applicant.

The Board will look with disfavor upon the reinstatement, without examination, of a licensee who has been out of the practice of dentistry for some considerable time, or who cannot furnish evidence of trying to keep abreast of the times in an ethical practice. Any applicant for reinstatement who has been out of the practice of Dentistry for five years immediately preceding his application will be required to take an examination before the Board will recommend reinstatement. When an applicant is required to appear before the Board for examination, he shall take only the practical portion of such examination.

RULE 19. The words "credibly informed" as set out in Section 153.14, shall be interpreted to mean:

Only such evidence as, in our judgment, would be sufficient to convict before a jury, and each member hereby pledges that, without a majority vote of all the Board, he will not request the commissioner to have any dentist appear for investigation regarding license renewal.

RULE 20. Regarding information and requests which come to the Board concerning dental law violation, the Board may contact, and consult with the ethics committee of the local or district dental society in the community where the dentist in question is located. The Board may also call upon the Ethics, or any other, Committee of the State Society, and the information obtained may be taken into consideration in determining the Board's procedure.

RULE 21. The Board of Dental Examiners recommend that dentists be permitted to carry or publish a professional card and to display a window or street sign at the licensee's place of business.

RULE 22. A dentist may place on his professional card or window display a statement that he is limiting his practice. In that event the Board recommends that any words, other than the word "Dentist" or "Doctor of Dental Surgery" be confined to the following:

- Dentist or Doctor of Dental Surgery.  
Practice Limited to Orthodontia
- Dentist or Doctor of Dental Surgery.  
Practice Limited to Oral Surgery
- Dentist or Doctor of Dental Surgery.  
Practice Limited to Prosthodontia  
or denture work
- Dentist or Doctor of Dental Surgery.  
Practice Limited to Periodontia
- Dentist or Doctor of Dental Surgery.  
Practice Limited to Pediodontia

these being the divisions recognized by the American Dental Association.

**DEPARTMENT OF HEALTH**

And, furthermore, that in the affidavit form prescribed in 153.11 there will be a place provided where the dentist shall make a declaration of his practice limitations if he so states on his professional or window card.

RULE 23. The State Board of Dental Examiners interprets a professional card in a newspaper to mean a card one column wide and one inch deep.

RULE 24. The Board interprets the law to mean that only one outside sign or window sign be permitted, the letters of which shall not exceed six inches in height, wording to be such as set out in Rule 22.

Form No. I. License to dentists.

Form No. II. License to hygienists.

Form No. III. Rating sheet for the examination.

Form No. IV. Dentist's application for examination.

Form No. V. Dentist's application for examination with National Board of Dental Examiners Certificates.

Form No. VI. Dental hygienist's application for examination.

Form No. VII. Certification of the names of successful applicants.

RULE 25. United States citizenship is required of all applicants who take the examinations of the Iowa State Board of Dental Examiners.

**AMENDMENT TO RULES**

(Filed 1963 Feb. 8 AM 8:31)

Pursuant to the provisions of Section 135C. 14, Code of Iowa, 1953, subparagraphs 6, 7, 8 and 9 of Section 4.3(a) appearing on page 166 of the Iowa Departmental Rules 1962 are repealed and the following adopted in lieu thereof:

- 6) After June 1, 1964, in homes of a licensed bed capacity of less than twenty (20) beds, there shall be at least one qualified nurse on duty forty (40) hours per week, and on recall when not on regular assignment.
- 7) After June 1, 1964, in homes with a licensed bed capacity of twenty (20) to fifty (50), a nurse shall be on duty at least eighty (80) hours per week, with one nurse on recall when not on regular assignment.
- 8) After June 1, 1964, in homes with a licensed bed capacity of fifty-one (51) to one hundred (100), a nurse shall be on duty at least one hundred twenty (120) hours per week, with one nurse on recall when not on regular assignment.
- 9) After June 1, 1964, in homes with a licensed bed capacity of over one hundred (100), a nurse shall be on duty at least one hundred sixty (160) hours per week, with one nurse on recall when not on regular assignment.

**PHARMACY EXAMINERS**

(Filed and indexed 1963 Mar. 29 AM 8:51)

The following regulation adopted by the Iowa Pharmacy Examiners on July 18, 1962, is hereby amended as follows:

Any person making application to the Pharmacy Board to be licensed by examination after July 1,

1963, must have completed one year of internship under the Iowa program and at least three months of which must be acquired after graduation from an approved college of pharmacy. Any internship on file in the office of the Pharmacy Examiners prior to July 1, 1963, will be credited toward the one year of internship.

**PUBLIC SAFETY DEPARTMENT**

(Filed and indexed 1963 Jan. 28 PM 3:33)

By virtue of the authority vested in the Commissioner of Public Safety of the State of Iowa,

Point System Rules and Regulations appearing in 1962 I. D. R., pages four hundred sixty-three (463) through four hundred sixty-five (465), are hereby rescinded and repealed in their entirety.

**SOCIAL WELFARE DEPARTMENT**

**MEDICAL CARE IN THE AID TO DEPENDENT CHILDREN PROGRAM**

(Filed and indexed 1963 Jan. 22 PM 1:27)

That the Rule appearing in the 1962 I.D.R. on Page 490, column 2, paragraph 6, relating to Medical and Remedial Care in the Aid to Dependent Children Program, filed April 14, 1960, is hereby amended by inserting "optometrists" following the word "podiatrists" in line 6.

**MEDICAL CARE IN THE OLD AGE ASSISTANCE PROGRAM**

(Filed and indexed 1963 Jan. 22 PM 1:26)

That the Rule appearing in the 1962 I.D.R. on Page 480, column 2, paragraph 3, relating to Medical and Remedial Care in the Old Age Assistance Program, filed April 14, 1960, is hereby amended by inserting "optometrists" following the word "podiatrists" in line 6.