

force behind our law, our legislation and our dealings with those looking for aid. It is time for Republicans to give freedom back to doctors, to patients and to those who know far better than the politicians which treatments they truly need.

It is time to allow the use of medical marijuana.

THE AUTHOR

A.J. SPIKER of Ames is the departing chairman of the Iowa Republican Party. Contact: ajspiker@iowagop.org.

Branstad and Reynolds: Norman Borlaug was an Iowa farm boy who dreamed big

DMR

We are often humbled and inspired by the innovative and hard-working Iowans who have positively affected their communities, the state, our nation and the world. Norman Borlaug is a great example of such an Iowan. He was an Iowa farm boy who dreamed big.

On Tuesday, Iowa will take the rare action of replacing one of its statues in the U.S. Capitol. As a world leader in agricultural innovation, it is only appropriate that our state honors Dr. Borlaug by installing his statue in the Capitol on the 100th anniversary of his birth, and on National Ag Day.

Dr. Borlaug went from humble roots to helping feed the world. He learned a strong work ethic growing up on his family's farm near Cresco. That boy would go on to spend his life tirelessly researching, teaching and crusading for progress and innovation in agriculture.

Norman Borlaug led the way in agriculture innovation and was a hunger-fighter who remains a hero to many around the world. He is often referred to as the "Father of the Green Revolution," and his advancements increased agriculture productivity by developing high-yielding varieties of cereal grains, expanding irrigation infrastructure and promoting biotechnology.

In the early 1960s, India and Pakistan were confronting famine, and Dr. Borlaug led an era of robust growth in food production, taking the countries from imminent devastation toward food self-sufficiency. Using his techniques, scientists soon developed similar high-yield strains of rice and corn. Later in his career, he turned his attention to the African continent and introduced programs in sub-Saharan Africa to modernize farming practices.

During his life, he received a myriad of honors and received the trifecta of humanitarian awards — the Nobel Peace Prize, the Congressional Gold Medal and the Presidential Medal of Freedom — putting him in a distinguished group with Martin Luther King Jr. and Elie Wiesel.

His story should inspire STEM education and community leaders to redouble their efforts to drive key skills, like those used by Dr. Borlaug, to enable technological advancements to help feed and fuel the world. He helped pioneer technological improvements that put science into the hands of those who needed it most, and his legacy is inspiring new generations to meet the challenges of the future and further our state's legacy as a leader in agriculture and biosciences.

His legacy endures. Dr. Borlaug worked until his dying day for global agricultural advancements. He created the World Food Prize, with its home in Iowa, to bring the greatest minds in food security together each year, to recognize innovations in the fight to end hunger and to inspire the next generation.

Iowa is a world leader in agricultural productivity and innovation, and our robust agronomic ecosystem is home to a blossoming bioscience industry. Iowa was the first state to accept the conditions of the Morrill Act in 1862 and Iowa State University was born, which is now a world leader in agricultural research. Groundbreaking companies and innovative agricultural producers have made it possible for Iowa to maintain its leadership in the production of corn, soybeans, pork, eggs, ethanol and biodiesel.

Our state is making a difference, from reducing our nation's dependence on fossil fuels and the importation of overseas oil and revolutionizing the science of vaccine production to leading the way in virtual reality technology and cancer research.

Wrestling, a sport that is close to the heart of so many Iowans, helped to shape Dr. Borlaug's discipline and tenacity. He once stated, "Wrestling taught me some valuable lessons. I always figured I could hold my own against the best in the world. It made me tough. Many times, I drew on that strength."

Having a likeness of Dr. Borlaug in Washington as one of our state's two statues will be a fitting tribute to our rich agricultural heritage, our focus on STEM education and the exciting growth in biosciences.

The support for the Borlaug project has been bipartisan and widespread. We want to thank the entire Norman E. Borlaug Statue Committee, private donors, members of Congress, state legislators, Iowa Secretary of Agriculture Bill Northey, U.S. Agriculture Secretary Tom Vilsack and the Iowa Department of Cultural Affairs for making this project a reality.

Positively affecting just one life is worth the effort. Dr. Borlaug's achievements changed the lives of millions around the world. For that, our state and our nation will salute him on Tuesday at the U.S. Capitol.

Iowa's Norman Borlaug to be honored in Washington, D.C.

DMR

Ken Quinn stood in National Statuary Hall at the U.S. Capitol.

It was 2007, and Quinn — an Iowa-raised former U.S. ambassador to Vietnam — was in Washington, D.C., with his friend Norman Borlaug, the Cresco native who was receiving the Congressional Gold Medal.

Every state has two statues in the hall. Iowa's pair honored two Civil War-era statesmen. An idea took root in Quinn's mind: Why not Norm?

No offense to Samuel Kirkwood and James Harlan, Iowa's current hall occupants, but Quinn figured such recognition should go to Borlaug, a man whose hybrid wheat is credited with saving a billion lives.

"He is one of the great heroes of our time," Quinn said. "He should be remembered by every Iowan and known by every American, like the great presidents, the statesmen and generals."

30 PHOTOS: The life of Norman Borlaug | OBITUARY: More on Borlaug's work

The idea remained dormant until Borlaug died in 2009. Then Quinn, president of the World Food Prize and the unofficial chief advancement officer for Borlaug's legacy, took on a new title: chairman of the Norman Borlaug Statue Committee.

The scheduled unveiling of Borlaug's statue at the U.S. Capitol on Tuesday falls on his 100th birthday. It's also the culmination of nearly five years' worth of holdups, stalls and nerve-wracking moments that threatened to prevent this moment of honor.

First: State Legislature presents political hurdles

The march to Iowa's new statue began in fall 2009, when Quinn first started approaching state lawmakers about switching out one of Iowa's current monuments for a newly commissioned statue of Borlaug.

To replace a monument in National Statuary Hall, a state's Legislature and governor must approve a resolution to do so.

Congress created the hall in 1864, and until 2000, states were forced to stick with the statues they originally placed there.

Statues have been switched just five times since the rule changed. Kansas replaced both of its statues, opting for aviation pioneer Amelia Earhart and Dwight D. Eisenhower, the president and World War II general. Alabama, California and Michigan have each changed one statue, while Ohio is considering changing one, too.

In Iowa's 2010 legislative session, prospects looked promising. Democrats controlled the three main levers of state government: the Senate, House and governor's office. The resolution passed the Senate, where Mike Gronstal of Council Bluffs held sway as majority leader. But then it stalled in the Iowa House. To this day, Quinn isn't sure why.

Quinn, 71, pressed on. By happenstance, he was invited to a dinner party at the home of conservative activist Bruce Rastetter, who was hosting the party for a Tanzanian official Quinn had met in his work with the World Food Prize. In attendance was state Rep. Craig Paulsen, a Hiawatha Republican who at the time was Iowa House minority leader.

Quinn bent Paulsen's ear about pushing for a Borlaug statue.

That fall, Republican Terry Branstad regained the governor's office after 12 years in the private sector. Republicans also won majority control of the Iowa House, and Paulsen became House speaker. Democrats retained a slim majority in the Senate.

That meant divided government, usually a formula for gridlock.

But Branstad let leaders of both chambers know he would sign legislation if it were passed. And in the 2011 session, divided government got the job done. On March 22, the resolution sailed through the Senate and House, with wide bipartisan support. Branstad signed it the next day.

All members of both parties in Iowa's congressional delegation supported the plan as well, regularly signing letters praising the project and urging its approval by U.S. Capitol officials.

"None of this would have ever happened without the tremendous bipartisan support we received from our leaders in Iowa and in Congress,"

Quinn said. "These are people who have deep disagreements on so many issues, but when it came to Norman Borlaug, they all agreed."

[VIDEO: 10 reasons for Borlaug's statue](#) | [GRANDDAUGHTER: GMO PR falls short](#)

Architect of the Capitol proves to be taskmaster

The rare achievement of political accord marked the starting line, not the finish.

Changing a statue at National Statuary Hall also requires state officials to work with the Architect of the Capitol, a federal agency charged with the upkeep, beautification and historic preservation of the Capitol.

A statue switch is a highly detailed process, right down to the patina — the surface coating of a bronze statue — or the type of marble used.

"It's not something that's done lightly," said Laura R. Condeluchi, spokeswoman for the Architect of the Capitol.

Branstad appointed a seven-member committee that included Quinn to raise funds, commission the statue and shepherd its installation. A primary mission: finding a sculptor. The problem: Nobody knew how to do that. So committee members asked around. Quinn mentioned the quest to U.S. Secretary of Agriculture Tom Vilsack, the former Iowa governor. Vilsack knew a possibility: Ben Victor of Aberdeen, S.D.

The committee reached out to Victor, who became one of the 64 artists who applied to craft the Borlaug sculpture. Victor won the job.

"It was a little bit like March Madness," Quinn joked. "We started out with 64 and kept shrinking it down until we had a winner."

The depth of Victor's interest in Borlaug impressed the committee. In preparing his application, Victor read about Borlaug and was astonished by how many lives he'd saved with his modified wheat. To more realistically represent Borlaug, the artist stood in fields of wheat to get the feel of how wind blew clothes and the plants.

"As an artist, it's neat that I get to create sculptures that people like to look at, but how can you do that for something deeper, for something that's more important in the larger field of things," Victor said. "It's inspiring when you get somebody like Norman Borlaug. All the light bulbs go off, and you start thinking, 'Wow, this is really important for us to memorialize.'"

Setting a date, getting statue right for family

The committee contracted Victor for the work in late 2012. Quinn pushed for an aggressive schedule to get the statue ready for March 25, 2014 — Borlaug's 100th birthday.

Architect of the Capitol officials warned him that might be a stretch. There are often delays, they cautioned. But Quinn had his heart set on the date.

"It just seemed too perfect," he said.

Victor made maquettes — miniature versions of the statue — based on a famous photograph of Borlaug in a field of wheat, his hat pushed to the back of his head, clutching his notebook as he graded the wheat around him.

The wheat worried Capitol officials.

"They said people touch these statues all the time, and you don't want something that could be broken off," Quinn said.

Victor adjusted the design slightly so that the wheat, though appearing to be individual pieces, was a solid block. He sent the Architect of the Capitol pictures of him holding a maquette upside down by the wheat.

Borlaug's family flew to South Dakota to look at the full-size clay version. They made tiny adjustments. They thought their father should smile more. The hat should be a little farther back on the head.

Quinn had a nit of his own. He thought Borlaug should have his University of Minnesota class ring on his finger. Borlaug cherished his education at the Minneapolis school, where he observed the homeless on the streets of the Twin Cities and got the idea to use his developing prowess in agricultural science to fight hunger.

But Borlaug lost his ring years ago, and no one in his family had an impression of it. Eventually, Quinn tracked down a replica through the Minneapolis school.

"I know it's an Iowa statue with a Minnesota ring on it, but I just felt Norra would have wanted that," Quinn said. "He was so proud of the University of Minnesota."

Snag over Nobel medal, problems with patina

Nearly every piece of the statue required multiple layers of approval. For example, the committee wanted to place replicas of Borlaug's three major medals — the Nobel Peace Prize, the Congressional Gold Medal and the Presidential Medal of Freedom — on a base made of Iowa limestone.

That meant Quinn had to navigate the bureaucracies of the Nobel committees in Norway and Sweden. He wrote to them and was rejected. He wrote again. The second time, he won approval — but only to use a replica created by the Nobel's own foundry. That wouldn't work. It would take too long to get the replica to the States in time for the ceremony. He wrote again.

Quinn and the committee came to the resignation they might have to scrap the medals idea.

The deadline approached for the Architect of the Capitol's final approval of the statue. Quinn still hadn't gotten permission from Nobel officials. He was ready to call Victor to say: Go without the medals. Then his assistant, Crystal Harris, said to him, "Oh, you got an email from Sweden. Didn't you see it?"

Quinn was sure she was wrong, but together they went over his email for the past week. There it was: one-time-only approval to use a replica of the Nobel Peace Prize medal on the statue's base.

"I almost blew it," Quinn said. "It had come in on Tuesday. It was Friday. I read my emails at about 6:30 in the morning when I'm still bleary-eyed. I must have read over it. Thank goodness for Crystal. She saved the medals."

After countless communications among the artist, the committee and Capitol officials, the clay statue was approved and shipped to a foundry in suburban San Francisco, where it would be cast in bronze.

Quinn flew out to see the near-finished product, thinking it would be a moment of triumph. It was late January, just two months from the proposed unveiling.

The trip nearly ended in disaster.

The company wheeled the statue out — and the patina was off. It didn't match the tint the Architect of the Capitol had approved. Quinn was mortified.

"I put on my best diplomatic face and said, 'What can we do about this?' " he recalled.

The foundry offered to sandblast the statue and reapply the patina. It took most of the day. When workers were finished, Quinn and Victor checked the results. Again, Quinn was crestfallen.

The bronze had dark black streaks and still did not match the approved sample.

"I thought, 'This is the statue that is going to stand for 100 years?' " Quinn said. "It was not a good moment."

Quinn, Victor and the foundry staff discussed options. The owner said they could try one more step, applying a final treatment to the bronze. The treatment would give them the best idea of how it would look when finished.

There was a catch. If the patina still didn't match, it would be much harder to sandblast the statue and start over. Victor likely would have to take the statue to another foundry in Wyoming — a delay that would mean missing the birthday unveiling date.

Finally, someone suggested they apply the treatment to just a small portion of one of the shoes. Foundry workers hauled the statue inside and did so.

"And then, inside, under different light with that coating on there, it was perfect," Quinn said. "I held the approved sample of patina up to the foot, and it was an exact match. They coated the whole piece, and it was ready to go."

The foundry loaded the finished statue in the back of Victor's pickup truck for a drive back to South Dakota for it to be fitted on its base. That, too, became a terrifying moment for Quinn.

"He had it strapped in there and covered with blankets, and I thought, 'He's going to drive this halfway across the country. Oh my gosh, what if he gets in an accident?'" Quinn said. "It was so scary."

Another snag averted; prime spot secured

The funds were raised long ago, about \$268,000 for the statue and related efforts to honor Borlaug, Quinn said. DuPont Pioneer and an anonymous individual stepped forward to pick up the tab.

The invitations have been sent.

The ceremony is scheduled for Tuesday, the day Quinn wanted.

But with this statue, there's always time for one more snag.

On March 13, Quinn hosted a conference call that included Victor and a transportation coordinator for Ruan, the trucking company responsible for driving the statue to Washington, D.C.

Ruan Co. helps fund the World Food Prize, and John Ruan had been close to Borlaug.

"Just as an aside," Quinn said, the transportation coordinator "asked what the dimensions of the crate would be."

The statue had been packed to stand upright. It turned out in that configuration, it was too tall for the truck, which was already en route to South Dakota.

Victor quickly arranged to repack the statue so it would lie down.

Another crisis averted. Quinn let out another sigh.

Mary Cownie, director of the Iowa Department of Cultural Affairs, which helped shepherd commissioning and creating the Borlaug statue and Tuesday's ceremonies, believes it never would have happened without Quinn.

"The governor couldn't have appointed a more passionate advocate as the chairman of the Borlaug Statue Committee," she said. "Ambassador Quinn has been involved with every single aspect of this project."

On Thursday, just five days before the statue's official unveiling, Quinn cleared a final hurdle.

The Iowa Legislature had approved replacing the statue of Harlan, which was in the hallway leading up to the great room, with the one of Borlaug. Harlan's statue was to be sent to Iowa Wesleyan College in Mount Pleasant, where Harlan was once school president.

However, Quinn had requested that the Borlaug statue be placed inside the rotunda of National Statuary Hall, rather than in the hallway leading up to the great room. From the first briefing, Branstad and the congressional delegation had asked that the statue of Kirkwood be moved to the hallway and Borlaug be given the prime real estate.

The email with the decision arrived from the curator's office at 6:37 p.m. Thursday.

"It's going in the main hall," said Megan Forgrave, spokeswoman for the chairman of the Norman Borlaug Statue Committee. Indeed, Borlaug's statue will be placed in the center of the hall, next to the statue of civil rights icon Rosa Parks.

Quinn "was so relieved," Forgrave said. "Everything is in place now."

Reader's Watchdog: Farms at stake in battle over lake

DMR

If you put the 2,200-acre reservoir proposed west of Osceola to a public vote, there's little doubt most residents in the region would give it a thumbs up.

"We need this water now," said Osceola Mayor Fred Diehl.

Osceola, a city of about 5,000 residents in Clarke County, draws its drinking water from the 320-acre West Lake. Water-use projections suggest that city and others in southern Iowa will need a larger source in the next 20 years.

But to build the new water source for Osceola and residents of other cities and counties, the Clarke County Reservoir Commission would have to acquire or take about 2,040 acres of private land from 58 owners — a political hot potato.

Any day now, Clarke County District Judge Sherman Phipps is expected to decide whether the reservoir commission can create the lake by using a legal process called eminent domain to take farm and timber land from those who won't sell it willingly. The estimated cost of the new reservoir is \$37.6 million, including \$7.75 million for land acquisition.

The decision will mark the first big test of part of a 2006 overhaul of Iowa's eminent domain law. Those changes were so controversial at the time, they prompted then-Gov. Tom Vilsack to veto the law, only to have the Legislature reconvene and override him.

One debate happening then — and resurfacing now — is whether eminent domain can or should be used to build lakes for recreation. Lawmakers decided in 2006 that land can be condemned for a drinking water project, but only enough for water supply and not recreation.

What's nagging Doug Robins of Murray and a few of his neighbors is that the reservoir likely will be used for recreation someday. The homeowners believe the commission is taking more land than allowed by law to create an attraction that would boost the economy in the area.

"This was accomplished by grossly over-exaggerating future water needs — making up huge water users that will never materialize," Robins wrote to The Des Moines Register's Reader's Watchdog. "All this at the expense of landowners. Some will lose their entire farm, and others, as in my family's case, will lose 100 acres or more."

Robins and two neighbors, Cindy Sanford and Kathy Kelly, said they believe there's a viable alternative water source — nearby Arbor Valley Lake — that would cost less and require that little or no land be taken by eminent domain.

Of course, that's their view.

The other, held by the reservoir commission, the mayor and others, is that area governments already have spent plenty of taxpayer money on research to find the right location.

Growing water need in southern Iowa

More than 15 years in the making, plans for the Squaw Creek Watershed project would create up to 2.2 million gallons of water a day for Osceola and members of the Southern Iowa Rural Water Association, which serves residents in 14 counties.

The plan would create a reservoir over 816 surface acres, as well as a dam, necessary setbacks, and sediment and floodwater retarding pools.

A water budget analysis by the federal Natural Resources Conservation Service found that West Lake, the current water source for the area, can yield about 800,000 gallons a day.

The new reservoir would provide the remaining amount to fill a projected need of 3 million gallons a day by the year 2035.

Commission members have said they chose the controversial site in the Squaw Creek watershed because it has a larger drainage area than other sites and more capacity for growth. The site also has fewer environmental risks compared to others and is safer for wildlife and habitat, the commission said in an August 2013 report.

Federal funding options for the project dried up this year, but Mayor Diehl told me the commission can easily handle the cost with cash on hand, proceeds from a local-option sales tax and bonding.

Dave Beck, project coordinator for the commission, said he believes the vast majority of landowners ultimately will be willing sellers.

"Of course, until offers are made, nobody knows who is and who isn't a willing seller," Beck said. "But based on discussions I've had with landowners, most of them fall into the category of willing sellers."

The 2006 overhaul of Iowa's eminent domain law followed an important U.S. Supreme Court decision, *Kelo v. the city of New London, Conn.* In that case, the nation's high court endorsed a broad definition of public use, paving the way for any taking of private land so long as it created a public benefit. The decision prompted more than 40 state legislatures to take action.

Iowa's Legislature, then controlled by Republicans, moved to tighten the state's eminent domain law to better preserve the rights of property owners.

Needs assessment cited biofuels plant

in Clarke County, some people question whether officials are scripting a plan to fit a choice made long ago.

One example: The commission hired engineering firms in both 2008 and in 2013 to make projections of water needs based on demographic changes, development and industrial growth. The most recent water needs assessment, prepared by Garden & Associates of Oskaloosa in November 2013, estimated two big water users would be a soy biodiesel and ethanol plant to be built in the area by 2035.

But there is little hope of building now, according to T.J. Page, communications director for the Iowa Renewable Fuels Association.

Page noted the Environmental Protection Agency this year proposed lowering the amount of corn-based fuel that the government would require to be blended into the gasoline supply. Also, most Iowa biofuels plants pull their water from aquifers, not municipal water supplies, and the area doesn't have an underground aquifer that could supply enough water, experts have said.

Mark Finsel, the engineer who signed off on the 20-year assessment, said the assumption that a plant would be built in the next 20 years was made because there were no plants in most of the Southern Iowa Rural Water Association service area, according to the Iowa Corn Growers Association.

Finsel also noted some plants pull their water supplies from surface water, and facilities can be planned and constructed within the scope of a few years.

Size of lake project more than doubled

Iowa law requires local governments to conduct a review of prudent and feasible alternatives before resorting to eminent domain. But some claims made by the reservoir commission and supporters about water supplies and alternative sites have been disputed.

Diehl, the Osceola mayor, told me in an interview that the city routinely exceeds its permit limit from the Iowa Department of Natural Resources for how much water it can draw from West Lake.

Denise Alt, a supervisor in the water supply engineering section of the Iowa Department of Natural Resources, said the city has not surpassed its new permit limit level of 550 million gallons a year. That limit was set in 2010. The city has used between 396 million and 429 million gallons a year ever since, Alt said.

In addition, the commission has said in court documents that Des Moines Water Works does not have the capacity to provide drinking water via a pipeline.

"Recent history has demonstrated that Des Moines Waterworks cannot ensure an adequate supply of water," the commission said in an executive summary of its plan.

But Des Moines Water Works Director Bill Stowe said that isn't true, and he's had to make that point more than once.

Stowe said the commission's attorneys came to him and said, "You can't do this, can you?" and I said, "Yes, we can."

The Des Moines facility has ample access to water, Stowe said. The issue for the commission, he said, would be the quality cost of the 38.48-mile pipeline.

Robins, the landowner, also questioned why the size of the surface area of the project has more than doubled in the past decade.

He pointed to a 2004 document prepared by the Natural Resources Conservation Service showing the pool surface area needed to meet the area's future demand for water supply was 359 acres. That estimate grew to 834 acres if the design included both water supply and recreational needs, as was being discussed before the state law changed in 2006.

Beck, the project coordinator, insisted the current plan is focused only on water supply. He said changes in DNR criteria altered the scope of the project.

Among other things, the commission now has to plan for a once-in-50-year drought, a more extreme condition, he said.

Beck also said preliminary work by the Southern Iowa Rural Water Association and the commission indicated that the Arbor Valley site would not be large enough, even if the existing lake there was extended.

But when I asked Beck whether he'd swear no boating or recreating would occur on the new lake in his lifetime, he would not make such a

promise.

"Our legal counsel says there's nothing in Iowa law that would restrict a water supply from being used for recreation. I can't speak out into the future," he said.

Diehl, the mayor, was more blunt.

He said he once loved the idea of the Arbor Valley site until he realized "you'd have to completely dismantle the lake, move the dam, and create a whole new body of water."

"More than that," he added, "you'd have to start all over. It would be just as expensive, plus it would set us back seven or 10 years."

Diehl said Iowa's Department of Natural Resources will have authority over the watershed once the lake is built.

"Will they have some sort of boating and a marina? Of course they will. But that's up to the DNR," Diehl said. "But if (landowners) think we're building this for recreation, they're crazy. I know in my heart we're going to need this water."

One thing is certain: It would be hard for Robins or other landowners to prove otherwise without spending thousands more dollars on their own on research and experts — something, they said, they couldn't afford in the current court case.

'Hybrid' gas tax plan to be presented

DMR

Grass-roots groups seeking more spending on crumbling roads and bridges plan a lobbying blitz at the Iowa Legislature this week in a late-session bid to win approval for a newly developed hybrid plan to raise state gasoline taxes.

They face an uphill battle amid stiff opposition from groups like tea party activists and Iowans for Tax Relief. But with spring arriving and the ground thawing, potholes in urban areas will become even more evident, and some rural roads will become impassable, putting a bigger spotlight on the problem, said David Scott, president of the Iowa Good Roads Association, a coalition of farm, business and government groups.

"I think people are realizing they have to do something," Scott said.

The new hybrid tax plan would reduce Iowa's gasoline tax to 16 cents a gallon and impose a new 5 percent wholesale tax on motor fuels, key lawmakers said. The current tax rate is 21 cents per gallon for regular gasoline and 19 cents for ethanol-blended fuel.

It's estimated the new plan would generate an additional \$230 million annually and would have about the same impact at the retail gas pump as a flat increase of 10 cents per gallon.

Earlier discussion in the session had focused on raising the gas tax by 10 cents over a three-year period.

The wholesale tax would also provide a form of economic indexing that wouldn't require lawmakers to repeatedly consider future increases to the gas tax, said Rep. Josh Byrnes, R-Osage, chairman of the Iowa House Transportation Committee. The last time the state's gas tax was increased was 1989.

"I would say if anything passes, it is going to be the hybrid tax plan," Byrnes said. "It is not going to be the long-term flat tax. This is more of a long-term fix."

The 2014 legislative session is expected to adjourn in April. With time running out on the session, proponents of additional revenue for Iowa's 114,000-mile road system believe they have to act quickly to line up votes. Scott points out that Federal Highway Administration data show that Iowa ranks 38th nationally in overall road conditions. One in five of the state's bridges is structurally deficient. The average age of Iowa's deficient bridges is 69 years old.

The latest Des Moines Register Iowa Poll shows 58 percent of Iowa adults surveyed oppose raising the gas tax, while 40 percent support it, although support has been growing. A state report says an additional \$215 million annually is needed to fix the most critical needs on city, county and state roads in Iowa.

Members of the Associated General Contractors of Iowa and the Iowa Corn Growers Association will be among Iowans descending on the Iowa Statehouse Wednesday to encourage individual lawmakers to support the hybrid tax proposal, said Scott Newhard, executive vice president of the contractors' organization.

"I think you are going to see a considerable number of grass-roots groups in town talking about the implications of the hybrid approach," Newhard said. "This is a new idea, and any time you can get legislators to take a fresh look at things, I think it's good."

But it's questionable whether road lobbyists can lock up enough votes to win approval of the hybrid plan. While Senate Majority Leader Michael Gronstal, D-

Council Bluffs, has expressed interest in generating additional money for roads, he has balked at bringing the issue up for a vote unless there is bipartisan cooperation from Senate Republicans.

Sen. Tim Kapucian, R-Keystone, said he's not sure what the vote count is among Senate Republicans.

"That is a good question," he said. "I ask myself that every day. All I can say is that it is split right now."

House Speaker Kraig Paulsen, R-Hiawatha, said House members also remained divided over the gas tax issue.

"It is still true that every caucus has supporters and every caucus has opponents," he said.

Sen. Tod Bowman, D-Maquoketa, chairman of the Iowa Senate Transportation Committee, said he's hoping Gov. Terry Branstad, a Republican, will provide leadership on the issue. Branstad has repeatedly expressed interest in exploring options to find more money to upgrade Iowa's roads, but he hasn't endorsed the hybrid gas tax increase.

Regardless, the gas tax issue will remain alive until either a bill passes or the 2014 session ends, Bowman said. That's because tax bills aren't subject to House and Senate deadlines and can be brought up at the discretion of legislative leaders.

Last year, lawmakers in Maryland, Massachusetts, Pennsylvania, Vermont, Virginia, Wyoming and the District of Columbia acted to increase overall state gas taxes, according to the National Conference of State Legislatures. All but Wyoming moved toward a tax that tracks with the economy to some degree, either by tying the rate to inflation or basing it on the price of fuel.

That marked the first time in four years that any state had raised the fuel tax.

Iowa lawmakers back crackdown on sex trafficking

DMR

While the Obama administration establishes national efforts to expand research on and increase awareness of child sexual exploitation, lawmakers in Iowa are taking action to crack down on sex trafficking involving minors across the state.

Legislation on the topic has won unanimous support in both chambers. Most recently, a measure that state Rep. Greg Heartsill, R-Melcher-Dallas, has called a "hybrid" of House and Senate versions overwhelmingly passed last week in the House, 97-0.

"I think we all can agree that confronting this despicable industry of human trafficking, particularly the sexual exploitation of minors, is an issue that does not belong to one party or the other," Heartsill said during Wednesday's debate. "It's something that we dare not ignore."

Still, Democratic lawmakers have expressed concern that certain changes to the legislation take away from making the victim the No. 1 priority.

Roxann Ryan, an attorney with the Iowa Department of Public Safety, said it's difficult to pinpoint just how prevalent human trafficking is statewide.

She also said many cases aren't tried as human trafficking cases, and not every instance of prostitution or pimping is classified as human trafficking.

Regardless, lawmakers have said they intend to take action to protect victims.

"If it affects one person in Iowa, it's a big issue, and I'm confident, I'm sure it affects more than one person," Rep. Todd Prichard, D-Charles City, said Wednesday.

The bill would reclassify pimping involving a minor from a Class D felony to a Class C felony, which means the possibility of longer prison sentences. Instead of punishing children for involvement in prostitution, county attorneys would be granted the option of referring a minor they suspect has been forced into prostitution to Iowa's Department of Human Services as a child in need of assistance.

Currently, all instances of prostitution are punishable as aggravated misdemeanors, regardless of age or involuntary involvement.

The bill would remove offenses from the records of anyone previously convicted of prostitution as a minor.

And, in an effort to be proactive, the legislation would allow the attorney general to intercept electronic communication as it deals with human trafficking.

Lawmakers agree that toughening penalties is crucial to combat human trafficking across the state, and removing minors from penalties could ensure that they are not again victimized. But many believe more can be done.

The hybrid bill removes language from the Senate's version that would require the Iowa Law Enforcement Academy to include data about training, staffing and investigative efforts dealing with human trafficking in an annual report.

"That's something we should have left in from the Senate bill," Rep. Sharon Steckman, D-Mason City, said. "The awareness needs to be out there."

Heartsill said a reporting requirement would be redundant, as the attorney general's office already collects such data.

Another change eliminates a fund meant for prosecutor and law enforcement training as well as support programs for human trafficking victims.

"If we're going to be vigilant in doing this, not only do we need to be tough on the criminals, we need to make sure that we are making sure our girls are getting the best care possible," said Rep. Phyllis Thede, D-Bettendorf.

Drones have a future in farming

DMR

Drones are quickly moving from the battlefield to the farmer's field — on the verge of helping growers oversee millions of acres throughout rural America and saving them big money in the process.

While much of the attention regarding drones has focused recently on Amazon and UPS seeking to use them to deliver packages, much of the future for drones is expected to come on the farm. That's because agriculture operations span large distances and are mostly free of privacy and safety concerns that have dogged the use of these aerial high-fliers in more heavily populated areas.

The Association for Unmanned Vehicle Systems International, the trade group that represents producers and users of drones and other robotic equipment, predicts that 80 percent of the commercial market for drones will eventually be for agricultural uses. Once the Federal Aviation Administration establishes guidelines for commercial use, the drone industry said it expects more than 100,000 jobs to be created and nearly half a billion in tax revenue to be generated collectively by 2025, much of it from agriculture. Iowa, the country's largest corn and second-biggest soybean grower, could see 1,200 more jobs and an economic impact topping \$950 million in the next decade.

"It is endless right now, the applications in agriculture," said Kevin Price, a former professor at Kansas State who left the university this month to join RoboFlight, a Denver-based company that sells drones and analyzes the data collected on corn, soybean and other field crops. Farmers "are going to be able to see things and monitor their crops in ways they never have before. In the next 10 years almost every farm will be using it."

Today, satellites, manned planes and walking the field are the main ways farmers monitor their crops. But these methods often can be incomplete or time-consuming, and when data are collected it can take a long time to process and analyze. As a result, it can be difficult or impossible for the farmer to react to a problem like a disease outbreak before it's too late or the costs to treat it have soared.

Drones can range in cost from \$2,000 for a plane the farmer puts together up to around \$160,000 for a military-style device. They're equipped with infrared cameras, sensors and other technology controlled by a pilot on the ground. The price may be steep, but backers of the technology say the data they collect — from identifying insect problems to seeing watering issues, assessing crop yields and tracking down cattle that have wandered off — help farmers recover the investment, often within a year.

Farmers also can use drones to tailor their use of pesticides, herbicides, fertilizer and other applications, based on how much is needed at a specific point in a field. The process, known as precision agriculture, saves the grower money by preventing him or her from unnecessarily overusing resources, while at the same time reducing the amount of runoff that could flow into nearby rivers and streams.

Brent Johnson, a corn and soybean farmer in Calhoun County in central Iowa, purchased a drone in 2013 for \$30,000 that is already paying dividends on his 900-acre farm. He has used the aircraft, which covers about 80 acres an hour, to study how yields on his property are affected by changes in topography. And last growing season he identified some areas where his corn stands were not strong enough.

It's information he's going to consider in future plantings, when he decides whether to replant or avoid the acreage altogether. This year he's going to scout early for problems and use the data he collects to help determine when to sell his crops.

"I'm always looking for an advantage, looking for how I can do things better," said Johnson, who also owns a precision agriculture company.

While some farmers could join Johnson and buy their own drones, most are expected to hire companies that specialize in this niche market. A major reason

to hire someone instead of buying is the extensive training needed to operate the costly piece of machinery and the complexity of flying it.

RoboFlight, which opened a facility in Des Moines this month to house data it collects from surveying land for farmers, has positioned itself to sell drones in much the same way that General Motors works with its dealers to peddle cars. The company has pacts in place throughout nearly a third of the United States with John Deere dealers who will showcase the devices and sell services like training and hardware right next to the big green tractors and combines displayed in their showrooms.

Phil Ellerbroek, director of sales at RoboFlight, declined to give specific sales data for 2014 but said the firm is on pace to post "triple-digit growth in both hardware and (drone) sales." The company also has seen strong demand from farmers looking to RoboFlight to survey their land. Since it first started signing contracts in January, RoboFlight has inked nearly 400,000 acres. The pace of orders from farmers and ranchers has increased since then.

"Our phones are continually ringing," Ellerbroek said.

Still, he said for drones to have a meaningful and long-lasting impact in agriculture, they need to be retrofitted with additional information-collecting devices such as thermal sensors to identify early signs of plant stress that can later be parsed, analyzed and used by farmers.

"We need to do more than just generate pretty pictures," he said. "Unless you have usable data, it's all noise. Despite how attractive UAVs look, and the potential is there, if we don't help (translate that information) into actual data, UAVs could fall into a fad."

For the most part, drone use has been relegated to the military, but law enforcement and other government agencies can apply to the Federal Aviation Administration for special permission to use them in civil airspace. However, the moves have raised privacy concerns. This year alone nearly three dozen states, including Iowa, are considering legislation that would place restrictions on drone use and data collection. Lawmakers say they feel compelled to start working on the issue as a wave of drones is starting to be considered for purposes ranging from finding missing children to delivering pizzas, along with agricultural uses.

Gilbert Landolt, president of the Des Moines Veterans for Peace chapter, said that while he and others have protested the way the U.S. military uses drones for operations overseas, they concede the technology could be beneficial for some with the proper oversight.

"There are good uses for drones, I'm not saying there's not, but we need to get a handle on it," Landolt said. "If they had some type of control over it and could do it in a way on a farm that makes sense, I don't have an issue with that."

Common Core causes division among Iowa lawmakers

Lee News

U.S. Sen. Ted Cruz, R-Texas, had just left the stage at the Des Moines Marriott and walked into a gaggle of reporters.

Cruz had been speaking Tuesday to an assembly of home-school families. He told them he believed in religious freedom and educational choice. With the reporters, he added a finer point.

"I emphatically oppose the Common Core," he said.

In statehouses across the country, legislators are debating laws to delay, or eliminate, parts of the Common Core standards for reasons ranging from curriculum control to suspicion over government data collection.

Several bills were introduced in the Iowa Legislature this year. Only one, which didn't do much except reiterate that curriculum decisions are under the authority of local school boards and called for public hearings on educational standards, unanimously passed the Iowa House. It didn't get called in the Senate.

"I think this is going to be a big issue, especially in the Republican primaries," said Bill Gustoff, an attorney, home-school advocate and candidate for the Republican Central Committee. "It's one more piece of growing government into education."

IN IOWA

Launched in 2010, Common Core was an effort spearheaded by the National Governors Association and the Council of Chief State School Officers which saw a need to have a common set of educational standards to prepare students to compete in the global economy and an assessment to determine if students met the goals.

The test also would allow states to compare their students to each other, something that is difficult to do now because of the limited number of students who participate in the National Assessment of Educational Progress test or take college entrance exams.

Forty-five states, including Iowa, adopted the Common Core English and Math standards. Nebraska, Alaska, Virginia and Texas have not adopted either, and Minnesota only adopted the English standards. In Iowa, the Common Core Standards became part of the Iowa Core, statewide standards adopted in 2008.

So why the kickback now?

First, most states set goals to have the standards implemented by the 2013-14 or 2014-15 school years. Second, a pair of testing consortiums expects to launch Common Core-aligned standardized tests next year. Iowa is a governing state member of one of the consortiums called Smarter Balanced.

"They've talked really positively about the Smarter Balanced test. The governor's talking real positively about it, but the problem with that is it leads right into control with the federal government," said state Rep. Sandy Salmon, R-Janesville. "That's the concern."

Benchmarks

Salmon is the leading voice against the Common Core in the Statehouse. She distributed anti-core "dear colleague" letters to fellow Republicans and had legislation drafted to drastically pull Iowa back from the standards. She argued the federal government could abuse testing data it collects, and local school boards were better equipped to make educational decisions.

Nothing stuck.

"For all intents and purposes we really didn't accomplish anything to protect student data or to receive any input about the standards, so we're essentially at square one," Salmon said.

Rep. Ron Jorgensen, R-Sioux City, and chairman of the House education committee, said national standards would help Iowans see how its education program measures up against other states, but that shouldn't come at the cost of state control.

"I'm a believer in statewide state standards, I'm a believer in Iowa standards. I'm not a believer in us being mandated to have national standards," said Jorgensen, a former Sioux City school board member. "If other state standards end up being comparable, that's fine."

Sharon Steckman, a former public school teacher and a Democratic state representative from Mason City, says there's too much hyperbole poisoning the debate. She says people confuse standards with curriculum, which has always been under the purview of local boards and principals.

"As a teacher, I would expect my second-graders, my fifth-graders, my juniors in high school, to come to me with a certain background of knowledge, and I build on that," she said. "That's what standards are totally about. It's not about the takeover of our children's minds or the federal government getting their fingerprints or any of their secret information. It's simply not about that."

The state's Assessment Task Force is expected to come back in late summer with a recommendation on which standardized test — if any — it should adopt. The recommendation goes to the State Board of Education and then the Iowa Legislature.

That's when the debate will likely heat up again, just in time for the general election.

"They're taking an issue that was not political years ago; it was totally accepted," Steckman said. "All of a sudden you're digging into it and finding things that are not really there. It's become a partisan issue, too, and that's too bad."

Hatch: Branstad shows 'pattern of indifference' toward state government

Lee News

Gov. Terry Branstad's staff says he will address allegations his administration paid hush money to buy employees' silence about their jobs being terminated.

Regardless of what he says, Branstad's behavior shows a "pattern of indifference" toward the government the fifth-term Republican heads, Democratic gubernatorial candidate Sen. Jack Hatch said Saturday.

Hatch also charged that the most recent allegations against Branstad's administration — nearly \$300,000 in secret settlements to former state employees to buy their silence and the director of Iowa Workforce Development improperly influencing administrative law judges — are far worse scandals than either the misuse of funds by the Central Iowa Employment and Training Consortium (CIETEC) that resulted in criminal penalties or the Iowa Film Office's inappropriate issuing of tax credits during the administrations of Democratic Govs. Tom Vilsack and Chet Culver, respectively.

"The integrity of state government is at stake," Hatch said during a stop in Cedar Rapids. "Events are being created by the governor and his party who don't like government (and) that makes Iowans more cynical about the government services that are supposed to serve them and

protect them.”

Branstad campaign spokesman Tommy Schultz said the remarks showed Hatch is “completely desperate to bring his campaign back from the dead.”

“Loaning money to his campaign and baseless accusations are his only options given his thin record of accomplishments,” Schultz said.

“Though (Hatch) recently came to realize that Iowa ‘is a pretty big state,’ voters across all 99 counties already know that Gov. Branstad and Lt. Gov. Reynolds are strong leaders who have worked tirelessly to create more than 100,000 jobs, sign into law transformational education reform and cut property taxes by the largest amount history,” Schultz said.

So far, in response to the allegations, Branstad has said that he was unaware of the secret settlements revealed by a Des Moines Register investigation.

“If he really didn’t know, that raises the question of who’s in charge,” Who’s running the store?” Hatch said.

“And if he’s not in charge, who gave agency directors the OK to spend state money on secret settlements?” he continued.

Branstad has appointed his chief of staff, legal counsel and director of the Department of Management to look into the allegations. But they may well be the people who OK’d the settlements if Branstad wasn’t involved, Hatch said.

Either Branstad is removing himself from situations when he knows there will be a problem, Hatch said “or he’s letting his top lieutenants make decisions because he knows there will be problems.”

Are tax incentives an effective economic development tool?

The Gazette

Diamond V Mills plans a \$30 million expansion at its Cedar Rapids’s plant. In return for the 17 jobs and 56,000 square feet it’s adding, the state of Iowa will give the company \$1.8 million in tax benefits.

This is the third tax incentive package the company has received since 2008.

“But we looked at other locations to expand the business,” said Jeff Cannon, president and CEO of Diamond V, a Cedar Rapids producer and marketer of animal nutrition products. The facility is at 2525 60th Ave. SW.

Before ultimately settling on Iowa, Diamond V looked at various states’ incentive programs and evaluated the different support offered.

“We decided on Iowa after we looked at the state support programs, property tax relief, state investment credits, job training, sales tax exemptions of certain equipment and low interest loans,” he said. “Each state has its own cocktail, if you will, and Iowa’s is very competitive.”

Tax credits and other incentives are used to lure in out-of-state businesses or given to Iowa companies seeking to expand. Business groups say they are an effective tool needed to compete regionally and nationally as other states offer similar incentives — or in some cases more.

These types of incentives helped Lee County land a \$1.4 billion fertilizer project and secured another \$1.7 billion investment by CF Industries in a Port Neal plant near Sioux City — the state’s largest ever capital investments.

Last year, the Iowa legislature raised the cap on state economic development tax credits, from \$120 million to \$170 million. The cap was put into place in 2009 when the state’s finances were struggling.

But how effective are tax incentives?

Making Iowa competitive

“We use (tax credits) to address the areas where Iowa is uncompetitive,” said Debie Durham, director of the Iowa Economic Development Authority.

Durham said the state’s corporate income tax rate ranks 49 out of 50, and those tax credits give Iowa a more level playing field.

The Economic Development Authority uses a variety of tax credit programs and direct financial assistance, but relies heavily on several programs, including the High Quality Jobs Program and Enterprise Zone Program:

- The High Quality Jobs Program is a package of tax credits, exemptions and refunds given to businesses locating, expanding or modernizing their facilities in Iowa. In return for the incentives, the businesses must provide a certain number of high-paying jobs.
 - The Enterprise Zone program is a tax benefits given to businesses that invest in economically depressed areas. Businesses locating or expanding in an Enterprise Zone can receive property tax exemptions, funding for employee training, sales tax refunds, Iowa income tax credits or other tax incentives.
- Durham said the state gave out \$223 million in total incentives, including tax credits and direct payments, last year, which is substantially lower than Illinois,

which gave out \$1.5 billion, and Nebraska, which distributed \$1.39 billion.

"Obviously Illinois is a bigger state," she said.

Iowa Department of Revenue projections show a slight upward trend on potential tax credit claims over the next five fiscal years. About \$15.2 million in tax credits were claimed under the High Quality Jobs Program in 2013, and the Department of Revenue forecasts that number to rise to \$24.5 million by 2018.

Likewise, the Department of Revenue anticipates the number of tax credits claimed under the Enterprise Zone program to climb from \$7.6 million in 2013 to \$10.6 million in 2018.

"We manage them in a fiscally responsible manner," Durham said, explaining the state monitors the company for five years to make sure it creates the number of high-paying jobs and meets other obligations it says it will.

Accomplishing their goals?

But an October 2013 study published in the Journal of Regional Science that examined the possible benefits to states that offer manufacturers tax incentives receive, and determined there is no measurable gain.

The study looked at the value added for 15 manufacturing sectors in 20 states during the 1990s, said Rick Funderburg, an urban and regional planning assistant professor at the University of Iowa and an author of the study.

"Taxes are part of the cost of doing business in the state," he said. "The business is willing to pay the cost in exchange for government services, business climate and infrastructure."

According to the study, "when the tax climate is properly measured as the potential liability arising from new investment in a state, we estimate that a 10 percent reduction in the effective tax liability is associated with a 3.5 to 5.3 percent increase in value added for the state's targeted manufacturing industry."

With a 4.5 percent increase in value added, if there is an equivalent reduction through tax incentives, or a 1.2 percent industrial growth.

With tax incentives for some businesses, other companies have to pick up the slack, Funderburg said.

"Tax incentives and direct financial assistance are intended to support business growth by encouraging economic development, investments in new facilities, research and job creation — new activity that would not have otherwise occurred. Whether these incentives accomplish those goals or are cost-effective remains largely unknown," wrote Heather Gibney, a research associate with the Iowa Policy Project, an Iowa City-based think tank, in April 2013.

Gibney said that little legislative reform has resulted after the 2009 mismanagement of tax credits given to the Iowa film industry.

"It's hard to say if these are being used effectively because we don't know what's being done with the money and some spending, especially with the Research and Development tax credit, is getting out of control."

Who got what

Corridor companies that have received more than \$500,000 in tax credits from the Iowa Economic Development Authority since 2008 through the High Quality Jobs Program and Enterprise Zone Program. Figures may include more than one incentive package.

Diamond V Mills — \$4.18 million over three expansions

Danisco U.S. — \$4.06 million over three expansions

General Mills — \$3.2 million

Intermec Technologies Corp. — \$1.6 million

American Profol — \$1.1 millions

Raining Rose — \$705,171

Alpha Inc — \$646,000

RuffaloCODY — \$570,000

Source: Iowa Economic Development Authority

Iowa's special education proposals draw criticism, praise

The Gazette

On occasion, "great" teachers apply for special education positions in the Cedar Rapids Community School District and get passed over because their licenses don't match the district's specific needs.

But if the Iowa Board of Educational Examiners changes requirements around special education teaching endorsements in Iowa, that might

happen less, said Sheila Lehman, executive director of special services for the Cedar Rapids school district.

"As a district, we then would have some of the reigns loosened on who we can hire, as far as the license goes," said Lehman. "And I think that's marvelous."

Some academics in Iowa feel changing the state's special education endorsement structure could, among other things, address concerns of shortages in the profession. But others have expressed concern about what changes might mean for students, parents and teachers.

"This is high stakes," said Patricia Carlson, association professor of education at Iowa State University. "This is as high stakes as we can get. We are messing with the lives of young children who have disabilities."

Iowa currently has special education endorsement categories for teachers-to-be that are specific to grade level and disability severity and type. The Iowa Board of Educational Examiners is considering two options that would consolidate those categories.

Instead of endorsements broken down by grade level for mild to moderate disabilities, behavior or learning disabilities, mental disabilities and physical disabilities, the first option would consolidate endorsements into categories for kindergarten through eighth-grade students with mild to moderate disabilities, fifth- to 12th-grade students with mild to moderate disabilities and kindergarten to 12th-grade students with moderate to severe disabilities.

That option would include opportunities for teachers to receive specialized training for specific disabilities – like autism. But a specialization would not be required for an endorsement or assignment within a school district.

The second option would consolidate the current endorsements into one "giant" kindergarten through 12th-grade special education endorsement that allows instruction for all students with all types of disabilities. That option also would allow for specialization by disability category.

"It makes us really nervous"

Carlson said she thinks maintaining separate classification for special education instruction is necessary to ensure teachers are adequately prepared to address specific student needs. Students with mild learning disabilities, for example, have starkly different needs than those with severe behavior disorders.

One student with more significant disabilities might be focused on learning to live independently, cook, clean, maintain a job or use a checking account.

"And we have kids with mild to moderate disabilities where there is no reason they can't go to college," Carlson said. "How can a teacher help a kid go to college and also help a kid learn to just survive on his own? There is a huge difference."

Mixing the students more often also might pose challenges – as one person's behavior might interfere with another student's ability to learn new skills.

"I'm not sure I want a student with an intellectual disability in with a child with anger issues," she said. "There are safety issues."

And what if a teacher only feels comfortable working with specific types of disabilities? As a special education teacher herself, Carlson said, she only felt comfortable working with students with learning or behavioral disabilities – not cognitive or intellectual issues.

If the state moves to a broader endorsement system, teachers could end up working with children they don't feel comfortable instructing, Carlson said.

"There is a chance I will work with children I don't want to work with," she said.

From an instructional standpoint, Carlson said, she and several ISU colleagues don't believe they can properly prepare students in just two to three years for all types of disabilities and ages.

"It makes us really nervous," she said. "We just don't think it's going to happen."

Carlson and three other ISU faculty members have sent a letter to the Board of Educational Examiners outlining their concerns. Carl Smith, an ISU education professor focused in special education, said he thinks Iowa's special education teachers – under a revised endorsement structure – will struggle to meet expectations of most educational reform efforts, including the federal No Child Left Behind Act.

"In my opinion, it sets up teachers for failure," Smith said. "And, more importantly, it has serious implications regarding the services for children

and their families.”

Smith said the proposed changes are a “significant departure from how we talk about teacher preparation in Iowa.” And, after spending 40 working in special education, Smith said this change could drive him from the field.

“I’m not one who is going around crying the sky is falling,” he said. “But, quite frankly, I would consider whether I would continue to participate in the preparation of teachers, knowing the range of situations they would have to go into. That’s how strongly I feel about it.”

Something needs to change

The Iowa Board of Educational Examiners decided to review the issue of special education endorsements last year based on feedback from stakeholders who felt it might be time for a change.

“We try to keep our rules in line with what is going on out in the field and take a look at issues like shortages,” said Duane Magee, executive director for the board.

Endorsement reviews – like the one underway for special education – are common and involved work groups convened to come up with recommendations, Magee said. The group charged with reviewing the state’s special education endorsements came back with two options last summer that board members now are weighing.

Magee said the board plans to have a larger discussion on the topic in June, looking both at the proposed options and the driving factors – like a well-publicized special education teacher shortage nationally and in some parts of Iowa.

“If a teacher could come in and work in a special education classroom and work with all the students, that would provide a certain level of flexibility to administrators locally,” Magee said.

Lehman, with the Cedar Rapids school district, said that type of flexibility would be welcome in the schools she oversees. Right now, she said, administrators looking to fill a job working with a specific type of student have to consider only applicants with the right type of endorsement.

“Instead of putting teachers in categories ... I could look at the whole pool,” Lehman said. “But I think the districts that would really appreciate this greatly are the rural districts with fewer special education teachers.”

According to the Board of Educational Examiners, both endorsement options also attempt to address the non-categorical delivery model of special education that is becoming the norm in Iowa. Lehman said, more and more, students with disabilities are being taught in a general education setting as well as a separate classroom environment.

“Our system of how we teach kids is not categorically based,” she said. “And yet we have our licensures at odds with how we structure our program. To get those in alignment would be a positive thing.”

Lehman said she thinks the proposed options address concerns about specific training by offering areas of specialization within each endorsement.

“I think it’s the best of both worlds,” she said. “It opens us up to having a larger applicant pool, but you also can hone in on your area of specialization.”

John Hosp, professor of education for the University of Iowa and co-director of the Center for Disability Research and Education, said he agrees that Iowa needs to better match special education teacher licenses with programming in the schools.

“And that’s my biggest concern,” he said, “making sure we can provide teachers the training and certification that will be most useful for schools.”

Hosp said he thinks the two proposals before the board are good options, conceding that finding a common ground is not easy. Chris Curran, associate professor of special education for the University of Northern Iowa, said there is no simple way to meet everyone’s needs.

But something needs to change.

“I think it’s time,” Curran said. “Both nationally and in the State of Iowa, special educators have different roles than they did five years ago.”

QC TIMES Editorial: Legalize Iowa fireworks

[QC Times](#)

Heed the warnings. Every concern raised by firefighters and emergency room physicians is absolutely true. Fireworks can damage and maim.

Those threats remain regardless of what Iowa legislators do with Senate Study Bill 3182 proposing legalization of fireworks routinely used in every Iowa town. Iowa's 76-year-old fireworks ban may have been born of noble intentions. But it fizzles in effect.

The legislature should legalize the sale, possession and use of fireworks that statistically injure fewer kids than ATVs and cause fewer house fires than Christmas lights. The American Pyrotechnics Association cites Consumer Safety Product Commission injury projections that show consumer fireworks to be less dangerous than curling irons or grills.

While the potential exists for injury, the actual numbers of injuries have remained flat or fallen nationally at a time when fireworks sales are way up. Consumer fireworks sales are up 33 percent over the past decade to \$645 million in 2012, according to the association. The sale of display fireworks, like those at River Bandits games, climbed 32 percent to \$320 million in the same period.

Americans are sold on fireworks.

Despite bans in both states, so are Iowans and Illinoisans. Businesses in Missouri or other legal states seem to provide enough firecrackers, bottle rockets and Roman candles to celebrate Independence Day, New Year's and plenty of other events.

The Iowa bill permits the sale of those fireworks and others identified by the American Pyrotechnics Association's standard 87-1, a few of which we've detailed on this page.

Iowa's bill allows local control for towns that want to limit hours or enact a fire-safety ban. Sale would be by adults to adults 18 and older.

The bill legalizes fireworks that – just like swimming pools, gas grills or ATVs – can be dangerous to children. That's why the use of fireworks – just like swimming pools, gas grills and ATVs – requires adult supervision.

The physicians and firefighters who testified Feb. 17 before an Iowa Senate subcommittee weren't fooling. Fireworks can damage and injure.

Just less frequently than swimming pools, gas grills or ATVs.

Primary dispute risks voting rights for thousands

AP

A battle between two Des Moines politicians seeking an Iowa Senate seat could have a sweeping impact on voter eligibility in Iowa.

Tony Bisignano is running for the seat Jack Hatch is vacating in his bid for governor. Bisignano was convicted of drunken driving in January and his primary opponent, Ned Chiodo, says that the aggravated misdemeanor keeps Bisignano from voting or holding public office.

Chiodo's attorney, Gary Dickey, argues that the aggravated misdemeanor falls under the state's constitutional definition of an infamous crime.

A three-member panel disagreed with Dickey on Friday, but the appeal could go all the way to the state Supreme Court.

The panel said a 1994 state law clearly defines infamous crimes as state felonies and crimes considered felonies under federal statutes.

Iowa officials, representative from Taiwan stress U.S.-Taiwan trade ties

Radio Iowa

The Iowa House and Senate this week passed resolutions stressing the importance of Iowa's trade relationship with Taiwan.

Representative Deborah Berry, a Democrat from Waterloo, read from the resolution: "Taiwan shares with the United States and the State of Iowa the common values of freedom, democracy and human rights and a commitment to the rule of law."

Student protestors barricaded themselves inside Taiwan's parliament this week to protest a pending trade deal with China. Critics say the deal will endanger Taiwan's democratic traditions and divert capital investment to mainland China. There was no mention of the so-called "Sunflower Revolution" protests in the Iowa legislature this week, however. An official from Taiwan's diplomatic post in Chicago spoke to state senators in Des Moines, stressing Taiwan's desire to join the Trans-Pacific Partnership, a trade pact that includes the U.S. as well as Australia.

"Taiwan and the U.S. are great and strong economic partners," said Director General Baushuan Ger of the Taipei Economic and Cultural Office in Chicago. "...We believe that trade and investment between our two countries will increase...and I believe Iowa will benefit accordingly."

The Trans-Pacific Partnership trade deal also includes Mexico and Canada as well as Japan and Vietnam. The South American countries of Chile and Peru are part of it, too.

Last month officials from Taiwan and China held government-to-government talks for the first time since 1949. Taiwan is a former dictatorship that made a peaceful transition to democracy in the late 1980s. Taiwan and China have been ruled separately since the Communists took power on the mainland 65 years ago. However, China considers Taiwan a renegade province.

The Register's Editorial: Feds need to dig into Wahlert allegations

DMR

State agencies have a lot of power. They can deny you Medicaid benefits, revoke your driver's license, label you a child abuser or decide you won't get unemployment benefits. You can appeal such actions to an administrative law judge. That judge weighs evidence and testimony and issues a decision in the case.

Iowans would reasonably expect they are getting a fair hearing from an independent judge who is free from outside influences. But Sen. William Dotzler, D-Waterloo, says that is not happening at Iowa Workforce Development under agency Director Teresa Wahlert.

Dotzler said he has spoken with several current and former administrative law judges housed in her agency, and they have told him Wahlert pressures them to rule in favor of businesses and against workers in appeals in unemployment benefit cases. He said she harasses those who don't make an effort to reduce employers' jobless benefit costs.

The senator has asked the U.S. Department of Labor to conduct an investigation. And it should. And Gov. Terry Branstad, who appointed Wahlert, should do the same.

Unfortunately, Jimmy Centers, the governor's communications director, issued a boilerplate, knee-jerk response to Dotzler's allegations, before any investigation was conducted. He accused Dotzler of engaging in "Washington, D.C.-style partisan attacks." He also made reference to "Senate Democrats' petty political theater."

Here's what the appropriate response should be from a governor's staff: Branstad understands that impartiality from judges in legal disputes is a foundation upon which government in the United States is built. Iowans need to have faith in our system, and the Branstad administration will follow up and get to the bottom of Sen. Dotzler's allegations.

The allegations against Wahlert include creating a hostile work environment for judges who did not follow her "pro-employer, anti-employee philosophy;" eliminating the chief administrative law judge's job and making herself the supervisor of the judges; instructing the administrative law judges to get involved in outreach to business leaders; and requiring them to develop "tip sheets" to help businesses with cases against former employees.

In a letter sent to the U.S. Department of Labor, Wahlert disputed the allegations.

Yet Joseph Walsh, the former chief administrative law judge, who now works elsewhere in the agency, echoes the concerns Dotzler expressed.

He said Wahlert came to him with complaints from employers and asked him to review and evaluate judges' decisions. In at least one case where Walsh found that the judge made the right ruling, she ordered him to write an "employer tip sheet" so other employers could avoid paying benefits in similar cases.

Perhaps Wahlert believes she should help businesses avoid paying unemployment to workers. But ultimately, the goal of Iowa Workforce Development should be to ensure that everyone, employers and employees, is treated fairly.

Many administrative law judges, including those who hear disputes about welfare benefits or driver's license suspensions, are housed in a division within the Iowa Department of Inspections and Appeals. The judges who hear unemployment appeals are housed in Iowa Workforce Development.

The Legislature should explore that structure. When judges are overseen by an agency director and are issuing decisions on disputes that involve that very agency, questions can arise about their ability to be truly independent.

Now those allegations need to be thoroughly investigated and the findings made public so the people of Iowa can have confidence that Iowa Workforce Development's administrative law judges are fair and impartial — to all participants in all of their cases.

Register Investigation: 'Facts' from officials keep changing in Taser case

DMR

Authorities' accounts of what happened the night an Iowa man died have shifted significantly — including how many law enforcement officers used a Taser on him and how many jolts were delivered — raising new questions about a Worth County homicide that's been shrouded in secrecy for months.

Both the law enforcement agency whose deputies used their Tasers on Michael Zubrod and the Iowa Division of Criminal Investigation have

refused to make public any reports or other documents, despite the fact that the DCI has closed the case and officials have declared Worth County deputies did nothing wrong.

But over four months the DCI has provided three sets of "facts and circumstances" in the September incident that started with Zubrod beating his girlfriend, Rhonda Schukei, with a hammer and scissors when deputies arrived at a residence in Northwood in north-central Iowa.

That information from the DCI includes inconsistencies and, in some cases, critical details that were ignored in the initial reports.

Register investigation: Taser use and allegations in Iowa

Among the discrepancies:

- **The number of times a Taser was used and by how many deputies.** The DCI's first report was made public Sept. 27, five days after the incident. That report indicated one deputy used a Taser on Zubrod, but the report did not state how many times the device was deployed. The second report, made public Oct. 31, indicated two deputies used Tasers on Zubrod but did not state how many times. The third report, made public Feb. 28 after a Des Moines Register open public records request, said a third deputy at least attempted to use a Taser on Zubrod and indicates Zubrod was subject to four Taser jolts — and possibly more.
- **Whether deputies were injured.** The DCI's first report didn't mention deputy injuries. The second stated Zubrod approached a deputy with a pair of pliers in an aggressive manner, but did not note any injuries. The third DCI report said Zubrod used a pair of needle-nose pliers and struck a deputy multiple times in the leg.
- **Whether Zubrod threatened the deputies' lives.** The first and second reports do not make this allegation. The DCI's third report indicated Zubrod threatened the deputies' lives.
- **Details about Zubrod's death.** The first DCI report led the public to believe Zubrod died at the scene. The second and third reports indicated he died at an area hospital.

The Register last week outlined each of the differences in the three reports and requested comment from DCI.

Jim Saunders, director of investigative operations at the agency, said the differences were explained by the fact that information released at the beginning of an investigation is preliminary in nature.

"As is the case in any investigation, the situation is very fluid," Saunders said.

Saunders also said his reading of the latest version of the department's facts suggests deputies used a Taser on Zubrod three times and attempted to use Tasers three other times. But Saunders, who said he was not involved in preparing the latest set of facts, acknowledged other conclusions could reasonably be drawn.

In one place, for example, the latest information from the DCI indicates Zubrod grabbed the Taser and pulled it away from his body — but the report doesn't specifically indicate whether the Taser was deployed.

"You can count it however you want to do it," Saunders said. "You just have to take this document and the information within it and interpret it however you need to interpret it for the purposes of your story."

"We could probably give this to any number of different people, and they would probably interpret attempt versus usage many different ways."

After deputies used their Tasers, Zubrod was placed in handcuffs and leg shackles and became unresponsive. Emergency officials were unable to revive him, authorities said.

Zubrod's mother, Cheri Zubrod, has questioned deputies' actions before her son's death.

She has said she doesn't believe deputies intended to kill him, but believes Taser stuns played a role in his death and may have been overused.

Sheriff says he doesn't have records

The DCI, in refusing to provide the actual reports in the case, has interpreted Iowa's open-records law to mean that any record included in law enforcement investigative materials can forever be protected from public release.

And Worth County Sheriff Jay Langenbau, whose staff produced the original records the Register seeks, said he didn't retain copies of any of the

documents he provided to the DCI for its investigation.

In an interview Friday, Langenbau said he is "not in any huge hurry" to get them back.

Police consultant and former Des Moines Police Chief William Moulder said he is stunned to learn that a sheriff wouldn't retain a copy of the records, which was routine when he worked in law enforcement.

He said he's also curious why a deputy injury was left out of the DCI's first two reports, which he believes is a significant detail.

"If I were in the sheriff's shoes, I'd be wanting to make sure that the public knew that we didn't do anything — at least intentional — bad," Moulder said, noting that he believes releasing law enforcement officers' initial reports and investigative records would resolve questions about the use of Tasers before Zubrod's death.

The Register has requested reports written by the deputies involved in the incident, as well as the electronic Taser records that should show how many times Tasers were deployed and how long each 50,000-volt jolt lasted.

Such documents are often considered public records.

About a dozen Iowa law enforcement agencies — some of them in the midst of lawsuits alleging excessive Taser use — have released similar records to the Register in the past year.

If released, the records would presumably resolve questions about the facts, said Barbara Petersen, director of the First Amendment Foundation, a public records advocacy group based in Florida.

"Our right to government access exists so we can hold our government accountable for their actions, and I think that accountability is most important when we are talking about law enforcement," Petersen said.

Petersen continued: "We entrust law enforcement with powers that nobody else has, and that's why you need the records. Here you have questions raised. Yet they're denying access to even basic information. What they've done is increase suspicion and distrust."

Sheriff talks about release of records

A criminal review of Zubrod's case was closed in December after the Iowa medical examiner ruled the death a homicide.

That designation meant Zubrod died at the hands of another person, but it did not establish wrongdoing.

The medical examiner ruled the cause of death was a heart problem following an altercation with law enforcement officials while in a state of "acute methamphetamine intoxication."

Meanwhile, Worth County Attorney Jeffrey Greve concluded the actions of the deputies were justified.

Greve later stated in an interview with the Register that he never reviewed a single record or interviewed anyone before reaching his conclusion.

Langenbau said Friday that he perceives his deputies saved the life of Zubrod's girlfriend that night.

The sheriff also said it's his understanding that deputies used Tasers on Zubrod three times.

Langenbau said he's not sure when or if he'll get the county's original records back from the state agency.

"I'm not in any huge hurry to go get any records, but I guess when I do talk with DCI again, I can ask them about that," Langenbau said.

He continued: "I do know the individual did not die while being tased. And it's possibly a decent thing for the public to see some of those records but I don't know exactly what all has been obtained by the DCI."

Moulder, the former Des Moines police chief, said it would be best to simply release the records, even if they contain some unflattering facts.

"When I was a chief, if we did something less than stellar, we'd confess to it. There would be a day of publicity, but people would say, 'Eh, stuff happens,'" Moulder said.

"If you hide it, the information dribbles out and it's like being pecked to death by ducks. It goes on and on, and it doesn't stop."

Iowans behind record \$46 million on utility payments

DMR

Iowans are \$46 million behind in their utility bills because of the winter's severe cold. That's a record high, and state officials say it could go even higher in the coming weeks.

As of February, 243,403 Iowa households were behind in paying their utility bills. While that number represents a modest 4 percent increase from February 2013, the dollar amount that is owed this year is significantly higher.

"That is an all-time high for a single month — at least going back to 1999, when the Iowa Utilities Board started keeping track," said William Brand, administrator of the Low Income Home Energy Assistance Program in Iowa. "This is a very startling number. It's an almost 40 percent increase over February of one year ago."

"I think we could see these numbers go even higher for March and for April," said Lana Ross, executive director of the Iowa Community Action Association. The state's Community Action Agencies administer the Low Income Home Energy Assistance Program at the local level and are citizens' main point of contact for seeking assistance.

The federally funded program provides assistance to 90,000 low-income Iowans who need help with their utility bills. Brand said 38,000 of those Low Income Home Energy Assistance Program clients are behind in their utility bills by \$11.7 million.

All of the past-due accounts could have serious consequences April 1. That's when the winter moratorium on utility shut-offs — which applies only to Low Income Home Energy Assistance Program-approved clients — is lifted.

"With so many households having past-due accounts, we know there are going to be a significant number of utility disconnection notices served on people beginning April 2," Brand said. "That's going to result in a lot of additional folks looking for assistance."

Brand said the problem is the result of both the severity of the winter weather and increases in the cost of natural gas.

"It has been a long, cold winter," Brand said. "That means people's heating costs have definitely been higher this year. But the average one-time payment we make to the utility companies on behalf of the Low Income Home Energy Assistance Program households is the same as it was a year ago: \$460. This means the assistance we're providing just doesn't stretch as far as it did."

Brand said the statistics also highlight a problem that's not tied to short-term fluctuations in weather.

"These numbers speak to the growing unaffordability of energy for Iowans," Brand said. "You can look at the trend line of past-due accounts and the amounts that people owe from 1999 through today, and you can see a steady increase in both sets of numbers.

"It's a very clear trend line in that direction. So we know that more households are having more difficulty in keeping up with their bills and making difficult choices."

Brand said about 10 percent of all Low Income Home Energy Assistance Program clients heat their homes with propane, and those families have been among the hardest hit since November.

"Propane went from \$1.49 or so per gallon at the beginning of the heating season, and it spiked at around \$6 per gallon in some areas of the state before it started coming back down to around \$1.85 per gallon," he said.

In December, the Low Income Home Energy Assistance Program made 43 emergency propane deliveries in Iowa. That number soared to 531 in January and to 955 in February.

The Low Income Home Energy Assistance Program typically buys propane in the summer, when prices are at their lowest, to help clients the following winter.

But the demand for emergency assistance this winter has been so great that it has cut into the budget for next summer's planned propane purchase.

The money will be replenished, but not until November, shortly after the beginning of the federal fiscal year. That's well into the heating season, and two to three months past the date when propane is expected to be at its cheapest.

As a result, Iowa legislators are now considering providing an infusion of state money to help clients of the Low Income Home Energy Assistance Program. The House considered a bill that would have provided \$1 million in assistance, but the Senate approved a different bill that would provide \$2 million in

additional funding.

Ross said she has been talking to House members about approving the Senate bill, and so far, she said, they seem receptive — even though the Low Income Home Energy Assistance Program is a function of the federal government.

“Once the legislators see the numbers, they can see there’s a real need there,” she said.

“While many of us can go home and turn up the heat, some Iowans don’t have that luxury,” said Sen. Jack Hatch, a Des Moines Democrat who has led the effort to secure additional funding for the Low Income Home Energy Assistance Program. “Heating bills for the past months are now showing up in mailboxes, often for shockingly high amounts, given the record-low temperatures.”

Hatch said that if the House approved the Senate measure and the governor signed it, the money would be available immediately.

“Real numbers show a big need right now,” Hatch said. “More households are applying for help every day.”

Ross said that almost 30 percent of the Low Income Home Energy Assistance Program clients have one elderly member in the household and 23 percent have a child in the home who is younger than 6.

Capitol Insider: 2 issues that could be problematic for Terry Branstad

[WATCH VIDEO](#)

Norman Borlaug artist gives new life to pioneering Iowan who saved so many

[DMR](#)

Sculptor Benjamin Victor’s hands were too grubby to pick up the phone when it rang the other day in his studio. He was working on a clay model of a World War II veteran, so he called back later, after he’d cleaned up a little and cleared his thoughts.

That’s typical. The Aberdeen, S.D., artist spends most of his time deep in muck and deeper in thought, trying to mold life into marble or bronze.

He has immortalized dozens of heroes for public monuments and private commissions nationwide.

But no subject has inspired him more than the late Norman Borlaug, whose 7-foot bronze likeness moved this weekend to its new home under the dome of the U.S. Capitol. Its dedication ceremony is set for Tuesday, the 100th anniversary of Borlaug’s birth.

[THIS WEEK’S HONOR: How the idea for the statue progressed](#) | [30 PHOTOS: The life of Norman Borlaug](#)

“He was such a humanitarian,” the sculptor said of the crop scientist from Cresco, whose research is credited with saving a billion lives. “That was the first thing that jumped out when I just cracked open the research on him, just how many lives he saved.”

So no pressure, right?

All the artist had to do was shape a chunk of metal into a permanent memorial for a guy who won the Nobel Peace Prize, the Presidential Medal of Freedom and the Congressional Gold Medal. The final product would stand in the Capitol’s hallowed Statuary Hall to inspire lawmakers and millions of visitors from around the world.

“When you do a portrait, it has to look like the individual, but there’s an X factor you try to achieve,” Victor said. “You try to capture their spirit.”

Victor, who’s 35, set about doing that from the moment he heard about the project five years ago. He beat out 63 other applicants by doing his homework — reading about Borlaug’s life and work, listening to recorded speeches, even traipsing through a wheat field to see how the stalks shimmied in the breeze.

Victor found a trove of Borlaug’s speeches on YouTube, which the artist played in his studio while he worked.

“It felt like we were having a conversation, like he was right there,” he said.

“I could sort of imagine what it was like to be in his shoes down in Mexico and having that breakthrough and what it must have felt like.”

[OBITUARY: More on Borlaug’s work](#) | [VIDEO: 10 reasons for Borlaug’s statue](#)

Borlaug’s field research, in Mexico and elsewhere, led to new varieties of high-yield wheat that could withstand disease and drought.

He literally planted the seeds for the Green Revolution.

"Even with as little as I understood about the scientific stuff, I could really relate to the humanitarian side of it," Victor said.

"Just hearing him speak, he had such an intensity it was contagious. I couldn't help getting excited about what he was talking about.

"It's like that obsession he had for his work spilled over into my own."

Victor added details to the statue that most of the Capitol's visitors probably won't notice.

The statue wears a ring from the University of Minnesota, Borlaug's alma mater.

There are tiny asterisks in the bronze notebook, like the ones Borlaug used to grade his plants.

The statue wears ordinary work clothes, with the hat tilted back just so on his head.

But there are intangibles, too, about the pose and the way the statue relates to viewers.

It leans a little on its hips as if the bronze could suddenly melt into motion.

"In art history, the portraits that I really admire are the ones that go that extra step, like they're breathing and thinking and really alive," Victor said. "That's what I strive for."

He's had some practice. His statue of America's first female lawyer, Belle Babb Mansfield, stands on the campus of her alma mater, Iowa Wesleyan College, in Mount Pleasant.

And his bronze of the Native American activist Sarah Winnemucca represents the state of Nevada in Statuary Hall, a sister of sorts to the bronze Borlaug.

On Tuesday, when the Borlaug statue is unveiled, Victor will be the only living sculptor to have two pieces in the National Statuary Hall collection.

The Winnemucca piece was installed nine years ago, when Victor was just 26, the youngest artist ever to contribute to the hallowed gallery.

"I was still in college, so I don't think I really grasped the full importance of it until afterward," he said.

This time, he's ready. He plans to attend the ceremony with his wife and two of their kids.

Their third son, 7-year-old Josh, will have to hang out with Victor's sister and brother because the family couldn't get enough tickets.

The guest list was already packed with dignitaries.

"Josh will understand if Bill Gates takes his place as long as (Gates) buys a statue or something," Victor said. "He'll be fine as long as he gets a new bike."

Reader's Watchdog: Grassley dives into Bitcoin fray after Iowan gets burned

DMR

U.S. Sen. Chuck Grassley is contacting five federal investigative agencies on behalf of an Iowa man who reached out to the Reader's Watchdog after he lost money in Mt. Gox, a company that used to be the largest international exchange for Bitcoins, or digital currency.

The Watchdog contacted Grassley's office several times in the past month after receiving a letter from Bill Mech of Clive, one of hundreds of thousands of Americans who invested in Mt. Gox. The Tokyo-based company filed for bankruptcy last month amid investigations by the FBI and U.S. attorney's office in the Southern District of New York.

Mech, a corporate actuary who works in West Des Moines, said he ran into difficulty with the company after he invested a small amount and then tried to cash out the proceeds. He wrote Grassley's office in February after three months of excuses and delays from company representatives via e-mail, but nothing happened.

"This is no small failure of trust, and I would think that at a minimum, the U.S. government would want some assurances from Japanese

regulators that some sort of restitution is expected, some kind of settlement for the losses (will be) incurred and some prosecution of wrongdoers," Mech wrote. "Were it one of our exchanges that went down through mismanagement or whatever, Japanese investors would be up in arms and expect the U.S. government to 'do something.'"

Grassley's spokespersons said Friday that the senator was contacting the U.S. Justice Department, the Department of Homeland Security, the Treasury Department, the Commodity Futures Trading Commission and the Securities and Exchange Commission on behalf of Mech and others, asking the agencies to help seek whatever remedies they can. But a staffer also warned that seeking federal government action might be difficult:

"Bitcoin is a currency almost entirely independent of current regulatory structures. As a result, private remedies may exist under the bankruptcy code or courts that handle fraud cases," wrote Jill Gerber.

Bitcoin exchanges overseas are not regulated by U.S. regulators, "so it's unclear to what extent U.S. regulators would be able to bring a successful action involving Bitcoin exchanges overseas," Gerber said.

Bitcoins appeal to technology buffs and those frustrated with the global banking system because they provide a vehicle to skip third parties in transactions. But they lack any sort of regulation, and purchases can be subject to wild price fluctuations. As a result, many financial experts have warned they are not real money and can never be a reliable payment system.

Mt. Gox halted all customer withdrawals in early February after months of technical glitches. Users had long complained that they could deposit money into their accounts, but often had trouble taking money out. The company's CEO blamed hackers and then stepped down.

Mt. Gox claimed last month it had lost 750,000 of its customers' Bitcoin holdings and more than 100,000 of its own coins, or more than \$450 million worth. That was followed by a lawsuit by customers seeking a temporary injunction to keep the company from moving any money outside the United States.

On Friday, Mt. Gox's top executive announced online that the company had found 200,000 Bitcoins worth about \$114,000 in an "old-format wallet," or digital storage file.

A *Watchdog* column earlier this month shedding light on almost \$20 million in revenue gained by nine Iowa cities that had red-light and speeding cameras spurred new questions from readers.

One, Jim Carico from Guthrie Center, reviewed the numbers and said he thought the cost to cities of trying to ensure better driving was still too high. He questioned whether Iowa needs some other type of enforcement or education that would decrease the cost while improving public safety.

He asked: "What suggestions does DOT Director Paul Trombino have that may result in fewer accidents at intersections where the cameras are located and increase driver law awareness?"

Carico went on: "Why does Mr. Trombino believe that city revenue from the use of the cameras is such a bad thing? If the use of the cameras decreases accidents, and maybe deaths, and city revenue is a viable needed result, why not use them?"

I put the thoughtful question to Trombino, who pointed me to [research the DOT commissioned at the Institute for Transportation at Iowa State University in 2012](#).

Trombino said cameras are a viable option to reduce crashes, and they are listed as one of 20 countermeasures in the report. But they aren't always a win-win at every location.

"The key point is for the governmental agency to identify the most cost-effective and appropriate countermeasure(s)," he wrote back. "This is part of a fact-based process that helps ensure that any implemented countermeasures are warranted and justified through sound engineering practice."

Trombino said that's exactly why the DOT initiated, with the Legislature's blessing, new rules this year for the use of camera enforcement on state highways and interstates.

Lee Rood's *Reader's Watchdog* column helps Iowans get answers and accountability from public officials, the justice system, businesses and nonprofits. Contact her at lr@dmreg.com or 515-284-8549.

QC Times Editorial: Branstad should dive in to firing scandal

QC Times

Iowa Gov. Terry Branstad is attempting to distance himself from disclosures of hush money paid to state employees wrongfully fired for political reasons. These aren't political accusations. These are wrongful terminations of state employees who had settlements approved by the Iowa Public Employment Relations Board, including additional cash to keep the claims confidential.

Stellar reporting by the Des Moines Register disclosed the settlements, along with details that should make the governor squirm.

In almost every instance, the wrongful firings came at the hands of Branstad's direct appointments. Governors enjoy tremendous latitude in replacing department heads and other key managers. Branstad has expanded that latitude by reclassifying some workers as management, making them ineligible for union representation. State Health Department and Administrative Services Department representatives defended the dismissals as part of efficiency plans. The Register reporting suggests a partisan hunt that drummed Democrats out of nonpolitical jobs, and wound up costing the state \$282,000 in damages and specific payments to keep settlements confidential.

Lt. Gov. Kim Reynolds said neither she nor the governor knew of the dismissals or payouts. Branstad representative Jimmy Centers told the Register the governor, "doesn't micromanage his department and agency directors."

Perhaps not. But he did appoint them. When their management incurs financial and political costs, it's not micro management that's needed. It's plain ol' management.

This governor presents himself as a savvy leader, making many prescient management decisions like biannual budgeting, regional economic development and teacher mentoring plans, to name a few.

Yet on this occasion and some notable others — the Iowa Juvenile Home in Toledo, and twice in a speeding state vehicle — he's professed ignorance about the actions of those under his specific direction.

What Iowans need to hear from their governor is not how little he knew, but how he'll make sure the wrongful firings and hush money payouts stop at \$282,000.

GOP candidates say "Bruce Braley's ObamaCare" to be deciding issue of 2014

Radio Iowa

The Republicans vying for their party's U.S. Senate nomination in Iowa all consider "ObamaCare" to be the GOP's strongest weapon against Congressman Bruce Braley, the only Democrat running for Iowa's U.S. Senate seat this year, but Braley is still touting the Affordable Care Act.

President Obama issued a statement Sunday to mark the fourth anniversary of the health care law, dismissing what he called the "outdated obsession" of critics to get rid of the Affordable Care Act. Republican Senate candidate Joni Ernst has a different name for the law.

"Bruce Braley's ObamaCare," Ernst says on the campaign trail.

Candidate Sam Clovis often says ObamaCare will be "ugly" for Braley.

"He was the last person to speak on the floor of the House before the Affordable Care Act was passed," Clovis said during a forum last week. "...He has a lot of things to answer for."

Candidate Mark Jacobs of West Des Moines said ObamaCare has created a "morass" for businesses.

"When you go through the pages and pages and pages of regulation to define what is a full-time employee to determine if you are subject to the rules or not, it's next to impossible for anybody to possibly understand that," Jacobs said last week during a National Federation of Independent Business forum.

Candidate Matt Whitaker predicts "ObamaCare" will be this fall's deciding issue.

"It is not going to be a campaign about the Republican nominee," Whitaker said recently. "This is going to be a campaign about Bruce Braley and his record that is bad for Iowa."

Braley isn't backing away from the law.

"I think Democrats need to do a better job of telling the stories of the people whose lives have been positively changed by the Affordable Care Act and I think that's the message I'll be talking about as I travel around Iowa," Braley said last Thursday.

Braley held 17 town hall meetings in the months before and after passage of the Affordable Care Act, often telling audiences about his nephew who survived liver cancer when he was two.

"His parents...had the best insurance you could get in Iowa and they were prevented at that time from changing jobs because he would have been prevented from getting reimbursement because of his pre-existing condition," Braley said late last week. "His parent no longer have to worry about that and, in fact, have been able to change their jobs and know that their son is going to be able to continue to receive care even with his pre-existing condition."

Fifty-two percent of the Iowans surveyed in December by Quinnipiac University said they were less likely to support a candidate who supports the Affordable Care Act. A Quinnipiac poll taken in early March found Braley leading potential Republican challengers in head-to-head match-ups by between nine and 13 percentage points.

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Jimmy Centers

Communications Director, Office Governor Terry E. Branstad and Lt. Gov. Kim Reynolds

515-725-3518 — IGOV Communications Department

Jimmy.Centers@iowa.gov

[@TerryBranstad](https://twitter.com/TerryBranstad)

[@JimCenters](https://twitter.com/JimCenters)

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[Iowans love my style, Christie insists](#)
[Capitol custodian honored with public service award](#)
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[Group opposes Iowa clean-water data being confidential](#)
[Branstad denies bids by 18 inmates for commutation of sentences.](#)
[Government's worker settlements stir fears of 'spoils system,' Iowa Democrat says](#)
[Narcisse loses Democratic primary battle; appeals judge's ruling](#)
[Farm terms misspelled in Braley's defense of his farming cred](#)
[Republicans angle for Iowa GOP leadership slots](#)
[The Register's Editorial: Branstad's 'investigation' was disappointing](#)
[Letter to the editor: Can they govern instead of just campaign?](#)
[Branstad denies reduced sentence for Sioux City man convicted of '86 killing](#)
[Senator: Branstad officials stalling on secret employee settlement details](#)
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[Senate passes bills to aid renewable energy production](#)
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[More partisan wrangling over secret payments to fired state workers](#)
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[World-Herald editorial: Wait is ending for cellulose](#)

Iowans love my style, Christie insists

DMR

Possible 2016 presidential candidate Chris Christie thinks voters haven't lost their taste for his brash style.

"I think they love me in Iowa, too," Christie told ABC News in an interview that aired Thursday night. "I've been there a lot. I they think love me there, too, especially because of the way I am --- not in spite of, especially because."

The New Jersey governor campaigned in Iowa for presidential candidate Mitt Romney before the Iowa caucuses, making trips here in December 2011. He was also here in July 2011 for an education summit, at the invitation of Gov. Terry Branstad, a fellow Republican.

In June 2011, seven Iowa Republicans flew to New Jersey in a private plane and had dinner with Christie at the governor's mansion, trying fruitlessly to recruit him as a 2012 presidential candidate.

A Des Moines Register Iowa Poll in February found 57 percent of Iowa adults disapproved of the way Christie handled last September's George Washington Bridge controversy, in which closure of lanes from Fort Lee to the bridge clogged traffic for days. Twenty-five percent of respondents approved of his response. Among Republicans, 47 percent disapproved and 34 percent approved.

And in December, in an Iowa Poll that tested 10 Republicans considered likely 2016 prospects, Christie tied for fifth most popular with U.S. Sen. Rand Paul of Kentucky and former Florida Gov. Jeb Bush. The three fifth-placers were viewed favorably by 51 percent of Iowa Republicans. But when it came to negative feelings, Christie's numbers were the worst of the potential GOP hopefuls — 30 percent of Iowa Republicans didn't like him.

The ABC News interview followed the release of a report that found Christie had nothing to do with the bridge controversy. The report was released by a law firm hired by Christie's own administration.

Capitol custodian honored with public service award

DMR

Randy Wallace does housekeeping in the Iowa Senate.

He's a quiet, earnest guy, and one of the most popular people in the chamber.

The senators say he focuses so intensely on doing his job — emptying wastebaskets, polishing railings, that sort of thing — it's as if the business of crafting Iowa's laws would fall apart if he didn't get everything done at race pace.

"I don't think he knows who the Democrats are and who the Republicans are," said state Sen. Tom Courtney, D-Burlington. "He's just respectful and pleasant."

Wallace is known to pop his head into the majority leader's office to ask if there's anything he can do to improve his custodial services. One of the staffers who drinks pop leaves his cans in a stack. Wallace scoops them up and gives them to a co-worker he knows is struggling.

Wallace is married with five kids. His wife is Mexican, and he regularly ships money and hauls stuff down south to give to her relatives, said the lawmakers, who engage him in brief conversations as he cleans.

A few years ago, the lawmakers pooled their money to help him build his family a Habitat for Humanity house — right outside the Iowa Capitol. It was then moved elsewhere on the east side, near the high school.

On a recent day at the Capitol, Wallace spotted the governor and tried to say hello. The governor was apparently distracted with other business and kept moving. Wallace went back to his boss and asked if he'd done something wrong.

Weeks later, in early March, Wallace was called in for a meeting in a Senate back room. Present were Iowa Senate Majority Leader Mike Gronstal, Senate President Pam Jochum, a few Senate staffers and former Department of Administrative Services director Ray Walton.

Wallace thought he was in serious trouble.

It's good news, said Walton, who is now the director of the Culver Center at Simpson College, a nonpartisan center that works to inspire young people to pursue careers in service with integrity and moral courage.

The custodian had won an award for exemplary service by a public employee — and it comes with a \$1,000 award.

Without hesitating, Wallace said: "Can I give it away?"

He said he intends to donate all \$1,000 to the Easter Seals.

Walton said Wallace has worked for the state since the late 1990s.

"He is an exceptional person," Walton said. "Randy is utterly devoted to his family and his work in the Senate. He cares deeply about both. At work, no one has ever seen Randy walk. He runs all the time. He hurries from task to task. I have frequently seen him pushing one wheeled trash container and pulling a second one just to get more work done."

"He is a model of efficiency, dedication, honesty and enthusiasm."

Wallace was given the John C. Culver Public Service Award at an event in Indianola Thursday night.

Iowa Politics Insider: Comics, tweeters talk up Ernst's 'squeal' ad

DMR

And the giggles continue over Republican U.S. Senate candidate Joni Ernst's new porcine-themed campaign commercial.

Satirist Stephen Colbert played a clip from Ernst's ad "Squeal" on "The Colbert Report" Wednesday night, saying Republicans in the past recruited "serious people like Sharron Angle and Richard Mourdock" for U.S. Senate.

"The GOP has stepped up its game with even credible-er candidates --- like Iowa's Joni Ernst, who's running on a platform everyone can get behind," Colbert said.

Like "The Tonight Show" host Jimmy Fallon did Tuesday night, Colbert played just the first two lines of Ernst's ad: "I'm Joni Ernst. I grew up castrating hogs on an Iowa farm."

"Sold!" Colbert said and made a scissor-cutting motion with his fingers. "Joni, you had me at castration."

He adds: "Folks, it does not matter what else she stands for. I'm pulling for her whole hog, or whatever's left of the hog when she's done with this."

Ernst, 43, a state senator from Red Oak, wants to replace retiring Democratic U.S. Sen. Tom Harkin.

The theme of her ad is that she'll use her hog-castrating savvy to cut pork in the budget and "make 'em squeal" in Washington.

— Jennifer Jacobs

Braley, Murphy get nods as populists

Massachusetts U.S. Sen. Elizabeth Warren and a progressive group on Thursday endorsed Iowa Democrat Bruce Braley, saying he's a prairie populist from the heartland running to fill an open seat that Democrats need to hold power in the U.S. Senate.

She also gave the nod to Democrat Rick Weiland in South Dakota.

"The Progressive Change Campaign Committee and I are proud to support their campaigns," Warren said in a statement emailed to supporters and reporters. "Bruce Braley led the Populist Caucus in the House of Representatives --- and is focused on economic fairness, investing in education and addressing our retirement crisis."

Warren also praised Braley for his support for expanding Social Security benefits, a stance she and U.S. Sen. Tom Harkin share. Harkin, who has endorsed Braley, is retiring in a few months after 40 years in Congress.

The same Washington-based group endorsed state Rep. Pat Murphy in his race for the 1st Congressional District.

The committee called Murphy, a former speaker of the Iowa House, a prairie populist and a "bold" progressive. The group's president, Adam Green, cited Murphy's support for "expanding Social Security benefits, holding Wall Street accountable, and Elizabeth Warren's economic populist agenda."

The group says it has nearly 6,300 members in Iowa and close to 1 million nationwide.

— Jennifer Jacobs and Sharyn Jackson

Bailing or baling, Iowa farmers know

The Braley campaign misspelled a couple of basic farm-related words --- detasseling and baling --- in its news release defending the U.S. Senate candidate's street cred with farmers.

A sharp-eyed Des Moines Register editor noticed that the news release said: "Bruce grew up in rural Iowa and worked on Iowa farms, detassling corn and bailing hay."

Braley aides wrote the news release to try to tamp down criticism that Braley insulted farmers in caught-on-video remarks at a fundraiser in Texas this year. GOP operatives who found the video online released it Tuesday in an effort to damage Braley's momentum in his pursuit of retiring U.S. Sen. Tom Harkin's seat.

Typos and misspellings happen. And farm-state news organizations, as well as political staffs, continually run the risk of getting farm facts

wrong, as the Register did earlier this month by calling a combine a tractor in a photo caption. (Sad, but true.)

— Jennifer Jacobs

GOP activist pitches himself for co-chair

West Des Moines Republican Gopal Krishna, a longtime party activist, intends to seek election to the position of co-chairman of the Republican Party of Iowa.

But only "if there is a vacancy and if there is an election" Saturday, he wrote to the Iowa GOP's governing board Wednesday night. Krishna is top lieutenant to Iowa's Republican National Committee representative Steve Scheffler at the Iowa Faith & Freedom Coalition.

Current Chairman A.J. Spiker has said he's stepping down Saturday, effective upon the election of a new chairman. But there has been some controversy. One state central committee member, Jamie Johnson, called for a boycott of any meetings where Spiker is present after Spiker penned a newspaper guest opinion piece arguing in favor of medical marijuana.

The current co-chairman, Danny Carroll, is seeking the chairman's job. Tony Krebsbach is running for secretary.

Several Republicans have announced that they're seeking election or re-election to the central committee, including Ryan Frederick, Cody Hoefert, Jamie Johnson, Gabe Haugland, Gary Nystrom, Bill Gustoff and Chelle Adkins. Elections take place at the district conventions April 26.

— Jennifer Jacobs

Group opposes Iowa clean-water data being confidential

DMR

An environmental advocacy group on Thursday criticized legislation advancing in the Iowa House that would make water-quality data collected in connection with a statewide clean water effort confidential.

The Department of Agriculture and Land Stewardship's budget for the coming year contains language specifically requiring the department to conduct water-quality evaluations, but says the results of those evaluations will be confidential and exempt from public access.

Iowa Citizens for Community Improvement, a liberal advocacy group that frequently demonstrates on behalf of tougher environmental regulations, highlighted the confidentiality clause on Thursday, calling it "a brazen attempt to shield corporate (agriculture) from even the most basic forms of public oversight necessary to begin cleaning up Iowa's polluted water."

The evaluations and data generated are part of the Nutrient Reduction Strategy, an agreement reached between the state and the federal Environmental Protection Agency to address high levels of fertilizer runoff and other pollutants in the state's waterways.

Under the strategy, farmers and landowners are encouraged to voluntarily take steps to decrease pollution and increase the health of rivers and streams.

Leading lawmakers on agricultural and environmental issues said the language was intended to protect individual farmers and landowners from being forced to disclose trade secrets or other information critical to the operation of their business and from being singled out for their participation — or non-participation — in the pollution reduction effort.

State Rep. Jack Drake, R-Griswold and chairman of the committee that drafted the legislation, said he's heard the concerns voiced by CCI and other groups, and acknowledged "a fine line" between confidentiality laws that protect business interests and those that withhold valuable information from the public.

He said he anticipated moving the bill as it now stands, but said conversations with concerned groups are ongoing.

"At the present time I don't see change coming, but I know we've been talking and so it's something that we may still look at," Drake said.

A spokesman for the department said the bill "merely updates" language already in law, and comes in response to instances in which the EPA has released private information about thousands of farmers.

"This provision is necessary so that important data showing the progress we are making on water quality can be collected and studied without risking the personal information of farmers being released," spokesman Dustin Vande Hoef said.

But state Rep. Chuck Isenhart, D-Dubuque and the ranking member of the House Environmental Protection Committee, said he was concerned that the language may be too broad and could prevent the disclosure of valuable, aggregated data that would let the public know if the Nutrient Reduction Strategy is accomplishing its goals.

"We think it can be interpreted to allow too much information to be withheld," he said, adding, "If it doesn't get changed I think there are potential problems."

"Why would information in this database need to be kept from public access unless there is something to hide?" asked CCI member Angie Carter in a statement issued Thursday. "There will be no way for the public to measure or share the progress of the Nutrient Reduction Strategy unless information from the water quality practices database is accessible to citizens."

Carter is a graduate student in sociology and sustainable agriculture at Iowa State University.

The department budget has won committee approval but has not yet reached the House floor for debate. It may be amended on the floor, and after passing the Republican-controlled House it must be considered by the Democratic-led Senate.

Senate Majority Leader Michael Gronstal, D-Council Bluffs, said Thursday he opposed the notion of confidentiality in environmental records, but would leave it to senators on the agriculture committees to scrutinize the bill in detail.

"I see little reason for public documents to be kept secret," Gronstal said.

Branstad denies bids by 18 inmates for commutation of sentences.

DMR

Gov. Terry Branstad said Thursday he has denied applications from 18 inmates for commutation of their sentences. The governor has authority under the Iowa Constitution to use his powers of executive clemency to grant a commutation, which reduces the severity of the sentence and can make an inmate serving a life sentence eligible for parole.

Here is the list of inmates denied commutation requests:

LeRoy W. Basham, age 64, committed his crime on March 2, 1987, in Boone County. He is currently serving a life sentence for first-degree murder.

James W. Bettis, age 43, committed his crime on September 6, 1988, in Page County. He is currently a life sentence for first-degree murder.

Tina M. Bowers, age 44, committed her crimes on about October 1, 1996, in Cedar County. She is currently serving a term of incarceration not to exceed fifty years for four counts of second-degree Sexual Abuse; twenty-five year sentences consecutively and two twenty-five year counts concurrently for a total of fifty years with a 70% mandatory.

Gerne E. Dryer, age 66, committed his crimes on December 8, 1993, in Dubuque County. He is currently serving a life sentence for first-degree kidnapping and four counts of assault with a dangerous weapon.

James Eaglefeather, age 34, committed his crimes on October 6, 1998, in Pottawattamie County. He is currently serving a term of incarceration not to exceed twenty-five years for Robbery 1st degree, 85%.

Brandon S. Horkheimer, age 24, committed his crime on December 30, 2009, in Dubuque County. He is currently serving a term of incarceration not to exceed ten years for Robbery 2nd degree, 85%.

Jennifer L. Kerby, age 32, committed her crime on September 28, 2000, in Polk County. She is currently serving a term of incarceration not to exceed twenty-five years for Robbery 1st degree, 85%.

Danny Ray Long, age 39, committed his crimes on or about December 11th and 13th, 1998, in Pottawattamie County. He is currently serving a term of incarceration not to exceed fifty years for two counts of Robbery 1st degree, 85%.

Muri E. McMullin, age 49, committed his crime on June 4, 1986, in Linn County. He is currently serving a life sentence for first-degree murder.

Emanuel Myers, Jr., age 41, committed his crime on June 10, 2007, in Johnson County. He is currently serving a term of incarceration not to exceed ten years for Robbery 2nd degree (85%).

Robert L. Pate, age 39, committed his crimes on February 1, 2000 and October 4, 2007, in Polk County. He is currently serving a term of incarceration not to exceed seventy-five years for second-degree Controlled Substance and Prohibited Acts Controlled Substance (cocaine).

Derome Robertson, age 36, committed his crime on November 14, 1996, in Linn County. He is currently serving a term of incarceration not to exceed twenty-five years for first-degree robbery.

Steven G. Sempek, age 46, committed his crimes on April 1, 1998, in Pottawattamie County. He is currently serving a 100-year sentence for six counts of Sexual Abuse in the second-degree (85%).

Kenneth Allen Todd, age 53, committed his crime on September 16, 1962, in Polk County. He is currently serving a life sentence for first-degree murder.

David Tomlinson, age 40, committed his crimes on May 22, 1998, in Tama County. He is currently serving a life sentence plus fifty-five years for first-degree murder, second-degree murder (85%), and flee state to avoid prosecution.

Simon C. Tunstall, age 53, committed his crime on August 31, 1986, in Woodbury County. He is currently serving a life sentence for first-degree murder.

Mark A. Wilder, age 38, committed his crimes on July 11, 2002, in Black Hawk County. He is currently serving a term of incarceration not to exceed thirty years for first-degree robbery (85%) and escape of a felon.

Arthur Lee Williams, Jr., age 65, committed his crime on May 31, 1972, in Black Hawk County. He is currently serving a life sentence for first-degree murder.

Government's worker settlements stir fears of 'spoils system,' Iowa Democrat says

DMR

An Iowa Senate Democratic leader accused Gov. Terry Branstad on Thursday of injecting partisan influence in state government agencies by getting rid of merit employees and replacing them with political appointees.

Jimmy Centers, Branstad's spokesman, said the Iowa Department of Administrative Services is simply ensuring that all confidential employees are properly classified in accordance with state law.

Senate President Pam Jochum, D-Dubuque, contended during a news conference that Branstad, a Republican, has been trying since returning to office in early 2011 to reverse decades of open, clean government that began with passage of the Iowa Civil Service Act in 1967.

"I think this was a mistake. Gov. Branstad's effort to give himself total control of the continued employment of as many state employees as possible is a return to the spoils system," Jochum said. "The spoils system favors political connections over expertise and skill. It encourages employees to tell the governor what he wants to hear, rather than what he needs to know."

Jochum said recent news reports about secret settlements in state government have shown why Iowans have historically supported the merit system of state employment.

Branstad acknowledged Monday that 321 employee settlements have occurred since Jan. 14, 2011, and that 24 of the settlements contained confidentiality agreements. Records show that of the 24 secret agreements, 10 contained lump-sum payments that totaled \$427,040.

Jochum said the Senate in late February approved Senate File 2244, which addresses the change in status for more than 200 state employees — from merit to "at-will" — before Branstad changed the rules in 2012.

The legislation, which the Republican-controlled House has not considered, would change all reclassified employees hired before December 2012 back to merit employees.

Sen. Janet Petersen, D-Des Moines, chairwoman of the Senate Government Oversight Committee, said she hopes to conduct meetings next week to look into the secret settlements.

House Speaker Craig Paulsen, R-Hiawatha, said Thursday that House Republicans have been reviewing settlement documents released by Branstad's administration.

He also suggested that his caucus was willing to talk with Democrats about oversight of the issue.

But he emphasized that Republicans aren't interested in helping Democrats bolster Sen. Jack Hatch's campaign for governor against Branstad.

"If it is about getting to the bottom and the answers, absolutely. If this is about another one of their campaign events, then no. That is not what the people of Iowa pay us to do," Paulsen said.

DEMOCRATS SEEK DOCUMENTS

EXPANDED INQUIRY: State Sen. Janet Petersen, D-Des Moines, who chairs the Senate Government Oversight Committee, said Thursday that she was directly asking Republican Gov. Terry Branstad for documents related to secret settlements reached by Branstad's administration with former state employees.

LETTER SENT: In a letter sent Thursday to Branstad, Petersen said she was requesting "copies of any and all emails, fax transmissions and

phone logs (cell, office and fax)" between Branstad, his top employees, and all department heads who signed the so-called "confidential nondisclosure clauses."

MORE DETAILS: Petersen also asked for details of the Branstad administration's 2011 reorganization of the Department of Administrative Services (DAS), including job descriptions for both eliminated and created positions, and related candidate recruitment efforts. In addition, the letter requests "documents related to the selection process and costs for service contract providers DAS has entered into agreement with following its reorganization."

NO RESPONSE FROM AGENCY: Petersen asked the governor's office to deliver the information within five days. She said the Iowa Department of Administrative Services has failed to respond to a similar March 18 letter from the Oversight Committee.

Narcisse loses Democratic primary battle; appeals judge's ruling

DMR

A wannabe candidate for governor lost his battle to compete in Iowa's Democratic primary when a Polk County District Court judge ruled against him Thursday.

Jonathan Narcisse, a former Des Moines School Board member, asked judge Michael Huppert yesterday to rule against the Iowa Secretary of State's decision that his nomination petitions were incomplete.

The state determined earlier this month that some of Narcisse's petitions lacked a title of the office sought, which they said disqualified him from being placed on primary ballots.

Narcisse's attorney Alfredo Parrish of Des Moines argued Wednesday that Narcisse was substantially in compliance with the state's requirements for candidates to be placed on the ballot and noted an inequity in the state's previous rulings.

Parrish specifically noted a 2012 decision that challenged the nomination of Sen. Joseph Seng, D-Davenport, when some of his forms did not contain Seng's county of residence. In that case, a three-panel committee that included Schultz, Iowa Attorney General Tom Miller and Deputy State Auditor Warren Jenkins ruled in Seng's favor.

Huppert today ruled in favor of the state, noting that to pass muster the information on the petitions must be sufficient enough to allow electors to automatically conclude that he or she was nominating a candidate to the office of governor.

Narcisse appealed Huppert's ruling later in the day Thursday.

Farm terms misspelled in Braley's defense of his farming cred

DMR

The Braley campaign misspelled a couple of basic Iowa-farm-related words — detassling and baling — in its press release defending the U.S. Senate candidate's street cred with farms and farmers.

A sharp-eyed Des Moines Register editor noticed that the news release said: "Bruce grew up in rural Iowa and worked on Iowa farms, detassling corn and baling hay."

Braley aides wrote the news release to try to tamp down growing criticism that Braley insulted farmers in caught-on-video remarks he made at a private fundraiser in Texas earlier this year. GOP operatives who found the video online released it Tuesday in an effort to damage Braley's strong momentum in his pursuit of retiring U.S. Sen. Tom Harkin's seat.

Typos happen. And farm-state news organizations, as well as political staffs, continually run the risk of getting farm facts wrong, as the Register did earlier this month by calling a combine a tractor in a photo caption. (Sad, but true.)

Here's the full Braley campaign news release:

FOR IMMEDIATE RELEASE Wednesday, March 26, 2014

While Bruce Braley Fights for Iowa Farmers, Mark Jacobs Fights for Wall Street

Braley has always delivered for farmers: fought for Farm Bill, RFS, & wind energy tax credit, stood up to EPA and administration regulations

DES MOINES, IA — Iowa farmers know that Bruce Braley has a long history of fighting for them in Congress, which is why so many of them stand behind his campaign for US Senate.

Bruce fights for Iowa farmers because of where he comes from. Bruce grew up in rural Iowa and worked on Iowa farms, detassling corn and baling hay. Bruce worked summers at a grain elevator, driving a truck, cleaning out grain bins, and delivering feed.

Representing Iowans in Congress, Bruce has kept fighting for Iowa farmers and agriculture. That's why he fought for three years to pass a long-delayed comprehensive Farm Bill. He fought to protect the Renewable Fuel Standard and the Wind Energy Production Tax Credit. Bruce fought the EPA when they tried to impose farm dust regulations on Iowa farmers, and he stood up to the administration when they tried to impose labor restrictions that would stop children from working on their own family farm.

While Bruce Braley has been fighting for Iowa farmers, former top Goldman Sachs executive Mark Jacobs has been calling for the repeal of the Dodd-Frank financial reform law, advocating for a return to his glory days on Wall Street when their reckless behavior crashed our economy while big bankers made millions.

Braley for Iowa spokesman Jeff Giertz said, "Bruce Braley grew up and worked in rural Iowa, and while he's been fighting for policies that help Iowa farmers and strengthen the middle class, Goldman Sachs executive Mark Jacobs has been calling for a repeal of the Dodd-Frank financial reform law and a return to the days when Wall Street titans like Jacobs crashed our economy and made millions doing it. The choice is clear: Bruce Braley fights for Iowa farmers, and Mark Jacobs fights for Wall Street."

More than 250 farmers and agricultural producers launched *Farmers for Braley* back in August, and their numbers continue to grow.

"While some folks try to score political points, Bruce Braley is delivering for Iowa farmers. He's been a tireless champion for Iowa agriculture because he comes from a rural background. We need more people like him fighting for us in Washington." -Gary Lamb, Farmer, Chelsea, IA

"There is no question in my mind that Bruce Braley is committed to fighting for Iowa's farmers. I saw him work to help pass a Farm Bill that provides Iowa farmers with the certainty we need to succeed. It's because I know him and I've seen him work hard for us that I support Bruce and want him to keep fighting for Iowa." -Bruce Rohwer, Farmer, Paullina, IA.

"We've known Bruce Braley for almost 10 years and he has always been a champion for Iowa's farmers. Beyond his background growing up in rural Iowa, he understands our concerns because he makes it a priority to get out on the farms and talk with us about the challenges we face. As farmers in Iowa, we want Bruce fighting for us in Congress." -Russ and Donna Winburn, Farmers, Grinnell, IA

"I've met Bruce Braley, and shared stories with him about working farm jobs and the local issues that impact Iowa's farmers every day. He's always on our side, he understands where we come from and has spent his entire career making sure we have a seat at the table." -Bob Bell, Farmer, Prole, IA

"When you talk with Bruce Braley about the concerns of Iowa's farmers, you can easily see he's genuinely passionate about our lives. That's because he grew up around agriculture and understands what we go through each and every day. We need someone with that experience standing up for us in Washington." -Phil Dougherty, Farmer, Dougherty, IA

"Bruce Braley doesn't just work for Iowa's farmers, he works with us to ensure the policies coming out of Washington make sense for us. He's always made our priorities his priorities and that's why I'm proud to stand with him." -James Berge, Farmer, Kensett, IA

Bruce Braley was born in Grinnell and grew up in nearby Brooklyn, Iowa. Bruce started delivering newspapers in the 2nd grade and has been working ever since. Growing up, he did jobs like baling hay, working at a grain elevator, shelling corn, and selling greeting cards door-to-door. He worked in jobs like road construction, truck driving, tending bar, and waiting tables to help pay his way through college and law school.

In the Senate, Bruce Braley will fight for middle class Iowans because that's where he comes from. He's working to raise the minimum wage, protect farms, strengthen small businesses, and create good Iowa jobs. Braley lives in Waterloo with his wife, Carolyn. They have three grown children: Lisa, David, and Paul.

BACKGROUND:

Jacobs: Dodd-Frank Act "is A Prime Example Of Government Overreach." In a March 2014 Republican forum sponsored by the National Federation of Independent Businesses, Mark Jacobs was asked what regulation he would repeal. Jacobs responded: "Well, as someone who spent a good part of his business career in the electric power business operating coal plants, it is very tempting to pick the EPA. But I'm going to go with the Dodd-Frank Act. And I'll tell you, I've heard from community bankers all over this great state about how the compliance room is the fastest-growing area in the bank. Here is a prime example of government overreach. We had a financial market meltdown in 2008. There were some large banks that were bad players in that, but the prime cause of the financial market meltdown was the policy enacted by our federal government to push home ownership and relax underwriting standards. The reaction we get is now a piece of legislation and regulation that strangles our community banks. Community banks are the lifeblood of capital for small businesses to get started, to grow, and I think what's happening here is absolutely wrong." [NFIB Senate Forum, Des Moines, IA, 3/18/14] (Video)

KIMT: Braley, A "Strong Supporter" Of The Farm Bill, Said It's "Important To Spend The Time Listening To" Iowa's Farmers. In March 2014, KIMT reported, "As part of his tour of the state, Braley paid a visit to Phil Dougherty of Dougherty farms and the two are discussing the

major concerns of rural farmers today, especially when it comes to improving infrastructure... A strong supporter of the now passed five-year farm bill, Braley says it's these conversations that help him get a better understanding of what Iowans look for, from their governing body. "It's important to spend the time listening to people who make their living from the land and talking about what we need to be doing in Congress to make sure that people continue to have the opportunity to live the American Dream here in rural Iowa," said Braley." [KIMT, 9/26/14]

Braley Called For "Policies That Truly Help A New Generation Of Farmers Get Started." In March 2014, the *Quad-City Times* reported, "Braley said he is glad a farm bill is in place that, while not perfect, does protect farmers and provide for a framework for the next farm bill in five years. However, as the nation's farmers get older, the government needs policies that truly help a new generation of farmers get started. Not just American's youth, Braley said, but anyone else who would like to make farming a career. 'I believe that we take for granted how fortunate we are here in America to have an abundant food supply, and we produce enough for our needs and to export,' Braley said. The absolute necessity of the farmer to American life and the economy cannot be overstated, he said." [Quad-City Times, 3/21/14]

Braley Was Proud To Vote For The Farm Bill. On January 29, 2013, Braley voted for the 2014 farm bill (HR 2642). In February 2014, Radio Iowa reported, "Iowa Congressman Bruce Braley says he is pleased to see the U.S. Senate approve the Farm Bill and send it to the president. Senator Chuck Grassley, a Republican, voted against the Farm Bill after his provision to limit payments was stripped from the bill. Braley, a Democrat from Waterloo, says he has a similar concern as Grassley, but not enough to vote against the bill. "There were a lot of compromises that ended up being made at the end of the day. He, like every other member of the Iowa delegation had to weigh whether on whole it was going to be good for the state," Braley says. "All the rest of us voted for the Farm Bill and I'm proud of the vote I took --- even though there were things in the bill that I would like to have seen changed." [House.gov, 1/29/14; Radio Iowa, 2/5/14]

Braley Urged President Obama To Oppose Reduction Of Renewable Fuels Standard. In November 2013, Rep. Braley's congressional office announced: "Rep. Bruce Braley (IA-01) today sent a letter to President Obama urging him to oppose a potential reduction in the Renewable Fuel Standard (RFS) and to travel to Iowa to meet with Iowans and see firsthand how the RFS is strengthening the economy and creating jobs." [Bruce Braley Congressional Press Release, 11/8/13]

Braley Voted To Provide Tax Credits For Renewable Energy, including Wind And Biomass. In 2008, Braley voted in favor of a bill that would revive or extend about \$55.5 billion in tax breaks for individuals and businesses for one year. Specifically, the bill would extend existing tax credits for solar energy, wind energy, biomass, geothermal energy and certain coal projects. The bill would also create a new category of tax credit bonds to help state and local governments with projects designed to reduce greenhouse gases. [CQ Weekly, 5/26/08] The bill passed 263-160. [HR 6049, Vote #344, 5/21/08] HR 6049, Vote #344, 5/21/2008 Passed 263-160; R 35-159; D 228-1; I 0-0]

Braley Urged Speaker Boehner To Extend Wind Energy Production Tax Credit. According to a press release by Bruce Braley's congressional office, "Following the news of Siemens layoffs, Rep. Bruce Braley (IA-01) wrote Speaker Boehner to demand immediate action on the Wind Energy Tax Credit. Braley wrote: 'Iowa workers are suffering, and your political games are directly contributing to job losses in Iowa. I urge you to immediately release your hold, and allow an extension of the wind energy production tax credit to come up for a vote in the U.S. House, where it would pass with a bipartisan majority.'" [Bruce Braley Congressional Press Release, 9/18/12]

Braley: "A Regulation Prohibiting youths From Working On Farms Would Strike At The Very Core Of Agriculture Across Iowa." In an April 2012 press release from his congressional office, Rep. Braley announced: "after the US Department of Labor announced it was withdrawing a proposed regulation that would have made it more difficult for farmers and ranchers to hire youth to work in agriculture: 'The demise of the Obama administration's proposed rule to require children be a minimum age to work on farms is welcome news. A regulation prohibiting youths from working on farms would strike at the very core of agriculture across Iowa and the Midwest. This is Iowa. Working on the family farm is part of growing up. I know --- I remember many hot summer days I spent as a kid detassling corn in the fields. I'll keep working to ensure misguided regulations like this one don't see the light of day.'" [Bruce Braley Congressional Press Release, 4/26/12]

Braley Voted To Block Farm Dust Regulations, Splitting With Democrats. In December 2011, *USA Today* reported, "The House voted Thursday to block federal pollution limits on the dust kicked up by farms, mines and other rural operations. Rep Kristi Noem, R-S.D., sponsored the bill to block federal pollution limits on dust from farms, mines and other rural operations... Thirty-three Democrats voted for the bill, including all three from Iowa: Leonard Boswell, Bruce Braley and Dave Loebsack. No Republican voted against it." [USA Today, 12/9/11]

Republicans angle for Iowa GOP leadership slots

DMR

West Des Moines Republican Gopal Krishna, a longtime party activist, intends to seek the election to the position of co-chairman of the Republican Party of Iowa.

But only "if there is a vacancy and if there is an election" on Saturday, he wrote in a letter to the Iowa GOP's governing board Wednesday night.

The party's current chairman has said he's stepping down on Saturday, effective upon the election of a new chairman. But there has been

some controversy. One state central committee member, Jamie Johnson, called on boycotting any meetings where Spiker is present after Spiker penned a newspaper guest opinion piece arguing in favor of medical marijuana.

The current co-chairman, Danny Carroll, is seeking the chairman job. Tony Krebsbach is running for secretary.

Several Republicans have announced that they're seeking election or re-election to the central committee, including Ryan Frederick, Cody Hoefert, Jamie Johnson, Gabe Haugland, Gary Nystrom, Bill Gustoff and Chelle Adkins. Elections take place at the district conventions on Saturday, April 26.

The Register's Editorial: Branstad's 'investigation' was disappointing

DFMR

On March 19, Sen. William Dotzler, D-Waterloo, sent a letter to the U.S. Department of Labor. He asked the agency to begin "an immediate investigation into improper actions by Iowa Workforce Development Director Teresa Wahlert." Among his allegations: Wahlert is pressuring administrative law judges to rule in favor of employers and against workers in unemployment benefit cases. He claimed that she has created a "hostile work environment" for those "who do not abide by her pro-employer, anti-employee philosophy."

Wahlert denied Dotzler's allegations. We don't know whether Dotzler is telling the truth, nor do we know whether Wahlert's version is the most accurate. But we do know that Gov. Terry Branstad's supposed investigation of the matter leaves much to be desired and suggests that putting out a political fire is more important to him than getting to the bottom of the serious allegations against a Branstad appointee.

If an Iowan is denied unemployment benefits by Iowa Workforce Development, the person can appeal the case to an administrative law judge. That Iowan expects to have a fair hearing before the judge, based only on evidence and testimony. But a state senator is saying the judges have been pressured to issue decisions that side with businesses.

Wouldn't Iowans expect Gov. Branstad to be at least remotely curious about what is going on at Iowa Workforce Development? He surely recognizes the importance of judges being impartial in any legal dispute.

Last week, while the governor was vacationing in Arizona, his spokesman, Jimmy Centers, immediately dismissed the allegations as "Washington, D.C.-style partisan attacks." When the governor returned to work on Monday, he issued a similar dismissal during a news conference, calling the assertions "unfair personal attacks" against his political appointee.

The editorial board asked Centers who the governor spoke to or what investigation was conducted to allow Branstad to so quickly determine that nothing was amiss. His office "had been in contact" with Wahlert, but it is not clear the governor had spoken with her directly, talked to a single administrative law judge or called Dotzler.

Should Iowans simply accept there is no reason to be concerned because the governor says Wahlert is an outstanding administrator? Considering that he has expressed similar confidence in everyone from a speeding state trooper to individuals overseeing the Iowa Juvenile Home, the people of this state are entitled to expect a more in-depth investigation before the governor puts to rest such serious allegations.

That is especially true given the fact that the federal government recently said there were "legitimate concerns" about similar allegations against state officials in Maine. A February report from the U.S. Department of Labor determined that state workforce administrators questioning judges about their decisions on individual cases "could be perceived as an attempt to influence the appeals decision-making process in favor of employers."

Federal law requires appeal hearings to be "fair and impartial both in fact and appearance," the report said. "The governor and his political appointees must ensure the [unemployment] appeals process is insulated from outside pressures that might compromise even the appearance of fairness and impartiality."

The response from Gov. Paul LePage, a Republican: "This issue has been politically motivated from the start, starting with Democratic activists in Maine and reaching all the way to the White House."

Dismissing every allegation of wrongdoing as "political" is certainly a convenient response for any administration. It means nothing ever has to be investigated.

But what if the allegations are true?

Branstad denies reduced sentence for Sioux City man convicted of '86 killing

SCJ

SIOUX CITY | Gov. Terry Branstad has denied a Sioux City man's request to have his sentence for a 1986 murder reduced.

Simon Curtis Tunstall, 58, was convicted Feb. 18, 1987, of first-degree murder in the Aug. 31, 1986, shooting death of Jeffrey Jones in Sioux City. Tunstall was sentenced in Woodbury County District Court to life in prison and is housed at the Iowa State Penitentiary in Fort Madison.

Tunstall was one of 18 applicants whose requests for commutation Branstad denied Thursday.

Senator: Branstad officials stalling on secret employee settlement details

Gazette

UPDATED: DES MOINES — A Democratic senator Thursday accused Branstad administration officials of playing "rope-a-dope" stalling tactics to avoid answering lawmakers' probing questions about confidential employee settlements in the closing weeks of the 2014 legislative session.

Sen. Matt McCoy, D-Des Moines, said he was "terribly disappointed" that top officials in the state Department of Administrative Services indicated scheduling conflicts forced cancellation of their appearances Thursday afternoon before the Legislature's Oversight Committee.

"I'm told they're being directed to stall, stall, stall, to not come in, to play the clock, rope-a-dope, that's their game," McCoy told his colleagues during a Senate floor speech. "I'm going to tell them I'm going to be here waiting. I'm patient. I'll wait, but they're going to have to come in and the longer I wait, the more impatient I get, the more this becomes adversarial, and I think they'd rather have me be reasonable than adversarial."

Sen. Janet Petersen, D-Des Moines, chairwoman of the Oversight Committee, said she rescheduled hearings for three days next week after being told DAS Director Mike Carroll was "out of town" for the rest of the week and would be unavailable to meet with the Oversight Committee until next Thursday. She said the bipartisan panel of House and Senate members would hold hearings Tuesday, Wednesday and Thursday on the secret settlements that were paid without Gov. Terry Branstad's knowledge.

On Monday, a visibly angry Branstad announced that 12 separate state agencies had entered into 24 secret settlement agreements with employees topping \$427,000 -- a practice that he called unacceptable and declared would not happen again in his administration.

"I wanted to make it abundantly clear by my executive order it's illegal and if this ever happens again, there are going to be heads rolling," Branstad told reporters at his weekly news conference.

The governor said he had a long discussion with Carroll -- who came from the private sector where such confidential employment agreements are utilized -- about the inappropriateness of such secret pacts in the public sector.

To make sure that similar mistakes do not happen in the future, Branstad said he signed an executive order to increase accountability, openness and transparency of employee settlements after his administration conducted an internal review that uncovered a "practice of keeping information from the taxpayers" that he called "unacceptable and wrong."

However, McCoy said Thursday he was concerned the action of Branstad administrators were an indication that the governor and his top officials hope the questions will go away as the split-control Legislature pushes to adjourn in April.

"I know the governor would like to end it with the executive order and sweep it under the rug," McCoy said. "But the Oversight Committee does check the governor. I have news for Gov. Branstad that we do have a job to do here, an oversight job."

Caleb Hunter, spokesman for the state Department of Administrative Services, said department officials told the Oversight Committee that DAS officials will be available to meet with them next week.

"Unless Senate Democrats plan on approving a budget and adjourning for the year, tonight, DAS officials will be available to answer any questions they may have at the time they schedule a committee meeting next week," he said.

Petersen said she still has not received information about the confidential employee settlements and where the money to pay the \$427,040 came from in the state budget that she requested from DAS officials.

"I'm hoping that DAS will cooperate," she said.

Later Thursday, Petersen said she had expanded the committee's investigation into "hush money settlements" provided to former state employees.

In a letter to the governor, Petersen said she has requested "copies of any and all emails, fax transmissions and phone logs (cell, office and fax)" involving Branstad, his top employees and all department heads who signed the so-called "confidential nondisclosure clauses."

Petersen said she also requested details of the Branstad administration's 2011 DAS reorganization, including job descriptions for both eliminated and created positions, as well as related candidate recruitment efforts and documents related to the selection process and costs for service contract providers the department has entered into agreement with following its reorganization.

Petersen asked that the governor's office deliver the information within five days. She said officials at the state Department of Administrative Services failed to respond to a similar March 18 letter from the Oversight Committee.

Sen. Sandra Greiner, R-Washington, an Oversight Committee member, pledged her bipartisan support for the committee's effort to get answers from the Branstad administration and hoped the process would not become adversarial in "drawing a fair conclusion."

"I'm deeply interested in getting to the truth and getting the information that we need," Greiner told senators during a floor speech. "I think it's a very serious issue and one that we do need to get to the bottom of. But we have to have all the information. We have to have everything before we can draw conclusions. There's no way we can come to a reasonable, rational conclusion without all the information."

House Speaker Craig Paulsen, R-Hiawatha, said House Republicans are willing to participate in Oversight Committee hearings if they are focused on producing good public policy. He said they are not interested in participating in a "charade" aimed at aiding Des Moines Democratic Sen. Jack Hatch's 2014 gubernatorial bid against Branstad.

"If it about getting to the bottom and getting to the answers that are still outstanding and making sure that good public policy is taking place, absolutely," Paulsen told reporters during his weekly news conference. "If this is about another one of these campaign events, then, no, that's not what the people of Iowa pay us to do."

For his part, Senate Majority Leader Mike Gronstal, D-Council Bluffs, said it appeared Branstad's agency officials needed time "to get their stories straight" given "this web of issues" confronting the administration.

"There is stuff going on there that I think most Iowans are outraged about, taking taxpayer dollars and using it to buy confidentiality," Gronstal told his weekly news conference. "If the need some time to get their act together, we will give them time to get their act together and their talking points and rehearse what it is they are going to say. We will get to the bottom of this."

Warren-aligned 'Progressive' group endorses Pat Murphy for Congress

[WCFC](#)

DES MOINES | State Rep. Pat Murphy of Dubuque has received the endorsement of the Progressive Change Campaign Committee, which bills itself as representing the Sen. Elizabeth Warren wing of the Democratic Party.

In endorsing Murphy, former speaker of the Iowa House who is in a five-way race for the Democratic nomination in Iowa's U.S. House 1st District, the PCCC called him a "bold progressive" and a "prairie populist."

PCCC said it was endorsing Murphy because coming from the Warren wing of the Democratic Party he supports expanding Social Security benefits, holding Wall Street accountable and the Massachusetts senator's economic populist agenda.

PCCC's polling shows Iowans favor expanding Social Security by a two-to-one margin and oppose cuts by a five-to-one margin.

"He successfully led the fight to raise the minimum wage in Iowa, and is leading it again," the PCCC said. "He also created universal pre-K in Iowa."

If elected, Murphy, a 25-year member of the Iowa Legislature, would succeed four-term U.S. Rep. Bruce Braley, who defeated a Republican incumbent to win the seat and is now running to succeed Sen. Tom Harkin.

PCCC, which also has endorsed Braley, was founded in 2009 by former MoveOn organizers and bills itself as being at the forefront of fighting for progressive change.

Senate passes bills to aid renewable energy production

[WCFC](#)

DES MOINES | The Iowa Senate on Thursday passed legislation designed to help expand renewable energy production and jobs in Iowa.

Senators voted 46-0 to pass two separate bills that bolster state tax credits for solar and renewable energy.

"Iowa is showing the nation that clean energy works," said Sen. Rob Hogg, D-Cedar Rapids. The bills now go to the House.

One bill would triple solar energy tax credits available to Iowa farmers, homeowners and businesses since 2012 to install solar energy systems.

The other measure would extend the deadline to complete wind and other projects using Iowa's Renewable Energy Tax Credits.

In other action, senators voted to change a law that requires gift cards not redeemed within five years be turned over to the Treasurer's Office.

Under the change, a card without an expiration date would remain valid in perpetuity if issued by Iowa-based companies after June 30.

Sen. Warren endorses Braley

[WCFC](#)

WATERLOO | A progressive senator and campaign committee signaled their support for two "prairie populists" in the heartland Thursday, including Democratic Rep. Bruce Braley's bid for the Senate.

Sen. Elizabeth Warren, D-Mass., and the Progressive Change Campaign Committee endorsed Braley and South Dakota Democratic Senate candidate Rick Weiland on Thursday.

"Bruce Braley led the Populist Caucus in the House of Representatives and is focused on economic fairness, investing in education and addressing our retirement crisis," Warren wrote in a fundraising email.

Both Senate seats are open, as the current Democratic incumbents are retiring.

Braley touted his middle-class upbringing in response to the endorsement.

"I'm running for Senate to fight for Iowa's middle class, because that's where I come from," Braley said in a statement.

A statement from Republican Senate candidate Joni Ernst's campaign noted the timing of the endorsement, arguing that Warren is simply "rushing in to try to rescue" Braley following the release of controversial comments he made about Sen. Chuck Grassley, R-Iowa.

"Elizabeth Warren is backing Bruce Braley because she knows he will be rubber stamp for her radical leftwing agenda," Ernst said in the statement.

Renewable fuel ad

A veterans group that has been fighting a proposed change to the Renewable Fuel Standard said Wednesday it is spending \$245,000 on a television ad that praises Gov. Terry Branstad and Rep. Bruce Braley, D-Iowa.

The ad is being paid for by VoteVets.org, a nonprofit advocacy group.

In the ad, an Iowa City veteran thanks Braley and Branstad for supporting renewable fuels.

The Obama administration has proposed setting lower targets for renewable fuels, a move that's being opposed by Iowa farm and political interests.

Greyhound industry huddles as dog racing nears end in Iowa

[WCFC](#)

DES MOINES | An Iowa House panel this morning advanced legislation to provide a \$70 million "soft landing" for the greyhound industry, but lawmakers are hoping a Thursday meeting between the industry and casinos will resolve differences over ending dog racing in Iowa.

"That's what every legislator wants," said Rep. Brian Moore, R-Bellevue, who represents a district with about a dozen operations where dogs are bred and trained. Moore didn't sign off on House File 2406 because he doesn't want the full Ways and Means Committee to take up the bill Thursday and he doesn't want casinos to have an advantage in the meeting with the greyhound association.

"I hope they work something out," he said.

That might be the best the dog owners and kennel operators can hope for, according to Don Avenson, a former lawmaker lobbying for the Iowa Greyhound Association.

The bill would end live racing at pari-mutuel tracks in Dubuque and Council Bluffs as well as simulcast wagering. Under HF 2406, the casino industry would provide a \$70 million package to compensate breeders, kennels and track employees.

"I know what's going to happen here today," Avenson told the three-member subcommittee, "but I hope the General Assembly pauses long enough to see if an agreement can be reached."

Avenson doesn't understand why lawmakers are rushing to help casinos -- an industry "built on false dreams and glitter."

Unlike Iowa dog owners and kennel operators, casinos spend little money in Iowa, Avenson said. Casinos, he said, merely ship money to Las Vegas. That makes him wonder why lawmakers are willing to kill greyhound racing.

No one is trying to kill the industry, Jim Carney, a lobbyist for Caesars Entertainment Operating Company, Inc., in Council Bluffs, said.

"Dog racing is dead," he said. In Iowa, wagering is down by 97 percent since 1998.

"Another year and it will be down 100 percent or more," he said. Wagering averages around \$1,000 a race. "It's a thing of the past."

Proceeds from racing have fallen so much, said William Wimmer, lobbyist for Mystic Casino in Dubuque, that the distribution to the city and several northeast Iowa non-profit groups has fallen "significantly."

"At some point in the next couple of years there probably won't be enough to distribute to non-profits," he said.

A bill in the Senate would provide a \$95 million payout over seven years and would allow the Iowa Greyhound Association to pursue a new "racino" to continue live dog racing at a licensed Iowa gaming facility.

That idea may be up for discussion when the association meets with the casinos, Moore said. The association has some interest in renting and operating one of the current facilities to continue racing.

Board of Regents holds first campus forum on efficiency study

Radio Iowa

The Board of Regents holds the first of three public forums in Iowa City today on its planned efficiency review of the three state universities. The board calls the study the "Transparent Inclusive Efficiency Review" or TIER. The prospect of the review has raised some concern on the campuses, but Regents president Bruce Rastetter, says there's nothing to be worried about. "One of the things that we talked about is that the review process is going to be open, transparent and inclusive. So there shouldn't one, be an fear that people aren't going to be able to know and see and be included in this process. So, we want them to be engage and involved."

The first forum on the University of Iowa campus is at 10 a.m. in 100 Phillips Hall. Rastetter says everything will be reviewed at the University of Iowa, Iowa State University and the University of Northern Iowa. "No decisions have been made and no decisions will be made until we go through that process. And I think the great part about what we're doing now, is any savings that we found be reinvested in the universities where those savings are found," Rastetter says. "So, it isn't that the regents will take money from the university and give it to another — (it) will be reinvested within that university."

The board has approved spending \$2.5 million on the study and chose Deloitte Consulting of New York to conduct it. Rastetter says the bottom line is finding a way to offer the most affordable education possible for students. "I think what we're saying is, that as prudent stewards of public money, we have a responsibility to maximize university resources, reduce costs, generate new revenue and operate as efficiently and effectively as possible," Rastetter says. "And with a high student debt, we think it's important. It's been 30 years since this has been done."

Rastetter says it's evident each school has a core academic mission and the study will help them with those missions. "For the future, we've got to provide affordable high-quality education. So, I think it's important that each university stay true to its mission. So, part of this might just be policies going forward making sure that we don't add to duplication, or more on-line learning. So, there are a variety of things that will come out of this — and have nationally — that just make sense," according to Rastetter.

He says the forums are the first step in getting input in the process. "We want to make sure that everyone knows that we welcome that. That there'll be websites established, there'll be additional meetings, that Deloitte will be meeting with the faculty, administrative areas, the purchasing areas. And that we are actively seeking input from all areas of the campus community," Rastetter says.

The next forum is April 1st at 10:00 a.m. in Howe Hall Auditorium at Iowa State University in Ames. The third forum is Monday April 7th at 1:30 p.m. at the Mauker Union Ballroom on the University of Northern Iowa campus in Cedar Falls.

House speaker decries "crumbs" for UNI compared to U-I, ISU

Radio Iowa

The legislature's top Republican is calling on the Board of Regents to come up with a new state funding formula to ensure the University of Northern Iowa doesn't get short-changed because over 90 percent of its students are Iowa residents. Republican House Speaker Craig Paulsen of Hiawatha said distributing state aid more equally among UNI, Iowa State University and the University of Iowa is his concern.

"If the University of Northern Iowa continues to accept the crumbs from the other two institutions, then that's what they will get into perpetuity," Paulsen told reporters Thursday. "The general aid distribution formula needs to be changed and it needs to be changed, probably, in a fairly substantial fashion."

The disparity in state-taxpayer support among the three Regents universities has grown over the years. Compared to its counterparts, the University of Iowa benefits financially from a student body that has far more out-of-state students who pay pricier tuition rates. There is no "per student" formula now for state aid to the three state-universities, but according to calculations released by the House speaker's staff, state spending per student is over \$13,000 at Iowa, compared to about \$9000 per student at ISU and a little less than \$8000 per student at UNI. Paulsen said that's a "significant problem" that needs to be fixed. "It has been communicated to the Board of Regents," Paulsen told reporters. "They need to come back with us for a proposal and they need to come back to us with a proposal that is helpful and makes a difference for the University of Northern Iowa."

The Board of Regents appointed a task force that's been meeting since last fall to come up with a new formula to distribute state taxpayer support among the universities and is scheduled to deliver its recommendations in June. In the meantime, the University of Northern Iowa is asking legislators for a one-time budget boost of about four-million dollars because the second year of a tuition freeze for in-state undergrads is a budget hit to the Cedar Falls school. Senate Democratic Leader Mike Gronstal of Council Bluffs is sympathetic.

"Their percentage of in-state tuition students is much higher than either of the other two institutions," Gronstal told reporters Thursday. "Therefore, when we commit to a tuition freeze, that freeze impacts UNI more than the other two institutions, so I want to be clear about that. In a very real sense, it's not an extra payment."

Gronstal said the \$4 million will make UNI's allotment of state resources more "equal" with Iowa and ISU. Governor Branstad included the extra \$4 million for UNI in his budget plan. Senate Democrats have it in their budget outline, too.

Senate votes 46-0 to boost state tax credits for solar power

Radio Iowa

A bill to triple the state tax credits available for Iowans who install solar panels got bipartisan support in the Iowa Senate. The bill passed on a 46-0 vote. Senator Rob Hogg, a Democrat from Cedar Rapids, is an advocate for the tax break.

"This is a bill to build on the success of Iowa's growing solar power industry," Hogg says.

A state tax credit was created in 2012 for farmers, home owners and business owners who installing new solar power systems.

"We need to triple the credits so that we can respond to the continually growing demand for solar power and make sure that we maximize the benefit for Iowans of the federal solar energy tax credits which are set to expire at the end of 2016," Hogg says.

Solar is growing "rapidly" in Iowa, according to Hogg, as less than six years ago the largest solar system in Iowa was in Hiawatha and it generated just seven kilowatts of power.

"Hundreds of businesses, farmers and home owners across the state have systems that are seven kilowatts or larger," Hogg says. "The largest photovoltaic array in Iowa is at Luther College...280 kilowatts, 40 times larger and later this year...Farmers Electric Co-op is going to break ground on an 800 kilowatt unit, more than a hundred times larger than what just six years ago was the largest array in our state."

The Farmers Electric Cooperative plans to install two-thousand solar modules over a nine acre site south of Kalona.

If the Senate bill becomes law, that co-op and others who install solar power systems could apply for a state tax credit that's worth up to 60 percent of the federal tax credit for solar energy installation. Up to \$4.5 million in state tax credits would be available for installation of solar power systems. The Iowa House must approve the proposal before it would go to the governor for consideration.

Death of Black Hawk County inmate ruled accidental

Radio Iowa

A Black Hawk County jail inmate's death earlier this month has been ruled accidental by state investigators. A report released by the Iowa Division of Criminal Investigation says 34-year-old James Terrell Taylor died of an accidental overdose of drugs, which he ingested prior to his arrest.

Taylor was taken into custody on March 7th on two warrants for failing to appear for court dates on DWI and drug charges. While being booked at the Black Hawk County jail, Taylor was found unresponsive in an intake cell and later pronounced dead at a Waterloo hospital. The Iowa DCI was called in to investigate Taylor's death.

Iowa State Medical Examiner Dr. Julia Goodin conducted an autopsy on March 9 and found no evidence of trauma. Gooden determined that Taylor died of acute amphetamine/methamphetamine intoxication and certified his death accidental.

More partisan wrangling over secret payments to fired state workers

Radio Iowa

A Democratic senator is accusing Branstad Administration officials of playing "rope-a-dope" with legislators seeking answers about secret settlements paid to fired state workers. Senator Matt McCoy, a Democrat from Des Moines, said this morning that legislators need to find out where a dozen state agency managers found nearly half a million dollars of "hush money" in their budgets.

"This is not a monarchy," McCoy said during a speech on the Senate floor. "We come in and we hold people accountable. That's our job."

McCoy questions why the top three managers in the Department of Administrative Services aren't available today to appear before the legislature's Oversight Committee to answer questions.

"I'm told they're being directed to stall, stall, stall; not come in, play the clock, rope-a-dope," McCoy said. That's their game."

The top Republican leader in the House said late this morning that Republicans are just as interested in getting answers, but House Speaker Craig Paulsen of Hiawatha is accusing Democrats of grandstanding.

"I'm looking forward to the Senate Democrats spending as much time and energy on doing Iowans' work as they the Jack Hatch gubernatorial campaign,"

Paulsen told reporters today during his weekly news conference.

Hatch, a current member of the Iowa Senate, is the only Democrat running for governor. According to Paulsen, legislators are going through "quite a bit of information" in documents Republican Governor Terry Branstad gave legislators Monday. Paulsen said Republicans may participate in next week's Oversight Committee hearings.

"If it's about getting to the bottom and getting to the answers that are still outstanding and making sure that good public policy's taking place, absolutely,"

Paulsen said. "If this is about another one of these campaign events, then no. That's not what the people of Iowa pay us to do."

Senator McCoy said legislators need to hold the "massive bureaucracy" of the executive branch of state government accountable.

"I know the governor would like to end it with the executive order and sweep it under the rug," McCoy said. "But...I have news for Governor Branstad that we do have a job to do here, an oversight job. We're going to be fair and we're going to be reasonable, but we're going to ask some tough questions."

Branstad issued an executive order Monday which bars confidential settlement agreements with state workers who're being terminated and he told reporters "heads would roll" if any of his managers try to use them again. Senator Sandy Greiner, a Republican from Washington, Iowa, on Wednesday said the Branstad Administration needs to tell legislators "exactly why" the workers were fired.

"That's the piece that nobody is talking about," Greiner said during a short speech on the Senate floor. "...We, as appropriators, need to know why. What were the charges? Why were those people asked to leave? And I, for one, am not going home until I find out."

Greiner is a member of the legislature's Oversight Committee. The panel plans to meet next week to interview Branstad Administration officials.

State stalling on details of confidential settlements, Iowa Dems say

AP

DES MOINES (AP) — Democratic lawmakers determined to question state administrators about confidential settlements reached with fired state workers accused top officials at the Department of Administrative Services on Thursday of stalling.

The Senate Government Oversight Committee had asked the agency's director, Mike Carroll, to appear Thursday. He declined. Two other top administrators also declined, said State Sen. Matt McCoy, D-Des Moines, a member of the committee.

"This is not a monarchy," he said on the Senate floor Thursday. "We come in and we hold people accountable."

The department's spokesman did not immediately return messages.

The committee has subpoena power, but Senate Majority Leader Mike Gronstal, D-Council Bluffs, said it was too early to discuss that.

"We're not going to start talking about that at this point," he said. "We'll give them some time to get their act together and rehearse their

talking points and what it is they want to say. We will get to the bottom of this.”

Sen. Janet Petersen, D-Des Moines, chairwoman of the oversight committee, said she asked the administration for more information Thursday.

She's seeking emails, fax transmissions and telephone logs among Republican Gov. Terry Branstad and his top employees and all department heads who signed confidential nondisclosure clauses. She's also seeking details of Branstad's 2011 reorganization of DAS, including job descriptions and related candidate recruitment efforts.

She asked for the information to be delivered within five days.

“Iowans are naturally concerned that state employees were fired and paid 'hush money' not to talk about what happened to them,” Petersen said in a statement.

She said DAS has not responded to a similar March 18 letter from her committee.

More than 320 state workers have been fired since Branstad took office in 2011, and 24 of them were asked to sign confidentiality agreements.

Ten received lump-sum payments totaling more than \$427,000 to keep quiet about their dismissals.

Branstad signed an executive order Monday prohibiting state agencies from entering future confidential settlement agreements.

He said he knew nothing about the agreements, which were first reported in the Des Moines Register earlier this month, and called them ill-advised and unacceptable.

Democrats in the Legislature, however, are determined to get answers about why workers were let go and where the money came from to pay them.

Branstad has said that the money came out of the agency budgets and that the workers were cut as part of a reorganization he ordered when he took office in 2011 to make government more efficient.

World-Herald editorial: Wait is ending for cellulosic

AP

Year after year, it has been a familiar refrain in discussions about ethanol: “Cellulosic ethanol isn't here yet, but it's coming. Sometime.”

This year, however, is the year.

“Cellulose is here,” proclaimed Bob Dinneen, president and CEO of the Renewable Fuels Association, at the National Ethanol Conference.

“I'm thrilled to be able to say that this is the pivotal year in advanced ethanol production,” says Chris Standlee, executive vice president at Abengoa Bioenergy New Technologies.

The first commercial production of cellulosic ethanol began in 2013, and this year biomass plants in Iowa will be taking the lead in expanding capacity. The facilities will take crop waste and non-edible plants and convert them into ethanol.

In June, a \$250 million plant in Emmetsburg, a community in north central Iowa, is scheduled to begin operation. It will become one of the first significant producers of ethanol by converting corncobs, leaves, husk and stalk that pass through the combine during harvest.

The initial production goal is a minimum of 7 million gallons annually, with aims for later production of 20 million to 25 million gallons. The facility is a joint operation of an American firm, POET LLC, and a Dutch company Royal DSM.

Later this year, a second Iowa biomass facility is set to begin production. DuPont is investing \$225 million in the facility in Nevada, Iowa, just north of Des Moines. The production capacity: 30 million gallons.

Also contributing to the cause will be new capacity added to an ethanol facility run by Quad County Corn Processors. Production is expected to begin this summer, with an annual output of 1.8 million to 2 million gallons.

Meanwhile to our south, production will get a boost in Kansas when a plant operated by Abengoa Bioenergy begins biomass ethanol production this year. The facility is expected to produce 25 million gallons a year.

It's ironic that at the very time these biomass facilities are coming online, the federal Environmental Protection Agency has dealt a potential blow to the ethanol sector by proposing a dramatic reduction in the required production of ethanol, including from biomass.

"The agency is proposing a 16 percent reduction for ethanol and a biodiesel target 500 million gallons below 2013 production," Gov. Terry Branstad of Iowa and Gov. Mark Dayton of Minnesota said in a joint letter last month.

Branstad has rightly criticized the EPA proposal for undermining cellulosic ethanol production just as it's getting underway in significant fashion. In January, the Iowa Legislature approved a resolution saying the EPA proposal "will cause a substantial reduction in the long-term investment in biofuels infrastructure and a reduction in investments in further energy innovation."

Iowa and Nebraska are, respectively, the No. 1 and No. 2 ethanol-producing states, with 42 ethanol plants in Iowa (accounting for nearly 30 percent of the nation's ethanol) and 23 plants in Nebraska. These facilities are major employers and economic contributors in their respective Midlands communities.

Distillers' grains, a major byproduct of ethanol production, is used as cattle feed, including in Nebraska ranch country. Diinneen, the leader with the Renewable Fuels Association, notes that the typical ethanol plant generates 27 percent of its gross revenue from sales of such byproducts. From 2010 to 2013, the estimated market value of those products doubled to more than \$9 billion.

After a long wait, cellulosic ethanol production is arriving, with Iowa in the forefront. The public interest will be best served if the EPA pulls back from its unwise restrictions and gives this promising new sector the flexibility it needs to expand the diversity of our country's energy production.

--

Jimmy Centers
Communications Director, Office Governor Terry E. Branstad and Lt. Gov. Kim Reynolds
515-725-3518 – IGOV Communications Department
Jimmy.Centers@iowa.gov
[@TerryBranstad](https://twitter.com/TerryBranstad)
[@JimCenters](https://twitter.com/JimCenters)

Message: FW: LMC Minutes for 02/04/14

Case Information:

Message Type: Exchange
Message Direction: Internal
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:42 PM
Item ID: 40861985
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

 **FW: LMC Minutes for 02/04/14**

From Chamberlain, Dawn [IWD] **Date** Monday, March 03, 2014 8:42 AM
To Adams, Lori [IWD]; Koonce, Kerry [IWD]; Wilkinson, Michael [IWD]
Cc

 Draft: February 2014 LMC Minutes.docx (24 Kb HTML)

Good morning!

Could you look over your portion – Deb Shepherd typed these up from her notes and just want to make sure all is right before I send on

Thanks!

Dawn Chamberlain
Phone: (515)281-8100

DRAFT

IOWA WORKFORCE DEVELOPMENT
LABOR/MANAGEMENT COMMITTEE MINUTES

February 4, 2014

Members of the Labor/Management Committee met in the Capitol View Room at Iowa Workforce Development, 1000 East Grand Avenue, Des Moines, IA.

Present

Deborah Shepherd Steve Slater Cheri Downey Jon Nelson Greg Lewis
Paul Mikkelsen Kerry Koonce Teresa Wahlert Dawn Chamberlain Deb Babb
Gary Bateman Michael Mauro Ed Wallace Carol Tanner Mike Wilkinson
Lori Adams

Not Present

Kasey Friedrichsen Dennis Schwartz Ellen Fritz Karen VonBehren Stan McElderry

Meeting was called to order by Steve Slater at ?????

Approval of agenda

Today's agenda was approved as written.

Approval of the Draft January 4, 2014 Minutes

Approval of January 2014 was postponed until March 2014 meeting.

Director Budget Update

The Director has testified about the IWD budget at the Capitol but has had no update yet. The budget includes one million dollars in Economic Development for Home Based Iowa education, marketing & advertising, one million dollars for the IWD Field Office funding for Home Based Iowa and 1.4 million for Connect Iowa, Broadband digital & vocational training. Funnel date has been moved up by two weeks. The Toledo Juvenile Home is still an ongoing issue. There is an IWD Board Meeting a week from Friday. There will be a Misclassification presentation at the meeting. The Director will also be attending the Building Trades annual meeting tomorrow. We are trying to redefine the 26E for the Apprenticeship Program.

Federal budget: 5% discretionary money might go back to 15% or maybe 8% for WIA. There has been no increase or decrease yet. The EUC extension is still being discussed. The Farm Bill has been passed.

Unemployment Division Update

We scored five RFP's and selected Bank of America as the new debit card contractor. They had a very high rating. Another important item was that they charge nothing for a balance inquiry on the card and only charge \$1.20 for out-of-network cash withdrawals. Their customer service line also has a #out feature to get to a "live" person. There will be a full implementation to the new UI debit card in July 2014. The DOL "Corrective Action Plan" (CAP) is completed quarterly and submitted to DOL. We are up-to-date with our submissions and will provide a copy of the most recent submission to the LMC via Dawn Chamberlain who will forward to the other LMC members. There are three Fraud Investigator positions currently being posted. They are for Des Moines, Sioux City & Waterloo. We are also posting three positions in the Tax Bureau. They are for one Manager & two Employer Liability Specialists. We are also in the process of prioritizing the UI Benefits Bureau projects. We will be adding the Notice of Claim as an online notification to employers and a correction function to the auto-process of employer UI claims. Kudos to the Tax Unit for the highest quarter of tax returns filed by the end of January 2014 (93% were filed timely).

Communications Update

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but one person has backed out so now there will only be 9 people interviewed. Clarification was given that the experience required for the position was one year experience of a combination of UI claims, Fact-Finding and/or UI Tax. There is also an LMRE-2 position being posted this week which previously had been the position Paula Nissen had held.

Workforce Services Division Update

We are currently in the process of filling some vacant Workforce Advisor & Workforce Associate positions in the Field Offices. The first two postings are for the Cedar Rapids & Ottumwa offices. The others are still waiting for DOM approval. Lori has received the first two (Spencer & Cedar Rapids) of her nineteen Health & Safety Walk-Through reports that are currently due by February 15, 2014. Lori will be providing a copy of the 2014 Local Office Contingency Safety Plans to the Health & Safety Committee. Home Based Iowa-Job Bank should be at 3098 listings. NCRC data: 314 tests given last week. There are now 8441 businesses. There are 10 Internships with 76 people offered jobs. That is a 60% employment rate. The 40% balance includes people who decided they did not want the job after completing the Internship. Regarding the Toledo Juvenile Home, there is a MOU with AFSCME regarding the transition of the staff job classifications. The staff who had filed UI claims had not yet had a determination of eligibility for "Business Closing" credits issued by the UI Tax Department. Lori is assisting Chris Godfrey with the 7 interviews scheduled to fill the vacant position in the Workers Comp Department. Indexing Project update: Have picked up the Casey's job openings & Department of Education Teach.gov website.

IT Update

We now have the ability to accept online debit/credit card payments for overpayment recovery. We are now receiving Tax Offset Payments (TOP) and are now working on the UI Benefit programs.

Span of Control Update

Under the new way we are currently refiguring Span of Control, our ratio is 14.15 to 1. The ratio has gone down since there have been retirements & resignations recently. The ratio will go back up as positions are back-filled. It was explained that the old way of calculating SOC did not take into account supervisors and managers who were under the supervision of other supervisors or managers. This appears to bring the ratio up with the new method of calculating. The Iowa Legislature did not give direction on how the number was to be calculated. The Director will send a letter to DAS to see what formula other agencies are using to calculate the SOC. We should currently be at 16 to 1. In the future, Jon will also provide a break-down of the ratio by Divisions as noted in the AFSCME Contract (Labor Services, Workers Compensation & UI Division).

Draft agenda for March 4, 2014, meeting – Capitol View Room, 1000 East Grand Avenue

Roll Call

Approval of Agenda

Approval of the Draft January & February 2014 Minutes

Director's Budget Update

Communications Update

UI Division Update

Workforce Services Update

Span of Control

Meeting was adjourned at 11:28am

Message: LM Agenda & Jan/Feb mns

Case Information:

Message Type: Exchange
 Message Direction: External, Outbound
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:42 PM
 Item ID: 40861986
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

✉ LM Agenda & Jan/Feb mns

From Chamberlain, Dawn [IWD] **Date**
Monday, March
03, 2014 2:28
PM

To Shepherd, Deborah [IWD]; Tanner, Carol [IWD]; Greg Lewis; McElderry, Stan [IWD]; Mikkelsen, Paul [IWD]; Slater, Steve [IWD]; Schwartz, Dennis [IWD]; Mauro, Michael [IWD]; Downey, Cheri [IWD]; Koonce, Kerry [IWD]; Wallace, Edward [IWD]; Babb, Deborah [OSHA]; Wilkinson, Michael [IWD]; Adams, Lori [IWD]; Fritz, Ellen [IWD]; VonBehren, Karen [IWD]; Nelson, Jon [IWD]; Wahlert, Teresa [IWD]; Friedrichsen, Kasey [IWD]; Bateman, Gary [IWD]

Cc

[February 2014 LMC Minutes.docx \(25 Kb HTML\)](#) [Jan - 2014 minutes.docx \(23 Kb HTML\)](#) [March 2014 agenda.doc \(29 Kb HTML\)](#)

Hello!

I will have copies printed at tomorrow's meeting!

Dawn Chamberlain
 Division of Labor Services
 1000 East Grand Avenue
 Des Moines, IA 50319
 Phone: (515)281-8100
 Fax: (515)281-7995
 Email: dawn.chamberlain@iwd.iowa.gov

DRAFT
IOWA WORKFORCE DEVELOPMENT
LABOR/MANAGEMENT COMMITTEE MINUTES

February 4, 2014

Members of the Labor/Management Committee met in the Capitol View Room at Iowa Workforce Development, 1000 East Grand Avenue, Des Moines, IA.

Present

Deborah Shepherd Steve Slater Cheri Downey Jon Nelson Greg Lewis
Paul Mikkelsen Kerry Koonce Teresa Wahlert Dawn Chamberlain Deb Babb
Gary Bateman Michael Mauro Ed Wallace Carol Tanner Mike Wilkinson
Lori Adams

Not Present

Kasey Friedrichsen Dennis Schwartz Ellen Fritz Karen VonBehren Stan McElderry

Meeting was called to order by Steve Slater at 10:32a

Approval of agenda

Today's agenda was approved as written.

Approval of the Draft January 4, 2014 Minutes

Approval of January 2014 was postponed until March 2014 meeting.

Director Budget Update

The Director has testified about the IWD budget at the Capitol but has had no update yet. The budget includes one million dollars in Economic Development for Home Based Iowa education, marketing & advertising, one million dollars for the IWD Field Office funding for Home Based Iowa and 1.4 million for Connect Iowa, Broadband digital & vocational training. Funnel date has been moved up by two weeks. The Toledo Juvenile Home is still an ongoing issue. There is an IWD Board Meeting a week from Friday. There will be a Misclassification presentation at the meeting. The Director will also be attending the Building Trades annual meeting tomorrow. We are trying to redefine the 26E for the Apprenticeship Program.

Federal budget: 5% discretionary money might go back to 15% or maybe 8% for WIA. There has been no increase or decrease yet. The EUC extension is still being discussed. The Farm Bill has been passed.

Unemployment Division Update

We scored five RFP's and selected Bank of America as the new debit card contractor. They had a very high rating. Another important item was that they charge noting for a balance inquiry on the card and only charge \$.20 for out-of-network cash withdraws. Their customer service line also has a #out feature to get to a "live" person. There will be a full implementation to the new UI debit card in July 2014. The DOL "Corrective Action Plan" (CAP) is completed quarterly and submitted to DOL. We are up-to-date with our submissions and will provide a copy of the most recent submission to the LMC via Dawn Chamberlain who will forward to the other LMC members. There are three Fraud Investigator positions currently being posted. They are for Des Moines, Sioux City & Waterloo. We are also posting three positions in the Tax Bureau. They are for one Manager & two Employer Liability Specialists. We are also in the process of prioritizing the UI Benefits Bureau projects. We will be adding the Notice of Claim as an online notification to employers and a correction function to the auto-process of employer UI claims. Kudos to the Tax Unit for the highest quarter of tax returns filed by the end of January 2014 (93% were filed timely).

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Draft agenda for March 4, 2014, meeting – Capitol View Room, 1000 East Grand Avenue

Roll Call

Approval of Agenda

Approval of the Draft January & February 2014 Minutes

Director's Budget Update

Communications Update

UI Division Update

Workforce Services Update

Span of Control

Meeting was adjourned at 11:28am

DRAFT

IOWA WORKFORCE DEVELOPMENT
LABOR/MANAGEMENT COMMITTEE MINUTES

January 7, 2014

Members of the Labor/Management Committee met in the Capitol View Room at Iowa Workforce Development, 1000 East Grand Avenue, Des Moines, IA.

Present

Deborah Shepherd Steve Slater Cheri Downey Jon Nelson Karen VonBehren

Paul Mikkelsen Dennis Schwartz Kerry Koonce Ellen Fritz Teresa Wahlert

Gary Bateman Stan McElderry Michael Mauro Ed Wallace Dawn Chamberlain Kasey Friedrichsen

Not Present

Deb Babb Mike Wilkinson Lori Adams Carol Tanner Greg Lewis

Meeting was called to order by Steve Slater at 10:31a

Approval of agenda

Today's agenda was approved with adding the Icy Parking Lot as an agenda item – all approved

Approval of the Draft December 3, 2013 Minutes

December 2013 minutes were approved – all approved

Director Budget Update

Waiting until next week to vote on unemployment checks, any savings for the 3 month extension avoided 2nd round of sequestration. Filling necessary vacancies in Unemployment, adding an Investigator. Appeals and Workers' Compensations also will be filling necessary vacancies in the next quarter. Fact-finding is the next project department for the Director.

Unemployment Update

Treasury Offset Program – approximately 1500 Letters sent out December 18 to claimants with Fraud overpayments. Another 2000-3000 will be sent later this week targeting Fraud overpayments. We will start sending the letters on a schedule until all fraud overpayments are included. The phased approach is to help control the workload. Implementing debit card and credit card payment process for overpayment recovery by January 10. Will be posting three investigator positions; one each in Sioux City, Waterloo, and Des Moines. Scanning for benefits is about two weeks behind; Tax is current on scanning for workflows. Currently working on scoring RFP responses for debit cards; there are 5 responses. DOL correction action plan has been completed and submitted.

Communications Update

Call volume is very high for the communications team. Seniority list has been up-dated and re-sent, hard copy should be posted. Paula Nissen, left Labor Market for a new position within the State, her position has been submitted for approval to DOM. Diana Oak Goode, from the Communications team passed away.

IT Update

TOP Automation – in process and are already getting some back. Sending out a few at a time, there are 40,000 to send out. The oldest and highest amount of money owed was sent out first. ERA platform – can go back 5 years from now manually, contact the help desk with a request, if that is needed. Everything will be on one system eventually, just a matter of getting higher priorities done. Google is analyzing fraud across the US for the Department of Corrections and Unemployment. Google has signed a confidentiality agreement with us, we will go ahead for a year to analyze data. Gary will have email sent out about Password

guidelines and changes.

Labor Update

Gladys Runner retired at the end of the year and Marvin Whitlock will be retiring in the middle of the month. Krystal Ruby has left the department for a job in the private sector. Federal OSHA is here to do their annual FAME review.

Workforce Services Update

Skilled Iowa closed out the year with 8,400 business members, 1.5% of labor force is certified, with a goal of 4%. Teachers are going through the process in order to help their students.

Human Resources

Currently, refiguring how the Span of Control number is reached, it does not take into account supervisors and managers under the supervisors. The goal of SOC is 15 to 1 – with the new way being figured the current SOC is 14.31 and the old way is 13.36. Vicky Sande retired and has been hired under a temp agency to finish training the new HR Assistant, Dawn Fortune. The question was asked: when hiring a temporary position within IWD, does the recall list get contacted to try and fill the temp position – Jon will look into it.

Parking Lot

The slippery parking lot will be looked into.

Draft agenda for February 4, 2014, meeting – Capitol View Room, 1000 East Grand Avenue

Roll Call

Approval of agenda

Approval of the draft November 2013 minutes

Director Budget Update

Communications Update

UI Division Update

Span of control

Meeting was adjourned at 11:16a

Respectfully submitted,

Dawn Chamberlain, February 3, 2014

IWD LABOR/MANAGEMENT COMMITTEE

AGENDA

March 4, 2014

10:30 AM – 12:30 PM

Capitol View Room

Iowa Workforce Development

1000 East Grand

Des Moines, Iowa

Labor members will caucus 9:30 AM – 10:30 AM

- Roll Call
 - Approval of Agenda
 - Approval of the Draft January and February, 2014 minutes
 - Director Budget Update
 - UI Division Update
 - Communications Update
 - IT Update
 - Workforce Services Division Update
 - Span of Control
-

Message: Criteria for JIRA request**Case Information:**

Message Type: Exchange
Message Direction: Internal
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:45 PM
Item ID: 40862087
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

Criteria for JIRA request

From Chamberlin, Jeff [IWD] **Date** Friday, March 07, 2014 8:55 AM
To Adams, Lori [IWD]
Cc

The information below is what would need to go into the JIRA request. Thanks Lori

Total number of long-term unemployed (defined as those who have been jobless for 27 weeks or longer).
Demographic information of the unemployed: age, gender, race
Educational attainment level, career level, work experience, length of unemployment, and relationship with the unemployment insurance system

More specifically here is how it reads in the SGA:

iii. Targeted Population

You must provide detailed evidence on how they will serve and meet the needs of long-term unemployed workers.

- Identify the targeted population(s) to be served through the project. You must show how you will ensure that at least 85 percent of participants served through the program will be long-term unemployed workers;
- Cite evidence identifying the number or percentage of long-term unemployed workers located in the proposed service area(s) and their demographic characteristics, using available data sources. In reference to geographic scope, you should cite the most relevant data available, based on national, state, or local data available;
- Describe the service, education, and/or training needs of long-term unemployed workers in the proposed service area(s), including educational

attainment levels, career level, work experience, age, length of unemployment and relationship with the unemployment insurance (UI) system; and

- Describe the service, education, and/or training needs of other unemployed or incumbent workers in the proposed service area (s), including educational attainment levels, career level, work experience, age, and length of unemployment, if applicable.

We would actually want this data for the entire state with some way to break it down by region, zip, or maybe even county since we believe that the only way to respond to this grant would be to involve multiple regions if not the entire state given our limited population and low unemployment rate.

Jeff Chamberlin
Director, Iowa Employment Solutions
430 E. Grand Avenue - Second Floor
Des Moines, IA 50319
Phone: 515-281-9689

Message: RE: Job Opportunities at Aetna/Iowa**Case Information:**

Message Type: Exchange
Message Direction: External, Inbound
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:57 PM
Item ID: 40862413
Policy Action: Not Specified

Mark History:

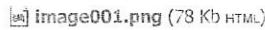
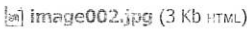

No reviewing has been done

Policies:

No Policies attached

RE: Job Opportunities at Aetna/Iowa

From: Christy Merriman **Date:** Friday, March 21, 2014 11:27 AM
To: Adams, Lori [IWD]; Witt, Michael [IWD]
Cc:

 (78 Kb HTML)  (3 Kb HTML)  (3 Kb HTML)

We have some sporadic issues today with some jobs, our members are verified first so I will ensure tech knows about this one.

Thanks Lori!

From: Adams, Lori [IWD] [mailto:Lori.Adams@iwd.iowa.gov]
Sent: Friday, March 21, 2014 11:48 AM
To: Christy Merriman; Witt, Michael [IWD]
Subject: FW: Job Opportunities at Aetna/Iowa

See below. I went to US.jobs, and there is nothing listed for Iowa with Aetna. I know that they are a Direct Employer member, so when I looked on their website, I found the following. I checked IWorks, and we have 19 open orders for Aetna, coming from Direct Employers. Why isn't anything showing up on US.jobs?

https://sjobs.brassring.com/1033/asp/tg/cim_searchresults.asp?ref=321201411284&SID=^WguEViGh44vNf8Mi5j6isedmlRwBEzj1BsmgcEv4yagFNOACoqvgQXoepbRL49IB

x

Lori Adams, CPM

Division Administrator - Workforce Services

Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319

Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov

x Description:
Description:
Description:



Please consider the environment before printing this e-mail.

From: Diversity/Inclusion Careers [<mailto:DiversityCareers@AETNA.com>]

Sent: Friday, March 21, 2014 10:01 AM

To: Adams, Lori [IWD]

Subject: Job Opportunities at Aetna/Iowa

x

Dear Lori,

Aetna is a federal contractor and desires priority referrals of veterans. Our company is committed to developing partnerships with state and local service organizations supporting veterans and individuals with disabilities seeking employment. A list of our offices within your state is attached.

We have a richly diverse workforce comprised of some of the best and brightest employees in the health insurance industry. Our positions are as diverse as our employees and include traditional "health insurance industry roles" such as underwriting, claims processing and customer service, as well as roles in areas such as nursing, pharmacy, marketing, human resources, and communications.

Why Aetna?

Our company has some of the best employment related policies and programs that support the military, veterans, disabled veterans, the National Guard and Reserve and their families. These include leave and pay policies that go beyond the legal requirements, an employee resource group for veterans and philanthropic activities.

In addition, as one of the nation's leading diversified health care benefits companies, we offer a competitive benefits package to our employees. From medical plans and wellness programs, tuition reimbursement to life insurance and retirement resources, a wide range of options is available to help veterans achieve optimal health, career development and financial well-being.

Where to find Aetna's Job Postings:

Our open positions are delivered to your agency through Direct Employer's VETCentral program/Direct Employers Association. This program provides daily updates of our job postings in the local area. If you have any questions about the delivery of the job listings to your agency, please contact us at the number listed below.

Our open positions also are posted on Aetna's career webpage. By visiting Aetna's career website, your agency and veterans can search for open positions in over 100 offices across the country as well as telework opportunities. We have job opportunities ranging from professional careers to college internships and co-op programs.

As part of our effort to connect with veterans, we ask that veterans use a special microsite link (see below) that will take them to a targeted site for our veteran recruiting. This site provides information relevant to veterans and includes a military cross walk translator tool to search Aetna jobs against Military titles. Veterans can conduct searches of all job openings at Aetna both by job and by location.

<http://aetna-veterans.jobs/>

How to Contact us:

We welcome any questions you have. We also would welcome any suggestions you have for creating meaningful relationships with your agency that would further support the employment of veterans and/or individuals with disabilities. In addition, any questions about information set forth in the job postings at any location or to provide priority referrals of veterans from your agency at any of our hiring locations, please contact Estaer Nguyen at 860-273-6826 or by email at DiversityCareers@aetna.com.

From time to time Aetna also uses individuals employed by temporary staffing agencies for temporary work at Aetna. We use Volt Consulting Group to coordinate the provision of the individuals. If you would like more information about employment opportunities at temporary staffing agencies which provide individuals to Aetna, please contact Annette Susiak, Program Manager at Volt Consulting Group at 860-273-1485.

In addition, if a client is a disabled veteran or has a disability, and needs assistance in accessing or using Aetna's career webpage due to the disability, they can call Aetna's HR Contact Center at 1-800-238-6247 to speak with a specialist about an accommodation.

Regards,

Loren Jenkins -- Diversity Recruiting Lead

Aetna is an equal opportunity and affirmative action employer. All qualified applicants will receive consideration for employment without regard to race/ethnicity, color, gender, disability, veteran status, national origin, citizenship, religion, age, sexual orientation, gender identity, marital or family status or genetic information and will not be discriminated against based on those characteristics. We take affirmative action to recruit, select, develop and retain women, people of color, individuals with disabilities and veterans.

This e-mail may contain confidential or privileged information. If you think you have received this e-mail in error, please advise the sender by reply e-mail and then delete this e-mail immediately. Thank you. Aetna

Message: FW: Veterans Employment & Education Weekly Report

Case Information:

Message Type: Exchange
 Message Direction: External, Outbound
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:52 PM
 Item ID: 40862274
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

FW: Veterans Employment & Education Weekly Report

From Adams, Lori [IWD]

Date
 Friday,
 March 14,
 2014 5:06 PM

To Alice Sweeney; Andy James; Barbara McBride; Bob Simoneau; Bruce Summers; Bryan Moore; Charles Fogarty; Charlie Palumbo; Christian Zafra; Christopher Rollins; Dan Bernhardt; Dave Metzger; David Kuhn; Dennis Wimer; 'George McEntyre'; Greg Niel; Janyce Wong (janyce.wong@edd.ca.gov); Jim Booker; Jim Finley; Joe Niznik; John Priddy; Lane Dyer; Lane Williams; Marlys Morgenstern; Nona Mallicoat; Pamela Mason; Richard Wuthrich; Roy Brown; Shawn Deabay; Shawn Forehand; Teddy Anderson; Terry Brennan; Todd Kolden; Vaune Shelbourn; William Dowling

Cc

Updates 3-14-14.doc (83 Kb HTML) image001.jpg (3 Kb HTML)

Lori Adams, CPM

Division Administrator - Workforce Services
 Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
 Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov

Description:
 Description:
 Description:

Please consider the environment before printing this e-mail.

From: Ted Hall [mailto:tedhall59@gmail.com]
Sent: Friday, March 14, 2014 2:13 PM
To: Adams, Lori [IWD]; Smithhart, Tony [IWD]
Subject: Fwd: Veterans Employment & Education Weekly Report

Have a good weekend!

----- Forwarded message -----
 From: "Davis, Jasmine E." <jdavis@legion.org>
 Date: Mar 14, 2014 2:09 PM
 Subject: Veterans Employment & Education Weekly Report
 To: "Rohan, Denise" <deniserohan@tds.net>
 Cc: "Fratolillo, James (MRC)" <james.fratolillo@state.ma.us>

Dear Commission members,

Below is the Veterans Employment & Education weekly report.

Jasmine Davis
 Administrative Assistant
 The American Legion
 Veterans Employment & Education Division
 1608 K Street, NW
 Washington, DC 20006
 202 861 2700 ext. 5771
 202 861 0404 fax

VETERANS EMPLOYMENT & EDUCATION COMMISSION

TOPIC 1: ECONOMY

Weekly applications for U.S. unemployment benefits dropped 9,000 last week to a seasonally adjusted 315,000, a sign the job market is picking up after a winter slump. Here are the states with the biggest increases and decreases in applications. The data is for the week that ended March 1, one week behind the national figures:

States with the biggest decreases:

- o **California:** Down 5,675, due to fewer layoffs in services and wholesale trade
- o **Georgia:** Down 5,437, due to fewer layoffs in construction and administrative support
- o **Massachusetts:** Down 3,770, due to fewer layoffs in transportation and food services
- o **Pennsylvania:** Down 2,086, due to fewer layoffs in transportation and construction
- o **South Carolina:** Down 2,006, due to fewer layoffs in manufacturing
- o **Alabama:** Down 1,042, due to fewer layoffs in construction and manufacturing

States with the biggest increases:

- o **New York:** Up 18,709, due to layoffs in transportation and warehousing, education, and restaurants
- o **Florida:** Up 1,940, due to layoffs in agriculture, construction, manufacturing, wholesale trade, and retail
- o **Illinois:** Up 1,789, due to layoffs in construction and administrative services
- o **Texas:** Up 1,245, no reason given

Table A-5. Employment status of the civilian population 18 years and over by veteran status, period of service, and sex (not seasonally adjusted).¹

HOUSEHOLD DATA						
Table A-5. Employment status of the civilian population 18 years and over by veteran status, period of service, and sex, not seasonally adjusted						
[Numbers in thousands]						
Employment status, veteran status, and period of service	Total		Men		Women	
	FEB 2013	FEB 2014	FEB 2013	FEB 2014	FEB 2013	FEB 2014
Gulf War-era II veterans						
Unemployed	203	223	162	183	41	40
Unemployment rate	9.4	9.2	9.0	9.0	11.6	9.9

National unemployment rate is 6.7 percent (February 2014). Gulf War II veterans unemployment rate is 9.2 percent.² Currently, the unemployment rate for Gulf War II women veterans is 9.9 percent (up from 6.7 percent in January).

TOPIC 2: MEETINGS

On Tuesday, March 11, the Veterans Employment & Education Division met with Senator Tim Kaine's (VA) office to discuss updates, policy, and legislative issues regarding our credentialing and education priorities. A follow-up meeting will discuss potential credentialing amendments to the 2015 NDAA.

On Wednesday, March 12, the Veterans Employment & Education Division attended the 2014 U.S. Army Women's Foundation Summit on Capitol Hill. Speakers included: Col. Ellen Haring, USAR, Senior Fellow, Women in International Security; BG Linda Singh, USA, Maryland National Guard; Cynthia Thomsen, Ph.D., Principal Researcher, Consortium on Health & Readiness of Service Women; SMA Raymond Chandler; and SMA Kenneth Preston, USA (Ret), AUSA. The U.S. Army Women's Foundation is the premier center for educational excellence, the national network for today's Army women and a dynamic advocate for telling the history of Army women.

On Thursday, March 13, the Veterans Employment & Education Division attended the U.S. Chamber of Commerce's formal reception. Hiring Our Heroes staff, strategic partners and members of the Chamber's Veteran Employment Advisory Council, comprised of 35 of the nation's largest employers attended Fort Myer's Officers' Club for a reception hosted by Lieutenant General Jeffrey Talley, 32nd Chief of Army Reserve and Commanding General, United States Army Reserve Command.

TOPIC 3: EMPLOYMENT

Many have heard by now about some changes in the VRAP program so we thought it might be useful to try and provide some more information. Bottom line, given the current statute, VA does not have the authority to pay VRAP benefits after March 31, 2014. The decision was made to compute and distribute a lump sum payment for those veterans still enrolled in March 2014 to enable them to complete their current term of instruction between now and June 30th. It does not provide anyone more than the original program's 12 months of benefits.

VA has begun to compute those lump sum payments already. For example, if a veteran is currently enrolled with a term/enrollment completion of 10 May 2014 – that individual would receive a lump sum for the month of April + 10 days in May. If a veteran's term ends on 15 July, that individual would get a lump sum payment for April + May + June – **and not the 15 days in July**. These payments will not be made for enrollment periods that

begin after March 31. Again, this lump sum payment does not provide additional VRAP benefits beyond 12 months.

VRAP was established by the **Veterans Opportunity to Work (VOW) to Hire Heroes Act of 2011** and began July 1, 2012. So far, VA have provided more than \$740 million in retraining assistance for more than 75,000 unemployed veterans between the ages of 35 and 60 years. School Certifying Officials must submit all VRAP enrollment certifications to VA on or before March 17, 2014, and must continue to review enrollments and report changes to VA for training pursued after March 31 through the end of the current enrollment period. VRAP participants must verify attendance on or after March 31, 2014, for training pursued in March to receive payment. Attendance may be verified via VA's Web Automated Verification of Enrollment (WAVE) at <https://www.gibill.va.gov/wave/index.do> or via the toll free Interactive Voice Response (IVR) telephone line at **1-877-VA-ECERT (1-877-823-2378)**. Participants should report any changes in enrollment that occur on or after April 1, 2014, to their school certifying official and to VA at **1-888-GI Bill-1 (1-888-442-4551)**. A reduction in training or withdrawal may result in an overpayment.

Departments - please help raise awareness about the end of this important program by sharing information on your website, in newsletters, and through social media channels. New information about VRAP will be posted online at: www.benefits.va.gov/VOW/education.asp. We appreciate your help in communicating this important information to veterans and their families.



TOPIC 4: HOMELESS VETERANS UPDATES

In Biloxi, Mississippi, standing alongside a barren plot of land off Division Street is a pristine duplex that has housed two previously homeless veterans for nearly a year. On Wednesday, March 12, a man rode up to the duplex on his bike. After dropping a few items off inside, the man came out onto his front porch and leaned over the white railing to check out the crowd of 50 or so gathered around a mound of dirt next door. Minutes later, several housing officials broke ground on what's called HomePort II, a six-unit housing project that is expected to be open around October. Everett Lewis with Gulf Coast Housing Initiative said 250 to 500 homeless veterans are living on the Coast. Although the building that will be constructed next to the Hong Kong Market won't completely resolve the issue "it's a start," he said.

The Department of Veterans Affairs recently adopted a housing-first approach when dealing with homeless veterans. Their objective is to get veterans into homes and then take care of their various needs, whether physical, mental, financial or other. "I think that's a good philosophy. The problem they were running into is how do you get a homeless veteran to his appointments if he's living in the woods or under a bridge or wherever," Lewis said. "He might be there today but not tomorrow, so you had no way to pinpoint where they are to provide the other services. If they're housed somewhere, that makes it a lot simpler to keep up with them."

Lewis said each of the 600-square-foot units, which will have its own entrance, will have a bedroom, bathroom and a kitchen-dining-living area. One of the units will be handicapped-accessible, and all will be furnished and include utilities. "Once you can get (veterans) stabilized somewhere, you have a better opportunity of providing other services," Lewis said. During Wednesday's ceremony, Back Bay Mission Executive Director Charles E. Brown said the ground-breaking was a joyous occasion for those who have been heavily involved in the "critically needed" project. "This celebrates the visible beginning of a new milestone in the journey of our HomePort housing project, HomePort II," he said. Brown said HomePort II was several years in the making. "Thank you. Thank you. Thank you," he said to conclude his speech.

Biloxi Mayor A.J. Holloway, Chris Vignes (Gulfport), Biloxi City Councilman Felix Gines, Brent Johnson with the Back Bay Mission board, Kevin Davis with the Gulf Coast Housing Initiative, Allison Barlow with the Home Depot Foundation, Jim Caldwell of Keesler Federal Credit Union and Bruce Hatton of Federal Home Loan Bank plunged gold shovels into the orange mound of dirt to celebrate the ground-breaking. Sixteen Back Bay Mission volunteers from Wisconsin and 18 from Illinois were in attendance for the event, along with local community leaders.

TOPIC 5: CAREER FAIRS

This week planning continued on our Hiring our Heroes – Hiring Events in Connecticut, Illinois, Massachusetts, Missouri, New Jersey, New York, and Texas. However, the Veterans Employment & Education Division would like to highlight a unique hiring event that occurred late last week in Texas. **On Thursday, March 13**, a Hiring our Heroes Hiring Event was held on site in Houston. This event was sponsored by the U.S. Chamber of Commerce (USCC), along with The American Legion Department of Texas, Department of Labor, Texas Veterans Commission, Department of Veterans Affairs, Employer Support of the Guard and Reserves (ESGR), and the Greater Houston Chamber of Commerce. This hiring event fielded 56 employers and a total of 255 jobseekers. Overall, there were 1028 resumes accepted, 538 interviews conducted, 163 tentative job offers and 23 'on the spot' hires. This event was highly successful and well attended. Special thanks go to John McKinny and Adjutant Bill West from The American Legion's Department of Texas whose outreach for this event ensured that it was a success.

TOPIC 6: LEGION DEPARTMENT EMPLOYMENT & EDUCATION COLLABORATION

- The Department of Florida's leadership is working with the Governor's office, state legislatures, Department of Defense, and student-veterans to pass the "Congressman C.W. Bill Young Veteran Waiver Program" and "Florida GI Bill" state legislation, which requires a state university or college to waive out-of-state charges for honorably discharged veterans returning to or resettling in Florida as well as offer tuition assistance to National Guardsmen and veterans returning to civilian life in the Sunshine State, respectively. Veterans going back to school have been paying out-of-state tuition, because universities generally require 12 months of residency for in-state tuition. The bill just requires veterans to be Florida residents when they apply. According to the VA, Florida is home to more than 1.5 million veterans, the third-largest population behind California and Texas. As of **Tuesday, February 4**, Senate Proposed Bill 7020 was introduced and unanimously approved by the Senate Committee on Military and Veterans Affairs, Space and Domestic Security.
- The Department of Iowa's leadership is working with the Governor's office, state legislatures, Department of Defense, and student-veterans, to pass legislation that would offer in-state tuition to all veterans, no matter where they're from, at their state universities and community colleges. Currently, there is a policy within the University of Iowa system that states a veteran who is domiciled or moves to the state of Iowa and is eligible for or has exhausted benefits under the Post-9/11 Veterans Educational Assistance Act of 2008 is entitled to resident status for purposes of undergraduate tuition and mandatory fees. This policy includes spouses and dependents as long as the veteran's arrival in Iowa is prior to the beginning of the term; however, the Department of Iowa is currently working to make this policy into law in the state of Iowa.
- The Department of Nebraska's leadership is working with the Governor's office, state legislature, Department of Defense, and student-veterans,

to pass LB 740, which would provide a residency exemption to veterans, their spouses and children for in-state tuition. In addition to supporting the legislation and advocating for its passage, the Department of Nebraska had the opportunity to testify in front of their state legislative body on the passage of this in-state tuition legislation. The legislation is currently in the Senate.

- The Department of New York's leadership is working with the Governor's office, state legislature, Department of Defense, and student-veterans, to pass SB 1978, which would provide the in-state residency waiver; consequently, allowing any person who is serving or has served on active-duty of the United States military under the provisions of the legislation to be considered as a resident of the State of New York. The legislation is currently in Assembly Higher Education Committee.

Joseph C. Sharpe, Jr., Director

Veterans Employment & Education Division

202.861.2700 ext. 2989

Week Ending: 3/14/14

¹ <http://www.bls.gov/news.release/empsit.t05.htm>

² U.S. Department of Labor. *Economic News Release: Employment Situation Summary, January 2012*. <http://www.bls.gov/news.release/empsit.t05.htm>

Message: RE: DIA Overpayment Recovery Unit Contacts Update**Case Information:**

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:52 PM
 Item ID: 40862279
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

RE: DIA Overpayment Recovery Unit Contacts Update

From: Adams, Lori [IWD] **Date:** Saturday, March 15, 2014 8:26 PM
To: Buls, Danna [IWD]
Cc:

Thanks for checking. Not surprised.

From: Buls, Danna [IWD]
Sent: Friday, March 14, 2014 3:07 PM
To: Adams, Lori [IWD]
Subject: RE: DIA Overpayment Recovery Unit Contacts Update

I have done some checking and there were a few changes. PJCMs have been informed of the updates and an updated contact list has been added to PJ SharePoint.
 Thanks,
 Danna

From: Adams, Lori [IWD]
Sent: Tuesday, March 04, 2014 8:53 PM
To: Horne, Diane [IWD]
Cc: Buls, Danna [IWD]; Nelson, Jon [IWD]
Subject: Re: DIA Overpayment Recovery Unit Contacts Update

Do we know if anyone checked with DHS to see if these people are still in these roles? The original note here is almost three years old. I know DHS has had a lot of changes, and I'm not confident this information is current.

Sent from my iPad

On Mar 4, 2014, at 4:09 PM, "Horne, Diane [IWD]" <Diane.Horne@iwd.iowa.gov> wrote:

Danna, Lori, Jon.

If you don't mind me asking, at what morning meeting would Stacy be referring to? I am drawing a blank to when/what/how I was involved. Why would we be talking about PJ overpayments? Shouldn't any information over a certain amount of time, old, be considered for a "possible update" before sending it out to all staff? Is the update on Sharepoint? Shouldn't you, as a PJ supervisor, first be aware that "people were unaware of the process" and determine if it should be sent or addressed in a staff meeting, or otherwise? Shouldn't only PJ supervisors and/or/team leads, send out clarification type of e-mails?

Thank you.
 Diane Horne

From: Buls, Danna [IWD]
Sent: Tuesday, March 04, 2014 3:35 PM
To: Horne, Diane [IWD]
Cc: Adams, Lori [IWD]; Nelson, Jon [IWD]
Subject: RE: DIA Overpayment Recovery Unit Contacts Update

I was unaware this was being sent out. When I asked Stacy why it was sent, she stated it came from a conversation at the morning meeting and people were unaware of the process. When asked why you weren't included, she stated you were the one who gave her the information at a previous time and so since it came from you, she felt you were already aware and wouldn't need the information again. I advised her to go ahead and include everyone next time and then individuals can decide if they need the information or not.

Danna Buls
 PROMISE JOBS Supervisor
 IowaWORKS | Southern Hills
 215 N ELM ST | Creston, IA 50801
 Office: 641-782-2119 x-21
 Cell: 641-344-8672
 Fax: 641-782-7060

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Strong people don't put others down...they lift them up. - Michael P. Watson

From: Horne, Diane [IWD]
Sent: Tuesday, March 04, 2014 2:44 PM

To: Buls, Danna [IWD]
Cc: Adams, Lori [IWD]; Nelson, Jon [IWD]
Subject: FW: DIA Overpayment Recovery Unit Contacts Update

Danna,
 Would you be able to say why all local PJ staff was sent this e-mail from Stacy, except for me? Thank you.
 Diane Horne

From: Ryan, Mary [IWD]
Sent: Tuesday, March 04, 2014 9:32 AM
To: Horne, Diane [IWD]
Subject: FW: DIA Overpayment Recovery Unit Contacts Update

Noticed you were not on the list and thought this info may be helpful to you as well, Diane☺

Mary L. Ryan, BSSW, MSW
 Workforce Advisor
 PROMISE JOBS
 300 W. Broadway, Suite 13
 Council Bluffs, IA 51503

Phone: 712-242-2109
 Fax: 712-242-2148

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From: Perkins, Stacy [IWD]
Sent: Tuesday, March 04, 2014 9:14 AM
To: Reed, Hershel [IWD]; Schnackel, Nicole [IWD]; Navarrete, Jasmin [IWD]; Cooper, Wenday [IWD]; Anderson, Leslie [IWD]; Ryan, Mary [IWD]
Cc: Buls, Danna [IWD]
Subject: FW: DIA Overpayment Recovery Unit Contacts Update

I have a specific folder in my email to save information like this because it does not come up often enough to memorize. I would suggest doing the same so you have it when you need it. You also can always search old emails by using keywords.

I have been told that an email request to the correct Investigator is another way to request the overpayment status be changed to a 2. However you choose to do it, this email contains all information needed.

In addition to this contact information, the fax number for updated overpayment recovery claims is 515-242-6507. This is typically included in your individual appeal information sheet when a client files an appeal.

Stacy Perkins
 Workforce Advisor/PROMISE JOBS

Iowa Works
 300 W. Broadway Ste. 13
 Council Bluffs, IA 51503
 Phone - 712.242.2146 Fax - 712.242.2148

Do, or do not! There is no "try". *Yoda*

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From: Barnhill, DeAnn [IWD]
Sent: Tuesday, March 22, 2011 4:36 PM
To: IWD-PJStaff
Subject: DIA Overpayment Recovery Unit Contacts Update

This message was received from DIA and is intended for all PROMISE JOBS Staff.
 A copy can be located in PROMISE JOBS SharePoint > Frequently Asked Questions (left-hand side) > Overpayment > DIA Overpayment Recovery Unit Contacts

From: Farnsworth, Megan [DIA]
Sent: Tuesday, March 22, 2011 4:29 PM
To: Wiebers, Ann [DHS]; Adams, Lori [IWD]
Cc: Smith, Anita [DHS]; Stratemeyer, Carol [DHS]; Barnhill, DeAnn [IWD]
Subject: DIA Overpayment Recovery Unit Contacts Update

Can you please forward this note to Division staff, DHS Field Staff and IWD PJ staff. Thanks.

The DIA Overpayment Recovery Unit has experienced recent staffing changes. This message is to advise you who to contact regarding recovery questions.

Overpayment Recovery General Number: (800) 572-3945

For questions regarding income taxes being held or general claim information contact:

Jennifer Huisman
 Administrative Assistant 2
 Phone: 515-281-3872
 Email: jennifer.huisman@dia.iowa.gov

If the last name of the client begins with **A-K:**
Lee Navin

Investigator
Phone: 515-281-8242
Email: lee.navin@dia.iowa.gov

If the last name of the client begins with **L-Z**:

Heather Myer-Davis
Investigator
Phone: 515-281-5759
Email: heather.myerdavis@dia.iowa.gov

General questions regarding entering claims into the overpayment recoupment system contact:

Lori Lavender
ITS Support Worker
Phone: 515-281-3911.
Email: Lori.Lavender@dia.state.ia.us

Changes to existing claims (updates) are handled by Lee Navin or Heather Myer-Davis. As long as you route the claims to DIA Investigations Overpayment Recovery, the forms will be given to the appropriate staff to handle.

Technical assistance can be directed to:

Megan Farnsworth
Executive Officer
Phone: 515-281-4645
Email: meqan.farnsworth@dia.iowa.gov

Message: for ECI

Case Information:

Message Type: Exchange
Message Direction: Internal
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:54 PM
Item ID: 40862321
Policy Action: Not Specified

Mark History:






No reviewing has been done

Policies:


No Policies attached

 **for ECI**

From Adams, Lori [IWD] **Date** Tuesday, March 18, 2014 10:11 AM
To Schippers, Denise [IWD]
Cc

 Skilled Iowa hospitals.docx (33 Kb HTML)  Skilled Iowa Newspaper.xlsx (24 Kb HTML)  PJ SI success stories.docx (20 Kb HTML)  Skilled Iowa Colleges.docx (347 Kb HTML)  image001.jpg (3 Kb HTML)

Lori Adams, CPM
Division Administrator - Workforce Services
Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov

 Description:
Description:
Description:

 Please consider the environment before printing this e-mail.

Skilled Iowa Hospitals

Iowa Hospital Association Membership

City	Hospital
Albia	<u>Monroe County Hospital & Clinics</u>
Algona	<u>Kossuth Regional Health Center</u>
Ames	<u>Mary Greeley Medical Center</u>
Anamosa	<u>Jones Regional Medical Center</u>
Atlantic	<u>Cass County Memorial Hospital</u>
Audubon	<u>Audubon County Memorial Hospital</u>
Belmond	<u>Iowa Specialty Hospital-Belmond</u>
Bettendorf	<u>UnityPoint Health - Quad Cities</u>
Bloomfield	<u>Davis County Hospital</u>
Boone	<u>Boone County Hospital</u>
Britt	<u>Hancock County Health System</u>
Carroll	<u>St. Anthony Regional Hospital</u>
Cedar Falls	<u>Sartori Memorial Hospital, Inc.</u>
Cedar Rapids	<u>Continuing Care Hospital At St. Luke's</u>
Cedar Rapids	<u>Mercy Medical Center-Cedar Rapids</u>
Cedar Rapids	<u>UnityPoint Health - St. Luke's Hospital</u>
Centerville	<u>Mercy Medical Center-Centerville</u>
Chariton	<u>Lucas County Health Center</u>
Charles City	<u>Floyd County Medical Center</u>
Cherokee	<u>Cherokee Regional Medical Center</u>
Clarinda	<u>Clarinda Regional Health Center</u>
Clarion	<u>Iowa Specialty Hospital-Clarion</u>
Clinton	<u>Mercy Medical Center-Clinton</u>
Corning	<u>Alegent Creighton Health Mercy Hospital - Corning</u>
Corydon	<u>Wayne County Hospital</u>
Council Bluffs	<u>Alegent Creighton Health Mercy Hospital-Council Bluffs</u>
Council Bluffs	<u>Nebraska Methodist Health System - Methodist Jennie Edmundson</u>
Cresco	<u>Regional Health Services of Howard Co.</u>
Creston	<u>Greater Regional Medical Center</u>
Davenport	<u>Genesis Medical Center - Davenport</u>
Davenport	<u>Select Specialty Hospital - Quad Cities</u>
De Witt	<u>Genesis Medical Center, De Witt</u>
Decorah	<u>Winneshiek Medical Center</u>
Denison	<u>Crawford County Memorial Hospital</u>
Des Moines	<u>Broadlawns Medical Center</u>
Des Moines	<u>Mercy Medical Center - Des Moines</u>
Des Moines	<u>UnityPoint Health - Blank Children's Hospital</u>
Des Moines	<u>UnityPoint Health - Iowa Lutheran Hospital</u>
Des Moines	<u>UnityPoint Health - Iowa Methodist Medical Center</u>
Des Moines	<u>VA Central Iowa Health Care System-DSM</u>
Dubuque	<u>Mercy Medical Center-Dubuque</u>
Dubuque	<u>UnityPoint Health - Finley Hospital</u>
Dyersville	<u>Mercy Medical Center-Dyersville</u>
Elkader	<u>Central Community Hospital</u>
Emmetsburg	<u>Palo Alto County Health System</u>
Estherville	<u>Avera Holy Family Hospital</u>
Fairfield	<u>Jefferson County Health Center</u>
Fort Dodge	<u>UnityPoint Health - Trinity</u>
Fort Madison	<u>Fort Madison Community Hospital</u>

Greenfield	Adair County Memorial Hospital
Grinnell	Grinnell Regional Medical Center
Grundy Center	Grundy County Memorial Hospital
Guthrie Center	Guthrie County Hospital
Guttenberg	Guttenberg Municipal Hospital
Hamburg	George C. Grape Community Hospital
Hampton	Franklin General Hospital
Harlan	Myrtue Medical Center
Hawarden	Hawarden Regional Healthcare
Humboldt	Humboldt County Memorial Hospital
Ida Grove	Horn Memorial Hospital
Independence	Buchanan County Health Center
Iowa City	Iowa City VA Health Care System
Iowa City	Mercy Iowa City
Iowa City	University of Iowa Hospitals and Clinics
Iowa Falls	Ellsworth Municipal Hospital
Jefferson	Greene County Medical Center
Keokuk	Keokuk Area Hospital
Keosauqua	Van Buren County Hospital
Knoxville	Knoxville Hospital & Clinics
Lake City	Stewart Memorial Community Hospital
Le Mars	Floyd Valley Hospital
Leon	Decatur County Hospital
Manchester	Regional Medical Center
Manning	Manning Regional Healthcare Center
Maquoketa	Jackson County Regional Health Center
Marengo	Marengo Memorial Hospital
Marshalltown	Marshalltown Medical & Surgical Center
Mason City	Mercy Medical Center-North Iowa
Missouri Valley	Alegent Creighton Health Community Memorial Hospital
Mount Ayr	Ringgold County Hospital
Mount Pleasant	Henry County Health Center
Muscatine	UnityPoint Health - Muscatine
Nevada	Story County Medical Center
New Hampton	Mercy Medical Center-New Hampton
Newton	Skiff Medical Center
Oelwein	Mercy Hospital of Franciscan Sisters
Onawa	Burgess Health Center
Orange City	Orange City Area Health System
Osage	Mitchell County Regional Health Center
Osceola	Clarke County Hospital
Oskaloosa	Mahaska Health Partnership
Ottumwa	Ottumwa Regional Health Center
Pella	Pella Regional Health Center
Perry	Dallas County Hospital
Pocahontas	Pocahontas Community Hospital
Primghar	Baum-Harmon Mercy Hospital
Red Oak	Montgomery County Memorial Hospital
Rock Island	Trinity Medical Center West Campus
Rock Rapids	Sanford Hospital Rock Rapids
Rock Valley	Hegg Memorial Health Center
Sac City	Loring Hospital
Sheldon	Sanford Medical Center Sheldon
Shenandoah	Shenandoah Medical Center
Sibley	Osceola Community Hospital, Inc.
Sigourney	Keokuk County Health Center

	Sioux Center Community Hospital/Health Center
Sioux City	Mercy Medical Center-Sioux City
Sioux City	UnityPoint Health - St. Luke's
Spencer	Spencer Hospital
Spirit Lake	Lakes Regional Healthcare
Storm Lake	Buena Vista Regional Medical Center
Sumner	Community Memorial Hospital
Vinton	Virginia Gay Hospital
Washington	Washington County Hospital & Clinics
Waterloo	Covenant Medical Center
Waterloo	UnityPoint Health - Allen Hospital
Waukon	Veterans Memorial Hospital
Waverly	Waverly Health Center
Webster City	Van Diest Medical Center
West Burlington	Great River Medical Center
West Des Moines	Mercy Medical Center - West Lakes
West Des Moines	UnityPoint Health - Methodist West Hospital
West Union	Palmer Lutheran Health Center, Inc.
Winterset	Madison County Health Care System

Iowa Hospital Association

Roster of Health Systems Search Member Directories

City	State	Health Systems
Davenport	IA	Genesis Health System
Des Moines	IA	Mercy Health Network
Des Moines	IA	UnityPoint Health
Englewood	CO	Catholic Health Initiatives
Johnston	IA	UnityPoint Clinic - Corporate Office
La Crosse	WI	Gundersen Health System
Omaha	NE	Alegent Creighton Health
Omaha	NE	Nebraska Methodist Health System
Omaha	NE	The Nebraska Medical Center
Sioux Falls	SD	Avera Health
Waterloo	IA	Wheaton Franciscan Healthcare, Inc.
West Des Moines	IA	UnityPoint Health Corporate Offices

Skilled Iowa member newspapers

Updated:

*IWD One Stop Location

Community

Newspaper

Albia

Monroe County News

Albia

Union County Republican

Allison

Butler County Tribune

Anamosa

Anamosa Journal-Eureka

Anthon

Sioux Valley News

Bellevue

Herald-Leader

Bettendorf

News

Bloomfield

Tri-County Shopper

Britt

The Britt News-Tribune

Buffalo Center

Tribune

Burlington*

The Hawk Eye

Carroll*

Daily Times Herald

Cascade

Pioneer

Cedar Rapids*

The Gazette

Centerville

Daily Iowegian

Chariton

Herald Patriot

Chariton

Leader

Cherokee

Chronicle Times

Clarinda

Herald Journal

Clarion

Wright County Monitor

Clarksville

Star

Clear Lake

Mirror-Reporter

Clinton

Herald

Colfax

Jasper County Tribune

Conrad

Record

Corning

Adams County Free Press

Corydon

Times Republican

Council Bluffs*

Daily Nonpareil

Creston*

News-Advertiser

Davenport*

Quad City Times

Denison

Bulletin

Denison

Review

Des Moines*

Register

DeWitt

Observer

Dubuque*

Telegraph Herald

Dyersville

Commercial

Eagle Grove

Eagle

Elkader

Clayton County Register

Emmetsburg

Democrat

Emmetsburg

Republican

Essex

Independent

Forest City

The Forest City Summit

Fort Dodge*
Messenger
Fort Madison
Daily Democrat
Fremont
What Cheer-Fremont Vine
Garner
The Leader
Greenfield
Adair County Free Press
Grundy Center
Grundy Register
Guttenberg
The Guttenberg Press
Hampton
Mid-America Marketplace
Hampton
Liberal Opinion Week
Hampton
Chronicle
Hampton
Gold Nugget Shopper
Hampton
Conservative Chronicle
Iowa City
Press-Citizen
Jefferson
The Jefferson Herald
Kanawha
Reporter
Keokuk
Daily Gate City
Keota
Eagle
Kingsley
News-Times
Knoxville
Journal-Express
Lake City
Graphic-Advocate
LeMars
Daily-Sentinel
Leon
Journal Reporter
Logan
Herald-Observer
Manilla
Times
Maquoketa
Sentinel-Press
Marshalltown*
Times Republican
Mason City*
Globe Gazette
Mason City*
Shopper
McGregor
North Iowa Times
Moravia
Union
Mount Pleasant
News
Muscatine
Journal
New Sharon
Sun
Newton
Daily News
Northwood
Anchor
Ogden
Reporter
Osage
Mitchell County Press-News
Osceola
Sentinel-Tribune
Ottumwa*
Courier
Pella
Chronicle
Perry
Chief
Pocahontas
Record Democrat
Prairie City
Prairie City News
Red Oak
Express
Remsen
Bell-Enterprise
Rockwell
Pioneer Enterprise
Sheffield
Press
Shenandoah
Valley News
Sigourney
News-Review
Sioux City*
Journal

Spencer*
The Daily Reporter
Spirit Lake
Dickinson County News
Storm Lake
Pilot-Tribune
Waterloo*
The Courier
Westside
The Observer
Winthrop
The News
Woodbine
Twiner
Total: 99 newspapers are now Skilled Iowa members

Times Citizen Communications:
Stephens Media LLC
Lancaster Publications
Hallmark Integrated Media
Gannett Co.
Rust Publishing NWIA
Ackley
World Journal
Adel
Dallas County News
Albia
Monroe County News
Algona
Upper Des Moines
Altoona
Herald-Index
Anthon
Sioux Valley News
Iowa Falls
Farm Bureau Spokesman
Ames
Tribune
Albia
Union-Republican
Charles City
Charles City Press
Belle Plaine
The Star Press Union
Cherokee
Chronicle Times
Iowa Falls
Times-Citizen
Boone
Times Republican
Chariton
Herald-Patriot
Des Moines
Register
Kingsley
News-Times
Nevada
Journal
Chariton
The Chariton Leader
Ogden Newspapers
Indianola
Record-Herald & Tribune
LeMars
Daily Sentinel
Landmark Community Newspapers
Slater
Tri-County Times
Corydon
Times-Republican
Emmetsburg
Democrat
Iowa City
Press-Citizen
Remsen
Bell-Enterprise
Glenwood
Opinion-Tribune
Woodward
NE Dallas Co. Record
Humeston
New Era
Emmetsburg
Reporter
Marengo
Pioneer-Republican
Spencer
The Daily Reporter
Red Oak
Express
Moravia
Union
Estherville
Daily News
Williamsburg
Journal Tribune
Spirit Lake
Dickinson County News
Webster City
Daily Freeman-Journal

Grinnell
Poweshiek Co. CR
Storm Lake
Pilot-Tribune
Community Media Group
Stataline Publications
Atlantic
News-Telegraph
Central Iowa Publishing
Iowa Information
Woodward Communications
North Scott Press
Armstrong
Journal
Audubon
Advocate-Journal
Bayard
The News Gazette
Sheldon
Mail-Sun
Cascade
Pioneer
Wilton
Wilton-Durant Advocate News
Bancroft
Register
Elgin
Echo
Scranton
Journal
Sheldon
N'West Iowa Review
Dubuque
Telegraph Herald
Eldridge
North Scott Press
Ringsted
Dispatch
Fayette
Leader
Dyersville
Commercial
Swea City
Herald-Press
Independence
Bulletin-Journal
Brehm Publishing
Vanguard Publishing
Louisa Publishing
Oelwein
Register
Fort Madison
Daily Democrat
Tripoli
Leader
Klein Publications
Morning Sun
News-Herald
Rock Publishing
Ossian
Bee
Keokuk
Daily Gate City
Fredericksburg
Review
Pleasantville
Marion Co. News
New London
Journal
Sibley
Gazette Tribune
Vinton
Cedar Valley Times
West Point
Bee Star Community Paper
Sumner
Gazette
Carlisle
Citizen
Packwood
Clarion-Plainsman
Rock Valley
Bee
Vinton
Eagle
Wapello
Republican
Waverly
Bremer Co. Independent
Enterprise Publishing
Shaw Media
Three Chicks Publications
West Burlington
Des Moines County News
Guttenberg Publishing
Waverly
Democrat
Mapleton
Press
Newton

Daily News
Riverside
Current
Keosauqua
Van Buren Co. Register
Elkader
Clayton Co. Register
West Union
Bee Star Community Paper
Missouri Valley
Times-News
Osceola
Sentinel-Tribune
Wellman
Advance
Guttenberg
Press
West Union
Fayette Co. Union
Creston
News-Advertiser
Lee Enterprises
Midlands Newspapers
Bettendorf
News
The Nutting Company
Community Newspaper Holdings
Clarinda
Herald Journal
Britt
News-Tribune
Dysart
Reporter
West Branch Communications
Inland Media Co. Inc.
Centerville
Daily Iowegian
Council Bluffs
Daily Nonpareil
Davenport
Quad City Times
Fort Dodge
Messenger
Marion
Times
Fairfield
Daily Ledger
Clinton
Herald
Denison
Bulletin
Forest City
Summit
Gladbrook
Northern-Sun Print
Mt Vernon
Mt Vernon-Lisbon Sun
Mount Pleasant
News
Knoxville
Journal-Express
Denison
Review
Mason City
Globe Gazette
Marshalltown
Times Republican
North Liberty
Leader
Washington
Evening Journal
Oskaloosa
Herald
Essex
Independent
Muscatine
Journal
Reinbeck
Courier
Solon
Economist
Ottumwa
Courier
Logan
Herald-Observer
Osage
Mitchell Co. Press News
Tama
News Herald
West Branch
Times
Pella
Chronicle
Shenandoah
Valley News
Sioux City
Journal
Toledo
Chronicle
West Liberty

Index
Woodbine
The Twiner
Waterloo
The Courier
Traer
Star-Clipper

PROMISE JOBS & Skilled Iowa Internship Success Stories

- Paula* came to FIAB4FIP appointment on 1/18/14. A single mother of two children, she moved to Iowa from Chicago five months previously and had been unable to obtain employment. New to the area she was struggling with a car that was not operating properly and trying to get used to an unfamiliar rural location. Paula did not have family in the area. Paula had past experience as a C.N.A. and had attended college pursuing a nursing degree. At this time Paula set her goal as obtaining employment to provide for her family.

PJ discussed FIA options with Paula. She chose the Skilled Iowa Internship as an opportunity to see if she wanted C.N.A. and to be able to area businesses. Paula found out that to work as a C.N.A. she would need to retest in both Skills and Theory. Paula passed both tests in December.

Paula's Internship plan was approved in December 2013. Paula was to complete her Internship at Good Samaritan in Forest City. Paula reported to PROMISE JOBS worker that the internship provided her with an Opportunities that she wouldn't have beyond Good Samaritan getting to know her. She was able to see the facility and meet the residents. Paula was told by the Head Duty Nurse to make sure she completed an application for employment. Paula was given an interview on the last day of her Internship 1/10. Background check paperwork was signed on that date as well. Paula was offered a job and is to start her Orientation at Good Samaritan in Forest City on 2/6.

- Denise* is part of a two-parent household along with 3 children, ages 16, 8 and 6 months. Denise has successfully completed our Job Readiness workshops and was last employed at a Cell Phone Repair shop for minimal hours last spring. She obtained her AAS degree in 1995. She indicated an immediate interest in the D&S Tax Service Internship. Her information was given to the Employer and on 1/20/14 she had an interview. She called to let me know that day; they wanted her for the internship. The training plan consisted of a 3 day internship. She started the internship on 1/22/14 and called PROMISE JOBS on 1/24/14 to report that D&S Tax Services offered her a job position and she would be starting that day.
- Jonita* came onto the PROMISE JOBS program on 3/14/13 at age 21. Jonita grew up in a migrant farm community in Texas. Jonita was unable to complete high school or work long at jobs due to harassment by a boyfriend. The family relocated to Iowa. Jonita is the single mother of a son born 3/5/13. Jonita's son was born with a birth defect that was corrected by surgery in the late summer of 2013. Upon completion of caring for her son after surgery Jonita started the C.N.A. course.

Jonita's goal from the day she came into the program was to become a C.N.A. Jonita successfully completed the C.N.A. course and testing on 12/18/13. Jonita's Skilled Iowa Internship activities began on 12/27/13. Jonita started the job shadowing portion of her Internship on 1/06/14. Word was received from Internship QA that the Internship was successfully ended on 1/9/14 with an offer of employment on 1/10/14.

**Not their real names; names changed as per DHS confidentiality policy*

Skilled Iowa Private Colleges & Universities:

These colleges are members of the Iowa Association of Independent Colleges and Universities.

AIB College of Business

Allen College

Briar Cliff University

Buena Vista University

Central College

Clarke University

Coe College

Cornell College

Des Moines University

Dordt College

Drake University

Graceland University

Grand View University

Grinnell College

Iowa Wesleyan College

Loras College

Luther College

Mercy College of Health Sciences

Morningside College

Mount Mercy University

Northwestern College

Simpson College

St. Ambrose University

St. Luke's College

University of Dubuque

Wartburg College

William Penn University

*Upper Iowa University

Skilled Iowa Regents Institutions:

The University of Iowa

Iowa State University

University of Northern Iowa

Iowa School for the Deaf

Iowa Braille & Sight Saving School

Skilled Iowa Community Colleges:

Des Moines Area Community College

Eastern Iowa Community College

Hawkeye Community College

Indian Hills Community College

Iowa Central Community College

Iowa Lakes Community College

Iowa Valley Community College District

Iowa Western Community College

Kirkwood Community College

North Iowa Area Community College

Northeast Iowa Community College

Northwest Iowa Community College

Southeastern Community College

Southwestern Community College

Western Iowa Tech Community College

Message: FW: Important Veterans Retraining Assistance Program (VRAP) News**Case Information:**

Message Type: Exchange
 Message Direction: External, Outbound
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:54 PM
 Item ID: 40862335
 Policy Action: Not Specified

Mark History:

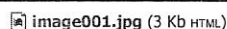
No reviewing has been done

Policies:

No Policies attached

FW: Important Veterans Retraining Assistance Program (VRAP) News

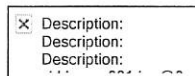
From: Adams, Lori [IWD] **Date:** Tuesday, March 18, 2014 5:27 PM
To: IWD-VetRep; Rouse, Linda [IWD]; 'Smithhart, Anthony - VETS'; Larson, Dennis [IWD]
Cc:



FYI.

Lori Adams, CPM

Division Administrator - Workforce Services
 Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
 Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov



 Please consider the environment before printing this e-mail.

From: VRAP [<mailto:VRAP@dol.gov>]
Sent: Tuesday, March 18, 2014 3:44 PM
To: VRAP
Subject: Important Veterans Retraining Assistance Program (VRAP) News
Importance: High

Hello:

We got some more information from the VA on how they are administering the lump sum being distributed to VRAP participants. The below message is from the VA's Deputy Under Secretary for Economic Opportunity, Curtis Coy.

Thanks,
 Jennifer

Jennifer Lambert
 Coffey Consulting
 U.S. Department of Labor
 (202) 693-3198
Lambert.jennifer@dol.gov

 Colleagues and Fellow Veterans,

Many of you have heard about some changes in the VRAP program so I thought it might be useful to try and provide you with some direct information. Bottom line, given that the statute directs VA that we do not have the authority to pay VRAP benefits after 31 March 2014, the decision was made to compute and distribute a lump sum payment for those Veterans still enrolled in March 2014 to enable them to complete their current term of instruction between now and June 30th. It does not provide anyone more than the original program's 12 months of benefits.

We have begun to compute those lump sum payments already. So, for example, if a Veteran is currently enrolled with a term/enrollment completion of 10 May 2014 – that individual would receive a lump sum for the month of April + 10 days in May. If a Veteran's term ends on 15 July, that individual would get a lump sum payment for April + May + June – *and not the 15 days in July*. These payments will not be made for enrollment periods that begin after March 31. Again, this lump sum payment does not provide additional VRAP benefits beyond 12 months.

As you know, VRAP was established by the *Veterans Opportunity to Work (VOW) to Hire Heroes Act of 2011* and began July 1, 2012. So far, we have provided more than \$740 million in retraining assistance for more than 75,000 unemployed Veterans between the ages of 35 and 60 years.

School Certifying Officials must submit all VRAP enrollment certifications to VA on or before March 17, 2014 and must continue to review enrollments and report changes to VA for training pursued after March 31 through the end of the current enrollment period.

VRAP participants must verify attendance on or after March 31, 2014, for training pursued in March to receive payment. Attendance may be verified via VA's Web Automated Verification of Enrollment (WAVE) at <https://www.gibill.va.gov/wave/index.do> or via the toll free Interactive Voice Response (IVR) telephone line at 1-877-VA-ECERT (1-877-823-2378). Participants should report any changes in enrollment that occur on or after April 1, 2014, to their school certifying official and to VA at 1-888-GI Bill-1 (1-888-442-4551). A reduction in training or withdrawal may result in an overpayment.

You can help raise awareness about the end of this important program by sharing information on your website, in newsletters, and through social media channels. New information

about VRAP will be posted online at: www.benefits.va.gov/VOWeducation.asp

We appreciate your help in communicating this important information to Veterans.

Curtis L. Coy
Deputy Under Secretary for Economic Opportunity
Veterans Benefits Administration
U.S. Department of Veterans Affairs

Message: RE: Important Veterans Retraining Assistance Program (VRAP) News**Case Information:**

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:54 PM
 Item ID: 40862348
 Policy Action: Not Specified

Mark History:

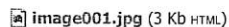
No reviewing has been done

Policies:

No Policies attached

RE: Important Veterans Retraining Assistance Program (VRAP) News

From Adams, Lori [IWD] **Date** Wednesday, March 19, 2014 8:04 AM
To Bateman, Gary [IWD]
Cc



Nope.

Lori Adams, CPM

Division Administrator - Workforce Services
 Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
 Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov

X Description:
 Description:
 Description:

 Please consider the environment before printing this e-mail.

From: Bateman, Gary [IWD]
Sent: Wednesday, March 19, 2014 7:42 AM
To: Adams, Lori [IWD]
Subject: FW: Important Veterans Retraining Assistance Program (VRAP) News
Importance: High

Lori,

Do we need to do anything different for this?

Thanks,
 Gary

From: Webb, Clay - ETA [<mailto:Webb.Clay@dol.gov>]
Sent: Tuesday, March 18, 2014 9:31 PM
To: Young, Robert W - VETS; Imker, Chad A - VETS; Mendoza, Alfredo - VETS; Higgins, Heather - VETS; Smithhart, Anthony - VETS; Mayfield, Patricia - VETS; Tyler, Gary A. - VETS; Kelvington, Areon - VETS; Savage, John - VETS; Mills, Edward S - VETS; Benzel, William - VETS; Coatney, Cecilia K - VETS; Adams, Darrin M - VETS; Joyner, Alvin L - VETS; OH_Beth Brannigan (Beth.Brannigan@ifs.ohio.gov); OH_NEG-Angie Martin (Angie.Martin@ifs.ohio.gov); OH_ROBERT "BOB" HAAS (Robert.Haas@ifs.ohio.gov); OH_VRAP-Julie McKay (Julie.McKay@ifs.ohio.gov); OH_VRAP-Pamela Mason (Pamela.Mason@ifs.ohio.gov); Bateman, Gary [IWD]; Rouse, Linda [IWD]; Adams, Lori [IWD]; P_IL_IDES-Gideon Blustein (Gideon.Blustein@illinois.gov); P_IL_Vets-Richard Wuthrich (Richard.Wuthrich@illinois.gov); P_IL_VRAP_IDES-Karen Fratto (Karen.Fratto@illinois.gov); P_IL_WP-Sergio Estrada (Sergio.Estrada@illinois.gov); P_IL-JoAnne Vogt (JoAnne.Vogt@illinois.gov); P_IN_VETS-Dennis Wimer (dawimer@dwd.in.gov); P_IN_VRAP-Dawn Axsom (draxsom@dwd.in.gov); P_IN_VRAP-Roy Evans (REvans@dwd.in.gov); P_IN-Charlie McBride (CMcbride@dwd.in.gov); P_IN-Corvan Wilhite (CWilhite@dwd.in.gov); P_IN-Garmell Hudson (GHudson@dwd.in.gov); P_IN-Harish Nagaraj (HNagaraj@dwd.in.gov); P_IN-Nancy Davisson (ndavisson@dwd.in.gov); P_IN-Vets-Michael Barnes (MLBarnes@dwd.in.gov); P_KS_DV-John Bowes (jbowes@kansascommerce.com); P_KS-Christine A. Bohannon (cbhannon@ajla.net); P_KS-Melanie Manry (mmanry@ajla.net); P_KS-Shelly Jones (SJones@kansascommerce.com); P_MI_MIS-Joe Billig (Billig@michigan.gov); P_MI_MIS-Paula Eklund (MIS) (eklundp@michigan.gov); P_MI_VRAP-Ethan McCallum (mccallume@michigan.gov); P_MN_IT-John Dahle (john.t.dahle@state.mn.us); P_MN-Brian Allie (DEED) (brian.allie@state.mn.us); P_MN-Chrys Zaglifa (DEED) (chrys.zaglifa@state.mn.us); P_MN-VRAP-Laurie Javorina (Laurie.javorina@state.mn.us); P_MO-Clint Flowers (TAPR) (clint.flowers@ded.mo.gov); P_MO-Mike Adams (Mike.Adams@oa.mo.gov); P_MO-Shams U. Chughtai (shams.chughtai@ded.mo.gov); P_NE_VRAP-Jason Mauseith (Jason.Mauseith@nebraska.gov); P_NE_VRAP-Seth Fager (seth.fager@nebraska.gov); P_NE_VRAP-Will Bindel (Wilfred.Bindel@nebraska.gov); P_NE-Angela. Hansen-Kruse (Angela.Hansen-Kruse@nebraska.gov); P_WI_Catherine Sill - DWD (catherine.sill@dwd.wisconsin.gov); P_WI_Gary Meyer (Gary.Meyer@dwd.wisconsin.gov); P_WI_Matt Mita - DWD (Matt.Mita@dwd.wisconsin.gov); P_WI-Jacqueline Summerton (Jacqueline.Summerton@dwd.wisconsin.gov); P_WI-VRAP-Phil Koenig (Phil.koenig@dwd.wisconsin.gov); P_WI-VRAP-Ronald Stigler (Ronald.Stigler@dwd.wisconsin.gov); VETS_IL-Dotress Reeves (reeves.dottress@dol.gov); Delofsky, Joel - VETS; Creel, Robert - VETS
Cc: Bulluck, Corey - ETA; Lara, Gerardo - ETA; VRAP
Subject: Important Veterans Retraining Assistance Program (VRAP) News
Importance: High

Hi VRAP pocs:

Below is some more information from the VA on how they are administering the lump sum being distributed to VRAP participants. The below message is from the VA's Deputy Under Secretary for Economic Opportunity, Curtis Coy.

Please pass along as you deem appropriate. If any states are having an issue from their participants regarding this issue, please make me aware.

Semper Fi,
 Clay

Clay A. Webb MPA

Phone Number (312) 596-5538
DOL-ETA Federal Project Officer to Ohio
Region V Performance Specialist & Vet Liaison
230 S. Dearborn 6th Floor
Chicago, IL 60604
USMC (MSgt Retired)

Colleagues and Fellow Veterans,

Many of you have heard about some changes in the VRAP program so I thought it might be useful to try and provide you with some direct information. Bottom line, given that the statute directs VA that we do not have the authority to pay VRAP benefits after 31 March 2014, the decision was made to compute and distribute a lump sum payment for those Veterans still enrolled in March 2014 to enable them to complete their current term of instruction between now and June 30th. It does not provide anyone more than the original program's 12 months of benefits.

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We appreciate your help in communicating this important information to Veterans.

Curtis L. Coy
Deputy Under Secretary for Economic Opportunity
Veterans Benefits Administration
U.S. Department of Veterans Affairs

Message: FW: PROMISE JOBS Contract Negotiation SFY15**Case Information:**

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:55 PM
 Item ID: 40862369
 Policy Action: Not Specified

Mark History:







No reviewing has been done

Policies:

No Policies attached

FW: PROMISE JOBS Contract Negotiation SFY15

From Adams, Lori [IWD] **Date** Wednesday, March 19, 2014 9:46 PM
To Adams, Lori [IWD]
Cc

 [Section 1.docx \(52 Kb HTML\)](#)  [Section 2.docx \(62 Kb HTML\)](#)  [Section 3.docx \(56 Kb HTML\)](#)  [Section 4.docx \(37 Kb HTML\)](#)  [Section 5.docx \(39 Kb HTML\)](#)
 [Section 6.docx \(15 Kb HTML\)](#)

From: Madison, Angela [mailto:amadiso@dhs.state.ia.us]
Sent: Wednesday, March 12, 2014 9:42 AM
To: Wicks, Heidi [IWD]; Adams, Lori [IWD]; Taylor, Kelly [IWD]; Vasey, Tiffany [DHS]; O'Hair, Anieta [IWD]
Subject: FW: PROMISE JOBS Contract Negotiation SFY15

Hi all,

I have reviewed Sections 1, 2, and 5 and have these initial comments:

- Modify the Contract Declaration Page & Execution Page by changing the Agency Contract Manager Name/Address to:
 Angela Madison
 Division of Adult, Children, & Family Services
 Iowa Department of Human Services
 1305 E Walnut
 Des Moines, IA 50319-0114
 Phone (515) 281-6082
 E-Mail: amadiso@dhs.state.ia.us
- Modify the "Possible Extension(s)" section under the Contract information to read "The Agency shall have the option to extend this Contract up to 5 additional –year extensions."
- **1.3.1.5 Family Self-Sufficiency Grant program.** Number 3 says: The Contractor and Agency staff shall work together to design a program evaluation structure with implementation of said design by October 1, 2012. Was this done? If so, what is the process? If it was not done, I suggest we modify the due date.
- **1.3.1.7 Appointment.** The Contractor shall ensure that a PROMISE JOBS appointment is made available to all individuals referred within 10 calendar days of the referral. I know there was concern last year regarding this because it meant PJ really only had 6 business days if the participant was in the office on a Friday.

 PROMISE JOBS rules state "FIP applicants, including those who are in a limited benefit plan, shall be offered an appointment with the PROMISE JOBS provider agency for assessment and FIA development at the earliest available time. The provider shall make sufficient appointment times available to allow the applicant to be scheduled no later than 10 calendar days after the date of the notice that FIA responsibility has begun.

 Therefore, I think we should leave the contract language that appointment is made available to all individuals referred within 10 calendar days of the referral. Furthermore, I suggest we remove the language that says "~~The Agency and Contractor, in cooperation, shall develop Quality Improvement activities related to families completing FIP applications in a timely manner. This QA plan will be developed by October 1, 2013. The plan will include discussion on the number of days within which IWD must offer appointments.~~"
- **1.3.5.3 Case File –** By June 1, 2013, IWD will have developed a process by which the participants will be educated as to the use of electronic signatures. This may be part of the orientation to PROMISE JOBS and should include a signed acknowledgement of the receipt of this information.

 Was this done? If not, what is the status? Do we need to amend this by changing the due date? If it was completed, should we just remove that language or modify it to say "PROMISE JOBS will educate participants on the use of electronic signatures. This may be part of the orientation process and should include a signed acknowledgement of the receipt of this information."
- **1.3.5.8 Service Delivery Regions (SDR) and PROMISE JOBS Territory (PJT) Visits.** Remove the wording "Service Delivery Regions (SDR) and
- **5.1.2.2 Web Systems:** Do we need to add Appeals Information System (AIS) to the list of systems since PROMISE JOBS staff are granted access to AIS? Or, does 5.2 Appeal Tools cover this. 5.2 Appeal Tools says "The Agency agrees to keep the Contractor provided with a current copy of the information from the DHS Appeals Information Site. This includes such information as examples of what is needed when submitting an appeal, writing an appeal summary, or preparing for a hearing."
- **5.9 Review of material by Agency**

Add 5.9.1.5 PROMISE JOBS Provider Manual Changes

Suggesting to add this because according to 5.10.1 By July 1, 2013, the Agency and Contractor will develop a proposal for completing and maintaining the PROMISE JOBS Provider Manual. According to the manual rewrite proposal, approval was obtained for IWD QA to take the responsibility. IWD QA Staff were to review each chapter utilizing current manual, memos, and agency rules when incorporating edits. Due diligence to the program integrity, customer service, and delivery processes were to be applied to each chapter reviewed. Once completed, QA provides a final draft to the IWD Program Manager for review. Program Manager submits to PJ Contract Manager at DHS.

If this is correct, it will need to be added to the Contractor's responsibilities.

- 5.10 Rules and Manual. The Agency is responsible for maintaining Rules and Manual related to PROMISE JOBS.

5.10.1 Remove the language "By July 1, 2013, the Agency and Contractor will develop a proposal for completing and maintaining the PROMISE JOBS Provider Manual."

This has already been done. However, if PROMISE JOBS took over this responsibility, we need to add language that specifies a timeline for completing the current review and edits of each chapter utilizing current manual, memos, and agency rules, timeframes for completing future memos and manual updates due to policy/rule changes, and the review and oversight process by DHS.

5.10.2 When a memo affects policy within a published chapter, the Agency will incorporate the information into that Chapter and submit within one month of the memo issuance.

I think this can be incorporated in the process for future manual updates due to policy/rule changes.

- 5.13 Electronic Forms. The Agency will modify existing PROMISE JOBS forms to allow them to be used in an electronic format. Forms will be submitted to Bureau of Policy Coordination as identified. Forms submitted by July 1, 2013 will be completed by January 1, 2014.

I emailed Heidi to get an update on this. What forms were submitted? When? To who? Once I have that information, I can follow up and possibly modify dates here, if needed.

From: Madison, Angela
Sent: Monday, February 24, 2014 9:44 AM
To: 'Wicks, Heidi [IWD]'; Adams, Lori [IWD] (Lori.Adams@iwd.iowa.gov); Taylor, Kelly [IWD]; Vasey, Tiffany; O'Hair, Anieta [IWD]
Subject: PROMISE JOBS Contract Negotiation SFY15

Hi all,

It is time to begin SFY15 Contract negotiations for PROMISE JOBS services, which begins July 1, 2015. This will be an amendment to the existing contract and not a full rewrite.

Attached are the sections of the current contract referred to in the table below. These sections have been updated with changes from the 1st and 2nd amendment so there is no need to check back and forth between the contract and amendments 1 and 2.

Please make sure you review each section and send your comments by the due date listed in the table below. We will start finalizing sections at the April 1, 2014 Collaboration meeting.

Section	Content	Review/Approval Schedule
Section 1: SPECIAL TERMS	Includes the Scope of Work and has elements that are specific to this contract.	Reviews due by March 24th Final approval at April 1st Collaboration meeting.
Section 2: GENERAL TERMS FOR SERVICES CONTRACTS	"Boiler plate" contract elements. 2.12 Acceptance of Deliverables was adapted to be specific to this contract	Reviews due by March 24th . Final approval at April 1st Collaboration meeting.
Section 3: COMPENSATION AND FISCAL MANAGEMENT	Specific to this contract. Includes all things budget related (accept amounts), staffing plans and time reporting.	Reviews due by April 28th Final approval at May 6th Collaboration meeting.
Section 4: PERFORMANCE MEASURES	Specific to this contract	Reviews due by April 28th Discussion at May 6th Collaboration meeting. Final approval by May 20th .
Section 5: SERVICES PROVIDED BY THE AGENCY	Specific to this contract	Reviews due by March 24th . Final approval at April 1st Collaboration meeting.
Section 6: BUDGET BY FISCAL YEAR	Budget amounts.	Completed when DHS budget approved.

Angela Madison
 FIP/PROMISE JOBS Program Manager
 Iowa Department of Human Services | Division of Adult, Children & Family Services
 Hoover State Office Building, 5th floor | 1305 E. Walnut Street, Des Moines, IA 50319-0114
 Phone 515-281-6082 / Fax 515-281-7791

SECTION 1: SPECIAL TERMS

1.1 Reserved.

1.2 Contract Purpose. The parties have entered into this Contract for the purpose of retaining the Contractor to administer the Promoting Independence and Self-Sufficiency through Employment, Job Opportunities, and Basic Skills (PROMISE JOBS) program according to federal and state laws, regulations, rules, and Agency employee manuals.

The Contractor shall also accept local plans for Family Self-Sufficiency Grant (FSSG) funds and to work with the Agency to approve or deny those plans. The Contractor shall also oversee the grants, provide technical assistance to the grantees, and distribute the FSSG funding to PROMISE JOBS Territories.

1.3 Scope of Work

1.3.1 The Contractor's duties shall include, but not be limited to, the following:

1.3.1.1 The Contractor is responsible for providing PROMISE JOBS services that:

1. are defined in 441 Iowa Administrative Code, Chapters 41, 93, and 170 and Iowa Code Chapter 239B to FIP applicants and recipients who are appropriately referred to the Contractor by the Agency.
2. meet state and federal statutory and regulatory requirements.
3. follow instructions in the following DHS Employee Manuals: "PROMISE JOBS Provider Manual" (PJPM), "Title 4 Family Investment Program", "Title 13 Child Care Assistance" and "Title 1 Confidentiality."
4. meet all of the Contractor's responsibilities required by the Work Verification Plan, as required by the 2005 Temporary Aid to Needy Families (TANF) Reauthorization and the Deficit Reduction Act of 2005 (P.L. 109-171).

1.3.1.2 Regional/local offices. PROMISE JOBS services shall be provided statewide through regional/local offices. The services provided on the regional/local level are all comparable and each regional/local office shall meet all of the contract requirements. Applicants and participants shall have the choice of which regional/local office through which they receive services and will be provided information on those choices by the Agency at time of application.

1.3.1.3 Quality Assurance. The contractor is responsible for utilizing dedicated quality assurance staff to provide a focused and active quality improvement approach targeted at improving performance and efficiency. The team shall include staff with regional responsibilities and a Central office position. This QA team will review data, identify trends in services, and best practices. The Central Office position will coordinate and oversee the overall quality assurance activities, help conduct analysis of data to identify cause and effect relationships and identify if improvements have been reached, and if not identify changes to be made. The Central Office position will also be responsible for the performance reporting as identified Section 1.3.5.7.

1.3.1.4 Work Readiness Workshops. The Contractor shall make available to program participants a series of work readiness workshops referred to as Job Club and Workplace Essentials (as described in IAC 93.6(4)) or trainings of comparable length and substance. The workshops shall include topics to address job seeking, job search, soft skills and life skills. The Contractor shall not restrict the offering of work readiness workshops to only PROMISE JOBS participants so as to not segregate program participants from any opportunities afforded to other population groups, unless a situation arises that would cause conflict with the program's confidentiality policies.

1.3.1.5 Family Self-Sufficiency Grant program. The Contractor shall provide the services related to the Family Self-Sufficiency Grant (FSSG) program in compliance with 441 Iowa Administrative Code Chapter 47, Division II. The Agency in conjunction with the Contractor shall design a base plan and standardized application form for all Local Service Delivery areas to utilize that shall include written policies and procedures for administering FSSG grants.

1. Each PROMISE JOBS Territory (PJT) may submit for review and consideration additional written policies and procedures not addressed in the base plan.
 - a. All plans shall be submitted for administrative review annually by May 1, with amendments accepted throughout the fiscal year if warranted.
 - b. The Agency and Contractor shall jointly review and respond to each plan submission by June 1. Responses shall include approval or denial of plan or if further details or revisions are needed to comply with administrative rules.
 - c. The Contractor shall incorporate all approved revisions into the local plans and ensure the Agency has access to approved local plans.
2. The Contractor shall allocate FSSG funding to PJTs according to Section 3.1.5.3.
 - a. To ensure that FSSG funds are not over expended each PJT shall submit a quarterly expenditure report, of which a standardized format shall be included in the Quality Assurance Quarterly Reporting tool, to IWD Quality Assurance Coordinator by the 15th of the month following the end of the reporting quarter (reporting details are outlined under Quality Assurance Performance Reporting Section 1.3.5.7).
 - b. During monitoring site visits, the Contractor will review a random sample of all cases receiving services from the FSSG program to ensure program compliance. The Contractor shall ensure the Agency is informed and has access to findings from any monitoring conducted by the Contractor related to FSSG program.
3. The Contractor and Agency staff shall work together to design a program evaluation structure with implementation of said design by October 1, 2012.

1.3.1.6 Appeals. In the event of an appeal the Contractor shall provide appropriate information and supporting documentation to the Agency and shall participate in any meetings or hearings as needed. Appeal rules can be found in 441 Iowa Administrative Code, Chapter 7.

1.3.1.7 Appointment. The Contractor shall ensure that a PROMISE JOBS appointment is made available to all individuals referred to the

program within ten (10) calendar days of referral. The Agency and the Contractor, in cooperation, shall develop Quality Improvement activities related to families completing FIP applications in a timely manner. This QA plan will be developed by October 1, 2013. The plan will include discussion on number of days within which IWD must offer appointments.

1.3.1.8 Child Care Error Rate. State law requires correctly submitted Child Care payment requests to be completed in 10 business days of submission. Incorrectly completed requests are required to be returned to the sender within 5 business days for correction. The Contractor shall make a good faith effort to meet this law. Data related to this issue will be monitored by the Contractor and steps taken to correct if needed. Contractor and the Agency will review the Child Care Kaizen outcomes and develop a plan for implementation of quality improvement actions.

1.3.1.9 Exception to Policy. The Contractor shall implement exceptions to policy as granted by the Agency. The Agency retains the right to grant exceptions to policy. The Contractor shall forward a copy of any request for exception to policy that it receives to the DHS Central Office.

1.3.1.10 Information Requests. The Contractor shall provide individual client information and data analysis regarding PROMISE JOBS service delivery to the Agency upon request. The turnaround time between the request and the provision of the information will be dependent on the reason for the request. The request will be made according to the communication plan and include when the information needs to be provided. If the Contractor is unable to provide the information within the time requested they will report that immediately to the Agency. The Contractor and the Agency will then work together to determine the process/timeline for reporting the requested information.

1.3.1.11 Staff Development.

1. The Contractor shall be responsible for coordinating and conducting staff development activities for all Contractor and Subcontractor staff providing PROMISE JOBS services. Staff development activities shall be reported in the QA Quarterly Report (see Section 1.3.5.7)

- a. The Contractor shall ensure that all staff are trained in current confidentiality policies and procedures with annual review and sign off by all program staff. The Contractor shall make available if requested by the Agency a status report of staff reviews of the confidentiality policies and procedures.
- b. Training topics shall include but are not limited to: computer & system uses, program policies & rules, appeals, case management and confidentiality.

2. The Contractor & Agency staff will work together to determine content to be covered and incorporate subject matter experts (SMEs) as presenters to ensure standardization of information delivery. SME presenters may include but are not limited to DHS program Central Office staff, DHS Income Maintenance staff, DHS Childcare staff, Bureau of Refugee Services (BRS) staff, DIA staff, and Family Development and Self-Sufficiency (FaDSS) staff.

1.3.1.12 Support Payments. In order to facilitate successful participation in PROMISE JOBS activities, the Contractor shall determine initial need and review continued need for supportive payments as described in 441 Iowa Administrative Code, Chapter 93 and Chapter 170 and shall issue those payments using the following appropriate Agency provided system:

1. Child care payments: KinderTrack.
2. Other support payments: PCase.

1.3.1.13 Systems Access. The Contractor shall ensure that all Contractor and Subcontractor staff have access to the Iowa Workforce Development PROMISE JOBS computer systems and data files and shall work with the Agency to provide access to the Department of Human Services computer systems and data files, within applicable confidentiality rules and regulations and necessary to perform the functions of PROMISE JOBS.

1.3.1.14 Reserved.

1.3.1.15 Conflict of Interest. The Contractor shall have procedures in place to assure that

1. when a family member is a PROMISE JOBS participant, related staff shall not handle the case or be given access to the record. This includes typing, filing, etc. For the purposes of this section, family member is defined as: the employee's spouse, children, grandchildren, foster children, stepchildren, legal wards, parents, grandparents, foster parents, stepparents, brothers, sisters, foster brothers, foster sisters, stepbrothers, stepsisters, sons and daughters-in-law, brothers and sisters-in-law, aunts, uncles, nieces, nephews, first cousins, corresponding relatives of the employees' spouse and other persons who are members of the employee's household;
2. when the PROMISE JOBS participant has or has had a close relationship to the employee, the supervisor may choose to assign activity related to that case to a different worker;
3. when PROMISE JOBS participant is a staff person, procedures will be in place to assure that contents of their record do not become known in the office.
4. In the above circumstances, if another worker is not available, the case shall be assigned to a supervisor.
5. It is the responsibility of the employee to report any possible conflict to their supervisor

1.3.1.16 Veterans. To assist Iowa Veterans in returning to the workforce, the Contractor shall give PROMISE JOBS participants who are Veterans and their spouses priority of services related to openings in trainings and workshops.

1.3.1.17 Co-Enrollment. The Contractor shall abide by the Office of the Governor's letter of January 6, 2012 which mandates Iowa as a co-enrollment state. This policy shall apply to PROMISE JOBS participants who may access Workforce Investment Act (WIA) and Trade Act (TA) services.

1.3.2 Performance Measures. See Section 4.

1.3.3 Monitoring, Review, and Problem Reporting.

1.3.3.1 Agency Monitoring Clause. In compliance with the State of Iowa Accountable Government Act, the Agency will monitor the

performance of the Contractor to ensure that the Contractor is performing activities described in the scope of work, achieving the performance measure targets described in Section 4 and submitting deliverables in a timely manner. The Agency will supply a summary of compliance at least quarterly. This review shall be documented and retained in the contract file.

1.3.3.2 Agency Review Clause. In compliance with the Accountable Government Act, the Agency will review the Contractor's compliance with the terms of the Contract and level of performance at the end of the contract term. The purpose is to ensure that everything contracted for was received, is of sufficient quality, and complies with all procedures and rules. This review shall be documented and retained in the contract file.

The Contract Manager or designee will use the results of monitoring activities and other relevant data to assess the Contractor's overall performance and compliance with the Contract. At minimum, the Agency will conduct a quarterly review; however, reviews may occur more frequently at the Agency's discretion. As part of the review(s), the Agency may require the Contractor to provide additional data, may perform on-site reviews, and may consider information from other sources.

The Agency may require one or more meetings to discuss the outcome of a review. Meetings may be held in person. During the review meetings, the parties will discuss the Deliverables that have been provided or are in process under this Contract, achievement of the performance measures, and any concerns identified through the Agency's contract monitoring activities.

1.3.3.3 Problem Reporting. As stipulated by the Agency, the Contractor and/or Agency shall provide a report listing any problem or concern encountered. Records of such reports and other related communications issued in writing during the course of Contract performance shall be maintained by the parties. At the next scheduled meeting after a problem has been identified in writing, the party responsible for resolving the problem shall provide a report setting forth activities taken or to be taken to resolve the problem together with the anticipated completion dates of such activities. Any party may recommend alternative courses of action or changes that will facilitate problem resolution. The Contract Owner has final authority to approve problem-resolution activities.

The Agency's acceptance of a problem report shall not relieve the Contractor of any obligation under this Contract or waive any other remedy. The Agency's inability to identify the extent of a problem or the extent of damages incurred because of a problem shall not act as a waiver of performance or damages under this Contract.

1.3.3.4 Addressing Deficiencies. To the extent that Deficiencies are identified in the Contractor's performance and notwithstanding other remedies available under this Contract, the Agency may require the Contractor to develop and comply with a plan acceptable to the Agency to resolve the Deficiencies.

1.3.4 Contract Payment Clause. Payment to the Contractor and Subcontractors shall be contingent upon their satisfactory performance of the services described in Section 1.3 Scope of Work, submitting detailed invoices and supporting detail and meeting the performance standards specified in Section 4. Performance Measures.

The Agency may retain ten percent (10%) of a payment due the Contractor or any Subcontractor if the Agency substantiates that non-compliance with Contract terms has occurred. The ten percent (10%) retained will be applied to that portion of the payment payable to the non-compliant Contractor or Subcontractor. The Agency shall notify the Contractor in writing of the non-compliance and provide the Contractor with an opportunity to cure the non-compliance. If the non-compliance is not substantially cured to the Agency's satisfaction within thirty (30) days of the date of the written notice, the Agency may commence withholding ten percent (10%) of future payments to the non-compliant Contractor or Subcontractor until the non-compliance is cured, or the Agency may pursue other remedies available to it under this Contract.

If the Contractor has made a good faith effort but was unable to meet federal work participation rates, the Agency and the Contractor shall share responsibility for that failure and shall work together to jointly secure additional funding necessary to address the cost of any penalties assessed by the federal government. This shall be accomplished by a method to be determined by the Agency and agreed to by the Contractor. This provision survives termination of this contract.

1.3.5 Project Management & Reporting.

1.3.5.1

Project Manager. At the time of execution of this Contract, each party shall designate, in writing, a Project Manager to serve until the expiration of the Contracted Services and Deliverables being provided under this Contract.

1.3.5.2 Review Meetings. During the review meetings the Project Managers, or their designees, shall discuss progress made by the Contractor in the performance of this Contract, communication issues, policy clarification and support needed from the Agency. The Project Managers, or their designees, shall participate in the following meetings with the Agency as needed:

1. PROMISE JOBS Coordinators meetings;
2. Meetings about management information systems issues (commonly referred to as PJ-MIS meetings);
3. Meetings to maximize and foster collaboration; and
4. Other ad hoc meetings as issues arise.

1.3.5.3 Case file: The Contractor shall maintain a case file for each individual referred for program participation. This case record shall contain legible documentation of each significant contact made with the client for the purpose of providing a service, responding to a policy issue, or decision-making as described in the PROMISE JOBS Provider Manual (PJPM). Files shall also include documentation of hours spent in PROMISE JOBS activities in accordance with Iowa's Work Verification Plan. This case file may be electronic. It is recognized that electronic signatures on PROMISE JOBS forms have the same legal obligation as a written signature; therefore PROMISE JOBS can accept electronically signed forms. By June 1, 2013, IWD will have developed a process by which the participants will be educated as to the use of electronic signatures. This may be part of the orientation to PROMISE JOBS and should include a signed acknowledgement of the receipt of this information.

1.3.5.4 Case Reading: To help ensure accuracy of data for federal TANF reporting, the Contractor shall review a minimum of one case file per

worker per month using the PROMISE JOBS Case reading tool (PJ CRT) provided by the Agency.

If any incomplete or inaccurate information is found during the case review:

1. The 1st level case reviewer assigned by the Contractor will contact the appropriate case manager
2. The case manager will make the correction with 30 day of the contact
3. A record will be kept which includes case name, SID, correction and date of correction
4. The Agency 2nd level case reviewer will note if needed corrections were made and include the finding in the 2nd Level Review Report.

1.3.5.5 Communication The Agency shall provide needed clarifications, explanations, or corrections when:

1. Contractor Central Office staff needs policy clarification when, after their own research, there is still a question as to how to apply current policy correctly. The Contractor shall provide a summary of the situation, a clear statement of the question or issue needing to be resolved, and their interpretation of the policy, including the Manual and Rule sections that were reviewed.
2. Contractor Central Office staff finds a discrepancy in the data within an Agency provided report. Contractor shall provide the Agency the specific name and date of the report, their interpretation of the problem or their question and any recommendations for possible solution(s).
3. The Agency shall respond within three (3) working days to the requester. If more time is needed to research the problem or correct the data, Agency staff will contact the requestor with the estimated completion time.
4. The Contractor shall provide needed explanations or corrections when:
 - a. The Agency finds a discrepancy in the data transferred to the Agency from the Contractor. The Agency shall identify and provide the Contractor with the specific issue, date of the transmission, their concern or question and any recommendations for possible solution(s).
 - b. The Contractor shall respond within three (3) working days. If more time is needed to research the problem or correct the data, Contractor staff will contact the requester with the estimated completion time.

5. System Changes

- a. If the Contractor makes changes in IWorks that could affect either the transmission of data or the Work Participation Rate calculation or causes the need for the Agency to make compatible system changes, they shall notify the Agency as soon as the possible affect is identified. The Contractor and the Agency shall work together to develop a plan for dealing with these possible impacts. When the work participation rate calculation is affected the Agency has final authority on implementation.
- b. If the Agency requests a change in either the transmission of data or a change to the Contractor's systems due to federal requirements, they shall notify the Contractor as soon as possible. The Contractor and the Agency shall work together to develop a plan for dealing with these possible changes.

6. Contacts. The Agency and Contractor contacts for the above issues shall be according to the Communication plan that is developed jointly.

1.3.5.6 Reserved.

1.3.5.7 Quality Assurance Performance Reporting: The Contractor shall provide the Agency with the following quarterly and annual reports:

1. Quarterly Reports covering the current reporting quarter to be submitted by last day of month following the end of reporting quarter (October 31, January 31, April 30, and July 31). The reports shall include:
 - a. Outcome Measures including but not limited to participants who gain employment; education & training enrollments, and workshop enrollments.
 - b. Limited Benefit Plan (LBP) decisions, reasons for choosing sanction, 1st or Subsequent choice, number LBPs lifted, and number of LBPs appealed.

{Repealed by Amendment 1.}

- c. Engagement Rate analysis including number of cases not meeting WPR and reason for not meeting, and number of cases with zero hours of participation and reasons cases fall in this category.
- d. FSSG analysis to include dates of request and approval of grant applications, amount authorized, and reason for grant request.
- e. Staff development including topics, number of staff receiving training, presenter/trainer (name of organization or name of presenter) and dates of training opportunities shall be included in the quarterly report.
- f. FIA before FIP appointment availability by territory.
- g. Process Improvement strategies may be identified and outlined as warranted. The Contractor and Agency QA teams may develop an action plan with action steps identifying process improvement steps to address performance measures that are not being met at the local service delivery area(s).
- h. Program Monitoring visits results, if a monitoring visit occurred during the quarter.

2. Annual Reporting shall include a wage record match giving the average wage of the program participant by industry, NCRC credentialing, trending of component participation, LBP submittals and approvals, and other identified program process improvement activities. This information will be completed by January 31st for the state fiscal ending June 30th.

1.3.5.8 Service Delivery Regions (SDR) and PROMISE JOBS Territory (PJT) Visits. Administrative leaders and management staff of both the Contractor and the Agency, shall coordinate SDR visits as follows:

1. The Contractor and the Agency may make visits to local SDRs and PJTs for the purpose of confirming compliance with federal and state requirements, and program policy, including but not limited to quality assurance and compliance with the Agency's Work Verification Plan. The Contractor shall work with the Agency to schedule these visits.

2. Reports from these visits shall be due from the Contractor or Agency, as appropriate, within thirty (30) calendar days of the completion of the visit.
3. Reports from the Contractor shall contain corrective action plans for any findings of noncompliance with federal or state requirements and program policy.
4. The Contractor shall submit corrective action plans for any findings of noncompliance with federal or state requirements and program policy identified in reports submitted to the Contractor from the Agency within thirty (30) calendar days of receipt of the report.
5. When corrective action plans are instituted, follow-up reports from the Contractor shall be due in monthly increments until the issue or issues are resolved.

1.3.5.9 Submission of accurate data

1. The Contractor shall provide the Agency with necessary data as specified in federal regulations and guidance or required by the Agency, for administrative needs.
2. The Contractor shall send the Agency a data file containing statistics that describe the frequency, extent, and results of component and employment activity by the 20th of the following month, or the first working day thereafter.
3. The Contractor shall ensure that all local service providers use the same reporting period and provide information in a standardized format prescribed by the Contractor.
4. The Contractor shall ensure that the data provided to the Agency is accurate and timely. Discrepancies or problems found in the data or in data transmissions shall be reported according to the communication plan.
5. Issues will be tracked and reviewed monthly at the MIS and/or PROMISE JOBS Coordinator meetings.

1.3.5.10 Workers' Compensation: The Contractor shall submit information needed by the provider of workers' compensation insurance coverage for work experience participants.

SECTION 2. GENERAL TERMS FOR SERVICES CONTRACTS

2.1 Definitions. Definitions in this section correspond with capitalized terms in the Contract.

“Acceptance” means that the Agency has determined that one or more Deliverable satisfies the applicable Contract specifications. Final Acceptance means that the Agency has determined that all Deliverables satisfy the applicable Contract specifications. Non-acceptance means that the Agency has determined that one or more Deliverable have not satisfied the applicable Contract specifications.

“Agency” means the Iowa Department of Human Services.

“Business Days” means any day other than a Saturday, Sunday, or State holiday as specified by Iowa Code §1C.2. “Working day” is synonymous with “business day”. For the next full contract all references to working day will be replaced with business day for consistency.

“Contract” means the collective documentation memorializing the terms of the agreement between the Agency and the Contractor identified in the Contract Declarations and Execution Section and includes the signed Contract Declarations and Execution Section, the General Terms for Services Contracts, the Special Terms, and any Special Contract Attachments.

“Contracted Services” means PROMISE JOBS services described in this contract.

“Contractor” means the entity or individual providing services under this Contract.

“Declarations and Execution Section” means the document that contains basic information about the Contract and incorporates by reference the General Terms for Services Contracts, the Special Terms, and any Special Contract Attachments.

h. “Deliverables” mean specific work products, items, materials and property to be created or, produced, by the Contractor (or any agent, contractor or subcontractor of Contractor) in connection with this Contract. Deliverables do not include the Performance Measures, services provided under the Scope of Work, or activities required in other sections of the contract unless the requirement includes the production of a specific product. Deliverables are included in the following sections:

- a. 1.3.1.5 FSSG
- b. 1.3.5.7 Quality Assurance
- c. 1.3.5.9 Submission of Accurate Data
- d. 1.3.5.10 Workers’ Compensation
- e. 3.2 Budget
- f. 3.3 Distribution of Funds between PROMISE JOBS Territories
- g. 3.6.1 Summary of FTEs
- h. 3.6.3 Annual Staffing Plans
- i. 3.7 Uniform Time Reporting
- j. 3.8 Billings
- k. 3.10 Year-end Invoices

“Documentation” means any and all technical information, commentary, explanations, design documents, system architecture documents, database layouts, test materials, training materials, guides, manuals, worksheets, notes, work papers, and all other information, documentation and materials related to or used in conjunction with the Deliverables, in any medium, including hard copy, electronic, digital, and magnetically or optically encoded media.

“Force Majeure” means an event that no human foresight could anticipate or which if anticipated, is incapable of being avoided. Circumstances must be abnormal and unforeseeable, so that the consequences could not have been avoided through the exercise of all due care. The delay or impossibility of performance must be beyond the control and without the fault or negligence of the parties. Force Majeure does not include: financial difficulties, strikes, labor unrest, or supply chain disruptions.

“Invoice” means a Contractor’s claim for payment. At the Agency’s discretion, claims may be submitted on an original invoice from the Contractor or may be submitted on a claim form accepted by the Agency, such as a General Accounting Expenditure (GAX) form.

“Performance Measures” are a series of indicators, expressed in qualitative, quantitative or other tangible terms, which indicate the extent to which the Contractor is achieving the intended outcomes. Performance Measures are used to provide an analytical basis for decision making.

“Special Contract Attachments” means any attachment to this Contract indicated in the Contract Declarations and Execution Section.

“Special Terms” means the Section of the Contract entitled “Special Terms” that contains terms specific to this Contract, including but not limited to the Scope of Work and contract payment terms. If there is a conflict between the General Terms for Services Contracts and the Special Terms, the Special Terms shall prevail.

“State” means the State of Iowa, the Agency, and all State of Iowa agencies, boards, and commissions, and when this Contract is available to political subdivisions, any political subdivisions of the State of Iowa.

“Third Parties” are people, agencies or other entities outside of IWD that are used to perform any of the Contractor’s obligations under this Contract. Clients of the program are not considered third party entities.

2.2 Duration of Contract. The term of the Contract shall begin and end on the dates specified in the Contract Declarations and Execution Section, unless extended or terminated earlier in accordance with the termination provisions of this Contract. The Agency may, in its sole discretion, exercise any applicable extension by giving the Contractor a written extension at least sixty (60) days prior to the expiration of the initial term or renewal

term.

2.3 Scope of Work. The Contractor shall provide Deliverables that comply with and conform to the Specifications in Section 1.3.

2.4 Compensation.

2.4.1 Compensation see Special Contract Attachment: Section 3: Compensation and Fiscal Management

2.5 Termination.

2.5.1 Reserved

2.5.2 Termination Upon Notice. Either party may terminate this Contract, without penalty or incurring of further obligation, upon ninety (90) days' written notice. In the event of termination the Agency and the Contractor will work together to develop a transition plan that provides:

1. For the Contractor to furnish a report within thirty (30) days of the date of notice of termination describing the status of all work under the Contract, including results accomplished.
2. A schedule for the return to the Agency of any equipment or materials, whether tangible or intangible, provided by the Agency to the Contractor.
3. Timely transfer of any active files and work product produced by the Contractor under this Contract. Cooperation between the parties, their employees, agents and Contractors during the transition period between the notification of termination and the substitution of any replacement Contractor.

2.5.2.4 The Contractor shall be entitled to compensation, for services provided under this Contract up to and including the date of termination of the Contract, for which the Agency is obligated to pay pursuant to this Contract. Payment will be made only upon submission of bills and proper proof of the Contractor's claim. This provision in no way limits the remedies available to the Agency or the Contractor under this Contract in the event of termination. However, the Agency shall not be liable for any of the following costs:

1. The payment of unemployment compensation to the Contractor's employees;
2. The payment of workers' compensation claims, which occur during the Contract or extend beyond the date on which the Contract terminates except for worker's compensation insurance for work experience participants;

2.5.2.4.3 Any costs incurred by the Contractor in its performance of the Contract, including, but not limited to, startup costs, overhead or other costs associated with the performance of the Contract.

2.5.3 Reserved

2.5.4 Reserved

2.5.5 Reserved

2.5.6 Reserved

2.5.7 Reserved

2.6 Confidential Information.

2.6.1 Confidential Information and Data. Any and all of the following information or data is confidential ("Confidential Information"):

2.6.1.1 Personally identifiable information about recipients or applicants of Agency services and recipients of Contract services;

2.6.1.2 Agency security protocols or procedures;

2.6.1.3 Agency system architecture;

2.6.1.4 Information that could compromise the security of the Agency network or systems;

2.6.1.5 Information about the Agency's current or future competitive procurements, including the evaluation process, until formal announcement of results; and

2.6.1.6 Information deemed confidential pursuant to Iowa Code § 22.7.

2.6.2 Access to Confidential Information. The Contractor's employees, agents, and subcontractors may have access to Confidential Information to the extent necessary to carry out responsibilities under the Contract. Access shall be in accordance with the Agency's policies and procedures.

2.6.3 No Dissemination or Disclosure of Confidential Information. No Confidential Information collected, maintained, or used in the course of performance of the Contract shall be disseminated by the Contractor except as expressly authorized by law and only with the prior written consent of the Agency, either during the period of the Contract or thereafter. The Contractor shall immediately report to the Agency any unauthorized disclosure of Confidential Information. The Contractor may be held civilly or criminally liable for improper disclosure of Confidential Information.

2.6.4 Subpoena. In the event that a subpoena or other legal process is served upon the Contractor for records containing Confidential Information, the Contractor shall promptly notify the Agency and cooperate with the Agency in any lawful effort to protect the Confidential Information.

2.6.5 Survives Termination. The Contractor's obligations under this section shall survive termination or expiration of this Contract.

2.7 Reserved.**2.8 Reserved.****2.9 Reserved****2.10 Intellectual Property.**

2.10.1 Ownership and Assignment of Other Deliverables. The Contractor agrees that the State and Agency shall become the sole and exclusive owners of all Deliverables. The Contractor hereby irrevocably assigns, transfers and conveys to the State and the Agency all right, title and interest in and to all Deliverables and all intellectual property rights and proprietary rights arising out of, embodied in, or related to such Deliverables, including copyrights, patents, trademarks, trade secrets, trade dress, mask work, utility design, derivative works, and all other rights and interests therein or related thereto. The Contractor represents and warrants that the State and the Agency shall acquire good and clear title to all Deliverables, free from any claims, liens, security interests, encumbrances, intellectual property rights, proprietary rights, or other rights or interests of the Contractor or of any third party, including any employee, agent, contractor, subcontractor, subsidiary, or affiliate of the Contractor. The Contractor (and Contractor's employees, agents, contractors, subcontractors, subsidiaries and affiliates) shall not retain any property interests or other rights in and to the Deliverables and shall not use any Deliverables, in whole or in part, for any purpose, without the prior written consent of the Agency and the payment of such royalties or other compensation as the Agency deems appropriate. Unless otherwise requested by the Agency, upon completion or termination of this Contract, the Contractor will immediately turn over to the Agency all Deliverables not previously delivered to the Agency, and no copies thereof shall be retained by the Contractor or its employees, agents, subcontractors, or affiliates, without the prior written consent of Agency.

2.10.2 Waiver. To the extent any of the Contractor's rights in any Deliverables are not subject to assignment or transfer hereunder, including any moral rights and any rights of attribution and of integrity, the Contractor hereby irrevocably and unconditionally waives all such rights and enforcement thereof and agrees not to challenge the State's rights in and to the Deliverables.

2.10.3 Reserved

2.10.4 Publications. Prior to completion of all services required by this Contract, Contractor shall not publish in any format any final or interim report, document, form or other material developed as a result of this Contract without the express written consent of the Agency. Upon completion of all services required by this Contract, Contractor may publish or use materials developed as a result of this Contract, subject to confidentiality restrictions, and only after the Agency has had an opportunity to review and comment upon the publication. Any such publication shall contain a statement that the work was done pursuant to a contract with the Agency and that it does not necessarily reflect the opinions, findings and conclusions of the Agency.

2.10.5 Rights in Data. Any data supplied by the Agency to the Contractor in the course of the performance of this Contract shall be considered the property of the Agency. The Contractor will not use the Agency's data and records for any purpose other than providing services under the Contract, nor will any part of the data and records be disclosed, sold, assigned, leased, or otherwise provided to third-parties or commercially exploited by or on behalf of the Contractor. The Contractor must return any and all data collected, maintained, created, or used in the course of the performance of the Contract in whatever form it is maintained promptly at the request of the Agency.

2.11 Warranties.

2.11.1 Construction of Warranties Expressed in this Contract with Warranties Implied by Law. Warranties made by the Contractor in this Contract, whether: (1) this Contract specifically denominates the Contractor's promise as a warranty; or (2) the warranty is created by the Contractor's affirmation or promise, by a description of the Deliverables to be provided, or by provision of samples to the Agency, shall not be construed as limiting or negating any warranty provided by law, including without limitation, warranties that arise through the course of dealing or usage of trade. The warranties expressed in this Contract are intended to modify the warranties implied by law only to the extent that they expand the warranties applicable to the Deliverables provided by the Contractor. The provisions of this section apply during the Warranty Period as defined in the Contract Declarations and Execution Section.

2.11.2 Contractor represents and warrants that:

2.11.2.1 All Deliverables shall be wholly original with and prepared solely by the Contractor; or it owns, possesses, holds, and has received or secured all rights, permits, permissions, licenses, and authority necessary to provide the Deliverables to the Agency hereunder and to assign, grant and convey the rights, benefits, licenses, and other rights assigned, granted, or conveyed to the Agency hereunder or under any license agreement related hereto without violating any rights of any third party;

2.11.2.2 The Contractor has not previously and will not grant any rights in any Deliverables to any third party that are inconsistent with the rights granted to the Agency herein; and

2.11.2.3 The Agency shall peacefully and quietly have, hold, possess, use, and enjoy the Deliverables without suit, disruption, or interruption.

2.11.3 Reserved**2.11.4 The Contractor represents and warrants that the Deliverables shall:**

2.11.4.1 Be free from material Deficiencies; and

2.11.4.2 Meet, conform to and operate in accordance with all Specifications and in accordance with this Contract during the Warranty Period, as defined in the Contract Declarations and Execution Section. During the Warranty Period the Contractor shall, at its expense, repair, correct or replace any Deliverable that contains or experiences material Deficiencies or fails to meet, conform to or operate in accordance with Specifications within five (5) Business Days of receiving notice of such Deficiencies or failures from the Agency or within such other period as the Agency specifies in the notice. In the event the Contractor is unable to repair, correct, or replace such Deliverable to the Agency's satisfaction, the Contractor shall refund the fees or other amounts paid for the Deliverables and for any services related thereto. The foregoing shall not constitute an exclusive

remedy under this Contract, and the Agency shall be entitled to pursue any other available contractual, legal, or equitable remedies. The Contractor shall be available at all reasonable times to assist the Agency with questions, problems, and concerns about the Deliverables, to inform the Agency promptly of any known Deficiencies in any Deliverables, repair and correct any Deliverables not performing in accordance with the warranties contained in this Contract, notwithstanding that such Deliverables may have been accepted by the Agency, and provide the Agency with all necessary materials with respect to such repaired or corrected Deliverable.

2.11.5 The Contractor represents, warrants and covenants that all services to be performed under this Contract shall be performed in a professional, competent, diligent, and workmanlike manner by knowledgeable, trained, and qualified personnel, all in accordance with the terms and Specifications of this Contract and the standards of performance considered generally acceptable in the industry for similar tasks and projects. In the absence of a Specification for the performance of any portion of this Contract, the parties agree that the applicable Specification shall be the generally accepted industry standard. So long as the Agency notifies the Contractor of any services performed in violation of this standard, the Contractor shall re-perform the services at no cost to the Agency, such that the services are rendered in the above-specified manner, or if the Contractor is unable to perform the services as warranted, the Contractor shall reimburse the Agency any fees or compensation paid to the Contractor for the unsatisfactory services.

2.11.6 The Contractor represents and warrants that the Deliverables will comply with any applicable federal, state, foreign and local laws, rules, regulations, codes, and ordinances in effect during the term of this Contract, including applicable provisions of Section 508 of the Rehabilitation Act of 1973, as amended, and all standards and requirements established by the Architectural and Transportation Barriers Access Board and the Iowa Department of Administrative Services, Information Technology Enterprise.

2.11.7 Obligations Owed to Third Parties. The Contractor represents and warrants that all obligations owed to third parties with respect to the activities contemplated to be undertaken by the Contractor pursuant to this Contract are or will be fully satisfied by the Contractor so that the Agency will not have any obligations with respect thereto.

2.12 Acceptance of Deliverables.

2.12.1. Acceptance of Written Deliverables.

The Contractor will review all Deliverables prior to submission to assure that the Deliverables meet and conform to the applicable Contract specifications.

At the Agency's request, Contractor shall assist the Agency in performing reviews at no additional cost to the Agency.

The Agency shall review each Deliverable when submitted and, within a reasonable period of time, provide Contractor with written notice of Acceptance or Non-acceptance with respect to each Deliverable reviewed. If the Agency determines that a Deliverable satisfies applicable Contract specifications the Agency shall provide Contractor with notice of Acceptance with respect to such Deliverable.

If the Agency determines that a Deliverable fails to satisfy applicable Contract specifications, the Agency shall provide Contractor with notice of Non-acceptance with respect to such Deliverable.

In the event the Agency provides notice of Non-acceptance to Contractor with respect to any Deliverable, Contractor shall correct and repair such Deliverable and submit it to the Agency within ten (10) days with good cause, Contractor shall contact the Agency to that effect and submit a plan on when the correction will be completed.

In the event the Agency determines, after re-reviewing any Deliverable that Contractor has attempted to correct or repair pursuant to this section, that such Deliverable still fails to satisfy applicable Contract specifications, then the Agency shall have the continuing right, at its sole option, to:

2.12.1.1 require Contractor to correct and repair such Deliverable within such period of time as the Agency may specify in a written notice to Contractor;

2.12.1.2 refuse to accept such Deliverable without penalty and without any obligation to pay any fees or other amounts associated with such Deliverable (or receive a refund of any fee

2.12.1.3 accept such Deliverable on the condition that any fees or other amounts payable with respect thereto shall be reduced or discounted to reflect, to the Agency's satisfaction, the

2.12.1.4 terminate this Contract pursuant to the provisions of Section 2.5 of this Contract,

2.12.2. Reserved.

2.12.3 Reserved.

2.13 Contract Administration.

2.13.1 Independent Contractor. The status of the Contractor shall be that of an independent contractor. The Contractor, its employees, agents and any subcontractors performing under this Contract are not employees or agents of the Agency simply by virtue of work performed pursuant to this Contract. Neither the Contractor nor its employees shall be considered employees of the Agency for federal or state tax purposes simply by virtue of work performed pursuant to this Contract. The Agency will not withhold taxes on behalf of the Contractor (unless required by law).

2.13.2: Reserved.

2.13.3 Reserved.

2.13.4 Compliance with Iowa Code Chapter 8F. Because this Contract is a contract between two state agencies, the Contract is not subject to

the reporting requirements and other terms of Chapter 8F of the Code of Iowa. The Contractor hereby covenants that it will fully comply with all applicable provisions of Chapter 8F of the Code of Iowa to the extent that the Contractor is an "Oversight Agency" for a "Recipient Entity" under this legislation for funds flowing through this Contract. In addition, the Contractor shall forward to the Agency copies of any information reported to the Contractor by the Recipient Entity pursuant to Chapter 8F of the Code of Iowa.

2.13.5 Reserved.

2.13.6 Reserved.

2.13.7 Amendments. This Contract may be amended by mutual written consent of the parties. Amendments shall be executed on a form approved by the Agency that expressly states the intent of the parties to amend this Contract.

2.13.8 No Third Party Beneficiaries. There are no third party beneficiaries to this Contract. This Contract is intended only to benefit the State and the Contractor.

2.13.9 Use of Third Parties. The Agency acknowledges that the Contractor may contract with third parties for the performance of any of the Contractor's obligations under this Contract. The Contractor shall notify the Agency in writing of all subcontracts relating to Contracted Services and Deliverables to be provided under this Contract prior to the time the subcontract(s) become effective. The Agency reserves the right to review and approve all subcontracts. The Contractor may enter into these contracts to complete the project provided that the Contractor remains responsible for all Contracted Services and Deliverables provided under this Contract. All restrictions, obligations and responsibilities of the Contractor under this Contract shall also apply to the subcontractors and the Contractor shall include in all of its subcontracts a clause that so states. The Agency shall have the right to request the removal of a subcontractor from the Contract for good cause.

If the Contractor chooses to subcontract, the Contractor shall have a separate contract for PROMISE JOBS services for each Subcontractor. Subcontracts shall be based upon a template that is approved by the Agency prior to the signing of any such contracts. A copy of the standard subcontract language, a list of Subcontractors, and copies of any Subcontracts that deviate from the standard subcontract language shall be provided to the Agency within fifteen (15) days of the date the Subcontract is signed. A copy of the budget page for each Subcontract shall be provided to the Agency once the actual amounts are determined.

The Agency reserves the right to review the qualifications, background, and experience of Subcontractors who were not Subcontractors in the previous year. All agreements with Subcontractors whose financial or programmatic performance has previously been less than satisfactory shall impose specific requirements designed to address the performance shortcomings.

2.13.10 Choice of Law and Forum. The laws of the State of Iowa shall govern and determine all matters arising out of or in connection with this Contract without regard to the conflict of law provisions of Iowa law. Any and all litigation commenced in connection with this Contract shall be brought and maintained solely in Polk County District Court for the State of Iowa, Des Moines, Iowa, or in the United States District Court for the Southern District of Iowa, Central Division, Des Moines, Iowa, wherever jurisdiction is appropriate. This provision shall not be construed as waiving any immunity to suit or liability including without limitation sovereign immunity in State or Federal court, which may be available to the Agency or the State of Iowa.

2.13.11 Assignment and Delegation. The Contractor may not assign, transfer, or convey in whole or in part this Contract without the prior written consent of the Agency. For the purpose of construing this clause, a transfer of a controlling interest in the Contractor shall be considered an assignment. The Contractor may not delegate any of its obligations or duties under this Contract without the prior written consent of the Agency. The Contractor may not assign, pledge as collateral, grant a security interest in, create a lien against, or otherwise encumber any payments that may or will be made to the Contractor under this Contract.

2.13.12 Integration. This Contract represents the entire Contract between the parties. The parties shall not rely on any representation that may have been made which is not included in this Contract.

2.13.13 No Drafter. No party to this Contract shall be considered the drafter of this Contract for the purpose of any statute, case law, or rule of construction that would or might cause any provision to be construed against the drafter.

2.13.14 Headings or Captions. The paragraph headings or captions used in this Contract are for identification purposes only and do not limit or construe the contents of the paragraphs.

2.13.15 Not a Joint Venture. Nothing in this Contract shall be construed as creating or constituting the relationship of a partnership, joint venture, (or other association of any kind or agent and principal relationship) between the parties hereto. No party, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon another party to this Contract.

2.13.16 Joint and Several Liability. If the Contractor is a joint entity, consisting of more than one individual, partnership, corporation, or other business organization, all such entities shall be jointly and severally liable for carrying out the activities and obligations of this Contract, for any default of activities and obligations, and for any fiscal liabilities.

2.13.17 Supersedes Former Contracts or Agreements. This Contract supersedes all prior contracts or agreements between the Agency and the Contractor for the Deliverables to be provided in connection with this Contract.

2.13.18 Waiver. Except as specifically provided for in a waiver signed by duly authorized representatives of the Agency and the Contractor, failure by either party at any time to require performance by the other party or to claim a breach of any provision of the Contract shall not be construed as affecting any subsequent right to require performance or to claim a breach.

2.13.19

Notice. Any and all notices, designations, consents, offers, acceptances or any other communication provided for herein shall be addressed to each party unless otherwise instructed within this contract. Notices may be given in writing by mail, inter-agency mail, email, or fax. From time to time, the parties may change the name and address of a party designated to receive notice. Such change of the designated person shall

2.13.20 Cumulative Rights. The various rights, powers, options, elections, and remedies of any party provided in this Contract, shall be construed as cumulative and not one of them is exclusive of the others or exclusive of any rights, remedies or priorities allowed either party by law, and shall in no way affect or impair the right of any party to pursue any other equitable or legal remedy to which any party may be entitled.

2.13.21 Severability. If any provision of this Contract is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this Contract.

2.13.22 Time is of the Essence. Time is of the essence with respect to the Contractor's performance of the terms of this Contract. The Contractor shall ensure that all personnel providing Deliverables to the Agency are responsive to the Agency's requirements and requests in all respects.

2.13.23 Authorization. The Contractor represents and warrants that:

2.13.23.1 It has the right, power, and authority to enter into and perform its obligations under this Contract.

2.13.23.2 It has taken all requisite action (corporate, statutory, or otherwise) to approve execution, delivery, and performance of this Contract, and this Contract constitutes a legal, valid, and binding obligation upon itself in accordance with its terms.

2.13.24 Successors in Interest. All the terms, provisions, and conditions of the Contract shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns, and legal representatives.

2.13.25 Records Retention and Access. The Contractor shall maintain accurate, current, and complete client case files and records, financial books and other records, statistical data, property, and participant records and supporting documentation which sufficiently and properly document and calculate all charges billed to the Agency throughout the term of this Contract and for a period of at least

2.13.25.1 Financial Records. The Contractor shall not impose a charge for audit or examination of the Contractor's books and records. Based on the audit findings, the Agency reserves the right to address the Contractor's board or other managing entity regarding performance and expenditures. When state or federal law or the terms of this Contract require compliance with OMB Circular A-87, A-110, or other similar provision addressing proper use of government funds, the Contractor shall comply with these additional records retention and access requirements:

2.13.25.1.1 Records of financial activity shall include records that adequately identify the source and application of funds. When the terms of this Contract require matching funds, cash contributions made by the Contractor and third-party in-kind (property or service) contributions, these funds must be verifiable from the Contractor's records. These records must contain information pertaining to contract amount, obligations, unobligated balances, assets, liabilities, expenditures, income, and third-party reimbursements.

2.13.25.1.2 The Contractor shall maintain accounting records supported by source documentation that may include but are not limited to cancelled checks, paid bills, payroll, time and attendance records, and contract award documents.

2.13.25.1.3 The Contractor, in maintaining project expenditure accounts, records and reports, shall make any necessary adjustments to reflect refunds, credits, underpayments or overpayments, as well as any adjustments resulting from administrative or compliance reviews and audits. Such adjustments shall be set forth in the financial reports filed with the Agency.

2.13.25.1.4 The Contractor shall maintain a sufficient record keeping system to provide the necessary data for the purposes of planning, monitoring, and evaluating its program.

2.13.25.2 The Contractor shall retain all non-medical and medical client records for a period of three (3) years from the last date of service for each patient; or in the case of a minor patient or client, for a period consistent with that established by Iowa Code § 614.1(9).

2.13.25.3 Reserved.

2.13.26 Audits. Local governments and non-profit subrecipient entities that expend \$500,000 or more in a year in federal awards (from all sources) shall have a single audit conducted for that year in accordance with the provisions of OMB Circular A-133 "Audit of States, Local Governments, and Non-Profit Organizations." A copy of the final audit report shall be submitted to the Agency if either the schedule of findings and questioned costs or the summary schedule of prior audit findings includes any audit findings related to federal awards provided by the Agency. If an audit report is not required to be submitted per the criteria above, the subrecipient must provide written notification to the Agency that the audit was conducted in accordance with Government Auditing Standards and that neither the schedule of findings and questioned costs nor the summary schedule of prior audit findings includes any audit findings related to federal awards provided by the Agency. See A-133 Section 21 for a discussion of subrecipient versus vendor relationships. The Contractor shall provide the Agency with a copy of any written audit findings or reports, whether in draft or final form, within two (2) Business Days following receipt by the Contractor. The requirements of this paragraph shall apply to the Contractor as well as any subcontractors.

The Contractor shall inform the Agency of any program or financial audits or reviews performed by or on behalf of any federal, state, local, or other governmental unit that concern or involve the PROMISE JOBS program or staff providing services under that program. The Contractor shall provide copies of the findings and identified issues, along with letters and other communications indicating any problems, to the Agency within 30 days of receiving the communications. The Contractor shall provide the Agency with a copy of any plans or documents that are created to address any findings or issues identified in such audits or reviews within 15 days of submitting such plans or documents to the auditor/reviewer.

The Contractor shall in a timely manner forward any information received from Subcontractors providing PROMISE JOBS concerning program or financial audits or reviews and plans or documents created to address findings or issues services to the Agency in accordance with the requirements set forth above.

2.13.27 Reserved.

2.13.28 Staff Qualifications and Background Checks. The Contractor shall be responsible for assuring that all persons, whether they are employees, agents, subcontractors, or anyone acting for or on behalf of the Contractor, are properly licensed, certified, or accredited as required under applicable state law and the Iowa Administrative Code. The Contractor shall provide standards for service providers who are not otherwise

licensed, certified, or accredited under state law or the Iowa Administrative Code.

The Agency reserves the right to conduct and/or request the disclosure of criminal history and other background investigation of the Contractor, its officers, directors, shareholders, and the Contractor's staff, agents, or subcontractors retained by the Contractor for the performance of Contract services.

2.13.29 Solicitation. The Contractor represents and warrants that no person or selling agency has been employed or retained to solicit and secure this Contract upon an agreement or understanding for commission, percentage, brokerage, or contingency excepting bona fide employees or selling agents maintained for the purpose of securing business.

2.13.30 Obligations Beyond Contract Term. This Contract shall remain in full force and effect to the end of the specified term or until terminated pursuant to this Contract. All obligations of the Agency and the Contractor incurred or existing under this Contract as of the date of expiration or termination will survive the termination or expiration of this Contract.

2.13.31 Counterparts. The parties agree that this Contract has been or may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall together constitute one and the same instrument.

2.13.32 Delays or Potential Delays of Performance. Whenever the Contractor encounters any difficulty which is delaying or threatens to delay the timely performance of this Contract, including but not limited to potential labor disputes, the Contractor shall immediately give notice thereof in writing to the Agency with all relevant information with respect thereto. Such notice shall not in any way constitute a basis for an extension of the delivery schedule or be construed as a waiver by the Agency or the State of any rights or remedies to which either is entitled by law or pursuant to provisions of this Contract. Failure to give such notice, however, may be grounds for denial of any request for an extension of the delivery schedule because of such delay. Furthermore, the Contractor will not be excused from failure to perform that is due to a Force Majeure unless and until the Contractor provides notice pursuant to this provision.

2.13.33 Delays or Impossibility of Performance Based on a Force Majeure. Neither party shall be in default under the Contract if performance is prevented, delayed, or made impossible to the extent that such prevention, delay, or impossibility is caused by a Force Majeure. If a Force Majeure delays or prevents the Contractor's performance, the Contractor shall immediately use its best efforts to directly provide alternate, and to the extent possible, comparable performance. The party seeking to exercise this provision shall immediately notify the other party of the occurrence and reason for the delay. The parties shall make every effort to minimize the time of nonperformance and the scope of work not being performed due to the unforeseen events. Dates by which performance obligations are scheduled to be met will be extended only for a period of time equal to the time lost due to any delay so caused.

2.13.34 Reserved.

2.13.35 Repayment Obligation. In the event that any State and/or federal funds are deferred and/or disallowed as a result of any audits or expended in violation of the laws applicable to the expenditure of such funds, the Contractor shall be liable to the Agency for the full amount of any claim disallowed and for all related penalties incurred. The requirements of this paragraph shall apply to the Contractor as well as any subcontractors.

2.13.36 Reserved.

2.13.37 Reserved.

2.13.38 Reserved.

2.13.39 Reserved.

2.13.40 Reserved.

2.13.41 No Minimums Guaranteed. The Contract does not guarantee any minimum level of purchases or any minimum amount of compensation.

2.14 Contract Certifications. The Contractor will fully comply with obligations herein. If any conditions within these certifications change, the Contractor will provide written notice to the Agency within twenty-four (24) hours from the date of discovery.

2.14.1 Certification of Compliance with Pro-Children Act of 1994. The Contractor must comply with Public Law 103-227, Part C Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act). This Act requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the Deliverables are funded by federal programs either directly or through State or local governments. Federal programs include grants, cooperative agreements, loans or loan guarantees, and contracts. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The law does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities (other than clinics) where Women, Infants, and Children (WIC) coupons are redeemed.

The Contractor further agrees that the above language will be included in any subawards that contain provisions for children's services and that all subgrantees shall certify compliance accordingly. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1000 per day.

2.14.2 Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions

By signing this Contract, the Contractor is providing the certification set out below:

2.14.2.1 The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered

into. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Agency or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

2.14.2.2 The Contractor shall provide immediate written notice to the Agency if at any time the Contractor learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.

2.14.2.3 The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principle, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. Contact the Agency for assistance in obtaining a copy of those regulations.

2.14.2.4 The Contractor agrees by signing this Contract that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Agency or agency with which this transaction originated.

2.14.2.5 The Contractor further agrees by signing this Contract that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

2.14.2.6 A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. A participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

2.14.2.7 Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

2.14.2.8 Except for transactions authorized under Section 2.14.2.4 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the Agency or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

2.14.2.9 The Contractor certifies, by signing this Contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the Contractor is unable to certify to any of the statements in this certification, such Contractor shall attach an explanation to this Contract.

2.14.3 Certification Regarding Lobbying. The Contractor certifies, to the best of his or her knowledge and belief, that:

2.14.3.1 No federal appropriated funds have been paid or will be paid on behalf of the sub-grantee to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of the Congress, an officer or employee of the Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement.

2.14.3.2 If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of the Congress, or an employee of a Member of Congress in connection with this Contract, grant, loan, or cooperative agreement, the applicant shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

2.14.3.3 The Contractor shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C.A. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

2.14.4 Certification Regarding Drug Free Workplace

2.14.4.1 Requirements for Contractors. Who are Not Individuals. If the Contractor is not an individual, the Contractor agrees to provide a drug-free workplace by:

2.14.4.1.1 Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition;

2.14.4.1.2 Establishing a drug-free awareness program to inform employees about:

- The dangers of drug abuse in the workplace;
- The Contractor's policy of maintaining a drug-free workplace;
- Any available drug counseling, rehabilitation, and employee assistance programs; and
- The penalties that may be imposed upon employees for drug abuse violations;

2.14.4.1.3 Making it a requirement that each employee to be engaged in the performance of such contract be given a copy of the statement required by Subsection 2.14.4.1.1;

2.14.4.1.4 Notifying the employee in the statement required by Subsection 2.14.4.1.1 that as a condition of employment on such contract, the employee will:

- Abide by the terms of the statement; and
- Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;

2.14.4.1.5 Notifying the contracting agency within ten (10) days after receiving notice under the second unnumbered bullet of Subsection 2.14.4.1.4 from an employee or otherwise receiving actual notice of such conviction;

2.14.4.1.6 Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by 41 U.S.C. § 703; and

2.14.4.1.7 Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

2.14.4.2 Requirement for Individuals. If the Contractor is an individual, by signing the Contract, the Contractor agrees not to engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the Contract.

2.14.4.3 Notification Requirement. The Contractor shall, within thirty (30) days after receiving notice from an employee of a conviction pursuant to 41 U.S.C. § 701(a)(1)(D)(ii) or 41 U.S.C. § 702(a)(1)(D)(ii):

2.14.4.3.1 Take appropriate personnel action against such employee up to and including termination; or

2.14.4.3.2 Require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.

2.14.5 Contractor/Agency Conflict of Interest. The Contractor represents, warrants, and covenants that no relationship exists or will exist during the Contract period between the Contractor and the Agency that is a conflict of interest. No employee, officer or agent of the Contractor or subcontractor shall participate in the selection or in the award or administration of a subcontract if a conflict of interest, real or apparent, exists. The provisions of Iowa Code chapter 68B shall apply to this Contract. If a conflict of interest is proven to the Agency, the Agency may terminate this Contract, and the Contractor shall be liable for any excess costs to the Agency as a result of the conflict of interest. The Contractor shall establish safeguards to prevent employees, consultants, or members of governing bodies from using their positions for purposes that are, or give the appearance of being, motivated by the desire for private gain for themselves or others with whom they have family, business, or other ties. The Contractor shall report any potential, real, or apparent conflict of interest to the Agency.

2.14.6 Reserved.

2.14.7 Reserved.

SPECIAL CONTRACT ATTACHMENTS

The Special Contract Attachments include: Section 3: Compensation and Fiscal Management, Section 4, Performance Measures, Section 5: Services Provided by the Agency, and Section 6: Financial Compensation Amounts

Section 3 COMPENSATION AND FISCAL MANAGEMENT

1. Amount of Payment.

3.1.1 The Contractor will, subject to the limitations specified in this section, be paid a total amount not to exceed the amount listed in Section 6 for the services described in the Scope of Services of this Contract. The total Contract amount and the amount of individual allocations specified in Section 6 may change in subsequent state fiscal years of the Contract period. The total Contract amount shall be the total compensation paid to the Contractor unless directed legislatively or changed through Contract amendment

3.1.2 Allocation of Funds: Central Administration. For Central Administration, including: program management; information systems, including reimbursement of costs charged by other state agencies; training; and field monitoring, both of program performance and financial accountability, the total funding and maximum budget available to the Contractor is specified in Section 6.

3.1.3 Allocation of Funds: Field Operations and Service Delivery – Basic Services For the delivery of Basic Services as described in 441 Iowa Administrative Code, Section, Chapter 93 and the PROMISE JOBS Provider Manual (PJPM), the total funding and maximum budget available to the Contractor is specified in Section 6. The Contractor will allocate these funds to the PROMISE JOBS Territories using a formula based on 50% of the previous year's share, and 50% of the prior calendar year caseload as determined by the Agency. Each territory will be required to share equally in the distribution of the allocation after costs associated for the designated territorial PROMISE JOBS manager are taken into account. Any region requesting an exception to this policy must submit a justification request to the Division Administrator/Workforce Services. All such requests will be jointly reviewed by the Agency and the Contractor. IWD reserves the right as the Contractor to fully fund its operations with approval from DHS, with the balance of funds distributed to the subcontractors on the formula allocation.

3.1.4 Allocation of Funds: Field Operations and Service Delivery – Quality Assurance. For the delivery of Quality Assurance services as described in the Scope of Services section of this Contract, the total funding and maximum budget available to the Contractor is specified in Section 6.

3.1.5 Allocation of Funds: Family Self-Sufficiency Grants (FSSG).

3.1.5.1 Statewide Allocation. The statewide allocation for FSSG is specified in Section 6 and includes administrative costs as well as the total amount allowed for the individual grants.

3.1.5.2 Administrative Costs for FSSG. Administrative cost for the FSSG program includes personnel and non-personnel, direct and indirect costs, including:

1. Performing general overall administrative functions/coordination of the FSSG program;
2. Preparing FSSG plans and applications;
3. Negotiating Memorandums of Understanding (MOU's), awarding grants, contracts and other related procurement activities;
4. Engaging in public relations activities unrelated to program outreach;
5. Developing systems and procedures, including information systems for assuring compliance with program requirements;
6. Coordinating the resolution of findings resulting from audit, monitoring or other reviews;
7. Performing financial management and accounting, including audit, allocation and monitoring;
8. Overseeing and monitoring functions of projects, sub-recipients and related systems or processes to ensure compliance with the regulations;
9. Procuring goods or services necessary to support the administrative functions, such as equipment, supplies, rental fees, postage and other office costs;
10. Paying travel costs incurred by individuals while performing functions related to an administrative activity; and
11. Any other cost associated with or related to performing the functions identified in numbers 1 through 10 above.

3.1.5.3 FSSG Territorial Allocation. The Agency allocates FSSG amounts to Territorial/One Stop offices for distribution using a formula based on 50% of the previous year's share and 50% of the prior calendar year. The Agency reserves the right to adjust the FSSG allocation amount, either upward or downward, during the course of each state fiscal year as may be necessary to address other financial conditions within the Agency. The Agency shall provide written notice to the Contractor at least thirty (30) days prior to making the adjustment, and shall not adjust the allocation below a mutually agreed amount representing estimated expenditures through the end of the notice period.

3.1.6 For year two and each possible ensuing year of the Contract, the parties shall agree upon and complete budgets by July 1, which include the information described in Section 3.2. Section 6 of this Contract will be amended to include the new fiscal year and budget amounts.

2. Budget

3.2.1 The Contractor and each Subcontractor shall prepare and submit budgets to the Agency by July 1 of each year. Budgets shall be submitted to the Agency Contract Manager

3.2.2 Budgets shall contain:

3.2.2.1 The budgeted amount for each allocation source, subtotals by allocation, and the total of all allocations for each of the following:

1. Central Administration – Contractor Costs
2. PROMISE JOBS Territory – Local Contractor Costs.

3. PROMISE JOBS Territory – Subcontractor Service Delivery Costs including but identified separately those costs that while incurred by the Local Contractor, are paid by a Subcontractor acting as a fiscal agent for the Local Contractor.
4. PROMISE JOBS Territories – Combined Local Contractor and Subcontractor Costs.
2. A Budget Rollup - Combined Central Office, all Combined Local Contractors, and all Subcontractor budgets.
3. Fiscal Agent Costs: Each Local Contractor budget shall include but identify separately those costs that while incurred by the Local Contractor, are paid by a Subcontractor acting as a fiscal agent for the Local Contractor.

3.2.3 Cost Categories and Limitations. All costs shall be allocated into one of three categories: Program Services, Technology, and Administration.

1. **Program Services Costs.** Program services costs include those costs that are directly related to providing services to PROMISE JOBS clients and include:
 1. Costs of staff providing direct program services to clients, as well as costs of first-line supervisors, lead workers or team leaders related to staff who provide direct program services to clients;
 2. In the case of staff that perform both administrative functions and program services, that portion of personnel and related non-personnel costs related to direct program services to clients. Such costs must be allocated to program services and administration by means of a cost allocation methodology that distributes costs equitably to each cost category and if multiple programs are administered by the Contractor, equitably to each program consistent with state and federal requirements.
 3. Costs that can be identified as directly associated with a program cost must be charged directly to program costs and not included in the cost pool or as an indirect cost.
 4. Costs of contracts for goods or services when the purpose of such contracts is to provide direct program services to clients;
 5. Activities directly related to providing the services described in Section 3.1 Scope of Work; and
 6. Such other costs that DHS agrees constitute Program Services Costs.
 2. **Technology Costs.** Technology Costs include computer hardware and software and other information technology needed for developing and maintaining management information systems directly related to the tracking and monitoring of TANF requirements, including tracking and monitoring PROMISE JOBS programming, clients, or performance. Technology Costs include items that would normally be considered administrative costs but are systems-related and needed for monitoring and tracking purposes under TANF, and necessary and reasonable salary and benefit costs of personnel who develop, maintain, support, or operate information technology or computer systems used for tracking and monitoring. Technology Costs exclude technology used for other purposes such as a personnel and payroll system for staff. Examples of technology costs include, but are not limited to: computer and related hardware costs, software development and maintenance costs, data entry costs, and other IT personnel costs.
 3. **Administrative Costs.** All costs that do not meet the definitions of Program Services Costs or Technology Costs, above, shall be considered Administrative Costs. The Contractor and each Subcontractor with whom the Contractor may Contract shall limit spending on Administrative Costs to no more than 5% of their respective budgets for each state fiscal year covered by the terms of this Contract. The 5% allocation shall be shared between no more than two (2) non-designated PROMISE JOBS managers per territory with both entities mutually agreeing on the percent of split. The statement of staffing costs shall be supported by a completed Staffing Plan as described in Section 3.6. All information technology and computer costs shall apply toward the administrative cost cap specified in this Contract, except that information technology and computer systems that are used for tracking or monitoring required by the Contract.
 4. The use of the funds. Funds shall be used only for purposes of providing the services described under this Contract and for administrative costs associated with providing these services. During monitoring site visits, the Contractor will review a random sample of all cases receiving PROMISE JOBS services program to ensure program compliance. The Contractor shall ensure the Agency is informed and has access to findings from any monitoring conducted by the Contractor related to the PROMISE JOBS program.
 5. The Contractor shall ensure that any services previously designed and provided to Family Investment Program (FIP) participants shall not be supplanted by this Contract. Further, the Contractor shall not require reimbursement for those services that are provided on a "non-reimbursable basis".
- 3. Distribution of Funds Between PROMISE JOBS Territories.**

The Contractor may distribute funds allocated in this Contract between PROMISE JOBS Territories. Funds shall be distributed pursuant to a plan submitted to the Agency by July 1, of each year. Such plan shall specify the amount of funds within each allocation to be initially distributed to each PJT and the basis for the distribution for both local Contractor and Subcontractor costs, including but not limited to any formulas used.

3.4 Transferring Funds Between Allocations:

3.4.1 The Contractor may transfer funds between allocations for good cause without prior approval from the Agency when the amount of the transfer equals 5% or less of the allocation from which the funds originate and 5% or less of the allocation to which the funds are moved.

3.4.2 The Contractor shall notify the Agency Contract Manager, either in writing or by e-mail, of each transfer within five (5) business days of the transfer. This notice shall at a minimum include the following:

1. The source of the allocation,
2. The original distribution amount,
3. The current unobligated amount of the original distribution,
4. The amount to be transferred,
5. A revised distribution amount, and
6. An explanation for the transfer.

3.4.3 Funds shall not be transferred between allocations at either the state or PJT level without prior approval by the Agency when the amount of the transfer equals more than 5% of either the line item from which the transfer originates or 5% of the line item to which the transfer is moved. The Contractor shall provide notice to affected parties concerning the amount and justification of the transfer. The Agency will normally respond to the notice within five (5) days.

3.4.4 Requests for a transfer that requires prior approval shall specify the following:

1. Allocation sources that funds are to be transferred from and transferred to
2. Original allocation amount of each affected source
3. Current unobligated amount of each affected source
4. Amount to be transferred
5. Revised amount of each affected allocation
6. Reason for the transfer, and
7. Intended revised distribution to each PJT under the affected sources.

3.4.5 Written or e-mailed requests to transfer funds between allocations must be submitted to the Agency Contract Manager.

5. Transferring Funds Within the Same Allocation – Between PJTs.

3.5.1 Within the same allocation, the Contractor may transfer or redistribute funds between individual PJTs for good cause, without prior approval from the Agency.

3.5.2 The Contractor shall notify the Agency Contract Manager either in writing or by e-mail, of each transfer within five (5) business days of the transfer. This notice shall at a minimum include the following:

1. A list of the PJTs involved,
2. The source of the allocation,
3. The original distribution amount to each affected PJTs,
4. The current unobligated amount of the original distribution to each affected PJTs,
5. The amount to be transferred,
6. A revised distribution amount to each affected SDR, and
7. An explanation for the transfer.

6. Staffing Plans

3.6.1 By July 1 of each Contract year, the Contractor shall provide the Agency with a summary of central office and PJT (including Subcontractor) FTEs paid for by this Contract for that state fiscal year. The summary shall include the following categories: Administration, Direct Service, and Total.

3.6.2 All PROMISE JOBS Territories will have a single person designated as the PROMISE JOBS program manager. This person may be either an IWD employee, or the employee of a Subcontractor. Staff sharing is allowed, and encouraged where practical.

3.6.3 The annual staffing plan shall be submitted by July 1 of each year and shall contain the following information for each Contractor and Subcontractor employee paid with any Contract funds:

1. The job position/classification (i.e. title) and a short description of duties. A single description of duties applicable to all staff within a designated classification can be used rather than repeating for each position.
2. The annual salary and benefits, including any other considerations having monetary value (total, from all funding sources). This should specify the amount and nature of benefits and any other consideration.
3. For non-state employees, the comparable State of Iowa classification and corresponding pay range.
4. Percentage of time spent directly providing contracted services or in the case of supervisors and support staff, percentage of time spent devoted to Contract duties.

3.6.4 Each staffing plan shall contain a statement certifying that the information is accurate and, in the case of staff who also work on other programs, is substantiated by the time studies described in section 3.7 and is available upon request. This statement shall be signed by the state-level Contract manager and by each Subcontract manager, or by equivalent positions. Charges for services (time and coding) must accurately reflect only that time spent on PROMISE JOBS activities. Supervisory time charged to PROMISE JOBS must accurately reflect only the supervisory time devoted to the Program, as verified by ongoing time records. A random sample of the time studies shall be reviewed quarterly by the Contractor to ensure that the staffing plans accurately reflect the time spent on PROMISE JOBS activities. The results of the staffing plan/time study review shall be made available to the Agency upon request.

3.6.5 Limits of Employee Compensation. Compensation paid to employees of Subcontractors under this Contract shall not exceed the compensation paid to state employees holding a comparable position, or, if there is no comparable state position, a position requiring similar education and experience and performing duties of similar complexity and responsibility. For purposes of this section, "compensation" is defined to mean payment of, or agreement to pay, any money, thing of value, or financial benefit conferred in return for labor or services rendered by an employee, and does not include the value of fringe benefits such as insurance, vacation, sick leave, retirement. Any bonuses or special payments that are paid or agreed to be paid shall be included within the calculation of compensation. In situations where Subcontractor employees are partially paid from non-Agency funds, the percent of time paid for by Agency funds for PROMISE JOBS purposes will be compared to an equal percent of time in a comparable state salary.

3.6.5.1 The Contractor shall review the value and extent of fringe benefits offered to employees of the various Subcontractors paid in full or in part with funds received under this Contract, and shall report to the Agency any fringe benefits paid by a Subcontractor that the Contractor determines to be excessive as compared to a comparable position. Such review may be included in the SDR/PJT visits conducted under the Scope of Services.

3.6.5.2 Special Pay: Subcontractors shall not pay any bonuses or other additional compensation to their employees using Contract funds unless a written justification for the special pay, evidence supporting the justification, and a statement of the exact amount to be paid is first provided to and approved by both the Agency and the Contractor. Bonuses or other additional compensation must conform to the practices in Iowa State Government as described in 11 Iowa Admin. Code ch. 53. The supporting documentation shall be maintained in the Agency's Contract file.

3.6.6 DHS and IWD mutually agree that it is in the best interest of the program that all PROMISE JOBS contractor, subcontractor and management staff will be housed in the appropriate integrated and collocated one-stop center for their territory. All staff not currently located in an integrated, collocated one-stop must be moved to that location no later than December 31, 2014. Itinerant services may be provided to communities within the territory using local budget allocations, but all PROMISE JOBS staff is expected to be housed where participants can take advantage of the integrated service model as part of their plan for self-sufficiency.

For the purposes of this section, integrated one-stops will exist at the following locations by December 31, 2012: Dubuque, Mason City, Spencer, Fort Dodge, Marshalltown, Waterloo, Carroll, Davenport, Cedar Rapids, Des Moines, Sioux City, Council Bluffs, Creston, Ottumwa and Burlington.

7. Uniform Time Reporting. The following applies to all Contractor and subcontractor staff

3.7.1 Staff that work only on a single PROMISE JOBS allocation category will be semi-annually certified as dedicated to that category. Certified, dedicated staff will need to report the number of hours worked for payroll purposes, but will not need to complete a Uniform Time Report.

3.7.2 100% time reporting requires that all time be recorded, not just time solely spent on PROMISES JOBS activities. Time will be reported according to the reporting elements identified by the Contractor and the Agency. All locations must use the identified reporting elements. The Contractor is responsible for assuring that Contractor and its subcontractors' time reporting systems fully and accurately address the required elements.

3.7.3 Contractor and agency will work together to develop a proposal concerning Contractor's time spent in integrated workshops for consideration by Contractor and Agency decision makers. Proposal shall be completed by August 31, 2013.

8. Billings. The Contractor shall submit invoices and supporting detail of actual costs in accordance with this section.

3.8.1 Advance requests and reconciliations. Compensation to the Contractor and Subcontractors shall be based on an advance and reconciliation process as described in this subsection rather than on a straight reimbursement process. Separate advance requests shall be submitted for Contractor and Subcontractor costs.

1. Advance requests for Contractor costs shall represent the anticipated need for Central Administration and for all Local Contractor costs, excluding costs incurred by Local Contractors that Subcontractors are responsible for paying as fiscal agents for the Local Contractors, for the advance period.
2. Advance requests for Subcontractor costs shall represent the anticipated need of all Subcontractors for the advance period, including costs incurred by Local Contractors that Subcontractors are responsible for paying as fiscal agents for the Local Contractors.
3. Basis for advance requests. Advance requests shall be limited to no more than the actual costs that the Contractor and Subcontractors reasonably anticipate incurring during a one-month period. In the case of the Contractor's Central Administration and Local costs, advance requests may be submitted more frequently to correspond with state payroll periods. Advance requests for Subcontractor costs shall be submitted monthly.
4. The advances are determined in the following manner:

1. IWD personnel and other administrative cost advances and Subcontractors cost advances are determined through a process of reviewing recurring expenditures on a historical basis and any anticipated changes such as cost of living raises; and
2. Advances for Subcontractors that do not have the capability to incur expenses prior to being reimbursed and request funds in advance to cover their expenses; and
3. Other funds which includes the actual invoices that may be pending payment at the time of the funding request. This is money that has already been spent by Subcontractors but the request is made in advance of the actuals report.
4. The method used to determine these advances will be attached to the claim voucher.
 5. Initial advance requests. No later than July 30 of each year, the Contractor shall submit one advance request representing all anticipated Contractor costs, including both Central Administration and Local Contractor costs, for the month of July. The Contractor shall submit a separate advance request representing all anticipated Subcontractor costs for the month of July.
 6. Subsequent advance requests. For August and subsequent months of each state fiscal year under the Contract, the Contractor shall submit advance requests on a two weeks basis, representing all anticipated Contractor costs, including both Central Administration and Local Contractor costs, for the next state payroll period. Advance requests for Contractor costs shall be submitted to the Agency the week prior to the week Contract staff are paid.
 7. The Contractor shall continue to submit advance requests representing all anticipated Subcontractor costs on a monthly basis. Advance requests for Subcontractor costs shall be submitted to the Agency prior to the fourth Friday of each month.
 8. Submitting advance requests. The Contractor shall submit advance requests to the Agency no later than five working days prior to the date that the Contractor needs the funds to be deposited into the Contractor's account. Within two working days from the date received, the Agency shall review and identify deficiencies or problems with the advance requests and shall notify the Contractor whether any clarification or revision of the advance request is necessary and whether the advance request will be approved. If clarification or revision of the advance request is necessary the Contractor and the Agency shall make a good faith effort to resolve the issues by noon of the fourth working day following the date the original advance request was received by the Agency.
 9. Advance requests may be submitted electronically to the Agency Billing Contact as specified on the Contract Declaration page.

2. Payments

1. Initial payments. The Agency shall pay the Contractor for all anticipated Central Administration and Subcontractor costs submitted on the initial advance request for the first month of each state fiscal year under the Contract and for each month thereafter for the duration of the Contract.
2. Subsequent payments and reconciliation with actual costs. Following the initial payments for Contractor and Subcontractor costs, subsequent payments shall reconcile current advance requests, previous advance requests, actual costs and amounts previously paid, as follows:
 1. For Contractor costs, beginning with the first advance request for the second month of each state fiscal year under the Contract period and for the first advance request of each subsequent month of the year, the Contractor shall submit with the advance request, detail of actual costs incurred during the immediately preceding month. For example, the first advance request submitted for the month of August will include detail of actual costs for the month of July. Actual costs shall be reported separately for Central Administration and for each PROMISE JOBS

Territory. Details of actual costs shall detail current monthly and year-to-date costs of budgeted line items under each applicable allocation as well as a total of all line items under each allocation. Cumulative costs from all allocations shall also be reported. Cumulative monthly and year-to-date costs under each applicable allocation for all PROMISE JOBS Territories shall also be provided.

2. For Subcontractor costs, beginning with the advance request for the third month of each state fiscal year under the Contract period and for the advance request for each subsequent month of the year, the Contractor shall submit with the advance request, detail of actual costs incurred for months prior to the month the advance represents. For example, the advance request for September will include detail of actual costs for the month of July. Actual costs shall be reported separately for each Subcontractor. Documentation of actual costs shall detail current monthly and cumulative year-to-date costs of budgeted line items under each applicable allocation and for each Subcontractor, as well as a total of all line items under each allocation. Cumulative costs from all allocations shall also be reported. Fiscal agent costs shall be reported separately using the same format.
3. For each Contractor and Subcontractor bill submitted the Contractor shall specify the time period the advance is for and the following information by applicable allocation source and cumulative from all sources unless otherwise noted below:
 - a. The budgeted amount.
 - b. For Contractors: the first invoice of August and subsequent months, the actual costs from the immediate preceding month. For Subcontractors: the first invoice in September and subsequent months, the actual costs of the preceding month.
 - c. The year-to-date cumulative actual costs through the immediate preceding month.
 - d. The projected costs for the advance period.
 - e. The sum of the year-to-date cumulative amount of actual costs and projected costs of the advance period – cumulative from all allocations only.
 - f. The cumulative amount previously requested prior to this request – cumulative from all allocations only.
 - g. The amount of previous unpaid invoices – cumulative from all allocations only.
 - h. The net amount to be paid. This amount shall be no more than the difference between the total of the year-to-date cumulative actual costs plus the projected expenses and the amount previously requested.

3.9 Unspent Funds. The Contractor and the Agency will work together to secure continued legislative authorization allowing unspent TANF funds in the annual JOBS appropriation to be spent in the first quarter of the following state fiscal year. If there is legislative authority specifically so providing, unspent TANF funds in the annual JOBS appropriation are allowed to be spent in the first quarter of the following state fiscal year and would be subject to the following.

3.9.1 The amount of unspent funds allowed to carry forward shall not be more than 5 percent of the TANF moneys within this Contract for the corresponding SFY, excluding any funding for Family Self-sufficiency Grant (FSSG).

3.9.2 The PROMISE JOBS Contract amount (excluding FSSG funding) is comprised of both federal TANF and state Maintenance of Effort (MOE) funds. Although the total amount of the Contract does not change, the final mix of TANF and state MOE isn't determined until after the SFY ends. The final mix of TANF and state MOE each SFY cannot be determined until it is known how much state MOE funds are spent for PROMISE JOBS allowances (other than child care). As PROMISE JOBS allowances can be processed after the state fiscal year ends, until August 31st, the Agency will provide an estimated cap by July 15th using the following method:

1. The actual PROMISE JOBS allowances that have been processed/paid out for the SFY (other than child care) as of June 30th, plus the estimated allowances that will be processed after June 30th. Estimated allowances will be based on the proportion of last SFY allowances processed after June 30th.
2. This amount will be subtracted from the amount of the state MOE money appropriated for the PROMISE JOBS program.
3. The amount left will be the amount of MOE money that must be spent through this Contract.
4. The MOE amount determined above is subtracted from the total amount of the Contract. The remainder is considered TANF money. Five percent of this final amount is the estimated cap able to be carried forward.

3.9.3 In the event that the final total amount of actual allowances for the current state fiscal year is less than the estimate, the carry-forward amount shall be reduced to reflect the final amount of SFY state funds attributed to the Contract. To the extent that the Contractor and its Subcontractors have obligated or expended funds in excess of this final carry-forward amount, such excess shall be attributable to funding made available to the Contractor from the appropriation for the next SFY for the PROMISE JOBS program.

Such moneys carried forward must be encumbered or obligated on or before September 30th of the next SFY. Funds made available under this item shall be used by the Contractor and its Subcontractors solely for providing the services specified by this Contract.

3.10 Year-end invoices. As this Contract utilizes an advance payment and reconciliation of actual costs process, a final year-end reconciliation is necessary for both Contractor and Subcontractor costs. This reconciliation process shall occur as follows:

3.10.1 By September 15 following the end of each state fiscal year of the Contract period, the Contractor shall submit an invoice including the required information as well as detail of actual costs, for the month of June with respect to Contractor costs, including both Central Administration and Local Contractor costs.

3.10.2 The Contractor shall also in July submit a bill including the required information as well as detail of actual costs as specified, for the month of May with respect to Subcontractor costs.

3.10.3 By September 15 the Contractor shall submit a bill including the required information specified as well as detail of actual costs as specified, for the month of June with respect to Subcontractor costs.

3.10.4 If there is legislative authority to carry forward unspent funds, by November 10th the Contractor shall submit an invoice including the required information as well as detail of actual costs, for the month of September with respect to Contractor costs, including both Central Administration and Local Contractor costs related to the carry over funding.

3.10.5 If there is legislative authority to carry forward unspent funds, by November 10th the Contractor shall submit a bill including the required

information specified as well as detail of actual costs as specified, for the month of September with respect to Subcontractor costs related to the carry over funding.

3.11 Submission of Claims. Claims shall be submitted to the Agency Billing Contact as specified on the Contract Declaration page. The Individual may be changed upon written notice from the Agency.

3.12 Financial Management System.

3.12.1 Costs incurred in another program shall not be shifted to this Contract to overcome fund deficiencies, avoid restrictions imposed by law or contract, or for any other reason except to correct an error.

3.12.2 The Subcontractors shall utilize a financial management system that has procedures in place to ensure that:

1. Adequate administrative and internal controls are in place to safeguard funds
2. Expenditures are reported against component/activity and funding source
3. Financial records accurately and properly reflect program costs
4. 3.10(4) Reports are accurate and submitted on time
5. Compliance with the Program's financial management, State and Federal regulations, and Contract General and Special Provisions is maintained
6. Costs incurred are necessary, reasonable, and allocable to the Program
7. Costs are allowable under applicable State and Federal statutes, rules, and policy
8. Cash on hand is kept to a minimum
9. Any working capital advance payments are kept to a minimum, and in compliance with policies in this section
10. Program income is identified including controls to ensure the proper reporting, use, and accountability of those funds
11. Any interest earned on advances of Contract funds as program income is documented and reported
1. Records pertaining to employee hours worked and attendance are maintained

3.12.3 Accounting Procedures. The Subcontractors must use a financial management system that includes accounting procedures that:

1. Code obligations and expenses
 2. Require the review, editing, and approval of expenditures for accuracy, allowability, and appropriate allocation
 3. Reconcile books of account with bank statements
 4. Post transactions to books of account
 5. Prepare trial balances
 6. Prepare financial reports in accordance with guidelines provided by the Agency or Contractor
 7. Provide a petty cash system, if one is used
 8. Provide a cash receipt and disbursement system
 9. Distribute joint costs in accordance with the Cost Allocation Plan and other applicable regulations
 10. Safeguard unsigned and signed checks
 11. Provide a payroll system
 4. **Default:** Expenditure of funds made available under this Contract by the Contractor or a Subcontractor for purposes not described in this Contract shall be considered an Event of Default and shall in the sole discretion of the Agency be grounds for immediate termination of the respective Contract.
 5. **Documentation:**
 1. The Contractor shall at least twice annually review the financial records of all Subcontractors.
 2. Upon request from the Contractor or Agency, Subcontractors shall deliver the following records:
 1. Copies of all Contracts or agreements relating to the provision of services under this Contract
 2. Invoices, receipts, statements or vouchers relating to the Contract
 3. A list of all outstanding obligations and invoices in connection with the Contract
 4. Budgets and revisions showing estimated Contract costs and funds required at any given time to complete and pay for the Contract
 5. Current and year-to-date operating statements, including but not limited to a Cash Flow Analysis and Trial Balance, not older than sixty days prior to the date of requests.
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Section 4. PERFORMANCE MEASURES

1. Targets for percentage of mandatory participants who meet Work Participation Rate requirements:

- a. The percentage of mandatory work families who meet or exceed the minimum hours of participation in countable work activities, as required by federal regulations at 45 CFR 261.31, will meet or exceed 42% or the FFY 10 adjusted All Family rate, whichever is greater.
- b. The percentage of mandatory 2-Parent families who meet or exceed the minimum hours of participation in countable work activities, as required by federal regulations at 45 CFR 261.32, will meet or exceed the All Family rate as determined above.

Benchmarks:

- **The percentage of mandatory work families who meet or exceed the minimum hours of participation in countable work activities, will meet or exceed 39% by the end of the first quarter of the State Fiscal Year and maintain this rate through the second quarter in an effort to move toward the rates required by federal regulations at 45 CFR 261.31.** If rates are maintained through the second quarter, higher benchmarks shall be set. The new benchmarks will be based on current conditions and information.
- **The percentage of mandatory work 2-Parent families who meet or exceed the minimum hours of participation in countable work activities will meet or exceed 33% by the end of the first quarter of the State Fiscal Year and maintain this rate through the second quarter in an effort to move toward the rates required by federal regulations at 45 CFR 261.31.** If rates are maintained through the second quarter, higher benchmarks shall be set. The new benchmarks will be based on current conditions and information.

Measurement:

- Both measures above will be determined by calculating the average of the respective measure for each of the 12 months comprising SFY 2012 (July 2011 – June 2012) following the methodology specified in federal regulations at 45 CFR 261.22 and 261.24 respectively.
- Both measures above will be determined using monthly work participation rates as calculated by the Department. Doing so recognizes that such calculations approximate to the extent possible and in the timeliest manner possible, the final official work participation rates that are subsequently determined by the U.S. Department of Health and Human Services (HHS).

Review:

The status will be reviewed monthly to monitor the trend and the benchmarks will be reviewed quarterly for possible revisions.

2. **The average monthly percentage of participants with coded hours of participation in PROMISE JOBS activities will meet or exceed the following:**

- a. Single parent with a child under the age of 6 = 66%
- b. Single parent with no child under the age of 6 = 58%
- c. 2-Parent Households = 62%

Measurement: Data as reported in the PROMISE JOBS web report – Work Participation Rate Monthly Report, Total for IWD.

Review: Monthly.

3. **The average IWorks coding accuracy for reporting Federal Activities will be at least 85%.**

Measurement: Data as reported in the PROMISE JOBS Case Reading Tool (PJCRT) report on IWorks Accuracy, Federal Activities, Statewide Data, Random Sample Cases. The data will be pulled monthly on the day after the “Due Date” indicated on the PJCRT for that month’s readings.

Review: Status will be reviewed monthly along with number of cases needing to be deleted (pulled incorrectly by the system) and the number assigned but not completed prior to due date.

4. **The average monthly percentage of participants with coded hours of participation in PROMISE JOBS activities will meet or exceed the following:**

- d. Single parent with a child under the age of 6 = 66%
- e. Single parent with no child under the age of 6 = 58%
- f. 2-Parent Households = 62%

Measurement: Data as reported in the PROMISE JOBS web report – Work Participation Rate Monthly Report, Total for IWD.

Review: Monthly.

5. **The average IWorks coding accuracy for reporting Federal Activities will be at least 85%.**

Measurement: Data as reported in the PROMISE JOBS Case Reading Tool (PJCRT) report on IWorks Accuracy, Federal Activities, Statewide Data, Random Sample Cases. The data will be pulled monthly on the day after the “Due Date” indicated on the PJCRT for that month’s readings.

Review: Status will be reviewed monthly along with number of cases needing to be deleted (pulled incorrectly by the system) and the number

assigned but not completed prior to due date.

Section 5. SERVICES PROVIDED BY THE AGENCY

1. Agency Systems.

5.1.1 The Agency shall provide and maintain the following systems for use by the Contractor. Problems or questions concerning these systems shall be managed according to the Communication plan process.

5.1.2 The Agency shall provide access to these systems, within applicable confidentiality rules and regulation, to all appropriate Contractor and Subcontractor staff within three (3) working days of receiving a fully completed request form.

1. Mainframe systems: OUTS, DCPD, ISSV (ISS1, ISS2, ISS3 Screens), SSAP (SSAI, SSAN Screens) WKER.
2. Web Systems: PJCase, KinderTrack, Overpayment Recoupment System (OPR), Eligibility Tracking System (ETS), PJ Client Data Application, PROMISE JOBS Case Reading Tool (PJCRT)
3. With the reorganization of Agency data systems due to the new eligibility determination system (ELIAS), the Agency will work with the Contractor to facilitate the exchange of appropriate information needed by PROMISE JOBS staff. Access procedures and timeliness shall be determined once final ELIAS decisions are made.

5.1.3 The Agency shall notify the Contractor within three (3) business days when the Agency is unable to provide access to a specific request. The Agency shall state for whom they are unable to provide access and why.

5.2 Appeal Tools. The Agency agrees to keep the Contractor provided with a current copy of the information from the DHS Appeals Information site. This includes such information as examples of what is needed when submitting an appeal, writing an appeal summary or preparing for a hearing.

3. **Financial Notification.** At the time the Governor's proposed appropriation for the PROMISE JOBS program is finalized, the Agency shall provide that information to the Contractor. The Agency shall do the same, two (2) weeks after the Governor has signed the Agency's appropriation into law. The Agency shall annually provide the Contractor a written statement of the amount of funds available as administrative and program funds and the time period for which these funds are available. The costs of workers' compensation insurance for work experience participants shall be borne by the Agency.
4. **Monitoring.** The Agency may employ staff who shall monitor implementation of the PROMISE JOBS program through such avenues as case file reviews and interviews with Contractor and Subcontractor staff and clients. Monitoring shall be done in coordination with the Contractor's state level staff.
5. **Office Address Changes.**

5.5.1 The Agency shall update all appropriately requested PROMISE JOBS office address changes within ten (10) business days of receiving a fully completed request form. If the requested changes are delayed, the Contractor shall be notified and given an estimate of when the changes will be completed.

5.5.2 The Agency shall update the addresses in the following, as indicated by the request form.

1. PJCase – Calendar
2. FIA Appointment Letter Template
3. E=Forms FIA Appointment Letter
4. Program Letter

5.6 Program Data.

5.6.1 The Agency shall provide the Contractor with the following:

1. Monthly Performance Measure data
2. Monthly Preliminary Report including All Family and 2-Parent work activity data Special initiative reports either monthly or as determined necessary
3. Monthly random review sample for PJCRT
4. Monthly FSSG expenditure report.
5. Other reports mutually agreed upon

5.6.2 The Agency shall provide the above listed reports within three (3) working days of completion.

5.7 Quality Assurance. The Agency will provide Quality Improvement staff who will

5.7.1 Work in coordination with IWD Quality Assurance team to provide a focused and active quality improvement approach targeted at improving key results and staff efficiency. DHS Quality Improvement staff will provide support through regular interaction with the IWD QA Team, by providing reports and data, sharing quality improvement tools, and assisting with improvement activities as needed.

5.7.2 Provide support for special initiatives that are separate from planned projects that are related to key performance measures.

5.7.3 To help ensure inter-rater reliability of the PROMISE JOBS Case Reading Tool (PJCRT), conduct 2nd level reviews as identified in the Work Verification Plan. Agency Quality Improvement staff will coordinate 2nd level review visits with the IWD QA team.

5.8 Referral File. The Agency shall provide a data file at the close of each working day. The file shall provide information on each FIP applicant and recipient who is being referred for PROMISE JOBS services and on referred clients who have experienced a change.

5.9 Review of materials by Agency.

5.9.1 Requires review and prior approval by the Agency:

1. Press conferences information and information released to the media containing program data or statistics,
2. Flyers, brochures and posters released to the public or FIP population,
3. Training material for staff dealing with PROMISE JOBS policy and
4. Scheduled presentations to legislative committees concerning PROMISE JOBS data or statistics

5.9.2 Requires notice but not review and prior approval: Curriculum related to job readiness or other employment related activities not related directly to policy. (Examples: Workplace Essentials or Job Club curriculum)

5.9.3 Requires neither notice or approval: Information to PROMISE JOBS staff concerning IWD protocol and procedures

5.9.4 All materials developed by the Contractor will meet the Contractor's internal communication process prior to being submitted to the Agency.

5.10 Rules and Manual. The Agency is responsible for maintaining Rules and Manual related to PROMISE JOBS.

5.10.1 By July 1, 2013, the Agency and Contractor will develop a proposal for completing and maintaining the PROMISE JOBS Provider Manual.

5.10.2 When a memo affects policy within a published Chapter, the Agency will incorporate the information into that Chapter and submit within one month of the memo issuance.

5.10.3 On a continuing basis, Agency staff will provide information on new rules/policy and specific policy clarification according to the Communication plan process.

5.11 **Support Payments.** The Agency is responsible for issuing PROMISE JOBS support payments as entered by the Contractor in PJCase and KinderTrack.

5.12 **TANF Contact.** The Agency is the contact between the PROMISE JOBS program and the federal and regional TANF authorities. The Agency is responsible for the quarterly TANF Data Report and submitting the report to the U.S. Department of Health and Human Services (HHS), Administration for Children and Families.

5.13 **Electronic Forms.** The Agency will modify existing PROMISE JOBS forms to allow them to be used in an electronic format. Forms will be submitted to the Bureau of Policy Coordination as identified. Forms submitted by July 1, 2013 will be completed by January 1, 2014.

Section 6. BUDGET BY FISCAL YEAR

PROMISE JOBS Services	SFY 15
Central Administration	
Field Operations and Service Delivery – Basic Services	
Field Operations and Service Delivery – Quality Assurance	
Total PROMISE JOBS	
Family Self-Sufficiency Grants (FSSG)	
Administration of FSSG program	
Total amount contracted to IWD	
FSSG (Direct Grants)	

Message: FW: The DOL Newsletter - March 20, 2014: Welcoming Comment on Silica Proposal; Tracking Veterans' Employment; The Mink Brigade

Case Information:

Message Type: Exchange
Message Direction: External, Outbound
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:57 PM
Item ID: 40862401
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

FW: The DOL Newsletter - March 20, 2014: Welcoming Comment on Silica Proposal; Tracking Veterans' Employment; The Mink Brigade

From Adams, Lori [IWD]

Date
Friday,
March 21,
2014 7:50
AM

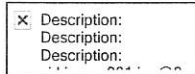
To Brooks, Douglas [IWD]; Butcher, Marilyn [IWD]; Dawson, Annette [IWD]; Farley, Carolyn [IWD]; Gray, Linda [IWD]; Jones, Marlys [IWD]; Loecke, Marla [IWD]; Mather, Scott [IWD]; McCann, Stephen [IWD]; Messerly, Sara [IWD]; Neri, Diane [IWD]; Robinson, Gina [IWD]; Rouse, Linda [IWD]; Slagle, Ronee [IWD]; Spencer, Todd [IWD]; Vega, Carlos [IWD]; Weidlein, Elaine [IWD]; Witt, Michael [IWD]; Andorf, Carla [IWD]; Arends, Paula [IWD]; Axtell, Ron [IWD]; Bonney, Val [IWD]; Chamberlin, Jeff [IWD]; DeVore, Barbara [IWD]; Dowell, Debbie [IWD]; Fick, Shawn [IWD]; Fuchs, Jennifer [IWD]; Konig, Angie [IWD]; Lawson, Mick [IWD]; Mick Lawson; Rissman, Fern [IWD]; Ron Ludwig (rludwig@maturact.org); Winquist, Beth [IWD]; Wright, Jeanie [IWD]; Adasme, Marco [IWD]; Anderson, Lindsay [IWD]; Gotta, Antonina [IWD]; Barrett, Stephanie [IWD]; Dostal, Sandra [IWD]; Francis, Karen [IWD]; Harms, Ted [IWD]; Henrich, Patricia [IWD]; Judkins, Kristi [IWD]; Keast, Doug [IWD]; Killen, Cheryl [IWD]; Larson, Dennis [IWD]; Loter, Bob [IWD]; Malloy Rotert, Michaela [IWD]; Murray, Barbara [IWD]; Nilles, Chris [IWD]; Schippers, Denise [IWD]; Seivert, Shanlyn [IWD]; Smithhart, Tony [IWD]; Wicks, Heidi [IWD]; Winebrenner, Shirley [IWD]

Cc

image001.jpg (3 Kb HTML)

Lori Adams, CPM

Division Administrator - Workforce Services
Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov



From: United States Department of Labor [mailto:subscriptions@subscriptions.dol.gov]
Sent: Thursday, March 20, 2014 9:23 PM
To: Adams, Lori [IWD]
Subject: The DOL Newsletter - March 20, 2014: Welcoming Comment on Silica Proposal; Tracking Veterans' Employment; The Mink Brigade

If you are having trouble viewing this newsletter, please go to
http://www.dol.gov/_sec/newsletter/.

UNITED STATES DEPARTMENT OF LABOR Promoting and Protecting Opportunity
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Women's History/Our History:
The Mink Brigade

What's New

Frances Perkins is
rightly heralded as the

Welcoming Public Engagement on Silica Proposal
More than two million workers



visionary behind some of the most far-reaching labor reforms in American history, but throughout her long career as a leading voice for social change, she was never alone. Perkins was a

member of a long line of women, from Jane Addams to Eleanor Roosevelt, who took up the cause of women's rights in the workplace and led a swelling social movement that amplified the call for a voice for working people at the highest levels of government. The movement was galvanized on March 25, 1911, when a fire at the Triangle Shirtwaist Factory in Manhattan caused the deaths of 123 women and 23 men. Perkins witnessed the fire, and in its aftermath, stood in solidarity with the workers who rose up, many of them women of the International Ladies' Garment Workers' Union, to call for change. Perkins was among a group of women that became known, mockingly, as "the Mink Brigade" — a reference to their patrician roots. It included women from families of prominent industrialists, such as Anne Morgan (daughter of J.P. Morgan) and Alva Belmont

(a member by marriage of the Vanderbilt family). As Perkins ascended to state labor commissioner for New York and then U.S. secretary of labor, she never forgot the women of the Triangle factory and other victims. In 1933, she wrote an influential op-ed calling for a higher minimum wage and increased workplace protections, using the figure of the young woman toiling in a garment factory as her subject and titling it, "The Cost of a Five-Dollar Dress."

- [Read "The Cost of a Five-Dollar Dress"](#)
- [View the Centennial Timeline](#)
- [View the Centennial Video](#)



(Work in Progress) The Best of Our Blog

Each week, this space will bring you the best from our [\(Work in Progress\)](#) blog.

- **Choices: [My Life on the Minimum Wage](#):** Alicia McCrary is a mother of four boys from Iowa who recently testified about raising a family as a low-wage worker before the Senate HELP Committee. Here, she tells her story.
- **[As Mines Reopen for Spring, Think Safely](#):** Hundreds of surface mines are reopening across the country after the winter freeze. Brian Goepfert, the safety division chief for metal and nonmetal mines at MSHA, explains why this period can be a potentially dangerous one for miners.
- **[A Collaborative Pathway to an Accessible Future](#):** Kathy Martinez, assistant secretary for disability employment policy, discusses accessible technology and its impact on the employment of people with disabilities.

'I Want to Be a Taxpayer'



"How many people do you meet that say: 'I want to be a taxpayer?' Well, I meet a lot of people with disabilities who tell me that," Secretary Perez, accepting the

"Spirit of ADA Award" at the American Association of People with Disabilities Leadership Gala on March 18, underscored the imperative of helping people with disabilities achieve economic self-sufficiency. In his remarks, Perez celebrated the tradition of bipartisanship in advancing the rights of people with disabilities. He discussed his recent visit to a Walgreens distribution center, applauding the company for its leadership on disability hiring. He also highlighted a Labor Department rule, set to take effect on March 24, requiring federal contractors to take measurable action toward achieving a nationwide 7 percent utilization goal for the employment of qualified workers with disabilities.

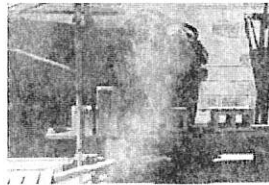
- [View the Slideshow](#)

No Shutdown for Firefighters

Despite a snowy day that all but closed down Washington,

are exposed to respirable crystalline silica each year, a basic component of soil, sand and granite that may become respirable-size particles when chipped, cut, drilled or grinded. Prolonged overexposure can cause silicosis, lung cancer and a host of other deadly illnesses. On March 18, an intensive three weeks of public hearings on the Occupational Safety and Health Administration's proposed rule on silica began at the Labor Department headquarters in Washington, D.C. Judge Daniel Solomon of the Office of Administrative Law Judges presided as more than 150 representatives of industry, labor, the science community and government attended during the first three days. Published in the Federal Register on Sept. 12, 2013, OSHA's proposal aims to update inconsistent and outdated permissible exposure limits for silica and also establish other provisions to better protect workers. Members of the public who signed up can also ask questions of OSHA officials and other witnesses during the hearings. "We look forward to receiving feedback from our stakeholders on our proposal, and we're grateful for the continuing high level of public engagement throughout the rulemaking," said Assistant Secretary of Labor for Occupational Safety and Health Dr. David Michaels. "This is an open process, and the input we receive will help us ensure that a final rule adequately protects workers, is feasible for employers, and is based on the best available evidence." Hearings on the proposal will continue through April 4.

- [Learn More About the Silica Proposal](#)
- [View the Hearing Schedule](#)
- [Read the Blog Post](#)



'Change Professionals,' Helping the Long-term Unemployed

Hundreds of human resource professionals or, as U.S. Secretary of Labor Thomas E. Perez likes to call them, "change professionals," gathered on March 18 at the Society for Human Resource Management's 2014 Employment Law and Legislative Conference in Washington, D.C. Perez thanked the group for its work in helping the long-term unemployed get back on their feet and addressed issues such as updating overtime requirements and the important role the department plays in "up-skilling" the nation's workforce. He discussed his previous roles in public service and how, throughout the years, he has learned that human resource professionals drive, manage and lead change. When he asks employers across the country about their biggest challenge, they generally respond that they want a workforce with the skills to compete, Perez said.

- [View the Slideshow](#)



National News

Veterans' Unemployment Rates Edged Downward in 2013, Data Shows

The overall veterans' unemployment rate, reported in a new annual report, showed "an encouraging drop" from 7 percent in 2012 to 6.6 percent in 2013, Secretary Perez said on March 20. According to a Bureau of Labor Statistics report on veterans' employment, the jobless rate for women veterans dropped from 8.3 percent in 2012 to 6.9 percent in 2013 and for all Gulf War-era II veterans decreased from 9.9 percent to 9 percent. "Veterans have the skills that employers are looking for. They make our nation's workforce more productive, our companies more profitable and our economy more competitive," Perez said. "The best way to honor our veterans is to hire them."

- [Read the Secretary's Statement](#)
- [Read the BLS Report](#)

National Safety Stand-down Announced for Construction Industry



Falls continue to be the leading cause of deaths in the construction industry, with nearly 300 fatalities in 2012. To help combat this deadly hazard, the Occupational Safety and Health Administration is leading efforts to hold a nationwide safety stand-down June 2-6 to raise awareness among employers and workers about the hazards

of falls. The stand-down is part of OSHA's ongoing Fall Prevention Campaign, which began in 2012 and was developed in partnership with the National Institute for Occupational Safety and Health's National Occupational Research Agenda program. "Falls account for more than a third of all deaths in this industry," said Dr. David Michaels, assistant secretary of labor for occupational safety and health. "We're working with employers, workers, industry groups, state OSH plans, and civic and faith-based organizations to host safety stand-downs that focus on recognizing hazards and preventing falls. We are getting the message out to America's employers that safety pays and falls cost."

- [Learn About the Stand-down](#)
- [Learn About OSHA's Fall Prevention Campaign](#)
- [Listen to the Secretary's Message](#)

Spring — and Aggregate Mining — Have Sprung

Flowers are blooming, birds are chirping and many surface mines around the country that went dormant in the winter are resuming production. It's a busy

D.C., Secretary Perez addressed approximately 1,000 firefighters at the International Association of Fire Fighters Annual Conference on March 17. Perez delivered heartfelt remarks about his deep respect for emergency responders and how they've helped families around the country, including his family when his father became ill. Perez also discussed pension security and told the firefighters that, "When you put your life on the line every day, you should retire with dignity. You have worked too hard to sacrifice pension security, and this administration stands with you." Secretary of Homeland Security Jeh Johnson also spoke at the conference.



Old Home Week



Returning to Department of Justice headquarters where by his own recollection he first worked in the mid-1980s, Secretary Perez spoke on March 20 at the United States Attorneys National Conference. Perez thanked the prosecutors for their leadership — for living and working "with a remarkable sense of urgency" — while reminiscing about the "the foxholes we crawled in" together. Noting the parallels between his last job as assistant attorney general for civil rights and his current job, Perez highlighted partnerships and opportunities for further collaboration between the department and U.S. attorneys, particularly in the areas of workplace safety and worker exploitation.

Advancing Inclusion in Health Care

More than 40 employers, federal and state policymakers, researchers and nursing school administrators convened at the U.S. Access Board on March 18 for a policy roundtable hosted by the Office of Disability Employment Policy in collaboration with the National Organization of Nurses with Disabilities.



"We know that health-care occupations dominate the list of jobs predicted to be in most demand in coming years," said Assistant Secretary of Labor Kathy Martinez, who heads ODEP, as she welcomed attendees. Martinez was joined by acting Assistant Secretary of Labor for Employment and Training Eric Seleznow, along with leaders from the Health Resources and Services Administration and the Department of Education. They explored strategies for using the skills and talents of people with disabilities, including veterans, to meet anticipated labor shortages in nursing and allied health occupations. Because "there is simply not enough talent in the pipeline," that people with disabilities "have an important role to play in meeting the demands of this changing landscape," Martinez told attendees.

Job Corps Hosts Hiring Event



James D. White, chief executive officer of Jamba Juice, a San Francisco Bay area company, reaffirmed Jamba Juice's partnership with the Treasure Island Job Corps Center on March 19 during the company's third National Hiring Day kick-off at the center. "To the Job Corps students, I applaud you for your leadership and hard work," said White. "Through active partnerships with Job Corps, I am convinced we have a winning recipe." The Treasure Island Job Corps Center is currently ranked the top-performing center in the nation and is home to the Job Corps' premier Advanced Culinary Arts training program.

'Fireside Chat' in Atlanta

The Women's Bureau, along with the YWCA of Greater Atlanta and the National Center for Civil and Human Rights, presented "The Story Behind the



but potentially dangerous time of year, notes the Mine Safety and Health Administration, as miners return to work and prepare equipment for the new season. According to MSHA data, injuries at aggregate operations typically climb sharply in the spring, so this is a good time to brush up on safety procedures that can carry mines and miners safely through the warmer months.



News You Can Use

Be Prepared When Floodwaters Rise

Did you know your workplace might be located in a floodplain? During a heavy storm, rivers, dams and even small creeks or drainage ditches can spill over with little or no notice. This year, the Occupational Safety and Health Administration and the National Oceanic and Atmospheric Administration have joined forces to promote Flood Safety Awareness Week, March 16-22. OSHA and its partners are encouraging workers and companies to be aware of dangerous conditions during and after floods. Employers should pay attention to weather forecasts, train workers on severe weather plans and keep emergency supplies, including a battery-operated weather radio, on hand to be better prepared for flooding.



Women, Work, and the Challenges Ahead

"Working women have made great strides in recent decades, but challenges remain." That was one of the messages Women's Bureau Director Latifa Lyles shared at a March 19 public policy forum for Women's History Month hosted by Dialogue on Diversity and the American Federation of Teachers in Washington, D.C. Addressing an audience of about 50, Lyles discussed many of the factors that hinder women's equality today, such as occupational segregation and inadequate supports for balancing work and family life, as well as the bureau's efforts to address those issues at forums such as the June 23 White House Summit on Working Families.

Affordable Care for Women and Families

Women's History Month draws to a close soon — and so does the window for health care enrollment through the Affordable Care Act. Thanks to the ACA, nearly 27 million women have expanded access to health coverage and preventive care. In addition, there are new protections in place. For example, women in the individual insurance market can no longer be charged more for health insurance just because they're women, and they cannot be denied coverage or charged more due to pre-existing conditions like pregnancy. But women aren't the only people benefiting from the ACA. Women and men across the country are finding more affordable coverage through the marketplace. And more than 3 million young adults now have health insurance on their parents' plan.

Retirement Savings for Future Financial Security

Saving for retirement can be complicated, but Labor Department regulations are helping savers prepare for the future by increasing the process's transparency. Assistant Secretary of Labor for Employee Benefits Security Phyllis C. Borzi addressed this issue at a March 13 Financial Planning Association symposium in New York City. Before an audience of about 300, Borzi discussed the department's work and how regulatory changes will impact consumers and the retirement planning industry. "When people understand their retirement plans, they can make more informed decisions about their future financial security," she said.

International Scene

A Little Luck of the Irish for the Labor Department

Irish Minister of Social Protection Joan Burton met with Secretary Perez at department headquarters on March 20 to exchange views on shared labor market challenges in the United States and Ireland. They were joined by Ireland's ambassador to the United States, Anne Anderson, to discuss both governments' approaches to spurring economic growth and promoting opportunity for workers after the devastating effects of the 2008 financial crisis, which also hit Ireland's economy particularly hard. Some of the shared challenges addressed were long-term unemployment, promoting youth employment and strategies for working with the private sector and trade unions. Burton is part of a larger



Story: A Fireside Chat" on March 13. Nearly 200 women attended the Women's Herstory Month event that featured a diverse panel of women leaders from the Atlanta community who have made remarkable contributions to the city and beyond. A memorable moment came when Tiffany Dufu, chief leadership officer at the Levo League and the event's keynote speaker, urged attendees, "If you want something you've never had before, you have to do something that you've never done before."

- [Read the News Release](#)
- [View the Slideshow](#)

Recognizing Leaders in California



Women's Bureau program analyst Kelly Jenkins-Pultz was the keynote speaker on March 15 at a ceremony honoring several local women for their leadership

work in the San Luis Obispo, Calif., community. The event was hosted and organized by the San Luis Obispo County Commission on the Status of Women and the South Bay Women's Network. In her remarks, Jenkins-Pultz spoke about the local economic status of women and also highlighted opportunities and challenges in today's workplace. Rep. Lois Capps and Assemblyman Katcho Achadjian presented commendations from the U.S. House of Representatives and the California State Assembly.

- [View the Slideshow](#)

Wage Conference in Phoenix



The Wage and Hour Division hosted a three-day prevailing wage conference at the Phoenix Convention Center March 18-20. The nearly 300

participants included contracting officers and subcontractors, labor groups, state and federal regulatory agencies, and others. Seminars covered a variety of topics under the Davis-Bacon and Related Acts and the McNamara-O'Hara Service Contract Act, such as the proper payment of prevailing wage rates and fringe benefits, correct worker classifications, wage determinations, and submission and management of certified payrolls.

- [View the Slideshow](#)

Voices of Women on Careers

Women comprise 13.7 percent of civil engineers and 15.6 percent of transportation, storage and distribution managers, where wages are



approximately twice the median annual earnings of all women. Other transportation occupations, such as drivers, truck and tractor operators, rail road conductors and yardmasters, pay significantly higher than the more traditional occupations available to women without advanced education. To learn from the experiences women face in non-traditional careers and in the transportation field, the Women's Bureau is hosting a series of roundtable discussions. The most recent took place on March 14 at the California Polytechnic State University in San Luis Obispo. Participant feedback is helping complement a national research project by the Women's Bureau that aims to highlight the voices of women in non-traditional careers.

- [View the Slideshow](#)
- [Learn About Leading Occupations for Women](#)

Progress in Safety and Health Law

A committee from the American Bar Association gathered in Tucson, Ariz., March 11-14 for a midwinter meeting to highlight recent legal progress in the area of safety and health law. The 350-member Occupational Safety and Health Law Committee follows developments under the Occupational Safety and Health Act and the Federal Mine Safety and Health Act of 1977, in addition to other state laws. Deputy Assistant Secretary of Labor for Occupational Safety and Health Jordan Barab delivered remarks on March 13 highlighting OSHA's initiative to improve conditions for temporary workers and to enhance safety in the cell tower industry. In addition, several representatives from the department participated in panel discussions that included workplace violence, whistleblowers, silica and OSHA's Severe Violator Enforcement Program.

Irish delegation that visits the United States annually around Ireland's National Day on March 17.

Around DOL

Focusing on Native American Employment

Representatives from 89 tribal nations, colleges, urban centers and community groups joined a conference call with department officials on March 13. The conversation centered around the Office of Federal Contract Compliance Programs' worker protection role and the agency's new Indian and Native American Employment Rights Program. Participants discussed strategies for advancing OFCCP partnerships with Tribal Employment Rights offices across the country and considered the benefits of establishing linkage systems between tribes and federal contractors in order to increase job opportunities for American Indians and Alaska Natives. Leaders from OFCCP, including Deputy Director Tom Dowd, Branch Chief Herman Narcho and INAERP Director Theresa Lujan led the call, which was organized by the Office of Public Engagement.

Of Note

Nicaraguan Coffee Grower Honored for Elimination of Child Labor



Isidro León-York of Nicaragua has been honored with the Bureau of International Labor Affairs' 2013 Iqbal Masih Award for the Elimination of Child Labor. León-York, selected by Secretary Perez, is being recognized for his efforts to eliminate child labor from the production of coffee. Announcing the award, Deputy Undersecretary of Labor for International Affairs Carol Pier said, "Isidro León-York exemplifies the positive role that the private sector can play combatting harmful child labor. This award is a tribute to all those private-sector leaders, who like Mr. León-York, have embraced this role as a better way of doing business." León-York, who employs more than 760 workers at his coffee farm, uses a portion of his farm's profits to fund a school for the children of workers there and has committed to provide his workers and their families with decent wages, food and health care. The non-monetary award honors the spirit of Iqbal Masih, a Pakistani child sold into bonded labor as a carpet weaver at age four. U.S. Ambassador to Nicaragua Phyllis M. Powers presented the award to León-York at a ceremony in Managua on March 20.

- [Read the News Release](#)

DOL Working for You

Army Veteran Gets Boost From Outreach Program

Vietnam-era Army veteran Floyd Godfrey held a number of key management jobs throughout his career, but when funding for his nonprofit organization dried up, the Washington, D.C., resident found himself unemployed. Godfrey came to the attention of Disabled Veteran Outreach Program specialist Michael Ervin, a 26-year Army veteran at the city's Department of Employment Services. Ervin helped Godfrey update his resume, sharpen his interview



skills and assess his career choices. Ervin "kept me motivated and consistently sent me job opportunities," Godfrey said of the help he received. Ervin said he derives satisfaction from helping veterans become "job ready." Godfrey eventually accepted a job in quality assurance with the D.C. police.

DOL in Action

DISH Network Ordered to Pay \$257,000 to Whistleblower

The Occupational Safety and Health Administration has ordered DISH Network to pay a former employee \$157,024 in back wages, \$100,000 in compensatory damages and take other corrective action. An OSHA whistleblower investigation found that the Colorado-based satellite service provider, with offices in New York, violated the anti-retaliatory provisions of the Sarbanes-Oxley Act by blacklisting the former employee after he reported a vendor for submitting fraudulent invoices and testifying at a deposition. "A worker has a right to report wrongdoing to their employer without fear of retaliation during their employment and after," said Robert Kulick, OSHA's regional administrator in New York. "Blacklisting is a particularly insidious form of retaliation that can follow workers and even cost them new jobs. It is not only an unacceptable practice, it's illegal."

- [Read the News Release](#)

Funding Announced to Assist Maine Workers Affected by Layoffs

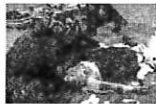
A \$256,696 National Emergency Grant from the department will assist approximately 100 workers impacted by layoffs at Lincoln Paper and Tissue LLC in Lincoln, Maine. "These layoffs have had a significant impact on an area already suffering from high unemployment," said acting Assistant Secretary of Labor for Employment and Training Eric M. Seleznow. "This National Emergency Grant will provide the workers affected by these layoffs with the critical services needed in order for them to succeed in finding new employment."

Empowering Women

A "Women's Empowerment Event" hosted by Rep. Charles Rangel in New York City on March 17 featured the work of the Women's Bureau. Regional Administrator Grace Protos highlighted the agency's efforts to assist women in their careers, discussing initiatives for better paying jobs, worker rights and equal pay. She encouraged the approximately 85 audience members to increase their knowledge about the challenges facing older women workers and workers who are women of color, citing agency resources. Rangel ended the event by echoing a theme in President Obama's State of the Union address in January: "When women succeed, America succeeds."

- [Read About Older Women and Work](#)
- [Learn About Working Women of Color](#)
- [Learn About the Equal Pay Act](#)

Mine Rescue Competition



Staff from the Mine Safety and Health Administration's Western District participated in the Nevada Regional Mine Rescue Contest March 11-13 in

Winnemucca, Nev. The industry-sponsored event pitted eight teams from Colorado, Idaho and Nevada against each other in a simulated mine emergency exercise. Newmont U.S.A.'s Leveille Mine in Carlin, Nev., was the overall winner.

Outreach in Boston

A White House summit for the Asian American and Pacific Islanders community was held in Boston on March 18, focusing on educating the area's AAPI community about the programs and services offered by various federal agencies. Wage and Hour Division Community Outreach and Resource Planning Specialist Patricia Colarossi and Occupational Safety and Health Administration Compliance Assistance Specialist Carol Bates gave presentations on workers' rights to proper wage payments, safe and healthful working conditions, and available resources for workers. Kiran Ahuja, executive director of the White House Initiative on AAPI, was the keynote speaker. Other participating agencies included the Equal Employment Opportunity Commission and the Social Security Administration.

Weekly UI Claims

The department reported that the advance figure for seasonally adjusted initial Unemployment Insurance claims was 320,000 for the week ending March 15, an increase of 5,000 from the previous week. The four-week moving average was 327,000, down 3,500 from the previous week's unrevised average.

- [Read the News Release](#)

Upcoming Deadlines & Events

Open Funding Opportunities

OFCCP — "Common Problem Areas" Compliance Assistance Session for S&S Contractors

- [March 27 — Richmond, VA](#)

OFCCP — Construction Compliance Evaluations in 16 Steps

- [March 25 — Atlanta, GA](#)
- [April 3 — Omaha, NE](#)
- [April 22 — Atlanta, GA](#)

OFCCP — Everything You Want to Know About Adverse Impact

- [April 15 — Birmingham, AL](#)
- [April 15 — Jackson, MS](#)

OFCCP — Filing Employment Discrimination Complaints Webinar

- [March 25 — Seattle, WA](#)

OFCCP — Protecting Your Workplace Rights

- [March 26 — Memphis, TN](#)

- [Read the News Release](#)

Georgia Masonry Company Faces Fines Following Worker Fatality

Jack Smiley, doing business as Smiley Plaster Co. in Twin City, Ga., was cited for five safety violations by the Occupational Safety and Health Administration following a worker fatality last September. The employee fell to his death while applying stucco to a building that was being renovated. The violations included failure to provide fall protection to employees who work from scaffolding at heights over 10 feet, adequate scaffolding foundation, and debris protection for employees working on scaffolding. Smiley Plaster, a stucco and masonry construction company, has been placed into OSHA's Severe Violator Enforcement Program.

- [Read the News Release](#)

Inadequate Machine Guarding Found at Ohio Flour Mill

ConAgra Foods Inc. has been cited for multiple safety violations at its Columbus, Ohio, flour mill. Most of the citations were issued because machines lacked proper guarding, one of the 10 most frequently cited standards by the Occupational Safety and Health Administration. The 13 safety violations carry proposed penalties of \$117,000. OSHA initiated an inspection of the plant in September 2013 after receiving a complaint. Three repeat violations were issued for lack of machine guarding on horizontal shafts in the flour mill, failure to provide all required information on OSHA injury and illness logs, and exposing workers to falls.

- [Read the News Release](#)

Violations Pile Up for Louisiana Company

The Occupational Safety and Health Administration has cited U.S. Minerals LLC with 11 safety and health violations from a follow-up inspection that began last September at the Harvey, La., facility. The manufacturer of abrasive blasting and roofing materials faces \$77,770 in fines for failing to train and protect workers when entering hazardous confined spaces, implement safe lockout/tagout procedures when maintaining equipment, provide required protection for workers exposed to dangerously high noise levels, and ensure forklift operators know how to work safely. OSHA's Baton Rouge Area Office conducted the initial inspection in June 2010 as a referral from OSHA's National Office and issued 18 serious, 10 repeat and two other-than-serious violations. The company contested the citations, and a formal settlement agreement was reached.

- [Read the News Release](#)

Nursery Erroneously Claimed Agricultural Employer Exemption

Harmony Gardens Inc. in Fort Collins, Colo., has agreed to pay 72 employees \$127,301 in back wages after an investigation by the Wage and Hour Division found violations of the Fair Labor Standards Act's overtime and record-keeping provisions. The firm incorrectly claimed an exemption from the overtime provisions of the FLSA. The investigation found that the nursery violated the FLSA when it paid its workers straight time for all hours worked and did not pay the additional overtime premium for hours worked over 40 in a workweek. Additionally, the company failed to maintain accurate time and payroll records.

- [Read the News Release](#)

Court Order Sought to Protect Workers From Retaliation

The department filed a request in the U.S. District Court in McAllen, Texas, for a temporary restraining order to protect workers from retaliation and threats of retaliation from some ISPE Produce Inc. officials. The Wage and Hour Division currently is investigating ISPE Produce under the minimum wage, overtime, record-keeping and anti-retaliation provisions of the Fair Labor Standards Act. During the investigation, the employer required workers to leave the job site when Wage and Hour investigators arrived to conduct interviews. Company officials threatened workers with termination of employment and deportation for cooperating with the department. The temporary restraining order asks the court to enjoin the owner and two company officials from continuing threatening and retaliatory conduct aimed at employees who cooperate in the investigation. The department also seeks an order requiring the owner or a department employee to read aloud a statement to all employees informing them of their right to speak with Wage and Hour investigators without fear of retaliation.

- [Read the News Release](#)

Keeping Close Watch on Worker Retaliation in the Southwest

The Wage and Hour Division has increased its focus on identifying and resolving instances of employer retaliation against workers in the Southwestern United States. In fiscal year 2012, the division concluded seven cases where employers were accused of retaliating against workers. By fiscal year 2013, that number jumped to 40 retaliation investigations concluded across the region. The Fair Labor Standards Act affords workers legal protections from retaliation in instances where they raise an internal complaint with their employer or file a complaint with Wage and Hour officials, or if they cooperate in a Wage and Hour investigation. Any employee discharged, or in any other way retaliated against, may file a complaint with the division. Based on the division's enforcement experience, a regional anti-retaliation enforcement training program was implemented. As part of this effort, four recent case settlements required employers to pay lost wages, liquidated damages and compensatory damages to affected workers.

- [Read the News Release](#)

New Energy Worker Cohort

The Office of Workers' Compensation Programs is leading efforts to notify former employees of the Sandia National Laboratories — Livermore in California about a new class of employees added to the special exposure cohort of the Energy Employees Occupational Illness Compensation Program Act. The EEOICPA provides compensation and medical benefits to workers who became ill as a result of working in the nuclear weapons industry. Survivors of qualified workers also may be entitled to benefits. A

OFCCP — What to Expect During an OFCCP Audit

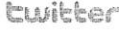
- [April 15 — Atlanta, GA](#)
- [April 15 — Orange, CA](#)

OLMS — Compliance Assistance Seminar

- [March 25 — Hurst, TX](#)

WHD — Prevailing Wage Seminar

- [April 1 — Chicago, IL](#)
- [April 22 — San Diego, CA](#)

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worker who is included in a designated special exposure cohort class of employees, and who is diagnosed with one of 22 specified cancers, may receive a presumption of causation under the EEOICPA. People who worked at the Livermore facility from Oct. 1, 1957, through Dec. 31, 1994, should visit the cohort's web page or contact an agency resource center for information about eligibility.

- [Read the News Release](#)
- [Learn About the Special Exposure Cohort](#)
- [Learn About the EEOICPA](#)
- [Find a Resource Center Near You](#)

Worker Assistance Hotline in Idaho

The Employment Education and Outreach program has launched a Spanish-language hotline geared specifically for workers in Idaho. The Wage and Hour Division made the announcement in Boise on March 13 following a meeting held at the Mexican Consulate. Attendees include representatives from federal and state agencies, the consulate, worker advocates, faith-based groups and community-based organizations. Since the program started in Southern California in 2004, EMPLEO's hotline has been instrumental in helping approximately 10,000 workers recover more than \$14 million in back wages.

- [View the Slideshow](#)

Migrant Worker Training in Southwest

More than 125 seasonal and migrant workers attended the Work Search Skills Enhancement Workshop in Deming, N.M., recently. The workshop dispensed information on employer obligations under the Fair Labor Standards Act and the Migrant and Seasonal Agricultural Worker Protection Act, disability benefits, health and safety laws, worker compensation, health insurance and pesticide training. The training session was organized by the Migrant and Seasonal Farm Worker Social Services Agencies Committee and included a presentation by the Wage and Hour Division. Since its inception in 2004, the committee has provided educational tools to thousands of migrant and seasonal workers in Southwestern New Mexico and West Texas and compliance training to agricultural employers and farm labor contractors. Additionally, the committee sponsors an annual agricultural employer forum.

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This email was sent to lori.adams@iwd.state.la.us using GovDelivery, on behalf of: United States Department of Labor - 200 Constitution Ave., NW - Washington, DC 20210 - 1-866-4-USA-DOL (1-866-487-2365)



Message: FW: Job Opportunities at Aetna/Iowa

Case Information:

Message Type: Exchange
Message Direction: External, Outbound
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:57 PM
Item ID: 40862410
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

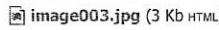
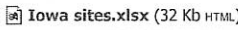
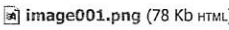

FW: Job Opportunities at Aetna/Iowa

From Adams, Lori [IWD]

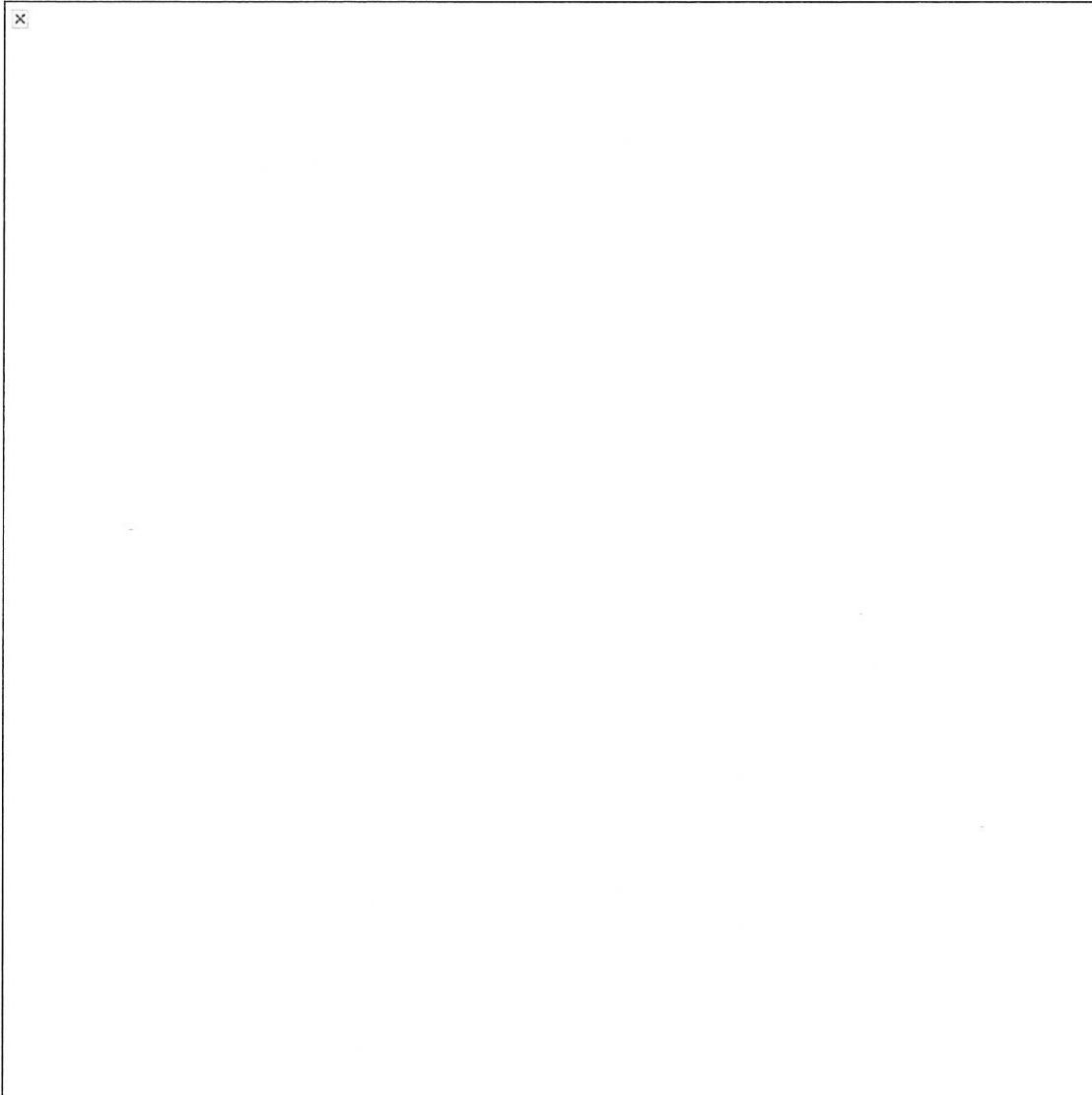
Date Friday, March 21, 2014 10:48 AM

To Christy Merriman <christy@directemployers.org> (christy@directemployers.org); Witt, Michael [IWD]

Cc

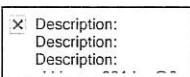
   

See below. I went to US.jobs, and there is nothing listed for Iowa with Aetna. I know that they are a Direct Employer member, so when I looked on their website, I found the following. I checked IWorks, and we have 19 open orders for Aetna, coming from Direct Employers. Why isn't anything showing up on US.jobs?
https://sjobs.brassring.com/1033/asp/tg/cim_searchresults.asp?ref=321201411284&SID=WguEVtGh44vNf8Mi6j6isedmIRwBEzj1BsmgcEv4yagFNOACoqygQXoepbRL49IB

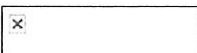


Lori Adams, CPM

Division Administrator - Workforce Services
Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov



From: Diversity/Inclusion Careers [mailto:DiversityCareers@AETNA.com]
Sent: Friday, March 21, 2014 10:01 AM
To: Adams, Lori [IWD]
Subject: Job Opportunities at Aetna/Iowa



Dear Lori,

Aetna is a federal contractor and desires priority referrals of veterans. Our company is committed to developing partnerships with state and local service organizations supporting veterans and individuals with disabilities seeking employment. A list of our offices within your state is attached.

We have a richly diverse workforce comprised of some of the best and brightest employees in the health insurance industry. Our positions are as diverse as our employees and include traditional "health insurance industry roles" such as underwriting, claims processing and customer service, as well as roles in areas such as nursing, pharmacy, marketing, human resources, and communications.

Why Aetna?
 Our company has some of the best employment related policies and programs that support the military, veterans, disabled veterans, the National Guard and Reserve and their families. These include leave and pay policies that go beyond the legal requirements, an employee resource group for veterans and philanthropic activities.

In addition, as one of the nation's leading diversified health care benefits companies, we offer a competitive benefits package to our employees. From medical plans and wellness programs, tuition reimbursement to life insurance and retirement resources, a wide range of options is available to help veterans achieve optimal health, career development and financial well-being.

Where to find Aetna's Job Postings:

Our open positions are delivered to your agency through Direct Employer's VETCentral program/Direct Employers Association. This program provides daily updates of our job postings in the local area. If you have any questions about the delivery of the job listings to your agency, please contact us at the number listed below.

Our open positions also are posted on Aetna's career webpage. By visiting Aetna's career website, your agency and veterans can search for open positions in over 100 offices across the country as well as telework opportunities. We have job opportunities ranging from professional careers to college internships and co-op programs.

As part of our effort to connect with veterans, we ask that veterans use a special microsite link (see below) that will take them to a targeted site for our veteran recruiting. This site provides information relevant to veterans and includes a military cross walk translator tool to search Aetna jobs against Military titles. Veterans can conduct searches of all job openings at Aetna both by job and by location.

<http://aetna-veterans.jobs/>

How to Contact us:

We welcome any questions you have. We also would welcome any suggestions you have for creating meaningful relationships with your agency that would further support the employment of veterans and/or individuals with disabilities. In addition, any questions about information set-forth in the job postings at any location or to provide priority referrals of veterans from your agency at any of our hiring locations, please contact Estaer Nguyen at 860-273-6826 or by email at DiversityCareers@aetna.com.

From time to time Aetna also uses individuals employed by temporary staffing agencies for temporary work at Aetna. We use Volt Consulting Group to coordinate the provision of the individuals. If you would like more information about employment opportunities at temporary staffing agencies which provide individuals to Aetna, please contact Annette Suslak, Program Manager at Volt Consulting Group at 860-273-1485.

In addition, if a client is a disabled veteran or has a disability, and needs assistance in accessing or using Aetna's career webpage due to the disability, they can call Aetna's HR Contact Center at 1-800-238-6247 to speak with a specialist about an accommodation.

Regards,

Loren Jenkins – Diversity Recruiting Lead

Aetna is an equal opportunity and affirmative action employer. All qualified applicants will receive consideration for employment without regard to race/ethnicity, color, gender, disability, veteran status, national origin, citizenship, religion, age, sexual orientation, gender identity, marital or family status or genetic information and will not be discriminated against based on those characteristics. We take affirmative action to recruit, select, develop and retain women, people of color, individuals with disabilities and veterans.

This e-mail may contain confidential or privileged information. If you think you have received this e-mail in error, please advise the sender by reply e-mail and then delete this e-mail immediately. Thank you. Aetna

Aetna Office Locations and Contact Information

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AETNA IOWA OFFICES
4320 NW 114th St
Urbandale

IA

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Message: FW: Job Opportunities at Aetna/Iowa**Case Information:**

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:57 PM
 Item ID: 40862411
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

FW: Job Opportunities at Aetna/Iowa

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Date Friday,
 March 21, 2014
 10:50 AM

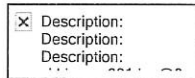
To IWD-VetRep; Brooks, Douglas [IWD]; Butcher, Marilyn [IWD]; Dawson, Annette [IWD]; Farley, Carolyn [IWD]; Gray, Linda [IWD]; Jones, Marlys [IWD]; Loecke, Marla [IWD]; Mather, Scott [IWD]; McCann, Stephen [IWD]; Messerly, Sara [IWD]; Neri, Diane [IWD]; Robinson, Gina [IWD]; Rouse, Linda [IWD]; Slagle, Ronee [IWD]; Spencer, Todd [IWD]; Vega, Carlos [IWD]; Weidlein, Elaine [IWD]; Witt, Michael [IWD]

Cc

Just making sure that everyone is aware of this as you work with job seekers, including Veterans. We do have 19 open orders with Aetna that we get from the Direct Employers download. Some of those are in Iowa, and others are within 50 miles of our borders. It is odd that if you look at us.jobs, these Iowa based jobs are not showing up, and I have reported that to Direct Employers.

Lori Adams, CPM

Division Administrator - Workforce Services
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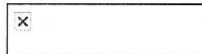


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This e-mail may contain confidential or privileged information. If you think you have received this e-mail in error, please advise the sender by reply e-mail and then delete this e-mail immediately. Thank you. Aetna

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Case Information:

Message Type: Exchange
 Message Direction: External, Outbound
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:57 PM
 Item ID: 40862414
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

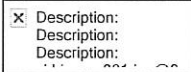
RE: Job Opportunities at Aetna/Iowa

From Adams, Lori [IWD] **Date** Friday, March 21, 2014 11:35 AM
To 'Christy Merriman'; Witt, Michael [IWD]
Cc

Thanks Christy!

Lori Adams, CPM

Division Administrator - Workforce Services
 Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
 Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov



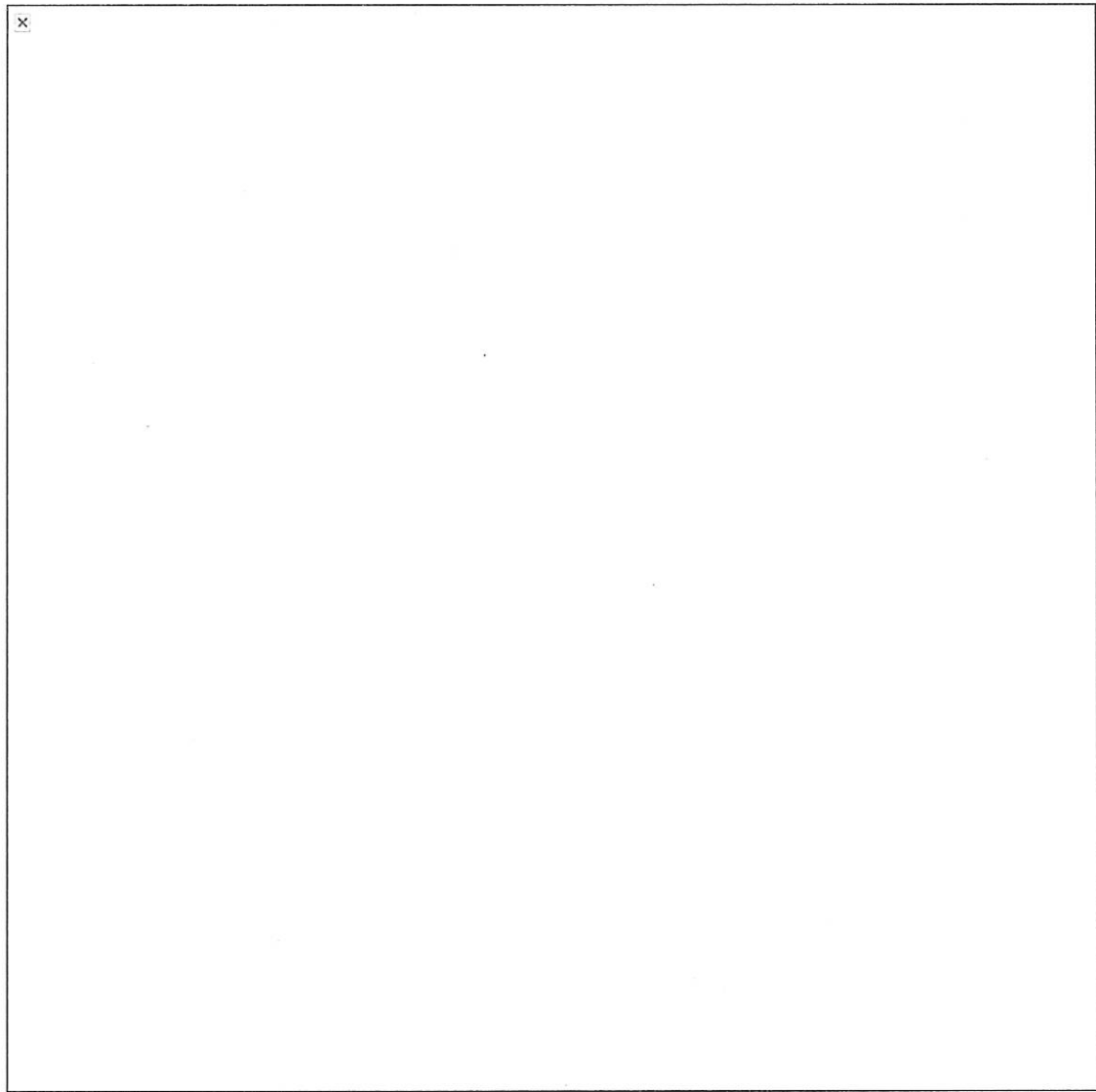
From: Christy Merriman [mailto:christy@directemployers.org]
Sent: Friday, March 21, 2014 11:28 AM
To: Adams, Lori [IWD]; Witt, Michael [IWD]
Subject: RE: Job Opportunities at Aetna/Iowa

We have some sporadic issues today with some jobs, our members are verified first so I will ensure tech knows about this one.

Thanks Loril

From: Adams, Lori [IWD] [mailto:Lori.Adams@iwd.iowa.gov]
Sent: Friday, March 21, 2014 11:48 AM
To: Christy Merriman; Witt, Michael [IWD]
Subject: FW: Job Opportunities at Aetna/Iowa

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Description:
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In addition, as one of the nation's leading diversified health care benefits companies, we offer a competitive benefits package to our employees. From medical plans and wellness programs, tuition reimbursement to life insurance and retirement resources, a wide range of options is available to help veterans achieve optimal health, career development and financial well-being.

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In addition, if a client is a disabled veteran or has a disability, and needs assistance in accessing or using Aetna's career webpage due to the disability, they can call Aetna's HR Contact Center at 1-800-238-6247 to speak with a specialist about an accommodation.

Regards,

Loren Jenkins – Diversity Recruiting Lead

Aetna is an equal opportunity and affirmative action employer. All qualified applicants will receive consideration for employment without regard to race/ethnicity, color, gender, disability, veteran status, national origin, citizenship, religion, age, sexual orientation, gender identity, marital or family status or genetic information and will not be discriminated against based on those characteristics. We take affirmative action to recruit, select, develop and retain women, people of color, individuals with disabilities and veterans.

This e-mail may contain confidential or privileged information. If you think you have received this e-mail in error, please advise the sender by reply e-mail and then delete this e-mail immediately. Thank you. Aetna

Message: FW: Job Opportunities at Aetna/Iowa

Case Information:

Message Type: Exchange
Message Direction: Internal
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:57 PM
Item ID: 40862427
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

FW: Job Opportunities at Aetna/Iowa

From: Adams, Lori [IWD] Date: Sunday, March 23, 2014 9:03 PM
To: Witt, Michael [IWD]
Cc:

image001.jpg (3 Kb HTML) image002.png (78 Kb HTML) image003.jpg (3 Kb HTML)

From: Christy Merriman [mailto:christy@directemployers.org]
Sent: Sunday, March 23, 2014 4:13 PM
To: Adams, Lori [IWD]
Subject: RE: Job Opportunities at Aetna/Iowa

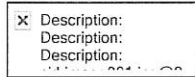
I think we are good now - we have three jobs on US.jobs - 2 of which are in Urbandale IA

From: Adams, Lori [IWD] [mailto:Lori.Adams@iwd.iowa.gov]
Sent: Friday, March 21, 2014 12:35 PM
To: Christy Merriman; Witt, Michael [IWD]
Subject: RE: Job Opportunities at Aetna/Iowa

Thanks Christy!

Lori Adams, CPM

Division Administrator - Workforce Services
Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov



Please consider the environment before printing this e-mail.

From: Christy Merriman [mailto:christy@directemployers.org]
Sent: Friday, March 21, 2014 11:28 AM
To: Adams, Lori [IWD]; Witt, Michael [IWD]
Subject: RE: Job Opportunities at Aetna/Iowa

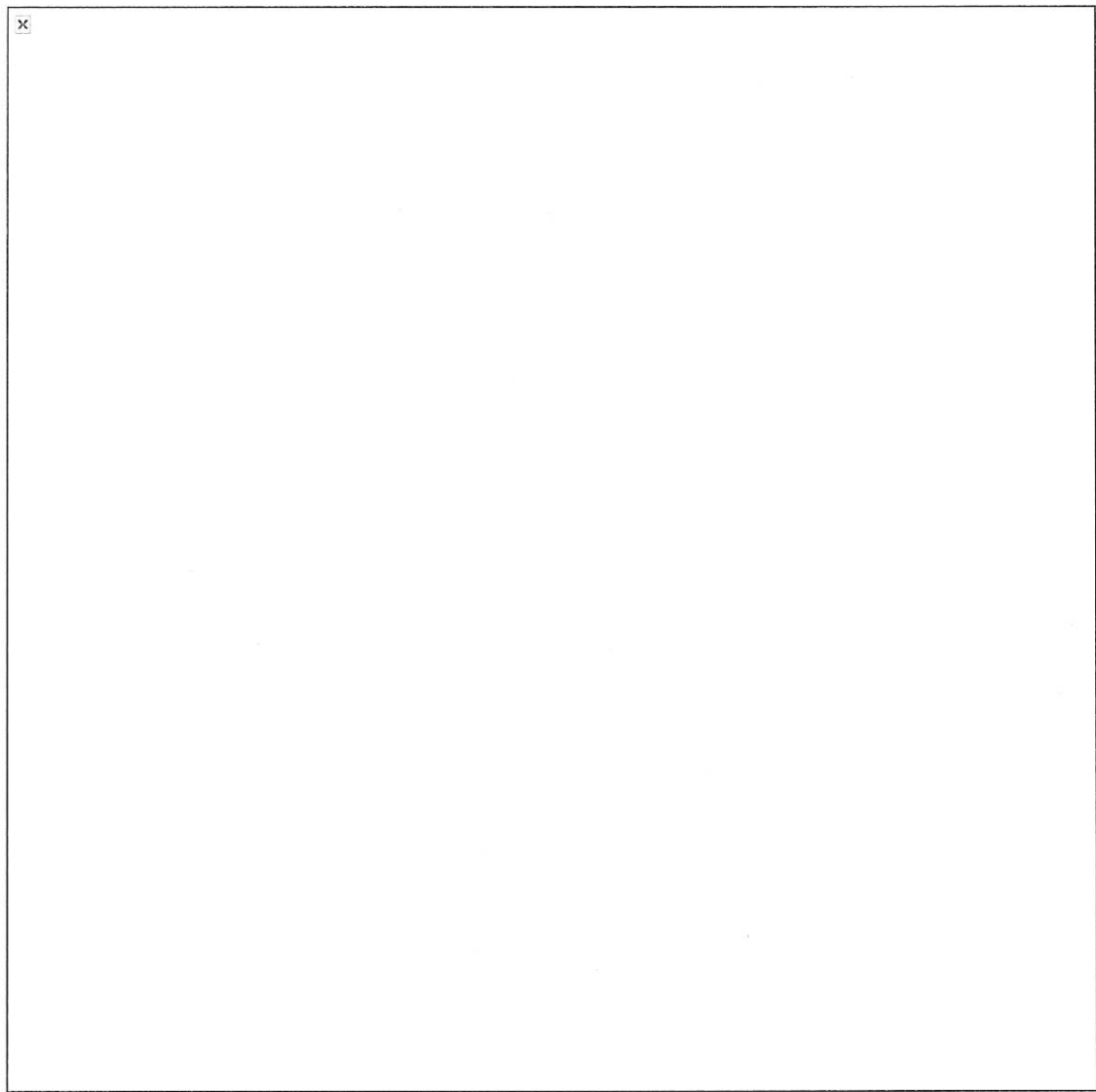
We have some sporadic issues today with some jobs, our members are verified first so I will ensure tech knows about this one.

Thanks Loril

From: Adams, Lori [IWD] [mailto:Lori.Adams@iwd.iowa.gov]
Sent: Friday, March 21, 2014 11:48 AM
To: Christy Merriman; Witt, Michael [IWD]
Subject: FW: Job Opportunities at Aetna/Iowa

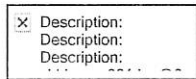
See below. I went to US.jobs, and there is nothing listed for Iowa with Aetna. I know that they are a Direct Employer member, so when I looked on their website, I found the following. I checked IWorks, and we have 19 open orders for Aetna, coming from Direct Employers. Why isn't anything showing up on US.jobs?

https://sjobs.brassring.com/1033/asp/tg/cim_searchresults.asp?ref=321201411284&SID=^WguEVtGh44vNf8Mi6j6isedmIRwBEzj1BsmgcEv4yagFNOACoqygQXoepbRL49IB

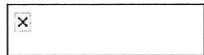


Lori Adams, CPM

Division Administrator - Workforce Services
Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov



From: Diversity/Inclusion Careers [<mailto:DiversityCareers@AETNA.com>]
Sent: Friday, March 21, 2014 10:01 AM
To: Adams, Lori [IWD]
Subject: Job Opportunities at Aetna/Iowa



Dear Lori,

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This e-mail may contain confidential or privileged information. If you think you have received this e-mail in error, please advise the sender by reply e-mail and then delete this e-mail immediately. Thank you. Aetna

Message: Re: Recoupment of CCA - Process Clarification**Case Information:**

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:59 PM
 Item ID: 40862500
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

Re: Recoupment of CCA - Process Clarification

From Adams, Lori [IWD] **Date** Wednesday, March 26, 2014 8:31 AM
To Wicks, Heidi [IWD]
Cc

Agree. I'm sure this will be a difficult discussion with DHS.

Sent from my iPad

On Mar 26, 2014, at 8:23 AM, "Wicks, Heidi [IWD]" <Heidi.Wicks@iwd.iowa.gov> wrote:

Lori,

We should get clarification in our contract negotiations with DHS on PJ staff having policy knowledge of CCA. The request for assistance below was a result of a client that was determined to be ineligible for FIP and DHS recouped several months of FIP. PJ asked if we should recoup the childcare issued during the same time period that the FIP was recouped and were instructed to follow CCA policy to determine if the client would have had a need through CCA.

Since DHS is not entertaining the idea of handling Childcare, then I believe we need to have clearer structure in our contract as to what IWD will do and what DHS should do. As you have pointed out and so did Janet and Wendy last May/June 2013, IWD does not receive additional funds for CCA duties.

Heidi Wicks, CPM
 Program Manager – Employment Unit
 Iowa Workforce Development
 Workforce Services Division
 1000 E. Grand Ave
 Des Moines, IA 50319
 Office: 515-725-2810
 Fax: 515-242-0487
 Cell: 515-371-5554
Heidi.Wicks@iwd.iowa.gov
www.iowaworkforce.org

From: Madison, Angela [<mailto:amadiso@dhs.state.ia.us>]
Sent: Tuesday, February 04, 2014 12:25 PM
To: Wicks, Heidi [IWD]
Cc: Caruso, Barbara [DHS]; Vasey, Tiffany [DHS]; Bielecki, Tracy [IWD]; Dickey, Angela [IWD]; Golub, Srdjan [IWD]; Scott, Rhonda [IWD]
Subject: RE: Recoupment of CCA - Process Clarification

It is my understanding that PROMISE JOBS should be aware of CCA policy because, per PJ Memo 167, PROMISE JOBS needs to determine if an activity is an approvable child care need according to CCA policy when the activity is not an approvable FIA activity and PROMISE JOBS is handling child care for FIA activities other than employment or protective.

The policy can be found in PJ Memo 167, starting on page 10. The memo also references 13-G Determining Eligibility, Need for Service for more information.

If you need specific policy direction, please follow the communication plan so I can address your specific questions.

Thanks.

From: Wicks, Heidi [IWD] [<mailto:Heidi.Wicks@iwd.iowa.gov>]
Sent: Tuesday, February 04, 2014 12:07 PM
To: Madison, Angela
Cc: Caruso, Barbara; Vasey, Tiffany; Bielecki, Tracy [IWD]; Dickey, Angela [IWD]; Golub, Srdjan [IWD]; Scott, Rhonda [IWD]
Subject: RE: Recoupment of CCA - Process Clarification

I am not sure I understand the direction below on how PROMISE JOBS is to follow CCA policy to determine eligibility for CCA only services. Could you please provide the policy direction and where that is located in the PJ Manual or Memo on what the CCA policies and rules are.

Thanks

Heidi Wicks, CPM
 Program Manager – Employment Unit
 Iowa Workforce Development
 Workforce Services Division
 1000 E. Grand Ave
 Des Moines, IA 50319
 Office: 515-725-2810
 Fax: 515-242-0487

Cell: 515-371-5554
Heidi.Wicks@iwd.iowa.gov
www.iowaworkforce.org

From: Madison, Angela [<mailto:amadiso@dhs.state.ia.us>]
Sent: Tuesday, February 04, 2014 9:37 AM
To: Wicks, Heidi [IWD]
Cc: Caruso, Barbara [DHS]; Vasey, Tiffany [DHS]; Bielecki, Tracy [IWD]; Dickey, Angela [IWD]; Golub, Srdjan [IWD]; Scott, Rhonda [IWD]
Subject: RE: Recoupment of CCA - Process Clarification

PROMISE JOBS RESPONSE: PROMISE JOBS should not submit an overpayment for CCA just because the participant was not eligible for FIP.

In the specific example provided, CCA was with PROMISE JOBS. The household was a mandatory PROMISE JOBS participant so PROMISE Jobs should already have the verification of FIA activities, including what the participant did or did not complete. Later, it was determined that the absent parent was living in the home and the household was not eligible for FIP. Income and hours of the absent parent who was determined to be living in the home will now need to be verified for the time period in question.

PROMISE JOBS will need to follow CCA policy to determine whether or not the household was eligible under CCA rules. Issue a letter to the client requesting the documentation required. Be sure to state that failure to provide the requested information within 10 days of the date the letter was mailed will result in an overpayment recovery referral being made to the Department of Inspections and Appeals (DIA). If the household does not provide information needed to determine eligibility or the household is not eligible under CCA policy, an overpayment should be established. If you determine an overpayment occurred, document it and make entries in the Overpayment Recoupment System (OPR).

If there are additional questions, please let me know.

Thanks.

From: Wicks, Heidi [IWD] [<mailto:Heidi.Wicks@iwd.iowa.gov>]
Sent: Friday, January 31, 2014 3:37 PM
To: Madison, Angela
Cc: Caruso, Barbara; Vasey, Tiffany; Bielecki, Tracy [IWD]; Dickey, Angela [IWD]; Golub, Srdjan [IWD]; Scott, Rhonda [IWD]
Subject: Recoupment of CCA - Process Clarification

IWD PJ is needing clarification on how to handle recoupment of CCA when clients are found ineligible for FIP after an extended period of time. Example case would be: Elizabeth Altman (SID #1432512C) & Terrance Washington (SID #3254986B).

<!--[if !supportLists]-->1. <!--[endif]-->**Describe the Situation:**

<!--[if !supportLists]-->A. <!--[endif]-->On 1/17/14, PJCM received an email from DHS worker, Gordon Blair that participant, Elizabeth Altman (SID #1432512C) has been ineligible for FIP benefits from October 2012 through December 2013. Gordon stated that Elizabeth had Terrance Washington (AP) (SID #3254986B) living with her at the time and his earnings put them over the limit to be eligible.
 <!--[if !supportLists]-->B. <!--[endif]-->DHS completed a recoupment for Elizabeth's entire FIP benefit paid from the timeframe of her eligibility.

<!--[if !supportLists]-->2. <!--[endif]-->**State the Specific Question(s) or Issue(s):**

<!--[if !supportLists]-->A. <!--[endif]-->Since the participant was not FIP eligible from October 2012 through December 2013, should PROMISE JOBS submit an overpayment for CCA?
 <!--[if !supportLists]-->B. <!--[endif]-->Email from IM does not provide information on whether client(s) are eligible for CCA through DHS. PJ staff are not abreast to the policies, procedures or guidelines for CCA eligibility.
 <!--[if !supportLists]-->C. <!--[endif]-->Should PJ proceed with recoupment for CCA?

<!--[if !supportLists]-->3. <!--[endif]-->**Interpretation of the issues(s) and possible solutions(s):**

<!--[if !supportLists]-->A. <!--[endif]-->PROMISE JOBS Manual page 210:
Recovery of PROMISE JOBS Expense Allowance Overpayments
Legal reference: 441 IAC 93.151(239B)
 All PROMISE JOBS expense allowances are subject to recovery.
 (For policy and procedural instructions regarding claims for Child Care Assistance, see 13-G, OVERPAYMENT RECOVERY.)
Note: The Child Care Assistance program began July 1, 1999, but did not contain provisions for recovery of overpayments until May 1, 2001. Therefore, only child care allowance overpayments made before July 1, 1999, or after April 30, 2001, are subject to recovery.

<!--[if !supportLists]-->B. <!--[endif]-->Child Care Assistance, see 13-G, OVERPAYMENT RECOVERY page 128:
Title 13: Social Service Resources Page 128 Iowa Department of Human Services Employees' Manual Chapter G: Child Care Assistance Overpayment Recovery
September 23, 2011 Overpayments Subject to Recovery

Client Error

Legal reference: 441 IAC 170.1(237A)

Recover overpayments that result from the following client errors:

- ◆ False or misleading oral or written statements about the client's income, household composition, school schedule, hours of employment, or any other circumstances affecting eligibility or benefits.
- ◆ Failure to report changes in income, household composition, school schedule, hours of employment, failure to participate in PROMISE JOBS activities, or any other circumstance affecting eligibility or benefits of the client, as outlined on the *Notice of Decision: Child Care*, within ten days of the change.

Heidi Wicks, CPM
 PROMISE JOBS & FAET Program Manager
 Iowa Workforce Development
 1000 E. Grand Ave, 3rd Floor East
 Des Moines, IA 50319
 Office: 515-725-2810
 Cell: 515-371-5554
Heidi.Wicks@iwd.iowa.gov
www.iowaworkforce.org

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Message: FW: Decision for Tara M. Tallman 14IWDUI079-080

Case Information:

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:37 PM
 Item ID: 40861856
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

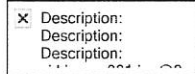
FW: Decision for Tara M. Tallman 14IWDUI079-080

From Adams, Lori [IWD] **Date** Monday, March 31, 2014 3:37 PM
To Witt, Michael [IWD]
Cc

14IWDUI079-080.pdf (129 Kb HTML) image001.jpg (3 Kb HTML)

Lori Adams, CPM

Division Administrator - Workforce Services
 Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
 Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov



From: Van Gundy, Meggan [DIA]
Sent: Monday, March 31, 2014 1:01 PM
To: Benson, Joni [IWD]; Seivert, Shanlyn [IWD]; Hartman, David [IWD]; Adams, Lori [IWD]
Subject: Decision for Tara M. Tallman 14IWDUI079-080

Have a wonderful afternoon.

Meggan Van Gundy
 Iowa Department of Inspections & Appeals
 Administrative Hearings Division
 Wallace State Office Building 3rd Floor
 502 East Ninth Street
 Des Moines Iowa 50319-0082

Phone: 515.281.6343
 Fax: 515.281.4477

E-Mail: meggan.vangundy@dia.iowa.gov

“Sometimes you will never know the value of something, until it becomes a memory.”
 – Dr. Seuss

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- [Image 1](#)
 - [Image 2](#)
 - [Image 3](#)
 - [Image 4](#)
-

Image 1

IOWA DEPARTMENT OF INSPECTIONS AND
APPEALS
Division of Administrative Hearings
Wallace State Office Building
Des Moines, Iowa 50319

DECISION OF THE ADMINISTRATIVE LAW JUDGE

TARA M TALLMAN
P.O. BOX 43
WELTON, IA 52774

IOWA WORKFORCE DEVELOPMENT
REEMPLOYMENT SERVS. COORDINATOR
SHANLYN SEIVERT & DAVID HARTMAN

TERESA K HILLARY, IWD
JONI BENSON, IWD

Appeal Number: 14IWDUI079-080
OC: 12/23/2012
Claimant: Appellant (6),(1)

This Decision Shall Become Final, unless within fifteen (15) days from the date below, you or any interested party appeal to the Employment Appeal Board by submitting either a signed letter or a signed Notice of Appeal, directly to the *Employment Appeal Board, 4*

TH Floor Lucas

Building, Des Moines, Iowa 50319.

The appeal period will be extended to the next business day if the last day to appeal falls on a weekend or a legal holiday.

STATE CLEARLY

1. The name, address and social security number of the claimant.
2. A reference to the decision from which the appeal is taken.
3. That an appeal from such decision is being made and

such appeal is signed.

4. The grounds upon which such appeal is based.

YOU MAY REPRESENT yourself in this appeal or you may obtain a lawyer or other interested party to do so provided there is no expense to the department. If you wish to be represented by a lawyer, you may obtain the services of either a private attorney or one whose services are paid for with public funds. It is important that you file your claim as directed, while this appeal is pending, to protect your continuing right to benefits.

(Administrative Law Judge)

March 31, 2014

(Decision Dated & Mailed)

871 IAC 24.2(1)e – Reemployment Services
871 IAC 24.6(6) – Reemployment Services
871 IAC 24.11
Iowa Code §96.3(7) – Recovery of Overpayment Benefits
Iowa Code §96.6(2) – Timeliness of Appeals
871 IAC 26.14(7) – Default and Dismissal

STATEMENT OF THE CASE

Claimant/Appellant Tara Tallman appealed two decisions issued by Iowa Workforce Development (“IWD”). She filed the appeal on February 11, 2014.

The first decision, dated June 28, 2013, reference 01, found that she was ineligible to receive unemployment insurance benefits as of June 16, 2013 because she failed to attend a reemployment and eligibility assessment appointment on June 19, 2013.

Image 2

Appeal No. 14IWDUI079-080
Page 2

The second decision, dated February 3, 2014, reference 03, found that she was overpaid on her unemployment insurance claim in the amount of \$488.42 for the five weeks between 06/16/2013 and 07/20/2013, when she failed to report as directed to the local IWD office in response to a notice that was mailed to her. Presumably, this was the notice, mailed on June 7, 2013, for the REA appointment on June 19, 2013 at 10:30 am.

On or about February 19, 2014, IWD transmitted these administrative files to the Department of Inspections and Appeals to schedule a contested case hearing. When IWD transmitted the file, it mailed a copy of the administrative files to Tara Tallman. On March 6, 2014, the Department of Inspections and Appeals sent out a Notice of Telephone Hearing, scheduling a contested case hearing for March 31, 2014 at 9:00 a.m. On March 31, 2014, at the time scheduled for the contested case hearing before Administrative Law Judge Emily Gould Chafa, the Appellant, Tara Tallman, did not appear for the hearing. David Hartman appeared on behalf of IWD. Exhibits 1 – 16, all submitted by IWD, are considered to be part of the record in this matter.

ISSUES

Whether the claimant filed a timely appeal.

Whether the department correctly determined that the claimant did not establish justifiable cause for failing to participate in reemployment services.

Whether the department correctly determined that the claimant was overpaid unemployment benefits, and, if so, whether the overpayment was correctly calculated.

FINDINGS OF FACT

IWD selected Tara Tallman to participate in its reemployment services program. On June 7, 2013, IWD sent Tara Tallman a notice to report to attend a reemployment eligibility assessment (EUC REA) appointment on June 19, 2013 at 10:30 am. (Exhibit 11) Tara Tallman did not attend that appointment. IWD issued a decision on June 28, 2013, reference 01, finding Tara Tallman was ineligible to receive unemployment insurance (UI) benefits as of June 16, 2013 because she failed to attend the reemployment services appointment on June 19, 2013. (Exhibit 7) The appeal deadline for this decision was July 8, 2013. (Exhibit 7) Ms. Tallman did not appeal this decision

before the deadline passed.

She attended an EUC REA appointment on July 24, 2013 at 1:00 pm. (Exhibit 10) Her unemployment insurance benefits were "unlocked" at that time. (Exhibit 10)

IWD issued a decision on February 3, 2014, reference 03, finding that Tara Tallman was overpaid on her unemployment insurance claim in the amount of \$488.42, for the five weeks between June 16 and July 20, 2013. (Exhibit 16) This decision stated that the overpayment resulted from her failure to report as directed to the local workforce center in response to the notice that was sent to her. She was disqualified by the decision dated June 28, 2013. (Exhibit 16) The deadline to appeal this decision was February 13, 2014. (Exhibit 16)

Image 3

Appeal No. 14IWDUI079-080
Page 3

Tara Tallman filed an appeal dated February 11, 2014. (Exhibit 5) The IWD Appeals Section received her appeal on February 13, 2014. (Exhibit 5)

Tara Tallman failed to appear for the telephone hearing on March 31, 2014 at 9:00 am. David Hartman appeared on behalf of IWD and was prepared to proceed with the hearing. This ALJ and Mr. Hartman waited at least ten minutes for Ms. Tallman to join the conference call to participate in her appeal hearing. She did not do so.

REASONING AND CONCLUSIONS OF LAW

Re-Employment Services Requirements

IWD and the Department of Economic Development jointly provide a reemployment services program.¹ Reemployment services may include: (1) an assessment of the claimant's aptitude, work history, and interest; (2) employment counseling; (3) job search and placement assistance; (4) labor market information; (5) job search workshops or job clubs and referrals to employers; (6) resume preparation; and (7) other similar services.²

In order to maintain continuing eligibility for benefits, an individual is required to report to IWD as directed.³ Specifically, a claimant is required to participate in reemployment services when referred by IWD, unless the claimant establishes justifiable cause for failure to participate or the claimant has previously completed the training or services.⁴ Failure by the claimant to participate without justifiable cause shall disqualify the claimant from receiving benefits until the claimant participates in reemployment services.⁵ "Justifiable cause for failure to participate is an important and significant reason which a reasonable person would consider adequate justification in view of the paramount importance of reemployment to the claimant."⁶

Tara Tallman did not participate in the hearing. The undisputed evidence presented shows that she did not appear for the required REA appointment on June 19, 2013. The undisputed evidence shows that she attended a rescheduled assessment appointment on July 24, 2013. (Exhibits 9, 10, 5)

Overpayment claim

When IWD determines an individual who received unemployment benefits was ineligible to receive benefits, IWD must recoup the benefits received irrespective of whether the individual acted in good faith and was not otherwise at fault.⁷ IWD may, in its discretion, recover the overpayment either by having a sum equal to the overpayment deducted from any future benefits payable to the individual, or by having the individual pay IWD a sum equal to the overpayment.⁸

¹ 871 Iowa Administrative Code (IAC) 24.6(1).

² 871 IAC 24.6(3).

³ 871 IAC 24.2(1)e.

⁴ 871 IAC 24.6(6).

⁵ 871 IAC 24.6(6).

⁶ 871 IAC 24.6(6)a.

⁷ Iowa Code § 96.3(7) (2013).

⁸ Iowa Code § 96.3(7) (2013).

Image 4

Appeal No. 14IWDUI079-080
Page 4

IWD issued a decision on February 3, 2014, reference 03, finding Tallman was overpaid \$488.42 for the five weeks between June 16, 2013 and July 20, 2013 because she failed to report as directed for her EUC REA appointment. (Exhibit 16) Tallman appealed this decision on February 11, 2014. The IWD Appeals Section received the appeal on February 13, 2014. (Exhibit 5)

Timeliness of Appeals

Iowa Code §96.6(2) requires a claimant to file an appeal of IWD's decision "within ten calendar days after notification was mailed to the claimant's last known address." The Iowa Supreme Court has determined that a timely appeal is both mandatory and jurisdictional.⁹

These administrative appeal files include two decisions. In the decision dated June 28, 2013, reference 01, IWD found Sherie Tallman was not eligible to receive unemployment insurance benefits as of June 16, 2013 because she failed to attend the reemployment and eligibility assessment appointment on June 19, 2013. She did not appeal that decision. The record in this matter does not include any documents to indicate that she appealed this decision within ten days of the date it was issued.

In the decision dated February 3, 2014, reference 03, IWD found Tara Tallman was overpaid \$488.42 for the five weeks between June 16, 2013 and July 20, 2013 because she failed to report for the EUC REA appointment on June 19, 2013. This decision includes this statement: "This decision becomes final unless an appeal is postmarked by 02/13/2014, or received by Iowa Workforce Development Appeal Section by that date. If this date falls on a Saturday, Sunday, or legal holiday, the appeal period is extended to the next working day." She filed this appeal in a timely manner.

Tallman's appeal from the initial June 28, 2013 decision was untimely. Because her appeal was untimely, I do not have jurisdiction to consider whether IWD correctly determined that she was ineligible for unemployment insurance benefits from June 16, 2013 until she reported for the EUC REA appointment on July 24, 2013.

DECISION

Because Tara Tallman failed to file a timely appeal, IWD's decision dated June 28, 2013, reference 01, is AFFIRMED.

Because Tara Tallman failed to appear and participate in her appeal, this appeal is DISMISSED.¹⁰ Based on the undisputed evidence, IWD's decision dated February 4, 2014, reference 03, finding Tara Tallman received a \$488.42 overpayment, is AFFIRMED.

egc

⁹ *Beardslee v. Iowa Dep't of Job Servs.*, 276 N.W.2d 373, 377 (Iowa 1979).

¹⁰ 871 IAC 26.14(6) If the appealing party fails to appear, the presiding officer may decide the party is in default and dismiss the appeal.

Message: updated Skilled Iowa groups

Case Information:

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:38 PM
 Item ID: 40861892
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

updated Skilled Iowa groups

From	Adams, Lori [IWD]	Date Wednesday, April 02, 2014 4:26 PM
To	Brooks, Douglas [IWD]; Butcher, Marilyn [IWD]; Dawson, Annette [IWD]; Farley, Carolyn [IWD]; Gray, Linda [IWD]; Jones, Marlys [IWD]; Loecke, Marla [IWD]; Mather, Scott [IWD]; McCann, Stephen [IWD]; Messerly, Sara [IWD]; Neri, Diane [IWD]; Robinson, Gina [IWD]; Rouse, Linda [IWD]; Slagle, Ronee [IWD]; Spencer, Todd [IWD]; Vega, Carlos [IWD]; Weidlein, Elaine [IWD]; Witt, Michael [IWD]	
Cc	Wallace, Edward [IWD]	

[Skilled Iowa hospitals.docx](#) (33 Kb HTML) [Skilled Iowa Newspaper.xlsx](#) (24 Kb HTML) [Skilled Iowa Colleges.docx](#) (347 Kb HTML) [image001.jpg](#) (3 Kb HTML)

See attached for latest reports on newspapers, hospitals and colleges.

Lori Adams, CPM
 Division Administrator - Workforce Services
 Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
 Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov

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Skilled Iowa Hospitals

Iowa Hospital Association Membership

City	Hospital
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Atlantic	Cass County Memorial Hospital
Audubon	Audubon County Memorial Hospital
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Waukon	Veterans Memorial Hospital
Waverly	Waverly Health Center
Webster City	Van Diest Medical Center
West Burlington	Great River Medical Center
West Des Moines	Mercy Medical Center - West Lakes
West Des Moines	UnityPoint Health - Methodist West Hospital
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Iowa Hospital Association

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Sioux Valley News

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News

Bloomfield

Tri-County Shopper

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The Britt News-Tribune

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Tribune

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The Hawk Eye

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Daily Times Herald

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The Gazette

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Clarinda

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Clarion

Wright County Monitor

Clarksville

Star

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Times Republican

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Creston*

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Denison

Review

Des Moines*

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Eagle Grove

Eagle

Elkader

Clayton County Register

Emmetsburg

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Emmetsburg

Republican

Essex

Independent

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The Forest City Summit

Fort Dodge*
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Daily Democrat
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The Leader
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Adair County Free Press
Grundy Center
Grundy Register
Guttenberg
The Guttenberg Press
Hampton
Mid-America Marketplace
Hampton
Liberal Opinion Week
Hampton
Chronicle
Hampton
Gold Nugget Shopper
Hampton
Conservative Chronicle
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Kanawha
Reporter
Keokuk
Daily Gate City
Keota
Eagle
Kingsley
News-Times
Knoxville
Journal-Express
Lake City
Graphic-Advocate
LeMars
Daily-Sentinel
Leon
Journal Reporter
Logan
Herald-Observer
Manilla
Times
Maquoketa
Sentinel-Press
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Mason City*
Globe Gazette
Mason City*
Shopper
McGregor
North Iowa Times
Moravia
Union
Mount Pleasant
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Muscatine
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New Sharon
Sun
Newton
Daily News
Northwood
Anchor
Ogden
Reporter
Osage
Mitchell County Press-News
Osceola
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Ottumwa*
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Pella
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Pocahontas
Record Democrat
Prairie City
Prairie City News
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Bell-Enterprise
Rockwell
Pioneer Enterprise
Sheffield
Press
Shenandoah
Valley News
Sigourney
News-Review

Sioux City*
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 The Daily Reporter
 Spirit Lake
 Dickinson County News
 Storm Lake
 Pilot-Tribune
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 The Observer
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 The News
 Woodbine
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 Total: 100 newspapers are now Skilled Iowa members

Times Citizen Communications:
 Stephens Media LLC
 Lancaster Publications
 Hallmark Integrated Media
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 Rust Publishing NWIA
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 Upper Des Moines
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 Ames
 Tribune
 Albia
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 Charles City
 Charles City Press
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 The Star Press Union
 Cherokee
 Chronicle Times
 Iowa Falls
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 Boone
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 Kingsley
 News-Times
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 Remsen
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 Red Oak
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 Moravia
 Union
 Estherville
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 Spirit Lake
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Webster City
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Daily News
Riverside
Current
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Clayton Co. Register
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Bee Star Community Paper
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Osceola
Sentinel-Tribune
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Daily Nonpareil
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Dordt College

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Message: RE: updated Skilled Iowa groups

Case Information:

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:39 PM
 Item ID: 40861910
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

RE: updated Skilled Iowa groups

From Adams, Lori [IWD] **Date** Thursday, April 03, 2014 12:56 PM
To Loecke, Marla [IWD]
Cc Slagle, Ronee [IWD]

Skilled Iowa hospitals.docx (33 Kb HTML) **image001.jpg** (3 Kb HTML)

I have removed it. See attached.

Lori Adams, CPM

Division Administrator - Workforce Services
 Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
 Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov

Description:
 Description:
 Description:



From: Loecke, Marla [IWD]
Sent: Thursday, April 03, 2014 8:27 AM
To: Adams, Lori [IWD]
Subject: RE: updated Skilled Iowa groups

Regional Medical Center in Manchester has not signed an LOC.

From: Adams, Lori [IWD]
Sent: Wednesday, April 02, 2014 4:25 PM
To: Brooks, Douglas [IWD]; Butcher, Marilyn [IWD]; Dawson, Annette [IWD]; Farley, Carolyn [IWD]; Gray, Linda [IWD]; Jones, Marlys [IWD]; Loecke, Marla [IWD]; Mather, Scott [IWD]; McCann, Stephen [IWD]; Messerly, Sara [IWD]; Neri, Diane [IWD]; Robinson, Gina [IWD]; Rouse, Linda [IWD]; Slagle, Ronee [IWD]; Spencer, Todd [IWD]; Vega, Carlos [IWD]; Weidlein, Elaine [IWD]; Witt, Michael [IWD]
Cc: Wallace, Edward [IWD]
Subject: updated Skilled Iowa groups

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Lori Adams, CPM

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West Burlington	Great River Medical Center
West Des Moines	Mercy Medical Center - West Lakes
West Des Moines	UnityPoint Health - Methodist West Hospital
West Union	Palmer Lutheran Health Center, Inc.
Winterset	Madison County Health Care System

Iowa Hospital Association

Roster of Health Systems [Search Member Directories](#)

City	State	Health Systems
Davenport	IA	Genesis Health System
Des Moines	IA	Mercy Health Network
Des Moines	IA	UnityPoint Health
Englewood	CO	Catholic Health Initiatives
Johnston	IA	UnityPoint Clinic - Corporate Office
La Crosse	WI	Gundersen Health System
Omaha	NE	Alegent Creighton Health
Omaha	NE	Nebraska Methodist Health System
Omaha	NE	The Nebraska Medical Center
Sioux Falls	SD	Avera Health
Waterloo	IA	Wheaton Franciscan Healthcare, Inc.
West Des Moines	IA	UnityPoint Health Corporate Offices

Message: March Metrics Reports

Case Information:

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:41 PM
 Item ID: 40861941
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached






 **March Metrics Reports**

From Adams, Lori [IWD]

Date
Monday, April
07, 2014 1:19
PM

To Wahlert, Teresa [IWD]; Wallace, Edward [IWD]; Wilkinson, Michael [IWD]; Mikkelsen, Paul [IWD]; Koonce, Kerry [IWD];
 Bateman, Gary [IWD]; Brooks, Douglas [IWD]; Butcher, Marilyn [IWD]; Dawson, Annette [IWD]; Farley, Carolyn [IWD];
 Gray, Linda [IWD]; Jones, Marlys [IWD]; Loecke, Marla [IWD]; Mather, Scott [IWD]; McCann, Stephen [IWD]; Messerly,
 Sara [IWD]; Neri, Diane [IWD]; Robinson, Gina [IWD]; Rouse, Linda [IWD]; Slagle, Ronee [IWD]; Spencer, Todd [IWD];
 Vega, Carlos [IWD]; Weidlein, Elaine [IWD]; Witt, Michael [IWD]


Cc

 [March 2014 Metrics.xlsx \(198 Kb HTML\)](#)  [Metrics bar chart Jan-Mar 2014.docx \(103 Kb HTML\)](#)  [Data for Bar Charts March 2014.xlsx \(27 Kb HTML\)](#)  [Metric Report March 2014.docx \(41 Kb HTML\)](#)  [image001.jpg \(3 Kb HTML\)](#)

See attached. All metrics were achieved, but a couple just squeaked by. Do not neglect the Virtual Access Points. Staff going out to call on businesses can easily fit in a couple of Virtual sites to check on their travels.

Lori Adams, CPM

Division Administrator - Workforce Services
 Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
 Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov

 Description:
 Description:
 Description:

 Please consider the environment before printing this e-mail.

swoodsonswoodson:swoodsonswoodson:swoodsonswoodson:swoodsonswoodson:swoodsonswoodson:MONTHLY BUSINESS CONTACT REPORT

Grow and retain jobs by increasing business outreach services in each IWD one stop by 20 new contacts per month

Supports Governor's goal: Create 200,000 new jobs

Target Goal: 20 new contacts per one-stop office per month

This report is due by the third calendar day of each month

Submit electronically to Lori Adams

Mon/Yr:

March 2014

Contacts

Business Name

Business Location

Date New Contact Made

Method of Contact

Was NCRC Promoted?

Outcome/Comments - Include NCRC

Wilson Custom Tree

Cresco

In Person

Yes

Visit with April to go through our job order process. Showed her how to enter on-line. All business services shared, including ECI, NCRC, SK

Milkhouse Candles

Decorah

In Person

yes

Stopped by and shared all business services with Tonya, including ECI NCRC, Skilled Iowa Internships and Veteran Services. Signed the LOC. W

Sims Enterprises

Decorah

In Person

Yes

Stopped by and shared all business services with Ryan, including ECI, NCRC, Skilled Iowa Internships and Veteran Services. Signed the LOC. W

03/04/14 Sent him link to labor posters, and sent him the latest newsletter.

Farm Bureau

Decorah

In Person

yes

Stopped by and shared all business services with Nancy, who is the Office Administrator, Discused ECI, NCRC, Skilled Iowa Internships and Ve

HAWC

Decorah

In Person

yes

Stopped by and shared all business services with Mike, including ECI, NCRC, Skilled Iowa Internships and Veteran Services. Signed the LOC. W

Alpine Transport

Decorah

In Person

yes

Stopped by and shared all business services with Mike Feuerhelm, including ECI, NCRC, Skilled Iowa Internships and Veteran Services. Signed

Storey Kenworthy

Decorah

In Person

yes

Stopped by and shared all business services with Steve and Paula, including ECI, NCRC, Skilled Iowa Internships and Veteran Services. Signed join ECI and receive the newsletter.

Luther College

Decorah

In Person

Yes

Met with Brenda Ranum, Director of the Career Center. She suggested we contact Tammy Hove, Director of Student Support Service to discuss Ca City of Cresco

Cresco

In Person

Yes

Stopped by and shared all business services with Michelle, including ECI, NCRC, Skilled Iowa Internships, Job order process, and Veteran Ser

Rolling Hills Concrete

Waukon

In Person

Yes

Stopped by and shared all business services , including EIC, NCRC, Skilled Iowa Internships and Veteran Services. Wants to join the ECI and

Dubuque Power Equipment

Dubuque

in person

yes

Shared info on all business services; joined ECI, signed NCRC LOC, not interested in internships

IBM

Dubuque

in person

yes

Received positive feedback on previous 6 interns - hired one; have agreed to do up to 4 additional internships in April if resumes meet requ

John Deere Dubuque Works

Dubuque

in person

yes
Met with Mark Gerein; did speak with corporate and will continue to support Skilled Iowa Initiative; asked if we could provide any services
Schieffer
Peosta
in person
yes
Met with Jolene and shared updated information on Skilled Iowa initiative; agreed to have us talk further in a couple of weeks about a possi
Premier Tooling
Peosta
in person
yes
Met with Kelli and shared updated information on Skilled Iowa initiative; will consider a SI internship for the future after she talks furth
Western Dubuque HS
Epworth
in person
yes
Spoke with Jacob Feldman, Vice Principal and introduced me to John Nichol who will be taking over the pre-employment strategies and school-t
C US Bank
Cresco
phone
yes
Shared information with Lori about business services and Skilled Iowa Initiative and they agreed to sign NCRC LOC for 4 bank locations and C
Guttenberg Industries
Guttenberg/Garnavillo
in person
yes
Shared update on Skilled Iowa Initiative and ECI trainings; Owner said he would sign NCRC LOC and to re-send to him by email.
Central Community School
Elkader
in person
yes
Shared info on Skilled Iowa initiative; signed NCRC LOC
TriState Dist Inc
Dubuque
in person
yes
Shared info on business servs; signed NCRC LOC, joined ECI and wrote 2 job orders
FRC
Mason City
phone
yes
Assisted with recruitment, follow up on Skilled Iowa. Follow up on business and veteran services. Invited to regional career fair.
Woodharbor
Mason City
in person
yes
Followed up on Skilled Iowa, signed LOC. Coordinated details for career fair. Assisted with recruitment.
QPS Employment Group
Mason City
in person
yes
Followed up on Skilled Iowa, signed LOC. Coordinated details for career fair. Assisted with recruitment.
Francis Lauer
Mason City
in person
yes
Presented Skilled Iowa, signed LOC. Provided information on business and veteran services. Coordinated details for regional career fair. F
OmniTel
Nora Springs
in person
yes
Assisted with recruitment, follow up on Skilled Iowa, discussed internships. Follow up on business and veteran services. Invited to region
American Industrial Staffing
Mason City
in person
yes
Presented Skilled Iowa. Presented information on business and veteran services. Assisted with recruitment. Coordinated details for regiona
Crisis Intervention Service
Mason City
in person
yes
Presented Skilled Iowa. Assisted with recruitment.
Mathy Construction
North Iowa
in person
yes
Presented Skilled Iowa. Provided space for interviewing; assisted with recruitment.
City of Nora Springs
Nora Springs
phone
yes
Presented Skilled Iowa. Presented information on business and veteran services. Assisted with recruitment.
Shelter Insurance
Mason City
in person
yes
Presented Skilled Iowa. Presented information on business and veteran services. Provided Successful Interviewing Guide. Coordinated detai
Quality Solutions Health Systems
Mason City
phone
yes
Presented Skilled Iowa. Provided information on business and veteran services. Coordinated details for regional career fair.
ScribeAmerica
Mason City
phone
yes
Presented information on Skilled Iowa. Presented information on business and veteran services. Assisted with account access on Iowa Jobs a
Larson Contracting
Lake Mills
phone

yes
 Coordinated details for regional career fair. Presented information on Skilled Iowa. Offered to assist with recruitment.
 Walmart
 Mason City
 phone
 yes
 Followed up on Skilled Iowa; coordinated details for regional career fair. Discussed training partnership, internships.
 Lunds Food Holdings
 Lake Mills
 phone
 yes
 Followed up on Skilled Iowa; signed LOC. Coordinated details for regional career fair.
 Per Mar Security
 North Iowa
 phone
 yes
 Coordinated details for regional career fair, assisted with recruitment. (Already signed LOC).
 POET Biorefining
 Hanlontown
 phone
 yes
 Presented Skilled Iowa (signed LOC). Coordinated details for regional career fair. Assisted with recruitment.
 3M
 Forest City
 phone
 yes
 Assisted with recruitment; followed up on Skilled Iowa.
 All American Turf
 Mason City
 phone
 yes
 Presented Skilled Iowa; signed LOC. Assisted with recruitment. Coordinated details for career fair.
 Lake Mills High School
 Lake Mills
 in person
 yes
 Presented Skilled Iowa to seniors. Coordinated attendance at soft skill workshops and regional career fair.
 Wallace Water Conditioning
 Emmetsburg
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa.
 Noteboom Equipment
 Spencer
 Phone & email
 Y
 Gave information on NCRC/Skilled Iowa/job order
 Waste Connections
 Des Moines
 Phone & email
 Y
 Gave information on NCRC/Skilled Iowa/job order
 Storm Lake Hydraulic
 Storm Lake
 phone/email
 Y
 Gave information on NCRC/Skilled Iowa/job order
 Farmers Trust & Savings Bank
 Spencer
 Phone & email
 Y
 Discussed Skilled Iowa/Internship
 Hott Civil Processing & Private Investigators
 Storm Lake
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 Doll Distributing
 Spencer
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 Alco Discount
 Emmetsburg
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa.
 Culligan
 Spencer
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa.
 The Print Shop
 Emmetsburg
 Phone & email
 Y
 Placed job order. Gave information on NCRC & Skilled Iowa.
 Transagra International
 Storm Lake
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa.
 Tri State Paving
 Estherville
 Phone & email
 Y
 UI information; information on NCRC and Skilled Iowa.
 United States Infrastructure
 Carroll
 Phone & email

Y
 Gave information on NCRC and Skilled Iowa.
 Mid County Ag
 Graettinger
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa.
 Wanab's Kitchen & Bath
 Everly
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 State Farm Insurance
 Emmetsburg
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 Iowa Dept of Cultural Affairs
 Arnolds Park
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 Hallett Materials
 Estherville
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 Schuelke Powersports
 Storm Lake
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 Country Nest Corp
 West Bend
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 Webster County Court Admin
 Fort Dodge
 phone/in person
 N
 Labor Law Poster and IWD Services
 Child Health Specialty Clinic
 Fort Dodge
 phone/in person
 N
 Labor Law Poster
 Van Diest Supply Co
 Webster City
 phone
 Y
 Skilled Iowa, job posting information
 City of Lohrville
 Lohrville
 phone
 Y
 Labor Law Poster, Skilled Iowa information
 TransAgra
 Storm Lake
 phone/e-mail
 N
 Job posting, completed and forwarded to Region 3/4 area
 Farm Bureau-Leslie Caldwell
 Fort Dodge
 e-mail/phone
 Y
 Job Posting and Skilled Iowa
 ICC
 Webster City
 in person
 Y
 VAP Check, reviewed services, Skilled Iowa member
 Hamilton Co Veterans Affairs
 Webster City
 in person
 N
 VAP Check, met VA director, discussed Vet services
 Proteus
 Fort Dodge
 in person
 Y
 Employer visit, VAP Check, NCRC, Skilled Iowa member
 Evergreen Estates
 Fort Dodge
 in person
 N
 VAP Check, discussed services for residents. SI member through FD Housing.
 Small Business Administration
 Fort Dodge
 in person
 Y
 Employer visit, VAP Check, NCRC, Skilled Iowa member
 Van Diest Medical Center
 Webster City
 in person
 Y
 Skilled Iowa, IWD Services
 Professional Hearing Solutions
 Fort Dodge
 phone/e-mail

Y
 Job Posting, skilled Iowa
 Fort Dodge Family Credit Union
 Fort Dodge
 in person
 Y
 Skilled Iowa, Job posting, IWD Services
 Hamilton Co Farm Bureau
 Webster City
 e-mail, in person
 Y
 Skilled Iowa, Job posting
 United Bank of Iowa
 Fort Dodge
 e-mail
 N
 Job Posting
 TNT Crane
 Fort Dodge
 in person
 N
 New business coming to area. Will discuss Skilled Iowa when established
 Tony's Steakhouse
 Farnhamville
 phone
 N
 Job Posting, unemployment questions
 Pro Cooperative
 Pocahontas
 in person
 Y
 Skilled Iowa
 Top Shelf Electric
 Humboldt
 in person
 Y
 Job Posting, Skilled Iowa (signed LOC)
 Iowa Premium Beef
 Tama
 Phone
 Y
 Talked to Deb Upah again to talk about IWD services. They are in their construction/renovation time, they just started hiring for Maintenance
 Floors & More
 Marshalltown
 Phone, Mail
 Y
 Called and spoke with Jim Bell about Skilled Iowa, NCRC Certificates, Iowa Works Business Services and ECI activities.
 I will be mailing him the Employer Packet for review and followup with him at a later date.
 Plastic Recycling of Iowa Falls
 Iowa Falls
 Phone
 Y
 Called Jim Hoffman again to schedule a meeting. Left him a voice mail with contact information, if don't get a call back i will send him inf
 Innovative Ag Soutuions
 Iowa Falls
 Phone
 Y
 New Business Contact: Contacted Prairie Land Cooperative in Hubbard. The business has been old to Innovative Ag. Servies. Follow-up call to
 Innovative Ag Soutuions
 Hubbard
 Phone
 Y
 Contacted Renee to talk about Skilled Iowa, NCRC Testing and Iowa Works Business Services. Emailing her the information for review. Will con
 Carrington Place
 Toledo
 Phone
 Y
 Called to speak with Lori about Skilled Iowa, NCRC Testing and Iowa Works Business Services & job orders. I am e-mailing her the information
 Metal Tech Industries
 Iowa Falls
 Phone
 Y
 Talked to Joe about meeting we had last week. Asked him to send me a list of the jobs he wants listed and to start working on internship req
 United Suppliers
 Iowa Falls
 Phone
 Y
 Called Dave again to schedule and talk about IWD services. Left him a voice mail with contact information. Will ask Cindy Litwiller to help
 Flint Hills Resources
 Iowa Falls
 Phone
 Y
 Called David again and left him a voice mail with my contact information. Cindy Litwiller form Iowa Falls Economic Development i helping us
 Van Metre Realty & Auction Co.
 Marshalltown
 Phone
 Y
 Called and spoke with Val. She had given the Skilled Iowa Information to Fred for review. He has not had a lot of time to review it. Will cc
 German Plumbing Heating & Cooling
 Grinnell
 Phone
 Y
 Called to see if Susan had any questions on the Skilled Iowa; NCRC; Skilled Iowa Internships info. that I had sent her.
 Fareway
 Marshalltown
 Phone
 Y
 Contacted Harold Youngblood the Manager of the Marshalltown store. Thanked him for being a Skilled Iowa Member and asked if there were any s
 Gladbrook-Reinbeck Comm School
 Gladbrook

Phone
y
Called and e-mail Sherri Walker to get update on Skilled Iowa program/ NCRC. She has reply to email or phone calls. Will be calling her back
GMG School District
Garwin
E-mail
y
Sent an e-mail to Mark to schedule a meeting. Need to set up time for NCRC testing events for students, and also get a proctor selected at t
Countryside Turf & Timber
Iowa Falls
Phone
y
Spoke with Harold Crosser's wife about job listings, Skilled Iowa, NCRC testign and Iowa Works Business Services. She requested that I email
Summit Farms
Alden
Phone
y
Called Jessica Stolee to talk about Skilled Iowa, NCRC Testing, Iowa Works Bus. Services and Job orders. Emailing her the information for re
Forbes Office Equipment
Newton
Phone
y
Contacted the Newton office to inquire about Forbes Office Equipment that was located in Grinnell. Found out that the Grinnell location had
Temp Associates
Grinnell
In Person
y
Visited with Nnancy Mullaney about Skilled Iowa; NCRC Testing; Skilled Iowa Internships; Iowa Works Business Services and job listings. Rec
Travel Centers of America
Brooklyn
Phone
y
Brian Sholts called to get information on IWD services. He is intersted in doing a Job Fair for their new location in Brooklyn Iowa. Will be
Ace Presision interanational
Marshalltown
Phone
y
Talked to Julie about IWD Services, she had question about Unemployment and how to submit an appeal if needed. I gave her information and pr
Aable Pest Control
Waterloo
In Person
y
Doug and I meet with Lori and discussed our services (jor orders, unemployment assistance, labor laws, and space for interviews/fairs). Lori
Viet Noodles
Waterloo
In Person
y
Stopped in to get new phone number and go over our services. Skilled Iowa Jobs postings and NCRC assesments. Posted job opening on iowajobs
Menards
Cedar Falls
In Person
y
Met with GM Stephen Carroll and HR Coordinator Nancy Jacobs on 3-25-14 to discuss endorsing the NCRC and the Skilled Iowa Internship service
UNI Credit Union
Cedar Falls
In Person
y
Leitha came in today to take the OPAC testing that she wants to offer to her employees. I explained to her our OPAC process and what her emp
QPS Equipment
Cedar Falls
In Person
y
Laura Rasmussen is the new Public Relations Assistant at QPS. She stopped in to introduce herself to get familiar with the area businesses.
Blackhawk Management
Waterloo
In Person
y
Stopped in and discussed IWD services They want to post jobs Thought NCRC testing was a good idea and signed the LOC . Not interested in an
Community Deery Buick GMC
Waterloo
In Person
y
Spoke with Sherry in detail about the Skilled Iowa program asked for her support The LOC is going to be forwarded to another higher authorit
Longhorn Steak House
Waterloo
In Person
y
Met ith manager Julio Benitez talked about Skilled Iowa and the benifts of IWD services.Job posting,veteran services and NCRC He asked I ma
Gordman's
Waterloo
In Person
y
03/19/14 Doug and I stopped in and visited with the Store Manager, Kristi Peddycoart. We introduced the services that we provide to all bus
Allen Glass
Waterloo
In Person
y
Faith and I met with Owner-Manager Matt Nolting to discuss all IWD services including SI. He agreed to review all the materials and Fax us
Building Products
Evansdale
In Person
y
Met with the HR Deb Hammargren Talked about posting jons LMI information Skilled Iowa NCRC and interns. She is joining ECI and will ask the
Q3
Des Moines
Phone
y
Spoke with Joe Wood about Internship here in Waterloo He will be stopping in one day soon to discuss but wants to move forward . Talked abou
Wal-Mart
Waterloo

In Person
Y
Visited with the HR for this WalMart store she needed to get spring help wanted postings up. Wrote up 5 positions for her. Talked about the Meyers Nursery LC
Waterloo
In Person
Y
Spoke to sales person as owner was out. Described our services including skilled Iowa ,job postings, NCRC. She will pass on the packet of in IHop
Waterloo
In Person
Y
Met with John Bellus the Asst. Manager Talked about Hiring, veteran services, NCRC and Skilled Iowa Internship . We also discussed youth pe United Beverage
Waterloo
Phone
Y
Met with John Bellus the Asst. Manager Talked about Hiring, veteran services, NCRC and Skilled Iowa Internship . We also discussed youth pe Maid Rite
Waterloo
In Person
Y
Discussed Skilled Iowa and Skilled Iowa NCRC with Mike (GM), he was very impressed with the Skilled Iowa Initiative and signed the LOC. Not s People's Community Health
Waterloo
Phone
Y
On going relationship. Hosted internships in January/ 03/13/2014 Beth returned my call. They are doing well right now, they do not have any IFCO Systems
Cedar Falls
In Person
Y
Faith and I visited On-Site Manager Levi Dubberke on 3-26-14 to discuss IWD services including SI and NCRC. He asked to keep his current lis Chemlawn
Cedar Falls
In Person
Y
Mailed GM Jim McDonald a Certificate of Appreciation, letter of thanks, sticker, and on 3-28-14 I e-mailed him itinerary for the 4-10-14 NCP Genesis Development
Jefferson
In Person
Yes
Sherri met with HR Director and discussed Skilled Iowa and business services. NCRC LOC was signed for all locations statewide Animal Health International
Carroll
In Person
Yes
Sherri attended Chamber coffee, introduced business services and Skilled Iowa information to employer, NCRC LOC was signed Kasperbauer Cleaners
Carroll
In Person
Yes
Sherri met with Michael to disucss business services, Skilled Iowa. Michael interested in offering dry cleaning services to job seekers for Carroll National Guard Armory
Carroll
In Person
Yes
Sherri met with employer to discuss hosting future events at their location and to share information about business services/Skilled Iowa, K Irlbeck Precision Surfaces
Carroll
In Person
Yes
Sherri met with employer to promote business services/Skilled Iowa, employer wants to post job order and set up an internship, NCRC LOC Sign Rosburg Livestock
Charter Oak
In Person
Yes
Employer posted job order, Sherri met to discuss Skilled Iowa, NCRC LOC signed West Central Valley Community School District
Stuart
In Person
Yes
Sherri met with school to discuss testing NCRC to students and Skilled Iowa, NCRC LOC signed Stork Construction
Breda
By Phone
No
Larry called to post job order Glidden Ralston School District
Glidden
In Person
Yes
Sherri met with school superintendent to discuss testing NCRC to high school students, LOC was signed Monogram Prepared Meats
Harlan
By Phone
No
Employer has changed ownership/name, provided new application and utilized business services Clover Ridge Resort
Panora
By Email
No
Employer posted job order, utilized business services Pemble Digging & Draniage
Scranton
By Phone
Yes
Employer posted job order, utilized business services APQS
Carroll

By Phone
 Yes
 Employer posted job order, utilized business services
 USDA Farm Service Agency
 Carroll
 In Person
 Yes
 Employer posted job order, utilized business services
 L&K Packing
 Schleswig
 By Phone
 Yes
 Employer posted job order, utilized business services
 JK Precision Ag
 Dedham
 By email
 Yes
 Employer posted job order, utilized business services
 Pharm Tech
 Westside
 By Phone/email
 No
 Employer posted job order, utilized business services
 E T Video
 Coon Rapids
 By Phone
 No
 Employer posted job order, utilized business services
 Veterans Affairs
 Sac City
 By Phone
 Yes
 Employer posted job order, utilized business services
 Keast Ford Lincoln Mercury
 Harlan
 By Phone
 No
 Employer posted job order, utilized business services
 RwikTrip
 Clinton
 In person
 Yes
 Explained indexing to employer, promoted NCRC. LOC was sent to corporate for review. 362 orders are now indexed.
 Pacific Coast Feather
 Maquoketa
 In person
 Yes
 Promoted IWD services, and NCRC. Employer signed LOC.
 Sweetheart Bakery/Homers Deli
 Clinton
 In person
 Yes
 Employer signed LOC, promoted IWD services.
 Benders Foods
 Bellevue
 In person
 Yes
 Promoted IWD services, and NCRC. Employer signed LOC.
 City of Spragueville
 Spragueville
 In person
 Yes
 Spoke to Mayor, promoted Skilled Iowa, signed LOC.
 The Bicycle Station
 Clinton
 In person
 Yes
 Promoted IWD services, and NCRC. Employer signed LOC.
 Bowe Machine Co
 Bettendorf
 In person
 Yes
 Signed LOC, Dropped off 12-1 poster, Promoted placement services and NCRC.
 Plaid Rabbit
 Davenport
 in person
 Yes
 signed LOC
 Cakes by Kay
 Davenport
 in person
 Yes
 signed LOC
 Freddy's Fritters
 Davenport
 in person
 Yes
 signed LOC
 Iowa Machinery
 Eldridge
 in person
 Yes
 left SI paperwork-will check back
 KE Flatworks
 Eldridge
 in person
 Yes
 left SI paperwork-will check back
 Douglas Industries
 Eldridge

in person
Yes
hr person on vacation-told me to check back in 2 weeks
Muscatine County
Muscatine
in person
Yes
signed LOC
Beeline Corporation
Bettendorf
In - person
yes
Promoted NCRC. Assisted Employer with temporary shutdown
L & L Guttering Service
Davenport
In - person
yes
Help employer with Job Openings also signed LOC
Big Brothers Big Sisters
Davenport
In - person
yes
Employer signed LOC
RA Lank
Davenport
In - person
yes
Employer signed LOC
Halligan - McCabe-Devries Funeral Home
Davenport
In - person
yes
Employer signed LOC
Quad City Laptop Repair
Davenport
In - person
yes
Employer signed LOC
Gee Asphalt
Cedar Rapids
Phone in person
Yes
Ready to hire 5 seasonal- perfect timing-glad for recruiting strategy
Little Creek Farms
Wyoming
Phone email
Yes
Business services job order 9427458
Milemarker 7 Express
Cedar Rapids
Phone email
Yes
New account, Business Services
The Lamar Companies
Cedar Rapids
Phone email
Yes
New account job order 9445449 Business Services
Adams Door Inc of Cedar Rapids
Cedar Rapids
Phone email
Yes
New account job order 9468905 Business Services
Homewood Suites
Cedar Rapids
Phone email
Yes
New account job order 9356495 Business Services cl
Hiawatha Kids League
Cedar Rapids
Phone email
Yes
New account job order 9453716 Business Services cl
Protecht Properties
Cedar Rapids
Phone email
Yes
New account job order 9427444 Business Services cl
Bergeson Masonry
Cedar Rapids
In person
Yes
New account job order 9468965 Business Services cl
Victor Lumber Company
Victor
In person
Yes
Signed LOC Will be listing eded to list a new job order cl
LincolnWay Ag Services
Stanwood
In-Person
Yes
BS Meeting. Talked about SI, NCRC and JO. Signed LOC.
7g Distributing LLC
Cedar Rapids
In-Person
Yes
BS Meeting. Talked about SI, NCRC and JO. Signed LOC.
Kingery Mfg
Solon

In-Person
Yes
BS Meeting. Talked about SI, NCRC and JO. Signed LOC.
Crystal Clear Water
North Liberty
In-Person
Yes
BS Meeting. Talked about SI, NCRC and JO. Signed LOC.
Clearsult
Cedar Rapids
In-Person
Yes
BS Meeting. Talked about SI, NCRC and JO.
Farmers State Bank
Marion
In-Person
Yes
BS Meeting. Talked about SI, NCRC and JO. Signed LOC.
Freund-Vector Corporation
Marion
In-Person
Yes
BS Meeting. Talked about SI, NCRC and JO. Signed LOC.
Civco Medical Solutions
Coralville
In-Person
Yes
BS Meeting, Talked about SI, NCRC and JO. Jobs indexed
Vinton Country Club
Vinton
In-Person
Yes
New account job order 9489038 Business services cl
Strive for Success
Iowa City
In-person
Yes
BS Meeting. Talked about SI, NCRC and JO. Signed LOC.
Iowa Home Care cs
2500 University Ave, West Des Moines Iowa
Phone
Yes
Already signed for Fort Dodge, so will work on getting signed LOC for Polk Co. Website not indexable. Wants to not only have recruitment e
Freedom for Youth Ministries cs
2301 Hickman Rd, Des Moines Iowa
in person
yes
Signed LOC. Will have team discussion over how this agency can possibly host interns as they have a welding area, automotive garage, woodwc
Iowa Select Farms cs
811 S. Oak St, Iowa Falls Iowa
Phone
already signed
having trouble accessing their employer managed job orders on the www.workiniowa.jobs website, which is apparently an internal error within
S&S Service
307 Maple Street, Dexter, IA
3/31/14 - TJ
in person
Yes
signed LOC. Discussed job bank, WOTC and ECI
Mater's Transportation
307 Maple Street, Dexter, IA
3/31/14 - TJ
in person
Yes
Signed LOC - discussed job bank and WOTC
TJ's Repire & Tire
2462 Hwy G7, Bussy, IA
3/27/14 - TJ
in person
yes
Signed LOC - discussed job bank and WOTC
3-D Natuire Walls / Chery's Mat & Frame Studio
112 E. Washington, Monroe, IA
3/28/14 - TJ
in person
Yes
Signed LOC - discussed job bank and WOTC
Twin Cedars Jr/Sr. High School
2204 HWY G71, Bussey, IA
3/27/14 - TJ
in person
Yes
Signed LOC - discussed NCRC testing for students. Planning on doing something soon if can fit into schedule. Will be attending up coming c
Wilson's Corner
502 Merrill Street, Bussey, IA
6/27/14 - TJ
in person
Yes
Signed LOC - discussed job bank and WOTC
Iowa Wild
730 Third Street, Des Moines, IA
3/21/14 - KB & GC
in person
Yes
Have to go thru parent company, MN wild. Kirstin spoke with their rep at career fair - will follow up
Lincoln Saving Bank
13523 University Ave, Clive, IA
3/7/14 - KB
in person
Possibly

met with owner at HBA event, will be following up
 Star Equipment
 1401 2nd Ave, Des Moines, IA
 3/7/14 - KB
 in person
 Possibly
 met with owner at HBA event, Ames office signed LOC but not DSM office. Placed job order in Iworks and discussed tax credits
 Baskin Robbins
 4221 Fleur Drive, Dsm Iowa
 03/24/14 cs
 in person
 Yes
 she will be hiring for a cake decorator. She has not signed the ncrc agreement but will consider. Will get job posting created.
 Dots Frame Shop
 4223 Fleur Dr. Des moines Iowa
 3/24/2014 cs
 in person
 No
 may call back and speak to dot, but Dave prefers to have Dot make decisions.
 Noah's Wakonda Cleaners
 4227 Fleur Drive
 Des Moines, IA 50321
 3/24/2014 cs
 in person
 No
 disinterested. Still offered a folder with services. Asked that if they open a job order that they contact me. Also asked to assist with
 Mills Fleet Farm
 3875 SE Delaware Ave, Ankeny
 3/18/14 SDM
 in person
 Yes
 I met with Rob Lauwagie, Gen Mgr regarding Skilled Iowa. I provided a packet and explained the program and the Unpaid Internships. He will r
 Bob Brown GMC
 3600 111th St, Urbandale
 3/18/14 SDM
 in person
 Unknown
 I visited the Ankeny location and was informed that Bruce Gast, HR Dir is at the Urbandale location. I called and left a voicemail message.
 The Toro Company
 5500 SE Delaware Ave, Ankeny
 3/18/14 SDM
 in person
 Unknown
 I visited the Distribution Ctr and was informed that John Cinealis, Distribution Ctr Mgr was not available. I was advised to call to schedul
 City of Carlisle
 PO Box 430 Carlisle, IA
 3/13/14 - TJ
 Andrew
 Yes
 discussed NCRC testing and ECI
 Wyckoff Heating and Cooling
 95 HWY PO Box 700 Carlisle, IA
 3/13/14 - TJ
 Tonya May
 Yes
 went over NCRC testing as a way to help with hiring before putting new hires thru apprenticeship
 Standard Bearing Co
 Sioux City
 Phone/E-mail
 Yes
 Updated Iworks account and provided Skilled Iowa/NCRC information. Added employer to the ECI list
 Natural Food Holdings
 Sioux Center
 Phone/E-mail
 Yes
 Updated I-Works account and provided Skilled Iowa/NCRC information. Added employer to the ECI list
 Cherokee Community School District
 Cherokee
 In-person/phone/e-mail
 Yes
 Employer signed the Skilled Iowa support letter.
 Prodenco Group Inc
 Sioux City
 E-mail
 Yes
 Updated I-works account and entered a new job listing. E-mailed Skilled Iowa/NCRC information and added employer to the ECI list
 Interstate Mechanical Corp
 Sioux City
 Phone/E-mail
 Yes
 Updated I-Works account and provided Skilled Iowa/NCRC information and entered one new job listing . E-mailed April ECI information. Added
 Midwest Personnel Inc
 Sergeant Bluff
 Phone/E-mail
 Yes
 Updated I-works account and entered a new job listing. E-mailed Skilled Iowa/NCRC information and added employer to the ECI list
 Embassy Healthcare Community
 Sioux City
 Phone/E-mail
 Yes
 Employer updated I-works and entered four new job listings. E-mailed Skilled Iowa/NCRC information and added employer to the ECI list.
 U-Haul Co of Iowa Inc
 Sioux City
 Phone/E-mail
 Yes
 Updated I-works, entered one new job listing. Provided Skilled Iowa/NCRC information and added employer to the ECI list.
 Kent's Crossing
 Sioux City
 Phone/E-mail
 Yes

Created I-works account and entered one new job listing. E-mailed Skilled Iowa/NCRC information and added to ECI list.
 Bancsource Inc
 Sioux City
 Phone/E-mail
 Yes
 Assisted employer with creating an I-works account and user name/password to enter job listings. Provided Skilled Iowa/NCRC and ECI informa
 Crescent Electric Supply Co Inc
 Sioux City
 Phone/E-mail
 Yes
 Updated I-works account and listed one new job listing that was filled by an IowaWORKS job seeker. Discussed Skilled Iowa/NCRC information
 Bishop Heelan High School
 Sioux City
 In-person/phone/e-mail
 Yes
 Met with Jay Wright, discussed Skilled Iowa program. They signed the Skilled Iowa Employer Support Letter.
 Days Inn
 Sioux City
 In-person/phone/e-mail
 Yes
 Employer signed the Skilled Iowa Employer Support Letter. Updated I-works account and entered one new job listing that was filled by an I
 Disabilities Resource Center of Siouxland
 Sioux City
 Phone/E-mail
 Yes
 Created I-works account and entered one new job listing. E-mailed Skilled Iowa/NCRC information and added to ECI list.
 Le Mars Community School District
 Le Mars
 In-person/phone/e-mail
 Yes
 Employer signed the Skilled Iowa Employer Support Letter. Updated I-works account and entered one new job listing that was filled by an I
 Century Nutrition
 Ida Grove
 Phone/E-mail
 Yes
 Employer created an I-works account and listed two new job listings. Provided Skilled Iowa/NCRC information and added employer to the ECI l
 Derby Insurance
 Sioux City
 Phone/E-mail
 Yes
 Updated I-works and entered one new job listing. Discussed Skilled Iowa/NCRC information and e-mailed information about the March ECI Lunch
 Life Matters Massage
 Sioux City
 In-person/phone/e-mail
 Yes
 Created I-works account and entered one new job listing. E-mailed Skilled Iowa/NCRC information and added to ECI list.
 Maple Valley Community School District
 Phone/E-mail
 Yes
 Updated I-works account and provided Skilled Iowa/NCRC information.
 Lite-Form
 South Sioux City, Ne
 Phone/E-mail
 Yes
 Updated I-works account and entered one new job listing.
 Anita Child care
 Anita
 E-mail
 Yes
 Skilled Iowa
 CAM Community School
 Anita
 In person
 Yes
 LOC,
 Camblin Plumbing
 Atlantic
 Phone/E-mail
 Yes
 Job listing/Skilled Iowa information
 Commercial Construction
 Lincoln with Iowa job sites
 Phone
 Yes
 Information on listing jobs
 Danish Windmill Corp
 Elk Horn
 In person
 Yes
 LOC
 E-E-H-K Community Schools
 Elk Horn
 In person
 Yes
 set up testing date
 Eichemeyer Funeral Home
 Clarinda
 In person
 Yes
 LOC
 Golden Hills Rural Conservation & Development Area
 Oakland
 Phone/E-mail
 Yes
 Job listing/Skilled Iowa information
 Logan Chamber
 Logan
 In person
 Yes
 reviewing informatino

Logan, City of
 Logan
 In person
 Yes
 LOC
 LPL's
 Council Bluffs
 Phone
 Yes
 Information on listing jobs
 Mid-America Drilling
 Oakland
 Phone
 Yes
 Claim information
 Quality Refrigerated Svcs
 Omaha/Council Bluffs
 In person
 Yes
 attended SW IA ECI
 Sequel Youth Services
 Clarinda
 In person
 Yes
 interested in IWD products & services
 Sobbing Enterprizes
 Glenwood
 Phone/E-mail
 Yes
 Job listing/Skilled Iowa information
 Speedco Truck Lube
 Council Bluffs
 Phone/E-mail
 Yes
 Job listing/Skilled Iowa information
 Tabor, City of
 Tabor
 In person
 Yes
 signed LOC, will post job openings, attend SW IA ECI
 Tradesmen International
 Omaha with Iowa job sites
 Phone
 Yes
 Information on listing jobs
 Tri Star Heating & Air
 Glenwood
 Phone/E-mail
 Yes
 Information on child labor laws/Skilled Iowa
 Walnut Comm School
 Walnut
 In person
 Yes
 LOC, NCRC assessments completed
 Union Co. Development Assoc.
 Creston, IA
 In person
 Yes
 Discussed job opening/wrote job order, middle skills gap, personal recruiter assigned.
 Stanton Viking Center
 Stanton, IA
 Phone call/email
 Yes
 Discussed job opening/wrote job order, middle skills gap, personal recruiter assigned. Sent NCRC/Skilled Iowa info.
 Montgomery Co. Sheriff's Office
 Red Oak, IA
 Phone call
 Yes
 LOC already signed. Discussed job opening/hiring needs, middle skills gap.
 J&J Delivery
 Des Moines, IA
 Phone call
 Yes
 New business contact. Discussed job opening, middle skills gap, NCRC/LOC sent, personal recruiter assigned.
 Innovative Industries
 Creston, IA
 Phone call/email
 Yes
 NCRC already signed. Discussed job opening, hiring needs, middle skills gap.
 Creston Vision Clinic
 Creston, IA
 In person
 Yes
 Attended Exceptional Employee workshop. Given additional informaiton about our services, Skilled Iowa, NCRC.
 Greater Regional Medical Center
 Creston, IA
 In person
 Yes
 Attended Exceptional Employee workshop. Given additional informaiton about our services, Skilled Iowa, NCRC.
 First National Bank
 Creston, IA
 In person
 Yes
 Attended Exceptional Employee workshop. Given additional informaiton about our services, Skilled Iowa, NCRC.
 Good Samaritan Society
 Villisca, IA
 In person
 Yes
 Attended Exceptional Employee workshop. Given additional informaiton about our services, Skilled Iowa, NCRC.

Southern Hills Veterinary Clinic
 Creston, IA
 In person
 Yes
 Attended Exceptional Employee workshop. Given additional informaiton about our services, Skilled Iowa, NCRC.
 Advance Services
 Creston, IA
 In person
 Yes
 Attended Exceptional Employee workshop. Given additional informaiton about our services, Skilled Iowa, NCRC.
 Bunn-o-matic
 Creston, IA
 In person
 Yes
 Attended Exceptional Employee workshop. Given additional informaiton about our services, Skilled Iowa, NCRC.
 HCI Care
 Mt Ayr, IA
 In person
 Yes
 Attended Exceptional Employee workshop. Given additional informaiton about our services, Skilled Iowa, NCRC.
 Built Networks
 Creston, IA
 In person
 Yes
 Attended Exceptional Employee workshop. Given additional informaiton about our services, Skilled Iowa, NCRC.
 Hotel Greenfield
 Greenfield, IA
 In person
 Yes
 Attended Exceptional Employee workshop. Given additional informaiton about our services, Skilled Iowa, NCRC.
 KAB Electric
 Lenox, IA
 In person
 Yes
 New business contact. Discussed Skilled Iowa & NCRC, signed LOC.
 Buena Vista University
 Creston, IA
 Phone
 Yes
 Discussed upcoming job fair with employer. Also discussed Skilled Iowa and NCRC, signed LOC.
 Wal-Mart
 Creston, IA
 Phone
 Yes
 Spoke with Shawn about job orders. Walmart is also participating in job fair. Talked about Skilled IA/NCRC/LOC and asked him to sign LOC.
 T & S Industries
 Afton, IA
 email
 Yes
 Discussed required posters, web link sent for latest FMLA additin
 Longfellow Drilling
 Clearfield, IA
 phone
 Yes
 BSR Promotional Contact | Skilled Iowa - NCRC | Skilled Iowa - Internship, hires through the Union Hireeing Hall
 Crest Services
 Ottumwa
 phone, in person
 Yes
 posted job order, held hiring session, registered for April job fair, promoted Skilled Iowa
 Jim's Tire Company
 Ottumwa
 phone, in person
 Yes
 posted job order, promoted Skilled Iowa
 Walmart
 Ottumwa
 in person, phone
 Yes
 posted job order, promoted Skilled Iowa, invited to the upcoming Job fair
 Walmart
 Oskaloosa
 in person
 Yes
 posted job order, promoted Skilled Iowa, invited to the upcoming Job fair
 Kool Feed Bag
 Ottumwa
 phone, in person
 Yes
 posted job order, promoted targeted hiring session, promoted Skilled Iowa
 Kinman Co
 Oskaloosa
 phone
 Yes
 posted job order, promoted Skilled Iowa
 Oakwood NRC
 Albia
 phone
 Yes
 posted job order, promoted Skilled Iowa
 Dickinson Co Inc
 Oskaloosa
 phone
 Yes
 posted job order, promoted Skilled Iowa
 Caters Intl
 Ottumwa
 phone
 Yes
 posted job order, promoted Skilled Iowa

Bratz Shell
Centerville
phone
yes
posted job order, promoted Skilled Iowa
Payless Shoes
Ottumwa
phone
yes
posted job order, promoted Skilled Iowa
Skyline Ready Mix
Ottumwa
in person
yes
posted job order, promoted Skilled Iowa
Tiki Inc
Centerville
phone
yes
posted job order, promoted Skilled Iowa
Vision Ag
Sigourney
phone
yes
posted job order, promoted Skilled Iowa
Zehr Electric
Fairfield
phone
yes
posted job order, promoted Skilled Iowa
Crisis Center and Women's Shelter
Ottumwa
in person
yes
explained our services that we offer, promoted Skilled Iowa
Market on Main
Ottumwa
in person
yes
explained our services that we offer, promoted Skilled Iowa
Oskaloosa Community School District
Oskaloosa
in person
yes
explained our services that we offer, promoted Skilled Iowa
Maurices
Oskaloosa
in person
yes
explained our services that we offer, promoted Skilled Iowa; invited to the upcoming job fair
Crystal Heights
Oskaloosa
in person
yes
explained our services that we offer, promoted Skilled Iowa; invited to the upcoming job fair
Burlington Alternative High School
Burlington
In-person
Yes
Presented Skilled Iowa Information. Signed LOC.
City of Columbus Junction
City of Columbus Junction
In-person
Yes
Presented Skilled Iowa Information. Signed LOC.
Napoli Pizza
Burlington
In-person
Yes
Presented Skilled Iowa Information. Signed LOC.
Johnnie B's
Wapello
In-person
Yes
Presented Skilled Iowa Information. Signed LOC.
Corner Market
Wapello
In-person
Yes
Presented Skilled Iowa Information. Signed LOC.
Earnest Insurance Agency, LLC
Wapello
In-person
Yes
Presented Skilled Iowa Information. Signed LOC.
Blacks Appliance Center
Wapello
In-person
Yes
Presented Skilled Iowa Information. Signed LOC.
State Bank of Wapello
Wapello
In-person
Yes
Presented Skilled Iowa Information. Signed LOC.
Hair Dimensions
Wapello
In-person
Yes
Presented Skilled Iowa Information. Signed LOC.

Mills Thompson Insurance & Real Estate Co.
 Wapello
 In-person
 Yes
 Presented Skilled Iowa Information. Signed LOC.
 Finders Keepers Quality Consignments
 Wapello
 In-person
 Yes
 Presented Skilled Iowa Information. Signed LOC.
 Plank Equipment
 Columbus City
 In-person
 Yes
 Presented Skilled Iowa Information. Signed LOC.
 Two Rivers Market
 Columbus Junction
 In-person
 Yes
 Presented Skilled Iowa Information. Signed LOC.
 Columbus Community Children's Center
 Columbus Junction
 In-person
 Yes
 Presented Skilled Iowa Information. Signed LOC.
 KipIt Klean Kar Wash
 Columbus Junction
 In-person
 Yes
 Presented Skilled Iowa Information. Signed LOC.
 Schultz Enterprises
 Columbus Junction
 In-person
 Yes
 Presented Skilled Iowa Information. Signed LOC.
 Tom Hassenfritz Equipment Co.
 Mt. Pleasant
 In-person
 Yes
 Presented Skilled Iowa Information. Signed LOC.
 The Artisans Next Door
 Ft. Madison
 In-person
 Yes
 Presented Skilled Iowa Information. Signed LOC.
 Taco John's
 Burlington
 In-person
 Yes
 Presented Skilled Iowa Information. Signed LOC.
 Columbus Community Development Center
 Columbus Junction
 In-person
 Yes
 Presented Skilled Iowa Information. Signed LOC.

MONTHLY JOB TRAINING ENROLLMENT REPORT

Increase the percentage of people enrolled in job training activities

Supports Governor's goal: Increasing Iowans family income by 25%

This report is due by the third calendar day of each month

Submit electronically to Lori Adams

Mon/Yr:

March 2014

Total

Comments

new enrollments in job training activities*

Report only enrollments that occurred in the reporting month. This total should include enrollment in all workshops offered in your center,

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Burlington

Carroll

Cedar Rapids

Council Bluffs

Creston

Davenport

Des Moines

Dubuque

Fort Dodge

Marshalltown

Mason City

Ottumwa

Sioux City

Spencer

Waterloo

total

goal

MONTHLY HIGH SCHOOL COMPLETION REFERRAL REPORT

Increase the percentage of people referred to high school completion activities

Supports Governor's goal: Creating the best education in the nation

This report is due by the third calendar day of each month

Submit electronically to Lori Adams

Month/Year

March 2014

Total

Comments

new referrals to high school completion activities

Report only referrals that occurred in the reporting month; any referrals that resulted in enrollments should also be included in the job tr

Do not alter or amend this document's format

Burlington

Carroll

Cedar Rapids
 Council Bluffs
 Creston
 Davenport
 Des Moines
 Dubuque
 Fort Dodge
 Marshalltown
 Mason City
 Ottumwa
 Sioux City
 Spencer
 Waterloo
 total
 goal

MONTHLY DIGITAL LITERACY INSTRUCTION REFERRAL REPORT

Increase the percentage of referrals to digital training activities
 Supports governor's goal: Increasing Iowan's income by 25% and creating 200,000 new jobs
 This report is due by the third calendar day of each month
 Submit electronically to Lori Adams

Mon/Yr:

March 2014

Total

Comments

new referrals to digital literacy instruction

Report only referrals that occurred in the reporting month; any referrals that resulted in enrollments should also be included in the job tr

Burlington

Carroll

Cedar Rapids

Council Bluffs

Creston

Davenport

Des Moines

Dubuque

Fort Dodge

Marshalltown

Mason City

Ottumwa

Sioux City

Spencer

Waterloo

total

goal

MONTHLY INDEXING REPORT

Grow and retain jobs by increasing number of job postings on www.iowajobs.org using indexing
 Supports Governor's goal: Create 200,000 new jobs

Target Goal: Increase number of employer job listings added to iowajobs using indexing

This report is due by the third calendar day of each month

Submit names & URLs of prospective indexing customers electronically to Lori Adams

Mon/Yr:

February 2014

Contacts

Business Name

Address

City, State, Zipcode

URL

FEIN

Berry Plastics Corporation

19101 Kapp Dr.

Peosta, IA 52068

<http://www.berryplastics.com/catalog/content/corporate/employment>

22-1890735

Mason City Community Schools

1515 S Pennsylvania

Mason City, IA 50401

<https://masoncityia.cloud.talentedk12.com/hire/index.aspx>

42-6002616

Northern Natural Gas

4213 J Ave

Paullina, IA 51046

<http://www.northernnaturalgas.com/careers/Pages/AvailablePositions.aspx#>

93-0932349

Culligan

312 8th St S

Orange City, IA 51041

<https://rn22.ultipro.com/CUL1000/JobBoard/listjobs.aspx?Page=Browse>

42-1499366

Slumberland

915 S Grand Ave

Spencer, IA 51301

http://www.slumberland.com/furniture/Careers_at_Slumberland_Furniture_Stores.aspx

41-0941504

Media Com

1201 Industrial Blvd

Marshalltown, IA 50158

http://mediacomcable.com/site/about_careers.php

06-1566067

Meskwaki Bingo Casino Hotel

Highway 30

Tama, IA 52339

<http://meskwaki.org/Job%20Openings.html>

42-1287035

Innovative Ag

306 Barkley St

Iowa Falls, IA 50126

<http://www.innovativeag.com/careers/apply.cfm>

20-2096489

Schawn's Home Service

913 N 4th Ave
 Marshalltown, IA 50158
<http://careers.schwansjobs.com/iowa-jobs>
 41-0879037
 Schwan's Home Service
 422 Performance Drive
 Cedar Falls, IA 50613
www.careers.schwansjobs.com
 Hawkeye Paving
 801 42ND ST
 Bettendorf, IA 52722
<http://www.hawkeyepaving.com/employment.aspx>
 Vera French Community Health
 1441 W CENTRAL PARK AVE
 Davenport, IA 52804
http://www.verafrenchmhc.org/Current_Job_Openings.html
 Katun Corporation
 7300 N BRADY ST
 Davenport, IA 52806
<http://www.katun.com/about-us/careers/>
 QPS Employment Group
 610 32nd Ave SW
 Cedar Rapids, IA 52404
www.qpsemploymentgroup.com
 42-1258406
 Americinn
 8910 6th St SW
 Cedar Rapids, IA 52404
www.americinn.com
 87-0695593
 Abbe Center Community Mental Health
 520 11th St NW
 Cedar Rapids, IA 52405
<http://www.abbemhc.org>
 42-1045257
 The Lamar Companies
 5507 Mildred Lane NE
 Cedar Rapids, IA 52402
www.lamarcompanies.com
 42-1462298
 Advantage Sales & Marketing
 2894 106th St Suite 200
 Urbandale, IA 50322
www.asmnet.com
 33-0777131
 SkywalkGroup
 210 Second St SE
 Cedar Rapids, IA 52401
<http://skywalkgroup.force.com/careers>
 26-2601181
 InfraSource (A Quanta Services Company)
 5301 NE 17th St
 Des Moines, IA 50313
<http://infrasourceinc.applicantstack.com/x/openings>
 04-6366684
 Equifax
 84 School St
 Carlisle Iowa
https://equifax.taleo.net/careersection/equifax_external_cs/jobsearch.ftl?lang=en
 26-0082500
 iowa select farms lp
 811 S. Oak St
 Iowa Falls Iowa
https://rn21.ultipro.com/IOW1001/JobBoard/listjobs.aspx?_VT=ExtCan
 42-1396583
 Ganz USA
 60 Industrial Pkwy
 Cheektowaga, NY 14227
http://www.ganz.com/ganz_career.php
 58-1995154
 Billion Automotive
 3701 Singing Hills Blvd
 Sioux City IA 51106
<http://www.billionauto.com/Careers-At-Billion-Automotive>
 46-0307139
 Tiger-Rock Martial Arts
 330 Oak Tree Lane Ste A
 Dakota Dunes, SD 57049
<http://tigerrockmartialarts.com/careers>
 26-3527926
 Akron-Westfield Community Schools
 850 Kerr Drive
 Akron, IA 51001
<http://www.akron-westfield.com/employment.html>
 42-6038066
 Lawton-Bronson Community Schools
 100 Tara Way
 Lawton, IA 51030
<http://www.lawton-bronson.k12.ia.us/Lists/Job%20Postings/AllItems.aspx>
 42-0924498
 Advance Services
 121 S 15th St
 Clarinda IA 51632
<http://www.advanceservices.com/employment>
 Atlantic Carriers
 501 Ash St
 Atlantic IA 50022
<http://atlanticcarriers.com/driverapp/addapp.asp>
 Caretech
 11904 Arbor St

Omaha NE 68144
<http://carettech.com/jobopenings.htm>
 Clarinda Community School District
 423 E Nodaway
 Clarinda IA 51632
<http://www.clarinda.k12.ia.us/vnews/display.v/sec/district%20officeco7cemployment>
 Cox Communications
 1729 McPherson Ave
 Council Bluffs IA 51503
http://ccirecruit.com/psc.recruit/employee/hrms/c/hrshrs.hrs_app_schjob.gbl
 Cleary Building
 2303 W Burlington Ave
 Fairfield, Iowa 52566
<http://www.workforclearybuildingcorp.com/jobs-2/construction-crew-fairfield-ia-2/39-292564>
 Murphy Oil
 1939 Venture Dr
 Ottumwa, Iowa 52501
<http://www.murphyusa.com/Careers/Job-Opportunities/71-0727492>
 Bowling Motors & RV
 14270 Sycamore Rd
 Ottumwa, Iowa 52501
<http://bowlingrvs.com/page.aspx/pageid/152646/page.aspx42-1472639>
 IOWA LABORERS EDUCATION AND TRUST FUND
 5806 MEREDITH DRIVE
 UREANDALE, 50322
<http://iowalecet.org>
 42-1103470
 AMSTED RAIL COMPANY
 416 CARBIDE LANE
 KEOKUK, 52632
www.amstedrail.com
 36-2933976
 FORT MADISON COMMUNITY SCHOOL DIST
 P.O. BOX 1423
 FORT MADISON, 52627
www.fmcsd.org
 42-6038970
 GIRL SCOUTS OF EASTERN IOWA AND WESTERN ILLINOIS
 317 7TH AVENUE SE, SUITE 201
 CEDAR RAPIDS, 52401
www.GirlScoutsToday.com/careers
 42-1008848
 IOWA WESLEYAN COLLEGE
 601 N MAIN
 MOUNT PLEASANT, 52641
<http://www.iwc.edu/Employment-Opportunities>
 42-0680332

MONTHLY VIRTUAL ACCESS POINT MONTHLY FOLLOWUP LOG
 This report is due by the third calendar day of each month
 Submit electronically to Lori Adams
 Region
 Site Visited
 Date Visited?
 Visited by
 Supplies Needed? Y/N
 Equipment working properly? Y/N. If No, explain and outline repair/replacement plan
 Signage still in place? Y/N
 Other observations
 Date last visited?
 Allamakee Counthouse/USERPC
 Lisa Curtin
 N
 N - not working. Requested URL
 Y
 Four Oaks
 Marla Loecke
 N
 Y
 Y
 Luther college
 Barb Hyke
 N
 Y
 Y
 Project Concern
 Theresa McCabe
 N
 Y - did training session
 Y
 Multi-cultural center
 Ron Axtell
 N
 Y
 Y
 DBQ Rescue Mission
 Ron Axtell
 N
 N - currently unhooked
 N
 signage taken down -will do more follow up.
 Epworth Library
 Ellie Heitritter
 N
 Y
 Y
 Farley Library

Ellie Heitritter
N
Y
Y
Manchester Manor
Ellie Heitritter
N
N- their computer not working.
Y
Evergreen Meadows
Ron Axtell
N
Y
Y
Colesburg library
Theresa McCabe
N
Y
Y
Decorah Voc Rehab
Theresa McCabe
N
Y
Y
Center One
Luis Arellanes
N
Y
Y
Charles City Public Library
Luis Arellanes
N
Y
Y
FAVA
Luis Arellanes
N
Y
Y
Fertile Public Library
Luis Arellanes
N
Y
Y
Joice Public Library
Luis Arellanes
N
Y
Y
Kinney Memorial - Hanlontown
Luis Arellanes
N
Y
Y
Luise V Hanson - Waldorf
Luis Arellanes
N
Y
Y
Rockwell Public Library
Luis Arellanes
N
Y
Y
Trinity House of Hope
Luis Arellanes
N
Y
Y
Veterans Affair - Franklin County
Luis Arellanes
N
Y
Y
364
ILCC/Spirit Lake
Linda Gray
N
Y
Y
None
364
Sibley Public Library
Linda Gray
N
Y
Y
None
364
Orange City Chamber
Linda Gray
N
Y
Y
None
364
Orange City Public Library
Linda Gray
N

Y
 Y
 None
 3&4
 Northwestern College
 Linda Gray
 N
 Y
 Y
 None
 3&4
 NCC/Sheldon
 Linda Gray
 N
 Y
 Y
 None
 3&4
 Sheldon Public Library
 Linda Gray
 N
 Y
 Y
 None
 3&4
 Sioux Center Public Library
 Linda Gray
 N
 Y
 Y
 None
 3&4
 Rock Rapids Public Library
 Linda Gray
 N
 Y
 Y
 None
 3&4
 George Public Library
 Linda Gray
 N
 Y
 Y
 None
 Proteus-FD
 Cathy Nelson-Schoon
 N
 Not the greatest. Tends to freeze up. Replacement not working any better.
 Y
 Might be too low of signal or too old of PC tower per IT.
 Evergreen Estates-FD
 Cathy Nelson-Schoon
 N
 Does not work well with their wireless system.
 Y
 Manager says no one has ever used it. May not be a good fit for them, so might pull it.
 Humboldt County Veteran Affairs Office
 Cathy Nelson-Schoon
 N
 Y
 NA
 Shows Vets, but then they use it at library.
 Humboldt Public Library-Hum C
 Cathy Nelson-Schoon
 N
 Y
 Y
 On one, working
 Hamilton County Veteran Affairs
 Dani Van Kooten
 N
 Y
 NA
 On one, working
 Williams Public Library-Ham C
 Dani Van Kooten
 N
 Y
 Y
 On all PC's
 ICCC-WC Campus
 03-25-114
 Dani Van Kooten
 N
 Y
 Y
 Sunday hours now for students only
 Pioneer Heritage Public Library
 Arturo Sanchez
 N
 Y
 Y
 Provided JBS Internship brochures
 Tama Library
 Arturo Sanchez
 N
 Y
 Y

Provided JBS Internship brochures
 Traer Public Library
 Arturo Sanchez
 N
 Y
 Y
 Provided JBS Internship brochures
 Gladbrook Public Library
 Arturo Sanchez
 N
 Y
 Y
 Provided JBS Internship brochures
 Garwin Public Library
 Arturo Sanchez
 N
 Y
 Y
 Provided JBS Internship brochures
 Waterloo National Guard Armory
 James Galanits
 n
 y
 Y
 All working fine, will continue follow ups regularly.
 Iowa Vocational Rehab.
 James Galanits
 n
 Y
 Y
 All working fine, will continue follow ups regularly.
 AARP Foundation
 James Galanits
 n
 n
 n
 No equipment, no longer have computer lab, not sure where computer is. Will be investigating
 Payne AME Church
 Deb Hodges-Harmon
 n
 y
 y
 All working fine, will continue follow ups regularly.
 Salvation Army
 James Galanits
 n
 n
 Y
 Computer is not working, will not load Ubuntu, Monitor not working. Wants another computer for this site, contacting DM for replacement comp
 Womens Center (salvation Army
 James Galanits
 y
 n
 n
 Computer is not working, will not load Ubuntu, Monitor not working. Wants another computer for this site, contacting DM for replacement comp
 Mens Center (salvation Army
 James Galanits
 y
 n
 n
 Computer is not working, will not load Ubuntu, Monitor not working. Wants another computer for this site, contacting DM for replacement comp
 Waterloo Public Library
 Douglas Marshall
 n
 y
 Y
 All working fine, will continue follow ups regularly.
 Cedar Falls Library
 Douglas Marshall
 n
 y
 y
 All working fine, will continue follow ups regularly.
 East Side Ministerial Alliance
 James Galanits
 n
 n
 Y
 1 of 6 currently working, their router is out, informed that we do not supply routers, the computers work, but only have 1 network connectic
 DMACC/Carroll Campus
 Jen/donna
 n
 Y
 Y
 Job Corps/ Denison
 Donna
 N
 Y- on staff computers
 n
 IVRS Carroll
 Donna
 N
 Y
 n
 Audubon Public Library
 Donna
 n
 Y
 Y
 librarian said that no one has used the lap top, they use the regular website on the computers

Kimballton Public Library
Donna
N
Y
Y
Exira Public Library
Donna
n
Y
Y
Carroll Public Library
Donna
N
Y
Y
installed more VAP on replaced computers
Coon Rapids Public Library
Donna
Yes
Y
n
Manning Public Library
Donna
n
Y
Y
Denison Public Library
Sherri
N
Y
Y
Jefferson Public Library
Lisa
n
Y
Y
Paton Public Library
Sherri
n
Y
Churdan Public Library
Donna
n
Y
Y
Scranton Public Library
Donna
n
Y
n
Bayard Public Library
Donna
n
Y
Y
Guthrie Center Public Library
Sherri
n
Y
Y
Bagley Public Library
Donna
n
Y
Y
Panora Public Library
Kasey
n
Y
Y
Sac City Public Library
kelsey
N
Y
Y
Early Public Library
Donna
n
Y
Y
Lytton Public Library
Donna
n
Y
Y
Lake View Public Library
Donna
n
added new 1:1 URL on desktop per IT help
Y
Wall Lake Public Library
Sherri
N
Y
Y
Audubon Armory
Sherri
N
Y
n

Carroll Armory
 Gayle
 n
 y
 y
 Sac County Courthouse
 Sherri
 N
 y
 y
 Denison Armory
 Sherri
 n
 y
 y
 Flinkenger Learning Center
 Ruby Rivera
 n
 y
 na
 all working still
 Family Resouces
 RSVP Clinton
 Doug Rempfer
 n
 Y
 Y
 Very little use
 Voc Rehab-Clinton
 Bridgeview Mental Health
 Clinton Community College
 Temp Associates
 Doug Rempfer
 n
 y
 y
 Steady use
 Muscatine Center for Social Action
 Ruby Rivera
 n
 y
 y
 all working, uses quite a bit
 Iowa Vocational Rehabilitation - Muscatine
 Ruby Rivera
 n
 y
 na
 on one staff laptop
 Muscatine National Guard/Army Reserve Armory
 Ruby Rivera
 n
 y
 y
 all good in front lobby
 Musser Public Library
 Ruby Rivera
 n
 y
 y
 All fine, no issues, still wants usage tracked by IWD
 Maquoketa Community College
 Doug Rempfer
 n
 y
 y
 very little if no use
 Clinton Library-Iyons Branch
 Clinton Library main branch
 Information & Referral Services
 Doug Rempfer
 n
 y
 y
 Some usage
 Camanche Library
 Frances Barta Waggoner Library
 Goodwill Employment Training
 Mark Holloway
 n
 y
 y
 all working, uses as often as they can
 Clinton National Guard Armory
 Preston Library
 Doug Rempfer
 n
 y
 y
 minimal usage
 Bellevue Library
 Doug Rempfer
 n
 y
 y
 Some usage
 Krabbenhoft Library
 Doug Rempfer
 n
 y

y
Some usage
YWCA-Domestic Violence - Maquoketa
Durant Library
Ruby Rivera
n
y
y
all ok
Lost Nation Library
Muscatine Community College
Ruby Rivera
y
y
y
Had to reset one in lab
Muscatine Community College Library
Ruby Rivera
n
y
y
all good
DAC, Inc.
ISU Extension - Maquoketa
Doug Rempfer
n
y
y
no usage
Goodwill Employment Training
2/30/14
Humility of Mary Shelter
2/30/14
Iowa Vocational Rehabilitation - Davenport
Mike Witt
n
y
na
on each staff laptop, very seldom uses, trained one staff
Scott County Armory
Mark
n
No, the system needs to be able to access Wifi
y
Armory moved pc to another room and did not hook up, would like a laptop with wifi as well
Davenport Library Main Branch
Davenport Library Eastern Avenue
Davenport Library Fairmont
Eastern Iowa Community College Belmont
Mark Holloway
n
y
y
ok
Eastern Iowa Community College Kahl Building
Mark Holloway
N
y
y
ok, booted up one machine
Experience Works
N/A
Job Corps
N/A
Professional Building Services
Mike Witt
n
y
na
on HR laptop, does not use
Kaplan University
Mark Holloway
n
y
y
all good, does not get much use, need to go back and train new staff
Muscatine Chamber of Commerce
Muscatine Housing Authority Family Self Sufficiency program
Clark House Senior Housing
Sunset Park Apartments
Skyline Center
YWCA-Domestic Violence - Clinton
Iowa Workforce - Davenport
N/A
Iowa@Work - Muscatine
Johnna Forbes
n
y
na
On one staff tower, all working
Clinton Correctional Services
Doug Rempfer
n
y
na
Occasional use
Muscatine Correctional Services
Ruby Rivera
n
y

y
 working, but not using much
 Davenport Correctional Services
 ISU Extension- West Liberty
 VITA Sites These are a duplicate of the Lundby Townhomes.
 -
 -
 -
 Duplicate of Lundby Townhouses.
 Marengo Public Library
 Carla
 N
 Using URL on their computer
 Y
 Judy advises URL working great
 Williamsburg Public Library
 Carla
 N
 Removed IWD computer
 Y
 Using URL on their computer
 Shroeder Public Library (Keystone)
 Carla
 N
 Using URL on their computer
 Y
 They are using the link.
 Vinton Public Library
 Carla
 N
 Using URL on their computer
 Y
 They are using the link.
 Harambee House
 Carla
 N
 Y
 Y
 Using internet link.
 Horizon (Family Service Alliance)
 Carla
 N
 Y
 Y
 None
 Willis Dady Emergency Center-Linn County
 Carla
 N
 Y
 Y
 They are using the link.
 Four Oaks/The Bridge
 Carla
 N
 Y
 Y
 Used very little
 Linn County General Assistance
 Carla
 N
 Y
 Y
 Used as required
 Linn County Vet Affairs
 Carla
 N
 Y
 Y
 None
 The Hinzman Center
 Carla
 N
 Their computers.
 Y
 They have links on two of their computers
 Norway Public Library
 Carla
 N
 Y
 Y
 Used occasionally
 Newhall Public Library
 Carla
 N
 Their equipment
 Y
 Using internet link.
 Atkins Public Library
 Carla
 N
 Their computers.
 Y
 Using internet link.
 Shellsburg Public Library
 Carla
 N
 Their computers.
 Y
 Dropped off Job Seeker NCRC brochures as requested by library

Kirkwood Career Services
 Carla
 N
 Y
 Y
 None
 Victor Public Library
 Carla
 N
 Y
 Y
 No issues
 Shelter House
 Frank
 N
 Computers working okay.
 Y
 Talked to Kafi Dixon. All good.
 MECCA
 Frank
 N
 No More equipment in this location.
 N
 Mecca does not want computer in building no longer. Their clients were vandalizing their PC's. Will go back to install URL whern they deer
 Goodwill Industries Employment Services
 Frank
 N
 Y
 Y
 No issues to report.
 Amana School-Community Library
 Frank
 N
 Y
 Y
 New contact person Vincetta Fox
 Iowa County Courthouse
 Frank
 N
 Y
 Y
 No issues to report.
 Linn County Armory
 Frank
 N
 Equipment chain to table. Working okay.
 Y
 No issues to report. Very quite building. Kind of a ghost town.
 Johnson County Armory
 Frank
 N
 Laptop working fine.
 Y
 Laptop sits on second floor on top of table in hallway securely locked. There is a signage sheet on top of table.
 Edna Zybell Mem Library
 Frank
 N
 Called & sent e-mail. They are working on holdiday hours and schedule is different. Left voicemail.
 Y
 None
 University of Iowa - Career Services
 Frank
 N
 Y
 Y
 No issues to report.
 University of Iowa - Employment Services
 Frank
 N
 Y
 Y
 No issues to report.
 Iowa City Police Department Substation
 Frank
 N
 No equipment in substation.
 Y
 This one needs to be taken out of the spreadsheet.
 Iowa City Public Library
 Frank
 N
 Y
 Y
 No issues to report.
 Solon Public Library
 Frank
 N
 Y
 Y
 No
 Iowa Vocational Rehabilitation Services/Iowa City Job Club
 Frank
 N
 Y
 Y
 N o
 Coralville Public Library
 Frank
 N
 Y

Y
No
Proteus
Frank
N
Y
Y
No
Hope House
Frank
N
Called & sent e-mail to Mark Akey. Stopped by Hope House. It appears PC's work fine.
Y
No comments from staff working there.
North Liberty Community Library
Frank
N
Susan will contact me when moving process is completed to come down and install links on their new laptops. Still not ready!
Y
No
Neighborhood Centers of Johnson County
Frank
N
Links on all deskrops working fine.
Y
None
Dept of Corrections - Vista Office
Frank
N
Y
Y
Called Lanette. No issues.
Domestic Violence Intervention Program
Frank
Washington Public Health
Frank
N
Y
Y
Not a lot of traffic and heavy usage.
Kalona Public Library
Frank
N
Y
Y
No issues to report.
Washington Library
Frank
N
Y
Y
Debbie on Maternity Leave. No issues. Links on computers working fine.
Wellman Scofield Library
Frank
N
Y
Y
No issues to report.
Anamosa Public Library
Sharon
N
Y
Y
Picked up tower, monitor, keyboard
Kirkwood Community College/Jones County Regional Education Center
Sharon
N
Y
Y
Works fine I tested it
Ross & Elizabeth Baty Public Library
Sharon
N
Y
Y
Works fine
Hawthorne Hills Apartments
Sharon
Moved to conference room. Works fine
Kaplan University
Sharon
N
Y
Y
Works fine, I tested
Mount Mercy College - Busse Library
Sharon
N
Y
Y
None
Cedar Valley Apartments
Sharon
N
Y
Y
Moved to conference room. Works fine
Iowa Vocational Rehabilitation Services/Cedar Rapids Job Club
Sharon
N

Y
 Y
 Little use
 Goodwill of the Heartland
 Sharon
 N
 Y
 Y
 Works fine
 Catherine McAuley Center
 Sharon
 N
 Y
 Y
 Replaced PC, mouse, keyboard, they are thrilled.
 Mound View Neighborhood Resource Center
 NA
 Grant
 N
 no equipment
 N
 location closed, will call when they relocate, unknown date
 Tipton Public Library
 Grant
 n
 everything working fine
 y
 None
 West Branch Public Library
 Grant
 n
 links on all deskrops
 y
 None
 Olin Public Library
 Grant
 N
 Y
 Y
 In person and called. Not being used at all, no problems
 Martelle Public Library
 Grant
 N
 Y
 Y
 called and in person
 Safe House Foundation
 Grant
 N
 Y
 Y
 changed out 2 computers, installed wireless cards, worked on connectivity
 Kirkwood Small Business Administration
 Grant
 N
 Y
 Y
 in use!
 Northwest Area Neighborhood Resource Center
 Grant
 N
 Y
 Y
 talked to Linda, things are working fine
 Cedar Rapids Public Library
 Grant
 N
 URL's
 Will use web address for increased access. Second new location to open 8/24. Downtown location closed.
 Millersburg Library
 Grant
 N
 Y
 Y
 phone follow up due to distance and very limited hours
 AmeriCorps VISTA Corridor Recovery
 Grant
 N
 Y
 Y
 these computers are at the Lundy Townhomes
 Lundy Townhomes "Home to Stay"
 Grant
 N
 Y
 Y
 None
 Durant Library
 Grant
 Mike Witt will cover
 Swisher Library
 Story City PL
 Kirstin
 N
 Y
 Y
 Remodeling. Removed tower per their request and e-mailed link for installation on public computers
 Newton PL
 Kirstin
 N

No
Y
Issues with their VAP. I e-mailed our help desk to see if any outages.
Mecca
Kirstin
NA
NA
NA
Another e-mail trying to arrange for an install
Newton PL
Kirstin
NA
N
NA
Spoke with Suzanne. Sounds like an issue with the new, web-based version. Spoke w Max Cates in IT, asking him to speak directly w the PL's
All YSS sites
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops 6/17/13.
Boone DHS & VA
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Madison County DHS & Comm Services
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames Salvation Army
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Boone Salvation Army
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Madrid PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Boone Armory
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Perry New Opportunities Ctr
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Adel PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Dexter American Legion
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Perry Armory
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Grub Y
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Newton Progress Industries
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Goodwill Connection Center
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Monroe PL

Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Newton PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Winterset PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Pella Crossroads
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
All CPI sites
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Knoxville PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Pella PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Pella Teen Challenge
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Vatterott
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Central College
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Melcher-Dallas PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Marion County VA
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
DMACC
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
ITT Tech
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
AIB
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
DMU
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Grandview
Kirstin
NA
NA
NA

E-mailed July schedule of IWD workshops of IWD workshops
Mercy College of Medicine
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
UIU
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
CICIL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Polk County
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
180 Degrees
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
CSA
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Janet Woodruff
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Creative Visions
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
All 3 Dsm Salvation Army locations
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Dress for Success
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Mecca
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Proteus
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
LSI Refugee Center
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Spectrum Resources
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Eddie Davis Center
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Neighborhoods of Oakridge
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Central Iowa Shelters & Services
Kirstin
NA

NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Lynn Slykhuis, DOC
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
US Courts
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Pioneer Center
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Zion Lutheran Church
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
St Vincent de Paul
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ruth Harbor
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Altoona PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ankeny PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
State Library
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Pleasant Hill PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Evelyn K Davis Center
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Job Corps
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
VA DOM
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Polk County VA
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
AMVETS
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
IA Natl Guard
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
CFR

Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames Salvation Army
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames Emergency Homeless Shelter
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
ACCESS Abuse shelter, Ames
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames VR
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Colo PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Nevada PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Roland PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Zearing PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames HS
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames CFR
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Norwalk PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Indianola PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
We Lift
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Salvation Army Recovery Center
Kirstin
N
yes
yes
Having issues with the new, web version.
Ames Salvation Army
Kirstin
N
yes
yes

Having issues with the new, web version.

Van Meter Library

mf

no

yes

yes

Sent another VAP installation e-mail/asked to contact Jolena

Grandview

SDM

No

Yes

Yes

Informed them of new site changes

Plymouth

SDM

No

Yes

Yes

Informed them of new site changes

Ruth Harbor

SDM

No

Yes

Yes

Informed them of new site changes

Corinthian Baptist Church

SDM

No

Yes

Yes

Informed them of new site changes

Mercy College

SDM

No

No- Anne Dennis - her office computer. Mercy IT Dir will address problem. Will follow up

N/A

Unable to install VAP on library computer. Mercy IT Dir unable to install

ICHS

lt

n/a

n/a

n/a

closing doors; picked up laptops & 1 pc

Central IA Shelter Services

lt

no

no

no

needs install instructions

CICIL

lt

no

yes

yes

1 pc needed rebooting

Adel Library

mf

no

No - Not good control on mouse, Paula James requested new mouse; Marcia Fink suggested placing Virtual Access Point on computers and Paula J

Yes

Paula explained her assistant helps w/information for applicants on the computer at her desk since she is in a wheel chair and it is inconve

New Opportunities Family Development Center

mf

no

Yes

Yes

Carol Bayer reported that the Virtual Access Point Icon on her desktop is operable.

Dallas County Armory

mf

n/a

n/a

n/a

Full parking lot with doors locked. Was told via my cell phone that it was hectic that day and and to call next week.

Perry Library

mf

no

no, Virtual Access Point Icon on all computers but the icon would not go past "connecting" and "authenticating (sp)?". Will check with IWD

no

Sample tested 3 computers with the Virtual Access Point Icon none stayed on the site or boot completing up.

Veterans Affairs

mf

yes

Yes

Yes

Ed Vass and Rep. from Dallas County Public Services have observed very few use Virtual Access Point.

State Law Library

SDM

No

Yes

Yes

Informed them of new site changes

Voc Rehab (Job Club)

SDM

No

Yes

Yes

Informed them of new site changes

Dexter Library

mf

n/a

n/a
n/a
Several messages were left with Mary McColloch through voicemail on 06/26/13 and 06/27/13 with no response. Will need to follow up next mon
Perry High School
mf
n/a
n/a
n/a
IT staff gone for the week on vacation. Will need to follow up next visit.
Woodward Granger High School
mf
n/a
n/a
n/a
Left message for Scott Chapman regarding Virtual Access Status and Skilled Iowa Request. Last visit with Scott was he wanted to wait for Vi
Dallas Center Grimes School
mf
no
no, Virtual Access Point Icon was not on desktop. Must contact Kirsten Born and Linda Baker, Guidance Office at Dallas Center Grimes School
Yes
Betsey Grove was available to let me in the office, and saw no Virtual Access Point on either computer/08/01/06 call back Linda Baker about
DMACC-West
lt
yes
yes
yes
VAP installed on 6 pc's in computer lab; need lit & 2 more signs to cover all the doors
Des Moines University
lt
no
yes
no
pc needed rebooting
William Penn
lt
no
no
yes
pc unplugged ready for move to new bldg
Zion Lutheran Church
lt
no
yes
yes
everything good!
IWD - 430 E Grand Ave
mf
no
yes
yes
no other needs
IWD - 1000 E Grand Ave
mf
no
yes
yes
no other needs
Youth & Shelter Services, 701 Grand
mf
no
yes
yes
added pamphlets in Spanish
Evelyn K Davis Center
mf
no
yes
yes
Spanish and English pamphlets needed.
Dallas County Armory
mf
no
no
yes
Deb Verdi reported Virtual Access Point not user friendly and that the public does not use Virtual Access Point.
Grandview College
SDM
No
Yes
Yes
None
Plymouth
SDM
No
Yes
Yes
None
Ruth Harbor
SDM
Unknown
Unable to check
Unknown
N/A
State Library
SDM
No
Yes
Yes
None
Voc Rehab (Job Club)

SDM
No
Yes
Yes
None
Mercy College
SDM
No
VAP site is now on 1 computer in Library. 3 others to be considered
Yes
Signage will be erected due to install
Corinthian Baptist Church
SDM
No
Yes
Yes
None
State Law Library
SDM
No
Yes
Yes
None
Grandview College
SDM
No
Yes
Yes
None
State Library
SDM
No
Yes
Yes
None
Voc Rehab (Job Club)
SDM
No
Yes
Yes
None
State Law Library
SDM
No
Yes
Yes
Reinstalled VAP icon on desktop of "1" computer
Mercy College
SDM
No
Yes
Yes
None
Corinthian Baptist Church
SDM
No
Yes
Yes
None
Akron Public Library
Anne
N
Y
Y
Old icon working fine. Unable to add new icon due to Admin rights. Jeanie not available.
Ida Services - Battle Creek
Anne
N
Y
Y
Was disconnected due to remodeling. Reconnected. All working ok.
Western Iowa Tech Community College - Cherokee
Anne
N
Y
Y
working OK. no problems
Cherokee Public Library
Anne
N
Y
Y
Working OK. no problems.
Cherokee County Veterans Affairs Office
Correctionville Public Library
Anne
N
Y
Y
working OK. no problems
Stubbs Memorial Library (Holstein)
Anne
N
Y
Y
working OK. no problems
Ida County Court House
Anne
N
Y

Didn't have password to login into wireless. Computer had been shut off.
Ida Grove Public Library
Anne
N
Y
Y
working OK. no problems
Ida County Veterans Affairs Office
Anne
Dale was not in due to meetings all day.
Kingsley Public Library
Anne
N
Y
Y
working OK. no problems
Le Mars Public Library
Anne
N
Y
Y
working OK. no problems
Plymouth County Armory
Anne
N
Y
Y
working OK. no problems
Mapleton Public Library
Anne
N
Y
Y
working OK. no problems
Marcus Public Library
Anne
N
Y
Y
Computers were occupied. Librarian states no issues.
West Central Development Community Action
Anne
N
Y
Y
working OK. no problems
Monona County Veterans Affairs Office
Anne
N
Y
Y
working OK. no problems
St Luke's School of Nursing
Anne
N
N- Call into Julie to see if able to add icon to their computers & remove ours.
Mary Treglia Community Center
Anne
N
Y
Y
All working OK. No problems
Goodwill Connection Center
Anne
N
Y
Y
working OK. no problems
Gospel Mission
Anne
N
Y - Harold states no one uses. He's checked & icons working ok.
Gave NCRC info.
Gospel Mission Women's and Children's Shelter
Anne
N
Y - Harold states no one uses. He's checked & icons working ok.
Gave NCRC info.
Ponca Tribe of Nebraska
Anne
N
Y
Y
working OK. no problems
Four Directions Indian Center
Anne
N
Y
Y
working OK. no problems
Midtown Community Center
Anne
N
Y
Y
working OK. no problems
Iowa Vocational Rehabilitation Services
Anne
N
Y - All working ok. No issues.

Sioux City Public Library, Downtown Branch
 Anne
 N
 Y
 Y
 working OK. no problems
 Woodbury County Armory
 Not accessible yet due to remodeling.
 Whiting Public Library
 Anne
 N
 Y
 Y
 working OK. no problems
 IWCC Shenandoah
 Cindy Wetterlind
 Y
 Y
 Y
 Lied Public Library Clarinda
 Stacy Perkins
 N
 Y
 Y
 Still working with VM Ware, need to add URL.
 Griswold Public Library
 Stacy Perkins
 N
 Y
 Y
 Massena Public Library
 Stacy Perkins
 N
 N
 Y
 Librarian out on vacation, icon not working, left information with staff about URL.
 Harlan Public Library
 Stacy Perkins
 N
 Y
 Y
 URL added to Library's website
 Malvern Public Library
 Stacy Perkins
 N
 Y
 Y
 working with staff on basic computer class curriculum
 Hamburg Public Library
 Stacy Perkins
 Y
 Y
 Y
 requested resume info
 Logan Public Library
 Stacy Perkins
 Y
 Y
 Y
 need new computers
 Missouri Valley Public Library
 Stacy Perkins
 Y
 Y
 Y
 Librarian will install on computers
 Sidney Public Library
 Stacy Perkins
 Y
 Y
 Y
 VocRehabilitation/Atlantic
 Stacy Perkins
 N
 Y
 Y
 office was closed
 VocRehabilitation/Clarinda
 N
 Y
 Y
 VocRehab/Council Bluffs
 Stacy Perkins
 N
 Y
 Y
 Fremont Co. Veteran Affairs
 N
 Y
 Y
 working with staff regarding Career Ready 101
 Harrison Co. Veteran Affairs
 N
 Y
 Y
 working with staff regarding Career Ready 101
 Pottawattamie Co.Veteran Affairs
 N
 Y
 Y

working with staff regarding Career Ready 101
Page County Armory
N
Y
Y
working with staff regarding Career Ready 101
Micah House
Stacy Perkins
N
Y
Y
Discussed in office workshops with Case Managers
Waubonsie Treatment Center
Stacy Perkins
N
Y
N
Zion Recovery Services
Stacy Perkins
N
Y
N
Discussed benefits of URL and how we can assist clients in beginning job searching before leaving treatment.
First United Methodist Church - Atlantic, IA
Stacy Perkins
N
Y
Y
Church was locked
Council Bluffs Library
Stacy Perkins
N
Y
Y
Grace United Methodist Church - Glenwood, IA
Stacy Perkins
N
Y
Y
Shen Hispanic Center
Liz Carlson
N
Y
Y
Church was locked
Centro Latino Center
Stacy Perkins
N
Y
Y
Broadway Christian Church
Stacy Perkins
N
Y
Y
Gave out February Workshop Calendar
Dunlap Public Library
Stacy Perkins
Y
Y
Y
Discussed Live Chat Feature
Phoenix House
Stacy Perkins
N
Y
N/A
Presented at a team meeting
Woodbine Library
Stacy Perkins
N
Y
Y
Discussed Live Chat Feature for Customers
SouthWestern Community College (SWCC) campuses in Osceola
Jennifer Green
N
Y
Y
N/A
SouthWestern Community College (SWCC) campuses in Red Oak
Jennifer Green
N
Y
Y
N/A
Southwestern Community College (Creston Campus)
Jennifer Green
N
Y
Y
N/A
Adair County Neighborhood Center
Jennifer Green
N
Y
Y
N/A
MATURA Community Action Corporation-Ringold County Neighborhood Center
Jennifer Green

N
Y
Y
N/A
MATURA Community Action Corporation-Taylor County Neighborhood Center
Jennifer Green
N
Y, Took them new computer
Y
N/A
MATURA Community Action Corporation-Adams County Neighborhood Center
Jennifer Green
N
Y
Y
Still working on internet issues. Let the new website for them to be bale to use on their laptops.
Montgomery County Courthouse
Jennifer Green
N
Y
Y
N/A
Union County
Jennifer Green
N
Y
Y
N/A
Lorimor City Hall
Jennifer Green
N
Y
Y
Had to replace the tower. Working fine now.
Iowa Vocational Rehabilitation
Jennifer Green
N
Y
Y
N/A
Greenfield Public Library
Jennifer Green
N
Gave them the the URL for the new web based site.
Y
Scheduled NCRC testing event.
Corning Public Library
Jennifer Green
N
Y
Y
N/A
Osceola Public Library
Jennifer Green
N
Y
Y
N/A
Leon Public Library
Jennifer Green
N
Y
Y
N/A
Red Oak public library
Jennifer Green
N
Y
Y
N/A
Stanton Public Library
Jennifer Green
N
Y
Y
N/A
Villisca Public Library
Jennifer Green
N
Y
Y
Installed new web link on all public computers and took the IWD VAP computer since it was acting up.
Gibson Memorial Library
Jennifer Green
N
Y
Y
N/A
Experience Works
Jennifer Green
N
Y
Y
N/A
Adams Co Armory
Jennifer Green
N
Y
Y
N/A

Clarke County vet office
Jennifer Green
N
Y
Y
N/A
Decatur County Veterans Affairs Office
Jennifer Green
N
N/A
Y
N/A
Montgomery County Veteran Affairs Office
Jennifer Green
N
Y
Y
N/A
Montgomery Co Armory
Jennifer Green
N
Y
Y
N/A
Taylor County Vet Officer
Jennifer Green
N
Y
Y
N/A
IHCC Van Buren County
Susie Drish
N
Y
IHCC Lucas County
LaDonna Fechtling
N
Y
IHCC Monroe County
LaDonna Fechtling
N
Y
Ottumwa Job Corps
Amy Brink
N
Y
IHCC Jefferson County
Susie Drish
N
Y
Ft. Madison SCC
Kelly
N
Y
Y
Ft. Madison IWD
Kelly
N
Y
Y
Ft. Madison Library
Kelly
N
Y
Y
Mt. Pleasant SCC
Carolyn
N
Y
Y
Salem Public Library
Carolyn
N
Y
Y
New London Public Libarary
Carolyn
N
Y
Y
West Point Libaray
Carolyn
N
Y
Y
Donnellson Library
Kelly
N
Y
Y
Installed link on new computers
Burlington DOC
Carolyn
N
Y
Y
Burlington SCC
Melisa
N
Y

Y

HIGH SCHOOL VIRTUAL ACCESS POINT MONTHLY FOLLOWUP LOG
This report is due by the third calendar day of each month
Submit electronically to Lori Adams
Region
Site Visited
Date Visited?
Visited by
Equipment working properly? Y/N. If No, explain and outline repair/replacement plan
In-Service Training Y/N
Signed Skilled Iowa LOC? Y/N
Have they done NCRC Testing? Y/N If Yes, what Date?
Share Training Information: How many present, topics covered, Best Practices, How the VAP is used, etc.
Date last visited?
Allamakee Community Schools(Waukon High School)
Theresa McCabe
Y
N
Y
Yes
10/09 met with Dan at school. Nov 5th and 7th NCRC testing event setup partnering with NICC Waukon.
Beckman HS - private school
Peggy
Y
Y
N
No
07/31 - said not interested to Marla. 11/20/13 - Called and spoke with Business person and left VM msg for counselor, Marilyn Noel; princip
Central Community Schools - Elkader
Marla
Y
N
Y
No
09/30 - Met with Dan Yanda Principal and CTE teachers plus counselor. Want to test will discuss and get back to us. 11/18/13 - phone message
Clayton Ridge Community Schools
Marla
Y
N
Y
No
11/22 - met with Allen, NICC, Dept of Ed to create online Advanced Manufacturing curriculum. NCRC would be a part of this.
DBQ Communtiy Schools - Hempstead
Peggy
Y
Y
Y
Yes - April 10,2014
9/13/13 - gave pres to business teachers and iJAG teachers and technical teachers on LMI, NCRC and CR 101; 12/18 - email sent to Boyd Card t
DBQ Communtiy Schools (Senior HS)
Peggy
Y
Y
Y
?
9/13/13 - gave pres to business teachers and iJAG teachers and technical teachers on LMI, NCRC and CR 101; 11/18 - registered iJAG teacher i
Decorah Community Schools
Sharon
Y
N
Yes
Yes
10/22/13; Sharon called, left message with Elaine re: LOC. 11/21/13 Sharon called and left message with Elaine to see if she has had a chanc
Eastern Allamakee Community Schools (Kee High School)
Sharon
Y
N
Y
No
Called and left message with Mary Hogan to see if they wanted to set up any dates for testing.

Edgewood - Colesburg Community Schools
Peggy
Y
N
Y
this school year
08/23 - met with Matt CR101 set up for class and looking at having senior class volunteer to take NCRC.10/28/13 - Sent proctor forms and NCP
Howard-Winneshiek Community Schools-Crestwood High School
Peggy
Y
N
Yes
No
10/29/13 - LM
Maquoketa Valley Community Schools
Peggy
Y
N
Y
10 tested December 2013. More will be tested in Spring 2014.
Spoke with new principal, Doug Tuetken - plan to do testing 2nd or 3rd week in February, 2014. Spoke with principal on 01/24/14 - most of s
MFL MarMac Community Schools
Peggy
Y
N
Yes
No

10/9/13 - Stopped in person and would not see me without appt; told to email to schedule appt; emails sent 10/15, 10/23, 11/18/13 with no re
New Hampton Community Schools
Marla
Y
N
N - but board passed to sign it. Have not received signed form yet.
No
08/14/13 - Met with Sara principal. Wants to test juniors. Peggy did more follow up for proctors. Several emails and phone calls made to s
North Fayette Valley Community Schools
Peggy
N
N
N
N
10/8/13 - principal told Peggy not interested this year - keep in mind to call back next spring.11/4/13 - sent CR 101 instructor to Jenny St
Oelwein Community Schools
Sharon
Y
N
N
No
11/21/13; Sharon called and left message with Steve to get back to us regarding developing a plan to set dates to test. 02/25/14 - LM with St
Postville Communtiy Schools(John R. Mott High School)
Theresa McCabe
Y
N
Y
Yes
testing will be Dec 2,9 & 16 of 2013 - signed 12/16/13
South Winneshiek Community Schools - High School
Peggy
Y
Y
Y
No
9/10/13 - met in person with principal and Jacob Elsbernd, teacher; registered in CR 101; consiering NCRC for small group of students; 11/15
Starmont Community Schools
Marla/Theresa
Y
N
Y
Yes
week of 01/27/14 - testing seniors
Turkey Valley Community Schools
Peggy
Y
N
N
No
10/22/13; Left message for Carol Knoll re: LOC, etc 2/26/24 Called back over to follow up. Got Amanda's e-mail address and sent her some mor
Wahlert Catholic High School - private school
02/03/2014 and 02/11/2014
Peggy
Y
N
N
No
06/11/13 - called and no answer. 11/13 - Left VM message and sent emails X 2; 11/20/13 - left VM msg with principal; plan to contact Asst V
West Central Community Schools
Sharon
Y
N
Y
No
05/08/13 - Stewart said talk with Steve Milder guidance. 05/09/13 - LM, 06/11/13 - LM. Will continue to try and connect. 2/25/14 Called an
West Delaware Community Schools
3/1/2014, 03/27 &31/14
Ellie, Peggy, Marla
Y
N
N
Yes - 03/24/14
Not able to get LMI info Dr. Rickey wanted. She said had enough info to make a decision. Talking with teacher at meeting in March 2014. 03/
Western Dubuque Community Schools - Epworth HS
Peggy
Y
Y
Y
Yes - 12/11/2013 and again on 4/22/2014
Asst principal has NCRC reg forms and ADA forms for students/parent signature for testing on 12/11/13; testing completed; will test again se
Western Dubuque Community Schools - Cascade Jr/Sr HS
Peggy
Y
Y
Y
Dec. 16, 2013
11/8/13 - Met with Emily Goedken, counselor; registered in CR 101 as instructor; are already doing NCRC testing thru Kirkwood Community Schc
CAL HS
Jennifer Andrade
Y
Y
Y
Y (Sept, Oct, Nov)
Met with superintendent to review student results, discuss student recognition, participation in upcoming career fair.
Central Springs HS
Jennifer Andrade
Y
N
N

N
 Met with Amy Fessler, guidance counselor re: Skilled Iowa and upcoming career fair. No decision yet re: participation. Both myself and ecc
 Charles City HS
 08/13/13 & 08/16/13
 Jennier Andrade
 Y
 Y
 Y
 Presented Skilled Iowa to principal, superintendent and staff. Signed LOC. Set up staff with CR101 accounts.
 08/13/13 & 08/16/13
 Clear Lake HS
 Mila Baier, Jennifer Andrade
 Y
 Y
 Y
 N
 Signed LOC. Presented to select staff spring 2013. Plan to do NCRC testing with some students this year and use CR101 in selected classes.
 Corwith Wesley HS
 Angie Konig
 Y
 N
 N
 N
 Angie presented to principal in May. Jennifer contacted in October to follow up and request meeting.
 Forest City HS
 Jennifer Andrade
 Y
 Y
 Y
 N
 Presented Skilled Iowa to staff Nov 2013. Plan to do some NCRC testing this year but more fully engage 2014/2015. Met with principal and e
 Garner-Hayfield HS
 Jennifer Andrade
 Y
 N
 Y
 N
 Plan to test all Juniors March and April 2014 and will also offer to seniors.
 Hampton-Dumont HS
 Jennifer Andrade, DeAnn Halligan
 Y
 Y
 Y
 Y 3/31, 4/1, 4/2
 Presented to staff and discussed CR101. Provided proctor training for GC and Alternative School Administrator. Sending students to upcomin
 Lake Mills HS
 Jennifer Andrade
 Y
 N
 Y
 N
 Jennifer working with principal to plan student testing. Considering having all staff take NCRC as well. Sending 50 students to career fai
 Mason City HS
 9/20 & 26/2013
 Jennifer Andrade
 Y
 Y
 Y
 Meeting with staff re: NCRC and CR101
 Newman Catholic
 Jennifer Andrade
 N
 N
 Presented Skilled Iowa and CR 101.
 North Iowa HS
 Mila Baier
 Y
 N
 Y
 Y (February)
 Completed NCRC testing for seniors
 Northwood Kensett HS
 Jennifer Andrade
 Y
 N
 N
 N
 Met with Principal 4/25/13, Followed up 10/23/13 & 2/7/14. Principal does not want to start NCRC until 2014-2015 school year, says will sign
 Osage HS
 Jennifer Andrade
 Y
 Y
 Y
 N
 Presented Skilled Iowa to staff; Principal signed LOC. Working with GC to provide proctor training.
 RRMR HS
 Angie Konig
 Y
 N
 N
 N
 Angied presented Skilled Iowa to principal in May. Jennifer contacted principal in October to follow up and schedule meeting.
 Riceville
 Jennifer Andrade
 Y
 N
 N
 Presented Skilled Iowa; principal reviewing information and will discuss with superintendent.
 St. Ansgar HS
 Mila Baier

Y
Y
Y
Y (February)
Presenting to staff 1/3/13. Tested seniors Feb. 25-26, 2014.
Ventura Alternative School-Partnership with Clear Lake & Garner/Hayfield school districts
Renee Anderson/Jennifer Andrade
Y
N
N
N
Renee provided NCRC testing and proctor training for administrator. Jennifer set up CR101 account for administrator and met with her to de
West Fork HS
Jennifer Andrade/DeAnn Halligan
Y
N
Y
Y (February)
Testing seniors February and April 2014
West Hancock HS
Mila Baier/Heather DeGroot
Y
N
Y
Y (February)
Tested seniors Feb 10-12, 2014
3&4
Algona High School
Linda Gray
Y
N
N
N
3/31/2014 - Message to Superintendent Marty Fonley regarding NCRC. 10/30/2013- Visited with Jared about NCRC and sent info. Followup phone
3&4
Alta Aurelia.
Linda Gray
Y
N
N
N
10/30/2013 - Visited with Tom Ryherd regarding NCRC - set up appt for 11/4/2013 @ 10 AM
3&4
Boyden Hull
Linda Gray
Y
N
N
N
10/29/2013 - trying to set up NCRC meeting
3&4
Central Lyon
Linda Gray
Y
N
Y
N
11/25/2013 - visited with Dave Ackerman - he wants to talk to guidance counselor and wants me to call him back at the end of next week. 11/
3&4
Clay Central Everly
Linda Gray
Y
N
Y
N
N - plan coordinate for 2014-15 school year
3/27/2014 Visited with Ashley Tessum and are meeting in April to discuss testing next school year. 11/25/2013 - provided additional informa
3&4
Emmetsburg
Linda Gray
Y
N
Y
N
N - plan to test Spring 2014
3/28/2014 - message from Trent Griggs regarding testing this spring. 12/16/2013 - proctor training for Trent Griggs & 2 other staff. 11/18
3&4
Estherville
Linda Gray
Y
N
Y
N
11/8/2013 - visited with Principal Frank Christenson about Skilled Iowa and signed LOC. 10/31/2013 - Message with Mindy Bechwald to try to
3&4
George Little Rock
Linda Gray
Y
N
Y
N
11/25/2013 - Visited with Dan Helkenn, wants to wait about 6 months before committing to the NCRC test in the school. 10/30/2013 - Visited
3&4
Graettinger Terril
Linda Gray
Y
N
Y
Y, Jan. 2014
3/10/2014 - talked to Matt Borchers - plan to do more testing this Spring. 11/13/2013 - Matt Borchers faxed Skilled Iowa form. 10/31/2013
3&4
Harris Lake Park

Linda Gray
Y
N
Y
N
12/16/2013 - proctor training for Lisa Weeks. 12/2/2013 - presented NCRC to Dennis Peters and he plans to have the guidance counselor train
3&4
Hartley Melvin Sanborn
Linda Gray/Bob Becker
Y
N
Y
N
11/25/2013 - talked to Mark Petersen regarding Skilled Iowa and he submitted Skilled Iowa endorsement. 7/31/2013 - message with Mark Peters
3&4
MOC Floyd Valley
Linda Gray
Y
N
N
N
10/31/2013 - Met with Principal Mike Mulder. Will talk to guidance counselor and talk more next week. Wants to test a group of juniors in
3&4
Newell Fonda
Linda Gray/Bob Becker
Y
N
N
N
10/29/2013 - Bob Becker giving presentation on Work Readiness at school.6/27/2013 - Principal sent email indicating not interested in NCRC.
3&4
North Union High
Linda Gray/Bob Becker
Y
N
N
N
N, plan to test 46 students in February/2014.
12/17/2013 - talked to Bobbi Hardt and now plan to test in February 2014. 11/22/2013 - talked to Bobbie Hardt and sent info. Visited about
3&4
Okoboji
Linda Gray
Y
N
Y
N, plan to test sophomore College & Career Readiness class the 2nd Semester.
3/10/2014 - talked to Brian Downing, plan to test the end of April. 12/16/2013 - proctor training for Royce Van Roekell12/11/2013 - met with
3&4
Rock Valley
Linda Gray
Y
N
Y
N
11/25/2013 - talked to Nicole Roder about NCRC and sent her a packet of information. 7/31/2013 - trying to set up NCRC appt with Principal
3&4
Ruthven Ayrshire
Linda Gray
Y
N
Y
N, plan to test seniors by end of 2013
11/13/2013 - Matt Borchers faxed Skilled Iowa form. 9/10/2013 - Matt Borchers - guidance counselor took proctor training. 8/26/2013 - Met
3&4
Sheldon High School
Linda Gray
Y
N
Y
N
11/27/2013 - visited with Matt meendering about Skilled Iowa and he signed and submitted form. 2/14/2013 - Pam Van Beek, Principal Secretar
3&4
Sibley Ocheyedon
Linda Gray
Y
N
N
N
11/25/2013 -Spoke with principal Brent Town, mailed info - to call back 12/6/2013. 7/3/2013 - trying to set up NCRC appt with Superintendent
3&4
Sioux Center
Linda Gray/Bob Becker
Y
N
Y
N
11/25/2013- talked to Principal regarding Skilled Iowa and is considering it. 5/23/2013 - met with Principal Gary McEldowney and he wants t
3&4
Sioux Central
Linda Gray
Y
N
Y
N, plan to test 2nd semester
12/5/2013 - received Skilled Iowa Agreement. Holly indicated they plan to test next semester and will contact me when plans are finalized.
3&4
South O'Brien
Linda Gray/Bob Becker
Y
N
N

N
 12/9/2013 - Bob Becker presented Skilled Iowa to Dan Moore - undecided at this time. 1/29/2013 - provided school url to Dan Moore. 1/18/2013
 3&4
 Spencer Schools
 Linda Gray
 Y
 N
 Y
 Y, tested government class November 2013, tested freshman in March 2014
 3/26/2014 - talked to Liz Kluver and picked up tests and booklets - Marlys Jones took materials to Des Moines to be scored. Will be testing
 3&4
 Spirit Lake
 Linda Gray
 Y
 N
 Y
 Y, 10/22/13
 3/28/2014 - dropped off 100 booklets for testing the end of April - will be testing seniors. 12/11/2013 - Dropped off printed certificates
 3&4
 Storm Lake
 Linda Gray
 Y
 N
 Y
 N
 12/11/2013 - received Skilled Iowa agreement. 11/22/2013 - visited with Brittancy and school is looking at testing 2nd semester. 9/10/2013
 3&4
 West Bend Mallard
 Linda Gray
 Y
 N
 Y
 N - plan to test sr & freshman in Spring 2014
 12/4/2013 - received Skilled Iowa form from Principal Paul Peppmeier. 11/25/2013 - Maria Schreiber, guidance counselor indicated they plan
 3&4
 West Lyon
 Linda Gray
 Y
 N
 Y
 N
 12/17/2013 - Superintendent signed Skilled Iowa agreement. 2/11/2013 - met with Superintendent Jim Hargens and provided url.
 3&4
 West Sioux
 Linda Gray
 Y
 N
 Y
 N
 11/27/2013 - talked to Superintendent Randy Collins regarding Skilled Iowa and he submitted endorsement. 4/24/2013 - met with guidance couns
 Manson NW Webster HS
 Cathy Nelson-Schoon
 Y
 N
 Y
 Y/ will be testing 4-9-14
 Signed LOC. Int in testing but may need paper version as they are 1:1.3-11-14 lined up testing for 4-9-14
 Southern Cal Comm HS
 Brian Pibal
 Y
 N
 Y
 N
 Scheduling follow up visit to discuss NCRC further.
 Webster City High School
 Paul Eriksen
 Y
 n
 Y
 N
 Discussed NCRC testing. 12-10-13 Revisited LOC and NCRC testing. Prin John Elkin doesn't want to discuss it again until end of Jan at earli
 South Hamilton HS
 Paul Eriksen
 Y
 N
 N
 N
 Promoted NCRC testing. 12/10/13 Did not seem that interested in NCRC or LOC. Requested we leave info, he will look over, and get back to us
 Humboldt High School
 Cathy Nelson-Schoon
 Y
 N
 N
 N
 Used on school website and PC's. 2-28-14 SI update. School has not responded to emails and messages to set up appt to discuss LOC and NCRC
 Laurens-Marathon HS
 Cathy Nelson-Schoon
 Y
 N
 Y
 N
 Prin or counselor not available to discuss NCRC. 2-26-14 Have now signed LOC. No decision on NCRC yet.
 Pocahontas Area HS
 Cathy Nelson-Schoon
 Y
 N
 N
 N
 10-28 Currently reviewing SI information. Diane Steggles, Counselor is int in LOC and NCRC. 2-26-14 Met with Prin and Supt. Prin seemed inter
 Fort Dodge Sr. High

Sara Messerly
Y
N
Y
Y/5-4-13, and also 3-4-14
Have trained Proctors at HS. 10-24 did mock interviews with students. Also discussed more NCRC testing with Lynae Harvey. 2/25/14 NCRC testi
St. Edmonds High School
Sara Messerly
Y
N
Y
N
Discussed NCRC testing
SE Webster-Grand HS
Paul Eriksen
Y
Y
N
N-any testing will be done at Prairie Valley Schools due to new grade sharing.
4/24/13 Counselor Jori Lizer came up and trained with Daryl. 12-10-13 Prin Rich Waggoner currently in grade sharing negotiations with Prairie
Prairie Valley HS
Sara Messerly
Y
N
Y
N-Wants to test Fall 2014.
Demo to principal Denny Hammen. Have 1:1. 10-22 Lois Irwin, new Supt. Will be giving Proctor training and NCRC information at In Service 1-2
Eagle Grove High School
Paul Eriksen
Y
n
n
N
11/22/13 Prin had Paul leave LOC and NCRC materials for further review but not real receptive to either. 1-29-14 Prin Jeff Siebersma disc'd
Clarion-Goldfield HS
Sara Messerly
Y
N
Y
Y/testing on 4-2-14
11-22-13 Prin Dennis March int if they can use the student's Tablets. He is submitting LOC for Supt and Bd approval. 1-31-14 Dennis will sig
Belmond-Klemme Community Junior Senior High School
Paul Eriksen
Y
N
N
N
11-22-13 Prin Eric Dockstader int in testing seniors. Checking on proctor training and testing dates. He is submitting LOC for Supt and Bd a
Northeast Hamilton Community School District
Dani Van Kooten
Y
N
Y
N
Larry Frakes, Supt., may consider testing. However, HS students only there half days, & other half at WCHS. Wants to leave it up to WCHS.
Towa Falls High School
Arturo Sanchez
Y
Y
N
Y 11/14/13
Principal, counselor, staff- NCRC Testing, proctoring, VAPs. Wanted to get update on testing and future plans for NCRC. Both principal and
AGWSR High School
Arturo Sanchez
Y
N
Y
Y, 01/22/2014, 02/27, and March 2014
Principal, & counselor- NCRC Testing, proctoring. Test staff and will start scheduling students too. Proctor training and agreement.
South Hardin High School
Arturo Sanchez
Y
N
Y
N, Career Ready 101 only
Principal, & counselor- NCRC Testing, proctoring. Met with concelors to give them proctor information.
Gladbrook-Reinbeck Community School
Arturo Sanchez
Y
Y
Y
N, will be testing in November
Principal, & counselor- NCRC Testing, proctoring. Met with concelors to give them proctor information. Call Sherri and Mat to get update on
GMG High School
Arturo Sanchez
Y
Y
Y
Y, 09/04, 10/02, and 11/6. Will test students in February 2014
All High School Staff- NCRC testing, proctoring, VAPs. Follow-up with them on testing in December. Scheduled testing for 01/14/2014. Will be
Marshalltown High School
Arturo Sanchez
Y
N
N
Y, 05/24/13, 05/29/2013
Counselor, staff- NCRC Testing, proctoring. Follow-up with them on testing and Proctoring. Want to wait for next semester
West Marshall High School
Arturo Sanchez
Y

N
Y
Testing date 02/3/14-02/06/14, 03/19/14
Principal & Counselor- Skilled Iowa/NCRC testing, proctoring. Scheduled testing event for Engineer Career Academi class for March. Had a NCR
East Marshall High School
Arturo Sanchez
Y
Y
Y
Y, 03/27/2013. 03/14/2014
Principal & Counselor- Skilled Iowa/NCRC testing, proctoring. Scheduled meeting to come out and talk to senior about Skilled Iowa and other
0927/2013
South Tama High School
Arturo Sanchez
Y
Y
Y
Y 11/13/13
NCRC Testing. Met with Kerry Nelso and to talk about Skilled Iowa program and NCRC testing for High School. She suggested to continue workin
North Tama High School
Arturo Sanchez
Y
N
N
N, will testing November 13th
Counselor- NCRC testing, proctoring, internships. Met with Juliana Reisner, she signed the Skilled Iowa member form and is going to be revis
Grinnell High School
Arturo Sanchez
Y
N
Y
N
Principal- NCRC testing/ NCRC proctoring
BGM High School
Arturo Sanchez
Y
N
Y
N
Principal & Counselor- Skilled Iowa/NCRC testing, proctoring
Montezuma High School
Ronee Slagle
Y
N
N
N
Principal- Skilled Iowa/ NCRC/ VAPs
Eldora State Training School
Arturo Sanchez
Y
N
Y
Y, 05/20/2013
Director, Staff- NCRC Testing/ NCRC proctoring. Will start testing students again on 01/31/2014. Helped Cyndy with NCRC testing questions. W
Net High Academy
Arturo Sanchez
Y
N
Y
Y, 07/31, 10/30
Coordinator- NCRC Testing/ Proctoring. Met with proctor to teach her how to print reports for students. Had a Skilled Iowa/NCRC presentation
MLA
Arturo Sanchez
Y
N
N
N
Principal & Counselor- Skilled Iowa/NCRC testing, proctoring
Iowa Valley Education & Training Center
Arturo Sanchez
Y
N
Y
Y, 02/19/2013
Director, Staff- NCRC Testing/ NCRC proctoring
Aplington-Parkersburg High School, Parkersburg
Arturo Sanchez
Y
N
Y
N Will be testing in 2014
02/28/14 Was hearing that Sheri Walker, the coordinator for Cedar Valley West had left the program. Confirmed with Principals in each of th
School has a coordinator Sheri Walker, Director of Cedar Valley West Schools, is working with NCRC/ Key Train with three other region 6 sch
BCLUW
Tony Davy
Y
N
N
N
Doug Marshall is in the process of scheduleing a meeting with Principal Cari Teske to begin building a relationship. Contacted Superintendent
BoscoSystem Schools/Private School
Tony Davy
N/A
N
Y
N
UPDATE - there are 2 notes under IOWA CATHOLIC CONFERENCE regarding our initial contacts. I spoke with Rick Blackwell (Principal). I have a
2/25 - Met with Mr. Blackwell and presented SI/NCRC. I showed him (firsthand) Career Ready 101 and provided both him and counselor (Chris W
Cedar Falls High School
Tony Davy

Y
N
Y
Y 12/11/2013
2/5 - Spoke with Adam Reilly (Tech Instructor) about testing for his students. He sees the value and asked how to go about it. I pointed him to Clarksville High School
Dee Gardner
Y
N
N
N
Principal Bob Saathoff.
Provided information on NCRC/ Key Train. URL is on the High School homepage. Career teacher interested in having a presenter.
Denver High School
Doug Marshall
Y
N
N
N
New 2013-14 Principal Ryan Zurbrigger. Had meeting (Principal Paul Gebel) and will continue efforts to get interested in NCRC & Key Train

Dike New Hartford High School
Arturo Sanchez
Y
N
Y
N Will be testing in 2014
Was hearing that Sheri Walker, the coordinator for Cedar Valley West had left the program. Confirmend with Principals in each of the four schools
Dunkerton High School
Tony Davy
Y
N
N
N
2/21 - I stopped in to visit with either Sup't/Principal/or Counselor. I was able to meet with Denise Durant (Counselor) and discussed SI/NC 2-26 - attempted a follow call with Denise to verify receipt. I left her a voicemail and will try again next week.Principal Justin Urbanek .
East Buchanan High School
Tony Davy
Y
N
N
N
Principal Thomas Mossman. Continuing efforts to get interested in NCRC & Key Train. Sent an invitation to the Skilled Iowa event. Will continue Gladbrook/Reinbeck Schools
Arturo Sanchez
Y
N
Y
N Will be testing in 2014
Was hearing that Sheri Walker, the coordinator for Cedar Valley West had left the program. Confirmend with Principals in each of the four schools
Grundy Center High School
Arturo Sanchez
Y
N
Y
N Will be testing in 2014
Was hearing that Sheri Walker, the coordinator for Cedar Valley West had left the program. Confirmend with Principals in each of the four schools
Hudson High School
Tony Davy
Y
N
Y
N
Sent an email to Dave and Marcy to follow up on their thoughts about Career Ready 101 after having an opportunity to review the site. Looking for

Independence High School
Tony Davy
Y
Y
Y
Y 01/13/2014
02/26/14 Stopped in to assist Amanda/Rachel with the registration of their seniors with an anticipated testing very soon. I received and emailed
2/11 - Spoke with Shelly Bertelli about having her alternative school students take the NCRC on 2/20 at HCC center since they are collocated
I also emailed Shelly Bertelli at the Success Center to see if we could test the last handful of students at the alternative school possibly
Alternative School - Met with Shelly and Jayme and got an afternoon testing event for the rest of their students and gave Career Ready 101 u
Janesville High School
Tony Davy
Y
N
N
N
Principal Steve Gray. Will continue efforts to get interested in NCRC & Key Train was not previously. Faith Miller and I visited school on
Jesup High School
Tony Davy
Y
N
Y
N
2/11 - Sent an email to Nathan Marting to follow up on LOC and testing opportunities. He sent back the signed LOC and referred me to Rod Cha
Nashua Plainfield High School
Doug Marshall
Y
N
N
N
Principal Erik Smith. Will continue efforts to get interested in NCRC & Key Train was not previously.
North Butler High School
Tony Davy
Y

N
N
N
Principal Dan Huff. URL is on the High School homepage. Will continue efforts to get interested in NCRC & Key Train . Doug Marshall and I st
3/14 - Tracey left SI/NCRC info with him and discussed the possibility of testing students. I sent my business card along with her for his r
Summer Fredericksburge HS
Doug Marshall
Y
N
N
N
Principal Allen Eckleman. Principal not interested currently. Jo Knapp. Counselor. Interested, grasped the concept, hopes to convince Prin
Tripoli High School
Doug Marshall
Y
N
N
N
Principal Troy Heller. Presented information. Will continue efforts to get interested in NCRC & Key Train was not previously.
Union High School
Tony Davy
Y
N
N
N
Emailed Mr. Mullen (Supt) and Mr. Fleshner (HS Prin) to request a meeting to present SI and NCRC to them. I did receive a read receipt from
Wapsia Valley High School
Tony Davy
Y
N
N
N
1/30 - Sent email to Mr. Garber to see if their has been any movement towards NCRC or the LOC for SI. I have not gotten a response from him
Waterloo community Schools
Tony Davy
Y
Y
Y
Y
Y02/24/2014, 02/25/14, 03/04/2014, 03/11/2014
NCRC Testing will be given to applicants applying for Para-Tested approximately 50 students on 2/25/14 at Waterloo West High School. We will
3/11 - Tested 21 seniors at West High. I also spoke with the TAP coordinators who are wanting to test some of their participants. I emailed
Waverly ShellRock High School
Tony Davy
Y
N
Y
Y 3/18/2014
02/28/2014 Communicated with Bryan to see if he would be available to visit. He was in a meeting and we couldn't speak face to face, but we
Presented information. Will continue efforts to get interested in NCRC & Key Train . 3/06 CLOC - Bryan emailed me to see if I would be avai
Denison High School
Sheri
Yes
Y
Y
Y 4/30/13
will have 3 proctors on staff and will be testing more seniors this year, proctors have completed testing
Carroll High School
Donna/Lisa
Yes
N
Y
n
Sent emails in Oct/Nov. 11-25-13:Gave brief overview. Meeting with BLT and administrators on 12-12-13, gave a presentation about Skilled Iow
Kuemper Catholic High School
Sherri
Yes
N
N
y-11/12/13
agreed to be proctor and have scheduled to test NCRC in March. The March 11, 2014 meeting with Principal Penny Miller was discussing Skilled
Jefferson Scranton High School
Sherri/Lisa
Yes
Y
Y
Y 5/21/13
Presented at Career Fair for grades 9-12. Guidance Counselor has completed the NCRC tests in February and can now proctor. Has identified he
Audubon High School
Kelsey
Yes
n
Y
Y 5/7/13
held a career fair for teachers, students and students, provided NCRC information
West Central Valley High School
Sherri
Yes
n
Y
n
Met with HS principal, At risk teacher, At risk counselor and discussed NCRC and other services. At risk teacher and at risk counselor agree
Panorama High School
Ashley/Lisa/Gayle/Donna
Yes
Y
Y
Y 4/4/13
GC will be proctor, NCRC will be given to seniors, IWD will participate in Career Summit, spoke with students and signed up for testing on 2
IKM-Manning High School

Sherri
 Yes
 Y
 Y
 y 10/28/13
 GC and principal are proctors, are going to begin testing students, they have begun testing students
 Glidden-ralston Jr-sr High School
 Sherri
 Yes
 Y
 Y
 n
 Met with GC and she is bringing LOC to principal to sign. Agreed to have a proctor on staff and test seniors 3/14 Met with Superintendent
 Guthrie Center High School
 Ashley/Lisa
 Yes
 Y
 n
 Met with Kami, GC and she will speak to business teacher about doing NCRC in her classroom of 10th graders and go from there. Also will disc
 Adair-casey Jr-sr High School
 Kelsey
 Yes
 Y
 Y
 y-2/9/13
 agreed to be proctor, and take part in the leadership classes. Interested on getting a career/college fair started.
 AR-WE-VA
 Sherri/Kelsey
 Yes
 Y
 Y
 y-1/25/13
 Seniors testing in three sections and meeting 12/4/13 for proctors identified, 12-4-13 Discussed who would become proctors for the school and
 Exira
 Kelsey
 Yes
 Y
 Setup a future meeting to find out the test event information and proctor's contact.
 Charter Oak-ute High School
 Sherri
 Yes
 Y
 Y
 y 4/11/13
 2 proctors, will test seniors again this year - 11/21/13 Tested 2 proctors and they will start testing students for NCRC.
 BOYER Valley Dow City
 Sherri
 Yes
 Y
 Y
 have 2 proctors, will test juniors and seniors
 Coon Rapids/Bayard
 Donna/Lisa
 Yes
 Y
 y-11/19/13
 agreed to be proctor and have scheduled to test NCRC. IWD will also take part in career day. Tested on 11/19/13. Signed on Proctor and said
 East Sac
 Sherri
 yes
 Y
 n
 meeting scheduled for 11/12/13. Met with Kevin Litterer. Very interested in all services. Wants us to come back in December and talk to Guid
 Paton Churdan
 Sherri
 Yes
 n
 Y
 Y 4/13
 Got contact information for Career Teacher for Proctor, VAP working, and looking at dates for NCRC testing. 2/7/14 Met with Annie Smith Pri
 Clinton High School
 Doug Rempfer
 Y
 N
 Y
 Y, February 2014
 Discussed next school year testing, dropped of employment posters
 Calamus-Wheatland
 Ruby Rivera
 Y
 N
 Y
 Y, 2/20/14
 Testing rest of Seniors March 2014
 Bellevue High School
 Doug Rempfer
 Y
 N
 Y
 N, set for last week of March 2014
 Principal signed LOC, proctor training starting second week of March, testing last week of March 2014
 Camanche High School
 Ruby Rivera
 Y
 N
 Y
 Y- March 2014
 Proctor training completed on 2/13/14, testing in late March 2014
 Central High School-DeWitt
 Doug Rempfer
 Y

N
 Y
 N
 Presented NCRC to Principal, Counselor and Teacher. Signed LOC and plans on having proctors trained.
 NorthEast Middle High School
 Doug Rempfer
 Y
 N
 Y
 N, March 2014
 Had in person visit with H.S. counselor Beth Dickherber and S.T.W coordinator Karin Harmsen. Dropped off NCRC H.S. Posters. School is consi
 Maquoketa High School
 Mark Holloway, Ruby Rivera
 Y
 N
 Y
 N, testing targeted seniors last week of March 2014
 Trained 3 proctors, testing all seniors last week of March 2014
 Wilton Jr-Sr High School
 Ruby
 Y
 N
 N
 N
 Skilled Iowa presentation to two counselors and principal, very interested, wants to train proctor after New Years
 Muscatine High School
 Ruby Rivera
 Y
 Y
 N
 N
 Met with Elena Bobay to further discuss NCRC and Skilled Iowa. Working on meeting with Principal
 Davenport Central
 Mark Holloway
 Y
 N
 Y
 N, coordinating testing for entire Davenport district in February 2014
 Met with principal. He wants to coordinate a testing plan with the entire district in February
 Davenport North
 Mark Holloway
 Y
 Y
 Y
 N, proctor training in February, testing seniors in March 2014
 Follow up presentation to Principal and AEA assistant. Training two proctors in February, testing seniors in March 2014
 Davenport West
 Mike Witt
 Y
 N
 Y
 N, will be testing all seniors in February and March 2014
 Met with Principal. He would like to test all seniors during February and March 2014
 Davenport Kimberly Center
 Mike Witt
 Y
 N
 Y
 Y
 Working on plan to test 20 students in April 2014
 North Scott High School
 Mark Holloway
 Y
 N
 Y
 N, testing juniors in February 2014
 Proctor training for two teachers, testing last week of April 2014
 Bettendorf High School
 Mark Holloway and Mike Witt
 Y
 N
 N
 N, testing small pocket of seniors in March
 Follow up visit for NCRC. Principal agreed to allow testing of small pockets of seniors in March 2014
 Pleasant Valley High School
 Mark Holloway
 Y
 N
 Y
 N, testing all Juniors in October 2014
 Signed LOC, set October 2014 for testing all juniors. Will test seniors in February 15
 West Liberty High School
 Riby Rivera
 Y
 N
 Y
 Y, and testing all Juniors on November 12th-15th 2014
 Scheduled Testing for all 68 Juniors
 Easton Valley High School
 Doug Rempfer
 Y
 N
 Y
 N, February 2014 proctor training for 6 teachers and testing students
 Presented NCRC to School to Work Coordinator and Counselor. Excited about program and they plan to send 5 or 6 staff members to train for pr
 AEA 9
 Ruby Rivera
 na
 na
 Y

Y
 Working to engage rest of AEA 9 schools with NCRC
 Prince of Peace-Clinton
 Doug Rempfer
 Y
 N
 Y
 N
 Gave presentation to principal and counselor. Dropped off NCRC poster
 First visit
 Belle Plaine
 Carla
 No equip using URL
 n
 Y
 n
 Signed LOC. Want to test freshman in April. Proctor information sent out.
 Benton Community
 Carla
 No equip using URL
 n
 n
 n
 Supt. Is registered to attended the information session on 04/11/14.
 Vinton Shellsburg
 Carla
 No equip using URL
 n
 Y
 n
 Proctor training materials provided 02/12/14 Follow up 02/25/14 No questions
 Iowa Valley
 Carla
 No equip using URL
 n
 Y
 n
 Wants to test in Fall of 2014. Wants to have their own proctors.
 HLV
 Carla
 No equip using URL
 n
 Y
 N
 Karla wants to try the pre-test before she will commit to testing Sent information
 Williamsburg
 Carla
 No equip using URL
 n
 Y
 y
 LOC signed. Staff is sending proctor info. Testers to be determined
 English Valley
 Carla
 No equip using URL
 n
 Y
 n
 Heather advises they are planning to test in September 2014
 Mid-Prairie
 Grant
 URL working
 n
 Y
 n
 Presentation on SI.
 Highland
 Grant
 No equip using URL
 n
 n
 y
 Called to follow up, left message for Principal Angela Hazelett to return the call
 Washington
 Grant
 URL working
 n
 Y
 y
 testing done by Kirkwood, November 12 & 13, 2013
 North Cedar
 Grant
 No equip using URL
 n
 n
 n
 Called Mr. Jeppson to follow up, left a message for him to return the call
 Tipton
 Grant
 No equip using URL
 n
 n
 n
 they are NOT interested. Sent email stating this after I made several attempts to schedule a visit.
 can't get appt
 West Branch
 Grant
 No equip using URL
 n
 n

n
Left message for principal Michelle Lukausky at HS about potential meeting.
Monticello
Sharon
No equip using URL
n
n
Y
Testing done by Kirkwood, December 16, 2013 for dual enrolled students. Sent LOC 3/27/14
Anamosa
Sharon
No equip using URL
n
Y
Y
Signed LOC
Midland
Sharon
No equip using URL
n
Y
Y
Proctor training. Testing done by Kirkwood on December 19, 2013 for dual enrolled students
Lone Tree
Grant
No equip using URL
n
n
n
Left message for principal Amber Jacque about setting up meeting.
Solon
Frank
No equip using URL
n
Y
n
Signed LOC. School interested in testing but thinking more next fall. Met with HS Principal Nathan Wear.
Clear Creek Amana
Carla
No equip using URL
n
Y
n
Marna is a trained proctor
Mount Vernon
Frank
No equip using URL
n
n
n
Appointment made with Principal and counselor for 4/3/14
College Community
Frank
No equip using URL
n
n
n
Tried to re-establish connection with Principal, but no success. Trying to connect with Counselors in Schools.
Springville
Sharon
No equip using URL
n
n
Y
testing done by Kirkwood, December 18, 2013. Signed LOC
Marion
Frank
No equip using URL
n
n
n
Have called Principal Greg Semler several times with no success. Trying to connect with Counselor Ann Grant.
Linn-Mar
Frank
No equip using URL
n
n
n
NCRC presentation to Julie Jensen. E-Mail from Scott Mather confirms that she wants to sign LOC - 3/28/14.
Alburnett
Sharon
No equip using URL
n
n
n
Emailed Linda Barschow for appointment with new marketing material
Central City
Sharon
No equip using URL
n
Y
n
signed LOC will do proctor training first 3 parts/assigned new user name password
North Linn
Grant
No equip using URL
n
n
n
Called Scott Beatty, left a message for him to return the call.

Center Point Urbana
Sharon
No equip using URL
n
n
n
Met with principal, he is interested; he will review with guidance counselor LOC is complete except for signature/called for update
Cedar Rapids CCSD (Metro)
Frank
No equip using URL
n
n
n
Called Superintendent Dave Benson and left several messages. No response. Trying to connect with Counselor Angela Amunson.
Lisbon
Frank
No equip using URL
n
n
n
Met with Principal Ian Dye for NCRC Presentation. He signed LOC.
Cedar Rapids Xavier
Carlos
No equip using URL
n
n
n
Message left for principal on 2/3/14 to schedule meeting
Iowa City Community Schools (Tate)
Grant
No equip using URL
n
y
n
Proctor training
Iowa City Community Schools (West)
Grant
No equip using URL
n
y
n
See Tate
Iowa City Community Schools (City High)
Grant
No equip using URL
n
y
n
See Tate
Iowa City Regina
Grant
Boone HS
3/5/14, 3/27/14
Kirstin
N/A
N/A
No
No
E-mail re our 3 career fairs, and NCRC on 3/5. Spoke w a teacher at STEM conference 3/27
Futures Alternative School
Kirstin
N/A
N/A
No
No
E-mail requesting meeting, including Story City HS article, 12/18/13. Inperson visit 12/9/13 to drop off packet and ask for on the spot visi
Madrid Jr/Sr High
Kirstin
N/A
N/A
No
No
E-mail re our 3 career fairs and NCRC
Ogden HS
Kirstin
N/A
N/A
No
No
E-mail re our 3 career fairs and NCRC
e-mail sent out on 10/7/13
Woodward Academy
Marlys / Kristi Z
N/A
Yes
No
testing on 2/10/14 - Kristi Zeransky proctoring
Adel-DeSoto-Minburn HS
Kirstin
N/A
N/A
No
Met with Principal to discuss VAP and 1:1
Dallas Center-Grimes
Craig
N/A
N/A
No
No
meeting with school personnel set for 1/9/14;sent email with educational specific marketing material

e-mail sent out on 10/7/13; 1/9/14 school looking at implementation;2/17/14
Perry HS
Kirstin
N/A
N/A
No
No
In-person visit to Superintendent's office. Not in. Left packet
Van Meter Jr/Sr HS
Sherril
yes
N/A
yes
no
Working on a plan to get NCRC started for interested students. Contacts for this program are Angioe Tipling (515-996-2221 x226 and Deron Du
10/11/13, 2/27/14 sent email w/attachments to Mr. Durlinger, Principal regarding NCRC Testing. Requested to meet. Will F/U.
Waukee HS
Craig
N/A
N/A
No
No
trying throughout month to contact Principal to set up meeting, will pursue different angle - Superintendent & mayor
1/5/14-email;2/26/14
Woodward-Granger HS
Sherril
N/A
N/A
No
No
2/27/14, sent email with attachments to Ms. Broderick, Principal and Mr. Champan, GC regarding NCRC Testing. Requested to meet. Will F/U
Basics and Beyond Alternative School
Craig
N/A
N/A
yes
yes; Oct 17 & 18, 2013
Baxter HS
Ted
N/A
N/A
Yes
No
Colfax-Mingo HS
Kirstin
N/A
N/A
No
Went to meet w Marty Lucas, Superintendent. He called in sick. E-mails the following week. Need to follow-up, KB
Lynnville-Sully HS
Ted
N/A
N/A
yes
No
Met w Principal and Superintendent 3/10. Very interested. Said would sign and give me list of local businesses, KB Multiple follow-up e-ma
2/27/14 - met with principal, very interested in NCRC testing. Going to present superintendent with LOC
Newton HS
Craig
N/A
N/A
yes
No
11/25/2013;discussed testing as part of Newton Skileld Community project;testing event planned for May
1/7/14 school testing thru DMACC Career Academy; 2/14/14;3/27/14
Prairie City Monroe
Ted
N/A
N/A
No
No
Earlham HS
Corey
N/A
N/A
No
No
e-mail sent out on 10/7/13 Email sent out again 02/05/2014 asking for appt time. Have appt set up for 03/06/14 to meet with the school.
I-35 HS
3/12, 13, 14 & 31
Kirstin
no
yes
Working on setting up testing
LOC 3/14/14. E-mails to set up testing event 3/12, 13, 14 & 31, KB
Winterset HS
Kirstin
yes-left sign & literature
no
Yes
No
Knoxville HS
2/4&5/14, 3/5/2014
Kirstin
N/A
N/A
Yes
11/20/13-11/21/13 for freshman and 2/4/14 - 2/5/14 for seniors. Kirstin made presentation to Freshmen re the NCRC and their results on 1/8.
E-mail re 3 career fairs and NCRC testing at IWD Expo, KB
Melcher-Dallas HS

Kirstin
 N/A
 N/A
 No
 No
 Pella Christian
 Craig
 N/A
 N/A
 No
 No
 no response; will continue to follow up; discussed signing the LOC
 12/12/2013;1/19/14 will begin tesdting next school year;2/26/14/3/12/14;3/12/14
 Pella HS
 Craig
 N/A
 No
 No
 may implement NCRC testing late in second semester; school now planning to wait until next fall to implement test, new career academy will b
 12/2/2013;11/22/14;2/11/14;3/12/14
 Pleasantville HS
 Gloria
 N/A
 N/A
 No
 No
 Twin Cedars Jr/Sr HS
 Ted
 N/A
 N/A
 No
 No
 Des Moines Public Schools District
 Craig
 N/A
 N/A
 Yes
 No
 met to develop a testing plan;met with and presented Skilled Iowa & Career Ready 101 to middle & high school guidance counselors
 12/20/2014 & 1/21/14;2/26/14
 Central Campus High School
 Craig
 N/A
 N/A
 Yes
 No
 met to develop a testing plan
 12/20/2014 & 1/21/14
 East High School
 Craig
 N/A
 N/A
 Yes
 No
 met to develop a testing plan
 12/20/2014 & 1/21/14
 Hoover High School
 Craig
 N/A
 N/A
 Yes
 No
 met to develop a testing plan
 12/20/2014 & 1/21/14
 Lincoln High School
 Craig
 N/A
 N/A
 Yes
 No
 met to develop a testing plan
 12/20/2014 & 1/21/14
 North High School
 Craig
 N/A
 N/A
 Yes
 No
 met to develop a testing plan
 12/20/2014 & 1/21/14
 Roosevelt High School
 Craig
 N/A
 N/A
 Yes
 No
 met to develop a testing plan
 12/20/2014 & 1/21/14
 Scavo Alternative High School
 Craig
 N/A
 N/A
 Yes
 No
 met to develop a testing plan
 12/20/2014 & 1/21/14
 Des Moines Christian School
 Sherri/Craig
 N/A
 N/A

No
 No
 2/27/14, sent email w/attachments to Mr. Stouffer, Principal and Ms. Kostek, GC regarding NCRC Testing. Requested to meet. Will F/U
 2/27/14 - Email Sent;met with Superintendent On 3/20/14, he wants me to meet with Curriculum Director in 2 weeks
 Grandview Park Baptist Schools
 Gloria
 N/A
 No
 yes
 2/28/14 - met with principal - will be signing LOC and very interested in beginning testing ASAP
 North Polk HS
 Kirstin
 N/A
 N/A
 No
 No
 E-mail re 3 career fairs and NCRC testing at IWD Expo, KB
 Saydel HS
 Craig
 N/A
 N/A
 yes
 school planning to implement NCRC, currently working on school testing plan; school planning to test week of April 7
 12/23/2013;1/6/14; 1/27/14 no change;2/26/14;3/12/14
 SE Polk HS
 Craig
 N/A
 N/A
 Yes
 School looking at career programs and career academy testing; tested 3 school administrators;school using DMACC to test career academy to te
 12/20/2013;2/11/14;3/14/14
 West Des Moines Public School District
 Sherri
 N/A
 N/A
 No
 No
 Dr Remy's email dated 10/7/13 stated that they are open to discussing NCRC Testing in the Spring; which will be around 3/17/14. I will F/U t
 On 12/4, sent Dr Remy and Curriculum Administrators updated information regarding the NCRC. Email Sent 2/27/14
 Valley High School
 Sherri
 N/A
 N/A
 No
 No
 2/27/14 - Sent email Administrators Same as WDM Community Schools
 Sent email 2/27/14 Same as WDMCS
 Walnut Creek Campus School
 Sherri
 N/A
 N/A
 No
 No
 2/27/14 - Sent email to Administrators Same as WDM Community Schools
 Email sent 2/27/14 Same as WDMCS
 Ankeny Christian Academy
 Sherri
 N/A
 N/A
 No
 No
 2/27/14, sent email w/attachments to Ms. Hansen, Principal and Mr. Pals, Asst Principal regarding NCRC Testing. Requested to meet. Will F/U
 Email sent 2/27/14
 Ankeny HS
 Craig
 N/A
 N/A
 No
 No
 1/30/14 contact Asst Superintendent for meeting;2/18/14 sent email, made phone calls to schedule mtg;setting up meet with Cirriculum Superin
 2/18/2014; 3/18/14
 Bondurant-Farrar Jr-Sr HS
 Corey
 N/A
 N/A
 No
 No
 Sent email to Amanda for a time to come and visit over SI. Have not received a response. Will go direct to meet employer.
 2/5/2014/
 Dowling Catholic HS
 Craig & Marlys
 N/A
 N/A
 Yes
 No
 will follow up in Febuary 2014
 Johnston HS
 Sherri
 N/A
 N/A
 No
 No
 2/19 meeting was cancelled. On 2/18, as requested I resent email w/attachments for her to forward to Dr Mendt and staff to discuss. Will F/U
 On 2/19, Sue emailed and said they didn't want to test since NCRC is not compatible with iPads and IHAPI mandate was not that diferrnt from
 Iowa Christian Academy
 Craig
 N/A
 N/A
 No
 No

placed phone call to principal for meeting
Orchard Place
Craig
N/A
N/A
Yes
No
this is a DMPS - any testing/services will need to be approved by Superintendent
Urbandale HS
Craig
N/A
N/A
Yes
no
met with principla to discuss ncrs testing; currently looking at feasibility; In Person discussion re NCRC. Want more area business signed c
12/6/2013; 1/27/14; 2/19/14
Ames HS
Kirstin
N/A
N/A
yes
No
E-mail re 3 career fairs and NCRC testing at IWD Expo, KB
Ballard Community HS
3/5/14 & 3/18/14
Kirstin
N/A
N/A
No
No
E-mail re 3 career fairs and NCRC testing at IWD Expo, KB. Dropped in to catch principal, but closed for spring break.
Colo-Nesco HS
Kirstin
N/A
N/A
Yes
Testing took place 1/23. Also testing was the former principal of Nevada HS< Ray Murray, who said this "Your test has a lot of curriculum th
Have you ever thought of offering the battery of test to faculty to take at school. Everyone
is working on the Iowa Core. This fits in nicely. I would glad to be a cheerleader in any
capacity when trying to convince folks to do this for their students and or faculty. I knew
going in what I was kind of, sort of getting into but not to the level of understanding having
taken the test."

Returned on 2-6 to go over results and for more discussion re testing teachers. E-mail re 3 career fairs and NCRC testing at IWD Expo, KB
Collins-Maxwell HS
Kirstin
N/A
N/A
No
No
E-mail re 3 career fairs and NCRC testing at IWD Expo, KB
Gilbert Jr/Sr HS
3/5/14, 3/27/14
Kirstin
N/A
N/A
No
No
e-mail re career fairs & NCRC 3/5/14, attempted in-person visit. Unavailable 3/27/14
1/3/14, 1/23/14, 1/24/14, 1/30/14
Nevada High School
3/5/14, 3/18/14
Kirstin
N/A
No
No
Kirstin Presented to school board on 1/13. Emails on 1/28 and 1/30 re Nevada decided to approve SI & testing. Likely will test late spring
E-mail re 3 career fairs and NCRC testing at IWD Expo, KB. VM re setting up testing 3/18/14, KB
1/13/14, 1/28/14, 1/30/14
Roland-Story HS
3/25/14, 3/26/14, 3/27/14,
Kirstin
N/A
N/A
Yes
3/27/14 for junior class
Prep and testing event, KB. Signed LOC
Carlisle HS
Craig
N/A
N/A
yes
scheduled for 5/2/14
met with superintendent on 12/23; was told they will be doing ncrs testing second semester; will meet with Principal in january to finalize;
1/27/2014;2/26/14
Indianola Public Schools
Craig
N/A
N/A
yes
No
met with Superintendent, Principal and HR Director on 11/20/23;
11/20/13: email sent 12/2/13; meeting; 1/31/14 received LOC;2/27/14
Martensdale-St. Mary's Jr/Sr HS
Ted and Kirstin
N/A
N/A
No
No
e-mail sent out on 10/7/13

Norwalk HS
 Craig
 N/A
 N/A
 yes
 planned testing event for May 2
 met with curriculum director and at risk program coordinators; outcome was to develop a testing plan for district; will begin testing in Mar
 1/30/14 signed LOC 1/18/2013; 2/12/14; 3/17/14
 SE Warren Jr/Sr HS
 Kirstin & Ted
 N/A
 N/A
 No
 No
 e-mail sent out on 10/7/13
 Akron-Westfield High School
 Sara DeAnda
 Y
 N
 Y
 Y 5-13-13
 Students in industrial arts classroom use to research growing fields in industrial arts related careers
 Sac-Ida Alternative High School
 Sara DeAnda
 Y
 N
 Y
 Y 11-18-13
 Students are using to research labor market information
 Washington High School
 Jon & Sara
 Y
 Y
 Y
 Y, 11/2013
 Used a lot in alternative classroom
 Hinton High School
 Sara DeAnda
 Y
 N
 Y
 Y 12-09-2013
 Used for careers research paper
 Galva-Holstein High School
 Sara DeAnda
 Y
 N
 Y
 Y 10-25-13
 Will test again in 2014/2015 term
 Odebolt-Arthur-Battle Creek-Ida Grove Senior High School
 Sara DeAnda
 Y
 N
 Y
 Y 11-18-13
 Students used to research careers for in-depth careers project
 Kinglsey-Pierson High School
 Y
 N
 Lawton-Bronson Community High School
 Sara DeAnda
 Y
 N
 Y
 Y 1-22-13
 The careers class uses them for their careers paper to find growth and wage; won't be doing testing this semester because they are having sc
 Le Mars Community High School
 Jon Murad
 Y
 N
 Y
 Y 4-29-13, 3/27/14
 Began testing seniors
 Gehlen Catholic High School
 Mike Henrich
 Y
 Y
 N
 Mike spoke with principal Jeff Alesch. He supports program, but doesn't feel his students should be tested at this time because all are goi
 Maple Valley-Anthon-Oto High School
 Jon and Sara
 Y
 N
 N
 N
 We stopped in, no one was available, we've called every day but never get our calls returned. Both the principal and superintendent.
 Marcus-Meridan-Cleghorn Community High School
 Sara & Mike
 Y
 Y
 Y, 3/17/14
 Gave a presentation to the "at risk" seniors about NCRC and future plans
 Woodbury Central High School
 Sara DeAnda
 Y
 N
 Y
 Y 9-10-12, 3-5-13; 1/24/14
 Know that they have the VAP, but don't utilize it in the classroom

River Valley High School
Jon & Sara
Y
N
Y
Y 3-5-13, 10-17-13
2/18/14: New principal likes NCRC, would like to test on a broader scale, also would like to involve a couple of students in internships
The careers class uses them for their careers paper to find growth and wage
West Monona High School
Jon Murad
Y
N
Y
Y 11-19-12, 3/17/14
Began testing all seniors
Remsen Union High School
Sara & Mike
Y
N
Y
N
Remsen Principal called and said they were now not interested in testing this year.
St Mary's High School
Mike Henrich
Y
N
Y
N
Very interested in testing students. Looking to coordinate time in sync with Remsen and Marcus
Sergeant Bluff-Luton Senior High School
Jon & Sara
Y
N
Y
Y 12-11-2013
The counselor has available for students researching the next step after high school
Sergeant Bluff Flexible Learning Center
Jon & Sara
Y
N
Y
Y 12-11-2013
Small group of students, they utilize the computer and VAP for finding employment
YouthBuild Sioux City
Anne Hernandez
Y
Y
Y
Y 5-6-13
Sioux City Community Schools - West High School
Sara DeAnda
Y
Y
Y
Y 3-19-13, 10-15-13, 3/31/14
Began testing all freshmen in Success Strategies
Sioux City Community Schools - East High School
Jon Murad
Y
Y
Y
Y 12-4-12, 3-4-13, 4-9-13, 10-3-13, 2/28/14
Testing all Freshmen in SCCS, tested in Success Strategies class, will test again in March
Sioux City Community Schools - North High School
Sara DeAnda
Y
Y
Y
Y 2-20-13; 1/14/14, 2/27/2014, 3/12/14
Started testing 4th quarter freshmen
Bishop Heelan Catholic High School
Jon Murad
Y
N
Y
N
Have left messages several times for Jay Wright. He told Jon that he WILL sign the paper, but has been too busy to sign and return. Jon su
Woodbury County Alternative School
Y
Y
N
Siouxland Community Christian School
Mike Henrich
Y
N
N
N
Superintendent has health issues, can't connect, have attempted a few times.
Boys and Girls and Family Services School
Y
Y
N
Westwood Community High School
Jon & Sara
Y
N
Y
Y 12-2-13; 2/18/14
Principal would like to test a couple of the graduating seniors;
The VAP is utilized by the counselors for I have a plan and related research

Whiting Community High School
Y
N
Atlantic HS - Atlantic
Morgan
YES
Y 2/27/14
Y
Y 7-2013 and 1-2014
NCRC, CareerReady101, KeyTrain, Skilled IA
CAM Comm School-Anita
Patten
Yes
Y
Y
reviewing
Skilled Iowa Presentation
Griswold HS - Griswold
Patten
YES
Y
Y
N
NCRC, CareerReady101, KeyTrain, Skilled IA
Walnut HS - Walnut
Morgan
YES
Y
Y
Y March 2014
Skilled Iowa Presentation, school merging with Avoca
Sidney HS - Sidney
Morgan
YES
Y
Y
Y 4-29-2014
NCRC, CareerReady101, KeyTrain, Skilled IA
Nishnabotna HS - Farragut
Morgan
Yes
Y
Y
Y 11-2013
NCRC, CareerReady101, KeyTrain, Skilled IA
Fremont-Mills HS - Fremont
Morgan
YES
Y
Y
reviewing
NCRC, CareerReady101, KeyTrain, Skilled IA
Woodbine HS - Woodbine
Morgan
yes
Y
Y
reviewing
Presented NCRC/Skilled IA information to principal, they are interested and will use in Careers class.
Boyer Valley HS - Dunlap
Patten
Yes
N
Y
N
Presented NCRC/Skilled IA information to principal, they are interested and will use in Careers class.
West Harrison HS - Mondamin
Morgan
Yes
Y
Y
Y 2/26/2014
Presented NCRC/Skilled IA information to principal, they are interested and will use in Careers class.
Missouri Valley HS - MoVal
Morgan
YES
Y
Y
Y 3-12-2014
NCRC, CareerReady101, KeyTrain, Skilled IA
Logan-Magnolia HS - Logan
Morgan
Y
Y
Y 12/2/2013
CareerReady101, KeyTrain, NCRC, Proctor information shared with business instructor
East Mills HS - Malvern
Morgan
YES
Y
Y
Y 3/28/2014
NCRC, CareerReady101, KeyTrain, Skilled IA
Glenwood HS - Glenwood
Morgan
YES
Y
Y
Y 12/3/2013

Skilled Iowa Presentation
Shenandoah High School
Carlson
Yes
Y
Y
Y 11/19/2013
NCRC, CareerReady101, KeyTrain, Skilled IA
Essex HS - Essex
Morgan
Yes
Y
Y
reviewing
NCRC, CareerReady101, KeyTrain, Skilled IA
South Page HS - College Springs
Morgan
YES
Y
Y
reviewing
NCRC, CareerReady101, KeyTrain, Skilled IA
Clarinda HS - Clarinda
Carlson
Yes
Y
Y
Y 3-19-2014
NCRC, CareerReady101, KeyTrain, Skilled IA
Clarinda Academy
Carlson
yes
Y
Y
Y 3-2014
NCRC, CareerReady101, KeyTrain, Skilled IA
Tucker Career Center HS CB
Morgan
YES
Y
Y
Y 4-1-2014
NCRC, CareerReady101, KeyTrain, Skilled IA
Abraham Lincoln HS - CB
Morgan
YES
Y
Y
Y 4-1-2014
NCRC, CareerReady101, KeyTrain, Skilled IA
Kanesville HS - CB
Fastenau
Yes
Y
Y
N
NCRC, CareerReady101, KeyTrain, Skilled IA
Lewis Central HS - CB
Morgan
YES
Y
Y
Y 2014
NCRC, CareerReady101, KeyTrain, Skilled IA
Thomas Jefferson HS - CB
Morgan
YES
Y
Y
Y 4-1-2014
NCRC, CareerReady101, KeyTrain, Skilled IA
Tri Center HS - Neola
Morgan
Yes
Y
reviewing
N
Skilled Iowa Presentation, she wants list of colleges that give credit
Treyvor HS - Treyvor
Morgan
Yes
Y
Y
reviewing
NCRC, CareerReady101, KeyTrain, Skilled IA
Riverside HS - Oakland
Morgan
Yes
Y
reviewing
N
NCRC, CareerReady101, KeyTrain, Skilled IA
Iowa School for the Deaf - CB
Morgan
yes
Y
Y
Y 4-2013
NCRC, CareerReady101, KeyTrain, Skilled IA
Underwood High School

Morgan
 yes
 Y
 N
 N
 Skilled Iowa Presentation, have stopped numerous times
 A-H-S-T High School - Avoca
 Morgan
 Yes
 Y
 reviewing
 N
 Skilled Iowa Presentation
 EHK-Exira HS - Elkhorn
 Morgan
 yes
 Y
 Y
 Y 4-15-2014
 Skilled Iowa Presentation
 Harlan High School - Harlan
 Morgan
 Y
 Y
 Y
 Y 4-2013
 NCRC, CareerReady101, KeyTrain, Skilled IA
 Nodaway Valley High School
 Elizabeth Waigand & Barb DeVore
 Y
 N
 Y
 Discussed NCRC and VAP usage. Tested all seniors on NCRC on 10/15/13.
 Orient-Macksburg Schools
 Cabrielle Pettegrew
 Y
 N
 Y
 Discussed NCRC and VAP usage. Tested 9 seniors on NCRC on 2/18/14. Did make up tests for 3 seniors on 3/12/14
 Corning Community Schools
 Cabrielle Pettegrew
 Y
 N
 Y
 N
 Discussed NCRC and VAP usage. Will test all seniors on NCRC in December and April. Contacted Amy Abler to get testing dates.
 Murray Schools
 Elizabeth Waigand & Barb DeVore
 Y
 N
 Y
 Discussed NCRC and VAP usage. Tested all seniors on October 21st and 22nd. Asked for them to sign LOC.
 Clarke Learning Center
 Denise Riley
 Y
 N
 Y
 Tested 7 alternative school students. Finished on 2/24/14.
 Clarke High School
 Denise Riley and Cabrielle Pettegrew
 Y
 N
 Y
 Discussed NCRC and VAP usage. Tested 25 seniors for NCRC on 3/31/14
 Central Decatur Schools
 Wendy Greenman
 Y
 N
 Y
 Tested 18 seniors 2/25-2/27
 Lamoni Schools
 Elizabeth Waigand & Barb DeVore
 Y
 N
 Y
 N
 Discussed NCRC and VAP usage. Will possibly test seniors this spring, no date set.
 Morman Trail Jr/Sr High School
 Wendy Greenman
 Y
 N
 Y
 N
 Signed LOC discussed NCRC and VAP. Will test 21 seniors 4/9/14.
 Red Oak Schools
 Jennifer Green
 Y
 N
 Y
 N
 Discussed NCRC and VAP usage. Set up a date to test Thursday February 6th at 9:00 am for the principal to test.
 Stanton Schools
 Elizabeth Waigand & Barb DeVore
 Y
 N
 Y
 Discussed NCRC and VAP usage with Sheila Mainquist. Signed LOC.
 Diagonal Schools
 3/26/14 and 3/27/14
 Wendy Greenman

Y
 N
 Y
 Tested all seniors on 2/10 & 2/11.
 Mt. Ayr Schools
 Elizabeth Waigand & Barb DeVore
 Y
 N
 Y
 Discussed NCRC and VAP usage. Finished testing all seniors.
 Bedford Schools
 Cabrielle Pettegrew
 Y
 N
 Y
 Discussed NCRC and VAP usage. Tested 20 seniors on NCRC 2/25/14
 Lenox Schools
 Denise Riley
 Y
 N
 Y
 Seniors tested January 8th-10th. Make up day on 15th. Will schedule one more makeup day. 21 have completed all 3 tests.
 East Union Schools
 Denise Riley
 Y
 N
 Y
 Conducted mock interviews with Freshman
 Creston Community Schools
 Denise Riley
 Y
 N
 Y
 Customer Service workshop with IJAG
 High Lakes Country Academy
 Elizabeth Waigand & Barb DeVore
 Y
 N
 Y
 Discussed NCRC and VAP usage. Tested all seniors on 8/27/13 & 8/30/13.
 Albia High School
 LaDonna Fechtling
 Y
 N
 Y
 N
 Interested in testing in early spring.
 Cardinal High School
 DaJuan Foster
 Y
 N
 Y
 N
 Attended Round Table discussion and then met on Dec 19th. They are interested in all services to include workshops, in-service training, and
 Centerville High School
 Shelley Frasher
 Y
 N
 Y
 N
 Chariton High School
 LaDonna Fechtling
 Y
 N
 Y
 Y
 Tested 100 students 11/6/13. Will be testing entire junior class on 1/8/14. Sophmores will test 2/19/14. Freshman 3/5/14. Tested 3/19 & 3/26
 Davis County High School
 Susie Drish
 Y
 N
 Y
 N
 Have been in contact with principal. Interested in signing LOC and beginning testing. Also interested in workshops. Emailed LOC 1/2/14. Work
 Eddyville High School
 LaDonna Fechtling
 Y
 N
 Y
 N
 Working with counselors to schedule testing
 Fairfield High School
 Susie Drish
 Y
 N
 Y
 N
 Met with superintendent. Signed LOC working with counselors to schedule testing staff then students.
 Harmony High School
 Susie Drish
 Y
 N
 N
 N
 Attended Round Table discussion. Interested in services will visit with principal.
 Keota High School
 Susie Drish
 Y
 N
 N

N
 Moravia High School
 Brenda Noe
 Y
 N
 Y
 Y
 Tested 10 students 12-17-13. Tested 10 additional
 Moulton-Udell High School
 Shelley Frasher
 Y
 N
 Y
 N
 North Mahaska High School
 DaJuan Foster
 Y
 N
 N
 N
 Meeting with Superintendent on 4/11
 Oskaloosa High School
 Linda Rouse
 Y
 N
 Y
 N
 Signed LOC. Meeting with counselors and principals April 17
 Ottumwa High School
 LaDonna Fechtling
 Y
 N
 Y
 N
 Attended Round Table discussion. Will follow up after break.
 Pekin High School
 Amy Brink
 Y
 N
 Y
 N
 Attended Round Table discussion. Very interested in all services. Will follow up after break. Tested staff 3/3.
 Seymour High School
 Susie Drish
 Y
 N
 N
 N
 Meeting 4/2 with principal
 Sigourney High School
 Amy Brink
 Y
 N
 Y
 Y
 Tested 26 students 11-26-13. Also attended Round Table discussion. Testing some staff 2/3/14
 Tri-County High School
 Amy Brink
 Y
 N
 Y
 N
 Scheduling testing for February. Meeting scheduled for 2/3/14. Plan to test seniors.
 Van Buren High School
 Amy Brink
 Y
 N
 Y
 N
 Attended Round Table discussion. Will sign and want testing in March. Tested 55 seniors on 3/4. Testing again 4/10
 Wayne County High School
 Brenda Noe
 Y
 N
 Y
 N
 Scheduling testing
 Burlington School District
 Diane Harris
 Y
 N
 Y
 Y
 Training staff on 4-2, will be testing last week of april, all seniors
 West Burlington School District
 Diane Harris
 Y
 Y
 Y
 tested and certificates have been delivered
 Notre Dame Independent School
 Diane Harris
 N
 Y
 N
 Will train Liz Weisinger
 Danville Community School District
 Diane Harris
 Y
 Y
 Y
 y 3-2014

tested all seniors in March
 Mediapolis School District
 Diane Harris
 Y
 N
 N
 N
 State they are notinterested in NCRC
 Mount Pleasant High School
 Diane Harris
 Y
 Y
 Y
 y 3-26-14
 tested the Math in March
 New London High School
 Diane Harris
 Y
 Y
 Y
 Will be doing intro and demographics on 4-22 and then testing
 WACO Community Schools
 Diane Harris
 Y
 Y
 Y
 1/7/2014 2/28/2014
 Testing is completed and will mail certificates
 Winfield-Mount Union Community School
 Diane Harris
 Y
 N
 Y
 called and left message on 3-24-14
 Central Lee Public High School
 Diane Harris
 Y
 N
 Y
 Has indicated she does not have any students interested, may have to visit with Carolyn
 Fort Madison Public High School
 Diane Harris
 Y
 N
 Y
 Will be testing all seniors, will get back to me
 Holy Trinity High School (Private)
 Diane Harris
 Y
 Y
 Y
 Stopped and talked with Donna, will be doing all Seniors, will get training done
 Keokuk Public High School
 Diane Harris
 Y
 N
 Y
 Have a meeting with Zach on 5-5
 Columbus Junction High School
 Diane Harris
 Y
 Y
 Y
 y 2-2014
 Certificates mail, had 1 Platinum
 Louisa Muscatine Community School District
 Diane Harris
 Y
 Y
 Y
 N
 called and left a message for Miss Putnam
 Wapello Community Schools
 Diane Harris
 Y
 Y
 Y
 N
 did additional training on 3-24
 IJAG of Keokuk
 Diane Harris
 Y
 Y
 tested on 1-29
 SCC
 Diane Harris
 Y
 Y
 Y
 y 2-2014
 tested about 12 students
 IJAG of Burlington
 Diane Harris
 Y
 Y
 y 3-11-14
 partial testing done, will finish
 Burlington Alternative School
 Diane Harris
 Y
 Y

N
Scheduled training on 3-26 for 5 staff

Job Training Enrollments
High School Completion Referrals
Digital Literacy Referrals

Total
Burlington
Carroll
Cedar Rapids
Council Bluffs
Creston
Davenport
Des Moines
Dubuque
Fort Dodge
Marshalltown
Mason City
Ottumwa
Sioux City
Spencer
Waterloo
Total
Goal
Variance

Total
Burlington
Carroll
Cedar Rapids
Council Bluffs
Creston
Davenport
Des Moines
Dubuque
Fort Dodge
Marshalltown
Mason City
Ottumwa
Sioux City
Spencer
Waterloo
Total
Goal
Variance

Digital Literacy Referrals

Total
Burlington
Carroll
Cedar Rapids
Council Bluffs
Creston
Davenport
Des Moines
Dubuque
Fort Dodge
Marshalltown
Mason City
Ottumwa
Sioux City
Spencer
Waterloo
Total
Goal
Variance

Section 1: IWD Performance Metrics

1. Grow and retain jobs by increasing business outreach services in each IWD one-stop office

Monthly goal: 300 Annual Goal: 2014 = 3,600

Supports Governor's goal: Create 200,000 new jobs

	April 2011	May 2011	June 2011	July 2011	Aug. 2011	Sept. 2011	Oct. 2011	Nov. 2011	Dec. 2011	Annual
Goal	320	320	320	320	320	320	320	320	320	2,880
Result	300	327	334	342	339	333	339	305	345	2,964
Variance	(20)	7	14	22	19	13	19	(15)	25	84
% of goal	94 %	102 %	104 %	107 %	106 %	104 %	106 %	95 %	107 %	103 %

	Jan. 2012	Feb. 2012	Mar. 2012	April 2012	May 2012	June 2012	July 2012	Aug. 2012	Sept. 2012	Oct. 2012	Nov. 2012	Dec. 2012	Annual
Goal	300	300	300	300	300	300	300	300	300	300	300	300	3,600
Result	322	322	320	322	306	302	303	308	331	303	302	305	3,746
Variance	22	22	20	22	6	2	3	8	31	3	2	5	66
% of goal	107 %	107 %	107 %	107 %	102 %	101 %	101 %	103 %	110 %	101 %	101 %	102 %	102 %

	Jan. 2013	Feb. 2013	Mar. 2013	April 2013	May 2013	June 2013	July 2013	Aug. 2013	Sept. 2013	Oct. 2013	Nov. 2013	Dec. 2013	Annual
Goal	300	300	300	300	300	300	300	300	300	300	300	300	3,600
Result	302	302	302	306	306	308	302	302	301	303	300	300	3,634
Variance	2	2	2	6	6	8	2	2	1	3	0	0	34
% of goal	101%	101%	101%	102%	102%	103%	101%	101%	100%	101%	100%	100%	101%

	Jan. 2014	Feb. 2014	Mar. 2014	April 2014	May 2014	June 2014	July 2014	Aug. 2014	Sept. 2014	Oct. 2014	Nov. 2014	Dec. 2014	Annual
Goal	300	300	300	300	300	300	300	300	300	300	300	300	3,600
Result	301	310	300										
Variance	1	10	0										
% of goal	100%	103%	100%										

2. Increase the percentage of people enrolled in job training activities

Monthly Goal: Enroll 5,500 people in job training activities Annual Goal: 2014 = 66,000

Supports Governor's goal: Increasing lowans family income by 25%

	May 11 2011	June 2011	July 2011	Aug. 2011	Sept. 2011	Oct. 2011	Nov. 2011	Dec. 2011	Annual
Goal	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	44,000
Result	5,927	6,496	4,367	5,962	5,415	5,167	4,936	4,493	42,761
Variance	427	996	(1,133)	462	(85)	(333)	(564)	(1,007)	(1,239)
% of goal	108 %	118 %	79 %	108 %	98 %	94 %	90 %	82 %	97 %

	Jan. 2012	Feb. 2012	Mar. 2012	April 2012	May 2012	June 2012	July 2012	Aug. 2012	Sept. 2012	Oct. 2012	Nov. 2012	Dec. 2012	Annual
Goal	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	66,000
Result	5,770	5,354	6,153	6,159	6,216	6,730	6,212	6,917	6,019	6,462	5,893	5,903	73,788
Variance	270	(146)	653	659	716	1,230	712	1,417	519	962	393	403	7,788
% of goal	105 %	97 %	112 %	112 %	113 %	122 %	113 %	126 %	109 %	117 %	107 %	107 %	112 %

	Jan. 2013	Feb. 2013	Mar. 2013	April 2013	May 2013	June 2013	July 2013	Aug. 2013	Sept. 2013	Oct. 2013	Nov. 2013	Dec. 2013	Annual
Goal	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	66,000
Result	6,519	7,250	7,409	8,796	7,901	7,790	7,613	7,954	8,549	8,265	6,100	7,030	91,176
Variance	1,019	1,750	1,909	3,296	2,401	2,290	2,213	2,454	3,049	2,765	600	1,530	25,176
% of	118%	132%	135%	160%	144%	142%	138%	145%	155%	150%	111%	128%	138%

goal	Jan. 2014	Feb. 2014	Mar. 2014	April 2014	May 2014	June 2014	July 2014	Aug. 2014	Sept. 2014	Oct. 2014	Nov. 2014	Dec. 2014	Annual
Goal	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	66,000
Result	6,871	6,931	6,636										
Variance	1,371	1,431	1,136										
% of goal	125%	126%	121%										

3. Increase the percentage of people referred to high school completion activities

Monthly Goal: Refer 600 people to high school completion activities Annual Goal: 2014 = 7,200

Supports Governor's goal: Creating the best education in the nation

	May 11 2011	June 2011	July 2011	Aug. 2011	Sept. 2011	Oct. 2011	Nov. 2011	Dec. 2011	Annual (May - Dec)
Goal	600	600	600	600	600	600	600	600	4,800
Result	681	683	1,095	1,372	785	697	605	531	5,844
Variance	81	83	495	772	185	97	5	(69)	1,004
% of goal	114%	114 %	183 %	229 %	131 %	116 %	101 %	89 %	122 %

	Jan. 2012	Feb. 2012	Mar. 2012	April 2012	May 2012	June 2012	July 2012	Aug. 2012	Sept. 2012	Oct. 2012	Nov. 2012	Dec. 2012	Annual
Goal	600	600	600	600	600	600	600	600	600	600	600	600	7,200
Result	725	742	644	710	612	569	570	622	585	569	541	553	7442
Variance	125	142	44	110	12	(31)	(30)	22	(15)	(31)	(59)	(47)	242
% of goal	121 %	124 %	107 %	118 %	102 %	95 %	95 %	104 %	97.5 %	95 %	90 %	92 %	103 %

	Jan. 2013	Feb. 2013	Mar. 2013	April 2013	May 2013	June 2013	July 2013	Aug. 2013	Sept. 2013	Oct. 2013	Nov. 2013	Dec. 2013	Annual
Goal	600	600	600	600	600	600	600	600	600	600	600	600	7,200
Result	563	552	707	628	487	537	584	667	540	644	725	804	7,438
Variance	(37)	(48)	107	28	(113)	(63)	(16)	67	(60)	44	125	204	238
% of goal	93.8%	92%	118%	105%	81%	90%	97%	111%	90%	107%	121%	134%	103%

	Jan. 2014	Feb. 2014	Mar. 2014	April 2014	May 2014	June 2014	July 2014	Aug. 2014	Sept. 2014	Oct. 2014	Nov. 2014	Dec. 2014	Annual
Goal	600	600	600	600	600	600	600	600	600	600	600	600	7,200
Result	760	680	603										
Variance	160	80	3										
% of goal	127%	113%	101%										

4. Increase the percentage of referrals to digital training activities

Monthly Goal: Refer 1,500 people to digital training activities Annual Goal: 2014 = 18,000

Supports Governor's goal: Increasing lowans income by 25% and creating 200,000 new jobs

	April 2011	May 2011	June 2011	July 2011	Aug. 2011	Sept. 2011	Oct. 2011	Nov. 2011	Dec. 2011	Annual (Apr -Dec)
Goal	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	13,500
Result	1,547	1,648	1,954	1,544	1,893	1,834	2,207	1,993	1,860	16,480
Variance	47	148	454	44	393	334	707	493	360	2,980
% of goal	103.1 %	109.9 %	130.3 %	102.9 %	126.2 %	122.3 %	147.1 %	132.9 %	124 %	122 %

	Jan. 2012	Feb. 2012	Mar. 2012	April 2012	May 2012	June 2012	July 2012	Aug. 2012	Sept. 2012	Oct. 2012	Nov. 2012	Dec. 2012	Annual

Goal	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
Result	2,188	2,386	2,136	2,757	2,470	2,902	2,451	2,426	2,105	2,191	2,183	2,460	28,655
Variance	688	886	636	1,257	970	1,402	951	926	605	691	683	960	10,655
% of goal	146 %	159 %	142 %	184 %	165 %	193 %	163 %	162 %	140 %	146 %	146 %	164 %	159 %
	Jan. 2013	Feb. 2013	Mar. 2013	April 2013	May 2013	June 2013	July 2013	Aug. 2013	Sept. 2013	Oct. 2013	Nov. 2013	Dec. 2013	Annual
Goal	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
Result	2,139	2,575	2,444	2,179	2,184	2,079	2,247	2,192	1,878	2,028	2,539	3,451	27,935
Variance	639	1,075	944	679	684	579	747	692	378	528	1,039	1,951	9,935
% of goal	143%	172%	163%	145%	146%	139%	150%	146%	125%	135%	169%	230%	155%
	Jan. 2014	Feb. 2014	Mar. 2014	April 2014	May 2014	June 2014	July 2014	Aug. 2014	Sept. 2014	Oct. 2014	Nov. 2014	Dec. 2014	Annual
Goal	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
Result	3,131	2,437	2,584										
Variance	1,631	937	1,084										
% of goal	208%	162%	172%										

[Preview is not available (conversion excluded for this file type).]

Message: acronym list - latest version

Case Information:


Message Type: Exchange
Message Direction: Internal
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:41 PM
Item ID: 40861944
Policy Action: Not Specified

Mark History:



No reviewing has been done

Policies:

No Policies attached


 **acronym list - latest version**


From Adams, Lori [IWD] **Date** Monday, April 07, 2014 3:35 PM
To Hommer, Kathryn [IWD]
Cc

 acronym list 1-14.doc (87 Kb HTML)  image001.jpg (3 Kb HTML)

Had to remember where I put it!

Lori Adams, CPM
Division Administrator - Workforce Services
Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov

 Description:
Description:
Description:

 Please consider the environment before printing this e-mail.

- [A]
- [B]
- [C]
 - [CCA – Child Care AssistanceCDBG –]
- [Choices – Computer-based system of information on education requirements, wages, job skills and education programs.]
- [E & T – Employment & Training]
- []
- [EAC – Electronic Access Card - Iowa's pre-paid debit card (electronic payment program) that is used in place of paper warrants to issue Unemployment Insurance, FIP cash assistance and PROMISE JOBS expenses.]
- [EARN – Employer Access Resource Network - Benefits counseling.]
- []
- [ECI – Employers' Council of Iowa]
 - []
 - [F]
 - [G]
 - [H]
- [I]
- [IAWP – International Association of Workforce Professionals.]
- []
- [ICCC – Iowa Central Community College – Community college with main campus in Fort Dodge. President: Dr. Dan Kinney (son of Dr. Dan Kinney at Iowa Western).]
- []
- [ICER – Iowa Centralized Employee Registry – database listing new hire information]
- []
- [ICESA – Interstate Conference of Employment Security Agencies]
- []
- [ICN – Iowa Communications Network]
- []
- [IDED – Iowa Department of Economic Development (no longer goes by this name)]
 - [J]
 - [K]
 - [L]
 - [M]
 - [N]
 - [P]
 - [Q]
 - []
 - [R]
 - [S]
- []
- [SSDI – Social Security Disability Income/SSI – Supplemental Security Income – Public assistance for the aged, blind and disabled based on need.]
- []
- [T]
 - [U]
 - [V]
 - [W]
- [WFC – Workforce Center]
- []
- [WIA – Workforce Investment Act]
- [WIB – Workforce Investment Board]
- []
- [WIC – Women, Infants and Children Food Program – WIC offers monthly financial allotments in the form of WIC checks that enable pregnant, postpartum or breastfeeding women or parents of infants or children age five and under to purchase healthy foods from WIC-approved vendors. WIC professional staff also encourages the best source of nutrition for infants – breast milk. Iron-fortified formula is provided to infants up to age one if the mother chooses not to or is unable to breastfeed. WIC registered nurses provide health screenings, assessments, referrals and immunizations to children.]
- []
- [WIG – Workforce Incentive Grant]
- [X]
- []
- [Y]
- []
- [YAC – Youth Advisory Council - Provides guidance for, and exercises oversight of, local youth programs operated under the Workforce Investment Act.]
 - [ZA Users Guide to UI Mainframe Tr...]
- [A]
- [D]
- [E]
- [F]
- [H]
- [I]
- [J]
- []
- [K]
- [N]
- [O]

- [R]
- [S]

A Partial Listing of Commonly Used Acronyms and Definitions

(January 2014)

A

A&A – Able and Available – A basic requirement of eligibility for receipt of Unemployment Insurance. A claimant must be “able” to work and “available” to accept work if offered to them.

ABC – Automated Benefits Calculation – Automated Benefit Calculation system used by DHS to determine benefits for Food Assistance, Medical Programs and cash welfare assistance. IWD staff no longer have access.

ABE – Adult Basic Education – A program through local community colleges. Classes on workplace skills, acquiring your GED, English as a second language, career assessment, financial aid and college entrance assistance.

ABI – Association of Business & Industry

ACE – Action for Career Employment

ADA – Americans with Disabilities Act – Prohibits discrimination on the basis of disability in employment, state and local government activities, public transportation, public accommodations and telecommunications.

ADTU – Alcohol and Drug Treatment Unit

ADVET – Assistant Director, Veterans Employment & Training - Federal administrator of veterans programs. Iowa’s current ADVET – Dennis Larson.

AFSCME – American Federation of State, County and Municipal Employees – Collective bargaining unit that represents majority of state of Iowa employees. Council 61 President: Danny Homan

AIWP – Association of Iowa Workforce Professionals

ALC – Alien Labor Certification

ALEX – Automated Labor Exchange

ALJ – Administrative Law Judge – hearing officer who adjudicates appeals. In most cases, an ALJ is also an attorney licensed to practice law in Iowa.

ALMIS – America’s Labor Market Information System

ANDS – Automated Non-Monetary Decision System

ARRA – American Recovery & Reinvestment Act – Economic stimulus plan

ARTS – Iowa Department of Transportation’s driver’s license and vehicle registration database.

AWW – Average Weekly Wage

B

BCL – Business Closing

BFOQ – Bona Fide Occupational Qualification.

BLS – Bureau of Labor Statistics

BMS – Business Marketing Specialist – IWD staff person who performs specialized marketing functions. Different from the BSR, below.

BRI – Benefit Rights Interview – Initial meeting held when a person files for Unemployment Insurance.

BRS – Bureau of Refugee Services

BSR – Business Services Representative – IWD staff person who calls on employers to explain agency services.

BTQ – Benefit Timeliness & Quality

BYE – Benefit Year Ending

BWE – Benefit Week Ending (Saturday)

C

CAASA – Center Against Abuse & Sexual Assault

CAP Agency – Community Action Program Agency – Varies by region. Non-profit public and private organizations created to fight poverty at the local level. There are 18 CAP agencies in Iowa. CAP agencies often administer heating assistance programs, food & clothing banks, child care resource and referral assistance, FaDSS, WIC and Head Start services. Examples include Matura Action Corporation, Upper Des Moines Opportunity, Mid-Sioux Opportunity, and Community Action Agency of Siouxland.

CBA – Collective Bargaining Agreement**CCA – Child Care Assistance****CDBG – Community Development Block Grant****CEBA – Community Economic Betterment Account****CEO – Chief Elected Officials**

Choices – Computer-based system of information on education requirements, wages, job skills and education programs.

CM – Case Management**COG – Council of Governments****CSP – Coordinating Service Provider**

CSRU – Child Support Recovery Unit – Agency that assists parents with getting child support for their dependent children.

CWC – Combined Wage Claim – Combines wages of two or more states to make a valid monetary claim for unemployment insurance benefits.

D

DAS – Department of Administrative Services – State agency that combines the services of the departments of personnel, information technology, general services and accounting. Current director: Mike Carroll.

DAT – Department Approved Training – You may receive unemployment benefits if you are attending school or a training course and it is approved by IWD.

DAV – Disabled American Veterans – Veterans service organization for disabled veterans.

DAWG – Delete/Add Wages

DE – Department of Education. Current director: Brad Buck.

DED – Department of Economic Development (no longer goes by this name)

DHS – Department of Human Services – Agency to go to apply for FIP, Food Assistance, Title 19, HAWKI etc. Current director: Charles (Chuck) Palmer

DIA – Department of Inspections & Appeals. Current director: Rod Roberts

DM – District Manager

DMACC – Des Moines Area Community College. President Rob Denson.

DOL – Department of Labor**DPN – Disability Program Navigator****DQ – Disqualify**

DUA – Disaster Unemployment Assistance – Unemployment benefits that may be available when an area has been designated as a federal disaster area.

DVET – Director, Veterans Employment & Training – Federal administrator of veterans programs. Iowa's DVET: Anthony (Tony) Smithhart

DVOP – Disabled Veteran's Outreach Program

DVOR – Disabled Veteran's Outreach Representative – IWD staff person who provides specialized services to disabled veterans. Referred to as a "Vet Rep."

DW – Dislocated Worker

DWU – Dislocated Worker Unit – Carries out training services and Statewide Rapid Response Activities when there is a plant closing or layoff.

E

E & T – Employment & Training

EAC – Electronic Access Card - Iowa's pre-paid debit card (electronic payment program) that is used in place of paper warrants to issue Unemployment Insurance, FIP cash assistance and PROMISE JOBS expenses.

EARN – Employer Access Resource Network - Benefits counseling.

ECI – Employers' Council of Iowa

ECIA – East Central Intergovernmental Association – The East Central Intergovernmental Association is a membership supported organization of local governmental bodies in Cedar, Clinton, Delaware, Dubuque and Jackson Counties. Current director: Kelley Deutmeyer

ED – Economic Development

EDSAA – Economic Development Set Aside Account

EDWAA – Economical Development & Workers Adjustment Assistance Act – If a person is unemployed due to a layoff or business closing and they have had the same type of job for many years, they may be eligible for this dislocated worker program.

EEO – Equal Employment Opportunity

EPJ – Emergency Public Jobs – Work opportunities and funding for persons and communities impacted by a natural disaster, such as flooding and tornadoes.

ES – Employment Services – Provides assistance for persons looking for work.

ESGR – Employer Support of the Guard and Reserve.

ESL – English as a Second Language

ET – Entrepreneurial Training – Training for persons interested in self-employment.

ETA – Employment & Training Administration. Iowa is in DOL Region V, based in Chicago. Regional administrator: Byron Zuidema.

EUC – Emergency Unemployment Compensation

Experience Works – Employment & training program for eligible persons aged 55 and older.

F

FA – Food Assistance – Program formerly known as Food Stamps.

FA E&T – Food Assistance Employment & Training.

FaDSS – Family Development & Self Sufficiency Program – Program that assists eligible families in meeting self-sufficiency needs.

FFI – Fact Finding Interview

FFW – Facts for Workers – Now called Facts about Unemployment Insurance Guide.

FIA – Family Investment Agreement - Plan to become self-sufficient FIP recipients set up with their PROMISE JOBS worker.

FIA B4 FIP – Family Investment Agreement Before Family Investment Program – DHS rule that requires Family Investment Program applicants to develop a Family Investment Agreement as a condition of eligibility for cash assistance.

FIP – Family Investment Program - Cash assistance for rent and utilities, must have children in the house. FIP is for items you can't buy with Food Assistance.

FLSA – Fair Labor Standards Act

FMLA – Family Medical Leave Act

FNS – Food & Nutrition Service – Unit of the USDA that administers Food Assistance programs.

FSSG – Family Self Sufficiency Grant – Financial assistance for PROMISE JOBS participants who are currently working, or who will be employed within two months. Each region has its own plan and application form, which has to be approved by DHS.

FTE – Full time equivalent

FUTA – Federal Unemployment Tax Account

FY – Fiscal Year

G

GAO – General Accounting Office

GATB – General Aptitude Test Battery – A series of tests designed to measure a person’s intelligence, verbal aptitude, numerical aptitude, spatial aptitude, forms perception, clerical perception, motor coordination, finger dexterity and manual dexterity.

GED – General Equivalency Diploma. No longer used in Iowa. Replaced by HiSET on January 1, 2014.

GF – General Fund – appropriation from state legislature often used to fund field office operations.

H

HAWK-i – Healthy & Well Kids in Iowa - Kids ages 0 to 19 are eligible for health care coverage when certain guidelines are met.

HCC – Hawkeye Community College – Two-year Community college with main campus in Waterloo. President: Dr. Linda Allen

HHS – U.S. Department of Health and Human Services

HIPP – Health Insurance Premium Payment Program – Medicare program for medically eligible people.

HiSET – High School Equivalency Test – Replaced GED in Iowa. High school equivalency exam available in both on-line and paper formats.

HRE – Human Resources Enterprise – Unit of DAS that administers state employee benefits and employment.

HUD – Housing and Urban Development – Oversees home ownership, low-income housing assistance, fair housing laws, aid for distressed neighborhoods and housing development programs.

I

IAWP – International Association of Workforce Professionals.

ICCC – Iowa Central Community College – Community college with main campus in Fort Dodge. President: Dr. Dan Kinney (son of Dr. Dan Kinney at Iowa Western).

ICER – Iowa Centralized Employee Registry – database listing new hire information

ICESA – Interstate Conference of Employment Security Agencies

ICN – Iowa Communications Network

IDED – Iowa Department of Economic Development (no longer goes by this name)

IDM – Institute for Decision Making

IEDA – Iowa Economic Development Authority - The Iowa Economic Development Authority strengthens economic and community vitality by building partnerships and leveraging resources to make Iowa the choice for people and business. Current director: Debi Durham

IHAPI – I Have A Plan Iowa – Website offering information on new careers, programs at colleges and universities, and financial aid options.
www.ihaveaplaniowa.gov

IHCC – Indian Hills Community College – Community college with main campus in Ottumwa. President Dr. Marlene Sprouse.

IJAG – Iowa Jobs for America’s Graduates

ILCC – Iowa Lakes Community College – A two-year community college serving an area that consists roughly of Clay, Dickinson, Emmet, Palo Alto and Kossuth counties. President: Val Newhouse

IM – Income Maintenance Worker – This staff person determines participant eligibility for a variety of entitlement programs – including but not limited to FIP, Food Assistance and Title 19 medical coverage – as well as mandatory, voluntary or exempt status for PROMISE JOBS services.

INB – Incentive and Bonus Payments – Compensation/Rewards granted to youth based on attendance and/or performance in a program.

IOSHA – Iowa Occupational Safety and Health Administration

IPP – Individual Performance Plan – State employee performance evaluation.

IPTV – Iowa Public Television

ISED – Institute for Social and Economic Development – Entrepreneurial training provider.

ISOICC – Iowa State Occupational Information Coordinating Committee

ISS – Individual Service Strategy – A training and service plan for youth to obtain employment.

IST – Institutional Skill Training – Vocational skill training to help with technical skills and information required to perform a specific job(s).

IT – Information Technology

IUP – Iowa United Professionals – Collective bargaining unit that represents many DHS employees, including social workers and income maintenance workers.

IVR – Interactive Voice Response – Same as VRU. Recorded message asking eligibility questions when you call to file you weekly unemployment benefit claim

IIRS – Iowa Vocational Rehabilitation Services – State agency that works with people with disabilities and assists them in getting back into the workforce. Current director: David Mitchell

ITE – Information Technology Enterprise – Unit of DAS in charge of information technology oversight for state agencies.

IWCC – Iowa Western Community College – Two year community college with main campus in Council Bluffs. President: Dr. Dan Kinney (father of Dr. Dan Kinney at Iowa Central)

IWD – Iowa Workforce Development – Agency that provides services such as unemployment insurance, job placement assistance and specialized services to eligible persons and veterans. Current director: Teresa Wahlert

IWIN – Iowa Workforce Information Network

J

JSS – Job Seeking Skills

K

KCC – Kirkwood Community College – Two-year community college with main campus in Cedar Rapids. President: Dr. Mick Starceovich

KT – Kindertrack – DHS child care payment program also used by PROMISE JOBS staff.

L

LBP – Limited Benefit Plan – Ineligibility for FIP due to non-cooperation with PROMISE JOBS.

LEO – Local Elected Official

LIHEAP – Low Income Home Energy Assistance Program – this program was established to help low-income Iowa homeowners and renters pay a portion of their primary heating costs for the winter heating season. The assistance is based on household income, household size, type of fuel, and type of housing.

LIN – Limited Internship – Training for eligible youth to participant in a work environment and to gain the requirements for successful and long-term employment.

LLSIL – Lower Living Standard Income Level – Guideline of income levels based upon the most recent lower living family budget.

LMI – Labor Market Information – Information that describes the labor market in terms of jobs, workers, wages, industrial structure, major employers and economic conditions.

LO – Local Office

LSS – Lutheran Social Services

LVER – Local Veterans' Employment Representative – IWD does not have LVERs.

M

Medicaid – Title 19 – Assistance that pays for covered medical and health care costs of persons who qualify.

MBA – Maximum Benefit Amount

MEDIGAP – Medicare supplemental policy

MOE – Maintenance of Effort

MOU – Memorandum of Understanding

MSFW – Migrant and Seasonal Farm Worker

MUD – Mandatory Unpaid Day

N

NAFTA – North American Free Trade Act

NAICS – North American Industry Classification System

NASWA – National Association of State Workforce Agencies

NCC – Northwest Iowa Community College – Sheldon based two-year community college serving an area that consists roughly of Lyon, Sioux, Osceola and O'Brien counties. President: Dr. Alethea Stubbe.

NCRC – National Career Readiness Certificate – Credential that certifies a person's skill level in reading for information, locating information and basic math.

NEG – National Emergency Grant

NGA – National Governors' Association

NIACC – North Iowa Area Community College – Two year community college with main campus in Mason City. President: Dr. Steven Schulz.

NICC – Northeast Iowa Community College – Two year community college with main campuses in Calmar and Dubuque. President: Dr. Liang Chee Wee

NLRB – National Labor Relations Board

NRP – Needs-Related Payments – Payments made to participants who no longer qualify for unemployment insurance in order to enable them to participate in Title III Retraining activities.

NWIPDC – Northwest Iowa Planning & Development Commission – Spencer based nine-county Council of Governments with two divisions: Planning, who assists business and industry, city and county governments and Job Training who assists economically eligible persons with programs such as RES, PJ, WTW, School-To-Work and Adult/Youth Services. Executive Director: Ted Kourousis



OA – Office of Apprenticeship

OBA – Objective Assessment – Evaluation of capabilities, needs and vocational potential of a participant that will help develop an individual's service strategy and employment goal.

OC – Original Claim Date – Also effective date. The Sunday of the week the claim is effective.

OHO – Order Holding Office – Office that wrote the job order.

OIF/OEF – Operation Iraqi Freedom/Operation Enduring Freedom – Military action in Iraq and Afghanistan.

OJT – On-the-Job Training – Training by an employer that is provided to a paid participant while engaged in work that meets certain guidelines.

OMB – Office of Management and Budget

O*NET – Occupational Information Network – Job classification system

OSHA – Occupational Safety and Health Act

OVPY - Overpayment



PAER – Public Assistance Eligibility Report – Known as “monthly report” form to receive Food Assistance, medical & FIP.

PASS Plan – Plan for Achieving Self Support

PDI – Professional Developers of Iowa

PDQ – Position Description Questionnaire – State employee job description.

PET – Pre-Employment Training – Helps participants identify occupational goals and acquire skills necessary to obtain and keep jobs.

PIN – Personal Identification Number – Four-digit number used when you file for weekly unemployment claims.

PJ – PROMISE JOBS – Promoting Independence and Self-Sufficiency through Employment Job Opportunities and Basic Skills - Employment & training services for FIP recipients.

PJPM – PROMISE JOBS Provider Manual – program policies, rules and procedures. Includes an appendix of all forms. Is also available on line.

PPD – Permanent Partial Disability

PY – Program Year



QA – Quality Assurance

QC – Quality Control

R

R&P – Recruitment & Placement – Integration function focused on business services.

Rapid Response Assistance – Services provided to workers dislocated because of permanent plant closures or layoffs.

RAVET – Regional Administrator, Veterans' Employment & Training – Federal official overseeing veterans service provision in DOL Region 5. Iowa's RA: Heather Higgins (based in Chicago).

RBS – Remedial and Basic Skill Training – Activity designed to help the employability of individuals by upgrading basic academic skills.

REA – Re-Employment & Eligibility Assessment - Initiative to enhance the rapid reemployment of unemployed workers, eliminate potential overpayments, and realize cost savings for the Unemployment Insurance (UI) trust fund.

REI – Regional Economic Impact Grant

RES – Re-employment Services also known as **PROFILING** or **WPRS** – Specialized services for certain recipients of Unemployment Insurance Benefits.

Resource Center – IWD computers available to job seekers looking for information on job listings, education, employer services, career planning, training, interview preparation and community information.

RFP – Request for Proposal

RFQ – Request for Quotes

RIG – Regional Innovation Grant – former DOL funding source no longer in use

RWIB – Regional Workforce Investment Board

S

SCC – Southeastern Community College - Two year community college with main campus in Burlington. President: Dr. Michael Ash.

SDA – Service Delivery Area

SDR – Service Delivery Region

SEC – Secondary Education Certification – Training to help participants upgrade their education. The goal for the participant is to obtain their high school diploma or GED.

SEG – State Emergency Grant

SERIP – State Employee Retirement Incentive Program

SHIIP – Senior Health Insurance Information Program -Answers to Medicare, Medicare supplemental insurance, long-term care insurance and other health insurance issues.

SHRM – Society for Human Resource Management

SID - State Identification - Number assigned by DHS through the IABC system. A SID# is 8 characters long; 7 digits, ending with one numeric. SID# are not reassigned and once assigned remain for historic purposes.

SIP – Senior Internship Program – The Senior Internship Program is a work training program authorized under Title V of the Older Americans Act. It is funded by the U.S. Department of Labor and is administered in Iowa by the Department of Elder Affairs. SIP helps low-income job seekers aged 55 and older gain the skills and paid work experience necessary to transition into permanent, unsubsidized jobs.

SIR – Two Party Factfinding Cover Sheet

SLIP – Sick Leave Incentive Program – Retirement option that uses accrued sick leave to buy down health insurance costs

SNAP – Supplemental Nutrition Assistance Program – Food assistance formerly known as Food Stamps.

SSA – Social Security Administration

SSDI – Social Security Disability Income/SSI – Supplemental Security Income – Public assistance for the aged, blind and disabled based on need.

SSN – Social Security Number

STW – School to Work – An approach to education that unites business, community agencies, government, industry, labor organizations, parents

and schools in an effort to improve the transition from school to work.

SWCC – Southwestern Community College - Two year community college with main campus in Creston. President: Dr. Barbara Crittenden.

T

201A – Notice of Claim Sent to an Employer

TAA – Trade Adjustment Assistance Act – Benefits and services for workers displaced from their jobs due to imports.

TANF – Temporary Assistance to Needy Families – Program that consolidates federal funding for services and administration related to FIP, JOBS and Emergency Assistance. It also created a five-year lifetime limit nationally on the receipt of cash benefits.

TEGL – Training & Employment Guidance Letter – DOL policy guidance

TEN – Training & Employment Notice – DOL policy notification

TLO – Temporary Lay Off

TORQ – Transferable Occupation Relationship Quotient

TTD – Temporary Total Disability

TRA – Trade Readjustment Allowance – Cash benefit for TAA recipients, see above.

U

UDMO – Upper Des Moines Opportunity – Graettinger-based community action agency that assists eligible persons with assistance such as food, clothing, Head Start services, etc.

UERPC – Upper Explorerland Regional Planning Commission - created in 1972 to promote regional cooperation and meet the planning and economic development needs to local governments in the five Northeast Iowa counties of Allamakee, Clayton, Fayette, Howard and Winneshiek.

UI – Unemployment Insurance – Temporary benefits for eligible people during periods of unemployment when suitable work is not available. Must be able and available to accept work if offered to them.

UIPL – Unemployment Insurance Program Letter – DOL policy guidance

UISC – Unemployment Insurance Service Center – Unemployment insurance processing center located in Des Moines

USERRA – Uniformed Services Employment and Reemployment Rights Act – Federal law designed to protect the employment rights of individuals who need to be absent from his or her civilian employment to serve their country.

V

VA – Veterans Administration

VA VR&E – Veterans Administration, Vocational Rehabilitation & Employment

VEP – Vocational Exploration – Activities at a work site for the purpose of exposing the participant to jobs through observation, instruction and limited experience.

VETS – Veterans Employment and Training Service

VPL – Veterans Program Letter – DOL VETS policy notification.

VR – Vocational Rehabilitation – See IVRS.

VRU – Voice Response Unit – Recorded message asking eligibility questions when you call to file you weekly unemployment benefit claim.

VSO – Veterans Service Organization – Such as the American Legion, Disabled American Veterans, Veterans of Foreign Wars.

W

WAR – Worker Action Report – DHS income maintenance worker error report

WARN – Worker Adjustment and Retraining Notification Act – Law that provides early notice to employees on plant closings and substantial layoffs.

WBA – Weekly Benefit Amount – Amount an eligible claimant receives in unemployment insurance.

WC – Workers' Compensation

WDC – Workforce Development Center

WEP – Work Experience Placement - A short term or part-time work assignment used to enhance participant's employability through the development of good work habits and basic work skills.

WFC – Workforce Center**WIA – Workforce Investment Act****WIB – Workforce Investment Board**

WIC – Women, Infants and Children Food Program – WIC offers monthly financial allotments in the form of WIC checks that enable pregnant, postpartum or breastfeeding women or parents of infants or children age five and under to purchase healthy foods from WIC-approved vendors. WIC professional staff also encourages the best source of nutrition for infants – breast milk. Iron-fortified formula is provided to infants up to age one if the mother chooses not to or is unable to breastfeed. WIC registered nurses provide health screenings, assessments, referrals and immunizations to children.

WIG – Workforce Incentive Grant

WIPA – Work Incentives Planning and Assistance – WIPA staff is authorized to serve all SSA beneficiaries with disabilities, including transition-to-work aged youth, providing benefits planning and assistance services on request and as resources permit.

WIT – Western Iowa Tech Community College – Sioux City based two-year community college serving an area that consists roughly of Woodbury, Plymouth, Ida, Monona and Cherokee counties. President: Dr. Terry Murrell

WOTC – Work Opportunity Tax Credit – Federal tax credit for employers who hire and retain people from certain qualified groups.

WPR – Work Participation Rate - The average hours of work activity required per week for an individual or family unit to count toward the federal TANF requirements.

WPRS – Worker Profiling and Reemployment Services – See RES entry above.

WtW Tax Credit – Welfare to Work Tax Credit – Federal tax credit for employers who hire and retain people from certain qualified groups.

X**X**

YAC – Youth Advisory Council - Provides guidance for, and exercises oversight of, local youth programs operated under the Workforce Investment Act.

Z**A Users Guide to UI Mainframe Transactions****A**

ALPH - An employer name search transaction used to locate an employer account number.

ASN1 – Tax bureau investigation accessed by assignment number

ASN2 – Tax bureau investigations accessed by employer account number

D

DBIN – Data Base Inactive – The prior claim if a claim is on DBRO, or the most recent claim if no claim is on DBRO.

DBRO – Data Base Read Out – The current claim.

E

EMP1 – Employer information accessed by account number.

EMP2 – Employer information accessed by Federal ID number.

ES2S – An employer name search transaction used to locate an employer account number.

F

FLAG – A listing of activity flags on a claim.

H

HAND – Handbook – The transaction to access the Interstate Handbook.

I

IBIQ – The inquiry screen to determine wages earned and claim status in another state.

ICER – See ISDCICSP.

J

JIF1 – A transaction used to enter claims in the computer.

JIF9 – The transaction used to delete a claim on the same day it is filed.

JIFD – The transaction used to delete or cancel a claim on the mainframe.

JPIN – The transaction used to reset an applicant's PIN number.

JSRH – The transaction used to look up Social Security numbers using the name and the last four digits of the Social Security number.

K

K99G – Transaction used to request a duplication 1099-G. The oldest available is 1993.

KCCD – Transaction used to delete a weekly claim on the working day in which the weekly claim was phoned in (Monday for weeks phoned in on a Saturday or Sunday).

KCCH – Transaction used to order a printout listing weekly claim responses for any previous week(s).

KCCO – A listing of the weekly claim responses for the previous six weeks.

KCCV – Transaction used to manually enter weekly continued claims.

K742/KDBC – Data Base Update – The transaction used to make data changes on a DBRO claim.

KDDI – Transaction used to update direct deposit information.

KLCK – Lock – Transaction used to lock or unlock a claim.

KLOG – Log – Listing of historical claim changes/activity.

KSRA – Child Support Recovery Assistance – A summary of child support withheld from UI benefit payments.

KPY1 – Listing of net benefit payments and deductions from the gross benefit payment.

KPY3 – Listing of gross annual benefits paid for 1099 tax purposes.

KPYH – Listing of payments made to an individual.

N

NMRO – Non-Monetary Read Out – Listing of ANDS decisions entered on a claim.

O

OVPY – Overpayment – Listing of current and historical overpayment activity.

R

RECP – Reception – Transaction that displays basic demographic information on an applicant, summarizes DBRO status and lists wages paid.

S

SESMGR – Session Manager – Transaction on the main CICS mainframe session menu used to access multiple mainframe sessions.

SIDI – An inquiry screen to determine wages earned in all states.

SIR2 – Transaction used to enter ANDS decisions.

SRCH – Transaction used to locate a claimant's SSN, using the person's name.

SUSP – Suspense – A list of claims activity and notes

WAGEA – A listing of wages for the last five calendar quarters.

WAGEB – Information on an employer whose account is listed on WAGEA or WAGEC.

WAGEC – Listing of wages from all employers for the last four years.

Message: Clarke County Electric Cooperative

Case Information:

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:41 PM
 Item ID: 40861949
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

☐ Clarke County Electric Cooperative

From Adams, Lori [IWD] **Date** Monday, April 07, 2014 6:39 PM
To Spencer, Todd [IWD]; Jones, Marlys [IWD]; Rouse, Linda [IWD]
Cc Gotta, Antonina [IWD]; Wahlert, Teresa [IWD]; Wilkinson, Michael [IWD]

image001.jpg (3 Kb HTML)

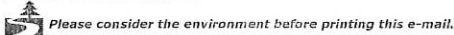
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Please keep track of how many claimants/applicants you send their way, and report that to me on an on-going basis. You know what to do if you have people refuse.

Here is the company's website: <http://www.cecnet.net/>
 There are no jobs on here, so I have nothing to submit for indexing. I also didn't find any open jobs for them on our job bank.

Lori Adams, CPM
 Division Administrator - Workforce Services
 Iowa Workforce Development | 1000 E. Grand Ave. Des Moines IA 50319
 Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov

✕ Description:
 Description:
 Description:
 Description:



Message: RE: Clarke County Electric Cooperative

Case Information:

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:42 PM
 Item ID: 40861960
 Policy Action: Not Specified

Mark History:


No reviewing has been done

Policies:

No Policies attached

 **RE: Clarke County Electric Cooperative**


From Adams, Lori [IWD] **Date** Tuesday, April 08, 2014 12:55 PM
To Spencer, Todd [IWD]
Cc

 image001.jpg (3 Kb HTML)

Please call me. I can talk a little. Need to tell you something, and ask you something.

Lori Adams, CPM

Division Administrator - Workforce Services
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 Phone: (515) 281-9322 | Cell: (515) 418-5058 | Email: lori.adams@iwd.iowa.gov

 Description:
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 Description:

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Sent: Tuesday, April 08, 2014 12:39 PM
To: Adams, Lori [IWD]; Jones, Marlys [IWD]; Rouse, Linda [IWD]
Cc: Gotta, Antonina [IWD]; Wahlert, Teresa [IWD]; Wilkinson, Michael [IWD]
Subject: RE: Clarke County Electric Cooperative

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Todd Spencer
 District Manager
 Iowa Workforce Development
 Creston Office: 641.782.2119 Ext 33
 Carroll Office: 712.792.2685 Ext. 33
 Cell: 641.344.3665

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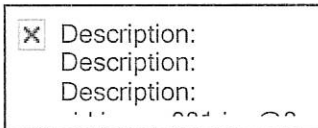
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Message: RE: Clarke County Electric Cooperative**Case Information:**

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:42 PM
 Item ID: 40861961
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

 **RE: Clarke County Electric Cooperative**

From Adams, Lori [IWD] **Date** Tuesday, April 08, 2014 1:01 PM
To Spencer, Todd [IWD]; Jones, Marlys [IWD]; Rouse, Linda [IWD]
Cc Gotta, Antonina [IWD]; Wahlert, Teresa [IWD]; Wilkinson, Michael [IWD]

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I'm not aware of any, which is why the request went out last night.

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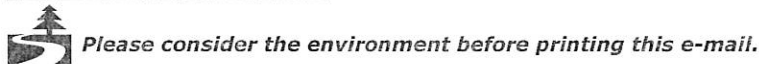
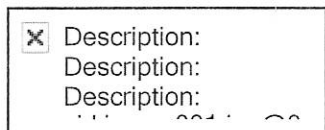
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Case Information:

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:42 PM
 Item ID: 40861970
 Policy Action: Not Specified

Mark History:


No reviewing has been done

Policies:

No Policies attached

✉ RE: Clarke County Electric Cooperative

From Adams, Lori [IWD] **Date** Tuesday, April 08, 2014 2:56 PM
To Spencer, Todd [IWD]; Jones, Marlys [IWD]; Rouse, Linda [IWD]
Cc Gotta, Antonina [IWD]; Wahlert, Teresa [IWD]; Wilkinson, Michael [IWD]

 **image001.jpg** (3 Kb HTML)

Thank you Todd.

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Description:
 Description:
 Description:



From: Spencer, Todd [IWD]
Sent: Tuesday, April 08, 2014 2:07 PM
To: Adams, Lori [IWD]; Jones, Marlys [IWD]; Rouse, Linda [IWD]
Cc: Gotta, Antonina [IWD]; Wahlert, Teresa [IWD]; Wilkinson, Michael [IWD]
Subject: RE: Clarke County Electric Cooperative

Ok. Looks like each region will be sorting the list to work on those who reside in their area. We will get started on ours.

Todd Spencer

District Manager

Iowa Workforce Development

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To: Spencer, Todd [IWD]; Jones, Marlys [IWD]; Rouse, Linda [IWD]

Cc: Gotta, Antonina [IWD]; Wahlert, Teresa [IWD]; Wilkinson, Michael [IWD]

Subject: RE: Clarke County Electric Cooperative

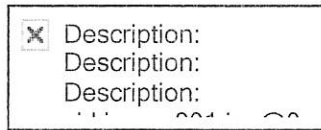
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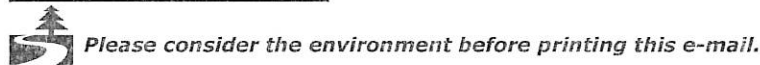
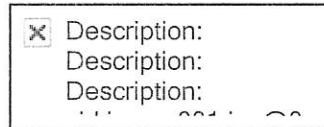
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Message: RELEASE: Gov. Branstad signs disaster declaration allowing for more propane transport during harvest**Case Information:**

Message Type: Exchange
Message Direction: External, Outbound
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:27 PM
Item ID: 40861725
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

✉ **RELEASE: Gov. Branstad signs disaster declaration allowing for more propane transport during harvest**

From Albrecht, Tim [IGOV] **Date** Thursday, October 24, 2013 5:36 PM
To igov_press_releases@lists.ia.gov
Cc

OFFICE OF THE GOVERNOR

Governor Terry E. Branstad ★ Lt. Governor Kim Reynolds

FOR IMMEDIATE RELEASE: Thursday, October 24, 2013
Contact: Tim Albrecht, 515-281-5211

Gov. Branstad signs disaster declaration allowing for more propane transport during harvest

(DES MOINES) – Gov. Terry E. Branstad today approved an emergency declaration suspending the regulatory provisions pertaining to hours of service for drivers of commercial motor vehicles transporting propane. The order goes into effect at 12:01 a.m. on Friday, Oct. 25 and ends at 11:59 p.m. on Thursday, Nov. 7.

The proclamation is as follows:

WHEREAS, because of the late harvest and high demand for petroleum products

throughout the Midwest, the people of the State of Iowa are faced with extremely low supplies of propane; and

WHEREAS, adequate supplies of propane are necessary to continue normal agricultural harvesting and to provide residential heating to our citizens, particularly those in rural portions of the state; and

WHEREAS, the effects of this propane shortage are being felt throughout the State of Iowa; and

WHEREAS, the limited suspension of certain hours of service regulations for drivers of commercial motor vehicles transporting propane in our state will increase the amount of propane transported throughout the State of Iowa, thereby reducing the damaging effects of this shortage; and

WHEREAS, these conditions threaten the peace, health, and safety of the citizens of the State of Iowa and its agricultural industry and accordingly provide legal justification for the issuance of a Proclamation of a State of Disaster Emergency pursuant to Iowa Code § 29C.6(1).

NOW, THEREFORE, I, TERRY E. BRANSTAD, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6(1), and all other applicable laws, do hereby proclaim a **STATE OF DISASTER EMERGENCY** for the entire state of Iowa and do hereby **ORDER** and **DIRECT** the following:

SECTION ONE. I temporarily suspend the regulatory provisions of Iowa Code § 321.449 pertaining to hours of service for drivers of commercial motor vehicles transporting propane, during the duration of this disaster, subject to these conditions:

- A. Nothing contained in this Proclamation shall be construed as an exemption from the controlled substances and alcohol use and testing requirements under 49 CFR Part 382, the commercial drivers' license requirements under 49 CFR Part 383, the financial responsibility requirements of 49 CFR Part 387, or any other portion of the Code of Federal Regulations not specifically identified in this proclamation.
- A. No motor carrier operating under the terms of this proclamation shall require or allow a fatigued or ill driver to operate a motor vehicle. A driver who informs a carrier that he or she needs immediate rest shall be given at least ten consecutive hours off duty before the driver is required to return to service.
- B. Upon the request of a driver, a commercial motor carrier operating under this proclamation must give a driver at least thirty-four (34) consecutive hours off when the driver has been on duty for more than seventy (70) hours during any eight consecutive days.
- C. Motor carriers that have an out-of-service order in effect may not take advantage of the relief from regulations that this declaration provides under title 49 CFR § 390.23.

D. Upon the expiration of the effective date of this Proclamation, or when a driver has been relieved of all duty and responsibility to provide direct assistance to the emergency effort, a driver that has had at least thirty-four (34) consecutive hours off duty shall be permitted to start his or her on-duty status hours and 60/70 hour clock at zero.

SECTION TWO. This state of disaster emergency shall be effective at 12:01 a.m. on October 25, 2013, shall continue for fourteen (14) days, and shall expire on November 7, 2013 at 11:59 p.m., unless sooner terminated or extended in writing by me.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Iowa to be affixed at Des Moines, Iowa this twenty-fourth day of October in the year of our Lord Two Thousand Thirteen.

TERRY E. BRANSTAD
GOVERNOR

ATTEST:

MATT SCHULTZ
SECRETARY OF STATE

Message: RELEASE: Branstad extends disaster declaration allowing for more propane transport during harvest

Case Information:

Message Type: Exchange
 Message Direction: External, Outbound
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:27 PM
 Item ID: 40861751
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

RELEASE: Branstad extends disaster declaration allowing for more propane transport during harvest

From Albrecht, Tim [IGOV] **Date** Thursday, November 07, 2013 4:21 PM
To igov_press_releases@lists.ia.gov
Cc

OFFICE OF THE GOVERNOR

Governor Terry E. Branstad ★ Lt. Governor Kim Reynolds

FOR IMMEDIATE RELEASE: Thursday, November 07, 2013
 Contact: Tim Albrecht, 515-281-5211

Branstad extends disaster declaration allowing for more propane transport during harvest

(DES MOINES) – Gov. Terry E. Branstad today extended the disaster declaration allowing for more propane transport during harvest. The extension is 7 days, through Nov. 14.

Today's proclamation language is below:

WHEREAS, a proclamation of disaster emergency was issued on September 24, 2013, as a result of the propane shortage being felt throughout the State of Iowa; and

WHEREAS, effects of the shortage continue and the circumstances and reasons for

issuance of the proclamation remain and continue; and

WHEREAS, strict compliance with Iowa Code section 321.449 pertaining to hours of service for drivers of commercial motor vehicles subject to the conditions stated in the September 24, 2013 proclamation will continue to prevent, hinder, or delay timely transportation and delivery of propane throughout the State of Iowa.

NOW, THEREFORE, I, TERRY E. BRANSTAD, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6(1), and all other applicable laws, do hereby extend a **STATE OF DISASTER EMERGENCY** for the entire state of Iowa originally proclaimed on September 24, 2013 for an additional five days. All terms and conditions of the proclamation of September 24, 2013 are hereby included by reference and shall apply as if fully set forth in this proclamation.

This extension of the original proclamation shall become effective at 12:01 a.m. on November 8, 2013, shall continue for seven (7) days, and shall expire on November 14, 2013 at 11:59 p.m., unless sooner terminated or extended in writing by me.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Iowa to be affixed at Des Moines, Iowa this seventh day of November in the year of our Lord Two Thousand Thirteen.

TERRY E. BRANSTAD
GOVERNOR

ATTEST:

MATT SCHULTZ
SECRETARY OF STATE

The original Oct. 24 proclamation is as follows:

WHEREAS, because of the late harvest and high demand for petroleum products throughout the Midwest, the people of the State of Iowa are faced with extremely low supplies of propane; and

WHEREAS, adequate supplies of propane are necessary to continue normal agricultural harvesting and to provide residential heating to our citizens, particularly those in rural portions of the state; and

WHEREAS, the effects of this propane shortage are being felt throughout the State of Iowa; and

WHEREAS, the limited suspension of certain hours of service regulations for drivers of commercial motor vehicles transporting propane in our state will increase the amount of propane transported throughout the State of Iowa, thereby reducing the damaging effects of this shortage; and

WHEREAS, these conditions threaten the peace, health, and safety of the citizens of the State of Iowa and its agricultural industry and accordingly provide legal justification for the issuance of a Proclamation of a State of Disaster Emergency pursuant to Iowa Code § 29C.6(1).

NOW, THEREFORE, I, TERRY E. BRANSTAD, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6(1), and all other applicable laws, do hereby proclaim a **STATE OF DISASTER EMERGENCY** for the entire state of Iowa and do hereby **ORDER** and **DIRECT** the following:

SECTION ONE. I temporarily suspend the regulatory provisions of Iowa Code § 321.449 pertaining to hours of service for drivers of commercial motor vehicles transporting propane, during the duration of this disaster, subject to these conditions:

- A. Nothing contained in this Proclamation shall be construed as an exemption from the controlled substances and alcohol use and testing requirements under 49 CFR Part 382, the commercial drivers' license requirements under 49 CFR Part 383, the financial responsibility requirements of 49 CFR Part 387, or any other portion of the Code of Federal Regulations not specifically identified in this proclamation.
- A. No motor carrier operating under the terms of this proclamation shall require or allow a fatigued or ill driver to operate a motor vehicle. A driver who informs a carrier that he or she needs immediate rest shall be given at least ten consecutive hours off duty before the driver is required to return to service.
- B. Upon the request of a driver, a commercial motor carrier operating under this proclamation must give a driver at least thirty-four (34) consecutive hours off when the driver has been on duty for more than seventy (70) hours during any eight consecutive days.
- C. Motor carriers that have an out-of-service order in effect may not take advantage of the relief from regulations that this declaration provides under title 49 CFR § 390.23.
- D. Upon the expiration of the effective date of this Proclamation, or when a driver has been relieved of all duty and responsibility to provide direct assistance to the emergency effort, a driver that has had at least thirty-four (34) consecutive hours

off duty shall be permitted to start his or her on-duty status hours and 60/70 hour clock at zero.

SECTION TWO. This state of disaster emergency shall be effective at 12:01 a.m. on October 25, 2013, shall continue for fourteen (14) days, and shall expire on November 7, 2013 at 11:59 p.m., unless sooner terminated or extended in writing by me.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Iowa to be affixed at Des Moines, Iowa this twenty-fourth day of October in the year of our Lord Two Thousand Thirteen.

TERRY E. BRANSTAD
GOVERNOR

ATTEST:

MATT SCHULTZ
SECRETARY OF STATE

Tim Albrecht
Communications Director, Office Governor Terry E. Branstad and Lt. Gov. Kim Reynolds
515-725-3518 – IGOV Communications Department
Tim.Albrecht@Iowa.Gov
@TerryBranstad
@TimAlbrechtIA

Message: REVISED: Branstad extends disaster declaration allowing for more propane transport during harvest

Case Information:

Message Type: Exchange
Message Direction: External, Outbound
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:28 PM
Item ID: 40861755
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

✉ REVISED: Branstad extends disaster declaration allowing for more propane transport during harvest

From Albrecht, Tim [IGOV] **Date** Thursday, November 07, 2013 4:27 PM
To igov_press_releases@lists.ia.gov
Cc

OFFICE OF THE GOVERNOR
Governor Terry E. Branstad ★ Lt. Governor Kim Reynolds

FOR IMMEDIATE RELEASE: Thursday, November 07, 2013
Contact: Tim Albrecht, 515-281-5211

Branstad extends disaster declaration allowing for more propane transport during harvest

(DES MOINES) – Gov. Terry E. Branstad today extended the disaster declaration allowing for more propane transport during harvest. The extension is 7 days, through Nov. 14.

Today’s proclamation language is below:

WHEREAS, a proclamation of disaster emergency was issued on October 24, 2013, as a result of the propane shortage being felt throughout the State of Iowa; and

WHEREAS, effects of the shortage continue and the circumstances and reasons for

issuance of the proclamation remain and continue; and

WHEREAS, strict compliance with Iowa Code section 321.449 pertaining to hours of service for drivers of commercial motor vehicles subject to the conditions stated in the October 24, 2013 proclamation will continue to prevent, hinder, or delay timely transportation and delivery of propane throughout the State of Iowa.

NOW, THEREFORE, I, TERRY E. BRANSTAD, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6(1), and all other applicable laws, do hereby extend a **STATE OF DISASTER EMERGENCY** for the entire state of Iowa originally proclaimed on October 24, 2013 for an additional seven days. All terms and conditions of the proclamation of October 24, 2013 are hereby included by reference and shall apply as if fully set forth in this proclamation.

This extension of the original proclamation shall become effective at 12:01 a.m. on November 8, 2013, shall continue for seven (7) days, and shall expire on November 14, 2013 at 11:59 p.m., unless sooner terminated or extended in writing by me.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Iowa to be affixed at Des Moines, Iowa this seventh day of November in the year of our Lord Two Thousand Thirteen.

TERRY E. BRANSTAD
GOVERNOR

ATTEST:

MATT SCHULTZ
SECRETARY OF STATE

The original Oct. 24 proclamation is as follows:

WHEREAS, because of the late harvest and high demand for petroleum products throughout the Midwest, the people of the State of Iowa are faced with extremely low supplies of propane; and

WHEREAS, adequate supplies of propane are necessary to continue normal agricultural harvesting and to provide residential heating to our citizens, particularly those in rural portions of the state; and

WHEREAS, the effects of this propane shortage are being felt throughout the State of Iowa; and

WHEREAS, the limited suspension of certain hours of service regulations for drivers of commercial motor vehicles transporting propane in our state will increase the amount of propane transported throughout the State of Iowa, thereby reducing the damaging effects of this shortage; and

WHEREAS, these conditions threaten the peace, health, and safety of the citizens of the State of Iowa and its agricultural industry and accordingly provide legal justification for the issuance of a Proclamation of a State of Disaster Emergency pursuant to Iowa Code § 29C.6(1).

NOW, THEREFORE, I, TERRY E. BRANSTAD, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6(1), and all other applicable laws, do hereby proclaim a **STATE OF DISASTER EMERGENCY** for the entire state of Iowa and do hereby **ORDER** and **DIRECT** the following:

SECTION ONE. I temporarily suspend the regulatory provisions of Iowa Code § 321.449 pertaining to hours of service for drivers of commercial motor vehicles transporting propane, during the duration of this disaster, subject to these conditions:

- A. Nothing contained in this Proclamation shall be construed as an exemption from the controlled substances and alcohol use and testing requirements under 49 CFR Part 382, the commercial drivers' license requirements under 49 CFR Part 383, the financial responsibility requirements of 49 CFR Part 387, or any other portion of the Code of Federal Regulations not specifically identified in this proclamation.
- B. No motor carrier operating under the terms of this proclamation shall require or allow a fatigued or ill driver to operate a motor vehicle. A driver who informs a carrier that he or she needs immediate rest shall be given at least ten consecutive hours off duty before the driver is required to return to service.
- C. Upon the request of a driver, a commercial motor carrier operating under this proclamation must give a driver at least thirty-four (34) consecutive hours off when the driver has been on duty for more than seventy (70) hours during any eight consecutive days.
- D. Motor carriers that have an out-of-service order in effect may not take advantage of the relief from regulations that this declaration provides under title 49 CFR § 390.23.
- E. Upon the expiration of the effective date of this Proclamation, or when a driver has been relieved of all duty and responsibility to provide direct assistance to the emergency effort, a driver that has had at least thirty-four (34) consecutive hours

off duty shall be permitted to start his or her on-duty status hours and 60/70 hour clock at zero.

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TERRY E. BRANSTAD
GOVERNOR

ATTEST:

MATT SCHULTZ
SECRETARY OF STATE

Tim Albrecht
Communications Director, Office Governor Terry E. Branstad and Lt. Gov. Kim Reynolds
515-725-3518 – IGOV Communications Department
Tim.Albrecht@Iowa.Gov
@TerryBranstad
@TimAlbrechtIA

Message: RE: ETA 227, Section C, Federal Tax Offset, line # 314

Case Information:

Message Type: Exchange
Message Direction: Internal
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:44 PM
Item ID: 40862032
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

✉ RE: ETA 227, Section C, Federal Tax Offset, line # 314

From Anderson, Ryan [IWD] **Date** Tuesday, March 04, 2014 3:08 PM
To Thielman, Richard [IWD]
Cc Raush, Ken [IWD]; Wilkinson, Michael [IWD]; Eklund, David [IWD]

All reports is already included as part of the discussions that will be held around the new overpayments universe.

Ryan

From: Thielman, Richard [IWD]
Sent: Tuesday, March 04, 2014 2:38 PM
To: Anderson, Ryan [IWD]
Cc: Raush, Ken [IWD]; Wilkinson, Michael [IWD]; Eklund, David [IWD]
Subject: Re: ETA 227, Section C, Federal Tax Offset, line # 314

Ryan

Where is this reporting in the requirements and business process redesign effort?

Thanks!

Rich

"Nwizu, Hyginus [IWD]" <Hyginus.Nwizu@iwd.iowa.gov> wrote:

We are about to start processing IRS cross match. This is similar to ITAX where we withhold state income tax refund to recover some UI overpayment. This will be followed by credit card and EFT processing to recover unemployment. Attached, you will find the ETA 227 Federal report that highlights various methods of overpayment recovery, write offs, etc. What is going to happen if we don't make changes to the programs that generate different sections of the report is that "SECTION C. RECOVERY/RECONCILIATION", "Item, Federal Income Tax Offset, Line No., 314" will not include the tax return funds. There is no indicator for the Federal Tax Return at this point such that the totals will be accumulated correctly. All the funds will go to the "Item, Subtractions, Line No. 311". This does not mean the entire report will not balance; however, the federal auditors will have the amount we recovered from income tax return and it will NEVER match line 314.

We are still trying to balance second, third, and fourth quarters of ETA 227/9000 merged report with the Feds. I hope Dave Eklund will find a lot of time needed to devote to cleaning the report through December of 2013. This will certainly complicate things more.

Hyginus Chuks Nwizu
IT Specialist
1000 E Grand Ave
Des Moines, IA 50319-1020
Tel: 515.281.4993
Fax: 515.281.8203, 515.281.4982
Email: hyginus.nwizu@iwd.iowa.gov
Web: <http://iowaworkforce.org>

Message: Overpayments

Case Information:

Message Type: Exchange
Message Direction: Internal
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:49 PM
Item ID: 40862197
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

 **Overpayments**

From Anderson, Ryan [IWD] **Date** Wednesday, March 12, 2014
9:26 AM
To Eklund, David [IWD]; Wood,
Kirsten [IWD]
Cc

 **Overpayments.pdf** (87 Kb HTML)

Here the visual representation of the new overpayments universe. Please review it to see if I am missing anything.

A couple other things that other people had brought up but I wanted to check with you to see what you think.

1. Are we going to remove an overpayment receivable when someone files for bankruptcy? Could we just use the write off functionality with bankruptcy as the reason?
2. IT is stating staff is using OVPH to look at purged overpayments. Will we need the functionality to view purged overpayment receivables or should we just change the purge criteria so it matches business processes?

Thank you,

Ryan Anderson

Sr. Business Analyst
Iowa Workforce Development
Phone: 515-281-5737
Email: ryan.anderson@iwd.iowa.gov



Image 1

Overpayment
Decisions

Receivable
Records

Payment
Records

Payment
Details

Automatic setup of receivables

Manual setup of receivable

Adjustment of receivables

Automatic application of payment

Nightly mainframe update:

- Setups to OVPY
- Payments to OVPY
- Balance on DBRO (9999.99 max)
- Updates to employer charges

Write off receivable

Waive receivable

Billing statements prepared

Update billing statement info to OVPY

Update claimant billings

Billing statements sent to DAS

Report around setups

Report around outstanding debt

Federal 227 Report

Report around adjustments

Report around
payment
information

Receivable Search

Handling credits

Report to track when
credits are created

Transaction History to
capture all activity that can
be viewable by staff and
management

Payment Search

Message: RE: Payment Methods**Case Information:**

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:49 PM
 Item ID: 40862211
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

✉ **RE: Payment Methods**

From Anderson, Ryan [IWD] **Date** Thursday, March 13, 2014
 10:53 AM
To Eklund, David [IWD]; Wood,
 Kirsten [IWD]
Cc

One more question: If we take some of their weekly benefits to satisfy an overpayment, should we record that as a Benefits Offset? That way it will show the overpayment as setup and paid.

From: Eklund, David [IWD]
Sent: Thursday, March 13, 2014 10:41 AM
To: Anderson, Ryan [IWD]; Wood, Kirsten [IWD]
Subject: RE: Payment Methods

Track as cash.

----- Original message -----

From: "Anderson, Ryan [IWD]"
Date: 03/13/2014 10:37 AM (GMT-06:00)
To: "Wood, Kirsten [IWD]" , "Eklund, David [IWD]"
Subject: RE: Payment Methods

Stephanie just came over and stated that she doesn't record cash because it comes up to her as a money order. So the question is should we track payments as cash or just track them as money orders?

From: Wood, Kirsten [IWD]
Sent: Thursday, March 13, 2014 10:30 AM

To: Anderson, Ryan [IWD]; Eklund, David [IWD]
Subject: RE: Payment Methods

Money Order
Clerk of Court Checks

Kirsten L. Wood

Phone (515)725-3736
Fax (515)242-0495

From: Anderson, Ryan [IWD]
Sent: Thursday, March 13, 2014 10:25 AM
To: Eklund, David [IWD]; Wood, Kirsten [IWD]
Subject: Payment Methods

I am trying to pin down all of the types of payments we accept. Here is the list I have so far:

Cash
Checks
Credit Card Payments
Income Tax offsets
Vendor/lottery offsets
Federal Offsets
Dwolla payments

Are there any that I am missing?

Thank you,

Ryan Anderson

Sr. Business Analyst
Iowa Workforce Development
Phone: 515-281-5737
Email: ryan.anderson@iwd.iowa.gov

Message: RE: TOPS Notice

Case Information:

Message Type: Exchange
Message Direction: Internal
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:37 PM
Item ID: 40861866
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

 **RE: TOPS Notice**

From Anderson, Ryan [IWD] **Date** Tuesday, April 01, 2014 12:29 PM
To Olivencia, Nicholas [IWD]
Cc Wilkinson, Michael [IWD]; Eklund, David [IWD]; Wood, Kirsten [IWD]

 **Pre-Top letter.docx** (71 Kb HTML)

Here is the letter that was approved by the director. If you are going to make changes, you will need to make sure to run it by the director, the business, and Mike.

From: Olivencia, Nicholas [IWD]
Sent: Tuesday, April 01, 2014 11:58 AM
To: Anderson, Ryan [IWD]
Subject: TOPS Notice

Can you please send me the word doc of the Notice. I need to make edits to it. Thanks.

Nicholas S. J. Olivencia
Legal Counsel
Unemployment Insurance Services Division
1000 East Grand Avenue
Des Moines, Iowa 50319-0209
Phone: 515-281-3875
Cell: 515-777-0458
Fax: 515-281-7695

Nicholas.olivencia@iwd.iowa.gov

SOCIAL SECURITY NO. XXX-XX-####

DATE OF NOTICE MM/DD/YY

AMOUNT TO BE CERTIFIED \$##, ###. ##

CLAIMANT NAME

ADDRESS LINE 1

ADDRESS LINE 2

CITY, STATE and ZIPCODE

Return Top Portion With Your Payment

Notice of Intent to Intercept Federal Income Tax Refund

Our records indicate that you owe Iowa Workforce Development (The Agency) the sum shown above for overpaid unemployment insurance benefits and/or penalties. Failure to satisfy this debt within sixty days of this notice will result in your debt being referred to the United States Department of Treasury (the Treasury) for collection through the Treasury Offset Program (TOP) pursuant 26 U.S.C 6402.

Through the TOP, the Treasury is authorized to offset your Federal income tax refund to repay this debt. If this debt is referred to collection through the TOP, you will also be charged an administrative collection fee. To avoid offset of your Federal income tax refund and the additional fee, you must pay your debt in full within sixty days of this notice. **The interception of your Federal Income Tax refund could occur regardless if you are in repayment status.**

The Agency has established this debt is legally enforceable on your unemployment claim. However, you do have the right to present evidence within sixty days of the date of this notice that all or part of this debt is not legally enforceable and should not be subject to offset. Examples of evidence would include proof that this debt was discharged in bankruptcy, proof that this debt has previously been paid, or proof that you are not the person identified as the debtor in this notice. The Agency will consider all evidence presented and will determine if the debt will be referred to the Treasury.

If you and your spouse file a joint Federal income tax return, your spouse may be entitled to a portion of the Federal income tax refund. Your spouse should obtain IRS Form 8379, Injured Spouse Claim and Allocation, if applicable. The instructions accompanying Form 8379 will explain the steps your spouse must take. This form is online at www.irs.gov/form8379 .

If you do not remit payment in full or take any action in response to this notice within the sixty day

deadline, the debt will be referred to the Treasury. Please mail in your payment along with the top portion of this letter. Make your check or money order payable to Iowa Workforce Development. You can also pay this debt online using a credit or debit card at www.iowaworkforcedevelopment.gov by clicking "Resolve Overpayment". If you pay with a credit or debit card, you will be charged a processing fee, in addition to the amount of your payment.

If you have any questions, please email uitop@iwd.iowa.gov

Send all payments and correspondence to: Iowa Workforce Development

UISC/TOP

PO BOX 10332

Des Moines, Iowa 50306-0332

Message: RE: Weekly TOP File**Case Information:**

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:40 PM
 Item ID: 40861933
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

✉ **RE: Weekly TOP File**

From Anderson, Ryan [IWD] **Date** Monday, April 07, 2014 8:08 AM
To Wood, Kirsten [IWD]
Cc Eklund, David [IWD]

This list has been sent to IT to add into this week's update file.

From: Wood, Kirsten [IWD]
Sent: Friday, April 04, 2014 9:39 AM
To: Anderson, Ryan [IWD]
Cc: Eklund, David [IWD]
Subject: RE: Weekly TOP File

Attached is the complete excel sheet. I have color coded things to make it easier. Please pass this onto IT to have them process for a future TOP update.

Sorry for the headache. I wasn't aware that they were passing that excel spreadsheet on when it wasn't complete.

Green=claimants on previous excel sheet that should have been recently updated
 Blue=need updated to \$0 since non-fraud
 Red=has combination of fraud and non-fraud overpayments, need to update balance to only include fraud overpayment

Kirsten L. Wood

Phone (515)725-3736
 Fax (515)242-0495

From: Anderson, Ryan [IWD]
Sent: Friday, April 04, 2014 8:54 AM
To: Wood, Kirsten [IWD]
Subject: RE: Weekly TOP File

All I had was the excel spreadsheet. It had 73 on it. Since that was all I was aware of, that is all that got fixed.

From: Wood, Kirsten [IWD]
Sent: Friday, April 04, 2014 8:53 AM
To: Anderson, Ryan [IWD]
Subject: RE: Weekly TOP File

Do you know how many people were on that excel list?

I had sent Mike an email with the 22 people that we had already intercepted their refund in error. Then I set an excel spreadsheet with the 73 claimants that we had not intercepted yet. The 22 that already had been intercepted in error should also be updated to TOP since they still have a balance we do not want to collect on. These people were not included in the excel sheet. Do you want me to type up something for you to give to Dave so he can update another file later?

Kirsten L. Wood

Phone (515)725-3736
 Fax (515)242-0495

From: Wood, Kirsten [IWD]
Sent: Friday, April 04, 2014 8:46 AM
To: Anderson, Ryan [IWD]
Subject: RE: Weekly TOP File

So is this TOP file removing the non-frauds we were trying to intercept in error?

Kirsten L. Wood

Phone (515)725-3736
Fax (515)242-0495

From: Anderson, Ryan [IWD]
Sent: Friday, April 04, 2014 7:35 AM
To: Wood, Kirsten [IWD]
Subject: FW: Weekly TOP File

Can you please transmit this asap.

From: Gannon, David [IWD]
Sent: Thursday, April 03, 2014 4:45 PM
To: Anderson, Ryan [IWD]
Subject: Weekly TOP File

File should be on its way:

Cycle number: 201414
Agency code: I8
File name: FDMP.IPTOPUPD.C201414.AG18
Control records: 1
T1 Number: 00000192
Total data recs: 152
Dollar amount on control record: 4213.72

The bulk of the records in this are "inactivations" for the debts in the spreadsheet.

Dave Gannon
IT Specialist 5
Iowa Workforce Development
Phone: 515.242.0092
FAX: 515.281.4982
<http://www.iowaworkforce.org>

Message: Today's Meeting Agenda

Case Information:


Message Type: Exchange
Message Direction: Internal
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:41 PM
Item ID: 40861939
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:


No Policies attached

 **Today's Meeting Agenda**

From Anderson, Ryan [IWD] **Date** Monday, April 07, 2014 9:34 AM

To Wilkinson, Michael [IWD]; Thielman, Richard [IWD]; Bateman, Gary [IWD]; Kasal, Paul [IWD]; Fisher, Matthew [IWD]; Eklund, David [IWD]; West, Ryan [IWD]; Boten, Brenda [IWD]; Wise, Steve [IWD]

Cc

 [20140407 Meeting.doc \(81 Kb HTML\)](#)

Project Title	Benefits Redesign (BR) Projects	Date	April 7, 2014
Project Sponsors	Mike Wilkinson, Teresa Wahlert	Location/CC	Stanley Conference Room
Invitees (In attendance)	Mike Wilkinson, Gary Bateman, Rich Thielman, Brenda Boten, Paul Kasal, Mathew Fisher, Ryan West, Ryan Anderson, Dave Eklund, Michelle Roovaart, Steve Wise		
Next Meeting	April 14, 2014		
Attachments	None		

Weekly Meeting Purpose: Discuss status, obtain updates for action items, mitigate risks from becoming issues to avoid escalations, and push the project forward through implementation.

Agenda:

(☒ = Covered in meeting)

- Development Update – Rich
 - Profile
 - Initial Claim
 - Employer Filed Claims
 - Payment Reports
 - SOFIA Add Employer Page
 - Turning on Address Verification in Current Initial Claim
- Separation Reasons Update - Paul
- Work Desk Update – Paul & Matt
- Alert Queues Update – Paul
- Auto-processing Update – Paul
- New Overpayment Universe and TOP – Ryan & Mike
- Open Forum - Team

This Week:

Meeting Notes:

Message: RE: Bankruptcy**Case Information:**

Message Type: Exchange
Message Direction: Internal
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:57 PM
Item ID: 40862408
Policy Action: Not Specified

Mark History:



No reviewing has been done

Policies:

No Policies attached

RE: Bankruptcy

From Carson, Etha [IWD] **Date** Friday, March 21, 2014 10:17 AM
To Olivencia, Nicholas [IWD]
Cc

 ButlerBankrStip.doc (49 Kb HTML)  image001.png (16 Kb HTML)

Etha, Executive Officer

Etha.Carson@iwd.iowa.gov

Phone: 515 242-5145

Fax: 515 281-7695

or 515 725-2676

Cell: 641 521-3087

Unemployment Insurance Services

X Description:
cid:image001.png@0
1CD94D2.4F176A30

1000 East Grand Avenue
Des Moines, Iowa 50319

From: Olivencia, Nicholas [IWD]
Sent: Friday, March 21, 2014 9:48 AM
To: Carson, Etha [IWD]
Subject: Bankruptcy

Can you please insert the dates the debtor claimed weeks, and whatever the total debt due is please and email back to me. Thank you.

Nicholas S. J. Olivencia
Legal Counsel
Unemployment Insurance Services Division
1000 East Grand Avenue
Des Moines, Iowa 50319-0209
Phone: 515-281-3875
Cell: 515-777-0458
Fax: 515-281-7695
Nicholas.olivencia@iwd.iowa.gov

UNITED STATES BANKRUPTCY COURT

FOR THE DISTRICT OF SOUTHERN IOWA

IN RE: CASE NO. 13-03344

Stewart Hayden Butler, Chapter 7

Debtor.

MOTION TO APPROVE STIPULATION

COMES NOW IOWA WORKFORCE DEVELOPMENT, DIVISION OF UNEMPLOYMENT INSURANCE herein ("IWD") and hereby moves the Court for approval of a Stipulation entered into by IWD and Stewart Hayden Butler ("Debtor"). A true and correct copy of the Stipulation is attached hereto as an exhibit and is incorporated herein by this reference. In support of this Motion, IWD states:

1. Debtor had unemployment insurance benefit claims in Iowa with claim file dates of February 3, 2009 and June 15, 2012. Debtor filed bankruptcy in the Southern District of Iowa on December 16, 2013.

2. IWD and Debtor have reached an agreement on a disputed claim arising from the overpayment of unemployment insurance proceeds to the Debtor by IWD

3. The parties have stipulated that the IWD's claim in the amount of \$844.00 is non-dischargeable.

4. The parties' stipulation shall be filed with the Court under this motion. The Court could accept this stipulation as binding. Other parties will have an opportunity to object prior to the objection deadline.

WHEREFORE, Iowa Workforce Development prays for Court approval of the Stipulation on the terms and conditions set forth therein, and for such other and further relief the Court deems just and proper.

IOWA WORKFORCE DEVELOPMENT

Date Signed: March 20, 2014 By: _____

Joseph L. Bervid, #79003

Iowa Workforce Development

1000 E Grand Ave

Des Moines IA 50319

(515) 281-8117

Joseph.Bervid@iwd.iowa.gov

UNITED STATES BANKRUPTCY COURT

FOR THE DISTRICT OF SOUTHERN IOWA

IN RE: CASE NO. 13-03344

Stewart Hayden Butler, Chapter 7

Debtor.

NOTICE UNDER F. R. BANKR. P. 9013

TO ALL PARTIES IN INTEREST:

YOU AND EACH OF YOU ARE HEREBY NOTIFIED Iowa Workforce Development, has filed with the Court a MOTION TO APPROVE STIPULATION.

YOU ARE FURTHER ADVISED that this Notice is being furnished to you pursuant to Federal Rule of Bankruptcy Procedure 9013 and that any objection, resistance or request for hearing with respect to the pleading attached hereto must be filed with the Clerk of the U.S. Bankruptcy Court, for the District of Southern Iowa, with a copy to Debtor's attorney and the undersigned counsel, on or before **December 11, 2013**.

IF OBJECTIONS ARE FILED on or before said date, a hearing date shall be established by the Bankruptcy Court with notice being limited to those parties filing objections. IF NO OBJECTION IS FILED on or before the date set forth above, the Bankruptcy Court will consider this motion without further notice or opportunity to be heard.

DATED: March 20, 2014

By:

Joseph L. Bervid, #79003

CERTIFICATE OF SERVICE

I CERTIFY that on March 20, 2014, I electronically filed the foregoing with the Clerk of the Court using the CM/ECF system which sent notification of such filing to the following:

and I certify that I mailed the document by US Postal Service to the following participants:

Stewart Hayden Butler

4505 86th St #23

Urbandale IA 50322

Donald F. Neiman, Trustee

801 Grand Ave, Suite 3700

Des Moines IA 50309-8004

United States Trustee

Federal Bldg. Rm 793

210 Walnut St.

Des Moines, IA. 50309

John M. Miller

974 73rd St, Ste 15

Windsor Heights IA 50324

By: _____

Joseph L. Bervid, #79003

Message: RE: Bankruptcy**Case Information:**

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:32:57 PM
 Item ID: 40862412
 Policy Action: Not Specified

Mark History:



No reviewing has been done

Policies:

No Policies attached

RE: Bankruptcy

From: Carson, Etha [IWD] **Date:** Friday, March 21, 2014 11:12 AM
To: Olivencia, Nicholas [IWD]
Cc:

 ButlerBankrStip_EC.doc (50 Kb HTML)  image001.png (16 Kb HTML)

Here you go.

Etha, Executive Officer
Etha.Carson@iwd.iowa.gov
 Phone: 515 242-5145
 Fax: 515 281-7695
 or 515 725-2676
 Cell: 641 521-3087

Unemployment Insurance Services

✕ Description:
 cid:image001.png@0
 1CD94D2.4F176A30

1000 East Grand Avenue
 Des Moines, Iowa 50319

From: Olivencia, Nicholas [IWD]
Sent: Friday, March 21, 2014 9:48 AM
To: Carson, Etha [IWD]
Subject: Bankruptcy

Can you please insert the dates the debtor claimed weeks, and whatever the total debt due is please and email back to me. Thank you.

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1. Debtor had unemployment insurance benefit claims in Iowa with claim file dates of February 3, 2009. Debtor filed bankruptcy in the Southern District of Iowa on December 16, 2013. The Debtor filed for weekly unemployment benefits while he was working, failing to report any earnings from his employer. Weeks claimed and paid Unemployment Insurance Benefits (UIB) fraudulently are as follows: week ending 02/14/09, 02/21/09, 02/28/09, 03/07/09, 03/14/09, 03/21/09, 03/28/09, 04/04/09, 04/11/09, 04/18/09, 04/25/09, 05/02/09, 05/09/09, 05/16/09, 05/23/09, 05/30/09, 06/06/09, 06/13/09, 06/20/09, and 06/27/09. The gross overpayment was \$2330.00. The Debtor has made payment and repaid a portion of the overpayment. The remaining overpayment is \$830.00

2. IWD and Debtor have reached an agreement on a disputed claim arising from the overpayment of unemployment insurance proceeds to the Debtor by IWD

3. The parties have stipulated that the IWD's claim in the amount of \$844.00 is non-dischargeable.

4. The parties' stipulation shall be filed with the Court under this motion. The Court could accept this stipulation as binding. Other parties will have an opportunity to object prior to the objection deadline.

WHEREFORE, Iowa Workforce Development prays for Court approval of the Stipulation on the terms and conditions set forth therein, and for such other and further relief the Court deems just and proper.

IOWA WORKFORCE DEVELOPMENT

Date Signed: March 20, 2014 By: _____

Joseph L. Bervid, #79003

Iowa Workforce Development

1000 E Grand Ave

Des Moines IA 50319

(515) 281-8117

Joseph.Bervid@iwd.iowa.gov

UNITED STATES BANKRUPTCY COURT

FOR THE DISTRICT OF SOUTHERN IOWA

IN RE: CASE NO. 13-03344

Stewart Hayden Butler, Chapter 7

Debtor.

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without further notice or opportunity to be heard.

DATED: March 20, 2014

By:

Joseph L. Bervid, #79003

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I CERTIFY that on March 20, 2014, I electronically filed the foregoing with the Clerk of the Court using the CM/ECF system which sent notification of such filing to the following:

and I certify that I mailed the document by US Postal Service to the following participants:

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4505 86th St #23

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Donald F. Neiman, Trustee

801 Grand Ave, Suite 3700

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United States Trustee

Federal Bldg. Rm 793

210 Walnut St.

Des Moines, IA. 50309

John M. Miller

974 73rd St, Ste 15

Windsor Heights IA 50324

By: _____

Joseph L. Bervid, #79003

- [Image 1](#)
- [Image 2](#)
- [Image 3](#)

Image 1

Image 2

Image 3

Message: UI Overpayment Process - Question from Wisconsin**Case Information:**


Message Type: Exchange
Message Direction: External, Inbound
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:47 PM
Item ID: 40862158
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

 **UI Overpayment Process - Question from Wisconsin**

From Banicki, Amy - DWD **Date** Monday, March 10, 2014 1:44 PM
To Eklund, David [IWD]
Cc

Hi David,

Not sure if you remember me, but we have corresponded and talked on the phone a couple of times in the past. I was hoping you could answer a few questions about processing overpayments. In WI, we do not have automated overpayments. Our staff calculate the overpayments and they go out on the initial determination. This takes a lot of time and effort and slows our ability to get decisions out in a timely manner.

I recall that Iowa had a process where the determination goes out without the overpayment and that the determination includes information that an overpayment has resulted and a computation with the amount will follow. Is this still the case in Iowa? Am I correct that this is how overpayments are or were handled? I also thought that the overpayment computation did not go out until after the appeal period of the determination. Is this correct? I believe that appeals went down. Is this correct too? Were there a lot of late appeals? If so, do you know what happened to them? Were they just dismissed?

Thanks for any input you can provide!

Amy

Amy Banicki
WI UI Adjudication Director
Phone: 608-267-1472
Fax: 608-260-2570
amy.banicki@dwd.wisconsin.gov

Message: Move update**Case Information:**

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:31:36 PM
 Item ID: 40860774
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

 **Move update**

From Adams, Lori [IWD]

Date
 Saturday,
 May 19, 2012
 5:04 PM

To Adasme, Marco [IWD]; Allen, Jason [IWD]; Anderson, Lindsay [IWD]; Barnhill, DeAnn [IWD]; Barrett, Stephanie [IWD]; Bielecki, Tracy [IWD]; Bobb, Barbara [IWD]; Carr, John [IWD]; Chamberlin, Jeff [IWD]; Dostal, Sandra [IWD]; Francis, Karen [IWD]; Goode, Diane [IWD]; Graham, Karla [IWD]; Harms, Ted [IWD]; Judkins, Kristi [IWD]; Keast, Doug [IWD]; Killen, Cheryl [IWD]; Larson, Dennis [IWD]; Loter, Bob [IWD]; Malloy Rotert, Michaela [IWD]; McDonald, John [IWD]; Murray, Barbara [IWD]; Nilles, Chris [IWD]; Oyibo, Joan [IWD]; Paulson, Suzanne [IWD]; Paulus, Carol [IWD]; Schippers, Denise [IWD]; Schmalzried, Leslie [IWD]; Schockemoehl, Jane [IWD]; Seivert, Shanlyn [IWD]; Smithhart, Tony [IWD]; Vendoures, Venus [IWD]; Wicks, Heidi [IWD]; Woods, Mary Lou [IWD]

Cc Fulton, Robert [IWD]; DeHeer, Diana [IWD]; Sauls, Eddie [IWD]; Petersen, Mark [IWD]; Wilkinson, Michael [IWD]

We had another meeting with premises to continue work on the logistics of the upcoming move of Workforce Services staff to either 150 Des Moines Street or 1000 E. Grand. Here's a recap:

150 Des Moines Street:

- In response to recent concerns, we have opted to not house staff with Barbara Bobb. Therefore, she will be in the office space I already identified by herself. That space that is large enough to accommodate a table & chairs for team meetings. We will be using the desks & credenza that were previously in my third floor office, as well as her round table, chairs and file cabinets.
- Instead of being in with Barb, Marco will share a cube with Ted Harms. This is possible because neither is Des Moines fulltime, and they will alternate schedules. If they happen to be there at the same time for any reason, we will find alternate temporary space. I do know that Mike Wilkinson has a cube reserved for himself on the east side of the building that he uses when he works UISC extended hours, and that would be available if he isn't using it. Venus will be in the area identified on floor plans as "investigation and recovery," and will be housed in the space formerly used by Irma Lewis. Irma is moving to another location. Barb has advised Venus, Ted and Marco of these changes. She & I have identified space for the Alien Labor Certification file cabinets currently located in John McDonald's office.
- I gave Barb parking hang tags to give to anyone who doesn't have one. If there are still people without a tag after she hands those out, let me know.
- There are now NO vacant work areas at 150 Des Moines Street.
- We are working with premises to identify locations for copiers, printers, scanners and fax.
- Mike Wilkinson and Rob Fulton are meeting with DAS on Monday to review the repair & cleaning progress. We have not scheduled any moves from 430 to 150 at this time; Teresa will not allow any of you to move in until she is satisfied. Please know that her cleaning plan does include the panel walls, bathrooms, and continued work on the carpet, among other things. You will be responsible for moving your personal belongings and your computer.
- There is only one conference room available at 150 Des Moines Street – Room 104 – and it can be reserved on Outlook. Room 106 is a UI computer training lab and is not available. There is also the Appeals hearing room, but that is generally not available.
- Since everyone but Suzie is getting a new phone number, there will be an outgoing message on all of your phones for 30 days. I encourage you to notify frequent callers of your new number as soon as you get that from Renee White.
- The keys and car bags will be kept at Cheryl Killen's desk here at 1000 E. Grand. I have requested all of you have building access to 1000 so you will be able to come and go without being considered a "visitor."
- Thanks to everyone who let me know if they are left-handed. That has been addressed in your work station setup, along with counter height.

1000 E. Grand:

- This building is also full to the brim. We are still working out the logistics of the move for Tony and Denny. I have tried to get everyone in the best space possible, but please keep in mind that this building is nothing like 430 – and it also doesn't cost as much either! All work stations are built and ready to go.
- I reviewed everyone's calendar that I had access to, and provided a grid to Premises showing your availability so they can plan moves. Premises will arrange for moving your file cabinets, office chairs, and work materials. You will be responsible for moving your personal belongings and your computer. Some moves could occur next week, but I suspect most will not happen until May 29 or later. We need to be fully moved by June 29.
- You should all have badge access at 1000, but not everyone will have 150 access. Keep in mind that if you are invited to a meeting at 150 in Room 104 that room is on the public side of the building and no badge is needed.
- Parking – they have not yet begun the "bumping" process for the parking lot, and I cannot tell you with certainty who will be able to park in Lot 10 (directly north of the building) with these exceptions: Cheryl, Tony Smithhart, Denny Larson, and Barbara Murray. I have had Lot 10 access for four years.
- Thanks to everyone who let me know if they are left-handed (or left-minded as one person told me). That will also be addressed in your work station setup, along with counter height.

Both 150 and 1000 are considered part of the Capitol Complex, so you will see Post 16 officers patrolling the parking lot and/or walking through the building. This is a change since we were at 150 earlier, and is a welcome change. If you need security after you move, the phone number is 1-5608.

Lori Adams, CPM
 Division Administrator, Workforce Services
 Iowa Workforce Development

1000 East Grand Avenue
Des Moines IA 50319
Phone: (515) 281-9322
Fax: (515) 281-4698
Cell: (515) 418-5058
Email: Lori.Adams@iwd.iowa.gov



Please consider the environment before printing this e-mail.

Message: Leadership meeting agenda

Case Information:


Message Type: Exchange
 Message Direction: External, Outbound
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:31:38 PM
 Item ID: 40860805
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:


No Policies attached

 **Leadership meeting agenda**

From Adams, Lori [IWD] **Date**
Monday,
July 09,
2012 12:19
PM


To Brooks, Douglas [IWD]; Butcher, Marilyn [IWD]; Dodge, Brenda [IWD]; Dow, Penny [IWD]; Farley, Carolyn [IWD]; Fastenau, Paula [IWD]; Gotta, Antonina [IWD]; Gray, Linda [IWD]; Jones, Marlys [IWD]; Konig, Angie [IWD]; Loecke, Marla [IWD]; Mather, Scott [IWD]; McCann, Stephen [IWD]; Messerly, Sara [IWD]; Miller, Charlotte [IWD]; Neri, Diane [IWD]; Robinson, Gina [IWD]; Rouse, Linda [IWD]; Slagle, Ronee [IWD]; Spencer, Todd [IWD]; Stuflick, William [IWD]; Vega, Carlos [IWD]; Weidlein, Elaine [IWD]; Witt, Michael [IWD]; Andorf, Carla [IWD]; Arends, Paula [IWD]; Axtell, Ron [IWD]; Baldwin, Carter [IWD]; Bonney, Val [IWD]; DeVore, Barbara [IWD]; Dowell, Debbie [IWD]; Fick, Shawn [IWD]; Fuchs, Jennifer [IWD]; Jim Underwood; Lawson, Mick [IWD]; Mick Lawson; mstanley@iwcc.edu; Richardson, Jane [IWD]; Rissman, Fern [IWD]; Stitz, Lori [IWD]; Stoik, Julie [IWD]; Sue Gibbons (SueGibbons@CentralIowaWIB.com); Winquist, Beth [IWD]; Wright, Jeanie [IWD]; Adasme, Marco [IWD]; Allen, Jason [IWD]; Anderson, Lindsay [IWD]; Barnhill, DeAnn [IWD]; Barrett, Stephanie [IWD]; Bielecki, Tracy [IWD]; Bobb, Barbara [IWD]; Carr, John [IWD]; Chamberlin, Jeff [IWD]; Dostal, Sandra [IWD]; Francis, Karen [IWD]; Goode, Diane [IWD]; Graham, Karla [IWD]; Harms, Ted [IWD]; Judkins, Kristi [IWD]; Keast, Doug [IWD]; Killen, Cheryl [IWD]; Larson, Dennis [IWD]; Loter, Bob [IWD]; Malloy Rotert, Michaela [IWD]; McDonald, John [IWD]; Murray, Barbara [IWD]; Nilles, Chris [IWD]; Oyibo, Joan [IWD]; Paulson, Suzanne [IWD]; Paulus, Carol [IWD]; Schippers, Denise [IWD]; Schmalzried, Leslie [IWD]; Seivert, Shanlyn [IWD]; Smithhart, Tony [IWD]; Vendoures, Venus [IWD]; Wicks, Heidi [IWD]; Woods, Mary Lou [IWD]

Cc Wahlert, Teresa [IWD]; Wallace, Edward [IWD]; Bateman, Gary [IWD]; Nissen, Paula [IWD]; Koonce, Kerry [IWD]; McGee, Todd [IWD]; Goode, Diane [IWD]; Smithhart, Tony [IWD]; Nelson, Jon [IWD]; Wilkinson, Michael [IWD]; Dishman, Wendy [DIA]; Crook, Don [DIA]; Anderson, Leah [DIA]

 [July 2012 regional leadership agenda v3.doc \(1494 Kb HTML\)](#)

Attached please find the agenda for this week's regional leadership meeting. Some of you are presenting information, or listed as a subject matter resource on a particular topic, so please note that and come prepared. Drive safe and stay cool. Thank you.

Lori Adams, CPM
 Division Administrator, Workforce Services
 Iowa Workforce Development
 1000 East Grand Avenue
 Des Moines IA 50319
 Phone: (515) 281-9322
 Fax: (515) 281-4698
 Cell: (515) 418-5058
 Email: Lori.Adams@iwd.iowa.gov

 Please consider the environment before printing this e-mail.

- [Regional IowaWORKS Leadership Meeting]
 - o [July 11 & 12, 2012]
 - o [Board Room, 430 E. Grand – Third Floor, Des Moines]
 - o []
 - o [WEDNESDAY, July 11]

No laptops either. Copies of this agenda will be available.

AGENDA

Regional Iowa *WORKS* Leadership Meeting

July 11 & 12, 2012

Board Room, 430 E. Grand – Third Floor, Des Moines

WEDNESDAY, July 11

<p>12:30 p.m. – 12:40 p.m.</p>	<p>Call to Order*</p> <ul style="list-style-type: none"> • Roll Call – Cheryl • Review Agenda – Lori • New Faces – Introductions • Division Move Update - Lori • <i>Cheryl Killen, Lori Adams, New Team Members</i> •
<p>12:40 p.m. – 2:30 p.m.</p>	<p>Director’s Roundtable</p> <ul style="list-style-type: none"> • Skilled Iowa Progress & Metrics • Business Outreach Followup Outcomes & Expectations • Come prepared to discuss your region’s performance • Geek Squad & IT Issues • Fundware/Financial Edge • <i>Teresa Wahlert, Ed Wallace, Lori Adams, Denise Schippers, Craig Immerfall, Gary Bateman, Paula Nissen, Kerry Koonce</i>
<p>2:30 p.m. – 2:45 p.m.</p>	<p>Break Time!</p>
<p>2:45 p.m. – 3:30 p.m.</p>	<p>Virtual Access Services*</p> <ul style="list-style-type: none"> • High School VAP update • Maintenance • Miscellaneous • <i>Ed Wallace, Mary Lou Woods, Kristi Judkins, Todd McGee, Mike Witt & Chris Nilles</i>
<p>3:30 p.m. – 4:00 p.m.</p>	<p>Hire Our Heroes</p> <ul style="list-style-type: none"> • New Video • Marketing materials • Training for ECI Facilitators • ECI presentations • <i>Diane Oak Goode, Lori Adams, Tony Smithhart</i> •
<p>4:00 p.m. – 5:00 p.m.</p>	<p>IWD Human Resources (For IWD Management only)</p>

	<ul style="list-style-type: none"> • Grievances • Miscellaneous • Jon Nelson & Lori Adams
	THURSDAY, July 12
8:30 a.m.-9:30 a.m.	<p>Staff Professional Development</p> <p>(For managers/directors/division leadership only)</p> <p>Thank you for participating in the Iowa Workforce Development's upcoming professional development seminar Customer Service. In preparation for the seminar we would like your input. Please complete this questionnaire as it will be used as part of the program.</p> <p>http://my3.innermetrix.com/vo/req.php?id=7cca2f94</p> <p>Please plan to complete this pre-work questionnaire by Wednesday, July 11th. Then please print the first four pages and bring to the event! Thank you and we look forward to meeting you soon!</p> <p><i>Sincerely, William Penn University College for Working Adults</i></p>
9:30 a.m. - 9:45 a.m.	Break Time!
9:45 a.m.-11:15 a.m.	<p>Policy & Project Update/Discussion*</p> <ul style="list-style-type: none"> • Region 12 Vet Incentive Offer - Diane • Unemployment Insurance – Mike Wilkinson • Migrant Seasonal Farmworkers – Marco • English Language Learners/New Iowans Service Delivery – Venus & Marco • Alien Labor Certification/Pathways Grant –Venus • WOTC – John M. • Federal Bonding – John M. • Focus/Career – Denise & Jeff • Metrics - Lori • Indexing Update – Mike Witt • Integration Update – Mary Lou • PROMISE JOBS – Janet, Lori & Heidi • Region 2 PJ Best Practice – Heather Wright • RES/REA Update – Shan Seivert • Targeted Services – Barbara B. • Field Operations – Mary Lou • Miscellaneous - All <p><i>Diane Neri, Mike Wilkinson, Lori Adams, Janet Shoeman, Venus Vendoures Walsh, Marco Adasme, Denise Schippers, Jeff Chamberlin, Mary Lou Woods, Barbara Bobb, Heidi Wicks, Heather Wright, Shan Seivert & John McDonald</i></p>
11:15 a.m.-11:30 a.m.	Break Time!!
11:30 a.m.-12:30 p.m.	<p>Investigating PROMISE JOBS Fraud</p> <ul style="list-style-type: none"> • How to report potential fraud • How an investigation is conducted • What is your responsibility, and liability? • Role of PJ Quality Assurance • <i>Wendy Dishman, Don Crook, Leah Anderson, Department of Inspections & Appeals</i>
	<ul style="list-style-type: none"> • Pick up Hire Our Heroes brochures at Lori's office • Business Outreach follow up reports are due July 20. • Third Quarter Veterans reports are also due July 20. • Next metrics report is due August 3. • Virtual Access Point monthly maintenance report due August 3. • Lori will be out of the office August 1-3 attending a NASWA Veterans Affairs committee meeting. • Next regional leadership meeting Aug. 8 & 9. Make your hotel reservations NOW! Iowa State Fair starts on Aug. 9.



Notes:

Message: RE: Leadership meeting agenda UPDATE!!!!!!!!!!!!!!**Case Information:**

Message Type: Exchange
 Message Direction: External, Outbound
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:31:38 PM
 Item ID: 40860806
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

✉ RE: Leadership meeting agenda UPDATE!!!!!!!!!!!!!!

From Adams, Lori [IWD]

Date
 Monday,
 July 09,
 2012 1:43
 PM

To Brooks, Douglas [IWD]; Butcher, Marilyn [IWD]; Dodge, Brenda [IWD]; Dow, Penny [IWD]; Farley, Carolyn [IWD]; Fastenau, Paula [IWD]; Gotta, Antonina [IWD]; Gray, Linda [IWD]; Jones, Marlys [IWD]; Konig, Angie [IWD]; Loecke, Marla [IWD]; Mather, Scott [IWD]; McCann, Stephen [IWD]; Messerly, Sara [IWD]; Miller, Charlotte [IWD]; Neri, Diane [IWD]; Robinson, Gina [IWD]; Rouse, Linda [IWD]; Slagle, Ronee [IWD]; Spencer, Todd [IWD]; Stuflick, William [IWD]; Vega, Carlos [IWD]; Weidlein, Elaine [IWD]; Witt, Michael [IWD]; Andorf, Carla [IWD]; Arends, Paula [IWD]; Axtell, Ron [IWD]; Baldwin, Carter [IWD]; Bonney, Val [IWD]; DeVore, Barbara [IWD]; Dowell, Debbie [IWD]; Fick, Shawn [IWD]; Fuchs, Jennifer [IWD]; 'Jim Underwood'; Lawson, Mick [IWD]; 'Mick Lawson'; mstanley@iowcc.edu; Richardson, Jane [IWD]; Rissman, Fern [IWD]; Stitz, Lori [IWD]; Stoik, Julie [IWD]; Sue Gibbons (SueGibbons@CentralIowaWIB.com); Winquist, Beth [IWD]; Wright, Jeanie [IWD]; Adasme, Marco [IWD]; Allen, Jason [IWD]; Anderson, Lindsay [IWD]; Barnhill, DeAnn [IWD]; Barrett, Stephanie [IWD]; Bielecki, Tracy [IWD]; Bobb, Barbara [IWD]; Carr, John [IWD]; Chamberlin, Jeff [IWD]; Dostal, Sandra [IWD]; Francis, Karen [IWD]; Goode, Diane [IWD]; Graham, Karla [IWD]; Harms, Ted [IWD]; Judkins, Kristi [IWD]; Keast, Doug [IWD]; Killen, Cheryl [IWD]; Larson, Dennis [IWD]; Loter, Bob [IWD]; Malloy Rotert, Michaela [IWD]; McDonald, John [IWD]; Murray, Barbara [IWD]; Nilles, Chris [IWD]; Oyibo, Joan [IWD]; Paulson, Suzanne [IWD]; Paulus, Carol [IWD]; Schippers, Denise [IWD]; Schmalzried, Leslie [IWD]; Seivert, Shanlyn [IWD]; Smithhart, Tony [IWD]; Vendoures, Venus [IWD]; Wicks, Heidi [IWD]; Woods, Mary Lou [IWD]

Cc Wahlert, Teresa [IWD]; Wallace, Edward [IWD]; Bateman, Gary [IWD]; Nissen, Paula [IWD]; Koonce, Kerry [IWD]; McGee, Todd [IWD]; Goode, Diane [IWD]; Smithhart, Tony [IWD]; Nelson, Jon [IWD]; Wilkinson, Michael [IWD]; Dishman, Wendy [DIA]; Crook, Don [DIA]; Anderson, Leah [DIA]

 **July 2012 regional leadership agenda v4.doc** (1495 Kb HTML)

Sorry everyone! Just found out the director has to be out of town at a meeting in Cedar Rapids on Wednesday, so I had to make some major changes to the agenda. Please discard the version sent earlier, and plan on the new version (#4) attached. For some of you, the time you were on the agenda has changed. I hope this works!

Lori Adams, CPM

Division Administrator, Workforce Services
 Iowa Workforce Development
 1000 East Grand Avenue
 Des Moines IA 50319
 Phone: (515) 281-9322
 Fax: (515) 281-4698
 Cell: (515) 418-5058
 Email: Lori.Adams@iwd.iowa.gov



Please consider the environment before printing this e-mail.

From: Adams, Lori [IWD]

Sent: Monday, July 09, 2012 12:19 PM

To: Brooks, Douglas [IWD]; Butcher, Marilyn [IWD]; Dodge, Brenda [IWD]; Dow, Penny [IWD]; Farley, Carolyn [IWD]; Fastenau, Paula [IWD]; Gotta, Antonina [IWD]; Gray, Linda [IWD]; Jones, Marlys [IWD]; Konig, Angie [IWD]; Loecke, Marla [IWD]; Mather, Scott [IWD]; McCann, Stephen [IWD]; Messerly, Sara [IWD]; Miller, Charlotte [IWD]; Neri, Diane [IWD]; Robinson, Gina [IWD]; Rouse, Linda [IWD]; Slagle, Ronee [IWD]; Spencer, Todd [IWD]; Stuflick, William [IWD]; Vega, Carlos [IWD]; Weidlein, Elaine [IWD]; Witt, Michael [IWD]; Andorf, Carla [IWD]; Arends, Paula [IWD]; Axtell, Ron [IWD]; Baldwin, Carter [IWD]; Bonney, Val [IWD]; DeVore, Barbara [IWD]; Dowell, Debbie [IWD]; Fick, Shawn [IWD]; Fuchs, Jennifer [IWD]; Jim Underwood; Lawson, Mick [IWD]; 'Mick Lawson'; mstanley@iowcc.edu; Richardson, Jane [IWD]; Rissman, Fern [IWD]; Stitz, Lori [IWD]; Stoik, Julie [IWD]; Sue Gibbons (SueGibbons@CentralIowaWIB.com); Winquist, Beth [IWD]; Wright, Jeanie [IWD]; Adasme, Marco [IWD]; Allen, Jason [IWD]; Anderson, Lindsay [IWD]; Barnhill, DeAnn [IWD]; Barrett, Stephanie [IWD]; Bielecki, Tracy [IWD]; Bobb, Barbara [IWD]; Carr, John [IWD]; Chamberlin, Jeff [IWD]; Dostal, Sandra [IWD]; Francis, Karen [IWD]; Goode, Diane [IWD]; Graham, Karla [IWD]; Harms, Ted [IWD]; Judkins, Kristi [IWD]; Keast, Doug [IWD]; Killen, Cheryl [IWD]; Larson, Dennis [IWD]; Loter, Bob [IWD]; Malloy Rotert, Michaela [IWD]; McDonald, John [IWD]; Murray, Barbara [IWD]; Nilles, Chris [IWD]; Oyibo, Joan [IWD]; Paulson, Suzanne [IWD]; Paulus, Carol [IWD]; Schippers, Denise [IWD]; Schmalzried, Leslie [IWD]; Seivert, Shanlyn [IWD]; Smithhart, Tony [IWD]; Vendoures, Venus [IWD]; Wicks, Heidi [IWD]; Woods, Mary Lou [IWD]

Cc: Wahlert, Teresa [IWD]; Wallace, Edward [IWD]; Bateman, Gary [IWD]; Nissen, Paula [IWD]; Koonce, Kerry [IWD]; McGee, Todd [IWD]; Goode, Diane [IWD]; Smithhart, Tony [IWD]; Nelson, Jon [IWD]; Wilkinson, Michael [IWD]; Dishman, Wendy [DIA]; Crook, Don [DIA]; Anderson, Leah [DIA]

Subject: Leadership meeting agenda

Attached please find the agenda for this week's regional leadership meeting. Some of you are presenting information, or listed as a subject matter resource on a particular topic, so please note that and come prepared. Drive safe and stay cool. Thank you.

Lori Adams, CPM

Division Administrator, Workforce Services

Iowa Workforce Development

1000 East Grand Avenue

Des Moines IA 50319

Phone: (515) 281-9322

Fax: (515) 281-4698

Cell: (515) 418-5058

Email: Lori.Adams@iwd.iowa.gov



Please consider the environment before printing this e-mail.

- [Regional IowaWORKS Leadership Meeting]
 - o [July 11 & 12, 2012]
 - o [Board Room, 430 E. Grand – Third Floor, Des Moines]
 - o []
 - o [WEDNESDAY, July 11]

No laptops either. Copies of this agenda will be available.

AGENDA

Regional IowaWORKS Leadership Meeting

July 11 & 12, 2012

Board Room, 430 E. Grand – Third Floor, Des Moines

WEDNESDAY, July 11

<p>12:30 p.m. – 12:40 p.m.</p>	<p>Call to Order*</p> <ul style="list-style-type: none"> • Roll Call – Cheryl • Review Agenda – Lori • New Faces – Introductions • Division Move Update - Lori • <i>Cheryl Killen, Lori Adams, New Team Members</i>
<p>12:40 p.m. – 2:30 p.m.</p>	<p>Policy & Project Update/Discussion*</p> <ul style="list-style-type: none"> • Region 12 Vet Incentive Offer - Diane • Unemployment Insurance – Mike Wilkinson • Migrant Seasonal Farmworkers – Marco • English Language Learners/New Iowans Service Delivery – Venus & Marco • Alien Labor Certification/Pathways Grant –Venus • WOTC – John M. • Federal Bonding – John M. • Focus/Career – Denise & Jeff • Metrics - Lori • Indexing Update – Mike Witt • Integration Update – Mary Lou • PROMISE JOBS – Janet, Lori & Heidi • Region 2 PJ Best Practice – Heather Wright • RES/REA Update – Shan Seivert • Targeted Services – Barbara B. • Field Operations – Mary Lou • Miscellaneous - All • <i>Diane Neri, Mike Wilkinson, Lori Adams, Janet Shoeman, Venus Vendoures Walsh, Marco Adasme, Denise Schippers, Jeff Chamberlin, Mary Lou Woods, Barbara Bobb, Heidi Wicks, Heather Wright, Shan Seivert & John McDonald</i>
<p>2:30 p.m. – 2:45 p.m.</p>	<p>Break Time!</p>
<p>2:45 p.m. – 3:15 p.m.</p>	<p>Hire Our Heroes</p> <ul style="list-style-type: none"> • New Video • Marketing materials • Training for ECI Facilitators • ECI presentations • <i>Diane Oak Goode, Lori Adams, Tony Smithhart</i>

<p>3:15 p.m. – 3:45 p.m.</p>	<p>• Virtual Access Services*</p> <ul style="list-style-type: none"> • High School VAP update • Maintenance • Miscellaneous • <i>Mary Lou Woods, Kristi Judkins, Todd McGee, Mike Witt & Chris Nilles</i> <p>•</p>
<p>3:45 p.m. – 4:30 p.m.</p>	<p>IWD Human Resources (For IWD Management only)</p> <ul style="list-style-type: none"> • <i>Grievances</i> • <i>Miscellaneous</i> • <i>Jon Nelson & Lori Adams</i> <p>•</p>
<p>THURSDAY, July 12</p>	
<p>8:30 a.m.-9:30 a.m.</p>	<p>Staff Professional Development (For managers/directors/division leadership only)</p> <p>Thank you for participating in the Iowa Workforce Development's upcoming professional development seminar Customer Service.</p> <p>In preparation for the seminar we would like your input. Please complete this questionnaire as it will be used as part of the program.</p> <p>http://my3.innermetrix.com/vo/req.php?id=7cca2f94</p> <p>Please plan to complete this pre-work questionnaire by Wednesday, July 11th. Then please print the first four pages and bring to the event!</p> <p>Thank you and we look forward to meeting you soon!</p> <p><i>Sincerely, William Penn University College for Working Adults</i></p>
<p>9:30 a.m.– 11:15 a.m.</p>	<p>Director's Roundtable</p> <ul style="list-style-type: none"> • Skilled Iowa Progress & Metrics • Business Outreach Followup Outcomes & Expectations • Come prepared to discuss your region's performance • Geek Squad & IT Issues • Fundware/Financial Edge • <i>Teresa Wahlert, Ed Wallace, Lori Adams, Denise Schippers, Craig Immerfall, Gary Bateman, Paula Nissen, Kerry Koonce</i> <p>•</p>
<p>11:15 a.m.- 11:30 a.m.</p>	<p>Break Time!!</p>
<p>11:30 a.m.- 12:30 p.m.</p>	<p>Investigating PROMISE JOBS Fraud</p> <ul style="list-style-type: none"> • How to report potential fraud • How an investigation is conducted • What is your responsibility, and liability? • Role of PJ Quality Assurance • <i>Wendy Dishman, Don Crook, Leah Anderson, Department of Inspections & Appeals</i>
	<p>Don't Forget!</p> <ul style="list-style-type: none"> • Region 9 PROMISE JOBS Data Analysis meeting, 8:30 a.m. Thursday in Lori's former office at 430 E. Grand (SW corner) • Business Services meeting Thursday in the board room, 1-4 p.m. • Pick up Hire Our Heroes brochures at Lori's office • Business Outreach follow up reports are due July 20. • Third Quarter Veterans reports are also due July 20. • Next metrics report is due August 3. • Virtual Access Point monthly maintenance report due August 3.

- Lori will be out of the office August 1-3 attending a NASWA Veterans Affairs committee meeting.
- Next regional leadership meeting Aug. 8 & 9. Make your hotel reservations *NOW!* Iowa State Fair starts on Aug. 9.
-

Notes:

Message: FW: UI Web Claim Application Demo**Case Information:**

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:31:38 PM
 Item ID: 40860809
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached



FW: UI Web Claim Application Demo

From Adams, Lori [IWD]

Date
 Saturday,
 July 14, 2012
 8:15 PM

To Anson, Bryan [IWD]; Becker, Jane [IWD]; Beyer, Dixie [IWD]; Boxx, Susan [IWD]; Bratteig, Kristine [IWD]; Brookhart, Nancy [IWD]; Butcher, Marilyn [IWD]; Carlson, Liz [IWD]; Chavez, Hilda [IWD]; Close, Kara [IWD]; Conner, Elizabeth [IWD]; Cortez, Maria [IWD]; Davy, Anthony [IWD]; Dodge, Brenda [IWD]; Dow, Penny [IWD]; Eklund, David [IWD]; Elkin, Barbara [IWD]; Ellenberger, Susan [IWD]; Estlick, Chuck [IWD]; Faber, Larry [IWD]; Fastenau, Paula [IWD]; Galanits, James [IWD]; Gilgen, Ruth [IWD]; Golub, Srdjan [IWD]; Goodier, Becky [IWD]; Gotta, Antonina [IWD]; Gray, Linda [IWD]; Harris, Evy [IWD]; Hartman, David [IWD]; Hernandez, Anne [IWD]; Kell, Rose [IWD]; Konig, Angie [IWD]; Kronlage, Robert [IWD]; Loecke, Marla [IWD]; Loverink, Carla [IWD]; Magsamen, Sandy [IWD]; McCabe, Theresa [IWD]; Messerly, Sara [IWD]; Miller, Charlotte [IWD]; Miller, Rita [IWD]; Morgan, Carol [IWD]; Munford, Gisselle [IWD]; Muntz, Andrea [IWD]; Myers, Bill [IWD]; Nelson, Karen [IWD]; Neri, Diane [IWD]; Peterson, Lindy [IWD]; Simpson, Lillie [IWD]; Slagle, Ronee [IWD]; Sloan, Teresa [IWD]; Spencer, Todd [IWD]; Stuflick, William [IWD]; Varner, Pam [IWD]; Vega, Carlos [IWD]; West, Ryan [IWD]; Wilhelm, Kimberly [IWD]; Wilkinson, Michael [IWD]; Wilson, Marsha [IWD]; Witt, Michael [IWD]; Wold, Chris [IWD]; Woods, Tina [IWD]

Cc

 **UI Claim App pages.docx** (2120 Kb HTML)  **2012-07-13 08.05 UI Web Claim Demo .wmv** (47750 Kb HTML)

Lori Adams, CPM

Division Administrator/Workforce Services
 Iowa Workforce Development
 1000 East Grand Avenue
 Des Moines IA 50319
 Phone: (515) 281-9322
 Fax: (515) 281-4986
 Cell: (515) 418-5058
 Email: lori.adams@iwd.iowa.gov

From: Borgeson, Jill [IWD]

Sent: Friday, July 13, 2012 1:51 PM

To: Adams, Lori [IWD]; Andre, Michele [IWD]; Batten, Ellen [IWD]; Batten, Gary [IWD]; Becker, Jane [IWD]; Benson, Gabriel [IWD]; Bervid, Joseph [IWD]; Beyer, Dixie [IWD]; Boxx, Susan [IWD]; Bratteig, Kristine [IWD]; Brookhart, Nancy [IWD]; Butcher, Marilyn [IWD]; 'Caceres, Velia [IWD]'; Carlson, Liz [IWD]; Chavez, Hilda [IWD]; 'Climie, Mary Beth [IWD]'; Close, Kara [IWD]; Conner, Elizabeth [IWD]; Cortez, Maria [IWD]; Davy, Anthony [IWD]; Dawson, Dianne [IWD]; Dodge, Brenda [IWD]; Dow, Penny [IWD]; Eklund, David [IWD]; Elkin, Barbara [IWD]; Ellenberger, Susan [IWD]; 'Erwin, Anne [IWD]'; Estlick, Chuck [IWD]; Faber, Larry [IWD]; Fastenau, Paula [IWD]; Galanits, James [IWD]; Gardner, Dee [IWD]; Gilkison, Judy [IWD]; Golub, Srdjan [IWD]; Goodier, Becky [IWD]; Gotta, Antonina [IWD]; Gray, Linda [IWD]; Gronbach, Elizabeth [IWD]; 'Haines, Gary [IWD]'; Halferty, Dan [IWD]; 'Hanson, Valerie [IWD]'; Harris, Diane [IWD]; Harris, Evy [IWD]; Hartman, David [IWD]; Hernandez, Anne [IWD]; Hodges-Harmon, Debra [IWD]; Holett, Karen [IWD]; Jergenson, Kathy [IWD]; Kell, Rose [IWD]; Konig, Angie [IWD]; Kronlage, Robert [IWD]; Lainson, Geraldyn [IWD]; Loecke, Marla [IWD]; Loverink, Carla [IWD]; Magsamen, Sandy [IWD]; Marshall, Douglas [IWD]; McCabe, Theresa [IWD]; Messerly, Sara [IWD]; Miller, Charlotte [IWD]; Miller, Rita [IWD]; Morgan, Carol [IWD]; Munford, Gisselle [IWD]; Muntz, Andrea [IWD]; Myers, Bill [IWD]; Nelson, Karen [IWD]; Neri, Diane [IWD]; Orth, Lisa [IWD]; Peterson, Lindy [IWD]; Piagentini, Mary [IWD]; 'Pilcher, Steven [IWD]'; Prettyman, Laura [IWD]; Putzier, Juli [IWD]; Sallis, Velma [IWD]; Shenk, Jim [IWD]; Simpson, Lillie [IWD]; Slagle, Ronee [IWD]; Sloan, Teresa [IWD]; Spencer, Todd [IWD]; Stuflick, William [IWD]; Suarez-DeYoung, Martha [IWD]; Symonds, Kim [IWD]; Traywick, Mary [IWD]; Van Syoc, Jim [IWD]; Varner, Pam [IWD]; Vaughn, Sherri [IWD]; Vega, Carlos [IWD]; Walker, Consuela [IWD]; Wilkinson, Michael [IWD]; Witt, Michael [IWD]; Woods, Tina [IWD]; 'Wooton, Deb [IWD]'

Cc: Schippers, Denise [IWD]

Subject: UI Web Claim Application Demo

A recording of the GoTo from this morning is on SharePoint. We added a new folder titled "Demos" under the SME site. The recording can be found there. We've also added a Word document showing all the screens for the new application. IT is still working on some of the pages so I will go in and make updates when it is completed. Both the recording and the Word document are also attached to this email.

During the GoTo, it was asked if staff could run test claims to show other's in their office the new app. Below is the link to the test site. The test site will be available through Monday. You can go to this site and run test claims as much as you want through Monday. You will need to start by registering a new username and password. You can make up whatever you want and use a random/made-up SSN.

<http://wdm4tx01t:9080/UIInitialClaim/>

I will also post the Q&A in SharePoint as soon as it is completed.

As I stated this morning, all suggestions are welcome. Please compile one list of suggestions per office and email to Jill Borgeson & Denise Schippers.

Thanks!

Sign-in Page

New User Registration Page

Welcome Screen

Personal Information Screen

Personal Information screen expanded to show local office selection and alien registration questions

Payment Screen – options include debit card, direct deposit to savings, or direct deposit to checking

Payment Screen – debit card selection

Payment Screen – direct deposit to checking account selection

Worked In Other States Page

Worked In Other States Page if “yes” is selected

Military Page

Military Page if “Yes” is selected

Federal Page

Federal Page if “Yes” is selected

Federal Page is “Yes” is selected to SF8 question

Filed in Past 52 Weeks Page

Filed in Past 52 Weeks Page if “Yes” is selected

Withholding Page

Dependent Page

Dependent Page if “Yes” is selected

Dependent Page if “Yes” is selected for spouse question

Dependent Page if “Yes” is selected for other dependents

Most Recent Employer Page

Most Recent Employer Page if “Yes” is selected to vac/sev question

Employment Status Page

Work Search Requirements and General Info tab for the Work Registration Pages

Availability Info tab for the Work Registration Pages

Veteran Info Tab of the Work Registration Pages if “Yes” is selected for the Veteran question

Veteran Info Tab if No is selected for both questions

Education Info Tab of the Work Registration Pages

Education Info Tab expanded

Employment Info Tab of the Work Registration Pages (Note: IT is still working on changes to the Employment Info tab. The page will be expanded when the claimant first comes to it and there will be a button to add additional employers. I will update this as soon as the changes are made.)

Employment Info Tab expanded

Skills Info Tab of the Work Registration Pages

Certify and Comments Page of the UI Claim Application

Submit page of the UI Claim Application and printable claim summary document

Message: FW: New web claim app**Case Information:**

Message Type: Exchange
 Message Direction: Internal
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:31:38 PM
 Item ID: 40860814
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached

FW: New web claim app

From Adams, Lori [IWD]

Date
 Monday,
 July 16,
 2012 10:02
 PM

To Anson, Bryan [IWD]; Becker, Jane [IWD]; Beyer, Dixie [IWD]; Boxx, Susan [IWD]; Bratteig, Kristine [IWD]; Brookhart, Nancy [IWD]; Butcher, Marilyn [IWD]; Carlson, Liz [IWD]; Chavez, Hilda [IWD]; Close, Kara [IWD]; Conner, Elizabeth [IWD]; Cortez, Maria [IWD]; Davy, Anthony [IWD]; Dodge, Brenda [IWD]; Dow, Penny [IWD]; Eklund, David [IWD]; Elkin, Barbara [IWD]; Ellenberger, Susan [IWD]; Estlick, Chuck [IWD]; Faber, Larry [IWD]; Fastenau, Paula [IWD]; Galanits, James [IWD]; Gilgen, Ruth [IWD]; Golub, Srdjan [IWD]; Goodier, Becky [IWD]; Gotta, Antonina [IWD]; Gray, Linda [IWD]; Harris, Evy [IWD]; Hartman, David [IWD]; Hernandez, Anne [IWD]; Kell, Rose [IWD]; Konig, Angie [IWD]; Kronlage, Robert [IWD]; Loecke, Marla [IWD]; Loverink, Carla [IWD]; Magsamen, Sandy [IWD]; McCabe, Theresa [IWD]; Messerly, Sara [IWD]; Miller, Charlotte [IWD]; Miller, Rita [IWD]; Morgan, Carol [IWD]; Munford, Gisselle [IWD]; Muntz, Andrea [IWD]; Myers, Bill [IWD]; Nelson, Karen [IWD]; Neri, Diane [IWD]; Peterson, Lindy [IWD]; Simpson, Lillie [IWD]; Slagle, Ronee [IWD]; Sloan, Teresa [IWD]; Spencer, Todd [IWD]; Stuflick, William [IWD]; Varner, Pam [IWD]; Vega, Carlos [IWD]; West, Ryan [IWD]; Wilhelm, Kimberly [IWD]; Wilkinson, Michael [IWD]; Wilson, Marsha [IWD]; Witt, Michael [IWD]; Wold, Chris [IWD]; Woods, Tina [IWD]

Cc

[UI Claim App pages.docx \(2210 Kb HTML\)](#) [2012-07-13 08.05 UI Web Claim Demo .wmv \(47750 Kb HTML\)](#)

Lori Adams, CPM

Division Administrator/Workforce Services
 Iowa Workforce Development
 1000 East Grand Avenue
 Des Moines IA 50319
 Phone: (515) 281-9322
 Fax: (515) 281-4986
 Cell: (515) 418-5058
 Email: lori.adams@iwd.iowa.gov

From: Borgeson, Jill [IWD]

Sent: Monday, July 16, 2012 1:57 PM

To: Adams, Lori [IWD]; Andre, Michele [IWD]; Batten, Ellen [IWD]; Batten, Gary [IWD]; Becker, Jane [IWD]; Benson, Gabriel [IWD]; Bervid, Joseph [IWD]; Beyer, Dixie [IWD]; Boxx, Susan [IWD]; Bratteig, Kristine [IWD]; Brookhart, Nancy [IWD]; Butcher, Marilyn [IWD]; Caceres, Velia [IWD]; Carlson, Liz [IWD]; Chavez, Hilda [IWD]; Climie, Mary Beth [IWD]; Close, Kara [IWD]; Conner, Elizabeth [IWD]; Cortez, Maria [IWD]; Davy, Anthony [IWD]; Dawson, Dianne [IWD]; Dodge, Brenda [IWD]; Dow, Penny [IWD]; Eklund, David [IWD]; Elkin, Barbara [IWD]; Ellenberger, Susan [IWD]; Erwin, Anne [IWD]; Estlick, Chuck [IWD]; Faber, Larry [IWD]; Fastenau, Paula [IWD]; Galanits, James [IWD]; Gardner, Dee [IWD]; Gilkison, Judy [IWD]; Golub, Srdjan [IWD]; Goodier, Becky [IWD]; Gotta, Antonina [IWD]; Gray, Linda [IWD]; Gronbach, Elizabeth [IWD]; Haines, Gary [IWD]; Halferty, Dan [IWD]; Hanson, Valerie [IWD]; Harris, Diane [IWD]; Harris, Evy [IWD]; Hartman, David [IWD]; Hernandez, Anne [IWD]; Hodges-Harmon, Debra [IWD]; Holett, Karen [IWD]; Jergenson, Kathy [IWD]; Kell, Rose [IWD]; Konig, Angie [IWD]; Kronlage, Robert [IWD]; Lainson, Geraldyn [IWD]; Loecke, Marla [IWD]; Loverink, Carla [IWD]; Magsamen, Sandy [IWD]; Marshall, Douglas [IWD]; McCabe, Theresa [IWD]; Messerly, Sara [IWD]; Miller, Charlotte [IWD]; Miller, Rita [IWD]; Morgan, Carol [IWD]; Munford, Gisselle [IWD]; Muntz, Andrea [IWD]; Myers, Bill [IWD]; Nelson, Karen [IWD]; Neri, Diane [IWD]; Orth, Lisa [IWD]; Peterson, Lindy [IWD]; Piagentini, Mary [IWD]; Pilcher, Steven [IWD]; Prettyman, Laura [IWD]; Putzier, Juli [IWD]; Sallis, Velma [IWD]; Shenk, Jim [IWD]; Simpson, Lillie [IWD]; Slagle, Ronee [IWD]; Sloan, Teresa [IWD]; Spencer, Todd [IWD]; Stuflick, William [IWD]; Suarez-DeYoung, Martha [IWD]; Symonds, Kim [IWD]; Traywick, Mary [IWD]; Van Syoc, Jim [IWD]; Varner, Pam [IWD]; Vaughn, Sherri [IWD]; Vega, Carlos [IWD]; Walker, Consuela [IWD]; Wilkinson, Michael [IWD]; Witt, Michael [IWD]; Woods, Tina [IWD]; Wooton, Deb [IWD]

Cc: West, Ryan [IWD]; Boten, Brenda [IWD]; Eklund, David [IWD]; Roovaart, Michelle [IWD]; Pearce, Frank [IWD]; Carson, Etha [IWD]; Schippers, Denise [IWD]

Subject: New web claim app

Please forward to appropriate staff:

Just a reminder, we will be rolling out the new web claim application with the work registration pages tomorrow. I've attached a copy of the GoTo Training video showing the new claim application screens. There were a few changes made after the GoTo was recorded on Friday so what goes into production on Tuesday will have some slight differences. The video can also be viewed in Sharepoint and can be found under the following:

Unemployment Insurance SMEs documentation
 Demos
 2012-07-13 UI Web Claim Demo

I've also included a Word document that will show you the most current screens as they will appear to our customers tomorrow. Please take some time to review this document as you might receive some questions from claimants on filling out the new application.

If you experience any problems with the web claim application tomorrow, please report the problem immediately to Jill Borgeson. Make sure to include the last four of the claimant SSN and the claimant's user name when reporting problems.

Thank you!

Sign-in Screen – If claimant already has a username and password, they will enter it, click on box indicating they agree to terms of use and click on “Sign In.” If claimant does not have a username and password established yet, they should click on “Register New User.”

New User Registration Screen – Claimant will fill out the required fields (*) and click on “Register” to create a username and password.

Welcome Screen

Personal Information Screen

Personal Information Screen – expanded to show local office selection and alien registration questions

Payment Screen – options include debit card, direct deposit to savings or direct deposit to checking

Payment Screen – debit card selection

Payment Screen – direct deposit to checking account selection

Worked In Other States Screen

Worked In Other States Screen if “yes” is selected

Military Screen

Military Screen if “Yes” is selected

Federal Screen

Federal Screen if “Yes” is selected

Federal Screen if “Yes” is selected to SF8 question

Filed in Past 52 Weeks Screen

Filed in Past 52 Weeks Screen if “Yes” is selected

Withholding Screen

Dependent Screen

Dependent Screen if “Yes” is selected

Dependent Screen if “Yes” is selected for spouse question

Dependent Screen if “Yes” is selected for other dependents

Most Recent Employer Screen

Most Recent Employer Screen if “Yes” is selected to vac/sev question

Employment Status Screen – claimant will now be asked to enter a 20 word job description on this page.

Work Search Requirements and General Info Tab for the Work Registration Pages

Availability Info Tab for the Work Registration Pages

Veteran Info Tab of the Work Registration Pages if “Yes” is selected for the Veteran question

Veteran Info Tab if No is selected for both questions

Education Info Tab in the Work Registration Pages – Fill out required fields and click on “Add.”

Education Info Tab expanded depending on what is selected for “Degree Awarded”

Education Info Tab – Once you click on Add, the school name will show in the Education History section at the bottom. To add more, simply type in new info in the required fields and click “Add” again.

Employment Info Tab of the Work Registration Pages – Claimant’s last employer will automatically appear at the bottom listing all the information the claimant gave while filling out their claim application. To add another employer, they can fill in the required fields and click “Add.”

Once the claimant enters an additional employer and clicks “Add,” the employer will appear in the table at the bottom. The claimant can click on

the edit or delete icons at any time to change or delete.

Skills Info Tab of the Work Registration Pages – Claimant should select a skill type and skill and then click “Add.” They must select a minimum of 6 skills.

Certify and Comments Screen of the UI Claim Application

Submit Screen and printable claim summary document

Message: managers meeting agenda

Case Information:

Message Type: Exchange
 Message Direction: External, Outbound
 Case: IWD Senator Petersen Request - Version 3
 Capture Date: 7/10/2014 1:31:40 PM
 Item ID: 40860833
 Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:

No Policies attached


 **managers meeting agenda**

From Adams, Lori [IWD]

Date
 Monday, July
 30, 2012 1:18
 PM

To Wahlert, Teresa [IWD]; Wallace, Edward [IWD]; Schippers, Denise [IWD]; Immerfall, Craig [IWD]; Nissen, Paula [IWD]; Bateman, Gary [IWD]; Koonce, Kerry [IWD]; Pirkel, Stefanie [DAS]; Minnehan Golightly, Michelle [DAS]; Nelson, Jon [IWD]; Wilkinson, Michael [IWD]; Adasme, Marco [IWD]; Vendoures, Venus [IWD]; McDonald, John [IWD]; Seivert, Shanlyn [IWD]; Chamberlin, Jeff [IWD]; Nilles, Chris [IWD]; Woods, Mary Lou [IWD]; Bobb, Barbara [IWD]; Taylor, Kelly [IWD]; Wicks, Heidi [IWD]; Shoeman, Janet [DHS]; Barnhill, DeAnn [IWD]; Judkins, Kristi [IWD]; Loecke, Marla [IWD]

Cc Castillo, Lisa [IWD]

 [August 2012 regional leadership agenda v4.doc](#) (142 Kb HTML)

Trying to get this firmed up now because I'm out of the office on agency business after Tuesday. Please review the attached and let me know if you are going to be able to attend at the time&date listed, and if you want additional information included with your subject. If you are bringing additional staff, please let me know so I can list them. Thank you.

Lori Adams, CPM
 Division Administrator, Workforce Services
 Iowa Workforce Development
 1000 East Grand Avenue
 Des Moines IA 50319
 Phone: (515) 281-9322
 Fax: (515) 281-4698
 Cell: (515) 418-5058
 Email: Lori.Adams@iwd.iowa.gov

 Please consider the environment before printing this e-mail.

- [Regional IowaWORKS Leadership Meeting]
 - o [August 8 & 9, 2012]
 - o [Board Room, 430 E. Grand – Third Floor, Des Moines]
 - o [WEDNESDAY, August 8]

AGENDA

Regional Iowa *WORKS* Leadership Meeting

August 8 & 9, 2012

Board Room, 430 E. Grand – Third Floor, Des Moines

NOTE CHANGE IN START TIME!!

WEDNESDAY, August 8

12 noon – 12:15 p.m.	Call to Order* <ul style="list-style-type: none"> • Roll Call – Cheryl • Review Agenda – Lori • Recognition - Lori • Cheryl Killen, Lori Adams •
12:15 p.m. – 3:15 p.m.	Director’s Roundtable <ul style="list-style-type: none"> • Come prepared to discuss your regional strategies for developing Skilled Iowa internships, promoting NCRC, completing the high school access points, and obtaining labor exchange outcomes • Skilled Iowa Progress, Metrics & Best Practices • Communications & Publications • Geek Squad & IT Issues • Miscellaneous • All Managers, Teresa Wahlert, Ed Wallace, Lori Adams, Denise Schippers, Craig Immerfall, Paula Nissen, Gary Bateman, Kerry Koonce •
3:15 p.m. – 3:30 p.m.	Break Time!
3:30 p.m. – 4:30 p.m.	The Role of the DAS Personnel Officer (For IWD Management only) <i>Stefanie PirkI, Michelle Minnehan-Golightly, DAS PO Officers (invited)</i>
4:30 p.m. – 5:30 p.m.	IWD Human Resources (For IWD Management only) <ul style="list-style-type: none"> • Grievances • Current hiring • Layoffs • Miscellaneous • Jon Nelson, Lori Adams
THURSDAY, August 9	
8:30 a.m.- 10:30 a.m.	Policy & Project Update/Discussion* <ul style="list-style-type: none"> • Region 12 Vet Incentive Reminder - Diane • Unemployment Insurance – Mike Wilkinson • Migrant Seasonal Farmworkers – Marco • English Language Learners/New Iowans Service Delivery – Venus & Marco

	<ul style="list-style-type: none"> • Alien Labor Certification/Pathways Grant –Venus • WOTC – John M. • Focus/Career – Denise & Jeff • Metrics - Lori • Integration Update – Mary Lou • Virtual Access Update – Mary Lou & Kristi • RES/REA Update – Shan Seivert • Call In Cards & Snail Mail - Chris • Targeted Services – Barbara B. • Field Operations – Mary Lou • Financial Management – Kelly • PROMISE JOBS – Heidi, Lori, Janet, DeAnn • Veterans - Lori • Miscellaneous - All • <i>Diane Neri, Mike Wilkinson, Lori Adams, Venus Vendoures Walsh, Marco Adasme, Denise Schippers, Jeff Chamberlin, Mary Lou Woods, Barbara Bobb, Heather Wright, Shan Seivert, Chris Nilles, Kristi Judkins, Kelly Taylor, DeAnn Barnhill, Heidi Wicks, Janet Shoeman & John McDonald</i> •
<p>10:30 a.m.-10:45 a.m.</p>	<p>Break Time!!</p>
<p>10:45 a.m.-12 noon</p>	<p>Career Development Training <i>Marla Loecke</i></p>
	<p>Don't Forget!</p> <ul style="list-style-type: none"> • Business Services meeting Thursday in the board room, 1-4 p.m. • Business Outreach follow up reports are due August 20. • Next metrics report is due August 4. • Hire Our Heroes training for ECI coordinators on August 15. Sign up with Diane Oak Goode. State ECI board meeting to follow. • Virtual Access Point monthly maintenance report due September 7. • Next regional leadership meeting Sept. 12&13. On the agenda & rescheduled from July – Investigating PROMISE JOBS fraud. • Labor Day is September 3. All centers closed in observance of the American worker. • • • •

Message: Monthly Metrics - October 2013

Case Information:


Message Type: Exchange
Message Direction: Internal
Case: IWD Senator Petersen Request - Version 3
Capture Date: 7/10/2014 1:32:27 PM
Item ID: 40861737
Policy Action: Not Specified

Mark History:

No reviewing has been done

Policies:






No Policies attached

 **Monthly Metrics - October 2013**

From Adams, Lori [IWD] **Date** Monday, November 04, 2013
1:48 PM


To Wahlert, Teresa [IWD]; Wallace, Edward [IWD]; Wilkinson, Michael [IWD]; Mikkelsen, Paul [IWD]; Koonce, Kerry [IWD]


Cc

 Metrics bar chart Jan-Oct 2013.docx (105 Kb HTML)  Data for Bar Charts October 2013.xlsx (24 Kb HTML)  Metric Report October 2013.docx (38 Kb HTML)
 October 2013 Metrics.xlsx (169 Kb HTML)  image001.jpg (3 Kb HTML)

See attached. All goals were met – first time in a while.

Lori Adams, CPM
Division Administrator/Workforce Services
Iowa Workforce Development
1000 East Grand Avenue
Des Moines, IA 50319
Phone: (515) 281-9322
Cell: (515) 418-5058
Email: lori.adams@iwd.iowa.gov

 Description:
Description:
Description:

 Please consider the environment before printing this e-mail.

Job Training Enrollments
High School Completion Referrals
Digital Literacy Referrals

Total
Burlington
Carroll
Cedar Rapids
Council Bluffs
Creston
Davenport
Des Moines
Dubuque
Fort Dodge
Marshalltown
Mason City
Ottumwa
Sioux City
Spencer
Waterloo
Total
Goal
Variance

Total
Burlington
Carroll
Cedar Rapids
Council Bluffs
Creston
Davenport
Des Moines
Dubuque
Fort Dodge
Marshalltown
Mason City
Ottumwa
Sioux City
Spencer
Waterloo
Total
Goal
Variance

Digital Literacy Referrals

Total
Burlington
Carroll
Cedar Rapids
Council Bluffs
Creston
Davenport
Des Moines
Dubuque
Fort Dodge
Marshalltown
Mason City
Ottumwa
Sioux City
Spencer
Waterloo
Total
Goal
Variance

Section 1: IWD Performance Metrics

1. Grow and retain jobs by increasing business outreach services in each IWD one-stop office

Monthly goal: 300 Annual Goal: 2013 = 3,600

Supports Governor's goal: Create 200,000 new jobs

	April 2011	May 2011	June 2011	July 2011	Aug. 2011	Sept. 2011	Oct. 2011	Nov. 2011	Dec. 2011	Annual
Goal	320	320	320	320	320	320	320	320	320	2,880
Result	300	327	334	342	339	333	339	305	345	2,964
Variance	(20)	7	14	22	19	13	19	(15)	25	84
% of goal	94 %	102 %	104 %	107 %	106 %	104 %	106 %	95 %	107 %	103 %

	Jan. 2012	Feb. 2012	Mar. 2012	April 2012	May 2012	June 2012	July 2012	Aug. 2012	Sept. 2012	Oct. 2012	Nov. 2012	Dec. 2012	Annual
Goal	300	300	300	300	300	300	300	300	300	300	300	300	3,600
Result	322	322	320	322	306	302	303	308	331	303	302	305	3,746
Variance	22	22	20	222	6	2	3	8	31	3	2	5	66
% of goal	107 %	107 %	107 %	107 %	102 %	101 %	101 %	103 %	110 %	101 %	101 %	102 %	102 %

	Jan. 2013	Feb. 2013	Mar. 2013	April 2013	May 2013	June 2013	July 2013	Aug. 2013	Sept. 2013	Oct. 2013	Nov. 2013	Dec. 2013	Annual
Goal	300	300	300	300	300	300	300	300	300	300	300	300	3,600
Result	302	302	302	306	306	308	302	302	301	303			
Variance	2	2	2	6	6	8	2	2	1	3			
% of goal	101%	101%	101%	102%	102%	103%	101%	101%	100%	101%			

2. Increase the percentage of people enrolled in job training activities

Monthly Goal: Enroll 5,500 people in job training activities Annual Goal: 2012 = 66,000

Supports Governor's goal: Increasing lowans family income by 25%

	May 11 2011	June 2011	July 2011	Aug. 2011	Sept. 2011	Oct. 2011	Nov. 2011	Dec. 2011	Annual
Goal	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	44,000
Result	5,927	6,496	4,367	5,962	5,415	5,167	4,936	4,493	42,761
Variance	427	996	(1,133)	462	(85)	(333)	(564)	(1,007)	(1,239)
% of goal	108 %	118 %	79 %	108 %	98 %	94 %	90 %	82 %	97 %

	Jan. 2012	Feb. 2012	Mar. 2012	April 2012	May 2012	June 2012	July 2012	Aug. 2012	Sept. 2012	Oct. 2012	Nov. 2012	Dec. 2012	Annual
Goal	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	66,000
Result	5,770	5,354	6,153	6,159	6,216	6,730	6,212	6,917	6,019	6,462	5,893	5,903	73,788
Variance	270	(146)	653	659	716	1,230	712	1,417	519	962	393	403	7,788
% of goal	105 %	97 %	112 %	112 %	113 %	122 %	113 %	126 %	109 %	117 %	107 %	107 %	112 %

	Jan. 2013	Feb. 2013	Mar. 2013	April 2013	May 2013	June 2013	July 2013	Aug. 2013	Sept. 2013	Oct. 2013	Nov. 2013	Dec. 2013	Annual
Goal	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	66,000
Result	6,519	7,250	7,409	8,796	7,901	7,790	7,613	7,954	8,549	8,265			
Variance	1,019	1,750	1,909	3,296	2,401	2,290	2,213	2,454	3,049	2,765			
% of goal	118%	132%	135%	160%	144%	142%	138%	145%	155%	150%			

3. Increase the percentage of people referred to high school completion activities

Monthly Goal: Refer 600 people to high school completion activities Annual Goal: 2012 = 7,200

Supports Governor's goal: Creating the best education in the nation

--	--	--	--	--	--	--	--	--	--	--	--	--	--

	May 11 2011	June 2011	July 2011	Aug. 2011	Sept. 2011	Oct. 2011	Nov. 2011	Dec. 2011	Annual (May – Dec)
Goal	600	600	600	600	600	600	600	600	4,800
Result	681	683	1,095	1,372	785	697	605	531	5,844
Variance	81	83	495	772	185	97	5	(69)	1,004
% of goal	114%	114 %	183 %	229 %	131 %	116 %	101 %	89 %	122 %

	Jan. 2012	Feb. 2012	Mar. 2012	April 2012	May 2012	June 2012	July 2012	Aug. 2012	Sept. 2012	Oct. 2012	Nov. 2012	Dec. 2012	Annual
Goal	600	600	600	600	600	600	600	600	600	600	600	600	7,200
Result	725	742	644	710	612	569	570	622	585	569	541	553	7442
Variance	125	142	44	110	12	(31)	(30)	22	(15)	(31)	(59)	(47)	242
% of goal	121 %	124 %	107 %	118 %	102 %	95 %	95 %	104 %	97.5 %	95 %	90 %	92 %	103 %

	Jan. 2013	Feb. 2013	Mar. 2013	April 2013	May 2013	June 2013	July 2013	Aug. 2013	Sept. 2013	Oct. 2013	Nov. 2013	Dec. 2013	Annual
Goal	600	600	600	600	600	600	600	600	600	600	600	600	7,200
Result	563	552	707	628	487	537	584	667	540	644			
Variance	(37)	(48)	107	28	(113)	(63)	(16)	67	(60)	44			
% of goal	93.8%	92%	118%	105%	81%	90%	97%	111%	90%	107%			

4. Increase the percentage of referrals to digital training activities

Monthly Goal: Refer 1,500 people to digital training activities Annual Goal: 2011 = 13,500 (9 months)

Supports Governor’s goal: Increasing lowans income by 25% and creating 200,000 new jobs

	April 2011	May 2011	June 2011	July 2011	Aug. 2011	Sept. 2011	Oct. 2011	Nov. 2011	Dec. 2011	Annual (Apr –Dec)
Goal	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	13,500
Result	1,547	1,648	1,954	1,544	1,893	1,834	2,207	1,993	1,860	16,480
Variance	47	148	454	44	393	334	707	493	360	2,980
% of goal	103.1 %	109.9 %	130.3 %	102.9 %	126.2 %	122.3 %	147.1 %	132.9 %	124 %	122 %

	Jan. 2012	Feb. 2012	Mar. 2012	April 2012	May 2012	June 2012	July 2012	Aug. 2012	Sept. 2012	Oct. 2012	Nov. 2012	Dec. 2012	Annual
Goal	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
Result	2,188	2,386	2,136	2,757	2,470	2,902	2,451	2,426	2,105	2,191	2,183	2,460	28,655
Variance	688	886	636	1,257	970	1,402	951	926	605	691	683	960	10,655
% of goal	146 %	159 %	142 %	184 %	165 %	193 %	163 %	162 %	140 %	146 %	146 %	164 %	159 %

	Jan. 2013	Feb. 2013	Mar. 2013	April 2013	May 2013	June 2013	July 2013	Aug. 2013	Sept. 2013	Oct. 2013	Nov. 2013	Dec. 2013	Annual
Goal	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
Result	2,139	2,575	2,444	2,179	2,184	2,079	2,247	2,192	1,878	2,028			
Variance	639	1,075	944	679	684	579	747	692	378	528			
% of goal	143%	172%	163%	145%	146%	139%	150%	146%	125%	135%			

Job posting for seasonal employment
 CVS Pharmacy
 Fort Dodge
 phone
 Y
 Staffing, Job posting, IWD Services and Skilled Iowa...will follow up once they are open with local manager
 Lund Construction
 Goldfield
 email
 N
 Job posting follow up
 Pocahontas Manor Care Center
 Pocahontas
 phone
 N
 Job postings follow up...will contact next month for Skilled Iowa
 New Cooperative
 Fort Dodge
 phone
 N
 Seasonal work...job postings for 21 areas
 Contract Transport
 Des Moines
 phone
 N
 Job posting for 1 employee in Fort Dodge area
 Surface Solutions
 Waterloo
 Phone
 Y
 Ongoing relationship and internship opportunities. Multiples services included in the past month include, job orders, business services pack
 Hansen's Farm Fresh Dairy
 Hudson
 In Person
 Y
 Visited Dairy on 10-22-13 and spoke to Owner Jeanne Hansen, who is also the Marketing Director and Tour Guide. We discussed IWD services inc
 Whole Excavation LLC
 Hudson
 In Person
 Y
 Visited with owners Doug & Cheryl Firgard on 10-22-13 about IWD services including SI Internships. Will continue to follow-up.
 Manpower
 Waterloo
 In Person
 Y
 At the HCC Fall Job Fair on 10-23-13 I spoke to Manpower Rep Ryan Brennan about a joint job fair targeted to NCRC endorsers and job seekers.
 Allied Barton Security Services
 Waterloo
 In Person
 Y
 Spoke to Recruiters Shawn and Justin at the HCC Job Fair on 10-23-13. Reminded them that IWD always has a room available for their recruit
 On Site Destruction
 Waterloo
 Phone
 Y
 Called Brad to get correct email address to send transcript. I did send SI info as well. I will follow up.
 Heartland Paper
 Cedar Falls
 Phone
 Y
 Tony called to see why they weren't getting traffic. I looked it up and it had been closed per Blake back in August. He asked to re-open. I
 Larson construction Co.
 Independence
 In Person
 Y
 10/10 - Stopped in to see Doug, Ann, Susan, or Ed. None available. Reception did give me Doug's email as I have stopped there 3 times now. I
 Gray Transportation
 Waterloo
 In Person
 Y
 spoke with SHANE HENNINGER-RECRUITING he was not getting many applications ask IWD to take over the posting so we could search files and sen
 Bachman Tool & Die Co
 Independence
 In Person
 Y
 Spoke w/ Leon about collaboration w/ Indee school district in providing soft skills and career readiness. Participated in panel of professio
 Veridian Credit Union
 Waterloo
 In Person
 Y
 Met with Sherry about how Skilled Iowa internships are set up. Gave her a sample plan. She will get back to me in November.
 Terex Cranes
 Waverly
 In Person
 Y
 At the Wartburg Career Fair spoke to Annie Marple HR Spoke about Skilled Iowa and she told me they have about 50 persons still on lay off s
 Con Agra
 Waterloo
 In Person
 Y
 Met with Jeanie Wood about use of key Train , getting LOC endorsement She has corporate meeting first week of Oct. Will follow up. Would like
 Waterloo Warehousing
 Waterloo
 In Person
 Y
 Provided update to our services including the NCRC and Skilled Iowa . Co. signed LOC in support. Answered questions about testing/ Internsh
 Municipal Pipe and tool
 Hudson
 In Person
 Y

Visited about Skilled Iowa /NCRC and site testing of current employees. Signed LO.C ECI Members.
 Bearing Distributors Inc
 Waterloo
 In Person
 Y

10/1/13 Kim McBride stopped into the office to get some information about the different proficiency testings that we have that can aid BDI f
 Camping World
 Waterloo
 In Person
 Y

Stopped in and visited with Mick Maddox at Camping World. They have moved to the area, buying out Ace Fogdall. They have not yet opened thei
 Brick House Frozen Yogurt
 Cedar Falls
 In Person
 Y

Gave informational packet. They just opened for business a couple of weeks ago. I let him know that we are a resource o employers. He is fan
 Chapala Family Mexican Restaurant
 Waterloo
 In Person
 Y

10/2/13 Stopped into CHapala Family Restaurant to speak with the Manager. I was informed that he is no longer there, Sergio is now the Manag
 The Isle of Capri
 Waterloo
 In Person
 Y

Called Brittney to continue our discussion about posting their job listing through iowajob.org. Brittney stated that she just sent an email
 Overland Contractors
 Ft. Madison
 Telephone & e-mail
 Yes

Job order processed. E-mailed information to business regarding Skilled Iowa. No response, will follow-up
 Meller Excavating & Asphalt
 Ft. Madison
 Telephone & e-mail
 Yes

Job order processed. E-mailed information to business regarding Skilled Iowa. No response, will follow-up
 Bi-State Contracting
 Washington
 Telephone & e-mail
 Yes

Job order processed. E-mailed information to business regarding Skilled Iowa. No response, will follow-up
 Di's Bridal
 West Burlington
 In person
 Yes

Attended Extreme Entrepreneurship event. Signed NCRC Form
 Hofmann Homes
 Burlington
 In person
 Yes

Attended Extreme Entrepreneurship event. Signed NCRC Form
 River Hills Village
 Keokuk
 E-mail
 Yes

Job order processed. E-mailed information to business regarding Skilled Iowa. No response, will follow-up
 Superior Cuts
 West Burlington
 In person
 Yes

Invited to Extreme Entrepreneurship event
 Superior Auto
 West Burlington
 In person
 Yes

Invited to Extreme Entrepreneurship event
 International Union of Operating Engineers. Local 150
 West Burlington
 In person
 Yes

Assisting with the 2013 Trades Job Expo/Will have IowaWORKS booth at event marketing the NCRC
 Dana's Total Image
 Burlington
 In person
 Yes

Attended Extreme Entrepreneurship Event
 Foam Fabricators
 Ft. Madison
 In person
 Yes

Toured plant and connected to LMI. Provided information regarding NCRC/Skilled Iowa. Interested in NCRC; waiting on signed form to be return
 Decker Manufacturing
 Keokuk
 Telephone & e-mail
 Yes

Contacted business regarding Skilled Iowa. Have not received a response. Will follow-up.
 Complete Rental
 Ft. Madison
 Telephone & e-mail
 Yes

Contacted business regarding Skilled Iowa. Have not received a response. Will follow-up.
 Sarah's Bridal
 Mount Pleasant
 In person
 Yes

Attended Extreme Entrepreneurship Event. Provided information to business regarding Skilled Iowa at event. Will follow-up
 EnergyefficientENERGYFICIENT
 Burlington
 In person
 Yes

Attended Extreme Entrepreneurship Event. Provided information to business regarding Skilled Iowa at event. Will follow-up
 Brighter Day Healthcare
 Morning Sun
 Phone/E-mail
 Yes
 Job order processed. E-mailed information to business regarding Skilled Iowa. No response, will follow-up
 Bridgeway
 Burlington/Keokuk
 E-mail
 Yes
 Contacted business regarding Skilled Iowa. Have not received a response. Will follow-up.
 American Insurance
 Burlington
 In person
 Yes
 Attended Extreme Entrepreneurship Event. Provided information to business regarding Skilled Iowa at event. Will follow-up
 Fisher Enterprice
 Burlington
 In person
 Yes
 Attended Extreme Entrepreneurship Event. Provided information to business regarding Skilled Iowa at event. Will follow-up
 Steamboat Senior Center
 Burlington
 In person
 Yes
 Job order processed. E-mailed information to business regarding Skilled Iowa. No response, will follow-up
 Pipe Pro Inc.
 Cedar Rapids
 Phone / e-mail
 Y
 Skilled Iowa materials sent but they are a union shop
 Travel & Transport
 Cedar Rapids
 In person
 Y
 They will be in contact for their job orders. Glad for the information
 Old Navy
 Cedar Rapids
 In person
 Y
 Will call me for seasonal hires, Likes the intern idea
 Altorfer
 Cedar Rapids
 Phone
 Y
 Several openings, glad to get new info for recruitment will be in touch
 Kasa Solutions
 Cedar Rapids
 In person
 Y
 new business, validated, posted job opening, demonstrated employer managed positions, NCRC, UI seminar
 Super 8
 Cedar Rapids
 Phone / e-mail
 Y
 Job posting 9291002 plus recruitment
 US Cellular
 Cedar Rapids
 In person
 Y
 Invite to Call Center job fair
 Lil Drug Store
 Cedar Rapids
 In person
 Y
 Business services, NCRC presentation, 2 job orders, signed LOC
 Sprouts Unlimited
 Cedar Rapids
 In person
 Y
 Business services, NCRC presentation, 2 job orders, signed LOC
 Betty Jane Candies
 Marion
 Phone / e-mail
 Y
 Promoted SI and NCRC. Job order # 9308840
 Marion Mixers
 Marion
 In person
 Y
 Advance Manufacturing Tour, introduction to Business Services
 D & A Fabricating
 Urbana
 In person
 Y
 Business services, NCRC presentation, 1 job orders 9307651
 Skilled Trade Services, Inc.
 Cedar Rapids
 Carla
 Y
 andrea@skilledtrades-services.com 855-566-6412
 Lattice Communications
 Cedar Rapids
 phone/email
 Y
 Business services, phone assistance with counselor web, will meet for NCRC
 Linn County REC
 Marion
 in person
 Y

Signed LOC, business services, LMI
Off Campus Auto
Coralville
In-Person
Y

Signed LOC, business services, LMI, Internship and JO
MediRevv
Coralville
In-Person
Y

BS Meeting. Promoted Internship program, indexing, ECI, Job Fairs.
NIS, Inc.
North Liberty
In-Person
Y

Signed LOC, business services, LMI, NCRC, Internship and JO
Performance Therapies
Coralville
In-Person
Y

BS Meeting. Promoted Internship program, indexing, ECI, Job Fairs.
Bradley Iron Works
Dubuque
phone
yes

F/U length phone call regarding Skilled Iowa Initiative; after call, sent signed NCRC LOC; not interested in internships.
Norby Distributing
Dubuque
in person
yes

Shared info on all business services, ECI, LMI, recruitment, Vets, and Skilled Iowa Initiative; said we would share with other owner and con
City of Peosta
Peosta
in person
yes

Gave presentation to City Council and members of the public on skills shortage, business services and Skilled Iowa Initiative; resolution wi
Moore's IGA
Elgin
in person
yes

Called and spoke with owner; scheduled mtg on 10/24 where I left him information but he had to leave for another mtg; phone call f/u on 10/2
Captive Aire
West Union
in person
yes

Met and shared info on all business services, ECI, LMI, recruitment, Vets and Skilled Iowa Initiative; said he would review further and see
The Calico Bean Market
Dubuque
in person
yes

Met and shared info on all business services, ECI, LMI, Recruitment, Vets and Skilled Iowa Initiative; signed NCRC LOC; not interested in in
Apel's Paving and Parking Lot Service
Dubuque
in person
yes

Shared info on all business services, ECI, LMI, recruitment, Vets, and Skilled Iowa Initiative; f/u with phone call on 10/23 and emailed for
Mobile Track Solutions
Elkader
in person
yes

Shared info on all business services and Skilled Iowa initiative; will check to see if they can support initiative.
Fisk Farm & Home
Monona and Cresco
in person
yes

Shared info on all business services, ECI, Vets and Skilled Iowa Initiative; f/u on 10/23 with phone call; plans to meet with other mgmt on
West Union Trenching
West Union
in person
yes

Shared info on all business services, ECI, Vets and Skilled Iowa Initiative; will share with owner and do f/u .
Central Tank Coatings
Elgin
in person
yes

Shared info on all business services including ECI, Vets, LMI, and Skilled Iowa Initiative, will share with owner when he returns mid-Novemb
Diamond Jo Casino
Dubuque
10/2/2013
in person
yes

Met with HR person at Vets Job Fair and shared info on all business services and Skilled Iowa info; f/u calls on 10/15 and 10/15 to gain sup
Andersen-Weber
Dubuque
in person
yes

Shared info on all business services, ECI and Skilled Iowa Initiative; signed NCRC LOC.
Don Rausch & Sons Construction
Fort Atkinson
phone
yes

Shared info on all business services including ECI and Skilled Iowa Initiative; signed NCRC LOC and joined ECI and job order written.
Loras College
Dubuque
10/23/2013 and 10/29/2013
in person
yes

Met with Career and Life Support on 10/23 and shared info on Skilled Iowa initiative; appt set for 10/29 with HR.
Miller Law Firm
Decorah

In person

Yes

Visited with Laura Parrish at her office re: posting a job order with us. Went through process. Brought LMI information she requested re: w

Weis Buick

Decorah

In person

Yes

Stopped by to talk with Jerry (and Shelly Clark, Administrative Asst). Discussed all business services, including ECI, NCRC and Skilled Iowa

Palmer Repair

Waukon

In person

Yes

Darryl was in the office and we have over different occasions discussed Skilled Iowa. He signed the LOC as a show of support. Is not interes

The Irish Shanti

Gunder

In person

Yes

(10/23/13) Heard that they were looking for Cooks...called and talked to Kevin. I made an appointment for Thursday 10/24 to stop by to discu

(10/24/13) Visited with Hans at the restaurant. All business services were shared with Hans, including ECI (wants to receive the Newsletter

A & J Petersburg Insurance

Decorah

In person

Yes

Met with Brian Petersburg and Mark Lovelace. All business services were shared, including ECI, NCRC, Skilled Iowa internships and Veteran Se

WS Live

Mason City

In person

Yes

Skilled Iowa member business. Hosted workshop at IowaWORKS for business to promote job openings, assisted with recruitment, hosted job fair

Rembrandt

Thompson

In person

Yes

Skilled Iowa member business. Assisted with recruitment, hosted job fair. Review of business services, veteran services/incentives and upd

Valent BioScience Corp

Osage

In person

Yes

Skilled Iowa member business. Assisted with recruitment, hosted job fair. Review of business services, veteran services/incentives and upd

ABCM Corporation

Hampton

In person

Yes

Skilled Iowa member business. Assisted with recruitment, hosted job fair. Review of business services, veteran services/incentives and upd

Larson Manufacturing

Lake Mills

In person

Yes

Presented Skilled Iowa -- signed LOC. Assisted with recruitment, hosted job fair. Review of business services, veteran services/incentives

Fox River Mills

Osage

In person

Yes

Skilled Iowa member business. Assisted with recruitment, hosted job fair. Review of business services, veteran services/incentives and upd

Mason City Surgery Center

Mason City

In person

Yes

Presented Skilled Iowa -- signed LOC. Presented information on business services, veteran services/incentives. Provided Successful Inter

Diamond Jo/Boyd Casino

Northwood

In person

Yes

Skilled Iowa member business. Assisted with recruitment, hosted job fair. Review of business services, veteran services/incentives and upd

Mercy Medical Center North Iowa

Mason City

In person

Yes

Skilled Iowa member business. Assisted with recruitment, hosted job fair. Review of business services, veteran services/incentives and upd

Kelly Services North Iowa

Mason City

In person

Yes

Skilled Iowa member business. Assisted with recruitment, hosted job fair. Review of business services, veteran services/incentives and upd

North Iowa Broadcasting

Mason City

In person

Yes

Skilled Iowa member business. Assisted with recruitment, hosted job fair. Review of business services, veteran services/incentives and upd

Michael Foods

Britt

In person

Yes

Presented Skilled Iowa --signed LOC. Presented information on business services and veteran services/incentives. Provided Successful Inter

Henkel Construction

Mason City

In person

Yes

Skilled Iowa member business. Assisted with recruitment. Review of business services and update on Skilled Iowa. Assisted with NCRC Plus

Dr Robert Freidrichs

Mason City

In person

Yes

Presented Skilled Iowa --signed LOC. Presented information on business services and veteran services/incentives. Provided Successful Inter

Mental Health Center

Mason City

In person

yes
 Presented Skilled Iowa. Presented information on business services and veteran services/incentives. Provided Successful Interviewing Guide
 Farmers Trust & Savings Bank
 Buffalo Center
 in person
 yes
 Presented Skilled Iowa. Presented information on business services and veteran services/incentives. Provided Successful Interviewing Guide
 North Star Community Services
 Mason City
 in person
 yes
 Presented Skilled Iowa. Presented information on business services and veteran services/incentives. Provided Successful Interviewing Guide
 Book World
 Mason City
 in person
 yes
 Presented Skilled Iowa. Presented information on business services and veteran services/incentives. Provided Successful Interviewing Guide
 Kohls
 Mason City
 in person
 yes
 Presented Skilled Iowa. Presented information on business services and veteran services/incentives. Provided Successful Interviewing Guide
 Target
 Mason City
 in person
 yes
 Presented Skilled Iowa. Presented information on business services and veteran services/incentives. Provided Successful Interviewing Guide
 Packers Sanitation Services
 Marshalltown
 In Person
 y
 Received Skilled Iowa member form. Uploaded form to Skilled Iowa.
 Meskwaki Bingo & Casino
 Tama
 In Person
 y
 Met with Azadeh J Tavakoli, and Travis Mullen to talk about Meskwaki job fair. Talked to them about Skilled Iowa program and NCRC assessment
 AGWSR High School
 Ackley
 In Person
 y
 Met with Joel Bagley and Sandra Henning to talk about NCRC testing and proctoring for the School. Will be doing NCRC testing on 11/20 for st
 GMG High School
 Garwin
 In Person
 y
 Working with employer on Skilled Iowa program. Currently testing High School staff. Have sent NCRC proctoring information to principal. Curr
 Tama County Economic Development
 Tama
 In Person
 N
 Currently working with Heath Kellogg on persuing Skilled Iowa Community. Also working with the Casino on Job Fair, ECI & NCRC for Schools.
 Lennox
 Marshalltown
 Phone/ E-mail
 y
 Contacted Brent McDowell to discuss Skilled Iowa and NCRC testing. I also e-mailed him the Iowa Works Business Services information and Skill
 Marshalltown Times Republican
 Marshalltown
 Phone, E-mail
 y
 Currently a Skilled Iowa member. Will be providing Skilled Iowa information. Will also be sending them the Skilled Iowa information, includi
 Iowa Falls-Alden Community Schools
 Iowa Falls
 In Person
 y
 Working with employer on Skilled Iowa program. Scheduled a meeting to introduce Skilled Iowa info. to Senior High School Students on 11/6/13
 Iowa Valley Community College
 Marshalltown
 In Person
 Y
 Currently working with Jackie Goodman and Continuing Ed. Directors on Skilled Iowa program. Working on Training Plan for Maintance Program F
 Toledo Juvenile Home
 Toledo
 Phone/, E-mail
 y
 Called and spoke with mark Day about Skilled Iowa and NCRC Testing
 Temp Associates
 Grinnell
 Phone/ E-mail
 y
 Called and spoke with Nancy Mullaney about Iowa Works Business Services, Skilled Iowa & NCRC Testing. Emailing her the info. for review.
 Capitol Resources
 Brooklyn
 In Person
 y
 Received Skilled Iowa member form. Uploaded form to Skilled Iowa.
 West Marshall High School
 State Center
 In Person
 y
 Talked to Jim Henrich and Patty Edler about Skilled Iowa plans for the week. Will schedule a follow up meeting to give them proctoring train
 United Bank & Trust
 Marshalltown
 Phone, E-mail
 y
 Called and spoke with Jennifer Haas about Skilled Iowa, NCRC testing and Iowa Works Business Services. Emailed the informaton for review.
 A-1 Careers
 Marshalltown
 Phone, E-mail

y
 Called and talked to Amy Sheaffer about Iowa Works Business Services. Emailed Amy Skilled Iowa Works Business Services, Skilled Iowa and NCR
 Iowa Veterans Home
 Marshalltown
 Phone, E-mail

y
 Called and spoke with Peggy Moore about Iowa Works Business services, also talked about Skilled Iowa and NCRC Testing.
 Pinnacle Bank
 Marshalltown
 Phone, E-mail

y
 Called and spoke with Jerry Young about Iowa Works Business Services, Skilled Iowa & NCRC Testing.
 I Wireless
 Marshalltown
 In Person

y
 Met with Julie Drew to post job listing. Also gave her Skilled Iowa and NCRC information for review. Emailing him the information for review.
 Members 1st Community Credit Union
 Marshalltown
 Phone

y
 Called and spoke with Warren Mueller about Skilled Iowa.
 Emailing him the Skilled Iowa form for completion.
 Grinnell College
 Grinnell
 In Person

y
 Visited with Grinnell College Cullinary Staff and HR personnel about Skilled Iowa & NCRC Testing, & Job Orders.
 Contract Labor Solutions
 Texas
 phone and email

No
 Discussed center services. Out of state employer.
 Ringgold County
 Mount Ayr, IA
 in person, phone and email.

Yes
 Discussed center services, Skilled Iowa and NCRC.
 EMC Electrical Materials Company
 Creston, IA
 phone and email

Yes
 Discussed center services, Skilled Iowa and NCRC. Posted job order.
 William Eadie Residential Services dba CARE
 Afton, IA
 phone

Yes
 Put in job orders. Discussed Skilled Iowa and NCRC. Signed LOC.
 T & S Industries (Farmers Coop)
 Creston, IA
 phone

Yes
 Employer signed LOC. Discussed applicants with NCRC.
 Creston Farm and Home
 Creston, IA
 phone

Yes
 Employer signed LOC. Discussed applicants with NCRC.
 Dolecheck Ag Enterprises
 Mount Ayr, IA
 phone

Yes
 Put in job order. Discussed Skilled Iowa and NCRC. Emailed LOC.
 Industrial Staffing Services
 New Jersey
 Phone

Yes
 Took job order. Discussed Skilled and NCRC.
 Professional Transporation Inc
 Creston
 phone

Yes
 Took job order. Discussed Skilled and NCRC.
 Agri Drain Cooperation
 Adair
 in person

yes
 Employer visit. Discussed services, Skilled Iowa, NCRC , Signed LOC, job order
 Farmers Electric Cooperative, Inc
 Greenfield, IA
 in person

yes
 Employer visit. Discussed services, Skilled Iowa, NCRC , Signed LOC
 Fox Welding Co.
 Greenfield, IA
 in person

yes
 Employer visit. Discussed services, Skilled Iowa, NCRC , Signed LOC
 Greenfield Lumber Co
 Greenfield, IA
 in person

yes
 Employer visit. Discussed services, Skilled Iowa, NCRC , Signed LOC
 Adair County
 Greenfield, IA
 in person

yes
 Employer visit. Discussed services, Skilled Iowa, NCRC , Signed LOC
 Trust Transport, LLC
 Greenfield, IA

phone
 yes
 Employer visit. Discussed services, Skilled Iowa, NCRC , NCRC info emailed
 Stamets & Wearin
 Red Oak, IA
 phone
 yes
 Job Order taken, Discussed NCRC, info. Emailed
 Owner Revolution
 Adair, IA
 phone/email
 yes
 Discussed Skilled Iowa & NCRC, very interested in NCRC
 Interpower Corporation
 Lamoni, IA
 Phone/email
 yes
 Discussed Skilled IA & NCRC, Ottumwa working with main office
 Southwest Valley High School
 Corning, IA
 phone and email
 Yes
 Signed LOC.
 Clarke County Economic Development
 Osceola, IA
 in person, phone and email.
 Yes
 Signed LOC.
 Bison Ridge Kennels
 Blue Grass
 In-Person
 Y
 Promoted NCRC. Signed LOC. Promoted IWD placement services.
 Muscatine Community Y
 Muscatine
 In-Person
 Y
 Dropped off 11 in 1 poster, took job order, promoted NCRC, Employer signed LOC.
 Youth Sports Foundation
 Muscatine
 In-Person
 Y
 Gave presentation on NCRC and Skilled Iowa to employer's mgt team. Signed LOC. Promoted IWD placement services, dropped off 11 in 1 poster.
 Wilton Chamber of Commerce
 Wilton
 In-Person
 Y
 Promoted NCRC. Signed LOC. Promoted IWD placement services.
 Eastern Iowa & Light Co
 Wilton
 In-Person
 Y
 Promoted Skilled Iowa and NCRC, LOC signed. Promoted IWD placement services.
 Shirk Photography
 Wilton
 In-Person
 y
 Promoted NCRC. Discussed PSA on radio for Skilled Iowa. Signed LOC.
 Pierce Furniture & Mattress
 Muscatine
 In-Person
 Y
 Promoted NCRC. Signed LOC. Promoted IWD placement services.
 SJ Smith Co
 Muscatine
 In-Person
 Y
 Discussed NCRC, promoted placement services, took job order, arranged for interviews at Iowa Works.
 City of Fruitland
 Muscatine
 In-Person
 Y
 Signed LOC, promoted IWD placement services.
 CT Products Inc
 Davenport
 In Person
 Yes
 Signed LOC, Gave 11 in 1 poster, considering internships.
 Dickeys of Davenport
 Davenport
 In Person
 Yes
 Signed LOC, gave 11 in 1 poster, took job listing.
 Union Pacific Railroad
 Clinton
 In Person
 Yes
 Discussed LOC, was referred to Home office.
 Pape Funeral Home
 Clinton
 In Person
 Yes
 Signed LOC, discussed IWD services.
 Head Shed
 Clinton
 In Person
 Yes
 Signed LOC, promoted IWD Services
 Impact Martial Arts
 Clinton

In Person
Yes
Signed LOC, promoted IWD Services
The Discovery Center
Clinton
In Person
Yes
Promoted IWD services, Discussed NCRC. Employer very interested but must get board approval before signing LOC
Quad City Auto Service
Bettendorf
In Person
Yes
Promoted Skilled Iowa, Employer signed LOC. Updated Job listings.
Pub Scrub
Bettendorf
In Person
Yes
Answered U.I. questions, promoted NCRC, employer will think about.
Precision Dental
Davenport
In Person
Yes
Promoted NCRC and Internships. Dropped off 11 in 1 poster and answered U.I. questions. Took LOC and will consider signing.
Jackson County Economic Development
Maquoketa
In Person
Yes
Shared Skilled Iowa, signed LOC, talked about metrics and internships, working on assisting with getting things rolling with Maquoketa High
Audubon ACE Hardware
Audubon
In Person
Yes
Employer signed NCRC LOC
Vetter Equipment
Denison
In Person
Yes
Employer signed NCRC LOC
Municipal Housing Agency of Manning
Manning
In Person
Yes
Employer signed NCRC LOC
Quality Machine of Iowa
Audubon
In Person
Yes
Employer stopped in to office to discuss Skilled Iowa and Internship, LOC was signed
Al's Corner Oil
In Person
Yes
Employer signed NCRC LOC
Smith Construction
Glidden
In Person
Yes
Employer signed NCRC LOC
Hrabik Welding
Vail
In Person
Yes
Sherri spoke to employer about Skilled Iowa, signed NCRC LOC
Hunan Chinese Restaurant
Carroll
In Person
Yes
Attended ECI event, Sherri discussed labor posters, Skilled Iowa, signed NCRC LOC
Bee Mindful
Scranton
In Person
Yes
Sherri spoke to employer about Skilled Iowa, signed NCRC LOC, may be interested in internships down the road
Ettleman Oil Co.
Dow City
In Person
Yes
Sherri spoke to employer about Skilled Iowa, signed NCRC LOC
City of Dow City
Dow City
In person
Yes
Sherri spoke to employer about Skilled Iowa, signed NCRC LOC
Quality Communications LLC
Denison
In person
Yes
Sherri spoke to employer about Skilled Iowa, signed NCRC LOC
Quality Truck Service LLC
Denison
In Person
Yes
Sherri spoke to employer about Skilled Iowa, signed NCRC LOC
West Street Market
Manning
In Person
Yes
Posted job order, employer has signed NCRC LOC
Tri R Farms
Coon Rapids
Phone

No
Employer posted 2 job orders
Koenig Transportation
Arion
Phone
No
Employer posted job order
Franklin Boeck Construction
Manilla
Phone
Yes
Employer posted job order, has signed NCRC LOC
Carroll County Treasurer
Carroll
In Person
Yes
Employer posted job order
Carroll County Auditor
Carroll
In Person
Yes
Employer posted job order
The Junkery
Denison
In Person
Yes
Kelsey stopped at new employer's location and discussed IowaWorks services
2 Men and A Truck
Council Bluffs
Phone
Yes
Information on listing jobs/Skilled IA info
Blue Beacon
Council Bluffs
In person
Yes
Job listing & Skilled IA info
Cintas
Omaha with job routes in Iowa
Phone
Yes
Information on listing jobs/Skilled Iowa info
Cyclone Carriers
Henderson
Phone
Yes
Information on listing jobs, Skilled IA info
Decker Plastics
Council Bluffs
Phone
Yes
Job listing, Skilled IA info
Doug Meyer Chevrolet
Shenandoah
Phone
Yes
Job listing, Skilled IA info
Dr Pepper/Snapple
Atlantic
Phone
Yes
Job listing, Skilled IA info
Duke Aerial
Council Bluffs
10-15-136
Phone/E-mail
Yes
Job listing, Skilled IA info
Heartland Coop
Malvern
Phone
Yes
Job listing, Skilled IA info
Heuer Blank Transportation
Farragut
Phone
Yes
Job listing, Skilled IA info
Integrity Freight
Harlan
Phone
Yes
Information on required posters and Skilled IA
Iowa National Guard
Council Bluffs
Phone
Yes
Claims information, Skilled IA info
Kemp Sterling Employment Solutions
Council Bluffs
Phone
Yes
Information on listing jobs/Skilled Iowa/OPAC
Kirk Construction
Council Bluffs
In person
Yes
Job listing, Skilled IA info
Knizley Concrete & Masonry
Coin

Phone
 Yes
 Job listing, Skilled IA info
 Mickim Kennels
 Underwood
 In person
 Yes
 Job listing, Skilled IA info
 Perfection Autoworks
 Glenwood
 Phone
 Yes
 Claims information, Skilled IA info
 Prestige Delivery Service
 Council Bluffs
 Phone
 Yes
 Claims information, Skilled IA info
 Stament & Wearin
 Red Oak
 Phone
 Yes
 Information on listing jobs, Skilled IA info
 Tyson Cooked Meats
 Council Bluffs
 Phone/E-mail
 Yes
 Job listing, Skilled IA info
 Thiesens
 Cedar Rapids
 In person
 Yes
 They will relay the Skilled Iowa information to the manager
 Adventure Staffing
 Spencer
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa.
 Edward Jones
 Estherville
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa.
 City of Ruthven
 Ruthven
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa.
 Veridian Fire Protective Gear
 Spencer
 phone/email/in person
 Y
 Gave information on NCRC and Skilled Iowa.
 Pilot Tribune
 Storm Lake
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa.
 KFC/Long John Silvers
 Algona
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa.
 River Valley Telecom Coop
 Graettinger
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa.
 Rossie Feed & Grain
 Rossie
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 Hospers Telephone Co
 Hospers
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 Cooperative Energy Co
 Spencer
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 Valero Energy
 Hartley
 Phone & email
 Y
 Gave informaton on NCRC and Skilled Iowa & job order.
 A10 Clinical Solutions
 Larchwood
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 Control Systems Specialists
 Alta
 Phone & email
 Y
 Gave information on NCRC and Skilled Iowa & job order.
 GKN
 Armstrong

Phone & email
Y
Listed job orders/Meet & Greet Job Fair. Gave information on NCRC and Skilled Iowa.
Compass Pointe
Spencer
Phone & email
Y
Gave information on NCRC and Skilled Iowa & job order.
Carpet One
Spirit Lake
Phone & email
Y
Gave information on NCRC and Skilled Iowa & job order.
QSI
Storm Lake
Phone & email
Y
Gave information on NCRC and Skilled Iowa & job order.
Lakeshore Café
Storm Lake
Phone & email
Y
Gave information on NCRC and Skilled Iowa & job order.
Two Farmers Produce
Greenville
Phone & email
Y
Gave information on NCRC and Skilled Iowa & job order.
Elements Design Studio
Arnolds Park
Phone & email
Y
Gave information on NCRC and Skilled Iowa & unemployment.
Loess Hills Accounting
Onawa
Phone/Inperson/e-mail
Yes
Employer set up an account in I-Works and enter one new job listing. I provided Skilled Iowa/NCRC information
Apria Health Care Inc
Sioux City
Phone/e-mail
Yes
Updated I-Works and entered one new job listing. Provided Skilled Iowa/NCRC information
Sanspa Five Star
LeMars
Phone/e-mail
Yes
Updated I-Works and entered one new job listing. Provided Skilled Iowa/NCRC information and added to ECI list
Trinity Electrical Services LLC
Sioux City
Phone/e-mail
Yes
Updated I-Works and entered three new job listings. Provided Skilled Iowa/NCRC information.
Cockburn Enterprises Inc
Correctionville
Phone/e-mail
Yes
Set up I-Works account and entered two new job listing. Provided Skilled Iowa/NCRC information
City of Onawa
Onawa
Phone/e-mail
Yes
Update I-Works account. Signed Employer Support Agreement Letter
CHS Inc/Solbar USA
South Sioux City, Nebraska
Phone/e-mail
Yes
Created account in I-Works and enter two new job listings
Vriezelaar, Kent ET AL
Sioux City
Phone/e-mail
Yes
Created new account in I-Works and enter one new job listings
Sodexo Food Service
Sioux City
Phone/e-mail
Yes
Update I-Works account and entered six new job listings. Provided Skilled Iowa/NCRC information
Siouxland Carpet
Sioux City
Phone/e-mail
Yes
Update I-Works and entered one new job listing. Provided Skilled Iowa/NCRC information
Electronic Engineering Co
Sioux City
Phone/e-mail
Yes
Updated I-Works and entered one new job listing. Provided Skilled Iowa/NCRC information
Blackbird Bend Casino
Onawa
Phone/e-mail
Yes
Update I-Works information and the entered one new job listing. Provided Skilled Iowa/NCRC information
Providence Medical Center
Wayne, Nebraska
Phone/e-mail
Yes
Created new account in I-Works and entered one new job listing.
Flint Hills Resources LP
Arthur

Phone/e-mail
Yes
Created new account in I-Works and entered three new job listing. Provided Skilled Iowa/NCRC information
Gary Johnson Construction
Sioux City
Phone/e-mail
Yes
Updated I-Works account and enter one new job listing. Provided Skilled Iowa/NCRC information
Jim Goodin Insurance
Sioux City
Phone/e-mail
Yes
Employer signed the Employer Support Agreement Letter. Updated I-Works information and enter one new job listing
Elmwood Care Centere
Onawa
Phone/Inperson/e-mail
Yes
Update I-Works information and entered enter seven new job listings
Computer Service Innovations
Sioux City
Phone/Inperson/e-mail
Yes
Meet employer at the Sioux City Journal Career Fair. Provided Skilled Iowa/NCRC information. Updated I-Works information
Lyman-Riche Corporation
Onawa
Phone/Inperson/e-mail
Yes
Meet employer at the Sioux City Journal Career Fair. Provided Skilled Iowa/NCRC information. Updated I-Works information
Ray's Mid-Bell Music
Sioux City
Phone/Inperson/e-mail
Yes
Employer signed Employer Support Agreement Letter. Updated I-Works information and entered one new job listing. Assisted employer with sett
Performance Contractors Inc
Sergeant Bluff
Phone/Inperson/e-mail
Yes
Meet employer at the Sioux City Journal Career Fair. Andew Morel is the Human Resource Hiring Manager for the CF Industries expansion projec
Michael Wadzinski MD PC
Sioux City
Phone/e-mail
Yes
Updated Information in I-Works. Employer enter two new job listings. Provided Skilled Iowa/NCRC Information
WesternCo-Op Transport Assn
Cherokee
Phone/e-mail
Yes
Employer signed the Employer Support Agreement Letter. Updated I-Works information and enter one new job listing
J C Huffman Cabinetry Inc
Fairfield
Phone
Yes
Promoted Skilled Iowa/NCRC, employer will consider. Posted new job opening. Promoted IWD services
Schafer Construction/Jeff Schafer
Fairfield
Phone
Yes
Promoted Skilled Iowa/NCRC, employer will consider. Posted new job opening. Promoted IWD services
Mobil 1 Lube Express
Ottumwa
Phone/In person
Yes
Promoted Skilled Iowa/NCRC, employer will consider. Posted new job opening. Promoted IWD services
K & L Foods
Sigourney
Phone/In person
Yes
Promoted Skilled Iowa, Employer did support. Posted new job opening, promoted IWD services
Mid-States MFG & Eng
Milton
Phone
Yes
Promoted Skilled Iowa, employer will consider. Posted new job opening, promoted IWD services
Riley Heating & Cooling
Lucas
Phone
Yes
Promoted Skilled Iowa, employer will consider. Posted new job opening, promoted IWD services
Simmons Construction/Simmons/Larry
New Sharon
Phone
Yes
Promoted Skilled Iowa, employer will consider. Posted new job opening, promoted IWD services
Mark Steinke
Gibson
Phone
Yes
Promoted Skilled Iowa, Employer did support. Posted new job opening, promoted IWD services
Copy Max Plus
Ottumwa
In person
Yes
Promoted Skilled Iowa, employer will consider. Posted new job opening, promoted IWD services
Williams Wilbert Vault Works
Ottumwa
Phone
Yes
Promoted Skilled Iowa, employer will consider. Posted new job opening, promoted IWD services
Younglove Construction LLC
Fremont

Phone
 Yes
 Promoted Skilled Iowa, employer will consider. Posted new job opening, promoted IWD services
 Share Iowa Inc
 Oskaloosa
 Phone
 Yes
 Promoted Skilled Iowa, employer will consider. Posted new job opening, promoted IWD services
 Roe Heating & Refrigeration Ptr
 Oskaloosa
 Phone
 Yes
 Promoted Skilled Iowa, employer will consider. Posted new job opening, promoted IWD services
 Southeast Iowa Cleaning Services Inc/Midwest Cleaning Services
 Ottumwa
 Phone
 Yes
 Promoted Skilled Iowa, employer will consider. Posted new job opening, promoted IWD services
 Moulton-Udell Community School District
 Moulton
 In person
 Yes
 Promoted Skilled Iowa, employer did support. Promoted Job Postings and IWD Services. Promoted NCRC testing.
 Centerville Community School District
 Centerville
 In person
 Yes
 Promoted Skilled Iowa, employer did support. Promoted Job Postings and IWD Services. Promoted NCRC testing.
 Moravia Community School District
 Moravia
 In person
 Yes
 Promoted Skilled Iowa, employer did support. Promoted Job Postings and IWD Services. Promoted NCRC testing.
 Shivers Mfg Inc
 Corydon
 In person/phone
 Yes
 Promoted Skilled Iowa, Employer did support. Posted new job opening, promoted IWD services
 Ottumwa Courier
 Ottumwa
 phone
 Yes
 Promoted Skilled Iowa, employer did support. Promoted Job postings and IWD services.
 Second St. Café
 Ottumwa
 In Person
 Yes
 Promoted Skilled Iowa, employer did support. Promoted Job postings and IWD services.
 Vaughns R.V
 11609 N 14th Street Indianola
 10/23/13 TJ
 In Person
 Yes
 I spoke with office staff, there is some interest, I am meeting with the Owner next week.
 Noble Ford
 2406 N Jefferson
 10/23/13 TJ
 In Person
 Yes
 Meeting Steve next Thursday
 Little Miricles
 810 E 2nd Ave Indianola
 10/23/13 TJ
 In Person
 Yes
 Employer has no interest at this time.
 Vintage Hills
 604 E Hillcrest Indianola
 10/23/13 TJ
 In Person
 Yes
 Employer was very reseptive, we will also start posting Job Ordrrers and servicing account
 Taco Johns
 1103 N Jefferson Way Indianola
 10/23/13 TJ
 In Person
 Yes
 Employer was very reseptive, we will also start posting Job Orders and servicing account
 Chumbleys Auto
 110 S Jefferson Indianola
 10/23/13 TJ
 In Person
 Yes
 Employer show immediate interest and would like to meet with me 10/28/13
 Reynolds Feed Service
 2612 W 2nd Ave Indianola
 10/23/2013 TJ
 In Person
 Yes
 Employer request meeting on 10/28
 Tellegen
 West Des Moines
 10/23/13 TJ
 In Person
 Yes
 Beth was reseptive, but had to review with Staff, follow up in two weeks.
 Drees Chiropratic
 214 W Salem Indianola
 10/23/2013 TJ
 In Person

Yes
 Employer request A scheduled meeting
 Corner Sundry
 Indianola
 10/23/13 TJ
 In Person
 Yes
 Employer is very small almost zero turnover with one employee and the Owner working.
 All Spice
 400 E Locust, DSM
 10/25/13, KB
 In Person
 Yes
 Spoke w staff, need to approach mgmt/owner
 EV Day Spa
 E Locust, Dsm
 10/25/2013, KB
 In Person
 Yes
 Spoke w staff, need to approach mgmt/owner
 Iowa International Center
 319 7th St, DSM
 10/30/13, KB
 In Person
 Yes
 Exec Director is in Barcelona. Will speak w her once she returns in a few weeks
 West Assest Management
 in person
 yes
 Employer interested in listing job positons with IWD for now
 Dental Associates
 3700 Westown Parjway
 in person
 yes
 Empliyer is reviewing Silled Iowa packet. May be interssted in signing LOC letter
 Flagg & Company CPA
 3737 Woodland Ave. Ste 410
 by phone
 no
 Wanted Information re: MyIowaUI at this time.
 Babies "R" Us
 8801 University Ave. Clive
 in person
 yes
 Employer wanted to recutie job candidates in IWD lobby
 Workday.
 100 N Sixth St
 in perosn
 yes
 Employer to review SI Packet/plans to start office in DM
 Los Laureles Rest
 1518 E. Grand Ave. DM
 in person
 yes
 Manager will have owner review SI packet
 Vocational Resources Plus LLC
 P.O. Box 16005, DSM
 In Person
 Yes
 Spoke w/her & client regarding NCRC. Signed LOC

MONTHLY JOB TRAINING ENROLLMENT REPORT
 Increase the percentage of people enrolled in job training activities
 Supports Governor's goal: Increasing Iowans family income by 25%
 This report is due by the third business day of each month
 Submit electronically to Lori Adams
 Mon/Yr:
 October 2013
 Total
 Comments
 # new enrollments in job training activities*
 Report only enrollments that occurred in the reporting month. This total should include enrollment in all workshops offered in your center,
 Do not alter or amend this document's format
 Burlington
 Carroll
 Cedar Rapids
 Council Bluffs
 Creston
 Davenport
 Des Moines
 Dubuque
 Fort Dodge
 Marshalltown
 Mason City
 Ottumwa
 Sioux City
 Spencer
 Waterloo
 total
 goal

MONTHLY HIGH SCHOOL COMPLETION REFERRAL REPORT
 Increase the percentage of people referred to high school completion activities
 Supports Governor's goal: Creating the best education in the nation
 This report is due by the third business day of each month
 Submit electronically to Lori Adams
 Month/Year
 October 2013
 Total
 Comments

new referrals to high school completion activities
 Report only referrals that occurred in the reporting month; any referrals that resulted in enrollments should also be included in the job tr
 Do not alter or amend this document's format
 Burlington
 Carroll
 Cedar Rapids
 Council Bluffs
 Creston
 Davenport
 Des Moines
 Dubuque
 Fort Dodge
 Marshalltown
 Mason City
 Ottumwa
 Sioux City
 Spencer
 Waterloo
 total
 goal

MONTHLY DIGITAL LITERACY INSTRUCTION REFERRAL REPORT

Increase the percentage of referrals to digital training activities
 Supports governor's goal: Increasing Iowan's income by 25% and creating 200,000 new jobs
 This report is due by the third business day of each month
 Submit electronically to Lori Adams
 Mon/Yr:
 October 2013
 Total

Comments

new referrals to digital literacy instruction
 Report only referrals that occurred in the reporting month; any referrals that resulted in enrollments should also be included in the job tr
 Burlington
 Carroll
 Cedar Rapids
 Council Bluffs
 Creston
 Davenport
 Des Moines
 Dubuque
 Fort Dodge
 Marshalltown
 Mason City
 Ottumwa
 Sioux City
 Spencer
 Waterloo
 total
 goal

MONTHLY INDEXING REPORT

Grow and retain jobs by increasing number of job postings on www.iowajobs.org using indexing
 Supports Governor's goal: Create 200,000 new jobs
 Target Goal: Increase number of employer job listings added to iowajobs using indexing
 This report is due by the third business day of each month
 Submit names & URLs of prospective indexing customers electronically to Lori Adams
 Mon/Yr:

September 2013

Contacts

Business Name
 Address
 City, State, Zipcode
 URL
 FEIN
 Community & Family Resources
 1506 31st Ave N
 Fort Dodge, Ia, 50501
www.cfrhelps.org
 42-0938934
 Unverferth
 27612 Temple Ave
 Shell Rock, IA 50670
<http://www.unverferth.com/careers/>
 34-0936989
 Hampton Hydraulics
 712 1st St NW
 Hampton, IA 50441
<http://local.hamptonhydraulics.com/history.htm>
 52-2362862
 United Equipment
 2103 E. Bremer Ave
 Waverly, IA 50677
<http://www.uea-inc.com/>
 42-0725896
 Geater Machining & Manufacturing
 901 12 NE
 Independence, IA 50644
<http://www.geater.com/index.cfm?nodeID=21496>
 42-0885471
 City of Burlington
 400 Washington
 Burlington, IA 52601
www.burlingtoniowa.org
 42-6004309
 Great River Health Systems
 1221 South Gear Ave.
 West Burlington, 52655
www.greatrivermedical.org
 42-0680407
 Snyers's Lance

3000 Mount Pleasant Street
Burlington, IA 52601
www.snyderslance.com/careers
56-1761640
Care Initiatives
601 Hwy. 61 South
Wapello, IA 52653
www.careinitiatives.org
76-0262402
Day & Zimmerman
17575 State Hwy. 79
Middletown, IA 52638
www.dayzim.com
23-0513680
YMCA of the Cedar Rapids Metropolitan Area
207 7th Ave SE
Cedar Rapids, IA 52401
www.crmetroymca.org
42-0680306
Performance Therapies PC
3290 Ridgeway Drive Ste 3
Coralville, IA 52240
<http://performanceforhealth.com/jobs-and-internships/>
42-1494433
Tuffy Auto Service Center
3535 1st Ave SE
Cedar Rapids, IA 52402
www.tuffy.com
42-1513968
Midas Auto Services Experts
3230 1st Ave NE
Cedar Rapids, IA 52402
www.midas.com
42-0794120
CaptiveAire
101 N Industrial Pkway
West Union, IA 52175
<https://www.captiveaire.com/employment/employment.asp>
56-1300971
Larson Manufacturing
2109 4th Ave South
Clear Lake, IA 50428
http://www.larsondoors.com/larson/job_opportunities/
46-0278504
Solar Plastics
1924 Commenitz Drive
Davenport, IA. 52802
<http://www.solarplastics.com/solarplastics/positions/>
41-1828221
Elliot Aviation
2805 McKinley Ave
Moline, IL. 61266
<http://www.elliottaviation.com/about-us/careers>
36-3993592
US Adventure RV
5120 N. Brady Street
Davenport, IA. 52806
<http://www.usadventureriv.com/contact-us-employment.aspx>
20-0696698
Crossmark Inc.
3721 SW 61st Street
Des Moines, IA 50321
<http://jobs.crossmark.com/search/advanced-search/ASCATEGORY/-1/ASPOSTEDDATE/-1/ASCOUNTRY/-1/ASSTATE/IOWA/ASCITY/-1/ASLOCATION/-1/ASCOMPANYNA>
75-2670784
Hobby Lobby
3512 Metro Dr
Council Bluffs IA, 51501
<http://www.hobbylobby.co/careers>
Olive garden
3707 Denmark Dr
Council Bluffs, IA, 51501
<http://www.olivegarden.com/careers>
Panda Express
3805 Denmark Dr
Council Bluffs, IA, 51501
<http://www.pandaexpress.com/campany/#careers>
Starbucks
3825 Denmark Dr
Council Bluffs, IA, 51501
<http://www.starbucks.com/careers>
Super Saver
1141 N Broadway
Council Bluffs, IA, 51503
<http://www.super-saver.com/job-opportunities/>
MaxYield Cooperative
313 3rd Ave NE, PO Box 49
West Bend, IA 50597
<http://www.maxyieldcooperative.com/join-the-team>
42-0592800
Pharmacists Mutual
808 US Hwy 18 W, PO Box 370
Algona, IA 50511
<http://www.phmic.com/aboutus/pages/careers.aspx>
42-0223390
Stateline Cooperative
120 Walnut St, PO Box 67
Burt, IA 50522
<http://www.statelinecoop.com/pages/custom.php?id=25474>
42-1023410
GSI Group

4801 Hwy 75 N
Sioux City, IA 51108
<http://www.gsiag.com/gsicorp/employment.php>
37-0856587
Hertz Global
5604 Center Street
Omaha, NE 68106
<https://globaljobs-hertz.icims.com/jobs/intro>
13-6174122
IDFI
2501 Murray Street
Sioux City, IA 51111
<http://www.idfi.com/careers/>
42-1500380
Michael Foods, Inc
105 N Main Street
Wakefield, NE 68784
<http://www.michaelfoods.com/careers/jobpostings.cfm>
47-0445304
Builder's Choice
1212 N Norbeck Street
Vermillion, SD 57069
<http://builderschoice.us.com/jobs>
45-3218933
Professional Transportation, Inc
1801 Hwy 75 N
Sioux City, IA 51104
<http://www.professionaltransportationinc.com/careers/employment-opportunities/>
35-1760678
CF Industries
1182 260TH STREET
Sergeant Bluff, IA 51054
<http://www.cfindustries.com/careers/list.html?LOV1=All&LOV2=All&LOV3=All&LOV4=All&ScheduleType=All&keywords=&Resultsperpage=10&srcsubmit=See>
36-2537046
Shivvers
614 West English
Corydon, Iowa, 50060
<http://www.shivvers.com>
42-1414147
Millard Refrigerated Service
8 K Ave
Ottumwa, Iowa, 52501
<http://www.millardref.com/index>
93-1193470
Sigourney Tractor
1407 200th Ave
Sigourney, Iowa, 52591
<http://www.sigourneytractor.com>
42-1476614
Child Serve
5406 Merle Hay Road
Johnston, Iowa 50131
<http://www.childserve.org/>
42-1478832
Fountain West
1501 Office Park Road
West Des Moines, Iowa 50265
<http://www.fountainwest.com/>
42-1008126
Telligen
1776 West Lakes Parkway
Des Moines, Iowa, 50266
<http://www.telligen.org/>
42-0992483

MONTHLY VIRTUAL ACCESS POINT MONTHLY FOLLOWUP LOG

This report is due by the third business day of each month
Submit electronically to Lori Adams

Region

Site Visited

Date Visited?

Visited by

Supplies Needed? Y/N

Equipment working properly? Y/N. If No, explain and outline repair/replacement plan

Signage still in place? Y/N

Other observations

Date last visited?

UERPC

Marla Loecke

N

Y

Y

Garnavillo Library

Marla Loecke

N

Y

Y

would like URL- has been requested.

Guttenberg Library

Marla Loecke

N

Y

Y

Edgewood Library

Marla Loecke

N

Y

Y

Postville Public Library

Marla Loecke

n
Y
y
NICC Waukon Center
Marla Loecke
n
Y
Y
West Union Correctional facility
Marla Loecke
N
Y
Y
Met with staff re:NCRC testing for residents.
Decorah Library
Marla Loecke
N
Y
Y
Luther College Library
Marla Loecke
n
Y
Y
Decorah Voc Rehab
Marla Loecke
N
Y
Y
Nissen Public Library
Luis Arellanes
N
Y
Y
Stacyville Public Library
Luis Arellanes
N
Y
Y
Mitchell County Services BLDG
Luis Arellanes
N
Y
Y
Veterans Affair - Floyd County
Luis Arellanes
N
N - not working. Will contact Help Desk
Y
NIACC/Voc Rehab
Luis Arellanes
N
Y
Y
Marble Rock Public Library
Luis Arellanes
N
Y
Y
Hampton Public Library
Luis Arellanes
N
New computers need URL
Y
Rockwell Library
Luis Arellanes
N
N - one the password does not work.
Y
Rockford Libarary
Luis Arellanes
N
Y
Y
Mason City Armory
Marla Loecke
N
Y - but want URL
Y
took computer as they are renovating for the next year. Have requested a URL for them.
344

Albert City Public Library
Linda Gray
N
Y
Y
None
344
Sheldon Public Library
Linda Gray
N
Y
Y
None
344
NCC/Sheldon
Linda Gray
N
Y

Y
None
3&4
Natl Guard Armory Sheldon
Linda Gray
N
Y
Y
None
3&4
Orange City Chamber
Linda Gray
N
Y
Y
None
3&4
Northwestern College
Linda Gray
N
Y
Y
None
3&4
Orange City Public Library
Linda Gray
N
Y
Y
None
3&4
Orange City Health Systems
Linda Gray
N
N - network did not connect. Called helpdesk but told to talk to IT person for OCHS - have left message with Paul Richards (712) 737-5359 a
Y
None
3&4

Sioux Center Public Library
Linda Gray
N
Y
Y
None
3&4
Hartley Public Library
Linda Gray
N
Y
Y
None
Manson Public Library-Cal C
Rosemary Aden
N
Y-working on 2 computers
Y
ICCC-FD Campus
Sara Messerly
N
Y
N
Upper Des Moines Opportunity-Poc
Rosemary Aden
N
Y
Y
Pomeroy Public Library-Poc C
Rosemary Aden
N
Y-5 working
Y
Want our workshop schedules, tip sheets, and may be starting free basic comp classes
Laurens Public Library-Poc C
Rosemary Aden
N
Y
Y
Director has noticed more people using VAPs for employment and resumes.
Pocahontas Public Library-Poc C
Rosemary Aden
N
Y
Y
No issues
Ackley Public Library
Arturo Sanchez
N
Y
Y
Garwin Public Library
Arturo Sanchez
N
Y
Y
Will be moving to a different location
'07/19/2013
Steamboat Rock Public Library
Arturo Sanchez
N

Y
 Y
 Drake Community Library
 Arturo Sanchez
 N
 Y
 Y
 Tama Public Library
 Arturo Sanchez
 N
 Y
 Y
 Jesup Public Library
 Tony Davy
 N
 Y
 Y
 staff have no concerns
 Kaplan
 Faith Miller
 N
 N, Stopped into Kaplan to verify that Virtual Access Points were working. IT Manager met with me and we check the computers and they were nc
 Y
 none
 Independence Public Library
 Tony Davy
 Y
 Y
 Y
 tip sheet originals
 Martin Luther King Center
 Debra Hodges Harmon
 N
 Y
 Y
 none
 Payne AME Church
 Debra Hodges Harmon
 N
 Y
 Y
 none
 Jesse Cosby Center
 Debra Hodges Harmon
 N
 Y
 N
 equipment will be removed effective Oct 18, 2013. Lack of interest
 East side Minstrial
 Debra Hodges Harmon
 N
 Y
 Y
 none
 Kling Memorial Library
 Douglas Marshall
 Y
 Y
 N
 Need sign Tip Sheets
 Cedar Falls Library
 Douglas Marshall
 N
 Y
 Y
 none
 Waterloo Public Library
 Douglas Marshall
 N
 Y
 Y
 none
 DMACC/Carroll Campus
 Jen/donna
 n
 Y
 Y
 Job Corps/ Denison
 Sheri
 N
 Y- on staff computers
 n
 IVRS Carroll
 Donna
 N
 Y
 n
 Audubon Public Library
 Sherri
 n
 Y
 Y
 Kimballton Public Library
 Donna
 N
 Y
 Y
 Exira Public Library
 Donna
 n

y
y
Carroll Public Library
Donna
N
Y
Y
installed more VAP on replaced computers
Coon Rapids Public Library
Donna
Yes
y
n
Manning Public Library
Donna
n
y
y
Denison Public Library
Donna
N
y
y
Jefferson Public Library
Donna
n
y
y
Paton Public Library
Donna
n
y
Churdan Public Library
Donna
n
y
y
Scranton Public Library
Donna
n
fixed problem with providing 1 :1 link
y
n
Bayard Public Library
Donna
n
y
y
Guthrie Center Public Library
Kelsey
n
y
Bagley Public Library
Donna
n
y
y
Panora Public Library
Donna
n
y
y
Sac City Public Library
kelsey
N
Y
Y
Early Public Library
Donna
n
y
y
Lytton Public Library
Donna
n
y
y
Lake View Public Library
Donna
n
added new 1:1 URL on desktop per IT help
Y
Wall Lake Public Library
Sherri
N
Y
Y
Audubon Armory
Sherri
N
y
n
Carroll Armory
Donna
n
y
y
Sac County Courthouse
Sherri
N

Y
Y
Flinkenger Learning Center
Ruby Rivera
N
Y
Y
All good
Family Resouces
Ruby Rivera
N
Y
Y
Working on all
RSVP Clinton
Doug Rempfer
N
Y
na
All icons work to new URL
Voc Rehab-Clinton
Doug Rempfer
N
Y
na
Everything working properly.
Bridgeview Mental Health
Doug Rempfer
N
Y
na
Everything working properly.
Clinton Community College
Doug Rempfer
N
Y
Y
Everything working properly.
All- Star Staffing
Muscatine Center for Social Action
Iowa Vocational Rehabilitation - Muscatine
Muscatine National Guard/Army Reserve Armory
Musser Public Library
Maquoketa Community College
Clinton Library-Lyons Branch
Doug Rempfer
N
Y
N
Bookmarking URL on more computers
Clinton Library main branch
Doug Rempfer
N
Y
N
URL on all public computers
Information & Referral Services
Camanche Library
Doug Rempfer4
N
Y
Y
Yes, but librarian loaded URL on public computers. Asked that IWD computer be removed. Took computer back.
Frances Barta Waggoner Library
Doug Rempfer
N
Y
Y
URL on all public computers
Goodwill Employment Training
Clinton National Guard Armory
Doug Rempfer
N
Y
Y
Hooked up now, plus has URL on one other computer
Preston Library
Bellevue Library
Krabbenhoft Library
YWCA-Domestic Violence - Maquoketa
Durant Library
Lost Nation Library
Doug Rempfer
Y
Y
Y
All working
Muscatine Community College
Muscatine Community College Library
DAC, Inc.
Doug Rempfer
N
Y
Y
Working on all
ISU Extension - Maquoketa
Goodwill Employment Training
Mark Holloway
N
Y

Y
All working fine, no issues
Salvation Army Family Homeless Center
Mark Holloway
N
Y
Y
Bookmarked URL on another computer
Salvation Army Mission Center
Mark Holloway
N
Y
Y
All working fine
Humility of Mary Shelter
Mark Holloway
Y
Y
Y
All good
Iowa Vocational Rehabilitation - Davenport
Scott County Armory
Davenport Library Main Branch
Mark Holloway
N
Y
Y
All working fine
Davenport Library Eastern Avenue
Mark Holloway
N
Y
Y
All working fine
Davenport Library Fairmont
Mark Holloway
N
Y
Y
All working fine
Eastern Iowa Community College Belmont
Eastern Iowa Community College Kahl Building
Experience Works
N/A
Job Corps
N/A
Professional Building Services
Generations Area Agency on Aging
Kaplan University
Muscatine Chamber of Commerce
Ruby Rivera
N
Y
na
On one computer, URL works great
Muscatine Housing Authority Family Self Sufficiency program
Ruby Rivera
N
Y
na
On one computer, URL works great
Clark House Senior Housing
Ruby Rivera
N
Y
na
On one computer, URL works great
Sunset Park Apartments
Ruby Rivera
N
Y
na
On one computer, URL works great
Skyline Center
Doug Rempfer
N
Yes-Shared URL
na
YWCA-Domestic Violence - Clinton
Doug Rempfer
N
Unknown- Crisis in progress and not allowed to see computer
na
Iowa Workforce - Davenport
N/A
Iowa@Work - Muscatine
Clinton Correctional Services
Muscatine Correctional Services
Davenport Correctional Services
Mark Holloway
N
Y
na
working on two computers
ISU Extension- West Liberty
VITA Sites These are a duplicate of the Lundby Townhomes.
-
-
-

Duplicate of Lundby Townhouses.
Marengo Public Library
Carla
N
Using URL on their computer
Y
Judy advises URL working great
Williamsburg Public Library
Carla
N
Y
Y
Pat advises no problems
Shroeder Public Library (Keystone)
Carla
N
Using URL on their computer
Y
Laura advises working good
Vinton Public Library
Carla
N
Their computers.
Y
They are using the link.
Harambee House
Carla
N
Y
Y
Using internet link.
Horizon (Family Service Alliance)
Carla
N
Y
Y
None
Willis Dady Emergency Center-Linn County
Carla
N
Y
Y
They are using the link.
Four Oaks/The Bridge
Carla
N
Y
Y
Used very little
Linn County General Assistance
Carla
N
Y
Y
Used as required
Linn County Vet Affairs
Carla
N
Y
Y
None
The Hinzman Center
Carla
N
N
Their computers.
Y
They have links on two of their computers
Norway Public Library
-
Carla
N
Y
Y
Used occasionally
Newhall Public Library
-
Carla
N
Their equipment
Y
Using internet link.
Walford City Hall
-
Carla
N
N
N
Clerk requested VAP to be removed. Returned to Cedar Rapids Office
Atkins Public Library
-
Carla
N
Their computers.
Y
Dropped off Job Seeker NCRC brochures as requested by library
Shellsburg Public Library
-
Carla
N
Their computers.

Y
Dropped off Job Seeker NCRC brochures as requested by library
Kirkwood Career Services
-
Carla
N
Y
Y
None
Shelter House
Frank
N
Called and all is good.
Y
No issues to report.
MECCA
Frank
N
N
N
Mecca does not want computer in building no longer. Their clients were vandalizing their PC's. Will go back to install URL when they deer
Goodwill Industries Employment Services
Frank
N
Y
Y
No issues to report.
Amana School-Community Library
Frank
N
Y
Y
No issues to report.
Iowa County Courthouse
Frank
N
Y
Y
All is working fine. Not used by many folks.
Linn County Armory
Frank
N
Y
Y
Quite. Only one person around to talk to when I arrived. All others were gone. No issues to report.
Johnson County Armory
Frank
N
Y
Y
Laptop sits on second floor on top of table in hallway securely locked. There is a signage sheet on top of table.
Edna Zybell Mem Library
Frank
n
updated desktop links
y
Discussed Skilled Iowa with librarian, she will take it to the board for potential LOC
University of Iowa - Career Services
Frank
N
Y
Y
Computer was turned off. Had to turn on and wait for staff to help me log in.
University of Iowa - Employment Services
Frank
N
Y
Y
Computer is being used. Was on.
Iowa City Police Department Substation
Frank
Not Sure
Not Sure
Y
Substation was closed. It does not open until 3:30pm. I did stop by police station downtown and talk to staff in reception area an it seer
Iowa City Public Library
Frank
N
Y
Y
None
Solon Public Library
Frank
N
N
Y
Added new VAP link to both computers at library. Both computers have access to VAP shell.
Iowa Vocational Rehabilitation Services/Iowa City Job Club
Frank
N
Y
Y
None
Coralville Public Library
Frank
N
Y
Y
None
Proteus

Frank
N
Y
Y
Stopped by to talked to Sara about ECI and check on computer. Works fine.
Hope House
Frank
N
Y
Y
None
North Liberty Community Library
Frank
N
Y
Y
None
Neighborhood Centers of Johnson County
Frank
N
Y
Y
None
Dept of Corrections - Vista Office
Frank
N
Y
Y
They have a new staff person that is learning how to use program, but is still being used by clients.
Domestic Violence Intervention Program
Frank
Washington Public Health
Frank Rubero
N
Y
Y
Not used often. All is working properly
Kalona Public Library
Frank Rubero
N
Y
Y
None
Washington Library
Frank Rubero
N
Y
Y
Computers all working fine.
Wellman Scofield Library
Frank Rubero
N
Y
Y
None
Anamosa Public Library
Sharon
N
N - needs a video cable for the monitor
Y
Delivered new video cable 8/21/13
Kirkwood Community College/Jones County Regional Education Center
Sharon
N
Y
Y
None
Ross & Elizabeth Baty Public Library
Sharon
N
Y
Y
I sent them the new website link. Michelle was very appreciative. Open on Fridays only
Hawthorne Hills Apartments
Sharon Bowers
Moved to conference room. Works fine
Kaplan University
Sharon Bowers
N
Y
Y
Works fine
Mount Mercy College - Busse Library
Sharon Bowers
N
Y
Y
None
Cedar Valley Apartments
Sharon Bowers
N
Y
Y
Moved to conference room. Works fine
Iowa Vocational Rehabilitation Services/Cedar Rapids Job Club
Sharon Bowers
N
Y
Y
Little use

Goodwill of the Heartland
 Sharon Bowers
 N
 Y
 Y
 Little traffic
 Catherine McAuley Center
 Sharon Bowers
 N
 Y
 Y
 Replaced PC, mouse, keyboard, they are thrilled.
 Mound View Neighborhood Resource Center
 Susan
 N
 no equipment
 N
 location closed, will call when they relocate, unknown date
 Tipton Public Library
 Susan
 n
 everything working fine
 y
 None
 West Branch Public Library
 Susan
 n
 links on all deskrops
 y
 None
 Olin Public Library
 Susan
 N
 Y
 Y
 None
 Martelle Public Library
 Susan
 N
 Y
 Y
 None
 Safe House Foundation
 Susan
 N
 Y
 Y
 installed the wireless card in the 3rd VAP - checked connections
 Kirkwood Small Business Administration
 Susan
 N
 Y
 Y
 in use!
 Northwest Area Neighborhood Resource Center
 Susan
 N
 Y
 Y
 no posted hours, will call 981-7537 Linda 5/9/13 they have 3 computers, sent URL for desktop shortcuts
 Cedar Rapids Public Library
 Susan
 N
 URL's
 Will use web address for increased access. Second new location to open 8/24. Downtown location closed.
 Millersburg Library
 Susan
 N
 Y
 Y
 phone follow up due to distance and very limited hours
 Victor Public Library
 Susan
 N
 Y
 Y
 phone call on 9/27/13
 AmeriCorps VISTA Corridor Recovery
 Susan
 N
 Y
 Y
 these computers are at the Lundy Townhomes
 Lundy Townhomes "Home to Stay"
 Susan
 N
 Y
 Y
 None
 Durant Library
 Susan
 Mike Witt will cover
 Swisher Library
 Story City PL
 Kirstin
 N
 Y
 Y
 Remodeling. Removed tower per their request and e-mailed link for installation on public computers
 Newton PL

Kirstin
N
No
Y
Issues with their VAP. I e-mailed our help desk to see if any outages.
Mecca
Kirstin
NA
NA
NA
Another e-mail trying to arrange for an install
Newton PL
Kirstin
NA
N
NA
Spoke with Suzanne. Sounds like an issue with the new, web-based version. Spoke w Max Cates in IT, asking him to speak directly w the PL's
All YSS sites
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops 6/17/13.
Boone DHS & VA
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Madison County DHS & Comm Services
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames Salvation Army
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Boone Salvation Army
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Madrid PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Boone Armory
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Perry New Opportunities Ctr
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Adel PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Dexter American Legion
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Perry Armory
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Grub Y
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Newton Progress Industries
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Goodwill Connection Center
Kirstin
NA
NA
NA

E-mailed July schedule of IWD workshops of IWD workshops
Monroe PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Newton PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Winterset PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Pella Crossroads
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
All CFI sites
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Knoxville PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Pella PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Pella Teen Challenge
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Vatterott
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Central College
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Melcher-Dallas PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Marion County VA
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
DMACC
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
ITT Tech
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
AIB
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
DMU
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Grandview
Kirstin
NA

NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Mercy College of Medicine
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
UIU
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
CICIL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Polk County
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
180 Degrees
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
CSA
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Janet Woodruff
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Creative Visions
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
All 3 Dsm Salvation Army locations
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Dress for Success
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Mecca
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Proteus
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
LSI Refugee Center
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Spectrum Resources
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Eddie Davis Center
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Neighborhoods of Oakridge
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Central Iowa Shelters & Services

Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Lynn Slykhuis, DOC
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
US Courts
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Pioneer Center
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Zion Lutheran Church
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
St Vincent de Paul
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ruth Harbor
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Altoona PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ankeny PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
State Library
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Pleasant Hill PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Evalyn K Davis Center
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Job Corps
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
VA DCM
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Polk County VA
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
AMVETS
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
IA Natl Guard
Kirstin
NA
NA
NA

E-mailed July schedule of IWD workshops of IWD workshops
CFR
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames Salvation Army
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames Emergency Homeless Shelter
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
ACCESS Abuse shelter, Ames
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames VR
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Colo PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Nevada PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Roland PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Zearing PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames HS
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Ames CFR
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Norwalk PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Indianola PL
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
We Lift
Kirstin
NA
NA
NA
E-mailed July schedule of IWD workshops of IWD workshops
Salvation Army Recovery Center
Kirstin
N
yes
yes
Having issues with the new, web version.
Ames Salvation Army
Kirstin
N

yes
 yes
 Having issues with the new, web version.
 Van Meter Library
 mf
 no
 yes
 yes
 Sent another VAP installation e-mail/asked to contact Jolena
 Grandview
 SDM
 No
 Yes
 Yes
 Informed them of new site changes
 Plymouth
 SDM
 No
 Yes
 Yes
 Informed them of new site changes
 Ruth Harbor
 SDM
 No
 Yes
 Yes
 Informed them of new site changes
 Corinthian Baptist Church
 SDM
 No
 Yes
 Yes
 Informed them of new site changes
 Mercy College
 SDM
 No
 No- Anne Dennis - her office computer. Mercy IT Dir will address problem. Will follow up
 N/A
 Unable to install VAP on library computer. Mercy IT Dir unable to install
 ICHS
 lt
 n/a
 n/a
 n/a
 closing doors; picked up laptops & 1 pc
 Central IA Shelter Services
 lt
 no
 no
 no
 needs install instructions
 CICIL
 lt
 no
 yes
 yes
 1 pc needed rebooting
 Adel Library
 mf
 no
 No - Not good control on mouse, Paula James requested new mouse; Marcia Fink suggested placing Virtual Access Point on computers and Paula J
 Yes
 Paula explained her assistant helps w/information for applicants on the computer at her desk since she is in a wheel chair and it is inconve
 New Opportunities Family Development Center
 mf
 no
 Yes
 Yes
 Carol Bayer reported that the Virtual Access Point Icon on her desktop is operable.
 Dallas County Armory
 mf
 n/a
 n/a
 n/a
 Full parking lot with doors locked. Was told via my cell phone that it was hectic that day and and to call next week.
 Perry Library
 mf
 no
 no, Virtual Access Point Icon on all computers but the icon would not go past "connecting" and "authenticating (sp)?". Will check with IWD
 no
 Sample tested 3 computers with the Virtual Access Point Icon none stayed on the site or boot completing up.
 Veterans Affairs
 mf
 yes
 Yes
 Yes
 Ed Vass and Rep. from Dallas County Public Services have observed very few use Virtual Access Point.
 State Law Library
 SDM
 No
 Yes
 Yes
 Informed them of new site changes
 Voc Rehab (Job Club)
 SDM
 No
 Yes
 Yes
 Informed them of new site changes
 Dexter Library

mf
n/a
n/a
n/a
Several messages were left with Mary McColloch through voicemail on 06/26/13 and 06/27/13 with no response. Will need to follow up next mon
Perry High School
mf
n/a
n/a
n/a
IT staff gone for the week on vacation. Will need to follow up next visit.
Woodward Granger High School
mf
n/a
n/a
n/a
Left message for Scott Chapman regarding Virtual Access Status and Skilled Iowa Request. Last visit with Scott was he wanted to wait for Vi
Dallas Center Grimes School
mf
no
no, Virtual Access Point Icon was not on desktop. Must contact Kirsten Born and Linda Baker, Guidance Office at Dallas Center Grimes School
Yes
Betsey Grove was available to let me in the office, and saw no Virtual Access Point on either computer/08/01/06 call back Linda Baker about
DMACC-West
lt
yes
yes
yes
VAP installed on 6 pc's in computer lab; need lit & 2 more signs to cover all the doors
Des Moines University
lt
no
yes
no
pc needed rebooting
William Penn
lt
no
no
yes
pc unplugged ready for move to new bldg
Zion Lutheran Church
lt
no
yes
yes
everything good!
IWD - 430 E Grand Ave
mf
no
yes
yes
no other needs
IWD - 1000 E Grand Ave
mf
no
yes
yes
no other needs
Youth & Shelter Services, 701 Grand
mf
no
yes
yes
added pamphlets in Spanish
Evelyn K Davis Center
mf
no
yes
yes
Spanish and English pamphlets needed.
Dallas County Armory
mf
no
no
yes
Deb Verdi reported Virtual Access Point not user friendly and that the public does not use Virtual Access Point.
Grandview College
SDM
No
Yes
Yes
None
Plymouth
SDM
No
Yes
Yes
None
Ruth Harbor
SDM
Unknown
Unable to check
Unknown
N/A
State Library
SDM
No
Yes
Yes

None
 Voc Rehab (Job Club)
 SDM
 No
 Yes
 Yes
 None
 Mercy College
 SDM
 No
 VAP site is now on 1 computer in Library. 3 others to be considered
 Yes
 Signage will be erected due to install
 Corinthian Baptist Church
 SDM
 No
 Yes
 Yes
 None
 State Law Library
 SDM
 No
 Yes
 Yes
 None
 Grandview College
 SDM
 No
 Yes
 Yes
 None
 State Library
 SDM
 No
 Yes
 Yes
 None
 Voc Rehab (Job Club)
 SDM
 No
 Yes
 Yes
 None
 State Law Library
 SDM
 No
 Yes
 Yes
 Reinstalled VAP icon on desktop of "1" computer
 Mercy College
 SDM
 No
 Yes
 Yes
 None
 Corinthian Baptist Church
 SDM
 No
 Yes
 Yes
 None
 Akron Public Library
 Anne
 N
 Y
 Y
 Working ok. Librarian reports no issues.
 Ida Services
 Anne
 N
 Y
 Y
 Was connected to a laptop. Working ok. Diana not in but Nadine says all ok, as far as she knows.
 Western Iowa Tech Community College - Cherokee
 Anne
 N
 Y
 Y
 Working ok
 Cherokee Public Library
 Anne
 N
 Y
 Y
 Judy thru the Iowa Library Assoc spoke with Chris @ IWD who answered many of her questions. Has issue with using various logins for IWD prog
 Cherokee County Veterans Affairs Office
 Meridan-Cleghorn Community Library
 NO VAP
 Correctional Public Library
 Anne
 N
 Y
 Y
 Working ok
 Stubbs Memorial Library
 Anne
 N
 Y
 Y
 Old icon won't delete. New icon works good.

Ida County Court House
 Anne
 N
 Y
 Y
 Works good. Lorna states no issues.
 Ida Grove Public Library
 Anne
 N
 Y
 Y
 Will up and working ok.
 Ida County Veterans Affairs Office
 Anne
 N
 Y
 Y
 Works ok. Dale states they're never used. All Vets are retired or have jobs.
 Kingsley Public Library
 Anne
 N
 Y
 Y
 Working ok
 Le Mars Public Library
 Anne
 N
 Y
 Y
 Plymouth County Armory
 No access
 Mapleton Public Library
 Anne
 Marcus Public Library
 Anne
 N
 Y
 Y
 West Central Development Community Action
 Anne
 N
 N - Not working. Doesn't show icons & can't connect to Windows or internet. Had used AEA's internet but they've had several changes. Brenda
 Y
 Need to have checked out why not working.
 Monona County Veterans Affairs Office
 Anne
 N
 Y
 Y
 Checked with Kelly on 3rd floor. Recorder's office has key. Only been used for abstracts. Working ok.
 Remsen Public Library
 NO VAP
 St Luke's School of Nursing
 Anne
 N
 N- Connection Server connection failed. Laura no longer there. Talked to Nancy. She says nobody uses it and knows nothing about it. Checked
 Y
 States "The host could not be resolved. Verify the view connection server address, port, network setting, & SSL setting are corrected."
 Mary Treglia Community Center
 Anne
 N
 Y
 Y
 The shortcut icon was not showing. Re-created it. Works good.
 Goodwill Connection Center
 Anne
 N
 Y
 Y
 Shortcut icon missing. Re-created it. Works good. Maria stated no problems.
 Gospel Mission
 Anne
 N
 Y
 Spoke with Harold. Gentleman has 1 computer out. Others haven't been used. No issues.
 Gospel Mission Women's and Children's Shelter
 Anne
 N
 Y
 Spoke with Harold. Had several issues with their service provider but all should now be resolved & hope to have usage on them soon.
 Ponca Tribe of Nebraska
 Anne
 N
 Y
 N
 Up and running well
 Four Directions Indian Center
 Anne
 N
 Y
 N
 Up and running well. Inquired on a printer.
 Midtown Community Center
 Anne
 N
 Y
 N
 Was able to create shortcut icon on desktop. All working ok.
 Small Business Development Center
 Anne

N
N
N
Spoke with Todd Rausch.No VAP.No room for extra computer.
Iowa Vocational Rehabilitation Services
Sioux City Public Library, Downtown Branch
Anne
N
Y
N
Connection on "How to Find a Job" caused a security issue. All others working well. Librarian will let their IT know.
Woodbury County Armory
Restricted to Drill Weekends
Sequels
Bettis, Cooper
N
Y
Y
need new computers
MOHMS
Bettis, Cooper
N
Y
Y
need new computers
IWCC Shenandoah
Fastenau
Y
N, loosing connection, working with IWCC IT to resolve
Y
need to establish a résumé workshop
Lied Public Library
Fastenau, Landess
N
Y
Y
working with staff on basic computer class curriculum
Griswold Public Library
Morgan, Fastenau
N
Y
Y
working with staff on basic computer class curriculum
Massena Public Library
Morgan, Fastenau
N
Y, however very slo
Y
need new computers
Harlan Public Library
Morgan, Fastenau
N
Y
Y
working with staff on basic computer class curriculum
Malvern Public Library
Thompson
N
Y
Y
working with staff on basic computer class curriculum
Hamburg Public Library
Fastenau
Y
Y
Y
printer issues resolved
Logan Public Library
Morgan, Fastenau
Y
Y
Y
need new computers
Missouri Valley Public Library
Morgan, Fastenau
Y
Y
Y
need new computers
Sidney Public Library
Morgan, Fastenau
Y
Y
Y
working with staff on basic computer class curriculum
Tabor Public Library
Thompson
N
Y
Y
need new computers
Iowa Vocational Rehabilitation/Atlantic Job Club(481)
Fastenau
N
Y
Y
working with staff regarding Career Ready 101
Iowa Vocational Rehabilitation/Clarinda Job Club(481)
Fastenau
N

Y
Y
working with staff regarding Career Ready 101
Iowa Vocational Rehabilitation/Council Bluffs Job Club(481)
Fastenau
N
Y
Y
working with staff regarding Career Ready 101
Iowa Western Community College, IA Voc Rehab Council Bluffs Job Club
Fastenau
N
Y
Y
working with staff regarding Career Ready 101
Dept of Human Services
Fastenau
N
Y
Y
very slow connection
Fremont County Veteran Affairs
Fritz
N
Y
Y
working with staff regarding Career Ready 101
Harrison County Veteran Affairs
Fritz
N
Y
Y
working with staff regarding Career Ready 101
Pottawattamie County Veteran Affairs
Fritz
N
Y
Y
working with staff regarding Career Ready 101
Pottawattamie County Armory
Fritz
N
Y
Y
working with staff regarding Career Ready 101
Page County Armory
Fritz
N
Y
Y
working with staff regarding Career Ready 101
Micah House
Morgan, Cooper
N
Y
Y
needs new computers
Waubonsie Treatment Center
Landess
N
Y
Y
scheduling NCRC testing
Zion Recovery Services
Landess
N
Y
Y
scheduling NCRC testing
Care & Share
Cooper
N
Y
Y
very slow connection
First United Methodist Church
Fastenau
N
Y
Y
very slow connection
Council Bluffs Library
Fastenau
N
Y
Y
working with staff on basic computer class curriculum
Grace United Methodist Church
Fastenau
N
Y
Y
very slow connection
Oxford House
Bettis, Cooper
N
Y
Y
working with staff regarding Career Ready 101
Oakland City Hall

Fastenau
N
Y
Y
Still waiting on remodel to be completed for re-installation
DHS Pottawattamie County
Fastenau
Y
Y
Y
Connectivity issues with the wireless
Council Bluffs Chamber of Commerce
Morgan
N
Y
Y
working to establish kiosk --Skilled Iowa Presentation
Atlantic Library
Fastenau
N
Y
Y
working with staff on basic computer class curriculum
Job Corps Council Bluffs
Fastenau
N
Y
Y
working with staff regarding Career Ready 101
Shen Hispanic Center
Fastenau
N
Y
Y
working with staff on basic computer class curriculum
St Marys
Fastenau
N
Y
Y
removed due to remodel, pending
SW Iowa Families
Landess, Carlson
N
Y
Y
Skilled Iowa presentation Nov
Centro Latino Center
Bettis, Cooper
N
Y
Y
Skilled Iowa presentation Nov
Phoenix House
Bettis, Cooper
N
Y
Y
Skilled Iowa presentation Nov
Childrens Square
Bettis, Cooper
N
Y
Y
install new tower Nov
Broadway Christian Church
Brookhart
N
Y
Y
working with staff regarding Career Ready 101
Mills County Courthouse
Fastenau
N
Y
Y
Skilled Iowa presentation Nov
Dunlap Public Library
Morgan
Y
Y
Y
new VAP
SouthWestern Community College (SWCC) campuses in Osceola
Jennifer Green
N
Y
Y
N/A
SouthWestern Community College (SWCC) campuses in Red Oak
Jennifer Green
N
Y
Y
N/A
Southwestern Community College (Creston Campus)
Elizabeth Waigand
N
Y
Y

N/A
Adair County Neighborhood Center
Jennifer Green
N
Y
Y
N/A
MATURA Community Action Corporation-Ringold County Neighborhood Center
Jennifer Green
N
Y
Y
N/A
MATURA Community Action Corporation-Taylor County Neighborhood Center
Jennifer Green
N
Y
Y
N/A
MATURA Community Action Corporation-Adams County Neighborhood Center
Jennifer Green
N
Y
Y
Still working on internet issues. Let the new website for them to be bale to use on their laptops.
Montgomery County Courthouse
Jennifer Green
N
N,Computer issues
Y
N/A
Union County
Jennifer Green
N
Y
Y
N/A
Lorimor City Hall
Jennifer Green
N
Y
Y
Had to replace the tower. Working fine now.
Iowa Vocational Rehabilitation
Jennifer Green
N
Y
Y
N/A
Greenfield Public Library
Jennifer Green
N
Gave them the the URL for the new web based site.
Y
Scheduled NCRC testing event.
Corning Public Library
Jennifer Green
N
Y
Y
N/A
Osceola Public Library
Jennifer Green
N
Y
Y
N/A
Leon Public Library
Jennifer Green
N
Y
Y
N/A
Red Oak public library
Jennifer Green
N
Y
Y
N/A
Stanton Public Library
Jennifer Green
N
N, Monitor is acting up. Will deliver a new monitor. 2/12-replaced monitor
Y
N/A
Villisca Public Library
Jennifer Green
N
Y
Y
Installed new web link on all public computers and took the IWD VAP computer since it was acting up.
Gibson Memorial Library
Jennifer Green
N
Y
Y
N/A
Experience Works
Jennifer Green
N

Y
 Y
 N/A
 Adams Co Armory
 Jennifer Green
 N
 Y
 Y
 N/A
 Clarke County vet office
 Jennifer Green
 N
 Y
 Y
 N/A
 Decatur County Veterans Affairs Office
 Jennifer Green
 N
 N/A
 Y
 N/A
 Montgomery County Veteran Affairs Office
 Jennifer Green
 N
 Y
 Y
 N/A
 Montgomery Co Armory
 Jennifer Green
 N
 Y
 Y
 N/A
 Taylor County Vet Officer
 Jennifer Green
 N
 Y
 Y
 N/A
 iJAG
 Susie Drish
 N
 Y
 Y
 Ottumwa Job Corps
 DaJuan Foster
 N
 Y
 N
 William Penn University
 DaJuan Foster
 N
 Y
 Y
 IHCC Mahaska County
 LaDonna Fechtling
 N
 Y
 Y
 IHCC Monroe County
 LaDonna Fechtling
 N
 Y
 Y
 Burlington Public Library
 Carolyn Farley
 N
 Y
 Y
 Ft. Madison IWD
 Carolyn Farley
 N
 Y
 Y
 Ft. Madison Library
 Carolyn Farley
 N
 Y
 Y
 1 computer needs IP address replaced - Carolyn emailed HelpDesk 10/25/13 to get this fixed
 Ft. Madison SCC
 Carolyn Farley
 N
 Y
 Y
 West Point Library
 Carolyn Farley
 N
 Y
 Y
 Salem Library
 Carolyn Farley
 N
 Y
 Y
 Donnellson Library
 Carolyn Farley
 N
 Y
 Y

Keokuk SCC
 Angie Nielsen
 N
 Y
 Y
 Henry County Armory
 Carolyn Farley
 N
 Y
 Y
 Mt. Pleasant SCC
 Carolyn Farley
 N
 Y
 Y
 Keokuk Public Library
 Angie Nielsen
 N
 Y
 Y

HIGH SCHOOL VIRTUAL ACCESS POINT MONTHLY FOLLOWUP LOG
 This report is due by the third business day of each month
 Submit electronically to Lori Adams

Region
 Site Visited
 Date Visited?
 Visited by
 Equipment working properly? Y/N. If No, explain and outline repair/replacement plan
 In-Service Training Y/N
 Signed Skilled Iowa LOC? Y/N
 Have they done NCRC Testing? Y/N If Yes, what Date?
 Share Training Information: How many present, topics covered, Best Practices, How the VAP is used, etc.
 Date last visited?
 Allamakee Community Schools(Waukon High School)
 Marla
 Y
 N
 N
 N - but will be Nov 5th & 7th.
 10/09 met with Dan at school. Nov 5th and 7th NCRC testing event setup partnering with NICC Waukon.
 Eastern Allamakee Community Schools (Ree High School)
 Sharon
 Y
 N
 Y
 No
 10/29/13 Called and left message with Mary
 Postville Community Schools(John R. Mott High School)
 Marla
 Y
 N
 N
 No
 10/8 - met with Brendan. Wants to test students. Will talk wit DeAnn Lenth who had done NCRC at Valley.
 New Hampton Community Schools
 Marla
 Y
 N
 N
 No
 08/14/13 - Met with Sara principal. Wants to test juniors. Peggy did more follow up for proctors.
 Central Community Schools
 Marla
 Y
 N
 N
 No
 09/30 - Met with Dan Yanda Principal and CTE teachers plus counselor. Want to test will discuss and get back to us.
 Clayton Ridge Community Schools
 Marla
 Y
 N
 N
 No
 10/11 - met with Allen, NICC, Dept of Ed to create online Advanced Manufacturing curriculum. NCRC would be a part of this.
 MFL MarMac Community Schools
 Peggy
 Y
 N
 N
 No
 Peggy stopped in person; said would not meet with me without an appt that needed to be made by email; have sent emails on 10/15 and 10/23 wi
 Edgewood - Colesburg Community Schools
 Peggy
 Y
 N
 N
 No
 08/23 - met with Matt CR101 set up for class and looking at having senior class volunteer to take NCRC. 10/28/13 - Peggy sent NCRC proctor i
 Starmont Community Schools
 Marla
 Y
 N
 N
 No
 08/21 - met with Marc and Carmen (GC). CR101 set up and want to test Seniors for NCRC in the spring. Going out in early Nov to do more on
 Maquoketa Valley Community Schools
 Y
 N

Y
 Yes - last school year
 check on testing for 2013-2014 school year.
 West Delaware Community Schools
 Marla
 Y
 N
 N
 No
 09/03 met with Dr. Rickey, Jon Nordass and guidance counselor. Want more LMI info.
 Western Dubuque/Cascade Community
 Marla
 Y
 N
 Y
 No
 06/11/13 - LM, will continue to try and connect
 DBQ Community Schools - Hempstead
 Peggy
 Y
 N
 Y
 ?
 9/13/13 - Peggy gave presentation to all business teachers for Dbq Community Schools; all teachers reg in CR101 and two will be proctors (on
 DBQ Community Schools (Senior HS)
 Peggy
 Y
 N
 Y
 ?
 9/13/13 - Peggy gave presentation to all business teachers for Dbq Community Schools; all teachers reg in CR101 and two will be proctors (on
 Western Dubuque Community Schools - Epworth
 Peggy
 Y
 N
 Y
 ?
 Yes - Dec 2013
 Peggy spoke with Asst Principal and sent reg forms for students to test 12/11/13.
 Dubuque Wahlert HS - Holy Family Catholic Schools
 Marla
 Y
 N
 N
 No
 06/11/13 - called and no answer.
 Beckman HS
 Marla
 Y
 N
 N
 No
 07/31 - said not interested.
 North Fayette Valley Community Schools
 Peggy
 N
 N
 N
 Principal told Peggy not interested this yr -- too many other priorities with merger; may consider next yr.
 Oelwein Community Schools
 Marla
 Y
 N
 N
 No
 08/21 - Steve was going to talk to principal and get back to us.
 West Central Community Schools
 Marla
 Y
 N
 N
 No
 05/08/13 - Stewart said talk with Steve Milder guidance. 05/09/13 - LM, 06/11/13 - LM. Will continue to try and connect.
 Howard-Winneshiek Community Schools-Crestwood High School
 Marla
 Y
 N
 N
 No
 10/29/13 - LM
 Decorah Community Schools
 Marla
 Y
 N
 N
 Yes
 09/12 - met with Elaine Lore. Wants CR101 as instructor.
 South Winneshiek Community Schools - High School
 Peggy
 Y
 Y
 N
 No
 Peggy met with principal and teacher on 9/10/13; teacher reg as instructor in CR101; plans to use with select group of students and consider
 Turkey Valley Community Schools
 Marla
 Y
 N
 N
 No
 06/11/13 - LM. Will contact in August.

CAL HS
9/11, 9/13, 9/25, & 10/30/2013
Jennifer Andrade, DeAnn Halligan
Y
Y
Y
Y (Sept, Oct, Nov)
Presented Skilled Iowa to staff, set up CR 101 accounts. NCRC testing with seniors fall 2013. Students in grades 6-11 using CR101.
Central Springs HS
Angie Konig
Y
N
N
N
Angie presented Skilled Iowa to Superintendent in May. Jennifer requested meeting with superintendent and principal this fall to move forward
Charles City HS
08/13/13 & 08/16/13
Jennier Andrade
Y
Y
Y
Presented Skilled Iowa to principal, superintendent and staff. Signed LOC. Set up staff with CR101 accounts.
08/13/13 & 08/16/13
Clear Lake HS
Jennifer Andrade
Y
Y
Y
Meeting with staff re: NCRC and CR101
Corwith Wesley HS
Angie Konig
Y
N
N
N
Angie presented to principal in May. Jennifer contacted in October to follow up and request meeting.
Forest City HS
Jennifer Andrade
Y
N
N
N
Presented Skilled Iowa to principal. Will present to all staff at in-service day on 11/13/13. Plan to do some NCRC testing this year.
Garner-Hayfield HS
Jennifer Andrade
Y
N
N
Presented Skilled Iowa and CR 101, set up account.
Hampton-Dumont HS
Jennifer Andrade
Y
N
Y
N
Met with principal to discuss NCRC testing and use of CR101 in the classroom. Guidance Counselor will take the lead. Scheduled to present at
Lake Mills HS
9/5/2013 & 10/24/13
Luis Arellanes/Jennifer Andrade
N- cannot connect
N
N
N
Luis checked VAP. Jennifer met with principal, received signed LOC. Developing plans for testing some seniors in Dec/Jan and discussing pos
Mason City HS
9/20 & 26/2013
Jennifer Andrade
Y
Y
Y
Meeting with staff re: NCRC and CR101
Newman Catholic
Jennifer Andrade
N
N
Presented Skilled Iowa and CR 101.
North Iowa HS
Jennifer Andrade
Y
N
N
N
Met with guidance counselor. Presented Skilled Iowa and CR 101, set up account. Plan to do test seniors in February and wants to implement C
Northwood Kensett HS
Jennifer Andrade
Y
N
N
N
Met with Principal 4/25/13 to present Skilled Iowa. Followed up 10/23/13, Principal states he does not want to start NCRC until 2014-2015 sc
Osage HS
Jennifer Andrade
Y
N
N
Presented Skilled Iowa; principal gave verbal "yes" and will discuss program with board in order to sign LOC. Guidance counselor has request
RRMR HS
Angie Konig
Y
N

N
 N
 Angled presented Skilled Iowa to principal in May. Jennifer contacted principal in October to follow up and schedule meeting.
 Riceville
 Jennifer Andrade
 Y
 N
 N
 Presented Skilled Iowa; principal reviewing information and will discuss with superintendent.
 St. Ansgar HS
 Jennifer Andrade
 Y
 N
 N
 Presented Skilled Iowa and CR 101, set up account.
 Ventura Alternative School-Partnership with Clear Lake & Garner/Hayfield school districts
 Renee Anderson/Jennifer Andrade
 Y
 N
 N
 N
 Renee provided NCRC testing and proctor training for administrator. Jennifer set up CR101 account for administrator and met with her to de
 West Fork HS
 Jennifer Andrade
 Y
 N
 Y
 Spoke with superintendent to follow up; signed LOC. Talked with counselor and set up CR101 account.
 West Hancock HS
 Angie Konig/Jennifer Andrade
 Y
 N
 Y
 N
 Plan to offer NCRC this year to some students. Jennifer contacted principal and guidance counselor in October to schedule meeting for Novemb
 3&4
 Algona High School
 Linda Gray
 Y
 N
 N
 N
 10/30/2013- Visited with Jared about NCRC and sent info. Followup phone call on 11-7-2013. 7/31/2013 -Message with Jared Cecil to set up
 3&4
 Alta Aurelia
 Linda Gray
 Y
 N
 N
 N
 10/30/2013 - Visited with Tom Ryherd regarding NCRC - set up appt for 11/4/2013 @ 10 AM
 3&4
 Boyden Hull
 Linda Gray
 Y
 N
 N
 N
 10/29/2013 - trying to set up NCRC meeting
 3&4
 Central Lyon
 Linda Gray
 Y
 N
 N
 N
 10/29/2013 - sent information to Dave Ackerman on NCRC - will call 11/7-2013
 3&4
 Clay Central Everly
 Linda Gray/Bob Becker
 Y
 N
 Y
 N
 N
 10/30/2013 - Visited with Curt Busch and he signed LOC
 3&4
 Emmetsburg
 Linda Gray
 Y
 N
 N
 N
 10/29/2013 - Trying to set up proctor training - left messages with Trent Griggs and Fred Matlage. 10/2/2013 met with Fred Matlage and Tren
 3&4
 Estherville
 Linda Gray
 Y
 N
 N
 N
 10/31/2013 - Message with Mindy Bechwald to try to set up proctor training. 8/22/2013 - met with Mindy Brechwald, principal and other staff
 3&4
 George Little Rock
 Linda Gray
 Y
 N
 N
 N
 10/30/2013 - Visited with guidance counselor Dan Helkenn and sent NCRC information.
 3&4

Graettinger Terril
Linda Gray
Y
N
N
N
10/31/2013 - Message with Matt Borchers regarding NCRC. 9/10/2013 - Proctor training for Matt Borchers.
3&4
Harris Lake Park
Linda Gray
Y
N
N
N
7/31/2103 - Message with Dennis Peters to set up NCRC appt
3&4
Hartley Melvin Sanborn
Linda Gray
Y
N
N
N
7/31/2013 - message with Mark Petersen Principal to set up NCRC appt
3&4
MOC Floyd Valley
Linda Gray
Y
N
N
N
10/31/2013 - Met with Principal Mike Mulder. Will talk to guidance counselor and talk more next week. Wants to test a group of juniors in
3&4
Newell Fonda
Linda Gray/Bob Becker
Y
N
N
N
10/29/2013 - Bob Becker giving presentation on Work Readiness at school.6/27/2013 - Principal sent email indicating not interested in NCRC.
3&4
North Union High
Linda Gray/Bob Becker
Y
N
N
N
10/28/2013 -Visited with Asst Principal Robert Zotz regarding workforce connection for students; Proctor training on 9/10/2013
3&4
Okoboji
Linda Gray
Y
N
N
N
5/9/2013 - Met with Brian Downing and are interested.
3&4
Rock Valley
Linda Gray
Y
N
N
N
7/31/2013 - trying to set up NCRC appt with Principal Nicole Roder
3&4
Ruthven Ayrshire
Linda Gray
Y
N
N
N
9/10/2013 - Matt Borchers - guidance counselor took proctor training. 8/26/2013 - Met with Guidance Counselro and interested.
3&4
Sheldon High School
Linda Gray
Y
N
N
N
2/14/2013 - Pam Van Beek, Principal Secretary will get VAP url information to IT for computers.
3&4
Sibley Ocheyedon
Linda Gray
Y
N
N
N
7/3/2013 - trying to set up NCRC appt with Superintendent
3&4
Sioux Center
Linda Gray
Y
N
N
N
5/23/2013 - met with Principal Gary McEldowney and he wants the school to participate - not sure when.
3&4
Sioux Central
Linda Gray
Y
N

N
N
10/28/2013 - message for Holly to discuss Skilled Iowa and possible testing.Proctor training for Holly Lockrem on 9/10/2013.
3&4
South O'Brien
Linda Gray
Y
N
N
N
1/29/2013 - provided school url to Dan Moore. 1/18/2013 - demo to school staff and Principal Dan Moore.
3&4
Spencer Schools
Linda Gray/Bill Zinn
Y
N
Y
N, plan to test Spring 2014
10/23/2013 - school indicated they plan to test juniors in the spring of 2014. 9/10/2013 - proctor training of guidance staff.
3&4
Spirit Lake
Linda Gray/Bob Becker
Y
N
Y
Y, 10/22/13
10/14/2013 - participated on panel discussion for freshman regarding NCRC. 9/10/2013 - trained 2 staff as proctors.
3&4
Storm Lake
Linda Gray
Y
N
N
N
9/10/2013 - Brittany Christensen attended proctor training. 8/12/2013 - met with principal Beau Ruleaux regarding NCRC.
3&4
West Bend Mallard
Linda Gray
Y
N
N
N
9/10/2013 - Guidance counselor attended proctor training. 8/12/2013 - met with principal Paul Peppmeierregarding NCRC.
3&4
West Lyon
Linda Gray
Y
N
N
N
2/11/2013 - met with Superintendent Jim Hargens and provided url.
3&4
West Sioux
Linda Gray
Y
N
N
N
4/24/2013 - met with guidance counselor Jim Hanson and provided info regarding NCRC
Manson NW Webster HS
Rosemary Aden
N-9-27 New contact person. Had to reinstall URL for 1:1. Yes 10-28.
N
N
N
Trained new contact Kevin Wood. He will roll it out to students. Will meet again re: NCRC. 10-28 New principal. Int in LOC and NCRC. Cathy w
Southern Cal Comm HS
Brian Pibal
Y
n
N
N
VAP is used as resource
Webster City High School
Sara Messerly
y
n
n
N
Discussed NCRC testing
South Hamilton HS
Daryl Roberts
Y
N
N
N
Promoted NCRC testing
Humboldt High School
Sara Messerly
Y
N
N
N
Used on school website and PC's
Laurens-Marathon HS
Rosemary Aden
Y
N
N
N