

## **ADOPTED RULES**

### **LEGISLATIVE HEALTH CARE COVERAGE COMMISSION**

1. Six of the voting members shall constitute a quorum, but a lesser number of members may adjourn or recess the Commission in the absence of a quorum.
2. A majority vote of those voting members present is necessary to carry any action.
3. Whenever Mason's Manual of Legislative Procedure does not conflict with the rules specifically adopted by the Commission, Mason's Manual of Legislative Procedure shall govern the deliberations of the Commission.
4. Meetings shall be set by motion before adjournment, or by call of the Chairperson of the Commission if meetings are necessary before the date set in the motion.
5. Rules shall be adopted by the affirmative votes of a majority of those voting members present and may only be changed or suspended by a similar vote of the Commission.
6. Each member of the Commission may designate one person to serve as an alternate and to attend and participate in Commission meetings and activities on that member's behalf when the member is absent. An alternate of a voting member of the Commission may vote on that member's behalf. A person serving as an alternate for a member shall be informed about the current activities of the Commission and shall be informed about and able to communicate the positions of the member for whom the alternate is serving. The designation of an alternate by a member must be received in writing by the Legislative Services Agency prior to the second meeting of the Commission.

Submitted:

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