Legislative Services Agency
State Capitol, 1007 E. Grand Avenue, Des Moines, Iowa 50319, 515.281.3566
Fiscal Services Division

Fiscal Topic

Central Procurement and Fleet Services Enterprise (DAS)

November 4, 2026

Purpose and History

The Central Procurement and Fleet Services Enterprise (CPFSE) of the Department of Administrative Services (DAS) provides a centralized location for purchasing and doing business with the State, including administering the State's Purchasing Card Program and facilitating centralized procurement training. The CPFSE is also responsible for the acquisition, management, policies, operation, maintenance and repair, and disposal of motor vehicles for State employees to use in their official duties. **Figure 1** illustrates the annual rate history for the CPFSE for fiscal years 2024 through 2028.

Figure 1 — Central Purchasing and Fleet Services Enterprise Annual Rate History

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Blanket Bond	$ 0.82	$ 0.81	$ 0.79	N/A	Set annually
Fleet Management	256.83	252.00	252.00	252.00	372.00
Risk Management	432.00	480.00	528.00	528.00	576.00

Note: The Blanket Bond Rate is a tentative rate that DAS revisits annually as third-party vendor contracts are negotiated or amended. The Fleet Management and Risk Management rates are based on the number of vehicles assigned to each agency.

CPFSE Services

The following services are provided under the CPFSE:

- **Blanket Bond** — Utility service rate charged by the DAS to provide coverage against State employee theft and embezzlement. The blanket bond provides up to $2.0 million in coverage after a $250,000 deductible. The rate is based on the proportionate number of agency-filled positions, including board members, commission members, and the Board of Regents (BOR) institutions. This is a pass-through from a third-party vendor. The FY 2027 rate is not yet available.
- **Purchasing** — Utility service rate charged by the DAS to develop competitive bids, including sealed bids, requests for proposals, and targeted small business training. This allocation is based on the proportion of each agency's usage of Master Agreements from the most recently completed fiscal year. Other than the utility allocation, other funds available are vendor rebates received for purchase against master contracts.
- **Fleet Management** — Utility service rate charged by the DAS to maintain the State's vehicle fleet, including the fuel card program, vehicle maintenance and repair, State and federal alternative fuel compliance, Corporate Average Fuel Economy (CAFE) requirements, and recalls. The fees charged to each agency are based on the agency's number of in-service vehicles as a proportion of the State's total in-service fleet. The rate is determined by the annual Fleet Management budget divided by the number of vehicles in service as of April 30. The FY 2028 rate increase is the result of an additional

full-time equivalent (FTE) position that was created to implement new software and to provide ongoing system support.

- **Fleet Purchase and Depreciation** — Utility service rate charged by the DAS for the replacement of State vehicles. The rate varies by type of vehicle purchased and is based on 80.0% of acquisition cost divided by the average vehicle lifecycle in months (cost less 20.0% salvage value/useful life = monthly vehicle depreciation rate). For general-use vehicles, a 72-month vehicle lifecycle is assumed.
- **Risk Management (Vehicle Self-Insurance**) — Utility service rate charged by the DAS for the State's self-insurance program, including the investigation of claims and the negotiation and settlement of all liability, collision, and comprehensive claims coverage. The rate also provides funding for driver insurability assessments, mediation services, and recovery for damages when the State is not at fault. The rate is based on claims experience for the annual budget, which is divided by the number of vehicles in service as of April 30. The FY 2028 rate change is the result of increases in vehicle maintenance costs.
- **Motor Pool** — Utility service rate charged by the DAS for State Vehicles in the motor pool used as needed by State agencies for in-state travel. The rate is based on a daily or per-mile rate and varies by vehicle class. For FY 2028, a motor pool vehicle that is driven 100 or fewer miles per day will be charged at the daily rate, and a vehicle driven 100 miles or more per day will be charged at the per-mile rate.

Figure 2 illustrates the Motor Pool rate history from FY 2024 through FY 2028.

Figure 2 — Motor Pool Annual Rate History

	FY 2024		FY 2025		FY 2026		FY 2027		FY 2028	
	Per Mile	Daily	Per Mile	Daily	Per Mile	Daily	Per Mile	Daily	Per Mile	Daily
Compact	$ 0.34	$ 17.00	$ 0.46	$ 23.00	$ 0.46	$ 23.00	$ 0.46	$ 23.00	Set on annual basis	
Mid-size	0.36	18.00	0.48	24.00	0.48	24.00	0.48	24.00	Set on annual basis	
Full-size	0.37	18.50	0.52	26.00	0.52	26.00	0.52	26.00	Set on annual basis	
Minivan	0.40	20.00	0.60	30.00	0.60	30.00	0.60	30.00	Set on annual basis	

Note: DAS revisits these rates on an annual basis as the costs for fuel, parts, and maintenance fluctuate.

Additional Information

For additional information, visit:

- DAS, Central Procurement: das.iowa.gov/state-employees/procurement
- DAS, Fleet Services: das.iowa.gov/state-employees/fleet-services

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Related Statutes and Administrative Rules

Iowa Code chapter 8A
Iowa Administrative Code 11

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