Legislative Services Agency
State Capitol, 1007 E. Grand Avenue, Des Moines, Iowa 50319, 515.281.3566
Fiscal Services Division

Fiscal Topic

Office of the General Counsel — Department of Administrative Services

November 4, 2026

Purpose and History

The Office of the General Counsel of the Department of Administrative Services (DAS) represents the DAS in all legal matters and assists State agencies in matters regarding State employment, procurement, and other DAS services.

The Office of the General Counsel is divided into the following three areas and provides the following services:

- **Labor and Legal Services** — Provides legal advice regarding personnel matters, including collective bargaining negotiations, preparing and conducting grievances, arbitrations and administrative hearings, classification appeals, matters before the Employment Appeal Board (EAB), and matters involving the Attorney General's Office.
- **Employee Relations** — Conducts investigations into alleged employee misconduct. Issues that are investigated include but are not limited to workplace violence, sexual harassment, and discrimination of all types.
- **Communications and Legislative Liaison** — Represents the DAS in handling Iowa Code chapter 22 requests, DAS press releases, media management, administrative rules, and the DAS's interests before the Iowa General Assembly.

Rate History

The service rate methodology for Labor and Legal Services and Employee Relations is based on the total number of filled positions for the last pay period of each of the five consecutive quarters, ending with the third quarter of each fiscal year. Rate methodology is approved by the Customer Council on an annual basis.

General Counsel Rate History

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Labor & Legal Services	$ 41.61	$ 49.68	$ 49.68	$ 49.68	$ 49.68
Employee Relations	36.00	45.60	45.60	45.60	45.60

Note: Five-quarter average per filled position.

Additional Information

For additional information, visit:

- Department of Administrative Services: das.iowa.gov
- Office of the General Counsel: das.iowa.gov/programs-services/office-general-counsel

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