



Budget Unit: Department of Administrative Services

BU Number: 0050C850001

Overview

In 2001, the Governor initiated a review of Executive Branch agencies with the goal of combining four existing service agencies. The Iowa Department of Administrative Services (DAS) was created on July 1, 2003, to manage and coordinate the central support functions of state government with an entrepreneurial, customer-focused approach. The Department is organized into five areas:

- **Core/Finance** – The DAS Core is responsible for internal and administrative operations within the department including: budgeting, accounts payable, accounts receivable, mail service, customer service center, legal counsel, legislative liaison, marketing, communications, customer council support, and the director's office. Collectively these functions are known as "shared services" — services that were consolidated at the formation of DAS.
- **Human Resources Enterprise (HRE)** – Human Resources provides personnel services to Iowa state government including qualification of applicants for state jobs, classification, compensation, selection assistance, Affirmative Action (Equal Employment Opportunity/Diversity Program), workforce planning, performance evaluation, workforce data gathering, reporting and analysis, labor relations, benefits, risk management and leave administration, safety, workers' compensation and Return to Work, wellness, training and development, and consultation with and advice to state agencies on human resource matters. The Regents, Community-Based Corrections, and the State Fair Authority use HRE services on a limited basis.
- **General Services Enterprise (GSE)** – The GSE maintains all Capitol Complex and Ankeny Laboratory buildings, grounds and monuments and provides statewide architectural and engineering project management services for construction projects. The GSE also operates the state vehicle fleet, provides mail services to state agencies, and manages the procurement activities for most executive branch agencies.
- **Information Technology Enterprise (ITE)** – The ITE provides information technology services for state government, including business and communications solutions, database and data warehouse services, mainframe, security and design services, web services, help desk, and printing services.
- **State Accounting Enterprise (SAE)** – The SAE collects and reports financial information and processes financial transactions for all branches of government.

Funding

The DAS receives a General Fund appropriation to support its own operations, but this is only a small part of the DAS total budget. Enterprise services are supported by billings to other state agencies for services received, and those billings account for the bulk of the revenues in the DAS total budget.

Related Statutes

Iowa Code chapter [8A](#)

Iowa Administrative Code chapter [11](#)

More Information

Department of Administrative Services: <http://das.iowa.gov/>

Iowa General Assembly: <https://www.legis.iowa.gov/index.aspx>

LSA Staff Contact: Dwayne Ferguson (515-281-6561) dwayne.ferguson@legis.state.ia.us