

EXECUTIVE ORDER NUMBER FORTY-TWO

AS, all state agencies, boards and commissions of state government, which in the institutions under the control of the Board of Regents and the Department of Transportation have, during the years of their existence, required numerous forms to be created, printed, distributed, processed and maintained for the purpose of assisting in the administration of the law and delivery of government services; and

AS, the multiplicity of these forms and the subsequent processing of information required by them have resulted in a proliferation of paper which is increasingly costly to produce and process; and

AS, the Governor's Economy Committee recommended that a Forms Control Committee be established with the responsibility of reducing the proliferation and duplication of forms; and

AS, the proliferation of possibly unnecessary information and duplication of forms now required by entities of state government should be examined and evaluated and a plan developed for remedial action.

THEREFORE, I, Robert D. Ray, Governor of Iowa, do hereby order and direct the following:

1. That a Forms Control Committee shall be established composed of representatives of the Comptroller's Office, the Department of General Services, the Department of Transportation, and the Board of Regents
2. That the Director of the Management Services Division of the State Comptroller's Office shall establish a plan for operation of the Forms Control Committee.
3. That the goal of the Forms Control Committee shall be to make recommendations to reduce costs and increase efficiencies in state government by reducing the number of forms in use. This goal shall be accomplished by recommending the standardization of the design of forms and by making recommendations for the collection of only essential data. This goal shall apply to forms used within state government and also forms used to collect information from the private sector.
4. All state agencies shall cooperate with the Forms Control Committee in pursuit of this goal.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Iowa to be affixed. Done at Des Moines, Iowa, this 24th day of March in the year of our Lord one thousand nine hundred eighty-two.

s/ Robert D. Ray  
GOVERNOR

st:  
s/ Mary Jane Odell  
SECRETARY OF STATE