



# State of Iowa

## Executive Department

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

EXECUTIVE ORDER NUMBER 48

### ESTABLISHING THE IOWA COMMISSION FOR NATIONAL AND COMMUNITY SERVICE

WHEREAS, there is a compelling need for more civic participation to solve community and state problems, and address many of the country's unmet social, environmental, educational and public safety needs; and

WHEREAS, promoting the capability of Iowa's people, communities, and enterprises to work collaboratively is vital to the long-term prosperity of this state; and

WHEREAS, building and encouraging community services and volunteerism is an integral part of the state's future well-being, and requires cooperative efforts by the public and private sectors; and

WHEREAS, the development of a National Service Program in Iowa requires an administrative vehicle which conforms with federal guidelines detailed in the recently enacted National and Community Service Trust Act of 1993.

NOW, THEREFORE, I, Terry E. Branstad, Governor of the State of Iowa, by the power and authority vested in me by the Constitution and the Laws of Iowa, do hereby order as follows:

1. The Iowa Commission for National and Community Services is hereby established to advise and assist in the development and implementation of a comprehensive, statewide plan for promoting volunteer involvement and citizen participation in Iowa, as well as to serve as the state's liaison to national and state organizations which support the Commission's mission.
2. The Commission will be composed of no fewer than 15 and no more than 25 voting members to be appointed by the Governor in compliance with federal guidelines as described in the National Community Service Trust Act of 1993 and as detailed below:
  - a. The Commission's membership will include an individual with expertise in the educational training and developmental needs of youth; an individual with experience in promoting the involvement of older adults in service and volunteerism; a representative of community-based agencies within the state; the Director of the Department of Education or his/her designee; the Executive Secretary of the Board of Regents or his/her designee; a representative of local government; a representative of a local labor organization; a representative of a for-profit

business; an individual between the ages of 16 and 25 who is, or has been, a participant or supervisor in a volunteer or service program; a representative of the Corporation for National and Community Service who shall serve as a non-voting, ex officio member.

- b. Not more than 25 percent of the Commission members may be employees of state government, though additional state agency representatives may sit on the Commission as non-voting ex officio members. Members may not vote on issues affecting organizations for which they have served as a staff person or as a volunteer at any time during the preceding twelve months.
  - c. Not more than 50 percent of the Commission plus one member may be from the same political party. To the extent possible, the composition of the Commission will reflect the diversity of the state's population. Members will serve no more than two three-year terms, however, one-third shall serve for one year, one-third for two years, until such time as all members are on a three-year term.
  - d. The Commission chair will be selected by the Governor and serve at his discretion.
3. The Iowa Commission for National and Community Service and designated staff will have the following duties and responsibilities:
- a. Prepare a three-year national service plan as called for under the National and Community Service Trust Act of 1993.
  - b. Fulfill federal program administration requirements, including provision of health care and child care for program participants.
  - c. Submit annual state applications for federal funding of Commission selected AmeriCorps programs.
  - d. Integrate AmeriCorps programs and existing ACTION and Older American Volunteer Programs into the state strategic service plan.
  - e. Conduct local outreach to develop a comprehensive and inclusive state service plan; and coordinate with existing programs in order to prevent unnecessary competition for private sources of funding.
  - f. Provide technical assistance to service programs, including the development of training methods and curriculum materials.
  - g. Develop a statewide recruitment and placement system for individuals interested in community service opportunities.
  - h. Prepare quarterly reports on progress for submission to the Governor.

4. The Governor's Office shall serve as the lead agency for administration of the Commission, and as is deemed appropriate and necessary to fulfill the objectives of this order, additional support will be provided by the Department of Education; the Board of Regents; the Department of Employment Services; and the Department of Economic Development. Furthermore, all state agencies will provide assistance to the Commission in order to ensure a fully coordinated state effort for promoting National and Community Service. The Commission is authorized to accept funds and in-kind services from other state, federal and private entities.
5. This Executive Order rescinds Executive Order Number 33 under Governor Robert D. Ray, that created the Iowa Office for Volunteerism.

IN TESTIMONY WHEREOF, I have hereunto subscribed by name and caused the Great Seal of Iowa to be affixed. Done at Des Moines this 14th day of February in the year of Lord, one thousand nine hundred ninety-four.

  
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GOVERNOR



  
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SECRETARY OF STATE