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SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

July 18, 2018

Mr. Glen Dickinson, Director
Legislative Services Agency
State Capitol
L-O-C-A-L

Dear Mr. Dickinson:

Pursuant to Iowa Code Section §97C.13A addressed in Section §7D.29, I am writing to notify the Legislative Services Agency that the Iowa Public Employees' Retirement System (IPERS) has requested funds in the amount of \$10,000.00 to cover costs with regard to the Federal-State Agreement. Enclosed is background information from the Department that will be provided to the Executive Council in support of this request.

Executive Council will not vote to approve or deny the request for two weeks following issuance of this notice. We therefore anticipate this matter being placed on the August 6, 2018 Agenda for consideration

Executive Council of Iowa

Victoria Newton
Executive Secretary

cc: Donna M. Mueller, Chief Executive Officer, IPERS

Enclosures

Kim Reynolds
GOVERNOR

Adam Gregg
LT. GOVERNOR



Donna M. Mueller
CHIEF EXECUTIVE OFFICER

July 17, 2018

EXECUTIVE COUNCIL

JUL 18 2018

Executive Council
Attention: Victoria Newton
State Capitol Building
Des Moines, IA 50319

RE: Request for Reimbursement – State Social Security Administrator Expenses
Iowa Code Section 97C.13A

Dear Ms. Newton:

I am requesting that the Iowa Public Employees' Retirement System (IPERS) be reimbursed \$10,000.00 for costs associated with administering the Federal-State Agreement Administration that were incurred during FY2018. In support of this request, I submit the following:

- IPERS is designated as the State Social Security Administrator (§97C.2(8)).
- The state agency designated as the State Social Security Administrator shall be reimbursed actual expenses, not to exceed ten thousand dollars each fiscal year (§97C.13A).
- Actual expenses in FY2018 incurred by IPERS as the State Social Security Administrator totaled \$12,820.79.
 - \$9,657.28 in salary of staff working on social security coverage issues.
 - \$2,863.51 in out-of-state travel for two employees to attend the annual National Conference of State Social Security Administrators (NCSSSA).
 - \$300.00 for the annual membership payment to NCSSSA.

I would be happy to provide further detail if required.

The accounting code for the funds to be transferred to is: 0791-553-4110-86.

Thank you for your assistance.

Respectfully submitted,

A handwritten signature in cursive script that reads "Donna M. Mueller".

Donna M. Mueller
Chief Executive Officer

IOWA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

7401 Register Drive P.O. Box 9117 Des Moines, IA 50306-9117 1-800-622-3849 www.ipers.org

PHONE 515-281-0020 BENEFITS FAX 515-281-0053 LEGAL & INVESTMENTS FAX 515-281-0045 E-MAIL info@ipers.org

				FY18 SSA EXPENSES			
Date Paid	Document #	Vendor	Description	Salary	OOS Travel	Membership	Legal Fees
7/1/16-10/05/17			Salary for 1st Qtr	4,354.11			
10/06/17-1/11/18			Salary for 2nd Qtr	908.28			
1/12/18-4/05/18			Salary for 3rd Qtr	673.53			
4/06/18-6/30/18			Salary for 4th Qtr	3,721.36			
28-Jul	TP553IP206048	US Bank Cardmember S	NCSSSA-9/9-9/13/17-Danielle Huffine		800.60		
28-Jul	TP553IP206048	US Bank Cardmember S	NCSSSA-9/9-9/13/17-Tina Koenen		800.60		
14-Sep	TP553IP257135	Danielle Huffine	NCSSA 9/9-9/13/17		142.00		
15-Sep	TP553IP258141	Tina Koenen	NCSSA 9/9-9/13/17		154.47		
25-Sep	TP553IP264152	US Bank Cardmember	NCSSSA-Danielle Huffine 9/9-9/13/17		482.92		
25-Sep	TP553IP264152	US Bank Cardmember	NCSSSA-Tina Koenen 9/9-9/13/17		482.92		
15-Feb	GAXM000020959480	National Conference Sta	membership 1/1-12/31/18-Danielle Huffine			300.00	
				9,657.28	2,863.51	300.00	0.00
			Total SSA- FY18	12,820.79			
NCSSSA = National Conference of State Social Security Administrators							
Staff Hours Spent on SSA Issues/Calculated into salary costs above							
	<u>1st Qtr</u>	<u>2nd Qtr</u>	<u>3rd Qtr</u>	<u>4th Qtr</u>			
G Schochenmaier	2.00	1.50					
D Huffine	71.50	20.83	19.50	59.25			
D Martin							
J Burke							
Tina Bennett	51.00	3.00		2.30			
D Mueller							
Total Hours	124.50	25.33	19.50	61.55	230.88		