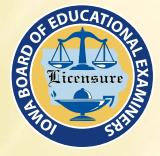
FY 15 Fees Report



December 29, 2015

State of Iowa Iowa Board of Educational Examiners Grimes State Office Building 400 E. 14th Street Des Moines, IA 50319-0146

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MISSION

The mission of the Iowa Board of Educational Examiners is to establish and enforce rigorous standards for Iowa educational practitioners to effectively address the needs of students.

BELIEFS STATEMENTS

We Believe:

- that an effective licensure system is efficient, innovative, and responsive to needs of students and educators.
- in collaboration with other organizations to improve professional development and preparation programs.
- that education is a profession.
- that establishing ethical standards protects students and practitioners.

Adopted: June 2001 Reviewed: June 20, 2014 Revised: August 13, 2010

PRINCIPLES FOR THE BOARD OF EDUCATIONAL EXAMINERS BUDGETING PROCESS

Identify a vision and knowledge of the service needs:

- 1. Identify the vision of what the BoEE should be.
- 2. Identify the service and the capital needs of the BoEE.

Policies, Goals, Priorities, and Resource Utilizations plans:

- 3. Identify fiscal and economic policies and goals to meet the vision and needs of the BoEE.
- 4. Identify the service and capital policies and goals to meet the vision and needs of the BoEE.
- 5. Identify strategies for managing the BoEE's fiscal process.

Prepare and adopt a fiscal budget that integrates vision, policy, and goals with strategies that are consistent with the current fee structure.

- 6. Develop and implement a process that prepares a revenue and expenditure plan that is based on the vision, policy and goals of the Board.
- 7. Establish a yearly plan and multiple year plan for forecasting anticipated revenues.

Monitor and control the utilization of resources in meeting the Board's goals.

- 8. Monitor and control the utilization of resources (expenditures) monthly and make budget adjustments quarterly.
- 9. When possible identify external factors that may impact the utilization of resources.
- 10. Make adjustments to the goals if budget adjustments cannot meet the anticipated revenues.

ASSUMPTIONS

The Board of Educational Examiners' budget was built on the following assumptions since the Board does not receive an appropriation from the Legislature:

- 1. <u>The budget was built on the assumption that approximately \$588,284 would be deposited to</u> the General Fund.
- 2. The budget was built on the assumption that 27,367 applications would be processed during FY 2015.
- 3. 2004 and 2005 legislation changed the revenue stream for the Board. Since that legislation, the Board has taken a conservative position in estimating revenues since prior to 2004 expenditures exceeded revenues.
- 4. The budget would also include the assessment of \$42,000 in late fees.
- 5. The Board would <u>not</u> have to increase licensing fees to educators for at least 4 to 7 years from FY 2006. <u>The Board is currently in year 10 without a fee increase.</u>
- 6. Since the Board <u>does not receive an appropriation</u>, the Board needs a cash carryover to pay its bills at the start of a new fiscal year and end of the current fiscal year. It is the Board's opinion that the BoEE is in an adequate financial position with a minimum of \$540,000 of cash reserves. This amount of cash reserves allows the BoEE to have cash on hand that can pay for three months of average expenditures (\$178,716 per month in FY 2015). The largest expenditure each year for the BoEE is for personal services (staff), which accounts for 74% of the BoEE's annual budget. Background check costs account for 15% of annual BoEE expenditures, leaving 11% of the budget to pay for non-personnel and non-background check related expenses.
- 7. Since the Board is fee based, the Board must immediately transfer a minimum of \$100,000 of cash reserves at the end of one fiscal year (June) to the start of the next fiscal year (July) in order to have enough cash on hand to pay payroll expenses. The remaining cash reserves are transferred to the new fiscal year in August.
- 8. Since the Board <u>does not receive an appropriation</u>, a carryover (cash balance) of at least \$540,000 is needed to ensure that the operations of the Board are not jeopardized should a catastrophic reduction in license applications occur.
- 9. By having a carryover balance of at least \$540,000, the Board has ample time to anticipate the best course of action when faced with unexpected changes in the licensure budgeting process.
- 10. Technology has increased the effective and efficient use of resources; however, continued development of the online application / processing system needs continued funding. The new online licensing system will result in an increased cost of approximately \$94,000 to operate annually. The Board anticipates that this \$94,000 increase will eventually be offset by a reduction of one support staff position and the elimination of paper credential mailings.

FINDINGS

- 1. <u>The General Fund received a deposit of \$587,182</u> from the Board of Educational Examiners in FY 2015. (Exhibit 6)
- 2. During the 2015 Session of the 86th General Assembly, House File 658 was passed and signed by the Governor. Section 52 of HF 658 required the BoEE to "transfer \$600,000 to the department of education." Moneys transferred to the department of education were then appropriated "for purposes of continuing the career planning required under section 279.61." The appropriated funds paid for one year of the I Have a Plan Iowa career planning software.
- 3. Enhancements in the technology infrastructure have allowed the application processing time to be significantly reduced.
 - a. New graduates from Iowa teacher preparation institutions will receive their license within two business days of being recommended by the teacher preparation institution if there is no "hit" at the DCI or FBI for the criminal background check or the following registries: child abuse registry, dependent adult abuse registry, or the sex offender registry.
 - b. An online renewal application is completed and the license is received by the teacher or administrator within one week of submission, if there is no "hit" on the Iowa Courts Online system, child abuse registry, dependent adult abuse registry, or the sex offender registry and if no renewal units audit is required.
 - c. The above activities account for approximately 25% of the Board's processing activity.
 - d. The BoEE has been working with Frontline Technologies to create a new licensing system that will eliminate paper applications and has launched the new system. The first two applications (out-of-state teachers, and athletic coaching authorizations) have been released with more applications in the development pipeline.
- 4. During FY 2015, the Board processed 1,038 applications above the budget projection. This is the third year in a row that the numbers of applications processed have exceeded the projected budget number. The additional 1,038 licenses generated approximately \$40,084 over the anticipated revenue.
- 5. Late Fees were \$4,295 below the projection.
- 6. During the FY 2006 legislative session, legislation was passed requiring the Board to check the sex offender registry, child abuse registry, and the dependent adult abuse registry when renewing a license. The cost for accessing those files with the DCI was absorbed by the Board.
- 7. 3,658 renewals were completed online and 287 duplicate licenses were issued online.
- 8. The addition of the live scan fingerprint equipment has reduced the turnaround time from 4 to 16 weeks to less than one week.
- 9. The Board has taken the appropriate action to back up all documents under its jurisdiction.
- 10. Exhibit 8 is the budget for FY 2015 and FY 2016. Please note that the FY 2016 budget was completed prior to the passage of HF 648 and does not include the \$600,000 appropriation.

RECOMMENDATIONS

- Maintaining an adequate carryover is essential to the financial stability of the agency. Without an adequate carryover, the Board will not be able to pay its bills at the beginning of the new fiscal year; and, if the projected revenue falls below expectations, the Board will not be able to carry out its responsibilities at the end of the fiscal year.
- 2. The Board needs continued flexibility in meeting national trends in alternative and non-traditional preparation programs. An example of this flexibility is the Board has initiated a portfolio assessment process that required employing two additional staff to meet this need. Without the additional staff and the assessment process, the Board will not be able to provide the services necessary to meet the increased demand from non-traditional applicants and therefore out-of-state applicants will not be able to use non-traditional preparation or experience in seeking an Iowa license.
- 3. FY 2016 will be the twelfth year in a row the Board of Educational Examiners has not received an appropriation; therefore, any short-term changes may adversely impact the ability of the agency to perform its essential function. The agency has seen the number of applications processed in a year as low as 23,142 and as high as 29,262. This would represent a variance of approximately 6,120 licenses issued in a fiscal year which would represent a change in revenue of approximately \$379,530. Concern exists that the number of transactions processed by the BoEE will decrease based on market factors outside the control of the BoEE.
- 4. Continue updating current technology to be more responsive to customer needs and strengthen the system as a communication tool in processing licenses. The annual cost for the new comprehensive licensing system is currently \$94,000.
- 5. The \$600,000 appropriation made as part of HF 658 has placed the Board in a position where it is requesting to increase fees or keep a larger percentage of licensure fees. Table 1 is a projection for BoEE revenues and expenditures through FY 2020. The projections indicate that the BoEE will deplete all cash reserves within two years and have a negative cash reserve balance of \$1,160,690.90 by the end of FY 2020 if revenues do not increase and expenditures continue to increase at average rates.

Table 1

	*Projected Expenditures (with no large one-time expenditures, appropriations, or current expenditure reductions)	Projected Revenues (with no changes to BoEE fees or % of licensure fees retained)	Projected Revenues less Projected Expenditures	Estimated Starting BoEE Cash Reserves	Estimated Ending Cash Reserves
FY 2016	\$2,254,621.13	\$2,151,843.00	\$(102,778.13)	\$ 570,693.41	\$467,915.28
FY 2017	\$2,370,283.20	\$2,151,843.00	\$(218,440.20)	\$467,915.28	\$249,475.08
FY 2018	\$2,491,878.73	\$2,151,843.00	\$(340,035.73)	\$249,475.08	\$(90,560.65)
FY 2019	\$2,619,712.10	\$2,151,843.00	\$(467,869.10)	\$(90,560.65)	\$(558 <i>,</i> 429.75)
FY 2020	\$2,754,103.34	\$2,151,843.00	\$(602,260.34)	\$(558,429.75)	\$(1,160,690.09)

*Based on a 5.13% average expenditure increase per year starting with FY15 expenditures of \$2,144,603 (which excludes the FY15 \$600,000 appropriation for I Have a Plan Iowa Software)

- 6. The Board increased background check fees by \$10 (\$65 to \$75) for all first time applicants and \$1 (\$0 to \$1) for all renewal applicants to offset increasing annual background check expenses in order to avoid a reduction in services.
- 7. Develop an orientation and a class for teachers and administrators that will address ethics and licensure issues.
- 8. The Board's current financial status will not permit the Board to take on additional responsibilities; such as, but not limited to, the development of other courses to be used as a remediation tool in administering professional practice decisions.
- 9. The Board's current financial status will cause a reduction in services, specifically an increase in the amount of time it will take the Board to process an application, if revenues are not increased.

				listor	v - Nu	mber	History - Number of Licenses Issued by Type	enses	Issu	ed by	Type								
Lic. code	Type of License	FY15	FY14	FY13	FY12	FY11	FY10	FY09	FY08	FY07	FY06	FY05	FY04 F	FY03 F	FY02 F	FY01 F	FY00 F	FY99 F	FY98
	Duplicate License	471	475	546	613	563	592	626	575	632	377	545	612	532	NA	NA	NA N	NA I	NA
20,21	Master Educator	3136	3382	3635	2,994	2,910	2,647	3,285		2,208	1,886	1.0	100	1		1			1,239
25,26,45	Administrator	1064	1209	834	806	802	955	1,266		396	460	3	~	0					585
17	Professional Service	236	189	162	73	81	53	NA	NA	NA	1	NA	NA		NA				NA
15,16	Standard	4703	5,007	5,723	5,881	6,081	6,504	6,959	2.							t.	6,738 7,	10	7,460
	Background Checks	5450	5554	5721	6,275	5,937	5,681	6,016		-	1	6,244		6,368	NA				NA
10,11	Initial	3458	3441	3831	3,806	3,774	3,514	3,965	200			-	1.000	4	1.1	m	-	0	4,124
12	Extended Initial Teacher Lic	340	282	252	231	220	198	221	NA	NA	NA	NA	NA	NA	NA	1.1.1		-	NA
06	Coaching Authorization	3365	3076	3142	3,315	3,151	2,840	2,715	1		2,332			14	-		100	1,847 1,	1,920
40	Substitute	1383	1497	1344	1,450	1,414	1,400	1,506	1361	1,253	1,048	1,310	1,540 1	,126 1	299 1	345 1	1,513 1,	-	2,318
94	Substitute Authorization	915	746	868	751	748	936	601		1,665	751	722	644	377	393	0	0	0	0
	Endorsements	1111	1731	1838	1,915	2,121	2,228	1,820	2060	1,734	1,689	1,916	3,440 1	1,628		NA		NA I	NA
	Evaluation Fee	1397	1454	1512	1,553	1,434	1,107	1,090	954	975	1,034		0	107					NA
13,31,38,48		1010	1149	1058	958	976	885	911	857	934	935	109	115		221		295 3	344 3	390
14	Out-of-Country	27	13	11	24	29	26	26	NA	NA	NA	NA	NA						NA
92	BTW Authorization	171	164	144	143	142	134	130	114	92	87	93	93		76	36	1	0	0
29,30,46	Class A License	2111	2129	1341	528	532	592	180	176	195	322	598	678	723 (-		579
35	Class B License	1208	1101	1139	1,087	1.172	955	983	1054	650	718	-	743	-					620
36,37	Class E License	305	288	306	392	383	337	275	252	239	267	-						271 2	36
33	Class G License	24	17	15	23	19	19	13	-	12	NA	-							NA
91	Coaching Authorization Ext.	63	82	117	149	156	173	185		169	183	-			100	-	98	4	0
41,42,43,44 Evaluator	Evaluator	7	18	26	19	14	27	40		219	244		1		325	24		130	133
24	Initial Adm Lic	35	36	106	131	63	104	72	100	NA	NA	1000						NA I	NA
	Extended Initial Adm Lic	0	0	0	-	1	2	13	100	NA	NA								NA
50,55	Career & Tech	22	27	22	17	19	10	21	18	5	31	NA	NA	NA		NA			NA
93	Paraeducator	860	914	717	691	754	986	894	599	601	638				1				0
33	Para adding areas con	117	87	98	172	152	226	174	100	171	72	NA	NA	_	8		NA		NA
78,79	Orientation & Mobility	2	1	0	4	1	2	9	NA	NA	NA	NA	-		1	-			NA
80-89	SPR	214	191	386	295	196	152	86	193	285	47	36	30	-	6		-		117
8	Teacher Intern	25	15	16	20	13	14	17	15	6	10		AN		NA	AN		NA	AN
16	-	32	46	42	46	39	15	AN	AN	NA	AN	AN	A			+			NA
	PSL Class A	= 0	14	2	9 VIV	GVIN	LIN	NN	NA	NN	NA	NA	AN	NA	AN	-	AN	AN	NA
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16 96 96	SBO	164	36	18	NA	NA	NA	AN	NA	NA	AN	NA	NA			-			AN
57 56	Native Lancuade Authorization	1	3	0	NA	NA	NA	NA	NA	NA	NA	NA	NA		-	┢			NA
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60.65.70.75	60.65.70.75 Post-Secondary	AN	AN	NA	NA	MA	NA	NA	0	15	з	5	34	-					146
45	AEA Administrator	AN	AN	NA	NA	MA	NA	NA	NA	NA	NA	2	8	5		-	-	-	4
39	Class C License	AN	AN	AN	NA	AN	233	538	544	449	455	47	32	59	66	~	297 1	138 1	115
51,61,71	Class D License	NA	NA	NA	NA	NA	-	4	9	14	4	+	0	0	1	-	1	0	0
47	iJAG Authorization	28	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA				1	NA I	NA
49	Activities Admin. Authorization	17	AN	NA	NA	NA	NA	NA	NA	NA		NA	NA	NA	NA	NA	NA		NA
	*TOTAL	28732	28812	29262	28060	27968	27871	28630	27344	26748	23143	24414	7838 2	5434 19	9856 2(0409 20	0721 20	446 19	986
	*Total Does Not Include Background Checks	ound Cl	necks																

EXHIBIT 1: *HISTORY – NUMBER OF LICENSES ISSUED BY TYPE*

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Activities Admin. Auth.		3 7	3	1	1	2	17
5 4 4 5 3 2				4	0	0	30
Total # Licenses Issued 3,095 3,564 2,297 2,368 1,452 2,230		1,918 1,717	2,003	1,946	2,505	3,224	28,732
July Aud Sent Oct Nov Dec J	are a	Jan Feh	Mar	Anr	Mav	anni	Total

EXHIBIT 2: FY 14 – ACTUAL NUMBER OF LICENSES ISSUED PER MONTH BY TYPE

EXHIBIT 3: TOTAL LICENSES ISSUED BY MONTH

			1	Tot	al Number	of License	Total Number of Licenses Issued by Month	y Month					
July August	ust		September	October	November	December	January	February	March	April	May	June	Total number of Licenses Issued
2,677 3,083	1,083	1	2,288	2,223	1,654	1,735	1,882	2,029	2,250	1,913	2,280	2,923	26,938
Running Total 2,677 5,761	5,761		8,049	10,272	11,926	13,661	15,543	17,572	19,822	21,735	24,015	26,938	
2	3.564		2.297	2.368	1.452	2.230	1.918	1.717	2.003	1.946	2.505	3.224	28.319
3,095 6,659	6,659	1	8,956	11,324	-	-	1	-	20,644	22,590	25,095	28,319	
2,968 3,852	3,852		2,120	2,232	1,571	1,964	2,092	2,040	2,099	1,984	2,576	3,314	28,812
2,968 6,820	6,820		8,940	11,172	12,743	14,707	16,799	18,839	20,938	22,922	25,498	28,812	
2,744 3,375	3,375		1,978	2,488	1,849	1,920	2,231	2,068	2,246	2,188	2,956	3,219	29,262
2,744 6,119	6,119		8,097	10,585	12,434	14,354	16,585	18,653	20,899	23,087	26,043	29,262	
2,490 3,087	3,087		2,475	2,041	1,849		1,985	2,259	2,141	1,951	2,920	2,857	28,060
2,490 5,577	5,577		8,052	10,093	11,942	13,947	15,932	18,191	20,332	22,283	25,203	28,060	
2,812 2,923	2,923		2,294	2,149	1,857	2,051	1,996	2,050	2,299	2,055	2,189	3,293	27,968
2,812 5,735	5,735		8,029	10,178	12,035	14,086	16,082	18,132	20,431	22,486	24,675	27,968	
2,804 2,899	2,899		2,626	2,210	1,842	1,944	1,843	2,321	2,158	2,037	2,211	2,976	27,871
2,804 5,703	5,703		8,329	10,539	12,381	14,325	16,168	18,489	20,647	22,684	24,895	27,871	
2,902 3,413	3,413		2,644	2,547	1,779	1,726	1,979	2,221	2,393	1,844	2,259	2,923	28,630
	6,315		8,959	11,506	13,285	15,011	16,990	19,211	21,604	23,448	25,707	28,630	
	,580		2,592	2,199	1,795	1,161	1,733	2,384	1,792	1,748	1,883	2,242	27,344
1,895 4,475	4,475		7,067	9,266	11,061	12,222	13,955	16,339	18,131	19,879	21,762	24,004	
2,008 2,788	,788		2,503	2,302	1,538	1,486	1,654	2,300	2,028	1,680	1,736	2,910	26,747
2,008 4,796	4,796		7,299	9,601	11,139	12,625	14,279	16,579	18,607	20,287	22,023	24,933	
1,722 2,259	,259		2,005	2,062	1,452	1,469	1,744	1,820	2,299	1,683	1,851	2,776	23,142
1,722 3,981	3,981		5,986	8,048	9,500	10,969	12,713	14,533	16,832	18,515	20,366	23,142	
2,547 3,394	3,394		1,631	1,916	1,423	1,324	1,579	1,567	2,640	1,753	2,130	2,511	24,415
2,547 5,941	5,941	· •	7,572	9,488	10,911	12,235	13,814	15,381	18,021	19,774	21,904	24,415	
4,142 2,867	2,867		2,293	2,164	1,443	1,541	1,825	1,600	2,906	2,082	2,141	2,834	27,838
	2001	1	JUCIE	11,400	12,303			C10'11	101107	22,000	+00,02	1,000	l

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BOARD OF EDUCATIONAL EXAMINERS

EXHIBIT 4: FY 2015- BALANCE SHEET / CASH FLOW CHART

					FY1	5 Balance Shee	FY 15 Balance Sheet / Cash Flow Chart	Chart					
	July 14	Aug 14	Sept 14	Oct 14	Nov 14	Dec 14	Jan 15	Feb 15	Mar 15	Apr 15	May 15	Jun 15	Total
Receipts Brought Fwd from 14 Com. Eart to 18	100,000.00	1,076,209.26	S.	ġ.	e	ē	i2	c	i.	U	ß	(F70 803 41)	1,176,209
234 Gov Transfer in Other Agov			63.75		63.75							210.00	338
401 Licensure Fees	182,151.25	224,507.25	139,162.50	160,516.50	90,340.50	136,049.25	117,003.75	125, 124.50	124,909.25	119,934.00	148,580.25	207,000.00	1,775,259
704 DCI Check Fee	- 1	32,798.00	29,666.00	39,728.00	16,796.00	50,608.00	16,250.00	37,362.00	24,635.00	26,975.00	34,567.00	29,848.00	383,491
BOEE Total Receipts	Receipts 206,409.25	257,305.25	168,892.25	200,244.50	107,200.25	186,657.25	133,253.75	162,486.50	149,544.25	146,909.00	183,127.25	237,058.00	2,139,088
401 Lioensure Fees (GenFund)	60,179.75	74,254.75	46,053.75	53, 140.50	29,842.75	45,028.75	38,561.25	41,419.50	41,285.75	39,655.00	49,149.75	68,610.00	587,182
Expenditures													
101 Personal Services	68,313.68	117,136.94	192,754.77	101,882.80	116,397.55	116,332.53	120,501.30	120,470.60	189,831.87	121,544.42	102,583.76	180,068.25	1,548,417
202 In-State Travel	134.25	134.35	1,821.45	2,103.43	1,688.24	303.91	2,437.85	2,616.40	578.38	2,875.61	2,757.08	2,907.07	20,358
203 Assigned Vehicle	20.01	302.51	243.48	482.12	707.19	175.91	245.73	99.44	415.29	1,772.49	169.66	(617.50)	4,016
204 Vehicle Depreciation		360.00	360.00	360.00	380.00	360.00	360.00	360.00	380.00	360.00	380.00	720.00	4,320
205 Out-of-State Travel	ţ,	8	g	2,830.10	1,391.16	256.09	è	с	Ū.	č	1,427.20	3,338.43	9,343
301 Office Supplies	5,000.00	157.81	397.40	477.58	72.71	167.12	11.11	328.80	338.30		637.01	(217.87)	7,370
309 Printing & Binding		1,332.00	2,524.04	5,186.18	1,304.00	56.00	331.40	2,541.10	2,153.00	2,478.00	538.35	4,367.70	22,810
313 Postage		3,732.21	4,255.43	3,540.45	3,421.81	2,137.51	2,617.70	2,863.61	2,441.64	2,699.13	2,595.81	7,224.56	37,530
401 Communications	471.39	1,161.41	1,194.74	941.61	1,089.35	1,124.05	1,108.97	1,124.82	1,102.18	1,118.16	1,169.68	2,862.74	14,470
402 Rentals	1,410.00	309.78	75.00		328.37	56.41	-	,	1	1	500.00		2,680
405 Professional Services	•	100.00	120.00	652.70	6,182.08	176.29	648.66	671.26		705.03	812.29	370.56	10,439
408 Outside Services		380.76	1,914.92	2,297.70	2,249.78	451.00	1,787.94	25.00	1,966.74	346.21	1,406.85	33.47	12,880
407 Intra-State Transfers		R	s	0	c	ŝ	ē	c	ĝ	e	6	600,000,009	600,000
408 Advertising	1,229.02	1		•		,			,	•		55.01	1,284
409 Outside Repairs/Services	192.98			137.14	c	1	93.61	c		124.24	1	157.28	202
414 Other Agency Reimb	•	346.26	1,013.26	346.26	346.26	1,013.26	346.26	343.26	1,010.26	343.26	343.26	1,353.52	6,805
416 ITE Reimbursement	,	2,186.32	3,477.26	6,052.48	(4,296.13)	2,430.58	2,212.96	1,882.52	2,344.21	2,447.63	2,610.19	6,287.54	27,636
418 IT Contracted Services							200.00					•	200
432 Gov Trifr Attorney Gen		3,333.33	3,334.36	3,333.33	3,333.33	4,917.78	3,333.33	3,536.41	3,333.33	3,389.72	3,636.26	6,760.07	42,241
433 Gov Trifr Auditor		3		•	•	96.14	•	116.49	•		41.72	222.54	477
434 Gov Trift Other Agencies	,	T.	48,581.00	27,020.74	6,019.19	42,998.00	48,149.00	20,785.49	24,764.00	20,338.52	27,282.14	53,363.28	319,291
502 Office Equipment		3		•	3	•		a	•	•	800.00	•	008
503 Equipment Non-Inventory	•			1	c					C			
510 IT Equipment & Software	17,821.00	10,208.00	181.00			840.00	2,532.76	3,235.87	2,459.02		3,813.06	3,312.27	44,403
602 SWICAP/Other Expense			701.88	714.38	440.91	863.44	20 20 20	989.22	2 .	384.49	418.32	1,536.20	6,049
Total Expenditures	enditures 04,592.33	141,181.68	262,949.99	158,459.00	141,035.80	174,758.62	186,918.77	161,970.29	233,098.22	160,926.91	154,010.62	874,703.12	2,744,603
Excess (Deficiency) of Revenue over Expenditures	111,816.92	116,123.57	(94,121.49)	41,785.50	(33,899.30)	11,900.63	(53,665.02)	516.21	(83,553.97)	(14.017.91)	29,116.63	(837,845.12)	
Beginning Cash Balance Ending Cash Balance	211.816.92	211,816.92	1,404,149.75	1,310,092.01	1,351,877.51 1,318,041.96	1,318,041.96	1.329.942.59	1.276.277.57	1,276,793,78	1,193,239.81	1,179,221.90	1,208,338.53 570.693.41	

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BOARD OF EDUCATIONAL EXAMINERS -

102% 01% 08% 61% 57% 126% 60 03% 69 Received 83% 819 80% 52% 666 696 77% 43% 18% 668 29% 60 74% 30% 22% 179 Percent of 479 2579 Budget /Spent #DIV/0 A 338.00 39,746.00 (320) 4,630 (7,810) 1,716 3,295 5,195 (5,636) 2,200 (1,752) 4,642 10,657 470 (7,860)99,800 (1,241) 7,523 40,709 530 15,561 15,597 3,491.00 (561,941 984 820 (600,000) 13,951 390,880 15,294 **Budget Balance 60 60 60** 1,735,513 360,000 SY 15 Spending 12,000 22,000 100,000 25,000 5,000 4,000 20,000 12,000 15,000 38,000 3,500 5,000 3,000 4,000 41,000 8,000 360,000 3,100 19,000 60,000 20,000 8,000 1,176,209 3,271,722 2.353.723 1,533,123 Plan **Obligations vs. Budget Report** Budget Fiscal Year: 2015 \$ \$ \$ \$ \$ \$ **\$** *** \$ 12,860 600,000 338 20,358 4,016 4,320 9,343 7,370 22,810 37,530 14,470 10,439 1,284 705 6,805 27,636 200 44,403 6,049 9,752 1,775,259 2,680 42,241 900 2,744,603 570,693 319,291 363,491 477 2,709,781 ,548,417 í Obligations FY-To-Date Total \$ \$ \$ \$ \$ **\$** *** \$ -705 Refunds (not included in Expenditure Subtotal) 234 Gov Transfer in Other Agcy 434 Gov Trans Other Agency 418 IT Contracted services 407 Trans to Other agency 405 Professional Services 503 Equpment Non-Inven 401 ICN/Communications 433 Gov Transfer Auditor 414 Other Agency Reimb 204 Vehicle Depreciation 416 ITD Reimbursement 502 Equpment Inventory 401 Fees, Lic. & Permits 409 Outside Repairs/Ser 205 Out-of-State Travel 309 Printing & Binding 101 Personal Services 203 Assigned Vehicle 406 Outside Services 432 Gov Transfer AG 202 In-State Travel 301 Office supplies Expenditure Subtotal 510 IT Equipment Balance Forward 408 Advertising otal Resources: 602 SWICAP 313 Postage 402 Rentals Expenditures: 704 Other Receipts Resources

EXHIBIT 5: OBLIGATIONS VS. BUDGET REPORT

Carryover

Ν

AN

312,483

605,515)

Forecast with General Fund Dollars

Fronte Antual Antual<	Protected Actual Actu	Projected Actual Actu		Drainated									
ward 3 570,064 3 1,170,200 3 1,160,222 5 1,047,213 5 666,110 5 466,147 5 666,161 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 751,218 5 2 5 2 751,218 5 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	wurdt 5 670,064 5 1,176,206 5 1,062,225 5 1,061,226 5 1,061,226 5 1,061,226 5 1,061,226 5 1,061,226 5 1,061,226 5 1,061,226 5 1,061,226 5 1,061,226 5 2,024,106 5 2,024,106 5 2,024,106 5 2,024,106 5 2,024,106 5 2,024,106 5 2,016,106 5 2,016,106 5 2,016,106 5 2,016,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014,106 5 2,014	ward 5 570.064 5 1.170.200 5 1.164.212 5 1.047.213 5 2.023.030 5 466.110 5 466.147 5 600.000 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.218 5 751.216.712 5		FY2016	Actual FY2015	Actual FY2014	FY 2013	Actual FY 2012	Actual FY 2011	Actual FY 2010	Actual FY 2009	Actual FY 2008	FY 2007
Image: constrain the state of the	Instruction	Instant Instant <t< td=""><td></td><td>570.694</td><td>1,176,209</td><td>1.156.232</td><td>1.047.213</td><td>923,038</td><td>895.116</td><td>465,147</td><td></td><td></td><td></td></t<>		570.694	1,176,209	1.156.232	1.047.213	923,038	895.116	465,147			
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Unlimited \$ 366,577.01 \$ 570,633.76 \$ 1,176,209.14 \$ 1,156,232.02 \$ 1,047,213.78 \$ 923,037.49 \$ 685,116.01 \$ 465,145.28 \$ 999,099.08 \$ \$	Unlimited \$ 366,577.01 \$ 570,633.76 \$ 1,176,203.14 \$ 1,156,232.02 \$ 1,047,213.78 \$ 923,037.49 \$ 465,146.26 \$ 939,098.08 \$ 589,098.08 \$ 589,098.08 \$ 589,098.08 \$ 589,098.08 \$ 589,098.08 \$ 589,098.08 \$ 589,098.08 \$ 582,058.08 \$ 582,058.00 \$ 582,058.00 \$ 543,965.00 \$ 543,965.00 \$ 543,965.00 \$ 543,965.00 \$ 582,058.00 \$ 580,139.30 \$ 543,965.00 \$ 543,965.00 \$ 582,058.00 \$ 580,139.30 \$ 543,965.00 \$ 543,965.00 \$ 582,058.00 \$ 580,139.30 \$ 543,965.00 \$ 543,965.00 \$ 562,058.00 \$ 580,139.30 \$ 543,965.00 \$ 543,965.00 \$ 562,058.00 \$ 580,139.30 \$ 543,965.00 \$ 543,965.00 \$ 562,058.00 \$ 562,058.00 \$ 560,139.30 \$ 543,965.00 \$ 543,965.00 \$ 543,965.00 \$ 562,058.00 \$ 560,139.30 \$ 543,965.00 \$ 543,965.00 \$ 562,058.00 \$ 562,058.00 \$ 560,139.30 \$ 543,965.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00 \$ 562,058.00	3.16 \$ 1,176,209.14 \$ 1,156,209.14 \$ 1,156,209.14 \$ 989,098.08 \$ 2.00 \$ 589,546.00 \$ 564,288.00 \$ 565,780.06 \$ 552,756.00 \$ 543,965.00 \$	Kevenue minus Expenditures	366,5//		1,1/6,209 3	1,156,232 \$	1,04/,214	323,037	\$ 635,116	\$ 465,145	233,033	\$ 12,161
\$ 590,610.13 \$ 587,182.00 \$ 589,546.00 \$ 594,889.00 \$ 565,268.08 \$ 562,760.06 \$ 560,123.30 \$ 543,965.00 \$	\$ 580,610.13 \$ 582,740.00 \$ 565,268.00 \$ 565,760.06 \$ 560,129.30 \$ 543,966.00 \$	2.00 \$ 582,760.06 \$ 562,756.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 543,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.00 \$ 544,966.	2% 12	366,577.01		\$ 1,176,209.14 \$	1,156,232.02 \$	1,047,213.78	923,037.49	\$ 695,116.01	\$ 465,145.28	\$ 999,099.08	\$ 751,218.11
\$ 590,610.13 \$ 587,182.00 \$ 584,546.00 \$ 594,889.00 \$ 565,268.08 \$ 562,760.06 \$ 552,256.00 \$ 580,139.30 \$ 543,965.00 \$	\$ 590,610.13 \$ 587,482.00 \$ 599,546.00 \$ 594,889.00 \$ 565,268.06 \$ 562,760.06 \$ 560,139.30 \$ 543,965.00 \$ 543,965.00 \$ 562,568.06 \$ 562,568.06 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00 \$ 562,568.00<	2.00 \$ 589,546.00 \$ 594,889.00 \$ 565,268.08 \$ 562,760.06 \$ 562,556.00 \$ 580,139.30 \$ 543,965.00 \$											
		 Includes 25%, General Fund revenue based on a typical licensure fee of \$85 	Total to General Fund \$	590,610.13	\$ 587,182.00	\$ 589,546.00	594,889.00 \$	565,268.08	562,760.06	\$ 552,526.00	\$ 580,139.30	\$ 543,965.00	\$ 522,420.00
		* Includes 25% General Fund revenue based on a typical licensure fee of \$85			0.0		0						

	Total to General Fund	**	590,610.13 \$	s	587,182.00 \$	\$ 589,546.00	\$
*	Includes 25% General Fund revenue based on a typical licensure fee of \$85	e based	on a typical lice	ensure	fee of \$85		
#	** Assumes 5.0% annual increase in General Office expenditures	Seneral (Office expendit	Ires			
2	*** Assumes an average appropriation of \$112,833 from BoEE cash reserves	of \$112	833 from BoEE	cash	reserves		
*	Assumes 27,000 licenses issued each year	ch year					

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Forecast without General Fund Dollars

	a -	Projected FY 2016		Actual FY 2015	_	Actual FY 2014	Actual FY 2013	11177	Actual FY 2012	FY 201	Actual FY 2011	Actual FY 2010	Actual FY 2009	Actual FY 2008	Actual FY 2007	5		Actual FY 2005	Actual FY 2004	FY 2003	Ial	Actual FY 2002
Resources: Balance Forward	5	570,693		1,176,208	10	1,156,232 5		1,047,213 5	923,038	\$ 1	695,116	\$ (128,492)	5 720,921	\$ 751,218	\$ 186	\$ 128	6,533 5	•	5 34,116		50,273	93,336
Appropriations Receipts	52		~	,		1					Ì				və.		1	1			41,688	4
Fees, LIC. & Permits	N N	1,764,853	5	338	50 S	1,786,772 \$		\$ 706,967,1	1,707,881	5	1,698,750	\$ 1,667,440	\$ 1,750,666	\$ 1,641,152		5	367,517 \$	606,630	5 594,865	er er	1,014 567,778	5 521
Other	17	363,491	5	363,491	5	364,476 \$		1	•	44	1	ł			\$ 308,963	19	304,913 \$		\$ 251,694	**	230,206	\$ 218,718
Total Resources:	**	2,699,037	**	3,315,296	**	3,307,480 \$		2,847,120 \$	2,630,920	*	2,393,866	\$ 1,538,948	\$ 2,471,588	\$ 2,392,369 \$ 2,069,200	\$ 2,069,		\$ 1,672,430 \$	861,574	\$ 887,533	**	840,686	\$ 782,932
EvnandHuraa.			-		_					-					_					-		
General Office	5	2,058,97.	5	2,425,312		1,833,419 5	1.76	55,263 5	1,631,14	5	1,550,106	\$ 1,518,807	\$ 2,352,423	\$ 1,457,624	4 5 1,103,643	is	204,206 \$	616,220	5 648,00	es F		\$ 556,843
DCI/FBI Bkgd checks	5	360,000	2	319,291	s t	297,852 \$	N	290,911 \$	347,620	\$ 00	294,463	5	\$ 247,658	-	_	-	213,726 \$		\$ 273,644	2	275,409	\$ 269,152
Expenditure Subtotal	17	2,418,974	5	2,744,603	5	2,131,271 \$		2,056,174 \$	1,978,765	\$	1,844,569	\$ 1,796,661	\$ 2,600,081	\$ 1,671,438	8 \$ 1,317,982		\$ 1,417,932 \$	855,041	\$ 921,648	**	856,843	\$ 825,995
Resources minus Expenditures =	10	280,062	5	570,693	5	1,176,208 \$		790,946 \$	652,153	12	549,296	\$ (257,713)	\$ (128,475)	\$ 720,921	1 \$ 751,218	-	254,498 \$	6,533	5 (34,	115) \$	(16,157)	\$ (43,063
Carry Forward	••	280.062	**	570.633	•1	1.176.208	2	290.945	652 153		549.296	\$ (257.713)	\$ (128.475)	\$ 720.521	1 \$ 751.218	••	186.971	6.533	-	*	34.116	50.273
FTE Positions FTE Budgeted		16.25	12		40	16.25		16.00	16.	16.00	16.00	16.00					12.00	7.00		7.00	7.00	
FTE Used		16.2	5	16.2	10	16.25		16.25	16	8	15.00	15 00	à			00 0	12 00	£ 73		10	C 53	

EXHIBIT 8: FY 16 BUDGET & FY 15 BUDGETS

Licensure Fees Total 0001-9397	SFY 16 Spending Plan Board of Education Examiners Appropriation Unit # 0154	SFY 15 Spending Plan Board of Education Examiners Appropriation Unit # 0I54
Revenue		
Appropriation		-
Brought FWD 15	1,082,900	1,176,322
501 Fees 704 Misc Receipts	1,764,853 360,000	1,735,513 360,000
Total Funds Available	3,207,753	3,271,835
Expenditures	5,207,755	3,271,035
FTE's	16.25	16.25
101 Personal Services	1,559,225	1,482,067
101 SERIP/SLIP	10,349	51,056
202 In-State Travel	25,000	25,000
203 Assigned Vehicle	5,000	5,000
204 Vehicle Depreciation	4,000	4,000
205 Out-of-State Travel	20,000	20,000
301 Office supplies	12,000	12,000
309 Printing & Binding	15,000	15,000
313 Postage	38,000	38,000
401 ICN/Communications	15,000	15,000
402 Rentals	3,500	3,500
405 Professional Services	26,000	26,000
406 Outside Services	5,000	5,000
407 Trans to Other agency	-	-
408 Advertising	3,000	3,000
409 Outside Repairs/Ser	4,000	4,000
414 Other Agency Reimb	12,000	12,000
416 ITD Reimbursement	22,000	22,000
417 Workers Compensation		
418 IT Contracted services	36,000	100,000
432 Gov Transfer AG	41,000	41,000
433 Gov Transfer Auditor	8,000	8,000
434 Gov Trans Other Agency	360,000	360,000
501 Equipment	2,500	2,500
502 Office Equipment	100,000	16,500
503 Equipment Non-Inven	3,100	3,100
510 IT Equipment	60,000	60,000
602 SWICAP	20,000	20,000
705 Refunds	9,300	8,000
Total Expenditures	2,418,974	2,361,723
i otar Experiorures	2,410,974	2,301,723
Estimated Carry Forward 15 (E7-E39)	788,779	910,112