

IOWA DEPARTMENT OF VETERANS AFFAIRS



# Allocation Program for Veterans

---

Status Report on the Implementation of  
2008 Iowa Acts, Chapter 1130, section 35B.6

October 1, 2013

---

## TABLE OF CONTENTS

---

- I. Overview of Iowa 2008 Acts, Chapter 1130, section 35B.6
- II. Report Findings

### Attachments

- “A” – Administrative Rules
- “B” – Report of Activities
- “C” – County Commissioners approved uses letter
- “D” – Spreadsheet

---

## I. OVERVIEW OF THE ALLOCATION MONEY FOR COUNTY VETERANS AFFAIRS

---

The 2008 Iowa Acts, Chapter 1130, section 2 created the county commission of veteran affairs fund. The purpose and legislative intent of this fund are to assist county commissions of veteran affairs in complying with legislative requirements for employing a county veteran service office who is nationally accredited through the National Association of County Veterans Service Officers (NACVSO); who is occupied in veterans affairs for a minimum number of hours; and who maintains an office in a location owned or leased by the county. Funding is allocated annually to counties pursuant to a standing appropriation by general assembly to the Iowa Department of Veterans Affairs. The General Assembly appropriated \$990,000 to fund this program.

The department shall annually allocate \$10,000 to each county from the county commissions of veteran affairs fund. In order to qualify for the allocation, a county must agree to expend the allocation for the administration and maintenance of the county commission of veteran affairs office and staff must agree to maintain its current level of spending from the previous fiscal year.

Iowa code requires each participating county to submit a detailed report to Iowa Department of Veterans Affairs at the end of the fiscal year in which the allocation was received. This report is used by Iowa Department of Veterans Affairs to identify how each county increased services to veterans with the allocation monies. The department is then required to submit a report by October 1st of each year to the General Assembly summarizing the impact of the allocation program on increasing services to veterans at the county level.

---

## II. REPORT FINDINGS

---

Iowa Department of Veterans Affairs end of fiscal year report indicates that \$99,000.00 of those funds issued has been awarded. The following chart is an accounting of the FY13 income and expenditures.

FY13 Allocation Summary:	
\$990,000.00	Appropriated
\$46,398.48	Unspent allocated money
\$943,601.52	Total spent

Some of the most popular uses reported:

- New offices
- Office furniture – desks, file cabinets, table and chairs.
- Increased office hours or personnel
- Computer - including laptops
- VIMS software
- Copier
- Printer
- Office supplies
- Office rent
- Phone
- Outreach
- State and National training
- Part-time office help

These uses of allocation monies all indicate an increase of services to veterans. New offices were one of the most popular uses. Several county directors were proactive in using the grant to open leased office space to comply with legislation that went into effect July 1, 2009 and will provide additional federal benefits to their county. The new office space also gave county offices more exposure to veterans.

Computers and office equipment have enabled better communication among the Iowa Department of Veterans Affairs office and the county offices. It has improved performance by enabling county offices to process claims quicker, access information more easily, develop records, and in many cases be more mobile and accessible to veterans and their families.

An important use of funds is training at the national level. At this training, county directors are able to receive information on new programs and available benefits. It also provides them the opportunity to speak and network ideas with other directors. The expanded training provides the veteran with a trained and knowledgeable individual at the county level to assist them in accessing benefits.

Advertisements, pamphlets and articles were provided with some of the reports and are a good example of how the allocation monies can expand public awareness of their offices and services. Marketing is an important tool for providing all veterans the benefits and services they rightfully deserve. Without getting information to the veterans, it is unlikely they will attempt to access their federal benefits. Sometimes the only way to identify unserved veterans is to advertise.

# ATTACHMENT

## “A”

CHAPTER 7  
COUNTY COMMISSION OF VETERANS AFFAIRS FUND

**801—7.1(1) Purpose.** 2008 Iowa Acts, chapter 1130, section 2, created the county commission of veterans affairs fund. The purpose and legislative intent of this fund are to assist county commissions of veterans affairs in complying with the legislative requirements for employing a county veterans service officer who is nationally accredited through the National Association of County Veterans Service Officers (NACVSO); who is occupied in veterans affairs service pursuant to the Iowa Code section 35B.6 as amended by the 2008 Iowa Acts, chapter 1130, for a minimum number of hours; and who maintains an office in a location owned or leased by the county. Funding is allocated annually to counties pursuant to a standing appropriation by the general assembly to the Iowa department of veterans affairs.

**7.1(2) Allocation amount.** The department shall annually allocate \$10,000 to each county from the county commission of veterans affairs fund. In order to qualify for the allocation, a county must agree to expend the allocation pursuant to the Iowa code section 35B.6 as amended by the 2008 Iowa Acts, chapter 1130, for the administration and maintenance of the county commission of veterans affairs office and staff and must also agree to maintain its current level of spending from the previous fiscal year. Moneys remaining in the county commission of veterans affairs fund after the allocations have been distributed to the counties shall be used by the department to provide for a county commission of veterans affairs training program as outlined in rule 801—7.2(35A, 35B). During fiscal year 2010, the department shall use account funds to arrange for an accreditation course by NACVSO to be held in the state. Following fiscal year 2010, the department shall arrange for an accreditation course by NACVSO to be held in this state when necessary.

**7.1(3) Allocation report.** County shall submit a written report to the department 30 days following the end of the fiscal year in which the allocation was received. The report shall provide as assessment of the county veterans affairs services, including verification of an office and hours of employment, and documentation that the county veterans service officer is performing required duties pursuant to the Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130. The allocation report shall also contain a final report on county veterans affairs expenditures for the fiscal year in which the allocation was received and the expenditure report from the previous fiscal year. Information provided in this report shall be used by the department to comply with rule 801—7.3(35A, 35B).

**7.1(4) Recovery of funds.** The department shall be the entity charged with the recovery of county commissions of veterans' affairs fund allocations from the counties under the following circumstances:

*a. Unauthorized use.* Counties expending a portion of the allocation on items that do not provide services to veterans pursuant to Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130 will be required to return the unauthorized funds to the state of Iowa.

*b. Maintenance of effort.* Counties not maintaining their previous fiscal year's spending levels will be considered to have supplanted county funding with state allocation funds. Counties not complying with their maintenance of effort will be required to return the supplanted portion to the state of Iowa pursuant to the Iowa Code section 35A.16(3) as enacted by 2008 Iowa Acts, chapter 1130, as amended by 2009 Iowa Acts, House file 283.

*c. Noncompliance.* Counties that are not in compliance with the requirements of Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130, and 2009 Iowa Acts, House File 283, and Iowa Code section 35B.12 on June 30 of each fiscal year will be required to return all moneys received during that fiscal year to the county commissions of veterans affairs fund pursuant to Iowa Code section 35A.16(3) as enacted by 2008 Iowa Acts, chapter 1130, and amended by 2009 Iowa Acts, House File 283. Counties that are deemed noncompliant due to the termination or resignation of an employee shall not be required to return the state allocation if an employee is hired within two months of the previous employee's separation.

**7.1(5) Appeals.** Applicants that are dissatisfied with the decision of the Iowa department of veterans' affairs may file an appeal with the Iowa commission of veterans affairs. The written appeal must be within 15 working days of the date of the notice of decision; must be based on a contention that the process was conducted outside the statutory authority, violated state or federal law, policy or rules, did not provide adequate public notice, was altered without adequate public notice, or involved conflicts of interest by staff; and must include a request that the commission review the decision and the reasons for the appeal. The Iowa commission of veterans' affairs shall review the appeal at its next regularly scheduled meeting and shall issue a final decision.

**801—7.2 (35A, 35B) County commission of veterans affairs training program.** The department shall provide training for county veterans service officer in accordance with Iowa Code section 35A.5(9) as amended by 2008 Iowa Acts, chapter 1130, and Iowa Code section 35A.17 as enacted by 2008 Iowa Acts, chapter 1130.

**7.2(1)** Training provided by the department shall meet the continuing education requirements as established by NACVSO and shall ensure that each officer and support staff are proficient in the use of electronic mail, computers, and the internet in order to access information regarding facilities, benefits, and services available to veterans and their families.

**7.2(2)** A county veteran service officer shall attend and support staff may attend an annual school of instruction provided by the department or a national school of accreditation provided by NACVSO. After attending the annual school of instruction or national school of accreditation, the county veteran service officer must present to the department a certificate of satisfactory completion of national accreditation training from NACVSO. The department shall certify the possession of a document indicating that the county veteran service officer has completed a course of accreditation and satisfactorily passed an examination for NACVSO accreditation. County veteran service officers shall be certified by the department by June 30, 2010, or within one year from the date of appointment.

**7.2(3)** A county veteran service officer shall maintain certification to remain in office.

*a.* To maintain certification, a county veteran service officer shall attend an annual school of instruction and meet the continuing education requirements of NACVSO for accreditation. The department shall issue an Iowa certificate of training to the county veteran service officer upon completion of the NACVSO continuing education requirements or upon issuance of a certificate of accreditation by NACVSO.

*b.* Attendance at training courses sponsored and directed by veterans organizations other than the department or NACVSO may be substituted for the annual school of instruction if the training is sufficient to meet NACVSO accreditation continuing education requirements.

*c.* County veteran service officers who fail to become accredited by June 30, 2010, or within one year of the beginning their employment as provided for in the Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130, and 2009 Iowa Acts, house File 283, shall be removed from their position by the chair of the county commission of veterans affairs. Knowing violation of this provision constitutes noncompliance as provided in paragraph 7.1(4)(c) and individuals who knowingly fail to comply may be charged with a serious misdemeanor for non-felonious misconduct in office as provided by Iowa Code section 721.2(6).

**7.2(4)** The annual school of instruction and all associated materials will be provided at the expense of the department.

**7.2(5)** Travel and lodging expenses incurred while attending the annual school of instruction shall be covered by the respective county.

**7.2(6)** The executive director shall maintain documentation regarding the school of instruction including, but not limited to, agendas, presentation dates, attendees, certificate of satisfactory completion of accreditation or continuing education training, and the issuance of certificates of training.

**7.2(7)** Inquiries regarding an annual school of instruction shall be directed to the executive director at the address set out in 801—subrule 1.3(1). The executive director shall answer such inquiries.

**7.2(8)** Disputes regarding the annual school of instruction, certificates of training, and related matters shall be reviewed by the chairperson of the commission, will render a decision within 10 days of receipt of all relevant facts and supporting material. Disputes that are not resolved by the chairperson shall be referred to the commission. Members of the commission will render a decision within 20 days of receipt of all relevant facts and supporting materials. The decision of the commission shall be final.

**801—7.3 (35A, 35B) Report to general assembly.**

**7.3(1) Report.** The department shall annually within 60 days of the end of the fiscal year report to the general assembly on the following matters:

*a.* Information related to compliance with the requirements found in the Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130, and 2009 Iowa Acts, house File 283, and Iowa Code section 35.12 during the previous year.

*b.* The weekly operating schedule of each county commission of veterans affairs office maintained pursuant to the Iowa Code section 35.B6 as amended by 2008 Iowa Acts, chapter 1130, and 2009 Iowa Acts, House File 283.

*c.* The number of hours of veterans' services provided by the executive director or the administrator of each county commission of veterans affairs during the previous fiscal year.

*d.* Population of each county, including the number of veterans residing in each county.

*e.* The total amount of compensation, disability benefits, or pensions received by the residents of each county under laws administered by the United States Department of Veterans Affairs.

*f.* An analysis of the information contained in paragraphs 7.3(1) "a" through "e" of this subrule.

**7.3(2) County veteran affairs office assistance.** Each county commission of veteran affairs shall provide information required in paragraphs 7.3(1) "a" through "c" to enable the department to complete the report. County officers will be provided with a form to return to the department by August 1 of each year.

**7.3(3) Report submission.** The annual report shall be provided to the president of the Iowa Association of County Veterans Service Officers prior to being presented to the general assembly. Each county veteran affairs office, board of supervisors, and the Iowa commission of veterans affairs shall receive an electronic copy of the submitted report.

# ATTACHMENT “B”



# IOWA DEPARTMENT OF VETERANS AFFAIRS



Camp Dodge, Building A6A  
7105 NW 70<sup>th</sup> Avenue  
Johnston, Iowa 50131-1824  
Telephone: 515-242-0027 or 1-800-838-4692  
Fax: 515-242-5659

**Report of Activities**  
**Allocation Program for Veterans (FY13)**  
**Report to be returned to IDVA by July 31, 2013**  
*Instructions on last page*

**Date:**

## COUNTY CONTACT INFORMATION:

**County:**

**Contact Name and Title:**

**Telephone Number:**

**Email Address:**

**Complete Mailing Address:**

**Number of Commission Members:**

**Full Time Staff (40 hours/ week):**

Director;

Assistant(s) (number)

**Part Time Staff (less than 40 hours/ week):**

Director (hours/week)

Assistant(s) (hours/week)

**Other County Employees Performing Function:**

Title/ other duties

Hours Spent Weekly on Commission Business:

## AUDITOR CONTACT INFORMATION:

**Contact Person:**

**Telephone Number:**

**Email Address:**

**Complete Mailing Address:**

**PART I: COMMISSION BUDGET – FY13**

**Commission’s FY13 Budget:**

**Staff Salaries: Budgeted                      Expended**

**Commission’s anticipated (or actual) budget reversion to county:**

**PART II: COMMISSION EXPEDITURE REPORT – FY13**

**Commission’s FY13 Expenditure report (please include):**

**PART III: ALLOCATION INFORMATION**

**FY13 funds**

1. Amount of Allocation awarded FY13: **\$10,000.00**
2. Amount of Allocation spent in FY13 (FY13 funds only):
3. Amount of unspent Allocation funds remaining end of FY13:

**PART IV: BRIEF SUMMARY OF USES FOR FY13 ALLOCATION FUNDS:**

<b>Amount (\$)</b>	<b>Use (ex: brochures)</b>	<b>Impact on veteran services (ex: Able to pass out 50 brochures during fair and helped six more veterans)</b>

**PART V: OTHER COMMENTS**

\_\_\_\_\_

***Please note:*** Proof of the use of the funds from your listing of the amounts spent and on what. Supporting documentation, i.e. receipts, invoices, payroll records (if used for salaries) may be required for auditing purposes.

**\*\*All unspent allocation funds must be sent back to the State of Iowa\*\***

# FY13 REPORT OF ACTIVITIES INSTRUCTIONS

## Contact information:

- Enter contact information here

## Part I: Commission Budget – FY13 (See County Auditor for assistance as needed)

1. Enter the amount of the Commission's budget for FY13
2. Enter the amount budgeted for salaries; amount expended for salaries
3. Enter the amount of anticipated budget revision to county

## Part II: Commission Expenditure Report – FY13

- Enter the amount of Commissions budget for FY13

## Part III: Allocation Information

1. Amount of allocation received for FY13
2. Enter the amount of allocation spent FY13
3. Enter amount of any unspent FY13 allocation money. Are there any leftover funds at the end of FY13?

## Part IV: Brief Summary of uses for FY13 allocation funds

1. **Amount** – provide dollar amount of expense
2. **Use** – enter use of funds
3. **Impact on veterans** – how many veterans has this service helped

*Examples:*

*\$2000, computer, process 5 more applications in a day when previously could only process 5 in 2 days.*

*\$100, advertising in local paper, 10 more veterans visits office monthly.*

## Part V: Other Comments

Provide additional feedback or comments

# ATTACHMENT “C”

August 22, 2012

Dear County Commissioners of Veterans Affairs:

I look forward to working with you as we go forward together serving Iowa's veterans and their families. The county veterans affairs office is the first point of contact for many of our veterans to access their federal, state, and county benefits.

Each county is required by state law to have (1) a veterans affairs office that is in a building owned, operated, or leased by the county (so veterans have access to the office), and (2) an executive director/administrator providing veterans services for a minimum number of hours as follows:

- Counties with a population of 30,000 or less – 20 hours per week
- Counties with a population of 30,001 to 60,000 – 30 hours per week
- Counties with a population of 60,001 or greater – 40 hours per week

Iowa Code also provides a job description for county Executive Directors or Administrators. This description states that county offices will assist veterans in applying for federal, state, and county benefits. Assistance should include personal help filling out the paperwork and actual submission of the federal claim or state application. In order to fulfill this job description, each county Executive Director or Administrator must be certified as accredited by the National Association of County Veteran Service Officers (NACVSO). Certification (national accreditation and continuing education), is a condition of employment. Accreditation must be obtained within one year of employment, and continuing education is an ongoing annual requirement.

Chapter 35B can be found here:

<http://www.legis.iowa.gov/DOCS/ACO/IC/LINC/Chapter.35B.pdf>

The state-provided allocation (\$10,000 annually) is intended to assist your County Commission of Veterans Affairs in complying with the above requirements. ***Therefore, this allocation should be used for the operational expenses of running your county VA office, outreach events, and training. See page 3 for examples of approved expenditures. This allocation funding is NOT to be used for any direct assistance to veterans either living or deceased; that assistance should come from county funds. Using funds for direct assistance will not be allowed, and such funds will be recouped by the state.***

There are several instances where the allocation or a portion of the allocation will be required to be returned to the State of Iowa. The information can be found in Iowa Administrative Code [801] Chapter 7 (see following excerpt):

**Unauthorized use** - Counties expending a portion of the allocation on items that do not provide services to veterans pursuant to Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130 will be required to return the unauthorized funds to the state of Iowa.

**Maintenance of effort** - Counties not maintaining their previous fiscal year's VA spending levels (all funds) will be considered to have supplanted county funding with state allocation funds. Counties not complying with their maintenance of effort will be required to return the supplanted portion to the State of Iowa. (You will certify that you have not supplanted funds on the annual Activities Report.)

**Noncompliance** - Counties that are not in compliance with the requirements of Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130, and 2009 Iowa Acts, House File 283, and Iowa Code section 35B.12 on June 30 of each fiscal year will be required to return all moneys received during that fiscal year to the county commissions of veteran affairs fund. Counties that are deemed noncompliant due to the termination or resignation of an employee shall not be required to return the state allocation if an employee is hired within two months of the previous employee's separation.

Iowa Administrative Code [801] Chapter 7 can be found here:  
<http://www.legis.iowa.gov/DOCS/ACO/IAC/LINC/Agency.801.pdf>

At the end of the fiscal year, Iowa Department of Veterans Affairs (IDVA) is required to report to the Legislature pertinent information regarding activities related to this program. IDVA will be requesting information from your county on several items, including whether your VA office is in compliance with the law.

In order to assist the County Commissions of Veterans Affairs in maintaining their accreditation with NACVSO, IDVA will be providing a school of instruction annually. This training will provide a minimum of 16 hours of CEU's which will ensure NACVSO accreditation for those who still need the entire 16 CEU's. Other training opportunities are available for accreditation and continuing education for directors and administrators, to include National training, on-line training, VA TRIP Training, and training in other states.

Thank you for dedicating your time to help Iowa's veterans. If you have any questions regarding this allocation, please contact Missy Miller at [missy.miller@iowa.gov](mailto:missy.miller@iowa.gov) or 515-242-5331.

Sincerely,

Jodi Tymeson, Executive Director  
Iowa Department of Veterans Affairs

## **\$10,000 State Funds for County Veterans Affairs Office – FY13**

### **THIS LIST IS NOT ALL INCLUSIVE**

#### **Examples of AUTHORIZED Uses of Funds:**

##### **Administrative & Outreach**

- Increased office hours – *(Budget must reflect this)*
- Addition of Veterans Affairs staff
- Additional office space
- Training & Education
- Database software programs
- Computer or laptop
- Printer, copier, scanner
- Video projector
- Cell phone for Veterans Affairs use only
- Postage
- Office supplies
- Van transportation to VA hospitals – county, volunteers also provide this
- Office telephone
- Advertising / marketing to veterans
- Outreach transportation
- Homeless Stand-downs
- “Welcome Home” events
- Identification cards for veterans
- NACVSO dues

#### **Examples of UNAUTHORIZED Uses of Funds:**

- All non-living veteran uses
- Direct services to veterans – rent, utilities, food, transportation, mortgage, etc.
- Medical fees, medical supplies, and medical equipment
- Burial assistance
- Grave markers
- Care of graves
- Flags or state flags (or storage of flags)
- Donations to third party accounts
- Car maintenance
- Uses that do not increase services to veterans

##### **Please note:**

- Must be used for veterans affairs purposes
- Counties must maintain previous year's spending
- Must provide specific use of funds

# ATTACHMENT “D”

County	County Population	Required weekly hours	Reported weekly hours	Accredited	County provided office location	Report received by	Meets all Code requirements	Spent by 6-30-13	Unspent from FY13	Uses of funds
Adair	7,685	20	20	Yes	Yes	7/16/2013	Yes	\$10,000.00	\$0.00	Office rent, New computer, office supplies, training and education for director and membership dues.
Adams	4,029	20	24	Yes	Yes	8/15/2013	Yes	\$8,636.53	\$1,363.47 - Returned	New Computer, Office furniture and advertising.
Allamakee	14,330	20	35	Yes	Yes	7/22/2013	Yes	\$10,000.00	\$0.00	Outreach to veterans, office equipment and office supplies. Training, education, mileage and dues for director.
Appanoose	12,887	20	20	Yes	Yes	7/18/2013	Yes	\$10,000.00	\$0.00	Outreach to veterans; brochures and cards. Training, education, mileage and dues for director. Office supplies; postage, internet and computer items.
Audubon	6,119	20	20+	Yes	Yes	7/16/2013	Yes	\$10,000.00	\$0.00	Director salary.
Benton	26,076	20	30	Yes	Yes	7/31/2013	Yes	\$10,000.00	\$0.00	Veterans software, increased office hours, director training and education. Office equipment and office supplies.
Black Hawk	131,090	40	40	Yes	Yes	7/31/2013	Yes	\$10,000.00	\$0.00	Office supplies, director training and outreach to veterans.
Boone	26,306	20	30	Yes	Yes	7/22/2013	Yes	\$5,284.08	\$4,715.92 - Returned	Extended office hours; part time help, office supplies, VIMS software maintenance, director training and dues.
Bremner	23,325	20	40+	Yes	Yes	8/30/2013	Yes	\$10,000.00	\$0.00	Increased office hours, part time assistant, office supplies and outreach to veterans.
Buchanan	20,958	20	37.5	Yes	Yes	7/22/2013	Yes	\$10,000.00	\$0.00	Additional staff, training, mileage, office supplies and office equipment and outreach to veterans.
Buena Vista	20,260	20	20+	Yes	Yes	7/16/2013	Yes	\$10,000.00	\$0.00	Additional office hours, training, education, dues and mileage for director and assistant. Outreach, office supplies, furniture and new computer.
Burder	14,867	20	24	Yes	Yes	7/22/2013	Yes	\$10,000.00	\$0.00	Additional office hours, office supplies and director training.
Calhoun	9,670	20	37.5	Yes	Yes	7/26/2013	Yes	\$10,000.00	\$0.00	Office supplies, advertising, postage, office equipment, director training expenses and dues.
Carroll	20,816	20	20+	Yes	Yes	7/31/2013	Yes	\$10,000.00	\$0.00	Part time assistant's salary, director training and office supplies.
Cass	13,817	20	40+	Yes	Yes	7/9/2013	Yes	\$10,000.00	\$0.00	VA assistant's salary.
Cedar	18,416	20	30	Yes	Yes	7/15/2013	Yes	\$10,000.00	\$0.00	Outreach to veterans; fair, advertising and books. National training for director, office supplies and cell phone.
Cerro Gordo	44,151	30	40	Yes	Yes	7/19/2013	Yes	\$10,000.00	\$0.00	Office equipment, office supplies, office furniture and outreach items.
Cherokee	12,072	20	20+	Yes	Yes	7/31/2013	Yes	\$10,000.00	\$0.00	Office supplies, education and training for director, outreach to veterans.
Chickasaw	12,439	20	25	Yes	Yes	6/12/2013	Yes	\$10,000.00	\$0.00	Van transportation for veterans, office supplies, state and national training for director and office phone.
Clarke	9,286	20	20	Yes	Yes	7/29/2013	Yes	\$10,000.00	\$0.00	National training, increased office hours, office equipment and outreach to veterans.
Clay	16,667	20	37.5	Yes	Yes	8/8/2013	Yes	\$8,214.56	\$1,785.44 - Returned	Outreach to veterans, office equipment and director training and education.
Clayton	18,129	20	30+	Yes	Yes	8/30/2013	Yes	\$8,327.05	\$1,672.95 - NOT Returned	Part-time assistant, outreach items; magnets, pens and envelopes. Office chair and training for director.
Clinton	49,166	30	40	Yes	Yes	7/16/2013	Yes	\$10,000.00	\$0.00	Part time staff, phone, office supplies and training for two part time assistants
Crawford	17,096	20	20+	Yes	Yes	7/22/2013	Yes	\$10,000.00	\$0.00	Outreach to veterans, additional staff, training, mileage and dues for director.
Dallas	66,135	40	40	Yes	Yes	7/15/2013	Yes	\$10,000.00	\$0.00	Outreach to veterans; advertising, veterans fair and miscellaneous items. Director training, dues and office supplies.
Davis	8,753	20	20+	Yes	Yes	7/17/2013	Yes	\$10,000.00	\$0.00	Office supplies, office equipment, copier and fax machine, Director training, education and dues.

County	County Population	Required weekly hours	Reported weekly hours	Accredited	County provided office location	Report received by	Meets all Code requirements	Spent by 6-30-13	Unspent from FY13	Uses of funds
Decatur	8,457	20	32+	Yes	Yes	7/30/2013	Yes	\$10,000.00	\$0.00	Administrator's salary and training. Office supplies, postage, advertising and outreach to veterans.
Delaware	17,764	20	42.5	Yes	Yes	7/26/2013	Yes	\$10,000.00	\$0.00	Director education, training and dues. Outreach and office supplies.
Des Moines	40,325	30	30	Yes	Yes	7/22/2013	Yes	\$10,000.00	\$0.00	Part time staff, director training, education, mileage and dues for director and office expenses.
Dickinson	16,667	20	37.5	Yes	Yes	7/15/2013	Yes	\$10,000.00	\$0.00	Director training, education and dues. Office supplies, office equipment, computer software, postage and advertising.
Dubuque	93,653	40	40	Yes	Yes	7/22/2013	Yes	\$10,000.00	\$0.00	Outreach to veterans and office supplies.
Emmet	10,302	20	37.5	Yes	Yes	7/26/2013	Yes	\$10,000.00	\$0.00	Part time staff, outreach to veterans, director training and office supplies.
Fayette	20,880	20	20	Yes	Yes	7/18/2013	Yes	\$5,998.05	\$1,001.95 - Returned	Director additional hours.
Floyd	16,303	20	37.5	Yes	Yes	7/22/2013	Yes	\$10,000.00	\$0.00	Part time staff, outreach to veterans, director training and office supplies.
Franklin	10,680	20	20+	Yes	Yes	5/24/2013	Yes	\$10,000.00	\$0.00	Director salary.
Fremont	7,441	20	24	Yes	Yes	7/23/2013	Yes	\$10,000.00	\$0.00	Director salary and advertising.
Greene	9,336	20	30	Yes	Yes	7/26/2013	Yes	\$10,000.00	\$0.00	Director training, education and dues, additional office hours and cell phone.
Grundy	12,453	20	20	Yes	Yes	7/15/2013	Yes	\$10,000.00	\$0.00	Director salary, office supplies; software updates, advertising and outreach.
Guthrie	1,014	20	30	Yes	Yes	7/31/2013	Yes	\$6,887.33	\$3,112.67 - Returned	Extra office hours, director training, outreach to veterans and postage.
Hamilton	15,673	20	20+	No	Yes	5/16/2013	Yes	\$10,000.00	\$0.00	Director salary.
Hancock	11,341	20	20	Yes	Yes	7/16/2013	Yes	\$10,000.00	\$0.00	Director salary.
Hardin	17,534	20	25.5	Yes	Yes	7/24/2013	Yes	\$10,000.00	\$0.00	Satellite office rent, extended hours office supplies, and office equipment. Director training, education and dues.
Harrison	14,928	20	24	Yes	Yes	7/29/2013	Yes	\$6,736.33	\$3,263.67 - Returned	Extended office hours for part time staff, outreach to veterans and office supplies.
Henry	20,145	20	20	Yes	Yes	7/31/2013	Yes	\$7,435.94	\$2,561.06 - Returned	Advertisement, office supplies and NACVSO conference.
Howard	9,566	20	28	Yes	Yes	7/31/2013	Yes	\$8,929.12	\$1,070.88 - returned	Outreach items, director training, part time staff and office supplies.
Humboldt	9,815	20	20+	Yes	Yes	7/16/2013	Yes	\$10,000.00	\$0.00	Operational expenses of new VA office; part time staff and director education expenses.
Iowa	7,089	20	22.5	Yes	Yes	7/25/2013	Yes	\$10,000.00	\$0.00	Staff salary, office equipment, outreach to veterans and director training.
Jackson	16,355	20	20	Yes	Yes	7/24/2013	Yes	\$10,000.00	\$0.00	Training for director, outreach to veterans and administration.
Jackson	19,848	20	20	Yes	Yes	7/26/2013	Yes	\$10,000.00	\$0.00	Director training and education, office equipment and outreach to veterans.
Jasper	36,602	30	40	Yes	Yes	7/17/2013	Yes	\$10,000.00	\$0.00	Outreach to veterans; shirts signs and brochures. Office supplies and expenses, director training, education and dues.
Jefferson	16,843	20	24	Yes	Yes	7/15/2013	Yes	\$10,000.00	\$0.00	Director salary; national training and dues. Office supplies and office equipment. Outreach to veterans.
Johnson	130,382	40	40	Yes	Yes	6/25/2013	Yes	\$10,000.00	\$0.00	Additional office hours, advertising, office supplies, mileage and director training.
Jones	20,638	20	35	Yes	Yes	7/16/2013	Yes	\$10,000.00	\$0.00	Director salary.
Keokuk	10,374	20	28	Yes	Yes	7/2/2013	Yes	\$6,623.87	\$3,376.13 - Returned	Outreach, office supplies and extended office hours.

County	County Population	Required weekly hours	Reported weekly hours	Accredited	County provided office location	Report received by	Meets all Code requirements	Spent by 6-30-13	Unspent from FY13	Uses of funds
Kossuth	15,543	20	40	Yes	Yes	7/16/2013	Yes	\$10,000.00	\$0.00	Increased office hours for director, office supplies, director training, education and dues.
Lee	35,862	30	30	Yes	Yes	7/31/2013	Yes	\$10,000.00	\$0.00	Office laptop computer, outreach to veterans and increased office hours.
Linn	211,226	40	40	Yes	Yes	7/18/2013	Yes	\$9,500.02	\$499.98 - Returned	Director mileage, training, education and dues. Office supplies and outreach events.
Louisa	11,387	20	20+	Yes	Yes	7/18/2013	Yes	\$10,000.00	\$0.00	Office administration, office equipment, outreach items, director training and extended office hours.
Lucas	8,898	20	20	Yes	Yes	7/16/2013	Yes	\$10,000.00	\$0.00	Office telephone, VIMS software, postage, outreach and training for director.
Lyon	11,581	20	20	Yes	Yes	7/18/2013	Yes	\$9,004.92	\$955.08 - Returned	Director education and dues, office equipment, office supplies and outreach for veterans.
Madison	15,679	20	20+	No	Yes	7/25/2013	Yes	\$4,870.08	\$5,129.92 - Returned	Extended office hours and outreach to veterans.
Mahaska	22,530	20	20	Yes	Yes	7/10/2013	Yes	\$10,000.00	\$0.00	Additional office hours, outreach, office supplies and cell phone.
Marion	33,309	30	37.5	Yes	Yes	7/18/2013	Yes	\$10,000.00	\$0.00	Office supplies and office furniture, outreach to veterans, training, education and dues for director.
Marshall	40,648	30	30	Yes	Yes	7/19/2013	Yes	\$10,000.00	\$0.00	Outreach office supplies and director training.
Mills	14,837	20	40	Yes	Yes	7/18/2013	Yes	\$10,000.00	\$0.00	Director training, education, mileage and dues. Office supplies, office equipment and outreach items.
Mitchell	10,776	20	20	Yes	Yes	7/28/2013	Yes	\$10,000.00	\$0.00	Director salary.
Monona	9,243	20	26.5	Yes	Yes	7/31/2013	Yes	\$10,000.00	\$0.00	Director salary.
Monroe	8,063	20	35	Yes	Yes	7/2/2013	Yes	\$10,000.00	\$0.00	Director training, office supplies and outreach for veterans.
Montgomery	10,740	20	28	Yes	Yes	7/23/2013	Yes	\$10,000.00	\$0.00	Increased office hours for director, office supplies, director training, education and dues.
Muscatine	42,745	30	40	Yes	Yes	7/31/2013	Yes	\$10,000.00	\$0.00	Director salary and outreach items.
O'Brien	14,398	20	32	Yes	Yes	7/11/2013	Yes	\$10,000.00	\$0.00	Director's mileage, training, education and dues. Office supplies, internet, office equipment and outreach to veterans.
Osceola	6,462	20	21	Yes	Yes	7/15/2013	Yes	\$6,212.05	\$3,787.95 - Returned	Temporary staff, office supplies, outreach and director training.
Page	15,932	20	30+	Yes	Yes	7/15/2013	Yes	\$10,000.00	\$0.00	Outreach items, director training, part time staff and office supplies.
Palo Alto	9,421	20	20	Yes	Yes	7/18/2013	Yes	\$6,604.37	\$3,395.63 - Returned	Director state and national training, outreach and office supplies.
Plymouth	24,986	20	20	Yes	Yes	7/14/2013	Yes	\$10,000.00	\$0.00	Director salary, mileage and office supplies.
Pocahontas	7,180	20	40	Yes	Yes	7/31/2013	Yes	\$9,865.47	\$14.53 - Returned	Part time employee, director training, office supplies and equipment.
Polk	430,640	40	40	Yes	Yes	7/15/2013	Yes	\$10,000.00	\$0.00	Director training, additional staff and office supplies.
Pottawattamie	93,149	40	40+	Yes	Yes	7/26/2013	Yes	\$10,000.00	\$0.00	New computers, resource materials, office supplies, outreach, training and education for director.
Poweshiek	18,914	20	26	Yes	Yes	7/18/2013	Yes	\$10,000.00	\$0.00	Additional staff, mileage outreach and director training.
Ringgold	5,131	20	20	Yes	Yes	7/24/2013	Yes	\$6,738.41	\$3,261.59 - Returned	Training, education and dues for director, office equipment and VA outreach transportation.
Sac	10,360	20	37.5	Yes	Yes	8/29/2013	Yes	\$9,622.27	\$377.73 - Returned	Director training, outreach to veterans and office equipment.
Scott	165,224	40	40	Yes	Yes	8/1/2013	Yes	\$10,000.00	\$0.00	Director training, mileage and dues. Outreach to veterans and office supplies.
Shelby	12,167	20	24	Yes	Yes	7/16/2013	Yes	\$4,766.59	\$5,233.41 - Returned	Office supplies, outreach and director training.
Stout	12,167	20	40	Yes	Yes	7/22/2013	Yes	\$10,000.00	\$0.00	Part time assistant's salary.

County	County Population	Required weekly hours	Reported weekly hours	Accredited	County provided office location	Report received by	Meets all Code requirements	Spent by 6-30-13	Unspent from FY13	Uses of funds
Story	89,663	40	40	Yes	Yes	7/2/2013	Yes	\$10,000.00	\$0.00	Additional staff.
Tama	17,536	20	40	Yes	Yes	7/16/2013	Yes	\$10,000.00	\$0.00	State and national training for director, outreach and office supplies.
Taylor	6,317	20	21	Yes	Yes	7/24/2013	Yes	\$10,000.00	\$0.00	Part time staff salary, office supplies, outreach to veterans, director training and dues.
Union	12,554	20	20	Yes	Yes	7/16/2013	Yes	\$10,000.00	\$0.00	Office supplies and outreach.
Van Buren	7,570	20	20	Yes	Yes	7/31/2013	Yes	\$10,000.00	\$0.00	Outreach events to veterans, director training and office supplies.
Wapello	35,625	30	30	Yes	Yes	7/16/2013	Yes	\$10,000.00	\$0.00	Director training, education and dues. Office supplies, office equipment, computer software, postage and advertising.
Warren	46,225	30	40	Yes	Yes	7/26/2013	Yes	\$10,000.00	\$0.00	Temporary office help, Outreach to veterans and director training and dues.
Washington	21,704	20	24	Yes	Yes	7/19/2013	Yes	\$10,000.00	\$0.00	Part time staff, outreach to veterans, office supplies and director training.
Wayne	6,403	20	20	Yes	Yes	8/15/2013	Yes	\$8,731.73	\$1,268.27 - Returned	Outreach to veterans and Director training.
Webster	36,013	30	30	Yes	Yes	7/18/2013	Yes	\$10,000.00	\$0.00	Director salary.
Winnebago	10,866	20	26	Yes	Yes	7/15/2013	Yes	\$10,000.00	\$0.00	Director salary and office supplies.
Winnechiek	21,056	20	35	Yes	Yes	7/25/2013	Yes	\$9,760.46	\$219.55 - Returned	Outreach to veterans and director training.
Woodbury	102,172	40	40	Yes	Yes	7/26/2013	Yes	\$10,000.00	\$0.00	Outreach to veterans, promotional items and advertising and director salary.
Worth	7,598	20	20	Yes	Yes	7/29/2013	Yes	\$10,000.00	\$0.00	Director wages, training, office supplies and advertising.
Wright	13,229	20	40	Yes	Yes	8/2/2013	Yes	\$10,000.00	\$0.00	Office furniture, supplies and office equipment. Outreach and mileage for veterans.
Totals	3,013,161									
1-2011 Census	FY12 #'s								\$46,396.48	Returned monies.