

IOWA DEPARTMENT OF VETERANS AFFAIRS



Allocation Program for Veterans

Status Report on the Implementation of
2008 Iowa Acts, Chapter 1130, section 35B.6

October 1, 2014

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I. OVERVIEW OF THE ALLOCATION MONEY FOR COUNTY VETERANS AFFAIRS

The 2008 Iowa Acts, Chapter 1130, section 2 created the county commission of veteran affairs fund. The purpose and legislative intent of this fund are to assist county commissions of veteran affairs in complying with legislative requirements for employing a county veteran service office who is nationally accredited through the National Association of County Veterans Service Officers (NACVSO); who is occupied in veterans affairs for a minimum number of hours; and who maintains an office in a location owned or leased by the county. Funding is allocated annually to counties pursuant to a standing appropriation by general assembly to the Iowa Department of Veterans Affairs. The General Assembly appropriated \$990,000 to fund this program.

The department shall annually allocate \$10,000 to each county from the county commissions of veteran affairs fund. In order to qualify for the allocation, a county must agree to expend the allocation for the administration and maintenance of the county commission of veteran affairs office and staff must agree to maintain its current level of spending from the previous fiscal year.

Iowa code requires each participating county to submit a detailed report to Iowa Department of Veterans Affairs at the end of the fiscal year in which the allocation was received. This report is used by Iowa Department of Veterans Affairs to identify how each county increased services to veterans with the allocation monies. The department is then required to submit a report by October 1st of each year to the General Assembly summarizing the impact of the allocation program on increasing services to veterans at the county level.

II. REPORT FINDINGS

Iowa Department of Veterans Affairs end of fiscal year report indicates that \$990,000.00 of those funds issued has been awarded. The following chart is an accounting of the FY14 income and expenditures.

FY14 Allocation Summary:	
\$990,000.00	Appropriated
\$34,529.29	Unspent allocated money
\$955,475.71	Total spent

Some of the most popular uses reported:

- New offices
- Office furniture – desks, file cabinets, table and chairs.
- Increased office hours or personnel
- Computer - including laptops
- VetraSpec and VIMS software
- Copier
- Printer
- Scanner
- Office supplies; postage and stationary
- Office rent
- Phone
- Internet
- Outreach; advertising, publications and county veteran benefit events
- Director and administrator state and national training, dues and mileage

These uses of allocation monies all indicate an increase of services to veterans. Outreach to veterans and new computers were two of the most popular uses. Several county directors and administrators were proactive in using the allocation to open leased office space to comply with legislation that went into effect July 1, 2009 and will provide additional federal benefits to their county. The new office space also gave county offices more exposure and accessibility to veterans.

Computers and office equipment have enabled better communication among the Iowa Department of Veterans Affairs office and the county offices. It has improved performance by enabling county offices to process claims quicker, access information more easily, develop records, and in many cases be more mobile and accessible to veterans and their families.

An important use of funds is training at the national level. At this training, county directors and administrators are able to receive information on new programs and available benefits. It also provides them the opportunity to speak and network ideas with other directors and administrators. The expanded training provides the veteran with a trained and knowledgeable individual at the county level to assist them in accessing benefits.

Advertisements, pamphlets and articles were provided with some of the reports and are a good example of how the allocation monies can expand public awareness of their offices and services. Marketing is an important tool for providing all veterans the benefits and services they rightfully deserve. Without getting information to the veterans, it is unlikely they will attempt to access their federal benefits. Sometimes the only way to identify unserved veterans is to advertise.

ATTACHMENT

“A”

CHAPTER 7
COUNTY COMMISSION OF VETERANS AFFAIRS FUND

801—7.1(1) Purpose. 2008 Iowa Acts, chapter 1130, section 2, created the county commission of veterans affairs fund. The purpose and legislative intent of this fund are to assist county commissions of veterans affairs in complying with the legislative requirements for employing a county veterans service officer who is nationally accredited through the National Association of County Veterans Service Officers (NACVSO); who is occupied in veterans affairs service pursuant to the Iowa Code section 35B.6 as amended by the 2008 Iowa Acts, chapter 1130, for a minimum number of hours; and who maintains an office in a location owned or leased by the county. Funding is allocated annually to counties pursuant to a standing appropriation by the general assembly to the Iowa department of veterans affairs.

7.1(2) Allocation amount. The department shall annually allocate \$10,000 to each county from the county commission of veterans affairs fund. In order to qualify for the allocation, a county must agree to expend the allocation pursuant to the Iowa code section 35B.6 as amended by the 2008 Iowa Acts, chapter 1130, for the administration and maintenance of the county commission of veterans affairs office and staff and must also agree to maintain its current level of spending from the previous fiscal year. Moneys remaining in the county commission of veterans affairs fund after the allocations have been distributed to the counties shall be used by the department to provide for a county commission of veterans affairs training program as outlined in rule 801—7.2(35A, 35B). During fiscal year 2010, the department shall use account funds to arrange for an accreditation course by NACVSO to be held in the state. Following fiscal year 2010, the department shall arrange for an accreditation course by NACVSO to be held in this state when necessary.

7.1(3) Allocation report. County shall submit a written report to the department 30 days following the end of the fiscal year in which the allocation was received. The report shall provide as assessment of the county veterans affairs services, including verification of an office and hours of employment, and documentation that the county veterans service officer is performing required duties pursuant to the Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130. The allocation report shall also contain a final report on county veterans affairs expenditures for the fiscal year in which the allocation was received and the expenditure report from the previous fiscal year. Information provided in this report shall be used by the department to comply with rule 801—7.3(35A, 35B).

7.1(4) Recovery of funds. The department shall be the entity charged with the recovery of county commissions of veterans' affairs fund allocations from the counties under the following circumstances:

a. Unauthorized use. Counties expending a portion of the allocation on items that do not provide services to veterans pursuant to Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130 will be required to return the unauthorized funds to the state of Iowa.

b. Maintenance of effort. Counties not maintaining their previous fiscal year's spending levels will be considered to have supplanted county funding with state allocation funds. Counties not complying with their maintenance of effort will be required to return the supplanted portion to the state of Iowa pursuant to the Iowa Code section 35A.16(3) as enacted by 2008 Iowa Acts, chapter 1130, as amended by 2009 Iowa Acts, House file 283.

c. Noncompliance. Counties that are not in compliance with the requirements of Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130, and 2009 Iowa Acts, House File 283, and Iowa Code section 35B.12 on June 30 of each fiscal year will be required to return all moneys received during that fiscal year to the county commissions of veterans affairs fund pursuant to Iowa Code section 35A.16(3) as enacted by 2008 Iowa Acts, chapter 1130, and amended by 2009 Iowa Acts, House File 283. Counties that are deemed noncompliant due to the termination or resignation of an employee shall not be required to return the state allocation if an employee is hired within two months of the previous employee's separation.

7.1(5) Appeals. Applicants that are dissatisfied with the decision of the Iowa department of veterans' affairs may file an appeal with the Iowa commission of veterans affairs. The written appeal must be within 15 working days of the date of the notice of decision; must be based on a contention that the process was conducted outside the statutory authority, violated state or federal law, policy or rules, did not provide adequate public notice, was altered without adequate public notice, or involved conflicts of interest by staff; and must include a request that the commission review the decision and the reasons for the appeal. The Iowa commission of veterans' affairs shall review the appeal at its next regularly scheduled meeting and shall issue a final decision.

801—7.2 (35A, 35B) County commission of veterans affairs training program. The department shall provide training for county veterans service officer in accordance with Iowa Code section 35A.5(9) as amended by 2008 Iowa Acts, chapter 1130, and Iowa Code section 35A.17 as enacted by 2008 Iowa Acts, chapter 1130.

7.2(1) Training provided by the department shall meet the continuing education requirements as established by NACVSO and shall ensure that each officer and support staff are proficient in the use of electronic mail, computers, and the internet in order to access information regarding facilities, benefits, and services available to veterans and their families.

7.2(2) A county veteran service officer shall attend and support staff may attend an annual school of instruction provided by the department or a national school of accreditation provided by NACVSO. After attending the annual school of instruction or national school of accreditation, the county veteran service officer must present to the department a certificate of satisfactory completion of national accreditation training from NACVSO. The department shall certify the possession of a document indicating that the county veteran service officer has completed a course of accreditation and satisfactorily passed an examination for NACVSO accreditation. County veteran service officers shall be certified by the department by June 30, 2010, or within one year from the date of appointment.

7.2(3) A county veteran service officer shall maintain certification to remain in office.

a. To maintain certification, a county veteran service officer shall attend an annual school of instruction and meet the continuing education requirements of NACVSO for accreditation. The department shall issue an Iowa certificate of training to the county veteran service officer upon completion of the NACVSO continuing education requirements or upon issuance of a certificate of accreditation by NACVSO.

b. Attendance at training courses sponsored and directed by veterans organizations other than the department or NACVSO may be substituted for the annual school of instruction if the training is sufficient to meet NACVSO accreditation continuing education requirements.

c. County veteran service officers who fail to become accredited by June 30, 2010, or within one year of the beginning their employment as provided for in the Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130, and 2009 Iowa Acts, house File 283, shall be removed from their position by the chair of the county commission of veterans affairs. Knowing violation of this provision constitutes noncompliance as provided in paragraph 7.1(4)(c) and individuals who knowingly fail to comply may be charged with a serious misdemeanor for non-felonious misconduct in office as provided by Iowa Code section 721.2(6).

7.2(4) The annual school of instruction and all associated materials will be provided at the expense of the department.

7.2(5) Travel and lodging expenses incurred while attending the annual school of instruction shall be covered by the respective county.

7.2(6) The executive director shall maintain documentation regarding the school of instruction including, but not limited to, agendas, presentation dates, attendees, certificate of satisfactory completion of accreditation or continuing education training, and the issuance of certificates of training.

7.2(7) Inquiries regarding an annual school of instruction shall be directed to the executive director at the address set out in 801—subrule 1.3(1). The executive director shall answer such inquiries.

7.2(8) Disputes regarding the annual school of instruction, certificates of training, and related matters shall be reviewed by the chairperson of the commission, will render a decision within 10 days of receipt of all relevant facts and supporting material. Disputes that are not resolved by the chairperson shall be referred to the commission. Members of the commission will render a decision within 20 days of receipt of all relevant facts and supporting materials. The decision of the commission shall be final.

801—7.3 (35A, 35B) Report to general assembly.

7.3(1) Report. The department shall annually within 60 days of the end of the fiscal year report to the general assembly on the following matters:

a. Information related to compliance with the requirements found in the Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130, and 2009 Iowa Acts, house File 283, and Iowa Code section 35.12 during the previous year.

b. The weekly operating schedule of each county commission of veterans affairs office maintained pursuant to the Iowa Code section 35.B6 as amended by 2008 Iowa Acts, chapter 1130, and 2009 Iowa Acts, House File 283.

c. The number of hours of veterans' services provided by the executive director or the administrator of each county commission of veterans affairs during the previous fiscal year.

d. Population of each county, including the number of veterans residing in each county.

e. The total amount of compensation, disability benefits, or pensions received by the residents of each county under laws administered by the United States Department of Veterans Affairs.

f. An analysis of the information contained in paragraphs 7.3(1) "a" through "e" of this subrule.

7.3(2) County veteran affairs office assistance. Each county commission of veteran affairs shall provide information required in paragraphs 7.3(1) "a" through "c" to enable the department to complete the report. County officers will be provided with a form to return to the department by August 1 of each year.

7.3(3) Report submission. The annual report shall be provided to the president of the Iowa Association of County Veterans Service Officers prior to being presented to the general assembly. Each county veteran affairs office, board of supervisors, and the Iowa commission of veterans affairs shall receive an electronic copy of the submitted report.

ATTACHMENT “B”



IOWA DEPARTMENT OF VETERANS AFFAIRS



Camp Dodge, Building 3465
7105 NW 70th Avenue
Johnston, Iowa 50131-1824
Telephone: 515-727-3443 or 1-800-838-4692
Fax: 515-727-3713

Report of Activities
Allocation Program for Veterans (FY14)
Suspense: July 31, 2014
Instructions on last page

Date:

COUNTY CONTACT INFORMATION:

County:

Contact Name and Title:

Telephone Number:

Email Address:

Complete Mailing Address:

Number of Commission Members:

Full Time Staff (40 hours/ week):

Director;

Assistant(s) (number)

Part Time Staff (less than 40 hours/ week):

Director (hours/week)

Assistant(s) (hours/week)

Other County Employees Performing Function:

Title/ other duties

Hours Spent Weekly on Commission Business:

AUDITOR CONTACT INFORMATION:

Contact Person:

Telephone Number:

Email Address:

Complete Mailing Address:

PART I: COMMISSION BUDGET – FY14

Commission’s FY14 Budget:

Staff Salaries: Budgeted Expended

Commission’s anticipated (or actual) budget reversion to county:

PART II: COMMISSION EXPEDITURE REPORT – FY14

Commission’s FY14 Expenditure report (please include):

PART III: ALLOCATION INFORMATION

FY13 funds

1. Amount of Allocation awarded FY14: **\$10,000.00**
2. Amount of Allocation spent in FY14 (FY14 funds only):
3. Amount of unspent Allocation funds remaining end of FY14:

PART IV: BRIEF SUMMARY OF USES FOR FY14 ALLOCATION FUNDS:

Amount (\$)	Use (ex: brochures)	Impact on veteran services (ex: Able to pass out 50 brochures during fair and helped six more veterans)

PART V: OTHER COMMENTS

Please note: Proof of the use of the funds from your listing of the amounts spent and on what. Supporting documentation, i.e. receipts, invoices, payroll records (if used for salaries) may be required for auditing purposes.

****All unspent allocation funds must be sent back to the State of Iowa****

FY14 REPORT OF ACTIVITIES INSTRUCTIONS

Contact information:

- Enter contact information here

Part I: Commission Budget – FY14 (See County Auditor for assistance as needed)

1. Enter the amount of the Commission's budget for FY14
2. Enter the amount budgeted for salaries; amount expended for salaries
3. Enter the amount of anticipated budget revision to county

Part II: Commission Expenditure Report – FY14

- Enter the amount of Commissions budget for FY14

Part III: Allocation Information

1. Amount of allocation received for FY14
2. Enter the amount of allocation spent FY14
3. Enter amount of any unspent FY14 allocation money. Are there any leftover funds at the end of FY14?

Part IV: Brief Summary of uses for FY14 allocation funds

1. **Amount** – provide dollar amount of expense
2. **Use** – enter use of funds
3. **Impact on veterans** – how many veterans has this service helped

Examples:

\$2000, computer, process 5 more applications in a day when previously could only process 5 in 2 days.

\$100, advertising in local paper, 10 more veterans visits office monthly.

Part V: Other Comments

Provide additional feedback or comments

ATTACHMENT “C”

August 9, 2014

Dear County Board of Supervisors, County Auditors, and County Commission of Veterans Affairs:

As we continue to move forward together serving Iowa's veterans and their families, the county veteran's affairs office is the crucial first point of contact for many of our veterans to access their federal, state, and county benefits.

Each county is required by state law to have (1) a veterans affairs office that is in a building owned, operated, or leased by the county (so veterans have access to the office), and (2) an executive director/administrator providing veterans services for a minimum number of hours as follows:

- Counties with a population of 30,000 or less – 20 hours per week
- Counties with a population of 30,001 to 60,000 – 30 hours per week
- Counties with a population of 60,001 or greater – 40 hours per week

This is the minimum requirement, and if your county needs to be open more hours, the state allocation funds may be used to provide additional salary for additional hours.

Iowa law provides a job description for county Executive Directors or Administrators. This description states that county offices will assist veterans in applying for federal, state, and county benefits. Assistance should include personal help filling out the paperwork and actual submission of the federal claim through a Power of Attorney or state application for benefits to the Iowa Department of Veterans Affairs. In order to fulfill this job description, each county Executive Director or Administrator must be accredited by the National Association of County Veteran Service Officers (NACVSO) because these service officers are county employees. National accreditation and continuing education are conditions of employment. Accreditation must be obtained within one year of employment, and continuing education is an ongoing annual requirement.

Please access the on-line version of Iowa Code Chapter 35B for current law:
<http://www.legis.iowa.gov/DOCS/ACO/IC/LINC/Chapter.35B.pdf>

The state-provided allocation (\$10,000 annually) is intended to assist your County Commission of Veterans Affairs in complying with the above requirements. **Therefore, this allocation must be used for the operational expenses of running your county VA office, outreach events, and training. See page 3 for examples of approved expenditures. This allocation funding is NOT to be used for any direct assistance to veterans either living or deceased; that assistance should come from county funds. Using funds for direct assistance will not be allowed, and such funds will be recouped by the state.**

There are several instances where the allocation or a portion of the allocation will be required to be returned to the State of Iowa. The information can be found in Iowa Administrative Code [801] Chapter 7 (see following excerpt):

Unauthorized use - *Counties expending a portion of the allocation on items that do not provide services to veterans pursuant to Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130 will be required to return the unauthorized funds to the state of Iowa.*

Maintenance of effort - Counties not maintaining their previous fiscal year's VA spending levels will be considered to have supplanted (substituted) county funding with state allocation funds. Counties not complying with their maintenance of effort will be required to return the supplanted portion to the State of Iowa. (You will certify that you have not supplanted funds on the annual Activities Report.)

Noncompliance - Counties that are not in compliance with the requirements of Iowa Code section 35B.6 as amended by 2008 Iowa Acts, chapter 1130, and 2009 Iowa Acts, House File 283, and Iowa Code section 35B.12 on June 30 of each fiscal year will be required to return all moneys received during that fiscal year to the county commissions of veteran affairs fund. Counties that are deemed noncompliant due to the termination or resignation of an employee shall not be required to return the state allocation if an employee is hired within two months of the previous employee's separation.

Iowa Administrative Code [801] Chapter 7 can be found on-line at:
<http://www.legis.iowa.gov/DOCS/ACO/IAC/LINC/Agency.801.pdf>

At the end of the fiscal year, the Iowa Department of Veterans Affairs (IDVA) is required to report to the Legislature pertinent information regarding activities related to this program. IDVA will be requesting information from your county on several items, including whether your VA office is in compliance with the law.

In order to assist the County Commissions of Veterans Affairs in maintaining accreditation with NACVSO, IDVA will provide a school of instruction annually. This training will provide a minimum of 16 hours of continuing education units (CEUs), the annual NACVSO requirement. IDVA will forward information on training opportunities in other states for initial accreditation. Other training opportunities are available for accreditation and continuing education for directors and administrators, to include National training, on-line training, VA TRIP Training, and training in other states.

Thank you for your efforts in compliance. Iowa's veterans deserve trained and available service officers. If you have any questions regarding this allocation, please contact Missy Miller at melissa.miller2@iowa.gov or 515-727-3443.

Sincerely,

Robert C. King, Executive Director
Iowa Department of Veterans Affairs

\$10,000 State Funds for County Veterans Affairs Office – FY14

The legislative intent of these state funds is to help the county VA reach veterans who have not been connected with their benefits. Funds should be used to increase office hours, go out into the community with outreach events, and filing federal claims or applications for state benefits.

Examples of AUTHORIZED Uses of Funds: Administration & Outreach

- Increased office hours – (*Budget must reflect this*)
- Addition of Veterans Affairs staff
- Additional office space
- Training & Education
- Database software programs
- Computer or laptop
- Printer, copier, scanner, projector
- Cell phone for Veterans Affairs use only
- Postage
- Office supplies
- Office telephone
- Advertising / marketing to veterans
- Transportation for staff to outreach events
- Homeless Stand-downs
- “Welcome Home” events
- Identification cards for veterans
- NACVSO dues
- Transportation to VA healthcare facility only – (fuel – NOT salaries)

Examples of UNAUTHORIZED Uses of Funds:

- Direct services to veterans – rent, utilities, food, transportation, mortgage, etc.
- Medical fees, medical supplies, and medical equipment
- All non-living veteran uses
- Burial assistance
- Grave markers
- Care of graves
- Flags, state flags, or storage of flags
- Donations to third party accounts (VFW, American Legion, DAV, etc.)
- Car maintenance
- Purchase of any type of vehicle
- Salary for volunteer van drivers
- Uses that do not increase services to veterans

THIS LIST IS NOT ALL INCLUSIVE – Please contact IDVA with questions before expenditure of funds. Annual reporting requires county to list specific use of funds for approval or disapproval of expenditures.

ATTACHMENT “D”

County	County Population	Required weekly hours	Reported weekly hours	Accredited	County provided office location	Report received by	Meets all Code requirements	Spent by 6-30-14	Unspent from FY14	Uses of funds
Adair	7,682	20	20	Yes	Yes	7/25/2014	Yes	\$10,000.00	\$0.00	Director salary and training. Office rent and supplies.
Adams	4,025	20	20	Yes	Yes	7/31/2014	Yes	\$4,240.12	\$5,759.88	Newspaper advertising, computer software updates and office supplies. Director education, training, mileage and dues. Outreach items; pens, key chains and notepads. Office supplies; phone, VIMS software and postage. Director training, dues and education.
Allamakee	14,330	20	35	Yes	Yes	7/31/2014	Yes	\$10,000.00	\$0.00	Director training, education and dues. Office equipment, supplies and outreach items.
Appanoose	12,887	20	20	Yes	Yes	8/20/2014	Yes	\$10,000.00	\$0.00	Director salary.
Audubon	6,119	20	20+	Yes	Yes	7/15/2014	Yes	\$10,000.00	\$0.00	Director training, mileage and additional office hours. Office supplies and outreach items.
Benton	26,076	20	30	Yes	Yes	8/5/2014	Yes	\$10,000.00	\$0.00	Replaced obsolete computer with new one, office supplies and (No Suggestions) software. Outreach to veterans.
Black Hawk	131,090	40	40	Yes	Yes	7/24/2014	Yes	\$10,000.00	\$0.00	Director training, office supplies and outreach to veterans.
Boone	26,306	20	40	Yes	Yes	7/25/2014	Yes	\$9,437.12	\$562.88	Director training, part time staff, outreach advertising and material. Office supplies; postage, printing supplies and VeraSpec computer software. Smartcard reader and computer tablet for outreach events.
Bonner	24,281	20	40	Yes	Yes	7/14/2014	Yes	\$10,000.00	\$0.00	Administrator training and education, increased office hours and office supplies; advertising, postage, VIMS software and stationary.
Buchanan	20,958	20	37.5	Yes	Yes	7/18/2014	Yes	\$10,000.00	\$0.00	Director salary, training, education and dues. Office supplies and outreach to veterans.
Buena Vista	20,260	20	24+	Yes	Yes	7/9/2014	Yes	\$10,000.00	\$0.00	Additional director hours and part time staff. Training for director and office supplies.
Butler	14,867	20	24	Yes	Yes	7/22/2014	Yes	\$10,000.00	\$0.00	Increased office hours, office supplies, advertising, training and dues for director.
Calhoun	9,670	20	30	Yes	Yes	7/17/2014	Yes	\$10,000.00	\$0.00	Part time employee, assistant director, additional hours, director training, outreach to veterans and office supplies.
Carroll	20,816	20	25	Yes	Yes	7/30/2014	Yes	\$10,000.00	\$0.00	Part time assistant salary.
Cass	13,956	20	40	Yes	Yes	7/31/2014	Yes	\$10,000.00	\$0.00	Office supplies; new computer, all in-one fax, scanner & copier, computer software, cell phone and business cards. Director national training.
Cedar	18,499	20	35	Yes	Yes	7/11/2014	Yes	\$10,000.00	\$0.00	Director training, office supplies, updated computer software and outreach to veterans.
Cerro Gordo	44,151	30	40	Yes	Yes	7/25/2014	Yes	\$10,000.00	\$0.00	Director education and training, office supplies and outreach to veterans.
Cherokee	12,072	20	20	Yes	Yes	7/30/2014	Yes	\$10,000.00	\$0.00	Additional office hours, office supplies; stationary, postage and office phone. Director training, mileage and dues.
Chickasaw	13,095	20	25	Yes	Yes	7/3/2014	Yes	\$10,000.00	\$0.00	Additional hours, office supplies and outreach for veterans.
Clarke	9,286	20	20	Yes	Yes	7/31/2014	Yes	\$10,000.00	\$0.00	Outreach, office supplies and office equipment. Director training and education.
Clay	16,667	20	37.5	Yes	Yes	7/31/2014	Yes	\$7,402.36	\$2,597.64	Part time employee, additional office space for veterans visits, director training. Office supplies; stationary, desk and Data Spec software.
Clayton	18,129	20	37.5	Yes	Yes	7/14/2014	Yes	\$10,000.00	\$0.00	Director training and education, part time staff and outreach to veterans.
Clinton	49,166	30	30+	Yes	Yes	8/14/2014	Yes	\$10,000.00	\$0.00	Director training and education. Outreach to veterans and office supplies.
Crawford	17,096	20	28	Yes	Yes	7/28/2014	Yes	\$10,000.00	\$0.00	

County	County Population	Required weekly hours	Reported weekly hours	Accredited	County provided office location	Report received by	Meets all Code requirements	Spent by 6-30-14	Unspent from FY14	Uses of funds
Dallas	66,135	40	40	Yes	Yes	7/3/2014	Yes	\$10,000.00	\$0.00	Outreach to veterans; news paper ads, veterans job fair and advertisement items; Office supplies; pens, envelopes, business cards and mailing labels.
Davis	8,753	20	20	Yes	Yes	6/27/2014	Yes	\$10,000.00	\$0.00	Outreach to veterans, office supplies and computer software updates; Director training and part-time staff.
Decatur	8,457	20	37.5	Yes	Yes	7/23/2014	Yes	\$10,000.00	\$0.00	Director education expenses, office supplies and outreach to veterans.
Delaware	17,764	20	42.5	Yes	Yes	7/24/2014	Yes	\$10,000.00	\$0.00	Part time employee, director education and training; Office supplies; stationary, postage, new laptop and software for outreach events.
Des Moines	40,325	30	30	Yes	Yes	7/21/2014	Yes	\$10,000.00	\$0.00	New computer to replace obsolete model; Part time staff and director training.
Dickinson	16,667	20	37.5	Yes	Yes	7/3/2014	Yes	\$10,000.00	\$0.00	Office supplies; telephone, postage and computer software updates; Director training; mileage, salary and outreach.
Dubuque	93,653	40	40	Yes	Yes	6/30/2014	Yes	\$10,000.00	\$0.00	Outreach to veterans; a two day seminar/ career fair partnered with Iowa City VA Medical Center; Outreach out Veterans Freedom Center in Dubuque.
Emmet	10,302	20	37.5	Yes	Yes	7/21/2014	Yes	\$10,000.00	\$0.00	Part-time staff, director training and office supplies; postage, phone and computer software.
Fayette	20,880	20	20	Yes	Yes	7/22/2014	Yes	\$10,000.00	\$0.00	Director training, additional office hours and office supplies.
Floyd	16,303	20	37.5	Yes	Yes	7/21/2014	Yes	\$9,999.25	\$0.75	Part-time staff, outreach to veterans and new carpet for office to reduce mold.
Franklin	10,680	20	20	Yes	Yes	6/4/2014	Yes	\$10,000.00	\$0.00	Director salary
Fremont	7,441	20	20	Yes	Yes	7/16/2014	Yes	\$10,000.00	\$0.00	Additional office hours, training and dues for director and outreach to veterans.
Greene	9,386	20	30	Yes	Yes	7/24/2014	Yes	\$10,000.00	\$0.00	Additional office hours, director training and office supplies.
Grundy	12,453	20	20	Yes	Yes	7/21/2014	Yes	\$10,000.00	\$0.00	Director salary and office supplies; phone, internet, fax and computer software.
Guthrie	1,014	20	30	Yes	Yes	7/30/2014	Yes	\$6,824.06	\$3,175.94	Office supplies, director training and outreach for veterans.
Hamilton	15,673	20	20	Yes	Yes	6/12/2014	Yes	\$10,000.00	\$0.00	Director salary
Hancock	11,341	20	20	Yes	Yes	7/14/2014	Yes	\$10,000.00	\$0.00	Office supplies; VetraSpec software, stationary, office telephone, office equipment and new desk; Director training, education and dues.
Harold	17,534	20	30	Yes	Yes	7/24/2014	Yes	\$10,000.00	\$0.00	Director training and extended hours; Office rent and office supplies; printer, copier and stationary.
Harrison	14,928	20	24	Yes	Yes	7/7/2014	Yes	\$10,000.00	\$0.00	New computer, part-time staff and director training.
Henry	20,145	20	20	Yes	Yes	7/1/2014	Yes	\$9,901.14	\$98.86	Director training, dues and mileage; Outreach items, advertising and office supplies.
Howard	9,566	20	28	Yes	Yes	7/24/2014	Yes	\$9,545.46	\$454.54	Outreach items, office supplies and director education expenses.
Humboldt	9,915	20	20+	Yes	Yes	7/17/2014	Yes	\$10,000.00	\$0.00	Office supplies and office furniture, outreach to veterans; advertising and publications; Director training and mileage.
Ia	7,089	20	22.5	Yes	Yes	7/23/2014	Yes	\$10,000.00	\$0.00	Increased office hours, outreach events, director training and office supplies.
Iowa	16,355	20	29	Yes	Yes	6/19/2014	Yes	\$10,000.00	\$0.00	Outreach to veterans, office supplies and phone; Director training and salary.
Jackson	19,848	20	30+	Yes	Yes	7/21/2014	Yes	\$10,000.00	\$0.00	Additional hours, training and dues for director; Outreach to veterans and office supplies.
Jasper	36,842	30	40	Yes	Yes	7/31/2014	Yes	\$10,000.00	\$0.00	Outreach events and advertising for veterans; Director training and dues; Office supplies; upgrade obsolete computer, postage and phone service.

County	County Population	Required weekly hours	Reported weekly hours	Accredited	County provided office location	Report received by	Meets all Code requirements	Spent by 6-30-14	Unspent from FY14	Uses of funds
Jefferson	16,843	20	24	Yes	Yes	7/15/2014	Yes	\$10,000.00	\$0.00	Office supplies and equipment; desk, file cabinet, bookcase and chairs. VetrASpec software, outreach items and director training and mileage.
Johnson	130,882	40	40	Yes	Yes	7/15/2014	Yes	\$10,000.00	\$0.00	Outreach events and advertising for veterans. Director training and additional office hours. Office supplies; computer software, postage and phone service.
Jones	20,638	20	35	Yes	Yes	7/16/2014	Yes	\$10,000.00	\$0.00	Additional hours, transportation, office supplies, director training and outreach for veterans.
Kookuk	10,511	20	28	Yes	Yes	7/2/2014	Yes	\$9,779.86	\$220.14	Outreach to veterans; advertising and brochures. Additional office hours, director training and PC tablet to help assist veterans.
Kossuth	15,543	20	40	Yes	Yes	7/11/2014	Yes	\$10,000.00	\$0.00	Director educational training and increased office hours. Office supplies; cellphone, office land line and computer software.
Lee	35,882	30	30	Yes	Yes	9/2/2014	Yes	\$10,000.00	\$0.00	Outreach materials; pens, table, easel and handouts. Increased office hours and director training expenses.
Linn	211,226	40	40	Yes	Yes	6/12/2014	Yes	\$10,000.00	\$0.00	Director training, outreach to veterans and office supplies
Louisa	11,387	20	20+	Yes	Yes	7/29/2014	Yes	\$10,000.00	\$0.00	Director training, extra hours and office supplies.
Lucas	8,898	20	20	Yes	Yes	7/3/2014	Yes	\$10,000.00	\$0.00	Outreach to veterans; brochures, banquet, hats and pens. Director training and dues. Computer software updates.
Lyon	11,581	20	26	Yes	Yes	7/9/2014	Yes	\$7,670.25	\$2,329.75	Director education, advertising, office supplies and equipment; HP laser jet printer.
Madison	15,679	20	25	Yes	Yes	6/17/2014	Yes	\$6,151.31	\$3,848.69	New computer to replace obsolete model, extended hours and outreach event.
Mahaska	22,381	20	24	Yes	Yes	7/9/2014	Yes	\$10,000.00	\$0.00	Additional office hours, office supplies; file cabinet, postage and advertising.
Marion	33,309	30	37.5	Yes	Yes	7/10/2014	Yes	\$10,000.00	\$0.00	Office supplies; updated printer, computer and equipment maintenance. Director training and outreach to veterans.
Marshall	40,648	30	40	Yes	Yes	7/24/2014	Yes	\$10,000.00	\$0.00	Outreach items and advertising for veterans. Director training and education expenses. Office supplies; updated computer and scanner and miscellaneous stationary.
Mills	15,059	20	40	Yes	Yes	7/17/2014	Yes	\$10,000.00	\$0.00	Outreach to veterans, office supplies; VetrASpec computer software, postage, phone, internet, printer and laptop for outreach use.
Mitchell	10,776	20	20	Yes	Yes	7/25/2014	Yes	\$10,000.00	\$0.00	Director salary.
Monona	9,243	20	26.5	Yes	Yes	7/19/2014	Yes	\$10,000.00	\$0.00	Increased office hours, office supplies and outreach to veterans.
Monroe	7,970	20	35	Yes	Yes	7/2/2014	Yes	\$10,000.00	\$0.00	Director training, outreach to veterans; brochures and advertising for outreach events. Office supplies, postage and office equipment.
Montgomery	10,740	20	28	Yes	Yes	1/01/900	Yes	\$10,000.00	\$0.00	Increased office hours, Outreach to veterans and director training and dues.
Muscadine	42,745	30	40	Yes	Yes	7/10/2014	Yes	\$10,000.00	\$0.00	Director salary.
O'Brien	14,398	20	32	Yes	Yes	7/29/2014	Yes	\$10,000.00	\$0.00	Director education and training, office equipment, supplies and outreach for veterans.
Oscola	6,462	20	21	Yes	Yes	6/26/2014	Yes	\$5,416.45	\$4,583.55	Publications, advertising, office supplies and extra office help. Director training, state and NACVSO dues.
Page	15,932	20	25	Yes	Yes	7/17/2014	Yes	\$10,000.00	\$0.00	Additional staff, office supplies; New computer system, printer and printing supplies. Director spring and fall training.
Palo Alto	9,421	20	20	Yes	Yes	7/14/2014	Yes	\$9,633.21	\$316.79	Director training and outreach.
Plymouth	24,986	20	20	Yes	Yes	7/3/2014	Yes	\$9,999.96	\$0.04	Director salary and mileage. Office supplies and postage.

County	County Population	Required weekly hours	Reported weekly hours	Accredited	County provided office location	Report received by	Meets all Code requirements	Spent by 6-30-14	Unspent from FY14	Use of funds
Pocahontas	7,180	20	40	Yes	Yes	7/31/2014	Yes	\$9,997.83	\$2.17	Director training and education, advertising, outreach and office supplies.
Polk	430,640	40	40	Yes	Yes	7/9/2014	Yes	\$10,000.00	\$0.00	NACVSO Training and dues for director. Office help and office supplies: postage, brochures, pens and magnets.
Potomac	93,158	40	40+	Yes	Yes	7/21/2014	Yes	\$10,000.00	\$0.00	Outreach to veteran and director training.
Poweshiek	18,914	20	26	Yes	Yes	7/25/2014	Yes	\$10,000.00	\$0.00	Director training and additional office hours. Outreach to veterans and office supplies.
Ringgold	5,131	20	20	Yes	Yes	7/10/2014	Yes	\$9,997.91	\$2.09	Office supplies: phone, internet, postage and computer software. Outreach and advertising for veterans. Director training and certification.
Sac	10,350	20	28,125	Yes	Yes	7/11/2014	Yes	\$9,755.21	\$244.79	Outreach to veterans and office equipment.
Scott	165,224	40	40	Yes	Yes	8/1/2014	Yes	\$10,000.00	\$0.00	Director training, education and mileage. Office supplies and outreach.
Shelby	12,167	20	24	Yes	Yes	7/7/2014	Yes	\$4,931.84	\$5,068.16	Office supplies: new computer and software, VA manuals, shredder, telephone and fax. Director training and education.
Sioux	12,167	20	40	Yes	Yes	7/31/2014	Yes	\$10,000.00	\$0.00	Part-time staff.
Story	89,663	40	40	Yes	Yes	7/2/2014	Yes	\$10,000.00	\$0.00	Director salary.
Tama	17,767	20	40	Yes	Yes	7/24/2014	Yes	\$10,000.00	\$0.00	Purchase of new building for VA office that is handicapped accessible.
Taylor	6,317	20	21	Yes	Yes	7/16/2014	Yes	\$10,000.00	\$0.00	Outreach programs for veterans. Education and director training. Office supplies; stationary, postage and publications.
Union	12,534	20	10	Yes	Yes	8/15/2014	Yes	\$7,968.23	\$2,031.77	Director salary, office supplies and mileage. County director position has been vacant since April 2014. They are in the process of hiring a new one.
Van Buren	7,570	20	40	Yes	Yes	6/30/2014	Yes	\$10,000.00	\$0.00	Director training, part time staff and advertising.
Wapello	35,625	30	30	Yes	Yes	7/28/2014	Yes	\$10,000.00	\$0.00	Office supplies and office equipment maintenance, additional office hours and training for director.
Warren	48,225	30	40	Yes	Yes	7/29/2014	Yes	\$10,000.00	\$0.00	Outreach to veterans; newspaper ads, pens and coffee mugs with VA logo. Office supplies, VeritasSpec software and part time employee.
Washington	21,704	20	24	Yes	Yes	6/24/2014	Yes	\$10,000.00	\$0.00	Part time employee, director training, outreach to veterans and office supplies.
Wayne	6,403	20	20	Yes	Yes	8/1/2014	Yes	\$6,774.14	\$3,225.86	Director training, education and dues. Outreach to veterans and additional part time staff.
Webster	38,013	30	30	Yes	Yes	7/30/2014	Yes	\$10,000.00	\$0.00	Director increased office hours and training. Outreach to veterans; news paper ads and fliers.
Winnebago	10,866	20	26	Yes	Yes	7/25/2014	Yes	\$10,000.00	\$0.00	Director salary and office supplies.
Winnebuck	21,056	20	40	Yes	Yes	7/10/2014	Yes	\$10,000.00	\$0.00	Outreach to veterans, director training and office supplies.
Woodbury	102,172	40	40+	Yes	Yes	7/21/2014	Yes	\$10,000.00	\$0.00	Office supplies, advertising and outreach to veterans.
Worth	7,598	20	20	Yes	Yes	7/22/2014	Yes	\$10,000.00	\$0.00	Director training and education. Outreach to veterans and office supplies.
Wright	13,229	20	40	Yes	Yes	7/16/2014	Yes	\$10,000.00	\$0.00	Handicapped accessible new office, office furniture and new computer.
Totals	3,015,576							\$855,475.71	\$34,529.29	Returned monies.