



Date: July 25, 2025

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease renewal by and between Missouri Territory Inc. and Iowa Department of Administrative Services on behalf of the Iowa Department of Corrections, Eight Judicial District

Leased Premises: Approximately, 1,264 Square Feet of office space located at 1508 Morgan Street, Keokuk, Iowa 52632.

Term of Lease: The lease shall commence on August 1, 2025 and shall end on July 31, 2030.

Cost of the Lease: For the lease term commencing on August 1, 2025 through July 31, 2030, the annual cost of this lease will be approximately, \$11,400.00. The total cost of this lease is estimated to be \$57,000.00.

Source of Funding: The source of funding is fee collection from clients.

Consequences of delaying or abandoning the lease: This is for our only field office in Keokuk, Iowa where we meet with roughly 140 clients per month, and facilitate intervention classes, such as the Iowa Domestic Abuse Program. Not having an office space in Keokuk would leave us unable to service those clients, many of whom have no form of transportation.

We are submitting the above information, pursuant to Iowa Code sec. 8A.321 (16) (2023). If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email Barbara.Bendon@Iowa.gov.