



Date: June 12, 2025

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease by and between Country Crossings L.L.P. and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Department of Natural Resources

Leased Premises: Approximately, 5,514 Square Feet of office space located at 1401 Sunnyside Lane, Atlantic, Iowa 50022

Term of Lease: The lease shall commence on July 1, 2025 and shall end on June 30, 2030.

Cost of the Lease: For the lease term commencing on July 1, 2025 through June 30, 2030, the total cost of this lease will be approximately, \$296,432.76.

Source of Funding: Funding is from multiple state and federal funds based on the percentage of FTE per program stationed at the Field Office.

Consequences of delaying or abandoning the lease: Field Offices are strategically placed around the state for ease of access for customers and resources located within a 15-19 county region. Impacts of delaying/abandoning the contract include increased customer and department costs associated with additional travel time, and increased risk of not meeting performance targets designed to protect Iowa's natural resources and human health.

We are submitting the above information, pursuant to Iowa Code sec. 8A.321 (16) (2023). If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email Barbara.Bendon@Iowa.gov.