



Date: June 10, 2025

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease by and between Jack and Susan Tank and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Vocational Rehabilitation Services, A Division of Iowa Workforce Development

Leased Premises: Approximately, 3,195 Square Feet of office space located at 1700 S. First Avenue, Eastdale Plaza, Suite 11B, Iowa City, Iowa 52240

Term of Lease: The lease shall commence on August 1, 2025 and shall end on July 31, 2026.

Cost of the Lease: For the lease term commencing on August 1, 2025 through July 31, 2026, the total cost of this lease will be approximately, \$54,985.92.

Source of Funding: Iowa Workforce Development leases are paid with a mixture of federal and state funding.

Consequences of delaying or abandoning the lease: Delaying or canceling the lease for the office located in Iowa City would reduce or eliminate services to citizens in Iowa City and its surrounding areas and would compromise Iowa's compliance with federal law for providing those services.

We are submitting the above information, pursuant to Iowa Code sec. 8A.321 (16) (2023). If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email Barbara.Bendon@Iowa.gov.