



Date: April 4, 2025

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease renewal by and between Marion County Board of Supervisors and Iowa Department of Administrative Services on behalf of the Iowa Department of Corrections, Fifth Judicial District

Leased Premises: Approximately, 2,146 Square Feet of office space located at 3014 East Main Street, Knoxville, Iowa 50138

Term of Lease: The lease shall commence on July 1, 2025 and shall end on June 30, 2028.

Cost of the Lease: For the lease term commencing on July 1, 2025 through June 30, 2028, the annual cost of this lease will be approximately, \$18,000.00. The total cost of this lease is estimated to be \$54,000.00.

Source of Funding: The source of funding is fee collection from clients.

Consequences of delaying or abandoning the lease: They currently serve approximately 247 clients. Two (2) POs are domiciled from Knoxville while 3 others and a supervisor use the space a few times a month to meet with clients. Having this office provides us the ability to better serve our clients who may have a difficult time making it to our Indianola or Des Moines office. Not having this location could result in an increase of missed appointments leading to a potential of increased probation violations being filed and the decrease of a successful supervision.

We are submitting the above information, pursuant to Iowa Code sec. 8A.321 (16) (2023). If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email Barbara.Bendon@Iowa.gov.