



Date: March 24, 2025

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease renewal by and between Chad Wellhausen and Iowa Department of Administrative Services on behalf of the Iowa Vocational Rehabilitation Services, a Division of Iowa Workforce Development

Leased Premises: Approximately, 1,188 Square Feet of office space located at 219 North 16th Street, Clarinda, Iowa 51632

Term of Lease: The lease shall commence on May 1, 2025 and shall end on April 30, 2030.

Cost of the Lease: For the lease term commencing on May 1, 2025 through April 30, 2028, the annual cost of this lease will be approximately, \$16,200.00. For the lease term of May 1, 2028 through April 30, 2030, the annual cost of this lease will be approximately, \$16,800.00.

The total cost of this lease is estimated to be \$82,200.00.

Source of Funding: The source of funding is a mixture of Federal and State funds.

Consequences of delaying or abandoning the lease: Delaying or canceling the lease for the Clarinda location would reduce or eliminate services to citizens with disabilities in Southwest Iowa and would compromise Iowa's compliance with federal law for providing those services.

We are submitting the above information, pursuant to Iowa Code sec. 8A.321 (16) (2023). If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email Barbara.Bendon@Iowa.gov.